

**Muskegon County
Ways & Means Committee Meeting
January 6, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney, Board Chair, at 3:30 p.m.

It was moved by Derezinski, supported by Snider, to appoint Commissioner Collins as the temporary Chair of the Ways & Means Committee. Motion Carried.

Commissioner Collins then chaired the meeting and requested roll call.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Jim Derezinski, Marvin Engle, Alan Jager, Anthony Longmire [arrived at 3:32], Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Wilkins, to approve the minutes of December 14, 2010, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/01 - 01 It was moved by Engle, supported by Derezinski, to approve payment of the accounts payable of \$3,720,563.95 covering the period of December 8, 2010 through December 22, 2010 as presented by the County Clerk.

Motion Carried.

- WM11/01 - 02 It was moved by Snider, supported by Mahoney, to authorize the Chairman of the County Board of Commissioners to sign Amendment No. 1 to the Meinert County Park Acquisition (TF09-029) grant to extend the end date of the project period from June 30, 2010 to December 31, 2010. Motion Carried.
- WM11/01 - 03 It was moved by Derezinski, supported by Engle, to reclassify the Drain Inspector Full Time position (N28001) (salary table NO00130, \$13.039/hr to \$16.173/hr) into (3) Drain Inspector Seasonal positions (at a 3 step seasonal salary range of \$11.00/hr, \$12.00/hr, \$13.00/hr) and further move that the Drain Commission be authorized in FY2011 to attend the summer and winter Drain Commission conferences. Motion Carried.
- WM11/01 - 04 It was moved by Snider, supported by Engle, to award the proposal for a one year contract renewable for up to two additional years based upon performance and the availability of funding, to James T. Stokes to provide intensive classroom based services designed to enhance the life and employability skills of jobseekers with little to no work history who are now entering the labor force. Motion Carried.
- WM11/01 - 05 It was moved by Engle, supported by Derezinski, to award the proposal for a one year contract renewable for up to two additional years based upon performance and the availability of funding, to Community enCompass to provide construction skills training, workplace readiness training, and GED assistance for 18 to 21 year old high school dropouts. Motion Carried.
- WM11/01 - 06 It was moved by Engle, supported by Mahoney, to authorize staff to solicit bids for the custodial services for the Muskegon County facilities. Motion Carried.
- WM11/01 - 07 It was moved by Engle, supported by Mahoney, to approve the work outlined in Bulletin #4 for the Hall of Justice renovation project (RFB-10-1739) for a cost of \$12,122 for Clifford Buck's portion of the necessary work and \$8,965 for Video-Tech-Tronics portion of the work with the costs being paid from the Hall of Justice renovation project fund 4130-4131. Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:04 p.m.

**Muskegon County
Ways & Means Committee Meeting
January 18, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Jim Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the minutes of January 6, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/01 - 08 It was moved by Snider, supported by Derezinski, to approve payment of the accounts payable of \$5,050,363.51 covering the period of December 23, 2010 through January 11, 2011, as presented by the County Clerk. Motion carried.

WM11/01 - 09 It was moved by Derezinski, supported by Wilkins, to accept the quote of \$152,908.00 from Schindler Elevator to upgrade the west jail elevator (base quote plus Alternate #1) and the quote of \$5,148 from Video-Tech-Tronics to add a proximity card reader to the inside of the elevator car for security with all costs being paid from the Public Improvement Fund, 4130-4130. Motion carried.

WM11/01 - 10 It was moved by Snider, supported by Mahoney, to authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through April 30th, for taxes paid by May 1st in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act section 211.59 and 211.51. Motion carried.

OLD BUSINESS

Commissioner Snider inquired about the past due accounts, and specifically the overdue account of Bad Boys Bail Bonds. Mr. Williams, Corporate Counsel, said a filing against Bad Boys is being processed.

NEW BUSINESS

Ms. Kathy Hoogstra, Probate Court Administrator, thanked the Board of Commissioners and Mr. Heath Kaplan, Finance & Management Services Director, for their support in the Probate Court office being able to now process credit cards for payments.

Commissioner Derezinski asked what other County departments are able to accept credit cards. Mr. Moulatsiotis, County Treasurer, noted the Treasurer's Office accepts credit card payments on delinquent taxes at no cost to the County. The customer does, however, pay a convenience fee for this service.

PUBLIC COMMENT/NEW TOPIC

Students from Reeths-Puffer High School were in attendance and introduced themselves.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:42 p.m.

**Muskegon County
Ways & Means Committee Meeting
February 3, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, Jim Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

Excused: Lewis Collins

APPROVAL OF MINUTES

It was moved by Engle, supported by Snider, to approve the minutes of January 18, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Eric Rothof discussed motion #WM11/02-12. He requested a copy of the projected return report and requested Commissioners review the report as well.

Mr. Jim Riley discussed motion # WM11/02 -17. He also requested Board members postpone their vote on agenda item # WM11/02 - 12 regarding laptop computers for the Board of Commissioners.

Ms. Paula VandenBosch approached the Board and discussed specific items for consideration on the agenda.

ITEMS FOR CONSIDERATION

- WM11/02 - 11 It was moved by Engle, supported by Derezhinski, to approve payment of the accounts payable of \$7,206,391.09 covering the period of January 12, 2011 through January 25, 2011, as presented by the County Clerk. Motion Carried.
- WM11/02 - 12 It was moved by Engle, supported by Longmire, to authorize the Finance & Management Services Director to solicit proposals for laptop computers for the Board of Commissioners. Motion Carried.
- WM11/02 - 13 It was moved by Snider, supported by Engle, to authorize the Finance & Management Services Director to solicit proposals for a consultant to complete a Central Service Cost Allocation Plan through the County's approved RFP Process. Motion Carried.
- WM11/02 - 14 It was moved by Mahoney, supported by Engle, to hold a public hearing on March 8, 2011 to accept citizen comments on the use of the Community Development Block Grant Revolving Loan Fund for a loan for West Michigan Tube and Wiring. Motion Carried.
- WM11/02 - 15 It was moved by Engle, supported by Longmire, to award the bid to Trinity Non-Profit Housing Corporation to act as a developer for the Neighborhood Stabilization 3 Program in the amount of \$900,000 and to authorize the Chairman of the County Board of Commissioners to sign the Neighborhood Stabilization Program grant applications. Motion Carried.
- WM11/02 - 16 It was moved by Engle, supported by Derezhinski, to approve the contract settlement with the SEIU Public Works Unit and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives. Motion Carried.
- WM11/02 - 17 It was moved by Engle, supported by Mahoney, to authorize the salary range adjustment to the Operations Manager BPN#59901 to NX00290. Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

Mr. Rothof distributed material to the Board of Commissioners regarding his application to the Muskegon County Road Commission and information regarding lowering costs for health care.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:24 p.m.

**Muskegon County
Ways & Means Committee Meeting
February 15, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Jim Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, I. John Snider, Rillastine Wilkins

Excused: Robert Scolnik

APPROVAL OF MINUTES

It was moved by Derezinski, supported by Cross, to approve the minutes of February 3, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/02 - 18 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$4,682,676.95 covering the period of January 26, 2011 through February 8, 2011, as presented by the County Clerk. Motion carried.

- WM11/02 - 19 It was moved by Mahoney, supported by Wilkins, to authorize the County Board Chairman to sign a Notice of Intent requesting technical assistance through the Communities Building Blocks Program under Tool #6, "Using Smart Growth to Produce Fiscal and Economic Health" at no cost to Muskegon County.
Motion carried.
- WM11/02 - 20 It was moved by Engle, supported by Snider, to enter into a contract with Environmental Resources Management not to exceed \$12,000 to update the Environmental and Baseline Assessment, update the Due Care Documentation and prepare a Notice of Contaminant Migration and to authorize the County Board Chairman to sign the contract; also to hold a public hearing on March 8, 2011 to solicit citizen comments on the grant application to be submitted to the Michigan DNR Trust Fund to develop Rotary Park and to authorize the County Board Chairman to sign the grant application.
Motion carried.
- WM11/02 - 21 It was moved by Engle, supported by Snider, to approve the Ground Lease for Camping between the County of Muskegon and American Bikers Aiming Toward Education of Michigan, Region 5, and that the Chairman be authorized to sign on behalf of the County.
Motion carried.
- WM11/02 - 22 It was moved by Snider, supported by Engle, to appoint Mr. John Lagazo to the Muskegon/Oceana Consortium Workforce Development Board of Directors for a term to expire on December 31, 2011.
Motion carried.
- WM11/02 - 23 It was moved by Snider, supported by Engle, to authorize the Community Mental Health Executive Director to sign the contract with The Exhibition Alliance for the borrowing of the traveling exhibit, "The Lives They Left Behind: Suitcases from a State Hospital Attic", from October 19, 2011 through November 30, 2011, at a cost of \$2,000.00 plus shipping expenses and other related costs.
Motion carried.
- WM11/02 - 24 It was moved by Snider, supported by Engle, to approve the reclassification of LPN PT 36 Hrs., N49302, to LPN full-time effective immediately.
Motion carried.

WM11/02 - 25 It was moved by Engle, supported by Snider, to authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million (\$12,000,000) against anticipated 2010 delinquent taxes. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:41 p.m.

**Muskegon County
Ways & Means Committee Meeting
March 3, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: James Derezinski

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of February 15, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Eric Rothof addressed the Board and commended the Board on requesting proposals on motion number WM11/03-30.

ITEMS FOR CONSIDERATION

WM11/03 - 26 It was moved by Engle, supported by Plummer, to approve payment of the accounts payable of \$4,469,212.53 covering the period of February 9, 2011 through February 22, 2011, as presented by the County Clerk. Motion carried.

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WM11/03 - 27 It was moved by Snider, supported by Longmire, to authorize staff to apply for funds under the Civic Justice Corps Grants serving Juvenile Offenders (CFDA 17.261) in the amount of \$640,000 with no match. Motion carried.

WM11/03 - 28 It was moved by Snider, supported by Mahoney, to authorize staff to apply for funds under the OJDDP FY 2011 Comprehensive Anti-Gang Strategies (CFDA 16.544) in the amount of \$750,000 with no local match. Motion carried.

WM11/03 - 29 It was moved by Engle, supported by Wilkins, to approve the proposal from Knight Facilities Management for janitorial and cleaning services for Muskegon County owned facilities for the annual bid amount of \$225,606.87, and authorize County Administrator to sign agreement. Motion carried.

It was moved by Engle, supported by Mahoney, to suspend the rules and allow for public comment. Motion carried.

Mr. Mark Yohannan, Vice President of Operations - Knight Facilities, addressed the Board and answered questions they had about the organization.

WM11/03 - 30 It was moved by Snider, supported by Longmire, to authorize the Human Resources Department to have AON Insurance Brokers solicit proposals for a vendor or vendors to provide Medical Coverage for Muskegon County to be effective from October 1, 2011. Motion carried.

WM11/03 - 31 It was moved by Engle, supported by Longmire, to authorize the Department of Employment and Training to solicit proposals for a vendor to provide a participant tracking system that will increase transparency and accountability for the effective provision of workforce development services in Muskegon and Oceana counties. Motion carried.

WM11/03 - 32 It was moved by Snider, supported by Plummer, to approve the one-year extension of the Agreement for the Partnership in Neighborhood Safety Program between the Townships of Laketon, Fruitland and Whitehall, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$113,789, and authorize the Board Chair and Sheriff to sign

the document, contingent upon the approval of the Agreement by the Fruitland and Whitehall Township Boards. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Mahoney, supported by Engle, to go into closed session for the purpose of collective bargaining discussion.

ROLL CALL:

Ayes: Collins, Cross, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik,
Snider, Wilkins

Excused: Derezinski

The Muskegon County Ways & Means Committee went into closed session at 4:11 p.m. and returned to open session at 4:50 p.m.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:51 p.m.

Mr. Jan Deur, Fruitland Township Trustee, addressed the Board and noted Fruitland Township continues to look for broadband service alternatives. He noted the action of this motion would not disrupt their continued investigation for alternatives.

Commissioner Mahoney commended Mr. Deur for continuing to try to bring broadband services to Fruitland Township.

WM11/03 - 35

It was moved by Derezinski, supported by Mahoney, to authorize Christine Wyns, Training and Community Resources Specialist, to purchase sixty (60) months of MERS generic service credit at a cost of \$65,400 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee.

Motion carried.

OLD BUSINESS

Commissioner Snider requested Mr. Heath Kaplan, Finance & Services Management Director, review the generic service credit purchase policy to determine cost to the County.

Discussion ensued regarding the policy and Ms. Hammersley noted a report will be forthcoming regarding the outcome of Mr. Kaplan's policy review.

NEW BUSINESS

Commissioner Jager noted upon his review of the County's utility bills (gas and electric), he recommends considering consolidating buildings and closing some buildings.

Commissioner Longmire noted he does not support the closing of buildings but rather look for more energy efficiencies and more "green" energy.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:51 p.m.

**Muskegon County
Ways & Means Committee Meeting
April 7, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Alan Jager, Anthony Longmire, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: James Derezinski, Marvin Engle, Kenneth Mahoney

APPROVAL OF MINUTES

It was moved by Longmire, supported by Plummer, to approve the minutes of the March 15, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/04 - 36 It was moved by Plummer, supported by Longmire, to approve payment of the accounts payable of \$5,340,691.34 covering the period of March 9, 2011 through March 29, 2011, as presented by the County Clerk. Motion carried.

WM11/04 - 37 It was moved by Snider, supported by Longmire, to authorize the County Administrator to enter into an agreement with Maximus for a cost not to exceed \$17,400. Motion carried.

**Muskegon County
Ways & Means Committee Meeting
April 19, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the minutes of the April 7, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Ralph Slider, President, Michigan Office Solutions, addressed the Board regarding motion #WM11/04 - 51.

Mr. John Dusseljee , Applied Imaging, addressed the Board regarding motion #WM11/04 - 51.

ITEMS FOR CONSIDERATION

WM11/04 - 40 It was moved by Engle, supported by Plummer, to approve payment of the accounts payable of \$7,470,788.63 covering the period of March 30, 2011 through April 12, 2011, as presented by the County Clerk. Motion carried.

WM11/04 - 41 It was moved by Scolnik, supported by Mahoney, to authorize a contractual agreement between Brookhaven Medical Care Facility and Generation Care for the provision of rehabilitation services. Motion carried.

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- WM11/04 - 42 It was moved by Snider, supported by Cross, to award the contract for RFP 11-1867, CMH Clubhouse renovation to Muskegon Quality Builders, Inc., of Muskegon Heights in the amount of \$231,890.
Motion carried.
- WM11/04 - 43 It was moved by Engle, supported by Derezinski, to eliminate the Equalization Department's Clerk II position number G20004 effective immediately subject to GEU guidelines. Motion carried.
- WM11/04 - 44 It was moved by Engle, supported by Mahoney, to accept the technical assistance through the Communities Building Blocks Program awarded to Muskegon County from the Environmental Protection Agency.
Motion carried.
- WM11/04 - 45 It was moved by Derezinski, supported by Plummer, to authorize staff to apply for funds under the United States Environmental Protection Agency under the Sustainable Materials Management Program (CFDA #68.808) in the amount of \$50,000 for a one year period.
Motion carried.
- WM11/04 - 46 It was moved by Wilkins, supported by Mahoney, to approve the proposed Debt Management Policy.
Motion carried.
- WM11/04 - 47 It was moved by Wilkins, supported by Engle, to authorize the Finance & Management Services Director to prepare and advertise a request for proposals for credit card companies.
Motion carried.
- WM11/04 - 48 It was moved by Snider, supported by Mahoney, to continue collection of the local 9-1-1 surcharge at \$0.34 as approved by Michigan Public Service Commission U-15489 for the time period July 1, 2011 to June 30, 2012, and to provide proper notification of this to the State 9-1-1 Committee.
Motion carried.
- WM11/04 - 49 It was moved by Mahoney, supported by Snider, to authorize the Finance & Management Services Director to coordinate the refunding process of the Wastewater Management System No. 2 Bonds with First Southwest and bond counsel. Motion carried.

- WM11/04 - 50 It was moved by Snider, supported by Engle, to approve the 2011 Refunding Bond Ordinance to authorize the issuance of refunding bonds for the existing Wastewater Management System No. 2 Bonds. Motion carried.
- WM11/04 - 51 It was moved by Engle, supported by Cross, to accept the 60-month lease proposal from Applied Imaging - Muskegon and authorize the County Administrator to execute the lease agreement contingent upon Corporate Counsel approval of the agreement. Motion carried.
- WM11/04 - 52 It was moved by Mahoney, supported by Engle, to approve the resolution establishing the 2011 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County
Ways & Means Committee Meeting
May 5, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, Rillastine Wilkins

Excused: I. John Snider

APPROVAL OF MINUTES

It was moved by Plummer, supported by Engle, to approve the minutes of the April 19, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

- WM11/05 - 53 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$2,049,794.72 covering the period of April 13, 2011 through April 26, 2011, as presented by the County Clerk. Motion carried.
- WM11/05 - 54 It was moved by Derezinski, supported by Cross, to authorize the Finance & Management Services Director to advertise a request for proposals (RFP) for information technology infrastructure improvements in alignment with the Plante Moran assessment. Motion carried.

- WM11/05 - 55 It was moved by Plummer, supported by Cross, to authorize staff to apply for funds under the Michigan Community Pollution Prevention Grant Program in the amount of \$50,000 with a \$12,500 in-kind match and to authorize the Chairman of the Board of Commissioners to sign the grant application and the Memorandum of Understanding. Motion carried.
- WM11/05 - 56 It was moved by Derezinski, supported by Mahoney, to accept and place on file the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2010. Motion carried.
- WM11/05 - 57 It was moved by Derezinski, supported by Engle, to accept the 2011 Survey and Remonumentation Grant Offer and authorize the County Administrator to sign the agreement and return it to the State of Michigan. Motion carried.
- WM11/05 - 58 It was moved by Derezinski, supported by Cross, to approve acceptance of the 2011 Agreement with the Huron-Manistee National Forest from May 1, 2011 to September 30, 2011 to enhance State and local law enforcement on National Forest Service lands. Motion carried.

OLD BUSINESS

Commissioner Jager noted the Cedar Creek Township officials have not yet heard from representatives from AriaLink. Ms. Hammersley noted she will direct staff to follow-up and provide feedback to the Commission.

NEW BUSINESS

Commissioner Plummer urged Commissioners to attend the upcoming apportionment meeting on Monday, May 9th.

Commissioner Wilkins noted she attended the SMART meeting with Commissioner Jager. They shared information on the upcoming Hot Rod Power Tour which was well received. She also noted they toured a nuclear plant in Niles, Michigan.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:50 p.m.

**Muskegon County
Ways & Means Committee Meeting
May 17, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Wilkins, to approve the minutes of the May 5, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/05 - 59 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$3,692,311.99 covering the period of April 27, 2011 through May 10, 2011, as presented by the County Clerk. Motion carried.

WM11/05 - 60 It was moved by Derezinski, supported by Mahoney, to authorize the Chairman of the County Board of Commissioners to sign an agreement with the Muskegon County Land Bank Authority in the amount of \$15,000 for two years to provide administrative functions for the Neighborhood Stabilization Program 3. Motion carried.

- WM11/05 - 61 It was moved by Derezsinski, supported by Snider, to authorize the Chairman of the County Board of Commissioners to sign the Fair Housing Contract with the cities of Muskegon, Norton Shores, Muskegon Heights and the Fair Housing Center of West Michigan for fair housing services and to utilize \$13,000 from the NSP 3 administrative funds for the County of Muskegon's share of the contract costs. Motion carried.
- WM11/05 - 62 It was moved by Engle, supported by Longmire, to authorize the Chairman of the Muskegon County Board of Commissioners to sign HUD form 2991 to be included in the application by the County of Muskegon for funding under the Lead-based Paint Hazard Control and Healthy Homes Production Programs. Motion carried.
- WM11/05 - 63 It was moved by Engle, supported by Mahoney, to authorize staff to submit an application to the Department of Housing and Urban Development for the Lead-Based Paint Hazard Control Program (CFDA 14.900) and the Healthy Homes Production Program (CFDA 14.913) for funding not to exceed \$1,100,000 with a minimum of a 10% in-kind, leveraged and/or donated services as a match. Motion carried.
- WM11/05 - 64 It was moved by Engle, supported by Derezsinski, to authorize staff to apply for funds from the Michigan State Housing Development authority under the Community Development Block Grant for the allocation for non-entitlement counties. There is no match. Motion carried.
- WM11/05 - 65 It was moved by Derezsinski, supported by Plummer, to award the replacement of the existing Daktronics Message Signs (South Campus and Heritage Landing) and Hall of Justice clocks (x2) to Safari Signs, LLC - DBA Port City Signs in the amount not to exceed \$73,037.00. Motion carried.
- WM11/05 - 66 It was moved by Engle, supported by Snider, to adopt the Equal Opportunity Policy in Support of Workplace Diversity.
- It was moved by Jager, supported by Wilkins to table motion WM11/05 - 66. Motion carried.

ROLL CALL:

Ayes: Jager, Longmire, Mahoney, Plummer, Scolnik, Wilkins

Nays: Collins, Cross, Derezinski, Engle, Snider

- WM11/05 - 67 It was moved by Plummer, supported by Snider, to approve a contract with the City of Muskegon for the Muskegon County Human Resources Department to provide the Human Resources function for the City of Muskegon in the amount of \$75,000 for a period of one (1) year and authorize the County Board Chair and County Clerk to sign the contract. Motion carried.
- WM11/05 - 68 It was moved by Engle, supported by Mahoney, to authorize the Human Resources/Employment of Training Department to reclassify Grants Monitor (BP# X42101 \$31,691 - \$40,953) to Compliance/Community Relations Manager (NX 00260 \$44,965 - \$57,023) and create the new position of Business Services Manager (NX 00260 \$44,965 - \$57,023). Motion carried.
- WM11/05 - 69 It was moved by Engle, supported by Snider, to award the RFP to AGS Data Systems to provide a participant tracking system that will increase transparency and accountability for the effective provision of workforce development services in Muskegon and Oceana counties. Motion carried.
- WM11/05 - 70 It was moved by Engle, supported by Cross, to approve the proposal for furnishing and installing courtroom technology (RFP-11-1854) from Jefferson Audio-Video Systems, Inc., for a not-to-exceed cost of \$409,005.47 with costs being paid from the Hall of Justice 1 & 2 renovation fund 4130-4131. Motion carried.
- WM11/05 - 71 It was moved by Engle, supported by Longmire, to approve the Contract Change Order #10 to Buck Construction for additional electrical work on the HOJ 1 & 2 Renovation Project in the amount of an additional \$6,861.00 bringing the total project cost to \$2,049,432.22 with costs being paid from the HOJ 1 & 2 fund 4130. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Wilkins noted the Transportation Committee of the Board scheduled for May 19, 2011, will be cancelled due to lack of agenda items.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County
Community Development/Strategic Planning
May 19, 2011
3:30 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Ben Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, Rillastine Wilkins

Excused: I. John Snider

APPROVAL OF MINUTES

It was moved by Plummer, supported by Engle, to approve the minutes of April 21, 2011, meeting as written. Motion Carried.

PRESENTATION

Hobie Thrasher - Handsome Henry's

Mr. Hobie Thrasher, owner of Handsome Henry's, addressed the Board and discussed challenges and successes he's faced in his years in the hospitality/restaurant business in Muskegon.

PUBLIC COMMENT (On an agenda item)

Ms. Suzie Hughes addressed the Board regarding motion number CD/SP11/05 - 11. She felt action to approve would be discriminatory as other organizations and municipalities weren't aware of possible funding being available.

Mr. Jim Riley approached the Board and shared the opinion of Ms. Hughes regarding motion CD/SP11/05 - 11. He also urged the Board to follow the recommendation of the Accommodations Tax Advisory Committee.

OLD BUSINESS

None.

NEW BUSINESS

Ms. Laura Fitzpatrick, City of Roosevelt Park City Council Member, addressed the Board regarding the Roosevelt Park Inspections Department. She discussed the importance of municipal inspectors.

PUBLIC COMMENT (On a new topic)

Ms. Janessa Smit, Muskegon Area Chamber of Commerce, addressed the Board and invited the Board members to attend the Business for Breakfast being held on Friday, May 27th at the Holiday Inn Muskegon Harbor.

Mr. Jim Riley asked Commissioners to think outside the box and to consider convening a group of individuals to further review and assist individuals with concerns in the new business process.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:54 p.m.

**Muskegon County
Ways & Means Committee Meeting
June 2, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Alan Jager, Anthony Longmire, Kenneth Mahoney, Robert Scolnik, I. John Snider

Excused: Marvin Engle, Scott Plummer, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Mahoney, supported by Snider, to approve the minutes of the May 17, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Ms. Suzie Hughes addressed the Board regarding motion # WM11/06 - 74.

Mr. Jim Riley addressed the Board regarding motion #WM11/11/06 - 74.

ITEMS FOR CONSIDERATION

WM11/06 - 72 It was moved by Snider, supported by Cross, to approve payment of the accounts payable of \$17,411,252.59 covering the period of May 11, 2011 through May 24, 2011, as presented by the County Clerk. Motion carried.

WM11/06 - 73 It was moved by Snider, supported by Mahoney, to accept the offer of purchase from Nugent Sand Inc., in the amount of \$7,925 (\$500/acre). Motion carried.

WM11/06 - 74 It was moved by Derezhinski, supported by Snider, to approve the operating levy of 56984 mills for Muskegon County to be levied in July 2011, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2011, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2011, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2011 and the debt repayment levy of 0.3000 mills for the Quality of Life bond issuance to be levied in December 2011 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.
Motion carried.

WM11/06 - 75 It was moved by Mahoney, supported by Snider, to authorize the County Administrator to sign supplemental lease agreement #7 for the lease between the County of Muskegon and the US General Services Administration (#V515R-0015) for space occupied by the Veterans Administration on the County's South Campus thereby extending the lease termination date to August 31, 2011.
Motion carried.

WM11/06 - 76 It was moved by Derezhinski, supported by Longmire, to authorize the Human Resources/Employment and Training Department to solicit bids for an entity(s) to provide Energy Conservation Apprenticeship Readiness (ECAR) services for jobseekers from the City of Muskegon Heights.
Motion carried.

OLD BUSINESS

Commissioner Mahoney reminded Commissioners to complete the evaluation for the Administrator and return to him.

NEW BUSINESS

Ms. Pam Curtis, Senior Resources, addressed the Board regarding the Senior Resources Area Plan. Commissioner Mahoney asked that she see him after the meeting.

PUBLIC COMMENT/NEW TOPIC

Ms. Suzie Hughes addressed the Board regarding agenda item WM11/06 - 74.

Mr. Jim Riley addressed the Board regarding recent correspondence he sent to all Commissioners regarding meeting announcements, planning sessions, meeting cancellations, etc. Ms. Hammersley noted the County's Information Technology Department is currently working on the County's internet page and Twitter account to assist the public and to make more citizen friendly.

Commissioner Scolnik congratulated Tanglewood Park for their continued success in the community.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:05 p.m.

**Muskegon County
Ways & Means Committee Meeting
June 21, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle,
Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer,
Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Wilkins, to approve the minutes of the June 2,
2011, meeting as written. Motion carried.

**PRESENTATIONS
Senior Resources**

Ms. Pam Curtis, Senior Resources Executive Director, and Ms. Amy Florea presented the Commission with the Senior Resources of West Michigan 2012 Area Plan. Ms. Kathy Moore, Public Health, was introduced as a member of the Senior Resources Board appointed by the County Board of Commissioners. Commissioners were encouraged to tour the Tanglewood Facility if they haven't already done so.

Plante Moran

Mr. Mark Warner and Mr. Sri Chalasani, Plante Moran, presented via teleconference the Financial System Needs Assessment and IT Assessment Summary. They discussed the project approach, IT assessment scope, current IT environment and assessment recommendations, vision for future finance and management information systems environment and recommendations.

PUBLIC COMMENT/AGENDA ITEM

Mr. Eric Rothof addressed the Board regarding motion numbers WM11/06 - 77, WM11/06 - 79 and WM11/06 - 80.

ITEMS FOR CONSIDERATION

- WM11/06 - 77 It was moved by Engle, supported by Snider, to accept the proposal from ISI in an amount not to exceed \$1,050,659.84.
Motion Carried.
- WM11/06 - 78 It was moved by Longmire, supported by Cross, to approve payment of the accounts payable of \$4,397,038.54 covering the period of May 25, 2011 through June 14, 2011, as presented by the County Clerk.
Motion Carried.
- WM11/06 - 79 It was moved by Longmire, supported by Engle, to authorize the Chairman of the County Board of Commissioners to enter into and sign the Memorandum of Understanding between Muskegon County and the Cities of Muskegon and Muskegon Heights for the submission of the JAG grant by the City of Muskegon.
Motion Carried.

Committee Chair Lewis Collins, removed the following from the agenda prior to consideration:

- WM11/06 - 80 To approve the receipt of two (2) charge point electric vehicle charging station units from Coulomb Technologies at no cost and award the installation to Bazen Electric for a combined total cost of \$7,450 to be paid from the HOJ building maintenance fund (1010-0265) and the Halmond Center building maintenance fund (2970-6493).

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

Mr. Tommy Watson, Roosevelt Park, addressed the Board regarding motion WM11/06 - 77.

Ms. Natasha Henderson, City of Muskegon Heights Manager, addressed the Board regarding motion WM11/07 - 79.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:51 p.m.

**Muskegon County
Ways & Means Committee Meeting
July 7, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle,
Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer,
Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Lewis Collins

APPROVAL OF MINUTES

It was moved by Engle, supported by Longmire, to approve the minutes of the June 21, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/07 - 81 It was moved by Engle, supported by Snider, to approve payment of the accounts payable of \$2,625,402.49 covering the period of June 15, 2011 through June 28, 2011, as presented by the County Clerk. Motion carried.

WM11/07 - 82 It was moved by Engle, supported by Mahoney, to approve the

Second Amendment to the Administrative Services Agreement effective January 1, 2007, between the County of Muskegon and the MADL and that the Chairman be authorized to sign the Second Amendment. Motion carried.

WM11/07 - 83 It was moved by Engle, supported by Cross, to accept the proposal for procurement card services from Bank of America. Motion carried.

WM11/07 - 84 It was moved by Derezinski, supported by Wilkins, to adopt Resolution # ___ to establish a credit card use policy in compliance with Public Act 266 of 1995. Motion carried.

WM11/07 - 85 It was moved by Mahoney, supported by Derezinski, to approve the Summer Tax Collection Bond from 7/1/11 through 3/31/12 with Hartford Insurance Company in the amount of \$11,423. Motion carried.

WM11/07 - 86 It was moved by Cross, supported by Derezinski, to approve the contract extension with the Brookhaven AFSCME Unit to September 30, 2011 and authorize the County Board Chair and County Clerk to sign the labor agreement subsequent to signatures being obtained from union representatives. Motion carried.

WM11/07 - 87 It was moved by Engle, supported by Mahoney, to award the bid 11-1911 for asbestos remediation of 1470 Peck Street to Asbestos Abatement Inc., 2420 N. Grant River Avenue, Lansing, MI 48906 in the amount of \$44,800 and to include the alternate for additional asbestos removal at the cost of \$16,700 for a total contract of \$61,500. Motion carried.

WM11/07 - 88 It was moved by Engle, supported by Mahoney, to award the moving of District Court and court offices to second floor of the Hall of Justice (RFB-11-1913) to Taylor Office Furniture for their low bid of \$9,469.00 with costs being paid from the Hall of Justice Renovation Fund, 4130-4131. Motion carried.

WM11/07 - 89 It was moved by Derezinski, supported by Engle, to approve receipt of two (2) Electric Vehicle Charging Station Units free of charge from Coulomb Technologies and the ChargePoint America Program, approval of the Master Services Subscription Agreement

and authorize the Board Chairperson to sign. Motion carried.

WM11/07 - 90 It was moved by Derezinski, supported by Engle, to award the installation of the two (2) electric vehicle charging station units to Belasco Electric Co., Inc., for the combined total cost of \$7,136 (plus \$600 programming and networking fees) to be paid from the HOJ building maintenance fund (1010-0265) and the Halmond Center building maintenance fund (2970-6493).
Motion carried.

OLD BUSINESS

Commissioner Scolnik informed those present that he recently spoke with a Chevy Volt owner who noted he used three gallons of gasoline in his last 800 miles of vehicle usage.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:06 p.m.

Muskegon County
Ways & Means Committee Meeting
July 12, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

Excused: Lewis Collins

APPROVAL OF MINUTES

It was moved by Snider, supported by Engle, to approve the minutes of the June 19, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/07-98 It was moved by Snider, supported by Engle, to approve the payment of the accounts payable of \$9,611,564.02 covering the period of June 13, 2012 through July 6, 2012 as presented by the County Clerk. Motion carried.

WM12/07-99 It was moved by Derezinski, supported by Snider, to accept funding in the amount of \$200,000.00 from the Great Lakes Area of Concern Acquisition Grant to acquire the lower Muskegon River flats (Bosma property) and authorize the Chairman of the County Board of Commissioners to sign all agreements related to the grant and the acquisition of the property. Motion carried.

**Muskegon County
Ways & Means Committee Meeting
July 19, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager,
Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider,
Rillastine Wilkins

Excused: Lewis Collins, Anthony Longmire

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the July 7, 2011,
meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Bruce Raymond addressed the Board regarding motion WM11/07 - 97.

Mr. Micah Mosher addressed the Board regarding motion WM11/07 - 97.

Mr. Eric Rothoff addressed the Board regarding motions WM11/07 - 94 and the
employee benefit motions.

PRESENTATION - AON - Employee Benefits

Mr. John Snead, AON, addressed the Board and discussed the employee (past and
present) health care benefits and the analysis process of reviewing the benefits from
the bids received via the RFP process.

ITEMS FOR CONSIDERATION

- WM11/07 - 91 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$3,537,949.89 covering the period of June 29, 2011 through July 12, 2011, as presented by the County Clerk. Motion carried.
- WM11/07 - 92 It was moved by Derezinski, supported by Snider, to authorize staff to submit an application to the Fremont Area Foundation under the Ice Mountain Environmental Stewardship in the amount of \$50,000. Motion carried.
- WM11/07 - 93 It was moved by Mahoney, supported by Snider, to authorize staff to apply for funding under the Office of Highway Safety (OHSP) Planning administered through the Michigan State Court Administrative Office (SCAO) for the grant period October 1, 2011 through September 30, 2012 in the amount of \$32,500 to provide treatment for program participants in the 60th District Court Sobriety Court Program. Motion carried.
- WM11/07 - 94 It was moved by Engle, supported by Wilkins, to authorize Finance and Management Services/Purchasing Office to sell County surplus vehicles through the sealed bid process. Motion carried.
- WM11/07 - 95 It was moved by Derezinski, supported by Snider, to authorize acceptance of a three (3) year proposal, for the period of October 1, 2011 to September 30, 2014, from Humana Specialty Benefits to provide fully insured dental coverage for all eligible active employees. Motion carried.
- WM11/07 - 96 It was moved by Snider, supported by Engle, to accept the proposal from Restat/RX Results to provide self-funded pharmacy benefit management coverage for all eligible active and retired employees. Motion carried.
- WM11/07 - 97 It was moved by Derezinski, supported by Engle, to accept the three (3) year proposal, for the period of October 1 2011 to September 30, 2014, from Priority Health to provide self-funded medical coverage for all eligible active and retired employees. Motion carried.

WM11/07 - 98 It was moved by Derezinski, supported by Engle, to authorize acceptance of a two (2) year proposal, for the period of October 1, 2011 to September 30, 2013, from Ameritas to provide fully insured dental coverage for all eligible Muskegon County retirees.
Motion carried.

WM11/07 - 99 It was moved by Engle, supported by Mahoney, to appoint Deborah Groeneveld as employer delegate and Kristen Wade as employer alternate to the 2011 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management Fund.
Motion carried.

OLD BUSINESS

Commissioner Snider thanked Ms. Groeneveld, Human Resources Director, for her work in assisting with the review of the employee benefit packages. He noted it appeared changes would be minimal while still providing a cost savings.

NEW BUSINESS

Commissioner Mahoney reminded those present of the upcoming Muskegon County Youth Fair, July 26th through 30th, the Great Lakes Restoration Grant Kick-Off, July 20th, the upcoming 100 Year Anniversary of the Owasippe Scout Reservation on July 23rd at 2:00 and the Celebrate White Lake festivities on July 23rd.

Commissioner Mahoney also congratulated Commissioner Derezinski on the Muskegon Bike Time success.

PUBLIC COMMENT/NEW TOPIC

Ms. Suzie Hughes addressed the Board regarding motion WM11/07 - 94.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:14 p.m.

**Muskegon County
Ways & Means Committee Meeting
August 4, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the minutes of the July 19, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/08 - 100 It was moved by Engle, supported by Longmire to approve payment of the accounts payable of \$5,206,375.93 covering the period of July 13, 2011 through July 26, 2011, as presented by the County Clerk. Motion carried.

WM11/08 - 101 It was moved by Engle, supported by Cross, to approve the FY2012 Budget Hearing Schedule as amended. Motion carried.

Ways & Means Committee
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August 4, 2011
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ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County
Ways & Means Committee Meeting
August 16, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Kenneth Mahoney

APPROVAL OF MINUTES

It was moved by Plummer, supported by Cross, to approve the minutes of the August 4, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Jim Riley addressed the Board regarding motion # WM11/08 - 106.

ITEMS FOR CONSIDERATION

WM11/08 - 105 It was moved by Engle, supported by Longmire, to approve payment of the accounts payable of \$6,037,110.96 covering the period of July 27, 2011 through August 9, 2011, as presented by the County Clerk. Motion carried.

WM11/08 - 106 It was moved by Plummer, supported by Engle, to authorize Roger N. Robillard, Sheriff Deputy, to purchase two (2) years of MERS

generic service credit at a cost of \$31,949.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Derezinski informed the Board that the local ABATE organization would like to address the Board in the near future to request a 2012 ground lease similar to their approved ground lease this year.

PUBLIC COMMENT/NEW TOPIC

Mr. Eric Rothoff addressed the Board regarding a FOIA request from the Mackinac Center for Public Policy. Mr. Williams noted this request was recently addressed with the Mackinac Center.

Mr. Rothoff also addressed the Board regarding a recent bid for a landfill compactor. He noted the bid specified Cat only bids and suggested in the future to bid on function and not specific manufacturers.

Mr. Jim Riley approached the Board regarding their recent change in meeting dates for Full Board from August 23rd to August 18th. Ms. Hammersley noted she would follow-up on the procedure utilized in the public posting of this information.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:48 p.m.

**Muskegon County
Ways & Means Committee Meeting
September 1, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager,
Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik,
I. John Snider, Rillastine Wilkins

Absent: James Derezinski

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of the August 16, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

PUBLIC HEARING - 2012 PROPOSED GENERAL OPERATING BUDGET

It was moved by Engle, supported by Plummer, to open the Public Hearing to discuss the 2012 Proposed General Operating Budget. Motion carried.

Mr. Heath Kaplan, Finance and Management Services Director, presented the 2012 proposed budget.

No public comments were received.

It was moved by Cross, supported by Snider, to close the public hearing and return to regular session. Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:58 p.m.

**Muskegon County
Ways & Means Committee Meeting
September 22, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Plummer, supported by Cross, to approve the minutes of the September 1, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/09 - 110 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$4,423,491.02 covering the period of August 24, 2011 through September 13, 2011, as presented by the County Clerk. Motion carried.

WM11/09 - 111 It was moved by Plummer, supported by Cross, to authorize a \$600 lump sum payment for full-time employees; \$300 for part-time and \$200 for hourly employees in the employee class designations of BD, EE, ND, NF, NH, NT, NU, NV, NW, NX, XF, XH, XT, XU, XV, XW and XX (excluding County Commissioners) effective October 1, 2011. The MERS employee retirement contribution for the above

class designations will increase by an additional 1.5%. Effective January 1, 2012, employees in the above class designations will contribute 15% of the premium equivalent amounts for medical and dental coverage. Employees in the above class designations (excluding Elected Officials and hourly employees) will also be eligible to participate in the Muskegon County Donated Leave Policy. Employees in the above class designations (excluding Elected Officials and hourly employees) will have all accumulated vacation time paid based on the maximum set; however, the balance will be allowed to accrue and be used beyond the maximum for accrual purposes only. Motion carried.

WM11/09 - 112 It was moved by Engle, supported by Mahoney, to authorize intergovernmental transfers to the State of Michigan of General Fund dollars with other qualifying dollars, with the total not to exceed \$241,000, and to commit those funds to increase health care funding in the community to support Indigent Care Agreements-based DSH payments to community hospitals. This is the State of Michigan Disproportionate Share Hospital Program (DSH). Motion carried.

WM11/09 - 113 It was moved by Engle, supported by Wilkins, to adopt the resolution initiating Public Act 423 for the 2012 fiscal year and authorize the Board Chair to sign it. Motion carried.

WM11/09 - 114 It was moved by Plummer, supported by Mahoney, to approve the First Amendment to the Memorandum of Understanding between the County of Muskegon and the Lakeshore Coordinating Council with an expiration date of September 30, 2012 unless terminated by either party with 30 days written notice, and authorize the Board Chair to sign the agreement. Motion carried.

WM11/09 - 115 It was moved by Engle, supported by Wilkins, to approve the extension of the contract with West Michigan Therapy in the amount of \$10,227 and authorize the Chairman of the Board of Commissioners to sign the extension of the contract. Motion carried.

WM11/09 - 116 It was moved by Plummer, supported by Longmire, to approve the extension of the contract with the Muskegon Community Health Project in the amount of \$17,830.81 and authorize the Chairman of

the Board of Commissioners to sign the extension of the contract.
Motion carried.

WM11/09 - 117 It was moved by Engle, supported by Mahoney, to award purchase of tables for the HOJ second floor renovation project to Taylor Office Furniture, LLC at the lowest bid of \$5,527.20 with the costs being paid from the Hall of Justice Renovation Fund, 4130-4131.
Motion carried.

WM11/09 - 118 It was moved by Engle, supported by Longmire, to approve the extension of the contract with West Michigan Therapy in the amount of \$7,583.50 and authorize the Chairman of the Board of Commissioners to sign the extension of the contract.
Motion carried.

WM11/09 - 119 It was moved by Longmire, supported by Engle, to authorize the Equalization Department to obtain quotes for the production of a 2011/2012 Plat Book.
Motion carried.

WM11/09 - 120 It was moved by Plummer, supported by Engle, to amend the current adopted FY2011 budget as presented, including changing the County of Muskegon's fixed asset capitalization policy threshold from \$1,000 to \$5,000 for purchases from any funding source.
Motion carried.

WM11/09 - 121 It was moved by Engle, supported by Mahoney, to adopt the FY2012 County of Muskegon Appropriation Ordinance including the Budget Amendments, and including the adoption of the associated FY2012 position changes, FY2012 Equipment Items and FY2012 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2012 Operating Budget.
Motion carried.

WM11/09 - 122 It was moved by Derezinski, supported by Longmire, to accept the 5 Year Memorandum of Understanding to collaborate with MSU Extension. This funding for this agreement will be reviewed each year.
Motion carried.

WM11/09 - 123 It was moved by Snider, supported by Engle, to approve the purchase of 18 Automatic External Defibrillator units, each with pediatric pads and a non-alarmed cabinet (RFB-11-1832) from General Medical Devices, Inc., (dba AED Professionals) for a total cost of \$20,808. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Longmire complimented staff on the new digital clocks located at the north and south ends of the Hall of Justice.

Commissioner Plummer noted the installation is now complete on the charging stations at the Hall of Justice parking lot. He questioned staff as to the plan for adding signs to direct the public to this station. He was informed directional signs were being ordered.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:58 p.m.

**Muskegon County
Ways & Means Committee Meeting
October 6, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Scott Plummer

APPROVAL OF MINUTES

It was moved by Wilkins, supported by Engle, to approve the minutes of the September 22, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/10-124 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$8,979,426.52 covering the period of September 14, 2011 through September 27, 2011 as presented by the County Clerk. Motion carried.

WM11/10-125 It was moved by Engle, supported by Cross, to accept funding from the Edward Byrne Memorial Assistance Grant (Byrne JAG) administered through the Michigan State Court Administrative Office (SCAO) for the grant period October 1, 2011 through September 30, 2012 in the amount of \$32,000 to provide treatment for program participants in the 60th District Sobriety Court Program

and authorize the Chairman of the County Board of Commissioners and the Chief Judge to sign the application. Motion carried.

WM11/10-126 It was moved by Engle, supported by Cross, to accept the funding under the Office of Highway Safety (OHSP) Planning administered through the Michigan SCAO for the grant period October 1, 2011 through September 30, 2012 in the amount of \$20,000 and authorize the Chairman of the County Board of Commissioners and the Chief Judge to sign the agreement. Motion carried.

WM11/10-127 It was moved by Cross, supported by Engle, to accept the funding under the Michigan Drug Court Program (MDCGP) administered through the Michigan SCAO for the grant period October 1, 2011 through September 30, 2012 in the amount of \$14,000 to provide services in the Sobriety Court program and to authorize the Chairman of the County Board of Commissioners and the Chief Judge to sign the agreement. Motion carried.

WM11/10-128 It was moved by Engle, supported by Cross, to authorize the Finance & Management Services/Purchasing office staff to accept the highest authenticated bid for each of the twenty-four (24) surplus vehicles and distribute the proceeds to the appropriate funds. Motion carried.

WM11/10-129 It was moved by Engle, supported by Wilkins, to allow Human Resources to solicit bids for excess Worker's Compensation insurance, policy period beginning January 1, 2012. Motion carried.

WM11/10-130 It was moved by Engle, supported by Wilkins, to authorize Cynthia Chattulani, Supports Coordinator, to purchase five (5) years of MERS generic service credit at a cost of \$43,801 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.

WM11/10-131 It was moved by Engle, supported by Snider, to authorize the release of a Request for Proposals (RFP) for the provision of health care services for inmates of the jail. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Longmire reported regarding a meeting he had with Ken Kraus, Public Health Director, regarding Muskegon County's health statistics noting that we rank 63rd in the State. He expressed the need to make getting healthy a priority not only for our citizens, but starting with our own employees.

Commissioner Wilkins reminded the Commission that the Every Woman's Place - Take Back the Night event is tonight at 5:30 PM beginning at the Shoreline Inn, with the presentations at 6:00 PM at Heritage Landing.

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Engle, supported by Longmire, to go into closed session for the purpose of pending litigation.

Roll Call:

Ayes: Mahoney, Scolnik, Snider, Wilkins, Collins, Cross, Derezinski, Engle, Jager,
Longmire

Excused/Absent: Plummer

Motion carried.

The Ways & Means Committee went into closed session at 3:50 PM.

The Ways & Means Committee returned to open session at 5:20 PM.

WM11/10-132 It was moved by Snider, supported by Derezinski, to accept the attorney's recommendation regarding pending litigation.

Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:23 p.m.

**Muskegon County
Ways & Means Committee Meeting
October 18, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:31 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider [arrived at 3:36], Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Derezinski, supported by Plummer, to approve the minutes of the Regular Session of October 6, 2011, meeting as written. Motion carried.

It was moved by Cross, supported by Mahoney, to approve the minutes of the closed session of October 6, 2011, meeting as written. Motion carried.

PRESENTATION - EEO Statistical Report

Ms. Mary Villanueva, Board/EEO Liaison, presented the Equal Employment Opportunity Statistical Report for the County of Muskegon.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

- WM11/10 - 133 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$10,240,254.98 covering the period of September 28, 2011 through October 10, 2011, as presented by the County Clerk. Motion carried.
- WM11/10 - 134 It was moved by Engle, supported by Mahoney, to accept the proposed position amendments effective October 1, 2011. Motion carried.
- WM11/10 - 135 It was moved by Engle, supported by Cross, to accept the proposed amendment to Board Policy #2011-329, establish the proposed policy & procedures and subsequent related forms. Motion carried.
- WM11/10 - 136 It was moved by Engle, supported by Plummer, to approve the extension of the lease agreement with the Veterans Administration and authorize the Chairman of the Board of Commissioners to sign the extension of the lease agreement. Motion carried.
- WM11/10 - 137 It was moved by Derezinski, supported by Snider, to adopt the 2011 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM11/10 - 138 It was moved by Cross, supported by Engel, to authorize the Prosecutor to accept the Project Safe Neighborhoods Grant Amendment, No. 209851-4, and to establish a FY12 County budget for which to expend these remaining grant funds. Motion carried.
- WM11/10 - 139 It was moved by Plummer, supported by Engle, to approve acceptance of the Prosecutor's FY2010 Cooperative Reimbursement Contract amendment in the amount of \$334,780 for FY12. Motion carried.
- WM11/10 - 140 It was moved by Engle, supported by Cross, to approve the Sheriff to initiate the Request for Proposal process for the provision of commissary services to the inmates of the jail. Motion carried.
- WM11/10 - 141 It was moved by Engle, supported by Cross, to approve the acceptance of the fiscal year 2012 Secondary Road Patrol Grant

award from the Office of Highway Safety Planning in the amount of \$221,067. Motion carried.

WM11/10 - 142 It was moved by Engle, supported by Mahoney, to approve the Sheriff to initiate the bid process for the purchase of two PINS vehicles; one administrative vehicle and one replacement general fleet patrol vehicle. Motion carried.

WM11/10 - 143 It was moved by Longmire, supported by Engle, to approve the Sheriff to initiate the bid process for the purchase of a digital in-car camera system. Motion carried.

OLD BUSINESS

Commissioner Derezinski reviewed the auditor's letter and noted the audit scheduled will not include the employees' contribution to the pension plans, which is not unusual to not audit annually, however, he is suggesting it be included.

NEW BUSINESS

Commissioner Engle noted County Clerk Nancy A. Waters appointment to the MSU-E District Board will be expiring in December. He requested Commissioners present recommendations for replacement of this Board appointed position to himself or Board Chair Mahoney.

WM11/10 - 144 It was moved by Derezinski, supported by Engle, to authorize the cancellation of the Community Development/ Strategic Planning Committee meeting of the Board of Commissioners scheduled for October 20, 2011. Motion carried.

WM11/10 - 145 It was moved by Scolnik, supported by Collins, to prepare a Resolution in support of the Mona Shores Girls Golf Team for their third consecutive Division 2 State Championship win. Motion carried.

PUBLIC COMMENT/NEW TOPIC

Mr. Jim Riley approached the Board to discuss the MERS generic service credit option for County employees.

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ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:22 p.m.

**Muskegon County
Ways & Means Committee Meeting
November 3, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, I. John Snider, Rillastine Wilkins

Excused: Robert Scolnik

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of the October 18, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/11 - 146 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$17,940,739.65 covering the period of October 8, 2011 through October 28, 2011, as presented by the County Clerk. Motion carried.

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- WM11/11 - 147 It was moved by Engle, supported by Mahoney, to authorize the Finance & Management Services Director to coordinate the RFP process for consulting services related to the Enterprise Content Management System Project. Motion carried.
- WM11/11 - 148 It was moved by Engle, supported by Mahoney, to authorize Administration to enter into contract negotiations with BS&A Software (lowest bid vendor) and exercise Phase VI of the Plante Moran Agreement in an amount not to exceed \$144,000. Motion carried.
- WM11/11 - 149 It was moved by Engle, supported by Snider, to reclassify positions #X02003 & X06901 to Senior Accountant with a salary level of NX280 (\$47,172.32 - \$59,789.60) effective November 8, 2011. Motion carried.
- WM11/11 - 150 It was moved by Engle, supported by Snider, to accept the grant from the Michigan State Housing Development Authority in the amount of \$300,000 for a two year period and to authorize the Chairman of the County Board of Commissioners to sign the grant agreement as well as a contract with the Muskegon County Land Bank Authority to provide fifteen (15) hours of staff time per week, or at the rate of \$16,000 per year for a two year period. Motion carried.
- WM11/11 - 151 It was moved by Snider, supported by Mahoney, to accept funding from the Fremont Area Foundation under the Ice Mountain Environmental Stewardship in the amount of \$50,000 and authorize the Vice-Chairman of the Board of Commissioners to sign the grant agreement and the Memorandum of Understanding with the West Michigan Shoreline Regional Development Commission. Motion carried.
- WM11/11 - 152 It was moved by Engle, supported by Longmire, to award the Energy Conservation Apprentice Readiness (ECAR) Program training services contract to Muskegon Community College in the amount of approximately (\$25,150.00) and the case management contract to Orchard View Schools in the amount of approximately (\$46,830.00). Motion carried.

WM11/11 - 153 It was moved by Engle, supported by Longmire, to authorize staff to solicit proposals for the design, purchase and installation of a retrofit to approximately 86 lights at Heritage Landing with costs being paid partially by a \$35,877 grant from the Michigan Energy Office and partially by local match funds from the Public Improvement Fund 4130-4130 and to establish a project fund for this project. Motion carried.

WM11/11 - 154 It was moved by Engle, supported by Mahoney, to approve additional costs to the CMH Peck Street Clubhouse renovation project (RFB-11-1867) in the amount of \$130,762 to Muskegon Quality Builders for Bulletins #3 and #4 bringing the total construction contract to \$362,652 and \$3,510 to Hooker-DeJong's architectural contract bringing the design contract total to \$23,210 with costs being paid from CMH funds 2220 (\$3,510) 4930 (\$250,000) and 4140 (\$112,652). Motion carried.

WM11/11 - 155 It was moved by Engle, supported by Longmire, to authorize staff to request qualifications for consulting services in association with the development of the Muskegon County Organizational Sustainability Plan, baseline metrics, policies and objectives and other related documents as necessary to complete the County Sustainability Planning portion of the Community Pollution Prevention grant activities with all costs being paid from the grant proceeds. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

WM11/11 - 156 It was moved by Mahoney, supported by Longmire, to authorize a Tribute in honor of Mayor Henry Roesler, Jr., for his years of service to the community. Motion carried.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:53 p.m.

**Muskegon County
Ways & Means Committee Meeting
November 15, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Benjamin Cross, Scott Plummer

APPROVAL OF MINUTES

It was moved by Engle, supported by Wilkins, to approve the minutes of the November 3, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/11 - 157 It was moved by Engle, supported by Longmire, to approve payment of the accounts payable of \$2,866,412.14 covering the period of October 29, 2011 through November 8, 2011, as presented by the County Clerk. Motion carried.

WM11/11 - 158 It was moved by Engle, supported by Wilkins, to authorize the Finance & Management Services Director to coordinate the RFP

process for the purchase of user devices in increments of 25 units per order. Motion carried.

WM11/11 - 159 It was moved by Engle, supported by Mahoney, to authorize the Finance & Management Services Director to coordinate the RFP process for an IT Training Solution Provider. Motion carried.

WM11/11 - 160 It was moved by Engle, supported by Longmire, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority for Property, General Liability and Auto Liability coverage with a 2012 annual contribution of \$797,974. Motion carried.

WM11/11 - 161 It was moved by Engle, supported by Derezinski, to approve the purchase of Excess Workers' Compensation insurance with Safety National for the rate of \$0.15 of payroll, deposit premium of \$75,846, for the period of January 1, 2012 through January 1, 2013. Motion carried.

WM11/11 - 162 It was moved by Engle, supported by Derezinski, to approve the contract award for food service for the jail to Canteen Services and to Aramark Correctional Services for the Juvenile Transition Center, CMH-Brinks Hall and Child Haven for a period of one-year from date of contract extension; also that capital expenditures in an amount not to exceed \$30,000 be approved and used to upgrade the Juvenile Transition Center kitchen and food preparation capacity to meet the regulatory standards mandated by the Department of Community Health, State Fire Marshall and Department of Human Services. Motion carried.

OLD BUSINESS

Commissioner Derezinski voiced his frustration with the Muskegon Lakeshore Chamber of Commerce in their reluctance to pledge direct support to the proposed casino.

Commissioner Engle noted he is disappointed in the Chamber as well and feels there is a need for individual members to discuss the Chamber's position with the Chamber. He noted the casino is extremely important to the Fruitport area.

Commissioner Mahoney expressed his disappointment in the Chamber regarding their lack of support of the proposed casino. He noted a resolution was adopted by the Board of Commissioners in support of the casino.

NEW BUSINESS

Commissioner Wilkins noted she recently attended the Jobs of America graduation ceremony and was very impressed. She congratulated Ms. Debbie Groeneveld, Human Resources Director, on the project.

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Engle, supported by Derezinski, to proceed into closed session for the purpose of discussing pending litigation.

ROLL CALL:

Ayes: Collins, Derezinski, Engle, Jager, Longmire, Mahoney, Scolnik, Snider, Wilkins

Excused: Cross, Plummer

Motion carried.

The Muskegon County Ways & Means Committee went into closed session at 3:50 p.m. and returned to open session at 3:59 p.m.

WM11/11 - 163 It was moved by Derezinski, supported by Snider, to approve the attorney's recommendation regarding pending litigation.

Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:00 p.m.

**Muskegon County
Ways & Means Committee Meeting
December 1, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Longmire, to approve the minutes of the regular session of November 15, 2011, and the closed session minutes of November 15, 2011, meetings as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM11/12 - 164 It was moved by Snider, supported by Mahoney, to approve payment of the accounts payable of \$4,135,051.89 covering the period of November 9, 2011 through November 23, 2011, as presented by the County Clerk. Motion carried.

WM11/12 - 165 It was moved by Engle, supported by Mahoney, to adopt the amendment to the 2011 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.

WM11/12 - 166 It was moved by Engle, supported by Plummer, to award for the trade portion of the Sheriff's Office Community Corrections renovation to Dimension Four Painting, Belasco Electric and East Muskegon Roofing at a project cost of \$19,654.00.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Engle noted the Fruitport Girls Volleyball team won a repeat Class B State Championship.

WM11/12 - 167 It was moved by Snider, supported by Longmire, to adopt a tribute in recognition of the Fruitport Girls Volleyball Class B State Championship.
Motion carried.

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Mahoney, supported by Engle, to proceed into closed session for the purpose of discussing collective bargaining negotiation information.

ROLL CALL:

Ayes: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Motion carried.

The Muskegon County Ways & Means Committee went into closed session at 3:40 p.m. and returned to open session at 4:09 p.m.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:09 p.m.

**Muskegon County
Ways & Means Committee Meeting
December 13, 2011
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the regular session of December 1, 2011, and the closed session minutes of December 1, 2011, meetings as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

- WM11/12 - 168 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$3,069,760.97 covering the period of November 24, 2011 through December 6, 2011, as presented by the County Clerk. Motion carried.
- WM11/12 - 169 It was moved by Snider, supported by Mahoney, to approve the licensing/maintenance agreement between the County of Muskegon and BS&A - SymPro Software in an amount not to exceed \$931,021. Motion carried.

- WM11/12 - 170 It was moved by Snider, supported by Longmire, to authorize administration to enter into a lease/purchase agreement with Cisco Systems Capital Corporation for 60 months at a rate of 2.68% contingent upon proof of concept. Motion carried.
- WM11/12 - 171 It was moved by Derezinski, supported by Engle, to authorize staff to apply for funding in the amount of \$68,500.00 from the Office of Land Survey and Remonumentation, Michigan Department of Licensing and Regulatory Affairs with a local match of \$1,170.00 and authorize the County Administrator and County Surveyor to sign the grant application. Motion carried.
- WM11/12 - 172 It was moved by Engle, supported by Cross, to authorize that the County of Muskegon, pursuant to Section 8 of Senate Bill 7, exempt itself from the requirements of the Bill and in its place, require that all employees and elected officials, effective January 1, 2012, pay 15% of the total annual cost of all medical/ dental benefit plans that the County offers. Motion carried.
- WM11/12 - 173 It was moved by Engle, supported by Snider, to accept the creation of a Commercial Rehabilitation District at 363 Ottawa Street in the City of Muskegon under PA 210 of 2005 on the following described parcel of real property, "City of Muskegon revised Plat of 1903, Lots 1-7 Blk 144, also N ½ vac Jackson Ave". Motion carried.
- WM11/12 - 174 It was moved by Longmire, supported by Cross, to authorize staff to issue Requests for Proposals to meet the various requirements of the Community Development Block Grant Homeowner Rehabilitation and HUD Lead Grant programs. Motion carried.
- WM11/12 - 175 It was moved by Mahoney, supported by Snider, to approve the "Construction/Renovation Oversight" policy as presented to be implemented immediately upon approval. Motion carried.
- WM11/12 - 176 It was moved by Derezinski, supported by Cross, to authorize staff to apply for funding in the amount of \$250,000.00 from the Great Lakes Area of Concern Acquisition Grant to acquire the lower Muskegon River flats (Bosma property) and authorize the County Administrator to sign the grant application. Motion carried.
- WM11/12 - 177 It was moved by Derezinski, supported by Cross, to approve the FY2012 Child Care Fund Annual Plan and Budget and authorize the Board Chair to sign the document for submission to the State of

Michigan; and also approve the funding transfers that directly relate to employees charged to the Child Care Fund. The funding transfers align funding with new structured duties.

Motion carried.

WM11/12 - 178 It was moved by Snider, supported by Engle, to award treatment service bids to Mercy Life Counseling in the amount of \$42,024 for the treatment of 30 Sobriety Court participants and to West Michigan Therapy in the amount of \$55,266.15 for the treatment of 35 participants and authorize the County Board Chairman to sign the contracts for the services. Motion carried.

WM11/12 - 179 It was moved by Engle, supported by Cross, to approve the submission of the calendar year 2012 Marine Safety Grant application for operating costs in the amount of \$129,440 and the equipment request in the amount of \$38,000. Motion carried.

WM11/12 - 180 It was moved by Engle, supported by Cross, to authorize the Sheriff to initiate the Request for Proposal process for Cognitive Behavioral Therapy services as part of the Community Corrections program. Motion carried.

WM11/12 - 181 It was moved by Engle, supported by Derezinski, to approve the contract extension with Health Professionals, Ltd., for medical services for inmates of the County Jail for the period of December 30, 2011 through December 30, 2012 at an annual cost of \$56,476.92 and to allow the Sheriff and the Administrator to sign the contract amendment. Motion carried.

WM11/12 - 182 It was moved by Cross, supported by Engle, to approve the Secondary Road Patrol Grant Adjustment request which allocates an additional General Fund appropriation in the amount of \$17,862 for a new total program amount of \$233,070.00. Motion carried.

OLD BUSINESS

Commissioner Scolnik thanked Ms. Judy Kell, Grants Coordinator, for her diligent work on obtaining the grant for the Heritage Landing YMCA property. He noted the property will make a great addition to the park.

NEW BUSINESS

None.

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PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:02 p.m.