

**Muskegon County
Community Development/Strategic Planning Committee
January 26, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:59 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve the minutes of the December 15, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/01 – 01 To It was moved by Commissioner Engle, supported by Commissioner Nash, to authorize the Lakeshore Museum Center to acquire the property located at 444 and 448 W. Clay Avenue for the purpose of future growth and use(s) by the Museum. Motion carried.

CD/SP17/01 - 02 It was moved by Commissioner Engle, supported by Commissioner Snider, to authorize the Lakeshore Museum Center to change its fiscal year from October through September to the calendar year, January through December beginning January 2018. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
February 23, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 3:36 p.m.

ROLL CALL

Present: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Rillastine Wilkins

Excused: Benjamin Cross, Susie Hughes, Robert Scolnik, I. John Snider, II

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Foster, to approve the minutes of the January 26, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/02 – 03 It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve the Parks Department Seasonal Staff three step pay scale adjustments of TS-105 Seasonal Park Ranger position at Step 1- \$10.50/hr., Step 2-\$10.75/hr. and Step 3-\$11.00 /hr.; and the TS-325 Crew Leader position, Step 1- \$12.50/hr., Step 2 - \$12.75/hr., and Step 3- \$13.00/hr; and to approve Seasonal Park Rangers be used to provide dock security at Heritage Landing. Motion carried.

CD/SP17/02 - 04 It was moved by Commissioner Nash, supported by Commissioner Foster, to adopt the License Agreement with Unity Christian Events/Alive On The Lakeshore to provide a license for the use of Heritage Landing August 9 – 12, 2017 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP17/02 - 05 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Thursday, September 14 through Sunday, September 17, 2017 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Bob Lukens, Community Development Director, unveiled the new CVB/Visit Muskegon logo which will be utilized for marketing purposes. He noted it was easy to read and highlights the sun, waves and seasons of Muskegon. He noted they received 40 entries from 30 different artists. The selected logo was designed by a current part-time County employee with a degree in design. He noted the new logo design will begin being utilized in the coming months.

The Commissioners were impressed with the design and cost of the logo which was approximately \$700.00.

Commissioner Mahoney advised those present that he recently attended a presentation in the city of Flint regarding their AmeriCorp program and what they are doing to assist with cleaning up vacant lots, boarding up vacant houses, etc. Also in attendance were Muskegon Heights Police Chief Dr. Joseph Thomas, Jr.; Kristina Coby, United Way of the Lakeshore and Mr. Tim Burgess, Muskegon Land Bank. The group is looking for similar results with AmeriCorp in Muskegon County.

Commissioner Engle noted he recently received a phone call from a constituent who had concerns about the amount of litter around the area so getting assistance from the AmeriCorp workers would be most helpful and timely.

Mr. Mark Eisenbarth reminded Commissioners of the upcoming Board Work Session on Tuesday, February 28th at 3:00 p.m. from Mr. Eric Stevens, Circuit Court Administrator, regarding the Fresh Start Program.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:47 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
March 21, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the February 23, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/03 – 06 It was moved by Chairman Cross, supported by Commissioner Mahoney, to approve the proposed Bylaws for the Lakeshore Sports Commission. Motion carried.

CD/SP17/03 - 07 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing on July 3 & 4, 2017 for Rockstock and an Independence Day fireworks display, and to authorize the Chairperson of the County Board to execute the agreement. [Abstain - Commissioner Snider] Motion carried.

CD/SP17/03 - 08 It was moved by Commissioner Nash, supported by Chairman Cross, to adopt the license agreement with the Child Abuse Council of Muskegon County for use of the Union Depot grounds for a beverage and entertainment tent July 13 - 16, 2017, during the Rebel Road motorcycle rally and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:34 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
April 20, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins

Excused: I. John Snider, II

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the March 21, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/04 – 09 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to approve the Parks Department request to purchase a new 2017 3/4 ton diesel pick-up truck with Parks Reserve funds. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik invited those present to an open house being held at Lakeside Surfaces, Thursday, April 20th. He noted Lakeside Surfaces founder and President Rob Riegler was named the 2017 Entrepreneur of the Year through the Muskegon Lakeshore Chamber of Commerce.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:34 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
May 18, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider, II Rillastine Wilkins

Excused: Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of the April 20, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/05 – 10 It was moved by Chairman Cross, supported by Commissioner Snider, to approve the Agreement between the Muskegon County Parks Department and Jim Klapthor of USA Cycling for a cyclocross event December 9 and 10, 2017, at Pioneer County Park, and to authorize the Chairman of the Board to sign the agreement. [Oppose - Hughes] Motion carried.

CD/SP17/05 - 11 It was moved by Commissioner Engle, supported by Chairman Cross, to approve the creation of a Tourism Assistant - hourly position with a salary range of NO-00010 (\$10.798-\$13.094/hr) with no benefits and to appoint Sarah Dick to this position at step 1. Motion carried.

OLD BUSINESS

Mr. Mark Eisenbarth, County Administrator, noted there is a Board Work session scheduled for Tuesday, May 23rd, regarding Airport Operations. He requested feedback on changing the start time from 3:00 p.m. to 2:30 p.m. to allow for ample discussion. Commissioners were agreement with the 2:30 start time.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Alan Greene addressed the Board and noted he recently volunteered during the most recent bike race downtown and noted there was discussion of this event returning next year.

Mr. Jim Klaphthor, USA Cycling, thanked the Board for their support of motion CDSP17/05 - 10. He invited Commissioners to attend the race at Pioneer Park on December 9th and 10th and shared that the race will consist of many laps of a short course featuring pavement, wooded trails, grass/snow, steep hills and obstacles requiring the rider to quickly dismount, carry the bike, complete through the obstruction and remount. He expects this event to produce overnight stay in the County and he expects this event to be recurring in Muskegon County.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:17 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
June 22, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Nancy A. Waters, County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the minutes of the May 18, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/06 – 12 It was moved by Commissioner Hughes, supported by Chairman Cross, to adopt the License Agreement with iheartRadio/WMUS to provide a license for the use of Heritage Landing August 19, 2017 for “Moosefest”, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP17/06 - 13 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the License Agreement between the County of Muskegon and Hi-Falutin' Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 26-27, 2017, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:43 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
Thursday, August 17, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:31 p.m.

ROLL CALL

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Benjamin Cross

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of the June 22, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/08 – 14 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the Muskegon County 2017 to 2022 Consolidated Plan for Housing and Community Development. Motion carried.

CD/SP17/05 - 15 It was moved by Commissioner Engle, supported by Commissioner Snider to Authorize Staff to Negotiate a Private-Public Partnership Between the County of Muskegon, the city of Muskegon and

Parkland Properties for the Design, Construction, Management and Operation of a Convention Center and Authorize the County Administrator to Sign a Letter of Intent to Project Partners. [Oppose – Hughes] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Commissioner Scolnik made comment in support of the convention center.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
September 19, 2017
3:30 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, Charles Nash, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of the August 17, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION: Medicare Advantage Plan Renewal Options

Ms. Kristen Wade, Human Resources Director, presented Medicare Advantage Plan renewal options. Ms. Wade introduced Ms. Dawn Marvin, BC/BS, Mr. Joe Johnson, BC/BS and Ms. Kelley Demiryman, Arthur J. Gallagher. It was noted Commissioners would be asked to make an option recommendation at the Full Board meeting of September 21st.

Ms. Wade was asked to provide an analysis of the impact of each plan/option to the retiree and to the County of Muskegon.

ITEMS FOR CONSIDERATION

CD/SP17/09 – 16 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve the Certificates of Consistency for the local agencies submitting funds under the Continuum of Care Program and authorize the Chairman of the County Board of Commissioners to sign HUD Form 2991, Certificate of Consistency with the Muskegon County 2017-2022 Housing and Community Development Plan. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

CD/SP17/09 – 17 It was moved by Commissioner Mahoney, supported by Chairman Cross, to approve the location change of the Board of Commissioners Community Development/Strategic Planning Committee meeting of October 19, 2017, to Whitehall City Hall, 405 East Colby, Whitehall, Michigan. Motion carried.

PUBLIC COMMENT

Commissioner Scolnik introduced Ms. Rita Bierman, Muskegon County Airport. He noted she began working for the County on a part time basis in 2010, and was promoted last year to Administrative Analyst Full Time. She will now also assume the duties of Ms. Homan who recently retired.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:04 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
October 19, 2017
3:30 p.m.
Whitehall City Hall
405 E. Colby
Whitehall, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Robert Scolnik, I. John Snider, II, Rillastine Wilkins [arrived at 3:50 p.m.]

Excused: Charles Nash

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel, Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Snider, to approve the minutes of the September 19, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

INTRODUCTIONS

Commissioner Snider introduced his daughter Karin Smith, granddaughter Tianna Smith and the Smith family Rotary exchange student who is from Indonesia and who is currently attending Montague High School.

ITEMS FOR CONSIDERATION

CD/SP17/10 – 18 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to adopt the Tourism Agreement, valid for five (5) years, through FY2022, with the White Lake Chamber of Commerce in the amount of \$100,000 per year be expended on tourism advertising and promotion for the northern portion of Muskegon County, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP17/10 – 19 It was moved by Commissioner Mahoney, supported by Commissioner Snider, to award the Muskegon Winter Sports Complex a \$10,000 grant to develop a 1,000-foot dual zipline at the complex, the first phase of the complex's Canopy Tour project, designed to build all-season overnight visitation, expand corporate and educational teambuilding opportunities, and promote and encourage tourism and convention business within Muskegon County; funding for the grant will come from a combination of the CVBs FY18 budget and Accommodations Tax Reserve Fund. [Oppose – Hughes] Motion carried.

Mr. Jim Rudicil, Muskegon Winter Sports Complex Director, thanked the Board for their support of this motion. He noted the complex has received an anonymous \$110,000 donation toward the \$210,000 cost of the zipline project. He noted the Michigan Economic Development Corporation has pledged \$50,000 provided the local community can raise an additional \$50,000.

CD/SP17/10 – 20 To approve the contract with Progressive AE for the study and concept design of "Option 4" for the proposed Muskegon County Convention Center for a total cost of \$5,000, with funding being split among the three partners, the County of Muskegon, City of Muskegon, and Parkland Development. [Oppose – Hughes] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Amy VanLoon, White Lake Area Chamber of Commerce Executive Director, thanked the Board for their support of the contract and noted the additional funding will assist in the promotion of not only the northern county but the county as a whole.

Commissioner Scolnik congratulated the community on its successful capital campaign of the Howmet Playhouse.

Whitehall City Manager Scott Huebler noted the original goal was \$3.6 million and that goal has been exceeded and construction/deconstruction has begun. He noted a grand re-opening is planned for July of 2018.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:58 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
November 16, 2017
3:30 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II [arrived at 3:32 p.m.], Rillastine Wilkins

Excused: Benjamin Cross, Susie Hughes

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Nancy A. Waters, Muskegon County Clerk; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Foster, to approve the minutes of the October 19, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/11 – 21 It was moved by Commissioner Engle, supported by Commissioner Nash, to approve consulting agreement with Conventions, Sports & Leisure International (CS&L) to provide consulting services for review, recommendations, and contract development on the

proposed "4-4-1 Plan" for convention center financing; cost of the engagement is not to exceed \$20,000 with funding available from the Accommodations Tax Reserve Fund. Motion carried.

CD/SP17/11 – 22 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the proposed 2018 Parks camping fee schedule, increasing the camping fees at Blue Lake and Pioneer County Parks from \$28.00 to \$30.00 per night, and at Meinert County Park's Pines Campground from \$30.00 to \$32.00 per night. Additionally, seasonal fees at Meinert County Park's Pines Campground will be increased from \$2,500 per season to \$2,700 per season. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:41 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
December 14, 2017
3:30 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve the minutes of the November 16, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP17/12 – 23 It was moved by Commissioner Hughes, supported by Commissioner Snider, to approve the amended October through December 2017 and January through December 2018 Lakeshore Museum budget as presented. Motion carried.

CD/SP17/12 – 24 It was moved by Commissioner Snider, supported by Chairman Cross, to approve seeking of a proposal from Prein & Newhof for specifications and construction oversight and permission to issue an Invitation for Bid on BidNet Direct for construction work to stop erosion and improve the structural integrity of the dock area and the east side of the Heritage Landing Point. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:45 p.m.