

**Muskegon County
Ways & Means Committee Meeting
January 7, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray (arrived at 3:42), Charles Nash, I. John Snider, II, Roger Wade

Excused: Bob Scolnik

APPROVAL OF MINUTES

It was moved by Derezinski, supported by Engle, to approve the minutes of December 15, 2009, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

WM10/01 – 01 It was moved by Engle, supported by Wade, to approve payment of the accounts payable of \$6,153,961.77 covering the period of December 9, 2009 through December 30, 2009, as presented by the County Clerk. Motion carried.

WM10/01 – 02 It was moved by Mahoney, supported by Engle, to allocate \$57,500 from the Jail Planning Fund to continue the operations of the jail screening and assessment center for the period of January 25, 2010 – May 31, 2010. Motion carried.

WM10/01 – 03 It was moved by Wade, supported by Snider, to approve the adoption of the Amended Fairgrounds Lease between the County of Muskegon and the Muskegon County Fair Board Association, expanding property covered by this Lease to the entire 160 acres owned by the County.

It was moved by Snider, supported by Nash, to table motion WM10/01 – 03.

ROLL CALL:

Ayes: Buzzzell, Collins, Derezinski, Engle, Gill, Nash, Snider

Nays: Mahoney, McMurray, Wade

Excused: Scolnik Motion tabled.

WM10/01 – 04 It was moved by Snider, supported by Wade, to authorize staff to explore the feasibility of the Muskegon Host Lion's club request to donate and construct a pavilion on County-owned property for utilization by both parties. Motion carried.

WM10/01 – 05 It was moved by Engle, supported by Snider, to award the purchase of the Register of Deeds high density shelving to the Casper Corporation for their low bid of \$50,955.00 with costs being paid from the Register of Deeds automation fund, 2560-2360. Motion carried.

OLD BUSINESS

None.

(Commissioner Gill excused at 4:01 p.m.)

NEW BUSINESS

Commissioner Derezinski discussed the Carpenter Brothers' property owned by the County and noted he was approached by members of the Bike Time Committee regarding the possible utilization of that property for camping during Bike Time 2010. Commissioner Derezinski was asked to meet with Chair Mahoney and Ms. Bonnie Hammersley to further discuss.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:19 p.m.

**Muskegon County
Ways & Means Committee Meeting
January 19, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray (arrived at 3:36), Charles Nash, I. John Snider, Roger Wade

Excused: Bob Scolnik

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of January 7, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

WM10/01 - 06 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$4,161,676.54 covering the period of December 31, 2009 through January 12, 2010, as presented by the County Clerk. Motion Carried.

WM10/01 - 07 It was moved by Snider, supported by Nash, to reclassify the Clerk II position #'s G20009, G20010, G20018, G20024, G20034, G20003 (salary grade GU00070 \$11.02 -\$13.54/hr); Jury Clerk position #G44501 (salary grade GU00190 \$12.78-\$18.31/hr) and Statistical Clerk position #G75001 (salary grade GU00138 \$10.82-\$15.36/hr) to Circuit Court Clerk (salary grade GU00138 \$10.82-\$15.36/hr). Further move to waive the hiring freeze to allow the filling of two of the three newly reclassified currently vacant Circuit Court Clerk positions at step 1. Motion Carried.

- WM10/01 - 08 It was moved by Engle, supported by Mahoney, to authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through April 30th, for taxes paid by May 1st in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act section 211.59 and 211.51. Motion Carried.
- WM10/01 - 09 It was moved by Buzzell, supported by Snider, to waive the restrictions of the FY2010 Contingency Plan to allow Community Mental Health to immediately recruit and hire Support Coordinator/ACT position #N77507 at step 1. Motion Carried.
- WM10/01 - 10 It was moved by Snider, supported by Mahoney, to reclassify the currently vacant Geographic Information Technician position (G38501) into two (2) GIS Technician - 25 Hour Part Time positions using the salary schedule GU 00230 (\$14.60 - \$20.91/hr), and a pro-rated benefits package, and to waive the hiring freeze to allow for the hiring of the two (2) newly reclassified positions at step 1. Motion Carried.
- WM10/01 - 11 It was moved by Nash, supported by Mahoney, to approve the 2009-1020 Muskegon-Oceana Consortium sub-recipient budgets for Older Youth, JET, Wagner-Peyser, In-School Youth, WIA Adult, WIA Dislocated Worker, NEG and Food Stamp Program as allocated to Every Woman's Place, Family Services Center, Goodwill, Muskegon Heights, Oceana Employment & Training, Orchard View and White Lake and delete Account Clerk II BP#G02010, Clerk II BP#'s G20023, G20039, G20097, G20098, G20099, Information Systems Technician III BP#X43901 and Workforce Development Client Services Aide BP#N87101. Motion Carried.
- WM10/01 - 12 It was moved by Mahoney, supported by Nash, to authorize the Department of Employment and Training to have an RFP for all WIA and JET services provided by the Muskegon/Oceana Consortium, Michigan Works! with bid documents issued by County Purchasing Department. Motion Carried.
- WM10/01 - 13 It was moved by Mahoney, supported by Nash, to approve establishing a line item budget for the Strengthening Communities Project Grant (2676-2620) for FY2010. Motion Carried.

- WM10/01 - 14 It was moved by Buzzell, supported by Engle, to authorize Constance V. Burchfield, District Court Clerk, to purchase five (5) years of MERS generic service credit at a cost of \$30,623.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee.
Motion Carried.
- WM10/01 - 15 It was moved by Mahoney, supported by Nash, to authorize Human Resources to solicit proposals for insurance brokerage services for medical, dental, life, long term disability and Section 125 Health and Child Care Third Party Administration. Motion Carried.
- WM10/01 - 16 It was moved by Derezinski, supported by Buzzell, to approve the contract with Williams, Hughes & Cook, PLLC, for legal services for the period of January 1, 2010 through December 31, 2010.
Motion Carried.
- WM10/01 - 17 It was moved by Engle, supported by Nash, to authorize a request for proposals for auditing services commencing with the 2010 annual audit and include both the State required audit and Federal Single audit.
Motion Carried.
- WM10/01 - 18 It was moved by Engle, supported by Mahoney, to authorize a Request for Proposal (RFP) by County Administration for Financial Software Consulting Services to assist in the replacement of the County's current financial system. Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

- WM10/01 - 19 It was moved by Wade, supported by Snider, to authorize a Resolution in support of closing the Chicago area locks to keep the Great Lakes safe from Asian Carp. Motion Carried.

Commissioner McMurray requested further information regarding the wind farm discussions/debates. Ms. Hammersley will obtain information and share with the Commissioners.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County
Ways & Means Committee Meeting
February 4, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

APPROVAL OF MINUTES

It was moved by Derezinski, supported by Mahoney, to approve the minutes of January 19, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

- WM10/02 - 20 It was moved by Scolnik, supported by Mahoney, to approve payment of the accounts payable of \$6,690,131.44 covering the period of January 13, 2010 through January 26, 2010, as presented by the County Clerk. Motion Carried.
- WM10/02 - 21 It was moved by Engle, supported by Buzzell, to authorize a Request for Proposal (RFP) by County Administration for Commercial Real Estate Services to assist in the marketing and real-estate negotiations of county-owned properties. Motion Carried.
- WM10/02 - 22 It was moved by Derezinski, supported by Engle, to authorize John J. Jurkas, Sheriff Deputy, to purchase three (3) years of MERS generic service credit at a cost of \$49,479.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion Carried.

- WM10/02 - 23 It was moved by Buzzell, supported by Mahoney, to authorize staff to request bids for the demolition and removal of the foundation for the Blue Lake Park lodge building, to be performed once the structure has been removed, with costs being paid from Parks Operation fund 2080-0691. Motion Carried.
- WM10/02 - 24 It was moved by Scolnik, supported by Engle, to approve the plans for the relocation of the bike path across from the Heritage Landing site as proposed by the City of Muskegon with all costs being paid by the City of Muskegon and to grant a blanket construction easement upon the Heritage Landing site, such easement to expire upon completion of the construction of the relocated bike path. Motion Carried.
- WM10/02 - 25 It was moved by Scolnik, supported by Buzzell, to approve the West Michigan Shoreline Regional Development Commission (WMSRDC) to proceed with a project to soften and revegetate the shoreline of the pond at Heritage Landing and grant WMSRDC a blanket construction easement over the Heritage Landing site, such easement to expire upon completion of the construction activities. Motion Carried.
- WM10/02 - 26 It was moved by Wade, supported by Snider, to approve the implementation of the Treasurer's office two phrase reorganization plan; approve the filling of the vacant Deputy Treasurer position #X26501 effective March 1, 2010 at a pay grade of NX 362 (\$28.713-\$36.310/hr) and authorize the waiving of the hiring freeze to fill an intra-department vacancy that may result from the filling of this position; approve the reclassification of the Account I position #X01512 (pay grade NX 130 \$16.837 - \$21.319/hr) to a Property Tax Specialist (pay grade NO 190 \$15.477 - \$19.295/hr) and change the funding of the newly reclassified position from 1010-0253 at 100% to 1010-0253 at 25% and 5110-1006 at 75% to be effective upon the vacancy of the position and waive the hiring freeze to allow the filling of the position at step 1 upon such vacancy. Motion Carried.

OLD BUSINESS

- WM10/02 - 27 It was moved by Mahoney, supported by Engle, to approve a Tribute for the Muskegon County Sheriff's Office for their Award for Excellence in Traffic Safety from the Michigan Association of Chiefs of Police, the Michigan Office of Highway Safety Planning and AAA Michigan, their eighth straight winning year. Motion Carried.

WM10/02 - 28 It was moved by Snider, supported by Mahoney, to return to the table, motion #WM09/12 - 192. Motion Carried.

WM09/12 - 192 It was moved by Derezinski, supported by Nash, to approve the bid from GCA Services Group for custodial services for Muskegon County owned facilities for their low respective bid of \$179,968.96 per year. Motion Carried.

Commissioner McMurray requested Corporate Counsel and the County Administrator meet to further define the bid specification process and provide Commissioners with that information.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:29 p.m.

**Muskegon County
Ways & Means Committee Meeting
February 16, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, Roger Wade

Excused: Charles Buzzell, Louis McMurray, I. John Snider

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of February 4, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

- WM10/02 - 29 It was moved by Engle, supported by Wade, to approve payment of the accounts payable of \$6,381,653.47 covering the period of January 27, 2010 through February 9, 2010, as presented by the County Clerk. Motion Carried.
- WM10/02 - 30 It was moved by Derezinski, supported by Engle, to authorize the Muskegon County Purchasing Office to issue a Request for Proposal (RFP) for architectural services for a community based outpatient clinic for veterans in the Muskegon area. Motion Carried.
- WM10/02 - 31 It was moved by Wade, supported by Nash, to waive the restrictions of the FY2010 Contingency Plan outlined in Board Motion 2009-715 to allow Brookhaven Medical Care Facility to immediately recruit and hire a Cook BH FT (A05003) and Kitchen Helper BH 20 (A15003). Motion Carried.

WM10/02 - 32 It was moved by Nash, supported by Wade, to accept and place on file the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2009, as submitted by the Finance and Management Services/Accounting department. Motion Carried.

WM10/02 - 33 It was moved by Wade, supported to Engle, to authorize CMH to purchase 3 12-passenger vans from Mobility Transportation of Canton, MI at a total price of \$63,345. Motion Carried.

WM10/02 - 34 It was moved by Engle, supported by Mahoney, to authorize staff to solicit bids for the abatement of asbestos and any other hazardous materials as identified by FTC&H for the 1st and 2nd floors of the Michael E. Kobza Hall of Justice with costs being paid by the Hall of Justice fund 4130-4131. Motion Carried.

WM10/02 - 35 It was moved by Wade, supported by Engle, to authorize staff to solicit bids for the furniture and office partitions needed for the Michael E. Kobza Hall of Justice 1st and 2nd floor renovation project with costs being paid from the Hall of Justice fund 4130-4131. Motion Carried.

WM10/02 - 36 It was moved by Wade, supported by Mahoney, to authorize the adoption of the Resolution allowing the County of Muskegon to borrow up to twelve million dollars (\$12,000,000) against anticipated 2009 delinquent taxes. Motion Carried.

OLD BUSINESS

Commissioner Scolnik voiced his concerns with the County's current voice mail system. Ms. Hammersley, Administrator, noted an update for the system is scheduled for February 28th. It is hopeful this will solve recent problems with the system.

WM10/02 - 37 It was moved by Nash, supported by Mahoney, to return to the table, motion #WM10/01-03. Motion Carried.

WM10/01 - 03 It was moved by Engle, supported by Nash, to adopt the Amended Fairground lease between the County of Muskegon and the Muskegon County Fair Board Association, expanding property covered by this Lease to the entire 160 acres owned by the County. Motion Carried.

NEW BUSINESS

WM10/02 - 38 It was moved by Wade, supported by Engle, to cancel the regularly scheduled Community Development/Strategic Planning meeting scheduled for February 18, 2010. Motion Carried.

PUBLIC PARTICIPATION

Mr. Duane Buckner, Sullivan Township Clerk, thanked the Board for their approved of the revised Fairgrounds Lease. He noted plans are underway for another exciting, activity packed year at the Muskegon County Fairgrounds.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:55 p.m.

**Muskegon County
Ways & Means Committee Meeting
March 4, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 3:30 p.m.

ROLL CALL

Present: James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider

Excused: Charles Buzzell, Lewis Collins, Roger Wade

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of February 16, 2010, meeting as written. Motion carried.

REMOVED FROM AGENDA PRIOR TO CONSIDERATION

WM10/03 - 42 To approve the request for an Industrial Facilities Exemption Certificate for International Master Products Corporation, 9751 U.S. Highway 31, Montague, MI 49437.

ITEMS FOR CONSIDERATION

WM10/03 - 39 It was moved by Engle, supported by Snider, to approve payment of the accounts payable of \$5,486,316.50 covering the period of February 10, 2010 through February 23, 2010, as presented by the County Clerk. Motion Carried.

WM10/03 - 40 It was moved by Engle, supported by Mahoney, to authorize the County Administrator to sign the supplemental lease agreement to the lease between the County of Muskegon and the federal Veterans Administration (#V515R-0015) for space occupied by the federal Veterans Administration on the County of Muskegon's

South Campus thereby extending the lease termination date to August 31, 2010. Motion Carried.

WM10/03 - 41 It was moved by Snider, supported by Scolnik, to approve the Economic Development Corporation loan to Great Lakes Die Cast Corporation in the amount of Sixty-Five Thousand and 00/100 (\$65,000.00) Dollars for a maximum term of five (5) years and authorize the Chair to execute the necessary documents. Motion Carried.

WM10/03 - 43 It was moved by Snider, supported by Engle, to approve the issuance of request for proposals for new fencing for Heritage Landing. Motion Carried.

WM10/03 - 44 It was moved by Derezinski, supported by Scolnik, to waive the hiring freeze to fill the District Court Clerk position D15018 at step 1 (Salary range \$11.160-\$16.510/hr) while continuing to hold the vacant Court Clerk position D15017 open through FY2010 budget resulting in an estimated savings of \$51,257 in the District Court FY2010 budget (1010-0136). Motion Carried.

WM10/03 - 45 It was moved by Derezinski, supported by Snider, to approve the funding transfer of the Probation Officer position N55004 from 100% 1010-0137 to 100% 1010-0136 and the funding transfer of the Probation Officer position N55002 from 100% 1010-0136 to 100% 1010-0137 and to waive the hiring freeze to allow the filling of the vacant Probation Officer position N55004 at step 1 (Salary range \$18.843-\$23.863/hr) resulting in an estimated savings of \$20,280.00 to the District Court FY2010 budget (1010-0136) and an additional cost of \$8,386 to the Cobo Hall Tax FY2010 budget (1010-0137). Motion Carried.

WM10/03 - 46 It was moved by Snider, supported by Engle, to approve a resolution to return an additional allocation of Qualified Energy Conservation Bonds back to the State of Michigan per their instructions and request. Motion Carried.

WM10/03 - 47 It was moved by Derezinski, supported by Mahoney, to accept and place on file the Cost Allocation Plan for fiscal year ended September 30, 2009, as submitted by the Finance and Management Services/Accounting Department. Motion Carried.

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- WM10/03 - 48 It was moved by Engle, supported by Derezhinski, to authorize the Muskegon County Purchasing Office to solicit bids for natural gas and electricity from DTE customer choice providers.
Motion Carried.
- WM10/03 - 49 It was moved by Snider, supported by Mahoney, to approve Amendments No. 3 of the FY09/10 CPBC agreement with the Michigan Department of Community Health, with no effect on County General Funds, and further authorize the Board Chair to sign the Amendment.
Motion Carried.
- WM10/03 - 50 It was moved by Engle, supported by Mahoney, to authorize Human Resources to solicit proposals through the insurance broker for a voluntary, 100% employee paid, vision insurance plan which will be available for purchase by all County employees.
Motion Carried.
- WM10/03 - 51 It was moved by Engle, supported by Mahoney, to approve the Summer Youth ARRA cost based budget amounts for the period of July 1, 2009 - December 31, 2009.
Motion Carried.
- WM10/03 - 52 It was moved by Engle, supported by Snider, to approve the National Emergency Grant (NEG) budgets for the next six (6) Michigan Works Centers for the period of October 1, 2009 - September 30, 2010.
Motion Carried.
- WM10/03 - 53 It was moved by Engle, supported by Snider, to approve the contract settlement with the Brookhaven SEIU LPN unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.
Motion Carried.
- WM10/03 - 54 It was moved by Engle, supported by Snider, to award the Asbestos Consulting Services Contract (RFP-10-1705) to Northern Analytical for an estimated cost of \$16,500 with actual costs being determined on number of tests required and actual hours worked based on the standard hourly fees submitted by Northern Analytical, with all costs being paid by the Honeywell project fund 6350-1630 and to authorize staff to solicit for bids for asbestos abatement services upon receipt of the final report from Northern Analytical.
Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

Mrs. Betty Warfield asked Commissioners to consider Amtrak service in Muskegon County. She noted with the casino planning, the Amtrak would help get individuals into the city. She also thanked Commissioners for the bus service at Sanford and Peck Streets.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:55 p.m.

**Muskegon County
Ways & Means Committee Meeting
March 16, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider

Excused: James Derezinski, Roger Wade

APPROVAL OF MINUTES

It was moved by Snider, supported by Engle, to approve the minutes of March 4, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

WM10/03 - 55 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$4,785,980.11 covering the period of February 24, 2010 through March 9, 2010, as presented by the County Clerk. Motion Carried.

WM10/03 - 56 It was moved by Snider, supported by Engle, to award the three-year contracts for surveyor services for the Remonumentation Program to Moore & Bruggink for \$138,915, Westshore Consulting for \$138,915 and Driesenga & Associates, Inc., for \$138,915. Motion Carried.

WM10/03 - 57 It was moved by Snider, supported by Engle, to approve the acceptance of the Energy Efficiency & Conservation Block Grant for \$537,945 and authorize the County Administrator to sign the grant agreement. Motion Carried.

NEW BUSINESS

Commissioner McMurray noted he called Ms. Groeneveld, HR Director, regarding further clarification on a motion issue, and Ms. Groeneveld was very helpful in answering his questions.

Commissioner Scolnik invited Commissioners to tour a wind farm in Cadillac on Monday, April 5th. Further information will be provided to interested individuals.

Ms. Kathy Hoogstra, Probate Court Administrator thanked the Commissioners for their support of the Web Tecs, Inc., motion/activity.

Judge Mullally thanked the Board for their support of the Web Tecs, Inc., motion and contract and noted the anticipated income return is between \$69,000 and \$71,000 per year.

Ms. Nancy Waters, County Clerk, noted individuals who walk-in and request this information will still be able to obtain at no additional charge, but for those individuals or corporations, etc., who wish to take advantage of having the information available when convenient for them, will be charged \$10 per search. She also thanked the Board for their support of the motion and contract.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:54 p.m.

**Muskegon County
Ways & Means Committee Meeting
April 1, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: James Derezinski, Marvin Engle

APPROVAL OF MINUTES

It was moved by Wade, supported by Mahoney, to approve the minutes of March 16, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

WM10/04 - 64 It was moved by Snider, supported by Wade, to approve payment of the accounts payable of \$3,827,912.84 covering the period of March 10, 2010 through March 23, 2010, as presented by the County Clerk. Motion Carried.

WM10/04 - 65 It was moved by Snider, supported by Mahoney, to continue collection of the local 9-1-1 surcharge at \$0.34 as approved by Michigan Public Service Commission U-15489 for the time period July 1, 2010 to June 30, 2011, and to provide proper notification of this to the State 9-1-1 Committee. Motion Carried.

WM10/04 - 66 It was moved by Buzzell, supported by Mahoney, to transfer the position and funding of the Compliance Review Supervisor/CMH BP# X20301 (NX 00330 \$57,086 - \$72,191) to Administration and change the title to Grants Coordinator. Motion Carried.

WM10/04 - 67 It was moved by Wade, supported by Buzzell, to waive the hiring freeze to allow the filling of the two Circuit Court Clerk positions (G19504 and G19505) starting at step 1, with the understanding that one other vacant Circuit Court Clerk position (G19508) in the Circuit Court Records Office will remain frozen.

Motion Carried.

WM10/04 - 68 It was moved by Nash, supported by Snider, to accept and place on file the Single Audit report for the fiscal year ended September 30, 2009, as presented by Finance and Management Services/Accounting.

Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

A citizen requested further clarification regarding the transfer of the CMH position. Ms. Hammersley, Administrator, noted the position of Compliance Review Supervisor will be transferred to Administration and re-titled Grants Coordinator.

Ms. Debbie Groeneveld, Human Resources Director, reminded Commissioners of the ECAR (Energy Conservation Apprenticeship Readiness Program) and RCAR (Road Construction Apprenticeship Readiness Program) graduation reception at Muskegon Community College that evening.

CLOSED SESSION

It was moved by Wade, supported by Snider to go into closed session for the purpose of pending litigation discussion.

ROLL CALL:

Ayes: Buzzell, Collins, Mahoney, McMurray, Nash, Scolnik, Snider, Wade
Nays: Gill
Excused: Derezinski, Engle

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The Muskegon County Ways & Means Committee went into closed session at 3:46 p.m. and returned to open session at 4:01 p.m.

WM10/04 - 69 It was moved by Mahoney, supported by Snider, to accept the recommendation of the Michigan Municipal Risk Management Authority Counsel regarding Claim Number 142998.
Motion Carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:02 p.m.

**Muskegon County
Ways & Means Committee Meeting
April 20, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, Jim Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, Roger Wade

Excused: I. John Snider

APPROVAL OF MINUTES

It was moved by Engle, supported by Scolnik, to approve the regular session minutes of April 1, 2010, and the closed session minutes of April 1, 2010, meeting as written.
Motion carried.

ITEMS FOR CONSIDERATION

WM10/04 - 70 It was moved by Engle, supported by Wade, to approve payment of the accounts payable of \$5,511,451.35 covering the period of March 24, 2010 through April 13, 2010, as presented by the County Clerk.
Motion carried.

WM10/04 - 71 It was moved by Derezinski, supported by Mahoney, to apply for CDBG funding from the Michigan State Housing Development Authority for the homeowner assistance program in the non-entitlement communities in the amount of \$300,000 and to enter into an agreement with a third party to administer the program.
Motion carried.

- WM10/04 - 72 It was moved by Scolnik, supported by Engle, to hold a public hearing on Request for Release of Funds and "No Significant Impact" for the application for Community Development Block Grant funds through the Michigan Economic Development Corporation on May 25, 2010, 3:30 p.m. Motion carried.
- WM10/04 - 73 It was moved by Engle, supported by Nash, to authorize Kenneth Mahoney as the Chairman of the County Board of Commissioners to sign on behalf of Muskegon County the MEDC, Request for Release of Funds and Certification of Environmental Review Procedures and the Notice of Public of "No Significant Impact on the Environment" and the Notice of Public Request for Release of Funds. Motion carried.
- WM10/04 - 74 It was moved by Engle, supported by Mahoney, to authorize the County Administrator to request that the Michigan Economic Development Corporation allow the County to accrue and incur engineering and other related expenses for the water main extension to provide municipal water to customers of an industrial park proposed for property located at Bayer CropScience, 1740 Whitehall Road, Muskegon, Michigan prior to the official approval by the MEDC of a Community Development Block Grant to partially fund the water extension. Motion carried.
- WM10/04 - 75 It was moved by Derezinski, supported by Engle, to approve the resolution establishing the 2010 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department. Motion carried.
- WM10/04 - 76 It was moved by Nash, supported by Wade, to waive the hiring freeze and allow the Accounting Office to fill the vacant Accountant II position #X02003 (salary range NX00220 \$20.349-\$25.767/hr) at step 1. Motion carried.
- WM10/04 - 77 It was moved by Mahoney, supported by Engle, to write off Human Resources bad debt in the Risk fund (6770) of \$7,559.87 for Judith Tucker. Motion carried.
- WM10/04 - 78 It was moved by Nash, supported by Engle, to authorize the Chairman of the County Board of Commissioners to execute a contract between the County of Muskegon and West Michigan

Therapy for jail assessment services for the period of March 29, 2010 - August 29, 2010 not to exceed \$42,500 from the Jail Planning Fund. Motion carried.

WM10/04 - 79 It was moved by Nash, supported by Engle, to authorize the Sheriff and the Chair of the County Board of Commissioners to sign the purchase of services contract with Ottawa County Michigan Works Agency for the provision of monitoring of high risk parolees (Nighthawk Program) for the Michigan Prisoner Re-Entry Initiative program effective January 1, 2010 through September 30, 2010. Motion carried.

OLD BUSINESS

Commissioner Derezinski questioned the Jail Planning Fund and the Congressionally Mandated Award by the Bureau of Justice. Administrator Hammersley noted the County was notified of the award of these mandated funds but the grant application and award process has not yet been initiated by the Bureau of Justice. She noted these grant funds would not be retroactive.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:46 p.m.

**Muskegon County
Ways & Means Committee Meeting
May 6, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: James Derezinski, Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Buzzell, to approve the minutes of April 20, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

WM10/05 - 80 It was moved by Engle, supported by Snider, to approve payment of the accounts payable of \$7,364,014.49 covering the period of April 14, 2010 through April 27, 2010, as presented by the County Clerk. Motion carried.

WM10/05 - 81 It was moved by Snider, supported by Engle, to approve the resolution for Muskegon County to accept the Michigan Green Communities Challenge to promote energy efficiency and conservation practices. Motion carried.

WM10/05 - 82 It was moved by Engle, supported by Mahoney, to approve the FY2010 Truth-in-Taxation Hearing Schedule. Motion carried.

WM10/05 - 83 It was moved by Snider, supported by Engle, to approve the proposal from Video Tech Tronics for the furnishing and installation of changes, additions and updates to the security system for the

first and second floors of the Hall of Justice for a total cost of \$78,922 based on plans developed by Tower-Pinkster with all costs being paid from the Hall of Justice renovation fund, 4130-4131.
Motion carried.

WM10/05 - 84 It was moved by Mahoney, supported by Engle, to award the renovations of the first and second floors of the Hall of Justice (RFB-10-1739) to Clifford Buck Construction for their low bid of \$1,964,000 with costs being paid from the Hall of Justice renovation fund, 4130-4131. Motion carried.

WM10/05 - 85 It was moved by Engle, supported by Mahoney, to approve the award of the asbestos abatement contract for the first and second floors of the Hall of Justice (RFB-10-1743) to Quality Environmental Services, for their bid price of \$171,292.00 with costs being paid from the Hall of Justice renovation fund, 4130-4131.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:36 p.m.

**Muskegon County
Ways & Means Committee Meeting
May 18, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

APPROVAL OF MINUTES

It was moved by Engle, supported by Scolnik, to approve the minutes of May 6, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

- WM10/05 - 86 It was moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$4,487,577.32 covering the period of April 28, 2010 through May 11, 2010, as presented by the County Clerk. Motion carried.
- WM10/05 - 87 It was moved by Snider, supported by Mahoney, to accept the 2010 Survey and Remonumentation Grant Offer and authorize the County Administrator to sign the agreement and return it to the State of Michigan. Motion carried.
- WM10/05 - 88 It was moved by Snider, supported by Engle, to approve the new workers compensation rates per the attached schedule effective April 1, 2010. Motion carried.

- WM10/05 - 89 It was moved by Engle, supported by Snider, to authorize the Board Chair to sign the 2010 Title IV-D Cooperative Reimbursement Program application in the amount of \$2,039,321.
Motion carried.
- WM10/05 - 90 It was moved by Derezinski, supported by Snider, to approve the hiring freeze be waived to fill District Court Clerk position #D15005, through the current posting procedures as set forth in the Teamsters Local 214 labor contract. The position will be filled at step one and save approximately \$10,695.24 in the 2010 budget and approximately \$20,024.21 in the 2011 budget.
Motion carried.
- WM10/05 - 91 It was moved by Mahoney, supported by Nash, to authorize staff to solicit proposals for the procurement and installation of a distributed video/audio display system in the Board of Commissioners Room. The cost of the upgrade will be funded from the Equipment Revolving Fund and charged to the Board of Commissioner's Budget over a five-year period.
Motion carried.
- WM10/05 - 92 It was moved by Snider, supported by Engle, to approve EyeMed Vision Care as the third party administrator for voluntary vision coverage from 6/1/2010 to 5/31/2014. Motion carried.
- WM10/05 - 93 It was moved by Snider, supported by Mahoney, to authorize the Purchasing Department to solicit bids on behalf of the Public Health Department for sealing of kennel wards in the Vector Control building. Motion carried.
- WM10/05 - 94 It was moved by Snider, supported by Scolnik, to accept the Byrne Justice Assistance Grant for WEMET for \$76,476.00, \$38,238.00 federal funds and \$38,238.00 local funds for October 1, 2009 to September 30, 2010. Motion carried.
- WM10/05 - 95 It was moved by Mahoney, supported by Engle, to authorize the Chairman of the County Board of Commissioners to enter into and sign the Memorandum of Understanding between Muskegon County and the Cities of Muskegon and Muskegon Heights for the submission of the JAG grant by the City of Muskegon.
Motion carried.

Ways & Means Committee
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Commissioner Mahoney congratulated the recent E-Car/R-Car graduates on a job well done.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:05 p.m.

**Muskegon County
Ways & Means Committee Meeting
June 3, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Kenneth Mahoney, Louis McMurray, Charles Nash [arrived at 3:31], Bob Scolnik, I. John Snider, Roger Wade

Excused: Bill Gill

APPROVAL OF MINUTES

It was moved by Engle, supported by Snider, to approve the minutes of May 18, 2010, meeting as written. Motion carried.

ITEMS FOR CONSIDERATION

WM10/06 - 97 It was moved by Derezinski, supported by Engle, to approve payment of the accounts payable of \$17,757,524.61 covering the period of May 12, 2010 through May 25, 2010, as presented by the County Clerk. Motion carried.

WM10/06 - 98 It was moved by Snider, supported by Mahoney, to award West Michigan Therapy a contract to be the Third Party Administrator for a two year period not to exceed \$72,000 for the CDBG funding from the Michigan State Housing Development Authority for the homeowner assistance program in the non-entitlement communities and authorize the County Board Chairman to sign the contract. Motion carried.

- WM10/06 - 99 It was moved by Derezinski, supported by Engle, to award the following contracts and authorize the County Board Chairman to sign the contracts: CoC Strategic Support, LLC, Corporation for Supportive Housing, West Michigan Therapy, Brickley DeLong, Woods Consulting Group, Mark R. Fisher and Associates, Partec Consulting Group, Glow Communications and Cornerstone Community Resources, L3C. Motion carried.
- WM10/06 - 100 It was moved by Engle, supported by Buzzell, to create an intern position titled "Administrative/Legal Analyst" at a pay rate of \$8.50 per hour to provide assistance to the Core Functions Committee. Motion carried.
- WM10/06 - 101 It was moved by Snider, supported by Derezinski, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July, 2010, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December, 2010, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December, 2010, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2010 and the debt repayment levy of 0.3000 mills for the Quality of Life bond issuance to be levied in December 2010 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department. Motion carried.
- WM10/06 - 102 It was moved by Mahoney, supported by Wade, to approve County Clerk to solicit \$10,000 in advertising in the 2011 Muskegon County Directory from local businesses and organizations to offset printing and mailing costs in accordance with request and tear sheet. Motion carried.
- WM10/06 - 103 It was moved by Snider, supported by Engle, to approve the Summer Tax Collection Bond from 07/10/10 through 3/31/11 with Hartford Insurance Company in the amount of \$9,430. Motion carried.

**Muskegon County
Ways & Means Committee Meeting
June 15, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, James Derezinski, Marvin Engle, Kenneth Mahoney,
Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Lewis Collins, Bill Gill

APPROVAL OF MINUTES

It was moved by Engle, supported by Snider, to approve the minutes of June 3, 2010,
meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/06 - 107 It was moved by Engle, supported by Derezinski, to approve
payment of the accounts payable of \$5,120,628.51 covering the
period of May 26, 2010 through June 8, 2010, as presented by the
County Clerk. Motion carried.

WM10/06 - 108 It was moved by Snider, supported by Wade, to authorize the
Chairman to execute the documents necessary to clear title for the
1977 and 1980 bond issues, specifically, Termination of Lease
Purchase Agreement and Termination of Trust Indenture for both.
Motion carried.

- WM10/06 - 109 It was moved by Engle, supported by Snider, to adopt the resolution granting a ninety (90) day delay to the Resolution of Intent to withdraw and/or terminate the Lakeshore Coordinating Council. Motion carried.
- WM10/06 - 110 It was moved by Derezinski, supported by Mahoney, to approve the Loan Agreement Amendment between Great Lakes Die Cast and the County of Muskegon and that the Chairman be authorized to sign said Loan Agreement Amendment.
- It was moved by Snider, supported by Engle, to suspend the rules to allow to Mr. Nolan to address this issue.
- Mr. Nolan addressed the Committee in response to questions.
- It was moved by Engle, supported by Derezinski, to return to open session. Motion carried.
- WM10/06 - 111 It was moved by Snider, supported by Wade, to accept the 2010 - 2011 renewal rate from Delta Dental of Michigan, which is \$63.12 monthly for group 2993-001, effective July 1, 2010. Motion carried.
- WM10/06 - 112 It was moved by Mahoney, supported by Derezinski, to request authorization for the Muskegon County Purchasing Department to issue a Request for Proposal for the JET funds no later than June 25, 2010. Motion carried.
- WM10/06 - 113 It was moved by Snider, supported by Mahoney, to authorize the Community Mental Health Director to sign the contract amendment with Dr. Vajendra J. Desai, M.D., to reimburse 3/5th of the cost of his professional liability insurance not to exceed \$5,000 per year and also to require up to five (5) paid professional development days per fiscal year. Motion carried.
- WM10/06 - 114 It was moved by Wade, supported by Mahoney, to authorize the Community Mental Health Director to sign amended contracts with Catholic Charities West Michigan, 360 South Division Avenue, Suite 3A, Grand Rapids, MI and Mercy Health Partners Life Counseling, 1352 Terrace Street, Muskegon, MI to provide up to \$100,000 each for mental health services to people without health

insurance coverage during the current fiscal year.

Motion carried.

WM10/06 - 115 It was moved by Snider, supported by Engle, to approve the Prosecutor's amendment to the Title IV-D Cooperative Reimbursement Agreement, CS/PA-10-61002 which provides funding for the 2011 fiscal year and to affix the signature of the Chairman of the Board to two copies of the agreement.

Motion carried.

WM10/06 - 116 It was moved by Mahoney, supported by Wade, to authorize staff to solicit bids for the abatement of asbestos containing material around windows at Brookhaven which will be replaced by Honeywell with costs being paid by the Honeywell Energy project fund 6350-1630.

Motion carried.

WM10/06 - 117 It was moved by Snider, supported by Mahoney, to award a 3-year contract for providing an inmate telephone system in the jail to Securus Technologies at a commission rate of 63.5% and a \$100,000 signing bonus.

Motion carried.

WM10/06 - 118 It was moved by Wade, supported by Mahoney, to cancel the Community Development/Strategic Planning scheduled for June 17, 2010.

Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:03 p.m.

**Muskegon County
Ways & Means Committee Meeting
July 8, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:45 p.m.

ROLL CALL

Present: Charles Buzzell, Lew Collins, James Derezinski, Marvin Engle, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Bill Gill, Louis McMurray

APPROVAL OF MINUTES

It was moved by Scolnik, supported by Engle, to approve the minutes of June 15, 2010, meeting with one correction - Charles Nash chaired the meeting.

Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/07 - 119 It was moved by Engle, supported by Derezinski, to approve payment of the accounts payable of \$4,652,118.85 covering the period of June 9, 2010 through June 29, 2010, as presented by the County Clerk. Motion carried.

WM10/07 - 120 It was moved by Derezinski, supported by Snider, to hold a public hearing on the application for CDBG funds under the homeowner assistance program through the Community Development Block grants on July 27, 2010 and to close out the prior CDBG homeowner assistance grant (MSC-2008-0787-HOA). Motion carried.

WM10/07 - 121 It was moved by Derezinski, supported by Buzzell, to approve the the FY2011 Budget Hearing Schedule. Motion carried.

WM10/07 - 122 It was moved by Mahoney, supported by Buzzell, to approve that Muskegon County will partner with the City of Muskegon to include the Business Park North in the City of Muskegon economic development incentive. Motion carried.

It was suggested that this type of incentive program may be beneficial to other municipalities as well, in particular, Business Park East which is located in Egelston Township. The Administrator will follow-up.

WM10/07 - 123 It was moved by Derezinski, supported by Snider, to approve changes to the Purchasing Policy and Procedure manual as outlined and to republish the manual with the approved changes. Motion carried.

WM10/07-124 It was moved by Snider, supported by Mahoney, to authorize Human Resources to solicit proposals through the insurance broker for a third party administrator to provide supplemental voluntary insurance benefits, 100% employee paid and will be available for purchase by all County employees. Motion carried.

OLD BUSINESS

Commissioner Scolnik suggested their may be a way to make our community more business friendly in addition to the tax incentives the City of Muskegon is offering. He indicated he would like to see the County take more of a leadership role in helping local businesses to expand. He also reported on a business that Reg Adams had established in Canada, but noted that the majority of the parts are made here locally. Commissioner Nash suggested that the Board may want to look at a local preference policy to see if it could be a mechanism to help small business.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

Ways & Means Committee
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ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:05 p.m.

**Muskegon County
Ways & Means Committee Meeting
July 20, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lew Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Derezinski, to approve the minutes of July 8, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/07 - 125 It was moved by Derezinski, supported by Snider, to approve payment of the accounts payable of \$5,347,541.85 covering the period of June 30, 2010 through July 13, 2010 as presented by the County Clerk. Motion carried.

WM10/07 - 126 It was moved by Mahoney, supported by Engle, to approve that each non-bargaining employee that is enrolled in Muskegon County Medical Plan 2P shall pay an employee contribution amount of 7% of the monthly premium equivalent amount for the employee and applicable dependents effective October 1, 2010. Further, that each non-bargaining employee that is enrolled in Muskegon County

**Muskegon County
Ways & Means Committee Meeting
August 5, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lew Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Snider, to approve the minutes of July 20, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/08 - 134 It was moved by Engle, supported by Snider, to approve payment of the accounts payable of \$3,349,197.74 covering the period of July 14, 2010 through July 27, 2010 as presented by the County Clerk. Motion carried.

WM10/08 - 135 It was moved by Derezinski, supported by Wade, to approve setting the Public Hearing date for the FY2011 Proposed Muskegon County Budget for Thursday, September 2, 2010 at 3:30 P.M., at the Board of Commissioners Room on the 4th Floor of the Michael E. Kobza Hall of Justice and to authorize the publication of

a Notice of Public Hearing in a newspaper of general circulation on or before August 24, 2010. Motion carried.

WM10/08 - 136 It was moved by Engle, supported by Snider, to authorize Rehman Robson for auditing services commencing with the 2010 annual audit and includes both the State required audit and Federal Single audit. Motion carried.

WM10/08 - 137 It was moved by Engle, supported by Wade, to award AFLAC the Supplemental Insurance Benefits contract in order to provide voluntary employee benefits. This is a one (1) year contract with the option to renew for two (2) subsequent years, one (1) year at a time. Motion carried.

WM10/08 - 138 It was moved by Snider, supported by Engle, to award Insurance Brokerage Services to Aon Corporation effective October 1, 2010. The contract will run through September 30, 2013, with the option to renew for two (2), one (1) year extensions at the discretion of the County. Motion carried.

WM10/08 - 139 It was moved by Mahoney, supported by Engle, to authorize Christine Harken, Corrections Officer, to purchase one (1) year, two (2) months of MERS generic service credit at a cost of \$17,811.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

Ms. Groeneveld, Human Resources Director, introduced Mr. Andy Stone, newly appointed Employment and Training Manager. Commissioners welcomed Mr. Stone to his new position.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:47 p.m.

**Muskegon County
Ways & Means Committee Meeting
August 17, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lew Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider

Excused: Louis McMurray, Roger Wade

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of August 5, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/08 - 140 It was moved by Engle, supported by Snider, to approve payment of the accounts payable of \$3,878,238.50 covering the period of July 28, 2010 through August 10, 2010 as presented by the County Clerk. Motion carried.

WM10/08 - 141 It was moved by Snider, supported by Derezinski, to enter into an Advanced Funding Agreement with Ottawa and Allegan counties to advance WEMET up to \$200,000 to cover operational costs to be paid back by forfeiture income as it becomes available and to fund 1/3 of any shortfalls resulting from forfeitures not covering the amount advanced or for list investment income resulting from the advance. Motion carried.

- WM10/08 - 142 It was moved by Snider, supported by Mahoney, to authorize the Muskegon County Commissioner's Board Chair to sign the Transmittal Contract(s) for the continuation of funding for the Employment Initiative Program as approved by the CCAB on May 29, 2009. Motion carried.
- WM10/08 - 143 It was moved by Derezinski, supported by Buzzell, to waive the County hiring freeze to allow Community Mental Health to fill the vacant Full Time DD Supports Coordinator position #X87114 at a salary determined in accordance with Personnel Rule 2. Motion carried.
- WM10/08 - 144 It was moved by Mahoney, supported by Snider, to waive the hiring freeze to allow Community Mental Health to fill the vacant Clinical Coordinator position #19601 at a salary determined in accordance with Personnel Rule 2. Motion carried.
- WM10/08 - 145 It was moved by Snider, supported by Buzzell, to approve acceptance of the Prosecutor's FY2010 Cooperative Reimbursement Contract amendment in the amount of \$334,319 and to affix the signature of the Chairman of the Board of Commissioners to two copies of the amendment. Motion carried.
- WM10/08 - 146 It was moved by Engle, supported by Mahoney, to authorize staff to solicit bids for the cleaning of the vents for the HVAC system in Starks Hall with costs being paid from the Starks Hall fund 6340-0248. Motion carried.
- WM10/08 - 147 It was moved by Snider, supported by Gill, to approve Contract Change Order #2 for the Hall of Justice 1 & 2 remodeling project in the amount of an increase to the contract price of \$25,673.36, bringing the total contract cost currently to \$1,996,370.36 with costs being paid from the Hall of Justice renovation fund, 4130-4131, and to authorize the County Administrator to meet with Tower Pinkster Titus to discuss a portion of the change order amount being secured by them. Motion carried.
- WM10/08 - 148 It was moved by Mahoney, supported by Snider, to approve submission of the fiscal year 2011 Secondary Road Patrol Grant application to the Office of Highway Safety Planning in the amount

of \$215,208 and to affix the signature of the Chairman of the Board to the original application. Motion carried.

WM10/08 - 149 It was moved by Snider, supported by Mahoney, to support the application in the amount of \$2,500.00 to the Community Foundation for Muskegon County to purchase equipment to support United Streaming and other distance learning activities. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:47 p.m.

**Muskegon County
Ways & Means Committee Meeting
September 2, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lew Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Absent: Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of August 17, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

PUBLIC HEARING - 2011 PROPOSED GENERAL OPERATING BUDGETS

It was moved by Nash, supported by Engle, to open the public hearing to discuss the 2011 Proposed General Operating Budgets.

Ms. Beth Dick, Budget Manager, presented the FY2011 proposed general operating budgets.

It was moved by Snider, supported by Derezinski, to close the public hearing regarding the 2011 proposed general operating budgets.

It was moved by Derezinski, supported by Mahoney, to reopen the public hearing to allow for public comment.

Ms. Karen Youngs Hartley, Lakeshore Coordinating Council Director, addressed the Board regarding PA 2 funds.

It was moved by Derezinski, supported by Nash, to close the public hearing regarding the 2011 proposed general operating budgets.

ITEMS FOR CONSIDERATION

- WM10/09 - 150 It was moved by, Engle, supported by Mahoney, to approve payment of the accounts payable of \$5,635,645.36 covering the period of August 11, 2010 through August 24, 2010 as presented by the County Clerk. Motion carried.
- WM10/09 - 151 It was moved by Mahoney, supported by Engle, to waive the hiring freeze for the Director of Finance and Management Services position #Y08501 and authorize Human Resources to begin the recruitment immediately with the effective hire date after September 30, 2010. Motion carried.
- WM10/09 - 152 It was moved by Buzzell, supported by Nash, to approve Signature Associates, 1675 Mt. Garland, Suite 175, Muskegon, Michigan, to assist in the marketing and real-estate negotiations of county-owned properties. Motion carried.
- WM10/09 - 153 It was moved by Derezinski, supported by Nash, to amend the current adopted FY2010 budget as presented. Motion carried.
- WM10/09 - 154 It was moved by Mahoney, supported by Nash, to approve the petty cash transaction limit from \$75 to \$125 effective October 1, 2010. Motion carried.
- WM10/09 - 155 It was moved by Nash, supported by Mahoney, to award the Request for Proposal that was issued for WIA Adult, Dislocated Worker, Youth and Wagner Peyser to Orchard View/Goodwill for a period to expire on June 30, 2011. Motion carried.
- WM10/09 - 156 It was moved by Nash, supported by Engle, to award the Request for Proposal that was issued for JET (Jobs, Education & Training) an FAE & T (Food Assistance, Employment and Training) Services to Orchard View/Goodwill, Whitehall/Oceana, Family Services Center and Muskegon Heights on a pro-rata rate based on the

number of participants served from the previous program year to expire on June 30, 2011. Motion carried.

WM10/09 - 157 It was moved by Nash, supported by Engle, to approve the contract settlement with the Sheriff Teamsters Corrections Officer Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik recognized Mr. John McGarry, Lakeshore Museum Center Executive Director, in the audience.

Mr. McGarry provided an informational brochure regarding the upcoming Civil War Living History Weekend being held September 11th and 12th, 2010, at Michigan's Heritage Park at Hilt's Landing in Whitehall. All were encouraged to attend.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:14 p.m.

**Muskegon County
Ways & Means Committee Meeting
September 21, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lew Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of September 2, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/09 - 158 It was moved by Engle, supported by Snider, to approve payment of the accounts payable of \$7,643,151.43 covering the period of August 25, 2010 through September 14, 2010 as presented by the County Clerk. Motion carried.

WM10/09 - 159 It was moved by Engle, supported by Buzzell, to adopt the resolution initiating Public Act 423 for the 2011 fiscal year and authorize the Board Chair to sign it. Motion carried.

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- WM10/09 - 160 It was moved by Gill, supported by Mahoney, to approve the First Amendment to the Memorandum of Understanding between the County of Muskegon and the Lakeshore Coordinating Council with an expiration date of September 30, 2011, unless terminated by either party with 30 days written notice, and authorize the Board Chair to sign the agreement. Motion carried.
- WM10/09 - 161 It was moved by Derezinski, supported by Mahoney, to support the application by the Muskegon County Department of Public Health to the Department of Housing and Urban Development (CFDA 14.900) for funding not to exceed \$2,100,000 with a minimum of a 10% match using in-kind leveraged and donated services. Motion carried.
- WM10/09 - 162 It was moved by Snider, supported by Mahoney, to accept the 2010 Congressionally Mandated grant from the Bureau of Justice Assistance in the amount of \$150,000 and to issue a Request for Proposal to obtain the assessment services. Motion carried.
- WM10/09 - 163 It was moved by Derezinski, supported by Engle, to adopt the FY2011 County of Muskegon Appropriate Ordinance including the Budget Amendments, position changes, FY2011 Equipment Items and FY2011 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2011 Operating Budget. Motion carried.
- WM10/09 - 164 It was moved by Engle, supported by Buzzell, to authorize intergovernmental transfers to the State of Michigan of General Fund dollars with other qualifying dollars, with the total not to exceed \$241,000, and to commit those funds to increase health care funding in the community to support Indigent Care Agreements-based DSH payments to community hospitals. This is the State of Michigan Disproportionate Share Hospital Program (DSH). Motion carried.
- WM10/09 - 165 It was moved by Derezinski, supported by Engle, to authorize Human Resources/Employment and Training to solicit proposals for a one year contract renewable for up to two additional years based upon performance and the availability of funding, for consulting services to provide financial and operational monitoring services. Motion carried.

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- WM10/09 - 166 It was moved by Snider, supported by Engle, to appoint Mr. Lee Coggin to the Muskegon/Oceana Consortium Workforce Development Board of Directors for a term to expire on December 31, 2011. Motion carried.
- WM10/09 - 167 It was moved by Engle, supported by Wade, to appoint Mr. Mark Inglis to the Muskegon/Oceana Consortium Workforce Development Board of Directors for a term to expire on December 31, 2011. Motion carried.
- WM10/09 - 168 It was moved by Derezinski, supported by Mahoney, to authorize the Prosecutor to accept the FY2011 VOCA Funding Agreement in the amount of \$75,916 from the Department of Community Health and to affix the signature of the Chairman of the Board to two copies of the Agreement. Motion carried.
- WM10/09 - 169 It was moved by Mahoney, supported by Buzzell, to waive the hiring freeze to allow Public Health to immediately recruit Public Health Nurse position #H05019. Motion carried.
- WM10/09 - 170 It was moved by Snider, supported by Mahoney, to authorize staff to solicit bids for six Automated External Defibrillator Units for installation on all six floors of the Hall of Justice with costs to be paid for from the Equipment Revolving Fund (6660) to be charged to the Hall of Justice building (1010-0265-942010) over five years. Motion carried.
- WM10/09 - 171 It was moved by Engle, supported by Mahoney, to authorize staff to prepare and issue a Request for Proposal (RFP) for county copiers. Motion carried.
- WM10/09 - 172 It was moved by Derezinski, supported by Nash, to approve the contract settlement with the Sheriff Teamsters Deputy Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures beings obtained from union representatives. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Derezinski recognized Ms. Lori Archer, Muskegon Township Treasurer in the audience.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:57 p.m.

**Muskegon County
Ways & Means Committee Meeting
October 7, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lew Collins, Marvin Engle, Bill Gill, Kenneth Mahoney,
Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: James Derezinski, Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of September 21,
2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/10 - 173 It was moved by Snider, supported by Engle, to approve payment
of the accounts payable of \$7,817,111.51 covering the period of
September 15, 2010 through September 28, 2010 as presented by
the County Clerk. Motion carried.

WM10/10 - 174 It was moved by Engle, supported by Snider, to accept the grant
award for funding under the Office of Highway Safety (OHS)
administered through the Michigan State Court Administrative
Office (SCAO) for the grant period October 1, 2010 through
September 30, 2011 in the amount of \$65,000 to support the
position of the Case Manager and treatment for program
participants in the 60th District Court Sobriety Court Program and to

authorize the Chairman of the County Board of Commissioners and Judge Andrew Wierengo to sign a contract not to exceed \$33,800.
Abstain: Nash Motion carried.

WM10/10 - 175 It was moved by Snider, supported by Mahoney, to accept the grant award for funding under the Michigan Drug Court Grant Program administered through the Michigan State Court Administrative Office (SCAO/MDCGP) for the grant period October 1, 2010 through September 30, 2011 in the amount of \$25,000 to support the treatment and services of the 60th District Court Sobriety Court Program. Furthermore, authorize the Chairman of the County Board of Commissioners and Judge Harold Closz to sign a contract not to exceed \$25,000 with West Michigan Therapy to provide treatment, drug screening and report data and adjust the budget accordingly. Abstain: Nash Motion carried.

WM10/10 - 176 It was moved by Mahoney, supported by Engle, to approve renewal of the Assessment Administration Services Contract provided by the Equalization Department to the Township of Holton and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. Motion carried.

WM10/10 - 177 It was moved by Engle, supported by Snider, to authorize Finance and Management Services/Purchasing Office staff to accept the highest authenticated bid for each of the twelve (12) surplus vehicles and distribute the proceeds to the appropriate funds. Motion carried.

WM10/10 - 178 It was moved by Gill, supported by Nash, to authorize Facilities Management to solicit bids for structural work necessary to ensure safety, security and compliance with regulatory requirement at the Muskegon County Juvenile Detention Center at a cost not to exceed \$65,000. Such expenditures should be paid through the equipment revolving fund and paid from operations over several years. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Buzzell spoke of the possibility of some type of blinking sign for the atrium of the Hall of Justice to inform people of the recent moves of the County Clerk, Register of Deeds, Treasurer, etc. He noted he is still receiving call from constituents who are unaware of these moves to South Campus. Ms. Hammersley will investigate.

Commissioner Scolnik complimented the County Clerk on her efforts on behalf of the County Clerk's Office and the entrepreneurial workshops she is involved in.

Muskegon County Clerk Waters thanked Commissioner Scolnik and noted the work she does is on behalf the County Board of Commissioners in assisting the residents of Muskegon County.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:48 p.m.

- WM10/10 - 181 It was moved by Engle, supported by Wade, to approve Change Order No. 2 to the Honeywell Performance contract for \$147,947.86 to increase the contract total from \$7,280,844 to \$7,428,791.86 and reduce the guaranteed savings from \$8,835,704 to \$8,727,020 over 15 years. Abstain: Gill
Motion carried.
- WM10/10 - 182 It was moved by Derezinski, supported by Buzzell, to authorize CMHS of Muskegon County to seek renewal funding for HUD Supportive Housing I and HUD Supportive Housing II from the Department of Housing and Urban Development and to authorize the Chairman of the County Board of Commissioners to sign on behalf of Muskegon County that the applications by CMHS of Muskegon County for funding under the Supportive Housing Program, CFDA 14.235 are consistent with Muskegon County's Consolidated Plan.
Motion carried.
- WM10/10 - 183 It was moved by Mahoney, supported by Buzzell, to authorize the Sheriff and Chairman of the Muskegon County Board of Commissioners to sign the purchase of services contract with the Ottawa County Michigan Works Agency to monitor high-risk parolees (Nighthawk Program) for the Michigan Prisoner Re-Entry Initiative effective October 1, 2010 through September 30, 2011. Abstain: Gill
Motion carried.
- WM10/10 - 184 It was moved by Derezinski, supported by Engle, to authorize the Friend of the Court Administrator and the Chairman of the Muskegon County Board of Commissioners to sign the purchase of services contract with the Ottawa County Michigan Works Agency to provide child support consultation to Muskegon County parolees referred by the Michigan Prisoner Re-Entry Initiative effective October 1, 2010 through September 30, 2011. Abstain: Gill
Motion carried.
- WM10/10 - 185 It was moved by Derezinski, supported by Wade, to adopt the 2010 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.
Motion carried.
- WM10/10 - 186 It was moved by Wade, supported by Derezinski, to approve the contract settlement with the Teamsters General Employees Unit and authorize the County Board Chair and County Clerk to sign the

**Muskegon County
Ways & Means Committee Meeting
October 19, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Jim Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, Roger Wade

Excused: Lew Collins, Louis McMurray, I. John Snider

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of October 7, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/10 - 179 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$13,101,563.32 covering the period of September 29, 2010 through October 12, 2010 as presented by the County Clerk. Motion carried.

WM10/10 - 180 It was moved by Engle, supported by Buzzell, to accept the grant funds from the Department of Justice to allow the Sheriff to purchase twenty (20) bulletproof vests. \$12,640.00 will come from the Department of Justice and \$6,320.00 will come from the Sheriff Forfeiture Fund (2671) of the Sheriff's Department. Motion carried.

- WM10/10 - 181 It was moved by Engle, supported by Wade, to approve Change Order No. 2 to the Honeywell Performance contract for \$147,947.86 to increase the contract total from \$7,280,844 to \$7,428,791.86 and reduce the guaranteed savings from \$8,835,704 to \$8,727,020 over 15 years. Abstain: Gill
Motion carried.
- WM10/10 - 182 It was moved by Derezinski, supported by Buzzell, to authorize CMHS of Muskegon County to seek renewal funding for HUD Supportive Housing I and HUD Supportive Housing II from the Department of Housing and Urban Development and to authorize the Chairman of the County Board of Commissioners to sign on behalf of Muskegon County that the applications by CMHS of Muskegon County for funding under the Supportive Housing Program, CFDA 14.235 are consistent with Muskegon County's Consolidated Plan.
Motion carried.
- WM10/10 - 183 It was moved by Mahoney, supported by Buzzell, to authorize the Sheriff and Chairman of the Muskegon County Board of Commissioners to sign the purchase of services contract with the Ottawa County Michigan Works Agency to monitor high-risk parolees (Nighthawk Program) for the Michigan Prisoner Re-Entry Initiative effective October 1, 2010 through September 30, 2011. Abstain: Gill
Motion carried.
- WM10/10 - 184 It was moved by Derezinski, supported by Engle, to authorize the Friend of the Court Administrator and the Chairman of the Muskegon County Board of Commissioners to sign the purchase of services contract with the Ottawa County Michigan Works Agency to provide child support consultation to Muskegon County parolees referred by the Michigan Prisoner Re-Entry Initiative effective October 1, 2010 through September 30, 2011. Abstain: Gill
Motion carried.
- WM10/10 - 185 It was moved by Derezinski, supported by Wade, to adopt the 2010 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.
Motion carried.
- WM10/10 - 186 It was moved by Wade, supported by Derezinski, to approve the contract settlement with the Teamsters General Employees Unit and authorize the County Board Chair and County Clerk to sign the

labor agreement subsequent to signatures being obtained from union representatives. Motion carried.

WM10/10 - 187 It was moved by Derezinski, supported by Engle, to authorize Human Resources/Employment and Training to solicit proposals for a one year contract renewable for up to two additional years based upon performance and the availability of funding, for a service provider to provide intensive classroom based services designed to enhance the life and employability skills of jobseekers with little to no work history who are now entering the labor force. Motion carried.

WM10/10 - 188 It was moved by Mahoney, supported by Engle, to authorize Human Resources/Employment and Training to solicit proposals for a one year contract renewable for up to two additional years based upon performance and the availability of funding, for a service provider to provide construction skills training, workplace readiness training, and GED assistance for 18 to 21 year old high school dropouts. Abstain: Gill, Nash Motion carried.

WM10/10 - 189 It was moved by Scolnik, supported by Mahoney, to approve acceptance of the FY2011 Secondary Road Patrol Grant in the amount of \$215,208. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

WM10/10 - 190 It was moved by Wade, supported by Gill, to support a Resolution for the Mona Shores Girls Golf Team for their Division 2 State Championship repeat. Motion carried.

Commissioner Mahoney informed Commissioners of an energy media event being planned for November 4th at 2:00 p.m. He noted the State of Michigan is interested in the County's energy audit and would like to host this media event. Further details are forthcoming.

Commissioner Mahoney noted he is working on a tour for Commissioners of the Michigan Spring facility during the week of November 8th. He asked Commissioners to watch for further details.

Commissioner Engle noted the firm of Howard and Howard, who was recently approved by the Public Works Board to assist in the wind farm RFQ, would like to meet with Commissioners in the near future to discuss the wind farm. Mr. Mark Eisenbarth will be working to get a meeting scheduled.

Sheriff Dean Roesler invited Commissioners to the swearing in ceremony of the CASA (Court Appointed Special Advocates) volunteers being held in Judge Pittman's courtroom at 4:30.

PUBLIC COMMENT/NEW TOPIC

Mr. Carlton Colter noted the programs offered by Her Construction Company are for those who have a GED or high school diploma.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:11 p.m.

**Muskegon County
Ways & Means Committee Meeting
November 4, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Jim Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Charles Buzzell, Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of October 19, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/11 - 191 It was moved by Scolnik, supported by Mahoney, to approve payment of the accounts payable of \$8,752,120.39 covering the period of October 13, 2010 through October 26, 2010 as presented by the County Clerk. Motion carried.

WM10/11 - 192 It was moved by Engle, supported by Snider, to authorize the County Administrator to sign supplemental lease agreement #6 for the lease between the County of Muskegon and the US General Services Administration (#V515R-0015) for space occupied by the Veterans Administration on the County's South Campus thereby extending the lease termination date to April 30, 2011. Motion carried.

- WM10/11 - 193 It was moved by Derezinski, supported by Engle, to authorize the Board to establish the Citizens Review Committee and authorize the Chairman to appoint 11 members, one from each county commission district by December 3, 2010. Motion carried.
- WM10/11 - 194 It was moved by Engle, supported by Mahoney, to approve a Bond refunding contract and resolution to issue up to \$4,695,000 in bonds under PA 31 to refund the Hall of Justice 2002 bonds. Motion carried.
- WM10/11 - 195 It was moved by Engle, supported by Mahoney, to authorize Finance & Management Services/Purchasing Office to solicit competitive proposals for all County departments from regional, full-service office supply companies. Motion carried.
- WM10/11 - 196 It was moved by Derezinski, supported by Engle, to adopt the resolution of the Investment of Surplus Funds for the Muskegon County Investment Portfolio authorizing the County Treasurer as the "investment officer" and to furthermore adopt the revised Investment Policy for the County of Muskegon. Motion carried.

OLD BUSINESS

Commission Mahoney reminded Commissioners of the upcoming tour at Michigan Spring on Tuesday, November 9th at 1:30 p.m.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

The following were in attendance and recognized: newly-elected Commissioners Ben Cross and Scott Plummer, Road Commissioner John DeWolf, and three students from Reeths-Puffer High School.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:46 p.m.

**Muskegon County
Ways & Means Committee Meeting
November 16, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:41 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, Jim Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of November 4, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/11 - 197 It was moved by Engle, supported by Snider, to approve payment of the accounts payable of \$4,444,955.88 covering the period of October 27, 2010 through November 9, 2010 as presented by the County Clerk. Motion carried.

WM10/11 - 198 It was moved by Scolnik, supported by Mahoney, to approve the Participation Agreement with Government Payment Services, Inc., to provide debit and credit card processing services and authorize the Board Chair to execute the agreement. Motion carried.

WM10/11 - 199 It was moved by Derezinski, supported by Mahoney, to appoint Mr. Michael Hulsebos, Ms. Cindy Larsen and Mr. John VanWyck to the Muskegon/Oceana Consortium Workforce Development Board of Directors for terms to expire on December 31, 2012.

Motion carried.

WM10/11 - 200 It was moved by Mahoney, supported by Nash, to allow the Human Resources/Employment and Training Department to submit an application to the USDOL for a YouthBuild grant (SGA-DFA-PY-10-02) in the amount of \$1,100,000.00.

Motion carried.

WM10/11 - 201 It was moved by Engle, supported by Derezinski, to authorize the Human Resources/Employment and Training Department to solicit bids to purchase new computers and monitors for its JET (Jobs, Education, and Training) Service Providers. Motion carried.

OLD BUSINESS

Commission Mahoney reminded Commissioners of the Muskegon In Focus Group at Terrace Point, November 17th, 2010, 4:30 to 6:30.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

WM10/11 - 202 It was moved by Snider, supported by Gill, to authorize a Tribute to the West Michigan Christian Boy's Soccer Team on their State Championship win. Motion carried.

Ms. Groeneveld, Human Resources Director, discussed the request she recently received for a Personnel Hearing. Names were selected for the Personnel Hearing Board as follows: Commissioners Charles Nash (Chair), Lewis Collins (Vice-Chair), James Derezinski, Marvin Engle and Bob Scolnik.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:53 p.m.

**Muskegon County
Ways & Means Committee Meeting
December 2, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:31 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, Jim Derezinski [arrived at 3:36], Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Wade, supported by Snider, to approve the minutes of November 16, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS REMOVED PRIOR TO CONSIDERATION

Commissioner Collins noted the following agenda items were being removed from the agenda prior to approval:

- | | |
|---------------|---|
| WM10/12 - 204 | To accept the 60-month lease proposal from Michigan Office Solutions for the leasing of not to exceed 67 photocopier machines and authorize the Board chair to execute the lease agreement contingent upon Corporate Counsel approval of the agreement. |
| WM10/12 - 206 | To authorize Joseph W. Siedenstrang, Accounting Manager, to purchase nine (9) months of MERS generic service credit at a cost of \$16,709.00 as provided by the MERS Plan Document and in keeping with the County |

policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee.

ITEMS FOR CONSIDERATION

- WM10/12 - 203 It was moved by Engle, supported by Nash, to approve payment of the accounts payable of \$3,835,431.30 covering the period of November 10, 2010 through November 24, 2010 as presented by the County Clerk.
Motion Carried.
- WM10/12 - 205 It was moved by Gill, supported by Mahoney, to authorize the Register of Deeds and County Clerk execute a Software Upgrade and Migration Agreement with Tyler Technologies to upgrade and migrate to Eagle Recorder, Eagle Clerk and Content Manager technology software and to purchase supportive hardware and peripherals to upgrade the records indexing and imaging system in an amount not to exceed \$479,512.
Motion Carried.
- WM10/12 - 207 It was moved by Nash, supported by Mahoney, to authorize the purchase of a distributed video/audio display system from ElectroMedia, Inc., at a cost of \$15,790.00. The cost of the upgrade will be funded from the Equipment Revolving Fund and charged to the Board of Commissioners' budget over a five-year period.
Motion Carried.
- WM10/12 - 208 It was moved by Mahoney, supported by Buzzell, to approve the contract settlement with the CMH Aide Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives.
Motion Carried.
- WM10/12 - 209 It was moved by Engle, supported by Mahoney, to approve Contract Change Order #2R for the Hall of Justice 1st and 2nd floor remodeling project (RFB-10-1739) in the amount of an increase to the contract cost of \$11,476.36 bringing the total project cost to \$1,982,173.36 with costs being paid from the Hall of Justice remodeling fund, 4130-4131.
Motion Carried.
- WM10/12 - 210 It was moved by Snider, supported by Engle, To approve Contract Change Order #5 for the Hall of Justice 1 & 2 remodeling project in the amount of an additional \$15,155.00 bringing the total project cost to \$2,011,259.22 which is 2.4% above the original bid amount of \$1,964,000.
Motion Carried.

OLD BUSINESS

Commissioner Nash questioned if the change order request in WM10/12-209 and the increase in cost now has the project exceeding the 2nd lowest bidder of the project originally. Administrator Hammersley will follow-up and report back to the Commission.

NEW BUSINESS

Commissioner Scolnik noted the proceeds from the United Way concert sponsored by Mona Lake Productions raised \$5,480.00 for the County's campaign.

PUBLIC COMMENT/NEW TOPIC

Ms. Bonnie Hammersley, Administrator, introduced Mr. Heath Kaplan, Director of Finance and Management Services, County of Muskegon.

Mr. Mark Fairchild, Register of Deeds, noted the Old Newsies would be out in force on Saturday, December 4th around the county. Proceeds will benefit Goodfellows to purchase gifts for children whose families are struggling this season with the economy.

Mr. Ralph Sliter, Michigan Office Solutions, thanked the Board for their business and continued partnership.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:53 p.m.

**Muskegon County
Ways & Means Committee Meeting
December 14, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Lewis Collins, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, Jim Derezinski, Marvin Engle, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Absent: Bill Gill

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of December 2, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM10/12 - 211 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$3,354,335.48 covering the period of November 25, 2010 through December 7, 2010 as presented by the County Clerk. Motion carried.

WM10/12 - 212 It was moved by Snider, supported by Mahoney, to purchase two acres of land from the Muskegon County YFCA at a cost not to exceed \$245,000 and to authorize the County Board Chairman to sign the documents to complete the purchase. Motion carried.

- WM10/12 - 213 It was moved by Derezhinski, supported by Buzzell, to approve the Lakeshore Museum Center Resolution and approve a special millage to allow a ballot question (language attached) be placed on the election scheduled for May 3, 2011 for the purpose of submitting a renewal of millage for a period of ten years. Motion carried.
- WM10/12 - 214 It was moved by Snider, supported by Wade, to award the Muskegon County Jail Assessment and Screening contract to West Michigan Therapy in the amount of \$68,180 and to authorize the County Board Chairman to execute the contract with West Michigan Therapy. Motion carried.
- WM10/12 - 215 It was moved by Snider, supported by Derezhinski, to authorize Human Resources to upgrade the Microcomputer Analyst Position #X56009 to an Information Systems Technician III and that the Information Systems Technician III position be posted with a salary not to exceed \$61,826. Motion carried.
- WM10/12 - 216 It was moved by Engle, supported by Mahoney, to authorize Joseph W. Siedenstrang, Accounting Manager, to purchase nine (9) months of MERS generic service credit at a cost of \$16,709.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.
- WM10/12 - 217 It was moved by Mahoney, supported by Engle, to authorize Charles Buzzell, County Commissioner, to purchase up to five (5) years of MERS generic service credit at a cost provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.
- WM10/12 - 218 It was moved by Derezhinski, supported by Wade, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority for general liability and property insurance coverage with a 2011 annual contribution of \$872,165. Motion carried.
- WM10/12 - 219 It was moved by Engle, supported by Mahoney, to award the proposal to Northcoast Administrative Consultants, Inc., for a one year contract renewable for up to two additional years based upon performance and the availability of funding, for consulting services to provide financial and operational monitoring services. Motion carried.
- WM10/12 - 220 It was moved by Derezhinski, supported by Buzzell, to approve the purchase of Airport Liability insurance from Old Republic Insurance

Company for the premium amount of \$8867 for the period of 01/01/11 to 01/01/12. Motion carried.

- WM10/12 - 221 It was moved by Snider, supported by Wade, to authorize the Human Resources/Employment & Training staff restructuring plan: 1) title change of Workforce Development Quality Services Manager (BP#X96501) to Workforce Improvement Manager; 2) title change of Workforce Development Grants/Contracting Aide (BP#N87501) to Policy Specialist; 3) title change of Workforce Development Grants/Contracting Aide (BP#N87502) to Program Specialist; 4) title change of Workforce Development Data Specialist (BP#N87301) to Compliance Specialist; 5) reclassify Clerk II (BP#G20079) to Procurement Specialist (NO00180); and 6) reclassify the Microcomputer Analyst (BP#N52401) to Operations Manager (NX00260). Motion carried.
- WM10/12 - 222 It was moved by Derezinski, supported by Wade, to authorize Human Resources/Employment & Training to solicit proposals for a one (1) year contract renewable for up to three (3) additional years based upon performance and the availability of funding, for a service provider to provide Michigan Works Muskegon/Oceana with workforce intelligence for Oceana County. Motion carried.
- WM10/12 - 223 It was moved by Snider, supported by Buzzell, to approve the Contract Change Order #1 for Video Tech Tronics for the Hall of Justice 1 & 2 renovation project for an additional \$25,214.00 bringing the total contract amount to \$104,136.00 with costs being paid from the Hall of Justice renovation fund 4130-4131. Motion carried.
- WM10/12 - 224 It was moved by Mahoney, supported by Engle, to approve the initiation of the bid process for the Sheriff to purchase five defibrillators for the jail. Motion carried.
- WM10/12 - 225 It was moved by Derezinski, supported by Nash, to approve acceptance of the FY2011 DNRE Snowmobile Law Enforcement Program Grant in the amount of \$7,000 and to adjust the County's budget accordingly. Motion carried.
- WM10/12 - 226 It was moved by Snider, supported by Mahoney, to approve the submission of the calendar year 2011 Marine Safety Grant application for operating costs in the amount of \$155,517 and the equipment request in the amount of \$172,096. Motion carried.
- WM10/12 - 227 It was moved by Derezinski, supported by Nash, to accept the grant funds from the Michigan State Police in the amount of \$69,822.00 to fund a detective position in the Sheriff's Office for the West Michigan Enforcement Team and to authorize the Chairman of the County Board of

Commissioners, the County Administrator and the Sheriff to sign the
Byrne Justice Assistance Grant Program Subcontract.

Motion carried.

OLD BUSINESS

Commissioner Scolnik questioned motion WM10/12-215, regarding the Information Systems Tech III position, and the possibility of a shared position within the County. Ms. Pat Steele, Circuit Court Administrator, noted the position is shared within the Circuit Court but if position would be moved to the Information Systems program, the Title IV-D funding would be lost.

Commissioner Snider noted the accounts receivables are escalating each month. He asked that Commissioners and staff review and try to find solutions to these rising receivables.

Commissioner Nash reminded those present of the community violence meeting being held on Friday, December 17th at noon at the Louis McMurray Conference and Training Center.

NEW BUSINESS

Commissioner Wade discussed the increased, positive activity with the Land Bank. Commissioner Nash will request a report of recent activity be prepared and shared with Commissioners.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:51 p.m.