

**Muskegon County
Ways & Means Committee Meeting
January 5, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Cross, supported by Engle, to approve the minutes of the December 13, 2011, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/01 - 01 It was moved by Engle, supported by Cross, to approve payment of the accounts payable of \$3,753,192.88 covering the period of December 7, 2011 through December 20, 2011, as presented by the County Clerk. Motion carried.

WM12/01 - 02 It was moved by Plummer, supported by Wilkins, to hold a public hearing on February 28, 2012 to accept citizen comments on the Release of Funds from the Department of Housing and Urban Development as well as the Finding of No Significant Impact for the HUD Lead Grant. Motion carried.

- WM12/01 - 03 It was moved by Engle, supported by Cross, to hold a public hearing on February 28, 2012 to accept citizen comments on the Community Development Block Grant program as well as the environmental review for the program. Motion carried.
- WM12/01 - 04 It was moved by Engle, supported by Cross, to approve the Determination of Participant Eligibility in the Department of Housing and Urban Development Programs Related to the National Flood Insurance Program Policy. Motion carried.
- WM12/01 - 05 It was moved by Plummer, supported by Engle, to authorize the lease/purchase resolution with PNC Bank with an interest rate of 1.89% over a 60 month term. Motion carried.
- WM12/01 - 06 It was moved by Engle, supported by Cross, to approve the reclassification of Departmental Clerk position #N26005 (NO 00105 \$12.882-\$15.562) to Typist (NO 00060 \$11.261-\$13.844) with a funding of 50% 6770-0203 and 50% 6770-0204. Motion carried.

OLD BUSINESS

Commissioner Plummer discussed the dog license issue and noted the City of Muskegon is not selling dog licences to its citizens and is citing the Muskegon County Board of Commissions as the reason for that decision.

Commissioner Wilkins noted she saw signs posted at the Muskegon City Hall regarding their decision to not sell dog licenses and citing the Muskegon County Board of Commissioners as their reason for that decision.

Commissioner Mahoney noted each municipality had the option of selling licenses to the citizens in their districts and the City of Muskegon opted to not sell those licenses.

Ms. Hammersley, County Administrator, will follow up with Bryon Mazade, City of Muskegon Manager.

NEW BUSINESS

Commissioner Derezinski inquired if the County requested bids for its banking services. Ms. Hammersley noted a request for bids for banking services was completed within the last two years and she will provide follow-up as to the length of that bid award.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County
Ways & Means Committee Meeting
January 17, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Scott Plummer, I. John Snider, Rillastine Wilkins

Excused: James Derezinski, Kenneth Mahoney, Robert Scolnik

APPROVAL OF MINUTES

It was moved by Plummer, supported by Engle, to approve the minutes of the January 5, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/01 - 07 It was moved by Longmire, supported by Engle, to approve payment of the accounts payable of \$5,539,713.45 covering the period of December 21, 2011 through January 10, 2012, as presented by the County Clerk. Motion carried.

WM12/01 - 08 It was moved by Cross, supported by Engle, to approve acceptance of the FY2012 Strategic Traffic Enforcement Grant in the amount of \$62,854 and to amend the County's budget accordingly. Motion carried.

WM12/01 - 09 It was moved by Engle, supported by Wilkins, to approve acceptance of the FY2012 DNR Off-Road Vehicle Law Enforcement Program Grant in the amount of \$4,398 and to adjust the County's budget accordingly. Motion carried.

WM12/01 - 10 It was moved by Engle, supported by Longmire, to authorize the adoption of the resolution titled Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1st through April 30th, for taxes paid by May 1st in the first year of delinquency for senior citizens, paralegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act sections 211.59 and 211.51. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:34 p.m.

**Muskegon County
Ways & Means Committee Meeting
February 2, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Kenneth Mahoney, Scott Plummer, Robert Scolnik. John Snider, Rillastine Wilkins

Excused: Lewis Collins, Anthony Longmire

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the January 17, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/02 - 11 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$5,370,310.03 covering the period of January 11, 2011 through January 27, 2012, as presented by the County Clerk. Motion carried.

WM12/02 - 12 It was moved by Cross, supported by Engle, to authorize the Finance & Management Services Director to coordinate the RFP process for the purchase of two (2) generators for the Juvenile Transition Center and Central Services Building. Motion carried.

WM12/02 - 13 It was moved by Derezinski, supported by Mahoney, to approve the County executing the necessary agreement with ISI for IT Training Services in an amount not to exceed \$8,000, per technical user and \$100 per end user. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:41 p.m.

**Muskegon County
Ways & Means Committee Meeting
February 21, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the February 2, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/02 - 14 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$6,843,117.35 covering the period of January 28, 2012 through February 14, 2012, as presented by the County Clerk. Motion carried.

WM12/02 - 15 It was moved by Engle, supported by Longmire, to authorize staff to apply for funding in the amount of \$45,000 with a match of \$11,250 and to hold a public hearing on March 13, 2012 to solicit public comments on the project and to adopt a resolution from the County Board of Commissioners requesting the funds. Motion carried.

- WM12/02 - 16 It was moved by Engle, supported by Snider, to authorize staff to apply for funding in the amount of \$50,000 from the Michigan Department of Natural Resources, Land and Water Conservation Fund with a match of \$25,000 and to hold a public hearing on March 13, 2012 to solicit public comments on the project and to adopt a resolution from the County Board of Commissioners requesting the funds. Motion carried.
- WM12/02 - 17 It was moved by Engle, supported by Cross, to authorize staff to apply for funding in the amount of \$50,000 from the Michigan Department of Natural Resources Trust Fund with a match of \$12,500 and to hold a public hearing on March 13, 2012 to solicit public comments on the project and to adopt a resolution from the County Board of Commissioners requesting the funds. Motion carried.
- WM12/02 - 18 It was moved by Engle, supported by Wilkins, to accept the proposal by Farm and Home Publishers to produce a 2012 Muskegon County Plat Book as well as a second (2nd) edition after either 800 books are sold or after three (3) years have passed since the publishing of the first (1st) edition, whichever occurs first, under the terms outlined in the proposal and to authorize the Muskegon County Equalization Department to transmit data, coordinate, and sell Plat Books following production. Motion carried.
- WM12/02 - 19 It was moved by Engle, supported by Plummer, to approve the adoption of the MERS' Employer Resolution Uniform Transfer Provision, effective March 1, 2012, and authorize the Human Resources Director to sign such resolution with MERS. Motion carried.
- WM12/02 - 20 It was moved by Engle, supported by Cross, to approve Bulletin #5 to the CMH Clubhouse project (RFB-11-1867) for an increase to the project cost of \$53,256 bringing the total project cost to \$415,908 with the cost being paid from fund 4140. Motion carried.

WM12/02 - 21 It was moved by Engle, supported by Mahoney, to authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million dollars (\$12,000,000) against anticipated 2011 delinquent taxes. Motion carried.

WM12/02 - 22 It was moved by Cross, supported by Engle, to waive the hiring freeze and immediately recruit to fill position GO2001 (Treasurers Office Account Clerk II Full Time) to adequately train for the position GO2003 (Treasurer's Office Account Clerk II Full Time) upon the eminent retirement GO2003 effective 4/30/12. As of May 1st, position GO2003 will be left vacant or unfunded until further action is needed. Motion carried.

OLD BUSINESS

Commissioner Derezinski inquired if in-kind match for motions WM12/02 - 15, WM12/02 - 16 and WM12/02 - 17 would be or could be in the form of the acquisition costs for the land. Ms. Hammersley, County Administrator, will provide follow-up.

Commissioner Mahoney reminded Commissioners of the Board Planning Session on Tuesday, February 28th, at 1:30 p.m., at the Training Center.

NEW BUSINESS

Commissioner Engle noted with the new I-Pad, he would no longer desire to receive printed Committee and Board agendas. Ms. Hammersley noted, once all I-Pad were disbursed, further discussion/procedure development would take place regarding printed material.

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Plummer, supported by Engle, to proceed into closed session for the purpose of Legal Opinion discussion and to Consider the Purchase of Real Property.

ROLL CALL:

Ayes: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Nays: None

Motion carried.

The Muskegon County Ways & Means Committee went into closed session at 3:48 p.m. and returned to open session at 4:25 p.m.

WM12/02 - 23 It was moved by Snider, supported by Plummer, to direct staff to renegotiate property acquisition. Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:28 p.m.

**Muskegon County
Ways & Means Committee Meeting
March 1, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Alan Jager, Kenneth Mahoney, Scott Plummer, Robert Scolnik. John Snider, Rillastine Wilkins

Excused: Marvin Engle, Anthony Longmire

APPROVAL OF MINUTES

It was moved by Plummer, supported by Cross, to approve the regular minutes of the February 21, 2012, meeting as written. Motion carried.

It was moved by Mahoney, supported by Snider, to approve the closed session minutes of the February 21, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Eric Rothoff addressed the Board regarding motion #WM12/03 - 26.

ITEMS FOR CONSIDERATION

WM12/03 - 24 It was moved by Snider, supported by Mahoney, to approve payment of the accounts payable of \$4,046,433.99 covering the period of February 14, 2012 through February 24, 2012, as presented by the County Clerk. Motion carried.

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- WM12/03 - 25 It was moved by Derezinski, supported by Cross, to approve the development and release of a Request for Proposal to improve the drainage system and surface of the parking area at the Juvenile Transition Center. Motion carried.
- WM12/03 - 26 It was moved by Derezinski, supported by Snider, to award the Heritage Landing Advanced Lighting Technology Demonstration retrofit project (RFB-12-1954) to Strain Electric with the Lumecon-Relume option for their bid price of \$52,045 with the County portion of the up front cost (\$16,999) being paid from the Public Improvement fund with payback from the energy savings to the fund. Motion carried.
- WM12/03 - 27 It was moved by Derezinski, supported by Plummer, to award the Muskegon County Sustainability Consulting and Planning work under the MDEQ Community Pollution Prevention Grant fund (2261-5281) to Fishbeck, Thompson, Carr & Huber in the amount of \$17,000, and authorize the County Board Chair to sign the contract. Motion carried.

OLD BUSINESS

Commissioner Derezinski inquired about the County's utilization of storage and whether less storage is being used. Ms. Leslee Rohs, Sustainability Coordinator, noted storage has been reduced and continues to be lessened. She noted staff continue to work on a process to further reduce and offer unneeded items to other county departments and in the future, it is hoped to include local municipalities.

NEW BUSINESS

Chairman Mahoney noted discussion is again taking place at the federal level to close the helicopter search and rescue facility at the Muskegon County Airport. He discussed the need to lobby legislators to prevent this from occurring.

- WM12/03 - 28 It was moved by Snider, supported by Wilkins, to approve a Resolution in support of the Coast Guard's search and rescue helicopter in Muskegon County and to support appropriations be returned to the budget for its continuation. Motion carried.

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PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County
Ways & Means Committee Meeting
March 20, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Excused: James Derezinski

APPROVAL OF MINUTES

It was moved by Plummer, supported by Longmire, to approve the regular minutes of the March 1, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None

ITEMS FOR CONSIDERATION

WM 12/03 – 29 It was moved by Engle, supported by Mahoney, to approve payment of the accounts payable of \$4,233,994.35 covering the period of February 25, 2012 through March 13, 2012, as presented by the County Clerk. Motion carried.

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WM 12/03 – 30 It was moved by Snider, supported by Longmire, to authorize the Chairman of the County Board of Commissioners to sign the Inter Local Agreement for the West Michigan Economic Development Partnership.

It was moved by Cross, supported by Snider, to suspend the rules to allow the audience to speak. Motion carried.

Presentations were made by Ed Garner, President and CEO, Muskegon Area First, and Rick Chapala, Vice President, Business Development, The Right Place, Inc., to share information in support of this motion. Original Motion carried.

WM 12/03 – 31 It was moved by Engle, supported by Cross, to award the lead risk assessment and clearance inspections to Midwest Environmental Services as the primary contractor with secondary contractors awarded a contract in the event that Midwest Environmental Services is not available to perform the work in the following order: 1) Environmental Testing; 2) Micro Air; 3) Analytical Testing; and 4) AAA Lead Inspection and to authorize the County Board Chairman to sign the contracts. Motion carried.

WM 12/03 – 32 It was moved by Mahoney, supported by Cross, to formally request that Muskegon County issue a Request for Proposals for new buildings/facilities for Michigan Works in Muskegon and Oceana Counties. Original Motion carried.

It was moved by Jager, supported by Cross, to amend the motion to include “existing” facilities. Motion carried.

WM 12/03 – 33 It was moved by Engle, supported by Plummer, to award a contract to the Oceana County Economic Development Corporation. in the amount of \$4,999.58 for one year that may be renewed for up to a total of three years based on performance and the availability of funding to provide a regularly updated directory of contacts for Oceana County’s employers and workforce to the Muskegon/Oceana Workforce Development Board. Motion carried.

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WM12/03 – 38 It was moved by Engle, supported by Plummer, to authorize the Chairman of the County Board of Commissioners to sign the Resolution designating the Capital Fund Services to manage and administer the revolving loan fund as the Regional Fund Manager for Region IV, which includes Muskegon County.
Original Motion carried.

It was moved by Engle, supported by Snider, to suspend the rules to allow the audience to speak. Motion carried.

Presentations were made by Jacob Horner, CPA, Great Lakes Capital Fund, and Rick Ballard, Housing and Community Development Services, to share information in support of this motion.

WM12/03 – 39 It was moved by Engle, supported by Cross, to approve the County of Muskegon Disadvantaged Business (DBE) Program for Department of Transportation Financial Assistance Programs.
Motion carried.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Engle, supported by Snider, to proceed into closed session for the purpose of discussing Pending Litigation.

ROLL CALL:

Ayes: Collins, Cross, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Nays: None

Excused: Derezinski

The Muskegon County Ways & Means Committee went into closed session at 4:08 p.m.

It was moved by Snider, supported by Longmire, to return to open session.

Motion carried.

The Ways and Means Committee returned to open session at 4:42 p.m.

WM12/03 – 40 It was moved by Snider, supported by Longmire, to approve the attorney's recommendation regarding Workers Compensation litigation. Motion carried.

WM 12/03 – 41 It was moved by Snider, supported by Engle, to authorize the Finance & Management Services Director to adjust the FY2011 allocation to Brookhaven, adjust the accounts receivable allowance and execute a loan agreement in the amount of \$2,325,000 payable on a ten (10) year amortization schedule at an interest rate equal to prime. Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:43 p.m.

**Muskegon County
Ways & Means Committee Meeting
April 5, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, James Derezinski, Marvin Engle, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik. John Snider, Rillastine Wilkins

Excused: Benjamin Cross, Alan Jager

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the regular minutes of the March 20, 2012, meeting as written. Motion carried.

It was moved by Snider, supported by Derezinski, to approve the closed session minutes of the March 20, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Mr. Lupe Alviar, Veteran's Advisory Council member, voiced his support of Motion WM12/04 – 47.

ITEMS FOR CONSIDERATION

WM12/04 – 42 It was moved by Longmire, supported by Plummer, to approve payment of the accounts payable of \$4,716.844.76 covering the period of March 14, 2012 through March 30, 2012, as presented by the County Clerk. Motion carried.

WM12/04 – 43 It was moved by Derezhinski, supported by Longmire, to authorize staff to issue a Request for Proposal to replace the information (ticket) booth at Heritage Landing and use the Reserve for Heritage Landing Improvements Fund to pay for the replacement of the information booth. Motion carried.

WM12/04 – 44 It was moved by Engle, supported by Wilkins, to authorize staff to issue a Request for Proposal to upgrade the electrical capacity at Heritage Landing and use funds from the Reserve for Heritage Landing Improvement Fund to pay for the electrical improvements. Motion carried.

WM12/04 – 45 It was moved by Engle, supported by Plummer, to reclassify position G14002 – Buyer FT (GU 00180) to Admin Analyst NX 00220 step 1 (\$20.634 per hour). Motion carried.

WM12/04 – 46 It was moved by Longmire, supported by Plummer, to authorize the Muskegon County Board of Commissioners to enter into an agreement with NOAA, as either the sub-grantee or grantee depending upon NOAA's designation of the role, to administer the City of North Muskegon's Area of Concern grant contingent upon the approval of the City Council of North Muskegon and authorize the Chairman of the County Board of Commissioners to sign all required documents. Motion carried.

WM12/04 – 47 It was moved by Derezhinski, supported by Longmire, to commit the County of Muskegon to the Veterans Memorial Park Enhancement Grant project as presented totaling up to \$973,000 in project costs and to commit up to a \$12,000 financial contribution from the County of Muskegon towards the project from the Public Improvement fund if other funding sources are not secured, with the project commitment subject to grant funding and other identified funding sources and that a County of Muskegon commitment letter be authorized accordingly for inclusion in the grant application package.

It was moved by Derezhinski, supported by Mahoney, to suspend the rules to allow Mr. Lupe Alviar, Veteran's Advisory Council member, to speak on the topic and this Motion. Motion carried.

Mr. Lupe Alviar discussed the Veteran's Memorial Park project.

WM12/04 – 47 (Continued)

It was moved by Engle, Supported by Plummer to return to regular session. Motion carried.
Original Motion carried.

WM12/04 – 48

It was moved by Derezinski, supported by Longmire, to continue collection of the local 9-1-1 surcharge at \$0.34 as approved by Michigan Public Service Commission U-15489 for the time period July 1, 2012 to June 30, 2013, and to provide proper notification of this to the State 9-1-1 Committee.

It was moved by Plummer, supported by Mahoney, to suspend the rules to allow Mr. David McCastle, Muskegon Central Dispatch Director, to speak on the topic of this Motion. Motion carried.

Mr. David McCastle discussed the 9-1-1 surcharge.

It was moved by Engle, Supported by Plummer to return to regular session. Motion carried.
Original Motion carried.

WM12/04 – 49

It was moved by Derezinski, supported by Plummer to authorize the Muskegon County Department of Employment and Training to apply for the USDOL Employment and Training Administration Grant to serve young adult ex-offenders through training and service learning. Motion carried.

WM12/04 – 50

It was moved by Engle, supported by Snider, to request that Muskegon County issue a Request for Proposals for actuarial services for the preparation of the Muskegon County OPEB valuation, calculated as of December 31, 2011. Motion carried.

WM12/04 – 51

It was moved by Engle, supported by Wilkins, to approve Bulletin #9 costs for the Hall of Justice renovation project (RFB-10-1739) with the exception of item #14 for a total cost not-to-exceed \$68,967 with costs being paid from the Hall of Justice renovation project fund 4130-4131. Motion carried.

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OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:03 p.m.

**Muskegon County
Ways & Means Committee Meeting
April 17, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle,
Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer,
Robert Scolnik, John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Wilkins, to approve the regular minutes of the
April 5, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/04 – 52 It was moved by Engle, supported by Longmire, to approve
payment of the accounts payable of \$3,105,850.91 covering the
period of March 31, 2012 through April 10, 2012, as presented by
the County Clerk. Motion carried.

WM12/04 – 53 It was moved by Engle, supported by Mahoney, to authorize the
Chairman of the County Board of Commissioners to enter into and
sign the Memorandum of Understanding between Muskegon
County, and the Cities of Muskegon and Muskegon Heights for the
submission of the JAG grant by the City of Muskegon.
Motion carried.

- WM12/04 – 54 It was moved by Engle, supported by Plummer, to approve the Revised Freedom of Information Act Policy & Procedure Guide as presented. Motion carried.
- WM12/04 – 55 It was moved by Engle, supported by Cross, to approve the resolution establishing the 2012 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department. Motion carried.
- WM12/04 – 56 It was moved by Engle, supported by Plummer, to allow Human Resources to seek proposals for risk management related vehicle damage in order to establish a preferred vendor listing. Motion carried.
- WM12/04 – 57 It was moved by Scolnik, supported by Longmire, to allow Human resources to bid a Professional Liability insurance policy to cover CMH psychiatrists. Motion carried.
- WM12/04 – 58 It was moved by Derezinski, supported by Longmire, to allow the Department of Employment and Training to seek proposals for forty (40) WYSE X90M7 thin client laptops to be used in two (2) charging computer carts to implement the Career Connect Program. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:52 p.m.

**Muskegon County
Ways & Means Committee Meeting
May 3, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the April 17, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/05-58 It was moved by Engle, supported by Snider, to approve the payment of the accounts payable of \$6,546,161.08 covering the period of April 11, 2012 through April 27, 2012 as presented by the County Clerk. Motion carried.

WM12/05-59 It was moved by Engle, supported by Wilkins, to authorize the Finance & Management Services Director to adjust the FY2011 allocation to Brookhaven, adjust the accounts receivable allowance and execute a loan agreement in the amount of \$2,325,000 payable on a ten (10) year amortization schedule at an interest rate equal to prime.

Heath Kaplan presented and reviewed a detailed analysis of financing options for the Brookhaven Medical Care Facility, noting there was no change in the General Fund allocation already approved in the budget process for 2012. He also noted that the special revenue fund was converted to an enterprise fund as the use of those funds more closely meets the definition of how those dollars will be used. In doing this there was a significant increase in net assets.

It was moved by Snider, supported by Jager, to suspend the rules to allow members of the audience to speak. Motion carried.

Martin Rosenfeld, Brookhaven Administrator, addressed the Board regarding cost-cutting efforts that are being made with everyone's involvement, the improved relationship with the State and the increased marketing of the facility. He also noted that they are looking at an upgrade of the current recordkeeping and billing systems and will be implementing a new policy regarding collections.

Commissioner Mahoney congratulated Mr. Rosenfeld on an excellent state survey completed which only had six low-level citations.

It was moved by Snider, supported by Jager, to return to regular session.

(WM12/05-59)

Motion carried.

Motion carried.

WM12/05-60

It was moved by Engle, supported by Snider, to accept the proposed reclassification of Account Clerk II (GU00138) to Grant Specialist (GU00240).

Motion carried.

WM12/05-61

It was moved by Plummer, supported by Snider, to authorize the Community Mental Health Director to sign a contract amendment with Milliman, Inc. for a one-time increase in the cap to their current Actuarial Services contract from \$20,000.00 to \$45,000.00 effective May 1, 2012 through September 30, 2012, in order to complete the agency's new fee evaluation service before the end of the fiscal year.

Motion carried.

WM12/05-62

To approve Bulletin #10 for the Hall of Justice 1st & 2nd floor renovation project (RFB-10-1739) in the amount of \$10,498, bringing the total project cost to date to \$2,154,055.22 with costs being paid from the Hall of Justice renovation fund 4130-4131.

Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:22 p.m.

**Muskegon County
Ways & Means Committee Meeting
May 15, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, I. John Snider, Rillastine Wilkins
Excused: Bob Scolnik

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the May 3, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/05-63 It was moved by Plummer, supported by Mahoney, to approve the payment of the accounts payable of \$14,500,231.24 covering the period of April 28, 2012 through May 8, 2012 as presented by the County Clerk. Motion carried.

WM12/05-64 It was moved by Engle, supported by Cross, to authorize staff to issue a Request for Proposal for architectural and engineering services for the development of Rotary Park at Heritage Landing. Motion carried.

- WM12/05-65 It was moved by Engle, supported by Wilkins, to place the following contractors on the multiple vendor list for lead-based paint hazard control activities: Midwest Environmental Services, Majestic Contractors, LLC, Statewide Abatement and Gray Space Construction. Motion carried.
- WM12/05-66 It was moved by Plummer, supported by Mahoney, to hold a public hearing on June 12, 2012, to accept citizen comments on the close out of the Digital Divide Program MBDA-002-2005. Motion carried.
- WM12/05-67 It was moved by Snider, supported by Mahoney, to authorize to apply for funding under the Michigan Drug Court Program (MDCGP) administered through the Michigan State Court Administrative Office (SCAO) for the grant period October 1, 2012 through September 30, 2013 in the amount of \$32,000 to provide treatment for program participants in the 60th District Court Sobriety Court program. Motion carried.
- WM12/05-68 It was moved by Longmire, supported by Cross, to accept the vehicle from ProMed Ambulance for the Muskegon County Sheriff's Department and to increase their vehicle pool to include the 2002 Ford E450 Super Duty. Motion carried.
- WM12/05-69 It was moved by Engle, supported by Wilkins, to approve the contract award for Inmate Medical Services (RFP 12-1929) to Correctional Healthcare Companies in the amount of \$847,888.92 plus any inmate overage per diems for a period of one-year from the date of contract execution with the option to renew for an additional two years. Motion carried.
- WM12/05-70 It was moved by Engle, supported by Longmire, to award the bid for cognitive behavioral services in the Muskegon County jail to Kelly Sadler in the amount of \$53,736 and to authorize the Board Chair to sign the contract for services with the option to renew for two subsequent years depending on availability of grant funding. Motion carried.

WM12/05-71 It was moved by Derezinski, supported by Wilkins, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 12, 2012, as the date for the Truth in Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2012, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2012, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2012, the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2012 and the proposed tentative levy of 0.3000 mills for Quality of Life Bond repayment in December 2012. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

WM12/05-72 It was moved by Cross, supported by Snider, to cancel the Community Development/Strategic Planning meeting scheduled for May 17, 2012. Motion carried.

WM12/05-73 It was moved by Cross, supported by Longmire, to present a tribute to Muskegon High School for winning the “SMASH” contest. Motion carried.

WM12/05-74 It was moved by Longmire, supported by Cross, to present a tribute to Waypoint Academy for their achievement in improving their student’s overall test scores. Motion carried.

WM12/05-75 It was moved by Derezinski, supported by Engle, to approve a letter of support for Oakridge School’s grant for a school-based nurse-managed health program. Motion carried.

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Snider, supported by Engle, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Ayes: Collins, Cross, Derezinski, Engle, Jager, Longmire, Mahoney, Plummer,
Snider, Wilkins

Excused: Scolnik Motion carried.

The Ways & Means Committee went into closed session at 4:01 PM.

The Ways & Means Committee returned to open session at 4:27 PM.

WM12/05-76 It was moved by Mahoney, supported by Engle, to authorize
Corporate Counsel to continue to negotiations.
Motion carried.

WM12/05-77 It was moved by Mahoney, supported by Snider, to accept
Corporate Counsel's recommending regarding pending litigation.
Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:28 p.m.

**Muskegon County
Ways & Means Committee Meeting
June 7, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

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MINUTES
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CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Excused: James Derezinski

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the regular minutes and closed session minutes of May 15, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. John Belasco, Belasco, Electric, addressed the Board regarding motion # WM12/06 – 90.

Mr. Lupe Alviar addressed the Board regarding motion # WM12/06 - 90.

ITEMS FOR CONSIDERATION

WM12/06-78 It was moved by Engle, supported by Cross, to approve the payment of the accounts payable of \$6,744,520.52 covering the period of May 9, 2012 through May 30, 2012 as presented by the County Clerk. Motion carried.

WM12/06-79 It was moved by Mahoney, supported by Snider, to authorize staff to apply for funding in the amount of \$31,000 from the Michigan State Police to enhance the GIS system and to accept the grant if awarded. Motion carried.

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- WM12/06-80 It was moved by Snider, supported by Wilkins, to authorize staff to apply for funding in the amount of \$50,000 from the Michigan Department of Treasury to continue to host the servers for other municipalities in the County. Motion carried.
- WM12/06-81 It was moved by Plummer, supported by Snider, to place the following contractors on the multiple vendor list for emergency repairs and rehabilitation through the CDBG program for Midwest Environmental Services, Belasco Electric Company, Beattie Brothers Construction and Fredricks Construction. Motion carried.
- WM12/06-82 It was moved by Engle, supported by Cross, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing on June 29 and 30, 2012 for a festival event, and authorize the Chairperson of the County Board to execute the agreement. Motion carried.
- WM12/06-83 It was moved by Engle, supported by Plummer, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Moorland and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the service. Motion carried.
- WM12/06-84 It was moved by Plummer, supported by Engle, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2012, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2012, the operating levy of 0.0752 mills for the Department of Veterans' Affairs to be levied in December 2012, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2012 and the debt repayment levy of 0.3000 mills for the Quality of Life bond issuance to be levied in December 2012 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department. Motion carried.
- WM12/06-85 It was moved by Engle, supported by Snider, to authorize the Human Resources Department to accept the proposal for Life, AD&D and Long-Term Disability insurance, for eligible employees, with Reliance Standard at a rate of fifteen cents (\$.15) per \$1,000 of covered payroll for Life Insurance, two cents (\$.02) per \$1,000 of covered payroll for AD&D and

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eighteen and one-half cents (\$.185) for Long-Term Disability effective July 1, 2012 through June 30, 2015. Motion carried.

WM12/06-86 It was moved by Engle, supported by Plummer, to award the bid to MicroWise, Inc., for forty (40) WYSE X90M7 Thin Client laptops in the amount of \$28,820.00. Motion carried.

WM12/06-87 It was moved by Engle, supported by Mahoney, to approve the Summer Tax Collection Bond from 7/1/12 through 3/31/13 with Hartford Insurance Company in the amount of \$11,130. Motion carried.

WM12/06-88 It was moved by Plummer, supported by Engle, to establish the position of Business Service Assistant-Seasonal at \$10.00 per hour (TS 00350). Motion carried.

WM12/06-89 It was moved by Engle, supported by Longmire, to accept the bid from Nyhart Actuary and Employee Benefits in the amount of \$11,000 to prepare the Muskegon County OPEB valuation to fund Muskegon County Retiree Health benefits for years 2013 and 2014. Motion carried.

WM12/06-90 It was moved by Engle, supported by Wilkins, to award the Central Services building emergency generator replacement (RFB-12-1967) to Airport Lighting, LLC, for their bid of \$164,000 contingent upon their providing adequate bonding and insurance certificates and authorize the Chair to execute the agreement. Cost to be paid from the equipment revolving fund, 6660-0000-140000. VOICE CALL VOTE Motion defeated.

WM12/06-91 It was moved by Plummer, supported by Scolnik, to award the Central Services building emergency generator replacement (RFB-12-1967) to Belasco Electric Co., Inc., for their bid of \$167,481.00, and authorize the Chair to execute the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None .

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PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Engle, supported by Wilkins, to proceed into closed session for the purpose of discussing negotiation connected to a collective bargaining agreement.

ROLL CALL:

Yes: Collins, Cross, Engle, Jager, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

No: None

Excused: Derezinski Motion carried.

The Muskegon County Ways & Means Committee went into closed session at 4:08 p.m. and returned to open session at 4:32 p.m.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:33 p.m.

**Muskegon County
Ways & Means Committee Meeting
June 19, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Plummer, supported by Cross, to approve the regular and closed session minutes of the June 7, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Joseph Mrak, Senior Vice-President of RQAW Consulting Engineers & Architects, introduced himself to the Board and deferred comment on motion #WM12/06-93 if needed.

ITEMS FOR CONSIDERATION

WM12/06-92 It was moved by Engle, supported by Plummer, to approve the payment of the accounts payable of \$4,599,874.35 covering the period of May 31, 2012 through June 12, 2012 as presented by the County Clerk. Motion carried.

WM12/06-93 It was moved by Engle, supported by Plummer, to award the qualifications to RQAW Corporation for Phase I for the Muskegon County Jail and Juvenile Transition Center. Motion carried.

WM12/06-94 It was moved by Engle, supported by Plummer, to authorize staff to apply for funding in the amount of \$720,00 from the Center for Disease Control and Prevention (CFDA 93.737) to implement evidence and practice based community prevention and wellness strategies that will lead to specific, measurable health outcomes to

reduce chronic disease rates through its Community Transformation Grant Small Communities Program.

Motion carried.

WM12/06-95 It was moved by Engle, supported by Cross, to authorize acceptance of the proposal for Professional Liability Insurance with RSUI-Landmark for \$12,470.80 per year for currently employed CMH Psychiatrists and \$4,612.50 per year for each additional employed CMH Psychiatrist through June 30, 2013 with the deductible and premium paid by Community Mental Health.

Motion carried.

WM12/06-96 It was moved by Engle, supported by Plummer, to award the bid for Hall of Justice second floor lobby and corridor seating (RFB-12-1983) to Lakeshore Office Furniture for their bid price of \$22,323.00 with costs being paid from the Hall of Justice 1st and 2nd floor renovation fund, 4130-4131.

Motion carried.

WM12/06-97 It was moved by Engle, supported by Derezinski, to allow the Sheriff's Office to apply for the State Criminal Alien Assistance Program (SCAAP), Off-Road Vehicle (ORV) and the Snowmobile grants.

Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Engle discussed the upcoming Emergency Services pharmaceutical medication dispensing exercise and directed Commissioners to contact Mr. Dan Stout, Emergency Services Director, if interested in participating.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:47 p.m.

Muskegon County
Ways & Means Committee Meeting
July 12, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

Excused: Lewis Collins

APPROVAL OF MINUTES

It was moved by Snider, supported by Engle, to approve the minutes of the June 19, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/07-98 It was moved by Snider, supported by Engle, to approve the payment of the accounts payable of \$9,611,564.02 covering the period of June 13, 2012 through July 6, 2012 as presented by the County Clerk. Motion carried.

WM12/07-99 It was moved by Derezinski, supported by Snider, to accept funding in the amount of \$200,000.00 from the Great Lakes Area of Concern Acquisition Grant to acquire the lower Muskegon River flats (Bosma property) and authorize the Chairman of the County Board of Commissioners to sign all agreements related to the grant and the acquisition of the property. Motion carried.

Muskegon County
Ways & Means Committee Meeting
July 24, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

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MINUTES
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CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Plummer, supported by Engle, to approve the minutes of the July 12, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/07-103 It was moved by Engle, supported by Cross, to approve the payment of the accounts payable of \$2,711,584.23 covering the period of July 7, 2012 through July 17, 2012 as presented by the County Clerk. Motion carried.

WM12/07-104 It was moved by Plummer, supported by Engle, to approve the FY 2013 Budget Hearing Schedule. Motion carried.

WM12/07-105 It was moved by Derezinski, supported by Cross, to authorize the Community Mental Health Services of Muskegon County Director to sign a contract with Sidran Speakers & Trainers for Ruth Mazelis'

presentation of "Positive Solutions for Stress and Trauma" Recover Practices in Leading and Coaching: Developing and Sustaining a Recovery Organization" training, effective July 1, 2012 through September 30, 2012, at an amount not to exceed \$3,500.00.

Motion carried.

WM12/07-106 It was moved by Engle, supported by Cross, to accept the quote of \$10,457.07 from The Power Shop for a Kubota ZD221-48 commercial mower for Parks (RFQ-12-2008) with costs being paid from Parks fund 2080-0691.

Motion carried.

WM12/07-107 It was moved by Derezhinski, supported by Mahoney, to approve the purchase of the cabinet configuration Live Scan Printer system for the Sheriff's Office from Identix Incorporated at a total cost of \$25,428.00.

Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Derezhinski thanked the County Administrator and Muskegon County Sheriff for their efforts in helping make the 2012 Bike Time event successful. He noted preliminary numbers show an increase of 30 percent in beverage sales on Saturday, July 21st. More information about this event will be shared as it becomes available.

Commissioner Longmire invited those present to the Muskegon branch of the NAACP local and state candidate forum being held, Saturday, July 28th at 9 a.m., at the William Burrell Multiplex, 412 E. Sherman.

Mr. Heath Kaplan, Finance and Management Services Director, shared information with the Board and those present regarding agendas being posted on the County's website now containing "hot links" for better ease navigating through the agendas.

Sheriff Dean Roesler invited those present to the upcoming Sheriff's Posse Steak Fry being held on Friday, July 27th from 4 to 7 p.m. at the Muskegon County Fairgrounds.

Sheriff Roesler also invited those present to the Cruz'In event being held in Montague and Whitehall on Friday, July 27th.

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PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:59 p.m.

Muskegon County
Ways & Means Committee Meeting
August 2, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

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MINUTES
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CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Wilkins, to approve the minutes of the July 24, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Mr. Jim Riley addressed the Board regarding motion #WM12/08 - 111.

Mr. Mark Mangione addressed the Board regarding motion #WM12/08 – 111.

ITEMS FOR CONSIDERATION

WM12/08-108 It was moved by Engle, supported by Plummer, to approve the payment of the accounts payable of \$3,188,659.45 covering the period of July 18, 2012 through July 27, 2012 as presented by the County Clerk. Motion carried.

WM12/08-109 It was moved by Engle, supported by Cross, to authorize the Port/Rail/Transportation Strategic Planning Committee to continue its work and to implement the following recommendations: 1) the County of Muskegon will be the leader in the development of the port; 2) the

County of Muskegon will develop and implement a website dedicated to the port as well as other public relations efforts; 3) the County of Muskegon will facilitate regional cooperation in the development of the port through the recently formed New Michigan Corporation and by seeking out and building strong regional, private/public partnership as well as other resources; 4) the County of Muskegon will evaluate the assets and liabilities that impede or support port development (infrastructure: education, roads, rail, environmental issues, utilities, etc.); 5) The County of Muskegon will join port associations such as the Michigan Port Collaborative and the Seaway Task Force; and 6) the County of Muskegon will continue to seek public input for future port development activities.

It was moved by Engle, supported by Cross, to suspend the rules to allow for public comment. Motion carried.

Commissioner Jager questioned why the County Board would become a leader and not a partner in this development.

Ms. Kathy Hoogstra, Port/Rail/Transportation Committee member addressed the Board and noted at this time there is no other team to join so someone needs to take charge and begin to lead.

Commissioner Snider noted he was in favor of the recommendation and views as favorable promotion of the community as a whole.

Commissioner Engle noted he was in support of the Committee, in broad perspective, bringing groups and the community together to engage in discussions.

Commissioner Cross noted he was in support of the recommendation and sees it as a great opportunity for the community and west Michigan in creating revenue and jobs.

It was moved by Engle, supported by Longmire, to return to open session. Motion carried.

Voice vote on original motion. Motion carried.

WM12/08-110

It was moved by Plummer, supported by Mahoney, to approve setting the Public Hearing date for the FY2013 Proposed Muskegon County Budget for Thursday, September 6, 2012 at 3:30 PM at the Board of Commissioners Room on the 4th Floor of the Michael E. Kobza Hall of

Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 21, 2012.
Motion carried.

WM12/08-111 It was moved by Engle, supported by Cross, to award the Building Request for Proposal RFQ 12-1991 to the Hinman Company.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Derezinski noted the 2013 Proposed Budgets were provided to the Commissioners. He asked Mr. Heath Kaplan, Finance and Management Services Director, to discuss the format changes.

Mr. Kaplan noted the new format changes allow for more narrative which is hoped to be more user-friendly. He noted this is a program based budget which contains information on programs' goals, objectives and changes from the previous year's budgets. He informed those present that the line item budgets are still available for review and that this 2013 proposed budget is also available on-line.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:07 p.m.

Muskegon County
Ways & Means Committee Meeting
August 21, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:32 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the minutes of the August 2, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/08-112 It was moved by Engle, supported by Cross, to approve the payment of the accounts payable of \$7,862,772.38 covering the period of July 28, 2012 through August 14, 2012 as presented by the County Clerk. Motion carried.

WM12/08-113 It was moved by Engle, supported by Plummer, to endorse the recommendation of the Selection Committee to appoint Vernon Oard as Youth Services Director at Step 3 of salary grade ND00030 (\$80,119.52). Motion carried.

Mr. Vernon Oard, Youth Services Director candidate, introduced himself to the Board and noted he has worked with children in various capacities since 1983 and also has a background in Public Administration. He noted he would be honored to be appointed to the Youth Services Director position.

WM12/08-114 It was moved by Engle, supported by Plummer, to authorize the Chairman of the Board to execute the proposed extension from Pitney Bowes for a period of 60 months at a cost reduction of \$324 a month or \$3,888 per year. Motion carried.

WM12/08-115 It was moved by Engle, supported by Longmire, to amend the Sheriff's Road Patrol budget in organization 0315 to reflect the restored grant appropriation from the Department of State Police. Motion carried.

WM12/08-116 It was moved by Derezinski, supported by Cross, to approve the award of the Sheriff's Fleet Maintenance & Management Services to Emergency Services, LLC in the estimated annual amount of \$166,800.00. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:45 p.m.

Muskegon County
Ways & Means Committee Meeting
September 6, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

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MINUTES
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CALL TO ORDER

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

ROLL CALL

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, I. John Snider, Rillastine Wilkins

Excused: Lewis Collins, Robert Scolnik

APPROVAL OF MINUTES

It was moved by Engle, supported by Wilkins, to approve the minutes of the August 21, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

PUBLIC HEARING/2013 PROPOSED GENERAL OPERATING BUDGET

It was moved by Engle, supported by Cross, to open the public hearing. Motion carried.

Presentation of the 2013 Proposed General Operating Budget by Heath Kaplan, Director of Finance & Management Services. Mr. Kaplan noted the budget is made up of functional budget teams based on core services. He also noted that they exceeded budget cut goals with reductions or revenue enhancements.

Deb Schultz, Muskegon County resident and Grand Rapids Community College dental health teacher, spoke regarding her concern for those in need of dental health in our community with the elimination of the Dental Health Coordinator position.

Kathy Moore, Deputy Director of Public Health, responded that the state has paralleled and/or duplicated programs. In an effort to leverage resources and partner responsibilities, those in need are referred to state and local programs.

Shawn Tate, President of the National Alliance on Mental Illness Muskegon-Shair, spoke on the need for outreach and education through the library/resource center in the Mental Health Center. She requested ideas on a new location as they are having to move from their current space.

It was moved by Engle, supported by Cross, to close the public hearing and return to the regular session. Motion carried.

ITEMS FOR CONSIDERATION

WM12/08-117 It was moved by Engle, supported by Cross, to approve the payment of the accounts payable of \$5,174,825.79 covering the period of August 15, 2012, through August 30, 2012, as presented by the County Clerk. Motion carried.

WM12/08-118 To adopt the Resolution accepting the funds from the Michigan Department of Natural Resources and to authorize the Chairman of the County Board of Commissioners to sign the grant agreement and authorize staff to seek bids for architectural and all other related services for the project. Motion carried.

Ms. Kell noted that the park will have all inclusive access and equipment. She also thanked the Rotary Club of Muskegon for their matched funds for the project. Mr. John Noling, former Muskegon Rotary President, spoke regarding his appreciation for the number of supporters that made the proposal happen five years ago. He also noted how pleased he is to work with Ms. Kell and county officials. Commissioners Snider, Plummer and Dereziński all commented on what a great addition the park will be to Heritage Landing.

WM12/08-119 To approve the proposed 2013 Parks fee schedule and to authorize the proposed early season/late season camping special (3 nights for the price of 2) as a trial at Pioneer Park 2013. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Plummer requested a special meeting of the Human Resources Committee on September 13, 2012.

It was moved by Engle, supported by Snider, to have a special Human Resources Committee meeting on September 13, 2012.

PUBLIC COMMENT/NEW TOPIC

Commissioner Plummer reminded those present of the United Way Day of Caring on Friday, September 7th.

Commissioner Mahoney reminded those present that the next Ways & Means Committee meeting will be held in Whitehall Township.

Ms. Susie Hughes commented on the high quality of work presented by Ms. Kell's request.

Other reminders included Youth Day at the fairgrounds Saturday, September 8, 2012, and the Disability Connection picnic/open house on Saturday at McLaughlin Park.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:37 p.m.

Muskegon County
Ways & Means Committee Meeting
September 20, 2012
3:30 p.m.
Whitehall Township Hall
7644 Durham Road
Whitehall, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:47 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Alan Jager

APPROVAL OF MINUTES

It was moved by Plummer, supported by Wilkins, to approve the minutes of the September 6, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/09 - 120 It was moved by Engle, supported by Wilkins, to approve the payment of the accounts payable of \$7,028,496.16 covering the period of August 31, 2012 through September 14, 2012 as presented by the County Clerk. Motion carried.

WM12/09 – 121 It was moved by Plummer, supported by Mahoney, to extend the County's exemption from the requirements of Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), for an additional year through the end of fiscal year 2013; and that 15 percent of the medical benefit plan's premium

equivalent amount shall be deducted from compensation due to each covered employee and elected public official; and that authorization by the employee or elected public official for the County to make the deduction shall be a condition for eligibility for the medical benefit plan. Motion carried.

WM12/09 - 122 It was moved by Mahoney, supported by Engle, to adopt the Resolution initiating Public Act 423 for the 2013 fiscal year and authorize the Board Chair to sign. Motion carried.

WM12/09 - 123 It was moved by Engle, supported by Cross, to accept the three Healthcorp members through the Muskegon County Health Project to assist the Public Health Department in several activities to reduce the high rates of sexually transmitted diseases in Muskegon County and to pay the Health Project the \$25,500 for the stipends of the three Healthcorp workers and to authorize the Chairman of the County Board of Commissioners to sign any agreements, contingent upon the Board of Commissioner's approval of the FY2013 budget. Motion carried.

WM12/09 – 124 It was moved by Plummer, supported by Snider, to award treatment service bids to West Michigan Therapy and Mercy Health Partners Life Counseling and to authorize the County Board Chairman to sign the contracts for the services not to exceed \$144,000. Motion carried.

WM12/09 – 125 It was moved by Engle, supported by Longmire, to amend the current adopted FY2012 budget as presented. Motion carried.

WM12/09 – 126 It was moved by Cross, supported by Plummer, to adopt the FY2013 County of Muskegon Appropriation Ordinance including the Budget Amendments and including the adoption of the associated FY2013 position changes, FY2013 Equipment Items and FY2013 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2013 Operating Budget. Motion carried.

WM12/09 – 127 It was moved by Engle, supported by Derezinski, to authorize the solicitation of bids for the renewal of Workers' Compensation excess insurance. Motion carried.

WM12/09 – 128 It was moved by Plummer, supported by Cross, to accept the funds from the Homeland Security Department under the Port Security Grant Program (CFDA 97.056) in the amount of \$305,000 with a 25%

County match of \$101,667 and to authorize the Chairman of the County Board of Commissioners to execute any grant agreements, contingent upon the Board of Commissioner's approval of the 2013 budget. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

WM12/09 – 129 It was moved by Mahoney, supported by Derezinski, to change the meeting date of the County of Muskegon Board of Commissioners Full Board meeting from Tuesday, September 25, 2012 to Thursday, September 27, 2012, 3:30 PM. Motion carried.

PUBLIC COMMENT/NEW TOPIC

None.

CLOSED SESSION

It was moved by Derezinski, supported by Longmire, to proceed into closed session for the purpose of collective bargaining negotiations.

ROLL CALL:

AYES: Collins, Cross, Derezinski, Engle, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

EXCUSED: Jager Motion carried.

The Muskegon County Ways & Means Committee went into closed session at 3:58 p.m. and returned to open session at 4:10 p.m.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:11 p.m.

Muskegon County
Ways & Means Committee Meeting
October 4, 2012
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the Regular Session meeting of September 20, 2012 and the Closed Session meeting of September 20, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/10 - 130 It was moved by Engle, supported by Longmire, to approve the payment of the accounts payable of \$8,251,255.41 covering the period of September 15, 2012 through September 28, 2012 as presented by the County Clerk. Motion carried.

WM12/10 – 131 It was moved by Cross, supported by Mahoney, to appoint the Muskegon County Administrator as the Board member representing Muskegon County to the West Michigan Economic Partnership Authority and the Muskegon County Grants Coordinator as the alternate. Motion carried.

WM12/10 - 132 It was moved by Engle, supported by Mahoney, to approve the revised Muskegon County Board Contribution Policy, No. 2011-12.
Motion carried.

WM12/10 - 133 It was moved by Engle, supported by Cross, to authorize the Chairman of the County Board of Commissioners to sign the Fair Housing Contract with the Cities of Muskegon, Norton Shores, Muskegon Heights and the Fair Housing Center of West Michigan for fair housing services and to utilize \$6,500 from the NSP 3 administrative funds for the County of Muskegon's share of the contract costs.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Snider directed staff to review the Past Due Accounts report and make recommendations to the Board in the near future.

PUBLIC COMMENT/NEW TOPIC

Ms. Betty Warfield approached the Board regarding property taxes and millage break down. Mr. Heath Kaplan, Finance and Management Services Director, responded and discussed the various mills, i.e. city, county, museum, Veterans, etc. He noted form L4029 (Michigan Department of Treasury) specific to her municipality will show a break down of the various millages. Commissioner Wilkins informed Ms. Warfield, she would be willing to assist and review her property tax document with her.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:45 p.m.

Muskegon County
Ways & Means Committee Meeting
October 23, 2012
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Cross, to approve the minutes of the October 4, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/10 – 134 It was moved by Engle, supported by Wilkins, to approve the payment of the accounts payable of \$3,871,895.04 covering the period of September 29, 2012 through October 16, 2012 as presented by the County Clerk. Motion carried.

WM12/10 – 135 It was moved by Engle, supported by Cross, to accept funding from the Alcoa Foundation in the amount of \$50,000 as part of the match for the Michigan Department of Natural Resources Trust Fund to create the improvements at Rotary Park at Heritage Landing, to name the fishing pier/landing as Alcoa Landing and authorize the Chairman of the County Board of Commissioners to sign the grant agreement. Motion carried.

- WM12/10 - 136 It was moved by Snider, supported by Mahoney, to award purchase of open shelving units for the District Court, HOJ renovation project to Remco Storage Systems for \$39,287.00 with the costs being paid from the Hall of Justice Renovation Fund, 4130-4131. Motion carried.
- WM12/10 - 137 It was moved by Engle, supported by Cross, to award purchase of courtroom seating for the HOJ renovation project to Custer Office Environments for \$57,401.26 with the costs being paid from the Hall of Justice Renovation Fund, 4130-4131. Motion carried.
- WM12/10 – 138 It was moved by Engle, supported by Mahoney, to adopt the 2012 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM12/10 – 139 It was moved by Plummer, supported by Engle, to authorize the Education/Communication Committee to continue its work and to implement the following recommendations: 1) place an information kiosk (w/computer) in the Hall of Justice atrium staffed with volunteers to give directions and assist the public; 2) start publishing the County Communicator again to distribute information to County employees; 3) develop a short description of the services each County department provides which will be available in print form at the information kiosk and on the intranet for the general public to view; 4) Human Resources will start providing training programs for all County employees on a number of topics; 5) the short description of the services each County department provides (as referenced in 3) will be posted on the Call 2-1-1 website for use by the general public; 6) develop an employee recognition program for County employees and 7) post all County job announcements on Twitter. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Snider noted both Nancy Waters, County Clerk, and Mary Robb, MSU Extension Educator, will be recognized at the Lakeshore Chamber of Commerce Business for Breakfast on Friday, October 26th, for their partnership regarding the Intro to Entrepreneurship initiative. Congratulations to both were given.

PUBLIC COMMENT/NEW TOPIC

Mr. William Muhammad addressed the Board and discussed a petition of 236 signatures from the City of Muskegon Heights residents opposing the jail and/or Juvenile Transition Center being located in the City of Muskegon Heights.

Commissioner Derezinski asked if the petition addressed the opposition of a new jail and Juvenile Transition Center at any location and Mr. Muhammad stated the petition did not deal with that issue, only City of Muskegon Heights location.

Commissioner Wilkins noted she approached the City of Muskegon Heights Manager and Mayor and requested a resolution in support of the location of the jail and/or Juvenile Transition Center in the City of Muskegon Heights but the resolution was not supported.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:45 p.m.

Muskegon County
Ways & Means Committee Meeting
November 1, 2012
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI

Lewis Collins, Chair

Scott Plummer, Vice-Chair

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MINUTES
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CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Absent: James Derezinski

APPROVAL OF MINUTES

It was moved by Engle, supported by Plummer, to approve the minutes of the October 23, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

- Mr. Jim Riley addressed the Board regarding agenda item WM12/11 – 143.
- Mr. Roger Nye addressed the Board regarding agenda item WM12/11 – 143.
- Mr. Matt Crehan addressed the Board regarding agenda item WM12/11 – 143.
- Mr. Craig Walton addressed the Board regarding agenda item WM12/11 – 143.
- Mr. Dan Mills addressed the Board regarding agenda item WM12/11 – 143.
- Ms. Marcia Wilkes addressed the Board regarding agenda item WM12/11 – 143.
- Mr. Tom Perrell addressed the Board regarding agenda item WM12/11 – 143.

ITEMS FOR CONSIDERATION

WM12/11 - 140 It was moved by Engle, supported by Wilkins, to approve the payment of the accounts payable of \$3,099,247.15 covering the period of October 17, 2012 through October 26, 2012 as presented by the County Clerk. Motion carried.

WM12/11 – 141 It was moved by Engle, supported by Plummer, to authorize the Board Chairman to execute the agreement between the Muskegon Community Health Project and Muskegon County from December 1, 2012 through June 30, 2013 with renewal provisions for two years thereafter. Motion carried.

WM12/11 - 142 It was moved by Engle, supported by Cross, to approve the By-Laws of the Port Advisory Committee, advertise the positions on the Committee and make the appointments pursuant to the By-Laws. Motion carried.

WM12/11 - 143 It was moved by Engle, supported by Cross, to authorize a \$700 lump sum payment for full-time employees \$350 for part-time and \$250 for hourly employees in the non-bargaining class designations of BD, EE, ND, NF, NH, NT, NU, NV, NW, NX, XF, XH, XT, XU, XV, XW, and XX (excluding County Commissioners) and the Brookhaven AFSCME, CMH Aide, District Court, General Employees, Michigan Nurses Association, SEIU Brookhaven LPN, Sheriff Command Bargaining and Sheriff Deputy Units effective October 1, 2012.

ROLL CALL:

Ayes: Collins, Cross, Engle, Longmire, Mahoney, Plummer, Scolnik, Snider, Wilkins

Nays: Jager

Absent: Derezinski Motion carried.

WM12/11 – 144 It was moved by Snider, supported by Engle, to authorize the Purchasing Department to coordinate the Request for Proposals process for perimeter fencing for Heritage Landing. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Snider noted the total grant award for the improvements at Rotary Park has been received.

PUBLIC COMMENT/NEW TOPIC

Ms. Suzie Hughes thanked the Board for their insight regarding the naming of the Port Advisory Committee as some were opposed to naming the Committee the Port Authority Committee.

Mr. Dan Mills expressed his opposition to the jail expansion plans.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:08 p.m.

**Muskegon County
Ways & Means Committee Meeting
November 27, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle [arrived at 3:34 p.m.], Alan Jager, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

Excused: Anthony Longmire

APPROVAL OF MINUTES

It was moved by Plummer, supported by Cross, to approve the minutes of the November 1, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

Ms. Susie Hughes addressed the Board regarding items #WM12/11-148 and #WM12/11-149.

ITEMS FOR CONSIDERATION

- WM12/11 - 145 It was moved by Snider, supported by Cross, to approve the payment of the accounts payable of \$5,020,999.21 covering the period of October 27, 2012 through November 16, 2012 as presented by the County Clerk. Motion carried.
- WM12/11 - 146 It was moved by Cross, supported by Wilkins, to authorize the seven hundred (\$700) dollar wage re-opener settlement with the SEIU Public Works and Sheriff FOP Corrections Units. Motion carried.

- WM12/11 - 147 It was moved by Derezinski, supported by Plummer, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority for Auto Liability, General Liability and Property insurance coverage with a 2013 annual contribution of \$782,679. Motion carried.
- WM12/11 - 148 It was moved by Mahoney, supported by Engle, to authorize Tony D. Tague, Muskegon County Prosecutor, to purchase four (4) years and three (3) months of MERS generic service credit at a cost of \$192,428.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.
- WM12/11 – 149 It was moved by Mahoney, supported by Cross, to establish fifty-six (56) new positions, two (2) reclassifications and three (3) title changes in the Muskegon County Department of Employment and Training, based on the approval of the State of Michigan Workforce Development Agency and recommendation of the Muskegon/Oceana Workforce Development Board to provide Workforce Investment Act (WIA) Adult, Dislocated Worker, WIA Youth, Trade, Employment Services and Jobs, Education and training Program direct services. Motion carried.
- WM12/11 – 150 It was moved by Plummer, supported by Cross, to authorize Western Tel-Com, Inc. to directly join the Muskegon County Department of Employment & Training and Human Resources to the County's network for a one-time cost of \$41,270.00. Motion carried.
- WM12/11 – 151 It was moved by Derezinski, supported by Mahoney, to reappoint Joyce deJong, DO, to the Chief Medical Examiner post for Muskegon from January 1, 2013 through December 31, 2016 and extend the current contract with Sparrow Hospital through May 2014 with an amendment to include the cost and management of removal services. Motion carried.
- WM12/11 – 152 It was moved by Engle, supported by Wilkins, to award the purchase of new office furniture for the 1st and 2nd floor of the Hall of Justice (RFB 12-2032) to Taylor Office Furniture in the amount of \$176,260.67 and chairs and keyboard trays to Custer Office Environments in the amount of \$101,785.95, with all costs being paid from the Hall of Justice Renovation Fund, 4130-4131. Motion carried.

**Muskegon County
Ways & Means Committee Meeting
December 6, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Plummer, supported by Engle, to approve the minutes of the November 27, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/12 - 155 It was moved by Plummer, supported by Longmire, to approve the payment of the accounts payable of \$2,970,108.82 covering the period of November 17, 2012 through November 30, 2012 as presented by the County Clerk. Motion carried.

WM12/12 – 156 It was moved by Snider, supported by Cross, to authorize staff to apply for funding in the amount of \$174,000.00 from the Great Lakes Area of Concern Acquisition Grant to acquire 26 acres of Willbrandt property on the west side of Witham Road in North Muskegon and authorize the County Administrator to sign the grant application. Motion carried.

WM12/12 - 157 It was moved by Plummer, supported by Longmire, to authorize the use of the County's South Campus land for the Growing Goods and McLaughlin Grows Urban Farm program and to submit the application to the Community Foundation for Muskegon County for funding and authorize the Chairman of the County Board of Commissioners to sign any documents related to this project.

Motion carried.

WM12/12 - 158 It was moved by Engle, supported by Wilkins, to authorize staff to apply for funding in the amount of \$9,500.00 from the Community Foundation for Muskegon County through the HEALTHY Muskegon Initiative to educate Muskegon residents on healthy eating and to offer healthy snack demonstrations at the WIC office and other locations; authorize an in-kind match of \$1,385.00 from the Public Health Department and authorize the Chairman of the County Board of Commissioners to sign the application.

Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Ways & Means Committee Meeting
December 18, 2012
3:30 p.m.
Hall of Justice, 4th Floor
990 Terrace
Muskegon, MI**

Lewis Collins, Chair

Scott Plummer, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Collins at 3:30 p.m.

ROLL CALL

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Engle, supported by Longmire, to approve the minutes of the December 6, 2012, meeting as written. Motion carried.

PUBLIC COMMENT/AGENDA ITEM

None.

ITEMS FOR CONSIDERATION

WM12/12 - 159 It was moved by Plummer, supported by Engle, to approve the payment of the accounts payable of \$10,373,168.67 covering the period of December 1, 2012 through December 11, 2012 as presented by the County Clerk. Motion carried.

WM12/12 – 160 It was moved by Engle, supported by Wilkins, to increase the contract with Trinity Village Non-Profit Housing Corporation, the developer for the Neighborhood Stabilization 3 Program, from \$900,000 to \$964,710 and to authorize the Chairman of the County Board of Commissioners to sign the contract amendment. Motion carried.

- WM12/12 - 161 It was moved by Engle, supported by Cross, to authorize staff to apply for funding in the amount of \$70,754.00 from the Office of Land Survey and Remonumentation, Michigan Department of Licensing and Regulatory Affairs and authorize the County Administrator to sign the grant application. There is no match.
Motion carried.
- WM12/12 - 162 It was moved by Plummer, supported by Engle, to authorize the Circuit Court Administrator to contract for the following services: 1) Family Court Referee (20 hours per week) to handle Domestic Relations matters in the amount of \$30,000 annually; 2) Family Court Contract Attorney to handle conflict cases in Abuse and Neglect and Delinquency cases in the amount of \$20,000 annually; additionally, to approve the funding transfer for the Court Reporter.
Motion carried.
- WM12/12 – 163 It was moved by Engle, supported by Cross, to authorize the Sheriff's Office to apply for the 2013 calendar year Marine Safety Grant from the State of Michigan Department of Natural Resources.
Motion carried.
- WM12/12 – 164 It was moved by Engle, supported by Longmire, to accept the FY2012-13 Snowmobile Law Enforcement Grant and the Off-Road Vehicle Law Enforcement Grant from the Michigan Department of Natural Resources.
Motion carried.
- WM12/12 – 165 It was moved by Plummer, supported by Cross, to approve the purchase of the large Patrol/Fire/Dive/Rescue boat from Harbor Guard Boats in the amount of \$246,165.00 and purchase the small boat from Harbor Guard Boats in the amount of \$56,200.00 pending approval of the grant amendment from the Department of Homeland Security.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT/NEW TOPIC

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:54 p.m.