

MINUTES

Muskegon County Regional
Water System Policy Board
Board of Commissioners Room
Michael J. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442
May 7, 2013

CALL TO ORDER

The meeting was called to order by Chairman Sam St. Amour at 2:00pm.

ROLL

Present: Kim Arter, Laketon Township
Chris Hall, Dalton Township
David Kieft, Muskegon Charter Township
Kenneth Mahoney, Muskegon County Board Chair
Susie Hughes, Muskegon County Commissioner
Sam St. Amour, Fruitland Township, Water System Policy Board Chair
Terry Sabo, Muskegon County Commissioner

Staff

Present: John Warner, Muskegon County Director of Public Works
Heath Kaplan, Muskegon County Finance & Management Services Director
Lynn Esparsa, Muskegon County Administrative Secretary

Others

Present: David Bossenbroek, Attorney
Rod Siegel, Laketon Township
Jan Deur, Fruitland Township

WSPB-13-018 – APPROVAL OF MINUTES

Moved by Susie Hughes, seconded by Kim Arter, to approve the minutes of the meeting held March 12, 2013.

Motion carried.

Muskegon County Regional

WSPB-13-019 – AUTHORIZATION TO BID FIRE HYDRANT PAINTING

Public Works Director, John Warner, addressed the Board regarding their authorization to solicit bids to paint approximately 1100 fire hydrants.

Moved by Ken Mahoney, seconded by Terry Sabo, to suspend the rules to discuss the action item.

Motion carried.

Rod Siegel, Laketon Township, addressed the Board regarding the Fenner Glen Owners' Association idea to plan a weekend neighborhood fire hydrant painting party. Public Works will be supplying the paint, and Tractor Supply Company will be donating the brushes for the project. There was additional discussion regarding ensuring the hydrants are operable after being painted. John Warner stated they will be working with the Fire Department and Muskegon Township on this.

Moved by Susie Hughes, seconded by Terry Sabo, to return to the regular agenda.

Motion carried.

Moved by Susie Hughes, seconded by Ken Mahoney, to authorize the solicitation of bids for the painting of all system hydrants which are in need of repainting with costs being paid by the Regional Water System fund 5910.

Motion carried.

WSPB-13-020 – INFORMATION ITEMS

The following information items were received and placed on file:

1. John Warner gave a brief history of the water system.
2. New Meters Set List (None).
3. Local Fund Balance Sheet (March and April 2013).

WSPB-13-021 – REPORTS – WATER SYSTEM UPDATE

The Water System Update was presented by John Warner and distributed in a memo for information.

WSPB-13-022 – OLD BUSINESS

Discussion ensued regarding the status of mandatory connect at 787 E. Giles. In progress.

WSPB-13-023 – NEW BUSINESS

A memo regarding mandatory connect for next month was given to John Warner.

WSPB-13-024 – AUDIENCE PARTICIPATION

None.

WSPB-13-025 – ADJOURN

Moved by Ken Mahoney, seconded by Kim Arter, to adjourn the meeting at 2:28pm.

Motion carried.

Sam St. Amour

lme

MINUTES

**Muskegon County Regional
Water System Policy Board
Board of Commissioners Room
Michael J. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442
November 12, 2013**

CALL TO ORDER

The meeting was called to order by Chairman Sam St. Amour at 2:00pm.

ROLL

Present: Kim Arter, Laketon Township Supervisor
Chris Hall, Dalton Township Supervisor
David Kieft, Muskegon Charter Township Supervisor
Kenneth Mahoney, Muskegon County Board Chair
Susie Hughes, Muskegon County Commissioner
Sam St. Amour, Fruitland Township Supervisor
Terry Sabo, Muskegon County Commissioner

Staff

Present: John Warner, Muskegon County Public Works Director
Mary Mack, Muskegon County Public Works, Temporary Employee

Present: David Bossenbroek, Attorney
Rod Siegel, Laketon Township
Andy Zorn, Buck Construction
Lori Archer
Jan Deur, Fruitland Township

WSPB-13-064 – APPROVAL OF AGENDA

Moved by David Kieft, seconded by Kim Arter, to approve the November 12, 2013, agenda.

Motion carried.

**Muskegon County Regional
Water System Policy Board**

November 12, 2013

Page Two

WSPB-13-065 – APPROVAL OF MINUTES

Moved by David Kieft, seconded by Kim Arter, to approve the October 8, 2013 minutes.

Motion carried.

WSPB-13-066 – AUTHORIZATION TO APPROVE JOHNSON & ANDERSON PROPOSAL

Moved by Terry Sabo, seconded by Kenneth Mahoney, to approve the Johnson & Anderson proposal for the design and construction engineering of a 300 foot +/- extension of a 12-inch water main in Creston Street south from Forest Avenue and to bid the construction of the project once designed with costs being paid from the Regional Water System Fund 5910-0552.

Roll call: Ayes – Arter, Hall, Kieft, Mahoney, Hughes, St. Amour, Sabo

Nays – None

Motion carried.

WSPB-13-067 - AUTHORIZATION TO AMEND THE SCHEDULE OF THE PER-REU PORTION OF THE CUSTOMER-PAID CONNECTION FEES

Motion by Chris Hall, seconded by Kim Arter to table the schedule of the Per-REU portion of the customer-paid connection fees until the 1st of the year.

Motion carried.

WSPB-13-068 – INFORMATION ITEMS

The following information items were received and placed on file:

1. New Meters Set List (October 2013)
2. Local Fund Balance Sheet (October 2013)

WSPB-13-069 – REPORTS – WATER SYSTEM UPDATE

The Water System Update was accepted as written by John Warner and distributed in a memo for information.

Muskegon County Regional

Water System Policy Board

October 8, 2013

Page Three

WSPB-13-070 – OLD BUSINESS

There was discussion regarding the Hydrant maintenance fee team. Chris Hall informed the board that he had spoken with Jeff Woods some time ago and that the team is just taking a break.

Sam St. Amour asked if Lori Archer would be willing to serve with Chris Hall, she agreed. So, Lori Archer, John Warner, Chris Hall and Jeff Woods will work on the Hydrant maintenance team.

WSPB-13-071 – NEW BUSINESS

None.

WSPB-13-072 – AUDIENCE PARTICIPATION

None.

WSPB-13-073 – ADJOURN

Moved by Dave Kieft, seconded by Sam St. Amour, to adjourn the meeting at 2:50 p.m.

Motion carried.

Sam St. Amour
WSPB Chair

Mem