

**Muskegon County  
Ways & Means Committee Meeting  
January 8, 2013  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:04 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Kenneth Mahoney, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine  
Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Mahoney, to approve the minutes of the  
December 18, 2012, meeting as written. Motion carried.

**PUBLIC COMMENT/AGENDA ITEM**

None.

**ITEMS FOR CONSIDERATION**

WM13/01 - 01 It was moved by Engle, supported by Cross, to approve the  
payment of the accounts payable of \$7,623,015.32 covering the  
period of December 12, 2012 through December 28, 2012 as  
presented by the County Clerk. Motion carried.

WM13/01 – 02 It was moved by Cross, supported by Wilkins, to approve the  
County of Muskegon Anti-Retaliation Policy as presented.  
Motion carried.

**OLD BUSINESS**

Commissioner Derezinski noted Commissioner Cross provided a memorandum to the  
Commissioners, Administrator and County Clerk regarding Full Board and committee  
meetings.

Commissioner Mahoney noted the item will be on the next Full Board agenda as old business as it was previously discussed at a Full Board meeting. Per the Board Rules, this discussion will then be referred to the Human Resources Committee meeting in February.

The County Administrator was directed to investigate any financial impact to the County if meeting times were revised to include possibly after Hall of Justice normal operating hours.

### **NEW BUSINESS**

WM13/01 – 03      It was moved by Engle, supported by Cross, to appoint the following to the Land Bank Fast Track Authority: Scott Plummer – public slot; Jim Derezinski, Terry J. Sabo and Kenneth Mahoney - Commissioner slots; with term expiration dates of 12/31/2014.  
Motion carried.

### **PUBLIC COMMENT/NEW TOPIC**

None.

### **CLOSED SESSION**

It was moved by Mahoney, supported by Engle, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

The Ways and Means Committee went into closed session at 4:17 p.m.

The Ways and Means Committee returned to open session at 4:38 p.m.

WM13/01 – 04      It was moved by Engle, supported by Hughes, to authorize the redemption of the workers' compensation disability claims of Kathleen J. Cutler and Laura J. Hammond based on Corporate Counsel's recommendation.

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Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Sabo, Scolnik, Wilkins  
Abstain: Nash Motion carried.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:40 p.m.

**Muskegon County  
Ways & Means Committee Meeting  
January 22, 2013  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Wilkins, to approve the regular and closed session minutes of the January 8, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT/AGENDA ITEM**

None.

**ITEMS FOR CONSIDERATION**

WM13/01 – 04a It was moved by Cross, supported by Mahoney, to approve the payment of the accounts payable of \$5,060,636.00 covering the period of December 29, 2012 through January 15, 2013 as presented by the County Clerk. Motion carried.

WM13/01 – 05 It was moved by Sabo, supported by Wilkins, to approve the recommended changes to Board Policy #2007-512 as presented. Motion carried.

WM13/01 – 06 It was moved by Cross, supported by Mahoney, to approve a public hearing on February 12, 2013 to accept citizen comments on the Muskegon County Recreation Plan Update, 2013. Motion carried.

- WM13/01 – 07      It was moved by Cross, supported by Mahoney, to authorize the Chairman of the County Board of Commissioners to sign a contract with Detect P.I. & Recovery, LLC at a flat fee of \$30.00 for review of discovery and an hourly rate of \$45.00 per hour and mileage reimbursement at \$.55.5 per mile and pre-approved overnight or out of state costs beginning on January 1, 2013 through September 30, 2013 pending monthly review of expenditures.  
Motion carried.
- WM13/01 – 08      It was moved by Nash, supported by Mahoney, to revise the County of Muskegon purchasing Policy, Section V. Bid Process, E. Tie Bids language to state: “in the case of a tie bid or quote, when all factors including pricing are considered equal, a coin toss shall be used to determine which of the tied bidders receive the award”.  
Motion carried.
- WM13/01 – 09      It was moved by Cross, supported by Sabo, to authorize the Prosecutor to initiate the RFP process for collection agency services for collection of outstanding balances for prosecution costs assessed to individuals pursuant to County Ordinance 2011-393.  
Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Hughes requested a report from the Prosecutor’s Office in the future regarding the status of the outstanding balances once the collection agency is utilized.

Commissioner Derezinski requested information regarding the need to cancel a Committee or Board meeting due to inclement weather. Mr. Williams, Corporate Counsel, noted a policy regarding Board/Committee meeting cancellation could be developed.

## **PUBLIC COMMENT/NEW TOPIC**

Mr. Jim Riley approached the Board and discussed the Board/Committee meeting cancellation policy. He noted cancellation would most likely be noted on the Board’s agenda page as well as on Twitter. He also recommended an e-mail blast to interested citizens.

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Mr. Riley discussed the Mackinac Center article regarding prevailing wage. He asked Commissioners to look at the issue closely.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:13 p.m.

**Muskegon County  
Ways & Means Committee Meeting  
February 7, 2013  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Nash, supported by Wilkins, to approve the minutes of the January 22, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT/AGENDA ITEM**

None.

**ITEMS FOR CONSIDERATION**

- WM13/02 – 10 It was moved by Nash, supported by Cross, to approve the payment of the accounts payable of \$6,381,594.47 covering the period of January 16, 2013 through February 1, 2013 as presented by the County Clerk. Motion carried.
- WM13/02 – 11 It was moved by Nash, supported by Hughes, to authorize the Board Chairman to sign the Resolution approving the 2013 Amendments to the County of Muskegon Recreation Plan following the public hearing on February 12, 2013. Motion carried.
- WM13/02 – 12 It was moved by Cross, supported by Nash, to approve the rejection of all bids for RFP 13-2025, Fleet Repair Services, due to lack of response. Motion carried.

## **OLD BUSINESS**

Commissioner Derezinski encouraged the Board Rules Committee to address the canceling of Committee and/or Full Board meetings for last minute circumstances in the Board Rules.

## **NEW BUSINESS**

WM13/02 – 13      It was moved by Hughes, supported by Mahoney, to support a tribute in recognition of Gail Kraft, Executive Director of Love INC, upon her retirement, for her years of service to that agency and her commitment to serving citizens of Muskegon County.  
Motion carried.

Commissioner Nash informed those present that he will again be proposing a local preference policy at the Ways & Means Committee meeting of February 19, 2013.

Commissioner Hughes reminded Commissioners to inform their constituents of the upcoming Muskegon County Clerk's Full Service Saturday being held on Saturday, March 9<sup>th</sup> from 10 a.m. to 2 p.m.

## **PUBLIC COMMENT/NEW TOPIC**

Mr. William Snyder introduced himself and noted he is a student from Muskegon Community College studying political science.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:38 p.m.

**Muskegon County  
Ways & Means Committee Meeting  
February 21, 2013  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes,  
Kenneth Mahoney, Charles Nash, Terry Sabo, Bob Scolnik, Rillastine  
Wilkins

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Wilkins, to approve the minutes of the February 7, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT/AGENDA ITEM**

None.

**ITEMS FOR CONSIDERATION**

WM13/02 – 14 It was moved by Cross, supported by Nash, to approve the payment of the accounts payable of \$5,748,242.86 covering the period of February 2, 2013 through February 12, 2013 as presented by the County Clerk. Motion carried.

WM13/02 – 15 It was moved by Nash, supported by Mahoney, to approve the Muskegon County Local Bidder Preference Award and make appropriate revisions to the County Board's Purchasing Policy.

It was moved by Mahoney, supported by Hughes, to table motion #WM13/02 – 15 and direct the Administrator to schedule a Board Planning session in the near future to further discuss.

ROLL CALL:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion to table carried.

WM13/02 – 16 It was moved by Cross, supported by Mahoney, to authorize the amendment to the agreement between the Muskegon County Land Bank Authority and the Muskegon County Board of Commissioners in the following manner: “With respect to any property designated in writing by Muskegon County Land Bank Authority, Muskegon County Board of Commissioners agrees to assign its rights under section 78m(1) and 78m(3) of the General Property Tax Act of 1893, as amended and Public Act 206, MCL 211.7m(1), 211.78m(3) to exercise the “rights of refusal” option in the acquisition of foreclosed property”. Motion carried.

WM13/02 – 17 It was moved by Mahoney, supported by Cross, to authorize the adoption of the resolution Application for Deferment of Taxes for the purpose of waiving the interest and fees for the period March 1<sup>st</sup> through “April 30<sup>th</sup>”, for taxes paid by May 1<sup>st</sup> in the first year of delinquency for senior citizens, paraplegics, eligible service veterans, eligible widows of service veterans, the permanently disabled and blind in accordance with the General Property Tax Act sections 211.59 and 211.51. Motion carried.

WM13/02 – 18 It was moved by Cross, supported by Wilkins, to authorize the Treasurer’s Office reorganization, reclassifying six Account Clerk II FT positions (G02001/03/04/05/06/017) to a Property Tax Technician FT classification at a salary classification of GU00160; a salary adjustment for Property Tax Specialist FT (N55701) to salary grade NX00100; and a salary adjustment for the Cash Manager (X11501) to salary grade NX00310 with reclassifications and salary adjustments effective March 1, 2013; and further authorize labor distribution changes as detailed to be effective retroactively to October 1, 2012. Motion carried.

WM13/02 – 19 It was moved by Nash, supported by Cross, to authorize the adoption of the resolution allowing the County of Muskegon to borrow up to twelve million dollars (\$12,000,000) against anticipated 2012 delinquent taxes. Motion carried.

**OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Derezinski discussed a hiring preference for Veterans and asked that the County ensure they're doing all they can to assist Veterans in obtaining employment. Mr. Doug Hughes, Corporate Counsel, will provide information to the Commissioners on new legislature.

Commissioner Sabo asked Commissioners to only cancel/reschedule Committee and Full Board meetings under the most extreme conditions. He felt if employees were at their jobs and weren't being dismissed, the meetings should also be held as scheduled.

Commissioner Nash suggested reviewing citizen appointments every six months or annually to ensure the appointees are best placed and are attending meetings, etc.

Commissioner Hughes questioned if the citizen appointees ever report to the Board. Commissioner Mahoney noted they typically would report to the specific department.

## **PUBLIC COMMENT/NEW TOPIC**

Mr. Tony Moulatsiotis, County Treasurer, gave kudos to Ms. Judy Kell, Grants Coordinator, for her work on the NSP grant paperwork.

Ms. Corey Ambrose approached the Board seeking answers to questions regarding a medical marijuana dispensary she is licensed for. Ms. Ambrose was directed to contact Ms. Hammersley after the meeting.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:09 p.m.

## **MEETING CANCELLATION**

Notice is hereby given that the Muskegon County Board of Commission Ways & Means Committee meeting of March 7, 2013, is cancelled.

Posted: March 6, 2013

**Muskegon County  
Ways & Means Committee  
March 21, 2013  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Sabo, to approve the minutes of the February 21, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/03 – 21 It was moved by Cross, supported by Wilkins, to approve the payment of the accounts payable of \$3,989,962.46 covering the period of March 2, 2013 through March 15, 2013 as presented by the County Clerk. Motion carried.

WM13/03 – 22 It was moved by Mahoney, supported by Scolnik, to approve the agreement between United Networks of America and Muskegon County to provide a free discount prescription drug card to Muskegon County residents, at no cost to the County and that the County Board chair be authorized to sign the agreement.

Mr. Brian Oliver, United Networks of America presented a Power Point presentation on the free health savings card program for Muskegon County residents.

#### ROLL CALL

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Sabo, Scolnik, Wilkins  
Abstain: Nash Motion carried.

WM13/03 – 23 It was moved by Sabo, supported by Hughes, to authorize the Muskegon County Information Systems Department to enter into a contract with the State of Michigan for acquisition of Spring 2013 digital orthophotography and associated lidar elevation data for enhancement into the county's geographic information system at a price not to exceed \$113,402.06. Motion carried.

WM13/03 – 24 It was moved by Cross, supported by Nash, to approve the purchase of three (3) 2013 Ford Police Interceptors from Great Lakes Ford in the total amount of \$80,430.00. Motion carried.

WM13/03 – 25 It was moved by Hughes, supported by Wilkins, to authorize the Sheriff's Office to accept the FY2013-2014 Huron-Manistee National Forest Cooperative Law Enforcement Agreement (11-LE-11090400-017) in the amount of \$4,959.44 and to have the Board Chair sign this agreement. Motion carried.

#### OLD BUSINESS

Commissioner Derezinski requested information from Corporate Counsel Theodore Williams regarding a veterans hiring preference. Mr. Theodore Williams noted the statute is quite generic and noted there is no law against giving veterans a hiring preference.

Commissioner Derezinski requested this item be put on the next Board Planning Session agenda.

#### NEW BUSINESS

None.

#### PUBLIC COMMENT (On a new topic)

None.

#### ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:41 p.m.

**Muskegon County  
Ways & Means Committee  
April 4, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: James Derezinski

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Cross, to approve the minutes of the March 21, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/04 – 26      It was moved by Cross, supported by Wilkins, to approve payment of the accounts payable of \$3,557,396.14 covering the period of March 16, 2013 through March 29, 2013 as presented by the County Clerk. Motion carried.

WM13/04 – 27      It was moved by Hughes, supported by Cross, to reclassify Youth Developer BPN N89003 to JAG Specialist and title change JAG Trainer BPN X46301 to JAG Specialist and title change Business Consultants BPN N13501, N13502 and N13503 to Talent Recruiter Motion carried.

WM13/04 – 28 It was moved by Cross, supported by Sabo, to accept the bid for Heritage Landing fencing for Options 1-A and 2-B, 72" high fence, submitted by BC Fence, Inc., (dba Justice Fence Company) to be paid for with funds from the Heritage Landing Reserve Fund for a total cost of \$61,842.99 with a 1% early payment discount. Motion carried.

### **OLD BUSINESS**

Commissioner Hughes thanked County Clerk Nancy Waters and Community Development Director Bob Lukens for their hard work in organizing the Free Parks Day, May 4<sup>th</sup>, 2013.

Commissioner Hughes noted the area Earth Day clean-up efforts is scheduled for Saturday, April 28<sup>th</sup> and the Underwater Preserve organization is asking individuals participating to please contact them before disposing of possible items of interest along the coastline.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:16 p.m.

**Muskegon County  
Ways & Means Committee  
April 16, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Rillastine Wilkins

Excused: Terry Sabo, Robert Scolnik

**APPROVAL OF MINUTES**

It was moved by Wilkins, supported by Cross, to approve the minutes of the April 4, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION: Tribute in Recognition of Robert Cutler**

Chairman Mahoney presented a Tribute in Recognition of Robert Cutler to Mr. Cutler's family on behalf of the Board of Commissioners.

**ITEMS FOR CONSIDERATION**

WM13/04 – 29      It was moved by Cross, supported by Mahoney, to approve payment of the accounts payable of \$3,143,582.11 covering the period of March 30, 2013 through April 9, 2013 as presented by the County Clerk. Motion carried.

WM13/04 – 30      It was moved by Cross, supported by Wilkins, to accept the funding in the amount of \$37,638 from the Michigan State Police, Bryne JAG program with a match of \$4,182 from the forfeiture fund and authorize

the County Administrator to sign the grant agreement on-line and the Chairman of the County Board of Commissioners to sign all other documents required for the completion of the project. Motion carried.

WM13/04 – 31 It was moved by Mahoney, supported by Hughes, to approve the resolution establishing the 2013 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department. Motion carried.

WM13/04 – 32 It was moved by Cross, supported by Wilkins, to implement the following funding transfers within the Muskegon County Prosecutor's Office effective March 1, 2013:

Position X75004 (Senior APA FT) be transferred from 2140-2320 to 1010-0229 (Prosecutor's General Fund)  
Position X08502 (APA II FT 50%) be transferred from 2140-2320 to 1010-0229 (Prosecutor's General Fund)  
Position X08504 (APA II FT) be transferred from 1010-0229 (Prosecutor's General Fund) to 2140-2320  
Position X00805 (APA I FT 85%) be transferred from 1010-0229 (Prosecutor's General Fund) to 2140-2320 with the remaining 15% of this position continue to be funded by the Prosecutor's General Fund (1010-0229)  
Position X08501 (APA II FT 35%) be transferred from 1010-0229 (Prosecutor's General Fund) to 2140-2320 with the remaining 65% of this position continue to be funded by the Prosecutor's General Fund (1010-0229) Motion carried.

WM13/04 – 33 It was moved by Cross, supported by Mahoney, to authorize the purchase of the property known as 8434 Meinert Road for \$36,000 plus associated closing costs and real estate transfer tax to be paid from the Parks current fund balance (2080-0691) and further authorize the Chair of the Board of Commissioners to execute the Purchase Agreement and any other necessary documents. Motion carried.

WM13/04 – 34 It was moved by Hughes, supported by Wilkins, to authorize the Parks to contract with the Muskegon County Road Commission to accomplish the paving and shoulder work items (projects #1-7 on the attached quote) and further authorize the Parks to borrow the funds needed to complete this project (currently estimated at \$107,218) and from the Equipment Revolving fund, to be repaid over a period of 10 years with interest calculated at the current prime rate of 3.25%. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

WM13/04 – 35      It was moved by Wilkins, supported by Nash, to authorize the cancellation of both Transportation Committee and Community Development/Strategic Planning Committee meetings scheduled for Thursday, April 18<sup>th</sup>, 2013, due to lack of action items. Motion carried.

## **PUBLIC COMMENT (On a new topic)**

Mr. Dan Stout, Emergency Services Director, addressed the Board and provided an update on the West Michigan Shoreline Regional Development Commission audit.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:22 p.m.

**Muskegon County  
Ways & Means Committee  
May 2, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Cross, to approve the minutes of the April 16, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/05 – 36 It was moved by Hughes, supported by Wilkins, to approve payment of the accounts payable of \$69,528,400.18 covering the period of April 10, 2013 through April 26, 2013 as presented by the County Clerk. Motion carried.

WM13/05 – 37 It was moved by Hughes, supported by Cross, to create the Public Defender position (NX00440) salary range \$85,550 - \$106,885 and authorize Administration to begin the recruitment immediately. Motion carried.

WM13/05 – 38 It was moved by Hughes, supported by Cross, to approve the termination of the Humana contract, effective May 31, 2013; in addition, to approve authorization to contract with Delta Dental on a self-insured basis for the period June 1, 2013 through September 30,

2014 for dental insurance coverage for active, eligible, Muskegon County employees. Motion carried.

WM13/05 – 39 It was moved by Nash, supported by Hughes, to authorize the resolution to render the final approval of final bylaws and approve the creation of the Regional Entity known as the Region Three Prepaid Inpatient Health Plan (PIHP), consisting of Ottawa, Allegan, Kent, Lake, Muskegon, Oceana and Mason County CMHs contingent upon Corporate Counsel review. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Commissioner Hughes reminded those present of the Free County Parks Day being held Saturday, May 4<sup>th</sup>, from 10 a.m. to 4 p.m., at both Pioneer Park and Twin Lake Park. She thanked those who contributed to the park pass giveaway.

Commissioner Sabo reminded those present that the Public Works Board meeting scheduled for Thursday, May 9<sup>th</sup>, at 4 p.m., will be held at the Egelston Township Hall, 5428 E. Apple Avenue, Muskegon.

### **PUBLIC COMMENT (On a new topic)**

None.

### **CLOSED SESSION**

It was moved by Wilkins, supported by Cross, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

The Ways and Means Committee went into closed session at 4:14 p.m.

The Ways and Means Committee returned to open session at 4:30 p.m.

- WM13/05 – 40      It was moved by Engle, supported by Mahoney, to authorize the settlement in connection with the pending litigation in the matter of Buck Construction Company v County of Muskegon based on Corporate Counsel's recommendation.      Motion carried.
- WM13/05 – 41      It was moved by Cross, supported by Hughes, to approve the Linda Karrell workers' compensation case settlement by way of a lump sum settlement, as recommended by Corporate Counsel.      Motion carried.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:34 p.m.

**Muskegon County  
Ways & Means Committee  
May 21, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:02 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Nash, supported by Cross, to approve the regular session and closed session minutes of the May 2, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

- WM13/05 – 42 It was moved by Hughes, supported by Cross, to approve payment of the accounts payable of \$21,499,752.34 covering the period of April 27, 2013 through May 14, 2013 as presented by the County Clerk. Motion carried.
- WM13/05 – 43 It was moved by Mahoney, supported by Scolnik, to authorize the Chairman of the Board to sign the Buy/Sell agreement for the property listed at 902 Pine Street, Muskegon, MI at a cost of \$8,250.00 and to pay for the property utilizing the General Fund. Motion carried.
- WM13/05 – 44 It was moved by Mahoney, supported by Wilkins, to approve the write-off of the past due account of the Revolving Loan Fund-EDC for Gold Shield Shuttle Service, L.L.C., in the amount of \$71,495.35 in compliance with the Community Development Block Grant requirements. Motion carried.

- WM13/05 – 45 It was moved by Hughes, supported by Mahoney, to approve the write-off of the past due account of Brookhaven Medical Care Facility for J.C. Owens in the amount of \$12,133.51. Motion carried.
- WM13/05 – 46 It was moved by Wilkins, supported by Mahoney, to approve the write-off of the past due accounts of the Convention and Visitors Bureau for Executive Suites (Super 8), in the amount of \$6,500.00, and Mona Lake Inn (Days Inn), in the amount of \$5,000.00. Motion carried.
- WM13/05 – 47 It was moved by Hughes, supported by Cross, to adopt the revised policy #2007-512 Responsible Engineering and Construction Contracting as presented. Motion carried.
- WM13/05 – 48 It was moved by Hughes, supported by Cross, to accept one AmeriCorps member through the Muskegon Community Health Project to assist the Public Health Department in several activities related to the implementation of the Lead Hazard Reduction Program in Muskegon County and to pay the Muskegon Community Health Project \$11,136 for the stipend to be reimbursed by the HUD Lead Grant and to authorize the Chairman of the County Board of Commissioners to sign the agreements with the Muskegon Community Health Project and any additional agreements with the Department of Housing and Urban Development, that it might require. Motion carried.
- WM13/05 – 49 It was moved by Hughes, supported by Sabo, to accept the funding in the amount of \$37,500 from the Michigan Department of Natural Resources Trust Fund with a match of \$12,500 and authorize the Chairman of the County Board of Commissioners to sign the grant agreement and all other documents required for the completion of the project and to solicit bids for the playground equipment and the engineering services that are required as part of the grant agreement; further move to authorize the Chairman of the Public Works Board and the Chairman of the County Board of Commissioners to sign the Solid Waste Fund Loan Agreement to pay for the match. Motion carried.
- WM13/05 – 50 It was moved by Cross, supported by Mahoney, to approve the Truth in Taxation public hearing schedule and to adopt the resolution setting June 11, 2013 as the date for the Truth in Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2013, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2013, the

proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2013, the proposed tentative levy of 0.3000 mills for the Muskegon County Central Dispatch operating in December 2013 and the proposed tentative levy of 0.3000 mills for Quality of Life Bond repayment in December 2013. Motion carried.

WM13/05 – 51 It was moved by Hughes, supported by Wilkins, to authorize Finance and Management Services/Purchasing Office to sell County surplus vehicles through the sealed quotation process. Motion carried.

WM13/05 – 52 It was moved by Hughes, supported by Cross, to accept the JJTCC recommendation to accept the location change for the new Jail to the Hall of Justice parking lot directly in front of the existing jail and renovate the existing jail into Sheriff's Administration space. Motion carried.

WM13/05 – 53 It was moved by Hughes, supported by Sabo, to authorize Joseph Bader, Muskegon County Prosecutor Trial Lawyer, to purchase five (5) years of MERS generic service credit at a cost of \$133,149.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.

## **OLD BUSINESS**

Commissioner Hughes thanked Ms. Hammersley, County Administrator, for her always informative monthly reports. She also discussed the Juvenile Transition Center (JTC) monthly report and average bed usage days. Ms. Hammersley noted the new JTC will include "flexible" beds to allow for treatment, gender issues, etc.

Commissioner Sabo discussed the possible relocation of the Police Memorial currently located on the front lawn of the HOJ. Possible location discussed was the proposed atrium of the new jail.

Commissioner Scolnik questioned the accounts payables that was approved previously as it was higher than in previous months. Mr. Heath Kaplan, Finance and Management Services Director, noted the accounts payables will now include wire transactions and P-Card transactions as recommended by the auditors.

Commissioner Derezinski requested a continuing contract between the County of Muskegon and ABATE for use of the Carpenters Brother's property during Bike Time. He noted the ABATE organization would again sponsor a motorcycle for the Sheriff's Department as part of this agreement. Corporate Counsel was directed to prepare an agreement for Board consideration.

## **NEW BUSINESS**

Commissioner Hughes discussed recent contact she has had with a constituent regarding the Medical Examiner in that death certificates are not being released timely. She suggested a review of the Medical Examiner's office prior to contract renewal.

## **PUBLIC COMMENT (On a new topic)**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:41 p.m.

**Muskegon County  
Ways & Means Committee  
June 6, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:01 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Mahoney, to approve the minutes of the May 21, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/06 – 54 It was moved by Hughes, supported by Cross, to approve payment of the accounts payable of \$3,402,072.10 covering the period of May 15, 2013 through May 31, 2013 as presented by the County Clerk. Motion carried.

WM13/06 – 55 It was moved by Hughes, supported by Mahoney, to accept the bid proposal of Driesenga Associates for site surveys of the Muskegon County Hall of Justice property and the Muskegon County South Campus property. Motion carried.

WM13/06 – 56 It was moved by Cross, supported by Wilkins, to approve a one-year lease in the amount of \$4,200 between Safecutters, Inc., and the County of Muskegon for 299 square feet of office space in the Airport Administration building. Motion carried.

- WM13/06 – 57      It was moved by Hughes, supported by Wilkins, to approve a one-year lease in the amount of \$2,916 between Bodywise Clinical Massage, LLC, and the County for 208 square feet of office space in the Airport Administration building.      Motion carried.
- WM13/06 – 58      It was moved by Sabo, supported by Cross, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2013, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2013, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2013, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2013 and the debt repayment levy of 0.3000 mills for the Quality of Life bond issuance to be levied in December 2013 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.      Motion carried.
- WM13/06 – 59      It was moved by Hughes, supported by Nash, to approve the Summer Tax Collection Bond from 7/1/13 through 3/31/14 with Hartford Insurance Company in the amount of \$11,221.      Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:11 p.m.

**Muskegon County  
Ways & Means Committee  
June 18, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: James Derezinski

**APPROVAL OF MINUTES**

It was moved by Mahoney, supported by Cross, to approve the minutes of the June 6, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/06 – 60 It was moved by Cross, supported by Hughes, to approve payment of the accounts payable of \$2,156,159.55 covering the period of June 1, 2013 through June 10, 2013 as presented by the County Clerk. Motion carried.

WM13/06 – 61 It was moved by Sabo, supported by Cross, to approve the Inter Local Agreement between the City of Muskegon and the County of Muskegon to submit a joint application to the Department of Homeland Security and authorize the Chairman of the County Board of Commissioners to sign the application. Motion carried.

- WM13/06 – 62 It was moved by Wilkins, supported by Hughes, to authorize the Board Chairman to execute the agreement between the Muskegon Community Health Project and the County of Muskegon from July 1, 2013 through June 2014 with renewal provisions for one year thereafter. Motion carried.
- WM13/06 – 63 It was moved by Cross, supported by Hughes, to authorize staff to apply for funding under the Michigan Comprehensive Cancer Control Program: Community Implementation Project, 2013-2015 in the amount of \$40,000 with a 10% match coming from the Public Act 2 funds. Motion carried.
- WM13/06 – 64 It was moved by Sabo, supported by Mahoney, to authorize the Chairman of the County Board of Commissioners to enter into and sign the Memorandum of Understanding between Muskegon County and the cities of Muskegon and Muskegon Heights for the submission of the JAG grant by the City of Muskegon. Motion carried.
- WM13/06 – 65 It was moved by Wilkins, supported by Cross, to authorize the District Court to terminate the public defender contract with Benjamin Medema and approve a contract with Angella Guerrero, through its Chief Judge the Honorable Maria Ladas Hoopes for the remainder of the \$43,541.65 (\$11,875.00) board approved contract through September 30, 2013 and authorize Board Chair to sign said contract. Motion carried.
- WM13/06 – 66 It was moved by Hughes, supported by Mahoney, to authorize Finance and Management Services/Purchasing Office to sell County surplus vehicles through the sealed quotation process. Motion carried.
- WM13/06 – 67 It was moved by Cross, supported by Wilkins, to approve renewal of the Professional Liability insurance policy, covering CMH psychiatrists, for the policy period June 26, 2013 – June 26, 2014 in the amount of \$15,432 with RSUI Landmark. Motion carried.
- WM13/06 – 68 It was moved by Mahoney, supported by Wilkins, to accept the grant from United Way of the Lakeshore for \$50,000 from the DTE Foundation to provide low income youth with a Summer Youth Experience as approved by the Muskegon-Oceana Workforce Development Board. Motion carried.
- WM13/06 – 69 It was moved by Cross, supported by Sabo, to accept the grant from Muskegon Community College for \$55,000 to assist the college with the “Credentials to Careers” grant awarded by the US Department of

Labor as approved by the Muskegon-Oceana Workforce Development Board. Motion carried.

WM13/06 – 70 It was moved by Cross, supported by Hughes, to allow the Sheriff's Office to apply for the State Criminal Alien Assistance Program (SCAAP), Off-Road Vehicle (ORV) and the Snowmobile grants. Motion carried.

### **OLD BUSINESS**

Commissioner Hughes requested notifying the Muskegon County JAG LEED (Leadership in Energy and Environmental Design) program participants of the upcoming jail and juvenile transition center project in an effort to assist them in pursuing employment. Ms. Hammersley, County Administrator, will share that information with Granger Construction the construction management company.

Commissioner Nash spoke of his continued efforts in assisting individuals in the community seeking County employment. He also discussed the need for diversity in the work place. Commissioners discussed their desire to review EEO data specifically and further discuss.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:27 p.m.

**Muskegon County  
Ways & Means Committee  
July 11, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James, Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Wilkins, to approve the minutes of the June 18, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/07 – 71 It was moved by Cross, supported by Sabo, to approve payment of the accounts payable of \$29,619,930.81 covering the period of June 11, 2013 through July 3, 2013 as presented by the County Clerk. Motion carried.

WM13/07 – 72 It was moved by Hughes, supported by Mahoney, to adopt the Resolution Authorizing General Obligation Limited Tax Bonds, Series 2013. The Resolution provides for the issuance of bonds in the principal amount of not-to-exceed forty (\$40) million in total with a maximum project fund deposit of thirty-four (\$34 million) for the project. The remaining funds will be used to fund capitalized interest and any costs associated with issuance of the bonds. The Resolution authorizes Administration to select investment banking firms to negotiate the sale of the bonds and to sell the bonds within the parameters set forth in the Resolution. Motion carried.

WM13/07 – 73      It was moved by Hughes, supported by Mahoney, to award the contract for parking lot analysis and modification (RFQ-13-2071) to Westshore Consulting for their quoted base cost of \$38,380 with costs being paid from the Jail Planning Fund, 4660-4661.    Motion carried.

## **OLD BUSINESS**

Commissioner Nash requested an update to his request for EEO data for review as discussed at last meeting. Administrator Hammersley noted a meeting was held recently and report data is now becoming available for utilization. She also noted she would follow up with Ms. Villanueva, EEO Officer.

Commissioner Engle reminded those present of the upcoming Muskegon County Youth Fair, July 23<sup>rd</sup> – 27<sup>th</sup>, at the Muskegon County Fairgrounds.

Commissioner Nash noted community information could be shared with the community via Commissioner Wilkins' local television station interviews.

Commissioner Wilkins noted the Brookhaven Ice Cream Social was well attended.

## **NEW BUSINESS**

Commissioner Scolnik invited those present to an open house Monday, July 22<sup>nd</sup> from 3:30 to 6:00 p.m. at the Bob and Merle Scolnik Healing Center located on Terrace Street.

Commissioner Hughes reminded those present of the Project Fresh Family Fun Day, Saturday, July 13<sup>th</sup>, 8:30 a.m. to 12:30 p.m. at Public Health, 209 E. Apple Avenue.

## **PUBLIC COMMENT (On a new topic)**

Ms. Faith Groesbeck, Public Health Educator, shared an upcoming event titled, "Know Your Rights for Childbearing Women", understanding your rights at religiously sponsored hospitals. She noted this event was being presented by the ACLU of Michigan and Public Health Muskegon County. The event will take place on Tuesday, July 16<sup>th</sup> from 5:30 to 7:00 p.m, Muskegon Community College Blue & Gold Room.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:27 p.m.

**Muskegon County  
Ways & Means Committee  
July 23, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James, Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Mahoney, to approve the minutes of the July 11, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/07 – 74 It was moved by Cross, supported by Mahoney, to approve payment of the accounts payable of \$3,536,057.64 covering the period of July 6, 2013 through July 16, 2013 as presented by the County Clerk. Motion carried.

WM13/07 – 75 It was moved by Wilkins, supported by Sabo, to approve the FY2014 Budget Hearing Schedule as presented. Motion carried.

WM13/07 – 76 It was moved by Cross, supported by Nash, to accept the grant from the Community Foundation of Muskegon County for \$8,275 to provide low income youth with a Summer Youth Experience as approved by the Muskegon-Oceana Workforce Development Board and authorize the County Board Chair to sign the Grant Agreement. Motion carried.

WM13/07 – 77 It was moved by Wilkins, supported by Mahoney, to accept the bid in the amount of \$304,168 from Tridonn Construction Company for the Community Mental Health John Halmond Center Interior Renovation Project. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

WM13/07 – 78 It was moved by Hughes, supported by Cross, to support a resolution in honor of GE Aviation's (formerly Johnson Technology) 50<sup>th</sup> Anniversary of service and job creation to our community. Motion carried.

Commissioner Derezinski noted he would provide a summary of the Muskegon Bike Time event under liaison reports at the Full Board meeting of July 30<sup>th</sup>.

## **PUBLIC COMMENT (On a new topic)**

None.

## **CLOSED SESSION**

It was moved by Mahoney, supported by Sabo, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

The Ways and Means Committee went into closed session at 4:24 p.m.

The Ways and Means Committee returned to open session at 4:49 p.m.

WM13/07 – 79 It was moved by Engle, supported by Hughes, to approve the settlement in the pending litigation in the United States District Court for the Western District of Michigan, Southern Division: *Timothy A. Carl v Muskegon County, et al*, Civil Case No. 1:11-cv-94 and in the 14<sup>th</sup> Circuit Court for the County of Muskegon: *Timothy A. Carl v Muskegon County, et al*, Case No. 12-48776-CZ, based upon Corporate Counsel's recommendation. Motion carried.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:49 p.m.

**Muskegon County  
Ways & Means Committee  
August 1, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James, Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Mahoney, to approve the minutes of the July 23, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/08 – 80 It was moved by Hughes, supported by Mahoney, to approve payment of the accounts payable of \$2,732,218.85 covering the period of July 17, 2013 through July 24, 2013 as presented by the County Clerk. Motion carried.

WM13/08 – 81 It was moved by Cross, supported by Wilkins, to approve setting the Public Hearing date for the FY2014 Proposed Muskegon County Budget for Thursday, September 5, 2013 at 4:00 P.M at the Board of Commissioners' Room on the 4<sup>th</sup> floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 18, 2013. Motion carried.

WM13/08 – 82      It was moved by Hughes, supported by Sabo, to authorize the release of a RFB for IBNR actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures.      Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Heath Kaplan, Finance & Management Services Director, presented the Board with the 2014 Proposed Muskegon County budget. He noted a public hearing on this proposed budget would take place at the Ways & Means Committee meeting of September 5, 2013.

Commissioner Hughes noted she toured the grounds at Brookhaven Medical Care Facility with staff and Muskegon Township Supervisor to include Fairchild Park which is located between Brookhaven and Pine Grove Manor. She discussed the dire condition of the park and discussed with the County Administrator the possibility of a grant application to assist in clean up. Commissioner Engle responded that this might be an appropriate project for the Friends of the County Park Advisory Committee.

Commissioner Sabo discussed the Shady Rest cemetery located near Quarterline and Oak Roads which appeared to be in need of some work. Administrator Hammersley noted she will follow up with Public Works staff.

Commissioner Derezinski discussed Veterans Park on the causeway and noted there are two canons on display at the Park and the Veterans Advisory Board was looking into restoration of the two canons. Commissioner Sabo noted upon their investigation of the two canons, it was noted the canons were produced in 1906 and only 76 like canons were produced with only 6 remaining in the world, although the two located in Muskegon were not on the list. The Veterans Advisory Board will continue to investigate to try to gather more history on the canons.

## **PUBLIC COMMENT (On a new topic)**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:11 p.m.

**Muskegon County  
Ways & Means Committee  
August 20, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James, Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Wilkins, to approve the minutes of the August 1, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

Mr. Jackie Darnell, NAACP Muskegon Branch, addressed the Board regarding agenda item WM13/08 – 84.

Mr. David Shafer, Muskegon Bench Bar Committee Chair, addressed the Board regarding agenda item WM13/08 – 84.

Mr. Eric Stevens, Circuit Court Administrator, addressed the Board regarding agenda item WM13/08 – 84.

Ms. Marianne Harris Darnell, Muskegon Black Women's Political Caucus, addressed the Board regarding agenda item WM13/08 – 84.

Ms. Mary Valentine, former State Representative, addressed the Board regarding agenda item WM13/08 – 84.

## ITEMS FOR CONSIDERATION

- WM13/08 – 83      It was moved by Mahoney, supported by Hughes, to approve payment of the accounts payable of \$15,895,042.52 covering the period of July 25, 2013 through August 12, 2013 as presented by the County Clerk.  
Motion carried.
- WM13/08 – 84      It was moved by Mahoney, supported by Cross, to appoint Mr. Fred Johnson to the Public Defender Department Director position effective September 9, 2013, with the starting annual salary at Step 1, \$85,550.  
Motion carried.
- WM13/08 – 85      It was moved by Wilkins, supported by Cross, to authorize the Chairman of the County Board of Commissioners to sign the Notice of Intent to enter into the Sub-Recipient Agreement and participate in a regional model for the use of the revolving loan funds; to adopt the Resolution of the County Board of Commissioners authorizing the Chairman of the County Board to execute several agreements, act as the certifying officer for the environmental review for County of Muskegon projects and sit as member of the Regional Revolving Loan Fund Advisory Committee and to authorize the Chairman of the County Board of Commissioners to sign the Sub-Recipient Agreement between the County of Muskegon and the Capital Fund Services, Inc.  
Motion carried.
- WM13/08 – 86      It was moved by Nash, supported by Cross, to authorize staff to apply for CDBG funds in the amount of \$300,000 with no match and hold a public hearing on September 10, 2013; further authorize the Chairman of the County Board of Commissioners to sign the Fair Housing Resolution and act as the Certifying Officer for the County of Muskegon.  
Motion carried.
- WM13/08 – 87      It was moved by Wilkins, supported by Nash, to authorize staff to seek Requests for Proposals for treatment services for Sobriety Court.  
Motion carried.
- WM13/08 – 88      It was moved by Mahoney, supported by Cross, to approve the Sheriff's Office to apply for the fiscal year 2014 Secondary Road Patrol grant from the Office of Highway Safety Planning.  
Motion carried.
- WM13/08 – 89      It was moved by Mahoney, supported by Hughes, to approve a contract with the City of Muskegon for the Muskegon County Human Resources Department to provide the Human Resources function for

the City of Muskegon in the amount of \$75,000 for a period of one (1) year and authorize the Board Chair and County Clerk to sign the contract. Motion carried.

WM13/08 – 90 It was moved by Wilkins, supported by Sabo, to appoint Deborah Groeneveld as employer delegate and Kristen Wade as employer alternate to the 2013 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegates and alternates be paid from the Risk Management Fund. Motion carried.

WM13/08 – 91 It was moved by Nash, supported by Hughes, to authorize the Chairman of the County Board of Commissioners to sign a contract extension with Detect P.I. Recovery, LLC at a flat fee of \$30.00 for review of discovery and an hourly rate of \$45.00 per hour and mileage reimbursement at \$.55.5 per mile and pre-approved overnight or out of state costs for the period of October 1, 2013 through December 31, 2013 pending monthly review of expenditures. Motion carried.

WM13/08 – 92 It was moved by Cross, supported by Wilkins, to authorize the Chairman of the County Board of Commissioners to sign the Second Amendment to the Memorandum of Understanding with the Lakeshore Coordinating Council. Motion carried.

WM13/08 – 93 It was moved by Nash, supported by Hughes, to authorize the Circuit Court to enter into contracts with the following attorneys: Chris Wilson assigned full time to Judge Marietti - \$32,500; Fred Lesica assigned full time to Judge Hicks - \$32,500; Joseph Fisher half time to Judge Marietti and Judge Hicks - \$16,250; Joseph Fisher part time to handle preliminary hearings - \$11,250; Frederic F. Balgooyen to handle conflicts - \$11,814; Gary Veurink part time Family Division - \$11,875; Edna Cass part time Family Division - \$11,875; Chad Catalino part time Family Division - \$11,875; Michael Walsh part time Family Division - \$11,875; David Kortering part time Family Division - \$11,875; Stephen Corwin part time Family Division - \$11,875; David Williams part time Family Division - \$11,875; Manda Mitteer part time Family Division - \$11,875; Brenda Sprader part time Family Division conflicts - \$8,000; the contracts shall be effective October 1, 2013 through December 31, 2013. Motion carried.

WM13/08 – 94 It was moved by Hughes, supported by Wilkins, to authorize the District Court, through its Chief Judge, Honorable Maria Ladas Hoopes, to enter into a three month contract with the five attorneys to be designated as public defenders effective October 1, 2013 through

December 31, 2013 as follows: James Marek - \$11,875; Brian Hosticka - \$11,875; Mary Farrell - \$11,875; Angella Doremire - \$11,875 and Joseph Fisher - \$5,375. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Fred Johnson addressed the Board and introduced himself and spoke of his desire to be appointed to the position of Public Defender Department Director.

Commissioner Derezinski recognized DJ Hilson, Muskegon County Prosecutor; Mr. Bill Gill, former Muskegon County Commissioner; and Mr. Eric Hood, City of Muskegon Commissioner, in the audience.

## **PUBLIC COMMENT (On a new topic)**

Mr. Zawdie Abiade commended Commissioner Hughes for her organization and participation in the recent clean-up park day at Fairchild Park. Mr. Abiade also affirmed the Board's decision to hire Mr. Fred Johnson.

## **CLOSED SESSION**

It was moved by Cross, supported by Hughes, to go into closed session for the purpose of discussing collective bargaining.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

The Ways & Means Committee went into closed session at 4:45 p.m.

The Ways & Means Committee returned to open session at 4:52 p.m.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:53 p.m.

**Muskegon County  
Ways & Means Committee  
September 5, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: James, Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo

Members

Excused: Benjamin Cross, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Nash, to approve the regular and closed session minutes of August 20, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PUBLIC HEARING – 2014 Proposed General Operating Budget**

It was moved by Nash, supported by Mahoney, to open the public hearing on the 2014 Proposed General Operating Budget. Motion carried.

County Clerk Nancy A. Waters and County Administrator Bonnie Hammersley noted their offices received no correspondence regarding the 2014 Proposed General Operating Budget.

Mr. Heath Kaplan, Finance and Management Services Director, noted the taxes being levied support the General Fund activities.

It was moved by Nash, supported by Hughes, to close the public hearing. Motion carried.

## ITEMS FOR CONSIDERATION

WM13/09 – 95 It was moved by Mahoney, supported by Engle, to approve payment of the accounts payable of \$6,589,324.72 covering the period of August 13, 2013 through August 30, 2013 as presented by the County Clerk. Motion carried.

WM13/09 – 96 It was moved by Hughes, supported by Mahoney, to accept the offer from Paradigm Jet to purchase lot 13 of 4946 Paul Court for \$66,000, contingent on site plan and related permitting approval, proposed fence rights, and County completing a property survey (if required).

Mr. Bryan Bench, Signature Associates, answered questions from the Board regarding Paradigm Jet.

County Administration was directed to obtain additional information regarding the “fence rights” issue prior to Full Board meeting of September 10, 2013.

Motion carried.

WM13/09 – 97 It was moved by Sabo, supported by Hughes, to accept the proposal from Complete Lawn Care for a cost not to exceed \$480 per cut for Heritage Landing and \$75 per cut for Rotary Park; and to include Heritage Landing and Rotary Park clean-up. Motion carried.

WM13/09 – 98 It was moved by Mahoney, supported by Engle, to authorize the Chairman of the County Board of Commissioners to sign the Purchase Agreement for the property located at 1365 Francis Street for the amount of \$20,000. Motion carried.

## COMMUNICATION

### **Correspondence Regarding Muskegon County Department of Veterans Informational Tent**

Commissioner Derezinski shared a letter he received from Mr. David Eling, Veterans Affairs Director, regarding the information tent utilized to provide a free service to area veterans and their families.

Mr. David Eling noted Veterans Affairs would like to utilize the Convention and Visitors Bureau location for their informational tent during future events occurring in the downtown area.

WM13/09 – 99      It was moved by Engle, supported by Hughes, to authorize the Muskegon County Department of Veterans Information Tent to be located at the Convention and Visitors Bureau during future downtown area events with coordination taking place via County Administration.  
Motion carried.

### **OLD BUSINESS**

Commissioner Mahoney reminded Commissioners of the need to appoint a representative from their respective districts to serve on the Friends of the County Park Advisory Committee.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:16 p.m.

**Muskegon County  
Ways & Means Committee  
September 19, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Members

Excused: James Derezinski

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Mahoney, to approve the minutes of the September 5, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

County Clerk Nancy A. Waters addressed the Board regarding motion #WM13-09 – 107.

**ITEMS FOR CONSIDERATION**

- WM13/09 – 100 It was moved by Mahoney, supported by Hughes, to approve payment of the accounts payable of \$17,097,780.40 covering the period of August 31, 2013 through September 13, 2013 as presented by the County Clerk. Motion carried.
- WM13/09 – 101 It was moved by Cross, supported by Wilkins, to adopt the resolution initiating Public Act 423 for the 2013 fiscal year and authorize the Board Chair to sign it. Motion carried.
- WM13/09 – 102 It was moved by Sabo, supported by Mahoney, to accept the funding in the amount of \$196,100.00 from the Great Lakes Area of Concern Acquisition Grant to acquire 26 acres of Willbrandt property on the west side of Witham Road in North Muskegon and authorize the County Administrator to sign the electronic grant agreement. Motion carried.

- WM13/09 – 103 It was moved by Mahoney, supported by Cross, to accept a \$300,000 grant from the Michigan State Housing Development Authority (MSC-2012-0787-HOA) to rehabilitate homes in the non-entitlement communities within Muskegon County for income eligible homeowners and to allow staff to issue Requests for Proposals for contractors and other vendors to implement the program. Motion carried.
- WM13/09 – 104 It was moved by Hughes, supported by Mahoney, to, pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said act from an additional year through the end of fiscal 2014; and that 15 percent of the medical benefit plan's premium equivalent amount shall be deducted from compensation due to each covered employee and elected public official; and that authorization by the employee or elected public official for the County to make the deduction shall be a condition for eligibility for the medical benefit plan. Motion carried.
- WM13/09 – 105 It was moved by Hughes, supported by Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Whitehall and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. Motion carried.
- WM13/09 – 106 It was moved by Engle, supported by Mahoney, to amend the current adopted FY2013 budgets as presented. Motion carried.
- WM13/09 – 107 It was moved by Mahoney, supported by Sabo, to adopt the FY2014 County of Muskegon Appropriation Ordinance including the Budget Amendments, and including the adoption of the associated FY2014 position changes, FY2014 Equipment Items and FY2014 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2014 Operating Budget. Motion carried.
- WM13/09 – 108 It was moved by Sabo, supported by Hughes, to authorize Finance & Management Services/Purchasing Office staff to accept the highest authenticated bid for each of the twelve (12) surplus vehicles and distribute the proceeds to the appropriate funds. Motion carried.

- WM13/09 – 109 It was moved by Cross, supported by Wilkins, to approve the purchase of 5,000 GAIN skill assessments from Wonderlic, Inc., in the amount of \$30,000. Motion carried.
- WM13/09 – 110 It was moved by Hughes, supported by Mahoney, to authorize the Board Chairman to execute the agreement between the Muskegon Community Health Project and the County of Muskegon in the amount of \$31,200 from October 1, 2013 through June 30, 2014 for community health worker services; and authorize Public Health to add and recruit a new Public Health Technician position to perform the related contract duties, with no increase in the general fund allocation. Motion carried.
- WM13/09 – 111 It was moved by Cross, supported by Wilkins, to award RFP13-2090 to Information Systems Intelligence (ISI) for a period not to exceed five (5) years (October 1, 2013 – September 30, 2018) and a cost not to exceed \$66,000 per month, with a 1% annual modifier at the anniversary of the agreement; in addition, authorize the Board Chairman to execute the agreement. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Wilkins inquired as to how the concerns of the County Clerk Nancy A. Waters would be addressed. Administrator Hammersley was directed to meet with the Circuit Court Administrator Eric Stevens and to provide a response prior to Full Board meeting of Tuesday, September 24, 2013.

## **PUBLIC COMMENT (On a new topic)**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:26 p.m.

**Muskegon County  
Ways & Means Committee  
October 3, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Mahoney, supported by Wilkins, to approve the minutes of the September 19, 2013, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/10 – 112 It was moved by Cross, supported by Mahoney, to approve payment of the accounts payable of \$7,149,614.69 covering the period of September 14, 2013 through September 30, 2013 as presented by the County Clerk. Motion carried.

WM13/10 – 113 It was moved by Cross, supported by Hughes, to authorize the Chairman of the County Board of Commissioners to sign the Fair Housing Contract with the Cities of Muskegon, Norton Shores, Muskegon Heights and the Fair Housing Center of West Michigan for fair housing services and to utilize \$6,500 from either the NSP 3 or CDBG administrative funds for the County of Muskegon's share of the contract costs. Motion carried.

WM13/10 – 114 It was moved by Sabo, supported by Mahoney, to award Oliver Wyman Actuarial Consulting a three (3) year contract in the amount of \$29,970 per year, to provide IBNR actuarial analysis of Muskegon County claims and allocated claims adjustment expenses.  
Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **CLOSED SESSION**

It was moved by Nash, supported by Cross, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

The Ways & Means Committee went into closed session at 4:13 p.m.

The Ways & Means Committee returned to open session at 4:29 p.m.

WM13/10 – 115 It was moved by Mahoney, supported by Engle, to authorize the redemption of the Workers' Compensation disability claims of Linda Hunt and Jacqueline Marion, based on Corporate Counsel's recommendation.  
Motion carried.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:31 p.m.

**Muskegon County  
Ways & Means Committee  
October 15, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Nash, supported by Cross, to approve the regular and closed session minutes of October 3, 2013, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/10 – 116 It was moved by Hughes, supported by Mahoney, to approve payment of the accounts payable of \$10,014,076.14 covering the period of October 1, 2013 through October 8, 2013 as presented by the County Clerk. Motion carried.

WM13/10 – 117 It was moved by Cross, supported by Hughes, to reclassify Fiscal Analyst position #X37901 (NX00220) to Senior Fiscal Analyst (NX00280). Motion carried.

WM13/10 – 118 It was moved by Sabo, supported by Wilkins, to accept the grant award for the establishment of the 14<sup>th</sup> Circuit Court Swift and Sure Sanctions Probation Program in the amount of \$368,000, and authorize the Board Chairman to sign the Swift and Sure Sanctions Probation Program FY 2014 Contract. Motion carried.

- WM13/10 – 119 It was moved by Hughes, supported by Mahoney, to award the Building Request for Proposal RFP 13-2084 to FWG Enterprises, LLC. Motion carried.
- WM13/10 – 120 It was moved by Mahoney, supported by Wilkins, to extend the contract with Canteen Services for a period of two years to provide inmate commissary service and to authorize the Sheriff to sign this agreement extension. Motion carried.
- WM13/10 – 121 It was moved by Cross, supported by Mahoney, to extend the contract with Securus Technologies for a period of two years to provide inmate telephone service and to have the Board Chair sign this contract extension. Motion carried.
- WM13/10 – 122 It was moved by Hughes, supported by Wilkins, to adopt the 2013 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM13/10 – 123 It was moved by Hughes, supported by Cross, to accept the bid in the amount of \$124,000 from Tridonn Construction Company for the Community Mental Health Brinks Relocation Project. Motion carried.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

Commissioner Hughes noted she recently renewed her CCW (Carry Concealed Weapon) permit. She discussed how impressed she was with the process and how many applications/renewals are processed monthly in the County Clerk's Office.

#### **PUBLIC COMMENT (On a new topic)**

None.

#### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:14 p.m.

**Muskegon County  
Ways & Means Committee  
November 7, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross

**APPROVAL OF MINUTES**

It was moved by Hughes, supported by Mahoney, to approve the minutes of October 22 2013, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION**

Ms. Mary Villanueva, EEO Officer, presented the County of Muskegon Workforce Statistical Report. She noted the report is a biennially report with year ending June 30, 2013. It was noted the County of Muskegon employed 1,097 full and part-time employees during this period; a decrease of 87 employees from June 30, 2011. Several factors contributing to this decrease was the closing of Child Haven and organizational changes within departments.

Commissioner Nash requested the Human Resources Department practices be reviewed as well as the role of the HR Department regarding the Personnel Rules.

Administrator Hammersley directed Commissioners, as always, to contact her with issues or concerns.

## ITEMS FOR CONSIDERATION

- WM13/11 – 124 It was moved by Mahoney, supported by Hughes, to approve payment of the accounts payable of \$22,924,758.10 covering the period of October 9, 2013 through November 1, 2013 as presented by the County Clerk. Motion carried.
- WM13/11 – 125 It was moved by Scolnik, supported by Mahoney, to accept the proposal/price structure from Williams Hughes, PLLC for the term beginning January 1, 2014, through December 31, 2014. Motion carried.
- WM13/11 – 126 It was moved by Mahoney, supported by Engle, to accept the proposal amendment from the LCC Board of Directors to amend section 9 of the second amendment to the Memorandum of Understanding between Muskegon County and LCC. Motion carried.
- WM13/11 – 127 It was moved by Sabo, supported by Hughes, to amend the November 2006 Intergovernmental Agreement between the Muskegon County Board of Commissioners and the Muskegon County Land Bank Authority to provide a designated staff member “Land Bank Coordinator” as approved by motion 2013-365; with position being funded by the Land Bank and be considered a bona fide County employee with equivalent compensation and benefits as others in the same employee class; also to authorize the County Board Chair to sign the amendment to the Intergovernmental Agreement. Motion carried.

## OLD BUSINESS

None.

## NEW BUSINESS

Commissioner Hughes announced the appointment of Ms. Brenda Moore as the new County of Muskegon Drain Commissioner. She noted Ms. Moore has appointed Ms. Stephanie Barrett to the Deputy Drain Commissioner position.

Commissioner Nash reminded those present of the upcoming Lake Hawks opening night game on Saturday, November 9<sup>th</sup>, at 5:00 p.m. at the Muskegon Catholic Central High School.

Commissioner Nash noted the Muskegon Branch of the NAACP did not host a fundraising dinner this year like they have in the past for the scholarship fund of the local NAACP. He noted he would be happy to accept donations at this time and requested checks or money orders to be made payable to the Muskegon Branch NAACP Scholarship Fund.

**PUBLIC COMMENT (On a new topic)**

Mr. Donovan Castelo, 1<sup>st</sup> Class Scout – Montague Middle School, introduced himself to the Board.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:48 p.m.

**Muskegon County  
Ways & Means Committee  
November 19, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Nash, supported by Cross, to approve the minutes of November 7, 2013, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

WM13/11 – 128 It was moved by Hughes, supported by Mahoney, to approve payment of the accounts payable of \$3,940,840.29 covering the period of November 4, 2013 through November 12, 2013 as presented by the County Clerk. Motion carried.

WM13/11 – 129 It was moved by Cross, supported by Hughes, to authorize a Business Associates Agreement between the County of Muskegon and Williams Hughes, PLLC and authorize the Chairman of the County Board of Commissioners to sign same. Motion carried.

WM13/11 – 130 It was moved by Cross, supported by Nash, to approve the proposed Jail Bonding Funding Agreement between the Muskegon County Board of Commissioners and County Sheriff in the amount of \$1,200,000 per fiscal year over the life term of the General Obligation Limited Tax Bonds, Series 2013. Motion carried.

- WM13/11 – 131 It was moved by Nash, supported by Sabo, to approve the wage reopener settlements with the AFSCME Brookhaven Unit, CMH Aide Teamster Unit, Command FOP Unit, Corrections FOP Unit, Deputy FOP Unit, District Court Teamster Unit, General Employees Teamster Unit, LPN Brookhaven SEIU Unit, Public Health Nurse MNA Unit, Public Works SEIU Unit to grant a one percent (1%) wage increase effective January 1, 2014, and a one percent (1%) wage increase effective July 1, 2014. Motion carried.
- WM13/11 – 132 It was moved by Mahoney, supported by Hughes, to approve a one percent (1%) wage increase effective January 1, 2014 and a one percent (1%) wage increase effective July 1, 2014 to non-bargaining employee class designations of BD, EE, ND, NF, NH, NT, NU, NV, NW, NX, XF, XH, XT, XU, and XW (excluding County Commissioners). Motion carried.
- WM13/11 – 133 It was moved by Hughes, supported by Wilkins, to adopt the amendment to the 2013 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM13/11 – 134 It was moved by Wilkins, supported by Hughes, to approve the proposal for excess workers' compensation insurance with Safety National Casualty Corporation for the period of 1/1/14 to 12/31/14, with a \$500,000 self-insured retention, and a premium rate of \$.17 per \$100 payroll. Motion carried.
- WM13/11 – 135 It was moved by Cross, supported by Nash, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority for general liability and property insurance coverage with a 2014 annual contribution of \$802,233, and authorize the Human Resources Director to sign the 2014 renewal documents. Motion carried.
- WM13/11 – 136 It was moved by Hughes, supported by Wilkins, to accept the FY2013-14 Snowmobile Law Enforcement Grant and Off-Road Vehicle Law Enforcement Grant from the Michigan Department of Natural Resources. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

None.

## **CLOSED SESSION**

It was moved by Cross, supported by Nash, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

The Ways & Means Committee went into closed session at 4:08 p.m.

The Ways & Means Committee returned to open session at 4:17 p.m.

## **RETURN TO OPEN SESSION**

WM13/11 – 137 It was moved by Nash, supported by Hughes, to approve the recommendation of Corporate Counsel regarding the Dena Bowen settlement.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins  
Motion carried.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:18 p.m.

**Muskegon County  
Ways & Means Committee  
December 5, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Mahoney, to approve the regular and closed session minutes of November 19, 2013, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION – WMSRDC/DEQ Coastal Zone Management Grant Proposal**

Mr. Lupe Alviar, Veterans Advisory Board member, addressed the Board and discussed the recent clean up occurring at Veterans Memorial Park. He sought support from the Commissioners for this work to continue so that the Veterans Memorial Park will once again be declared Michigan's Most Beautiful Mile.

Ms. Kathy Evans, West Michigan Shoreline Regional Development Commission (WMSRDC) – Environmental Program Manager, presented a PowerPoint presentation containing historic and current information outlining the needs for landscaping, fish passage and water quality improvements.

Dr. Dennis Cobler, Northside Lions, spoke of the continued improvements at the Veterans Memorial Park.

Commissioner Sabo acknowledged the Northside Lions as spearheading the clean-up efforts that occurred in the fall.

The Board members discussed the potential for allocating funds from the 2015 budget to the DEQ Coastal Zone Management Program grant proposal being submitted by WMSRDC. The Board of Commissioners directed Ms. Hammersley to gather further needed information from Ms. Evans and report back to them in the near future.

### **ITEMS FOR CONSIDERATION**

WM13/12 – 138      It was moved by Cross, supported by Hughes, to approve payment of the accounts payable of \$13,485,984.56 covering the period of November 13, 2013 through November 27, 2013 as presented by the County Clerk.      Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Commissioner Hughes noted news was received that the Berry Junction Trail was awarded a \$300,000 grant from the Michigan Department of Natural Resources.

Commissioner Scolnik noted the two canons at Veterans Park are slated for restoration and he intends to use his New Year's Eve event as a platform for obtaining donations.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:50 p.m.

**Muskegon County  
Ways & Means Committee  
December 17, 2013  
4:00 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**James Derezinski, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Derezinski at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Robert Scolnik

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Wilkins, to approve the minutes of December 5, 2013, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

The following individuals addressed the Board of Commissioners regarding motion #13/12-140: Mr. Joshua Eldenbrady, Mr. David Shafer, Mr. Jackie Darnell, Ms. Tracy Dobson, Ms. Flo Shriver, Ms. Marianne Harris Darnell, Ms. Anna Eldenbrady, Ms. Mary Valentine, Ms. Kellen Reid, Judge Michael Nolan, Mr. Oscar Kent, Judge Ladas Hoopes, Muskegon County Clerk Nancy Waters, Ms. Gloria White Gardner, Judge Wierengo, Mr. Steve Keglovitz.

**ITEMS FOR CONSIDERATION**

WM13/12 – 139 It was moved by Hughes, supported by Mahoney, to approve payment of the accounts payable of \$3,598,780.58 covering the period of November 28, 2013 through December 10, 2013 as presented by the County Clerk. Motion carried.

WM13/12 – 140 It was moved by Mahoney, supported by Sabo, to approve providing \$155,250 in a separate appropriation under Administration for District Court indigent criminal defense services for the remainder of FY2014 and waive the County Board's contract authorization policy.

Discussion ensued regarding indigent misdemeanor criminal defense services for District Court.

It was moved by Engle, supported by Sabo, to call for the question.

Roll Call Vote:

Yes: Cross, Derezinski, Engle, Hughes, Mahoney, Sabo, Wilkins  
No: Nash  
Excused: Scolnik  
Motion carried.

Roll Call Vote (Original Motion):

Yes: Derezinski, Engle, Hughes, Mahoney, Sabo  
No: Cross, Nash, Wilkins  
Excused: Scolnik  
Motion carried.

WM13/12 – 141 [Motion withdrawn by Circuit Court/Family Division prior to meeting]

WM13/12 – 142 It was moved by Sabo, supported by Hughes, to approve 60<sup>th</sup> District Court accept the bid from DMC Consulting, Inc., in the amount of \$37,875.00 to purchase the IBMi7 720 series server to be paid from District Court, Equipment Repair and Maintenance 1010-0136-936.000 as detailed in RFP 14-2012. Motion carried.

WM13/12 – 143 It was moved by Cross, supported by Mahoney, to exempt the classification of Mid-Level Medical Practitioner from the Muskegon County Personnel Rules. Motion carried.

WM13/12 – 144 It was moved by Wilkins, supported by Mahoney, to approve the Parks to purchase the Rec-Trac parks reservation software and an additional 8 site licenses from Vermont Systems for a total cost of \$30,806, being paid from Parks Fund 2080-0691. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

## **PUBLIC COMMENT**

None.

## **CLOSED SESSION**

It was moved by Cross, supported by Mahoney, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Derezhinski, Engle, Hughes, Mahoney, Nash, Sabo, Wilkins  
Excused: Scolnik Motion carried.

The Ways & Means Committee went into closed session at 5:22 p.m.

The Ways & Means Committee returned to open session at 5:33 p.m.

## **RETURN TO OPEN SESSION**

WM13/12 – 145 It was moved by Mahoney, supported by Cross, to accept the recommendation of Corporate Counsel to settle the pending workers' compensation disability claim of Brandi Walker. Motion carried.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:47 p.m.