

**Muskegon County
Ways & Means Committee
January 7, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Lohman, to approve the minutes of December 15, 2015, regular and closed session minutes as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/01 - 01 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$9,321,544.16 covering the period of December 5, 2015 through December 22, 2015, as presented by the County Clerk. Motion carried.

WM16/01 – 02 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to hold a public hearing on January 26th, 2016 to accept citizen comments on the proposed Community Development Block Grant (CDBG) Revolving Loan Fund application from Martell Management Corp. Motion carried.

WM16/01 - 03 It was moved by Commissioner Cross, supported by Chairman Sabo, to authorize Equalization Department to appoint Zachary Knoll to fill the recently vacated position G09205. Motion carried.

WM16/01 - 04 It was moved by Commissioner Cross, supported by Commissioner Hughes, to authorize staff to write off as of 9/30/2015 the uncollected portion of the Great Lakes Die Cast loan balance as well as the EDC Revolving Loan Fund's other \$3,000 loan receivable balance thus reducing to zero the fund 2860 balances of receivables and its allowance for doubtful accounts. Motion carried.

WM16/01 - 05 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to support application to the Kresge Foundation - Fresh Local and Equitable Food program, with no match required. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

WM16/01 - 06 It was moved by Commissioner Wilkins, supported by Commissioner Lohman, to approve Resolutions to Susan Harrison-Wolffis, Clayton Hardiman and Dave Alexander on their recent *Muskegon Chronicle* retirements. Motion carried.

Commissioners expressed their appreciation to those who assisted in the Martin Luther King, Jr. Day celebration at the Muskegon Museum of Art "Common Grounds" exhibit. Free bus passes and free admission to the Muskegon Museum of Art passes were shared with area groups, schools, churches, etc. It was noted the Mark and Nancy A. Waters Fund via the Community Foundation was instrumental in bringing the exhibit to Muskegon. Muskegon County Clerk Nancy A. Waters noted there were many individuals involved in this venture to include Muskegon Area Transit staff and 5/3rd Bank representatives. She noted it is hoped many individuals will take advantage of the tickets and visit the museum and the many exhibits on display. Commissioner Lohan noted he will be sharing his tickets with local high school student councils in his district.

Commissioner Scolnik noted Ms. Judy Kell was presented with the Muskegon Rotary Club's Paul Harris Fellowship award for her work with Muskegon's Rotary Park.

PUBLIC COMMENT

None.

CLOSED SESSION

It was moved by Commissioner Engle, supported by Commissioner Hughes, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Engle, Hughes, Lohman, Mahoney, Nash, Sabo, Scolnik, Wilkins

Motion carried.

The Ways & Means Committee went into closed session at 4:19 p.m.

The Ways & Means Committee returned to open session at 4:30 p.m.

WM16/01 - 07 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to approve Corporate Counsel settlement recommendation. Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:31 p.m.

**Muskegon County
Ways & Means Committee
January 19, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF AGENDA

Commissioner Nash requested motion number WM16/01 - 12 be removed from the agenda.

It was moved by Commissioner Engle, supported by Commissioner Cross, to remove motion WM16/01 - 12 from the agenda for further discussion at a Board Work Session. Motion carried.

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the minutes of January 7, 2016, regular and closed session minutes as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/01 - 08 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$2,254,673.86 covering the period of December 23, 2015 through January 7 2016, as presented by the County Clerk. Motion carried.

- WM16/01 – 09 It was moved by Commissioner Hughes, supported by Commissioner Engle, to accept the Bureau of Indian Affairs invitation for the Muskegon County Board of Commissioners to participate in the Environmental Impact Statement as a Cooperating Agency and to Authorize the Board Chair to notify the Bureau of the Board's willingness to accept this role. Motion carried.
- WM16/01 - 10 It was moved by Commissioner Cross, supported by Commissioner Lohman, to approve issuing one bid for shredding services and one bid for office supplies. Motion carried.
- WM16/01 - 11 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the vendor and contract relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2015 through September 30, 2016. Motion carried.

The following was removed from the agenda prior to vote:

- WM16/01 - 12 To approve the following ballot language and to submit it to the County Clerk for placement on the Tuesday, August 2, 2016, ballot: *"Shall the total limitation on the amount of taxes on the general ad valorem taxes within the County of Muskegon imposed under Article IX, Section 6, of the Michigan Constitution be increased for said County by 0.50 mills (\$0.50 per \$1000 of taxable value) for the period of 2016 to 2024, inclusive, for the intended purpose of planning, coordinating and providing services to older persons in Muskegon County, as provided by Public Act 39 of 1976 (Activities or Services for Older Persons Act)? If approved and levied in its entirety on December 1, 2016, this millage would raise an estimated \$2,115,870 in the first year."*

OLD BUSINESS

None.

NEW BUSINESS

WM16/01 - 13 It was moved by Commissioner Mahoney, supported by Chairman Sabo, to approve a Resolution to send to local legislators asking for the repeal of Public Act No. 269 (Senate Bill No. 571) which amended the Michigan Campaign Finance Act. Motion carried.

Commissioner Scolnik inquired on the County of Muskegon designation of being a high intensity drug trafficking area.

Sheriff Dean Roesler noted the designation is one that is very narrowly defined by the Governor. He also noted the distinction will bring funds (restricted funds) to our local WEMET, West Michigan Enforcement Team.

Prosecutor DJ Hilson discussed the designation and the recognition of our local drug enforcement team. He noted available funds now will be utilized likely to cover the overtime costs of the enforcement team in their efforts to curb local drug activity.

Commissioner Nash discussed the ongoing prescription drug usage and the need for continued community/agency/professional input and collaboration.

Sheriff Roesler suggested a Board Work session with Lt. Andy Fias, WEMET Commander, to present a PowerPoint presentation on Colorado's experience with legalizing marijuana. The Board directed the Administrator to schedule such a presentation.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:30 p.m.

**Muskegon County
Ways & Means Committee
February 4, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Wilkins, to approve the minutes of January 19, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/02 - 14 It was moved by Commissioner Engle, supported by Commissioner Cross, to approve payment of the accounts payable of \$17,972,660.78 covering the period of January 8, 2016 through January 21, 2016, as presented by the County Clerk. Motion carried.

WM16/02 – 15 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the County of Muskegon accept the \$15,000 award from the Michigan Veterans Affairs Agency and the Chairman of the County Board of Commissioners to sign the acceptance letter. Motion carried.

- WM16/02 - 16 It was moved by Commissioner Cross, supported by Commissioner Wilkins, to authorize staff to issue a Request for Proposal for the sale of surplus county vehicles and equipment. Motion carried.
- WM16/02 - 17 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to approve application to the Michigan State Land Bank for \$250,000 as well as the Community Foundation for Muskegon County for \$50,000 to support rural blight elimination strategies in northern Muskegon County. Motion carried.
- WM16/02 - 18 It was moved by Commissioner Cross, supported by Commissioner Mahoney, to approve the revisions to the Muskegon County Board of Commissioners' Personnel Rules as recommended by the Personnel Rules Committee. Motion carried.
- WM16/02 - 19 It was moved by Chairman Sabo, supported by Commissioner Lohman, to postpone consideration of the Veterans' Hiring Preference Policy until Ways & Means Committee of April 7, 2016. Motion carried.

Chairman Sabo noted it was his desire to receive a recommendation from the Veterans Advisory Committee regarding this issue.

- WM16/02 - 20 It was moved by Commissioner Mahoney, supported by Chairman Sabo, to authorize the adoption of the resolution to defer the delinquent tax collection until May 1st 2016 and waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1st to April 30th 2016 on the 2015 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended. Motion carried.
- WM16/02 - 21 It was moved by Commissioner Hughes, supported by Commissioner Cross, to authorize the adoption of the resolution allowing the County of Muskegon Treasurer to borrow up to twelve million dollars (\$12,000,000) against the anticipated 2015 delinquent real property taxes. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

PUBLIC COMMENT

Connie Maxim-Sparrow, Grants Coordinator, noted she recently received information that Alcoa, Watch Muskegon and the Community Foundation for Muskegon County were contributing a total of \$13,000 for the Sherman Boulevard beautification project to begin in the Spring.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:16 p.m.

**Muskegon County
Ways & Means Committee
February 16, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Marvin Engle [arrived at 4:03 p.m.], Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused: Benjamin Cross

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to approve the minutes of February 4, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Muskegon County Clerk Nancy A. Waters addressed the Board regarding motion #'s WM16/02 - 27 through WM16/02 - 29. She also noted the need for additional IT staff.

ITEMS FOR CONSIDERATION

WM16/02 - 22 It was moved by Commissioner Hughes, supported by Commissioner Scolnik, to approve payment of the accounts payable of \$8,273,203.09 covering the period of January 22, 2016 through February 4, 2016, as presented by the County Clerk. Motion carried.

WM16/02 – 23 It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to authorize the County of Muskegon to waive all interest accrued on the \$45,000 loan referenced in motion 2014-224 for the Veterans Memorial Park and allow the County of Muskegon Department of Veterans Affairs to pay \$22,500 toward

the loan by charging this amount to the Veterans Affairs Department - Veterans Memorial Park expense account (2930-8939-967.812); leaving a balance due of on the loan of \$22,500 (with zero interest).

Discussion ensued regarding the reference to waiving interest on this loan as Chairman Sabo noted the original motion did not address interest and the Veterans Affairs Department was not requesting anything above what was granted from the initial motion action of 2014. Ms. Beth Dick, Assistant County Administrator/Director of Finance, noted it was the decision of prior accounting/administration staff to add interest to all loans whether internal or external.

Voice Vote: Motion carried.

WM16/02 - 24 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to approve application to ArtPlace America for \$500,000 towards beautification of the Sherman Corridor. Motion carried.

WM16/02 - 25 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to approve application to the Community Foundation for Muskegon County Health Endowment Fund for \$40,000 to help establish a county wide food advisory council. Motion carried.

WM16/02 - 26 It was moved by Commissioner Lohman, supported by Commissioner Hughes, to provide Geographic Information System (GIS) basic level of service to Fruitport and Casnovia Townships and to authorize the Board Chair to execute the Inter-Governmental agreements as prepared by and to be carried out by the Information Systems Department; which brings in \$9,235.10 in revenue to the Information Technology Internal Service Fund (6680). Motion carried.

WM16/02 - 27 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize the IT Department to purchase laptops based on written quotes at a cost not to exceed \$40,000 and to amend the budget accordingly.

It was moved by Commissioner Lohman, supported by Chairman Sabo, to table motion # WM16/02 - 27 until Ways & Means Committee meeting of March 3, 2016.

Roll Call Vote:

Yes: Lohman, Mahoney, Nash, Sabo, Scolnik, Wilkins
No: Engle, Hughes
Excused: Cross
Motion carried.

WM16/02 - 28 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the IT Department to purchase the PureStorage upgrade from Netch for a cost of \$246,202 and amend the budget accordingly.

It was moved by Commissioner Lohman, supported by Chairman Sabo, to table motion # WM16/02 - 28 until Ways & Means Committee meeting of March 3, 2016.

Roll Call Vote:

Yes: Lohman, Mahoney, Nash, Sabo, Scolnik, Wilkins
No: Engle, Hughes
Excused: Cross
Motion carried.

WM16/02 - 29 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the IT Department to purchase up to 650 licenses of Unidesk software at a cost not to exceed \$75,000 and to amend the budget accordingly.

It was moved by Commissioner Lohman, supported by Chairman Sabo, to table motion # WM16/02 - 29 until Ways & Means Committee meeting of March 3, 2016.

Roll Call Vote:

Yes: Lohman, Mahoney, Nash, Sabo, Scolnik, Wilkins
No: Engle, Hughes
Excused: Cross
Motion carried.

WM16/02 - 30 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to authorize staff to solicit bids for the project consisting of roof replacement and repair/replacement of fascia, soffit and gutters for the Depot building, 610 W. Western Avenue with costs to be paid using proceeds from the Capital Improvement Bonds issued in FY 2015. Motion carried.

OLD BUSINESS

WM16/02 - 31 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to authorize staff to develop a financial policy whereby all future loans, whether internal or external, will be charged standard interest fees. Motion carried.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Gary Ostrom addressed the Board in support of a senior millage.

Ms. Sharon Ackerman addressed the Board in support of a senior millage.

CLOSED SESSION

It was moved by Commissioner Mahoney, supported by Commissioner Engle, to go into closed session for the purpose of discussing a legal opinion.

Roll Call Vote:

Yes: Engle, Hughes, Lohman, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: Cross

Motion carried.

The Ways & Means Committee went into closed session at 4:38 p.m.

The Ways & Means Committee returned to open session at 5:02 p.m.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 5:03 p.m.

**Muskegon County
Ways & Means Committee
March 3, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the regular and closed session minutes of February 16, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/03 - 32 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$9,634,532.98 covering the period of February 5, 2016 through February 18, 2016, as presented by the County Clerk. Motion carried.

WM16/03 – 33 It was moved by Commissioner Hughes, supported by Commissioner Cross, to authorize staff to issue requests for proposals for Commercial Real Estate Broker Services for the County of Muskegon/Administration. Motion carried.

WM16/03 - 34 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve a lease agreement for the

period April 1, 2016 through March 31, 2019, between the County and Cherry Health, authorize the Board Chair to execute the lease agreement and amend the budget accordingly. Motion carried.

WM16/03 - 35 It was moved by Chairman Sabo, supported by Commissioner Mahoney, to award the bid for shredding service to All Shred Services at the rate of \$0.15 per pound for a one year contract with option to renew for two additional one year terms. Motion carried.

WM16/03 - 36 It was moved by Commissioner Cross, supported by Commissioner Mahoney, to authorize Brian B. Harris, Muskegon County Sheriff Deputy, to purchase two (2) months of MERS generic service credit at a cost of \$2,719.00 as provided by the MERS Plan Document and in keeping with the County policy regarding purchase of generic service credit with 100 percent of the total actuarial cost being paid by the employee. Motion carried.

WM16/03 - 37 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to provide Geographic Information System (GIS) basic level of service to the City of North Muskegon and the Village of Fruitport and to authorize the Board Chair to execute the Inter-Governmental Agreements as prepared by and to be carried out by the Information Systems department; which will generate revenues of \$2,254.90 annually. Motion carried.

WM16/03 - 38 It was moved by Commissioner Cross, supported by Commissioner Lohman, to authorize the County Treasurer to finalize and sign the Subrecipient Agreement, Project #752317 provided by the Commission for technical assistance reimbursement not to exceed \$14,500.00. Motion carried.

OLD BUSINESS

WM16/03 - 39 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize to request for quotes/bids laptop computers and authorize to purchase 20 laptop computers and to authorize the purchase of 20 additional laptop computers from this quote if it is found that the laptops increase the performance of the ECM software; and to amend the budget accordingly. Motion carried.

[Friendly amendment to motion to WM16/02-27]

WM16/03 - 40 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize the IT department to purchase the PureStorage upgrade from Netech for a cost of \$246,202 and amend the budget accordingly. Motion carried.
[Original motion WM16/02-28]

WM16/03 - 41 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize the IT department to purchase up to 650 licenses of Unidesk software at a cost not to exceed \$75,000.00 and to amend the budget accordingly. Motion carried.
[Original motion WM16/02-29]

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Lisa Tyler addressed the Board and read a letter from Ms. Nancy McCarthy, Visiting Nurses, in support of a senior millage.

Ms. Sharon Ackerman addressed the Board in support of a senior millage.

Commissioners noted they continue to discuss the senior millage request and are performing their due diligence in reviewing the millage request.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:17 p.m.

**Muskegon County
Ways & Means Committee
March 15, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Bob Scolnik

Excused Terry J. Sabo, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Engle, to approve the minutes of March 3, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Mr. Jim Hansen, Christian Care, spoke in support of motion #WM16/03 - 44.

ITEMS FOR CONSIDERATION

WM16/03 - 42 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$3,420,863.29 covering the period of February 19, 2016 through March 3 2016, as presented by the County Clerk. Motion carried.

WM16/03 – 43 It was moved approved by Commissioner Cross, supported by Commissioner Lohman, to approve the following ballot language and to submit it to the County Clerk for placement on the Tuesday, August 2, 2016, ballot: *“Shall the County of Muskegon be authorized to levy, for a period of eight years (2016 through 2024, inclusive) a new additional millage in the amount of 0.50 mills*

(\$0.50 per \$1,000 of taxable value) on the taxable value of all property in the County, for the intended purpose of planning, coordinating and providing services to older persons in Muskegon County, as provided by Public Act 39 of 1976 (Activities or Services for Older Persons Act)? If approved and levied in its entirety on December 1, 2016, this millage would raise an estimated \$2,115,870 in the first year.” Motion carried.

- WM16/03 - 44 It was moved by Commissioner Lohman, supported by Commissioner Hughes, to reactivate the Muskegon County Economic Development Corporation and appoint board members to the Muskegon County Economic Development Corporation. Motion carried.
- WM16/03 - 45 It was moved by Commissioner Mahoney, supported by Commissioner Cross, to continue collection of the local 9-1-1 surcharge at \$0.34 as approved by Michigan Public Service Commission U-15489 for the time period July 1, 2016 to June 30, 2017, and to provide proper notification of this to the State 9-1-1 Committee. Motion carried.
- WM16/03 - 46 It was moved by Commissioner Hughes, supported by Commissioner Cross, to authorize the Equalization Department to discontinue passport processing services effective April 15, 2016. Motion carried.
- WM16/03 - 47 It was moved by Commissioner Cross, supported by Commissioner Mahoney, to approve Assessment Administration Services being provided by the Equalization Department to the City of Muskegon and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. Motion carried.
- WM16/03 - 48 It was moved by Commissioner Cross, supported by Commissioner Hughes, to authorize staff to solicit bids for the operation of the food service in the Hall of Justice and vending services in various County-owned buildings. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

CLOSED SESSION: Pending Litigation

It was moved by Commissioner Mahoney, supported by Commissioner Cross, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Cross, Engle, Hughes, Lohman, Mahoney, Nash, Scolnik

Excused: Sabo, Wilkins

Motion carried.

The Ways & Means Committee went into closed session at 4:13 p.m.

The Ways & Means Committee returned to open session at 4:41 p.m.

RETURN TO OPEN SESSION

WM16/03 - 49 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to accept the Corporate Counsel recommendation regarding recent litigation. Motion carried.

Mr. Eisenbarth, County Administrator, discussed the County's information technology services and current contract for those services.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:54 p.m.

**Muskegon County
Ways & Means Committee
April 7, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused Benjamin Cross

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the minutes of March 15, 2016, open and closed sessions as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/04 - 50 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$14,157,322.97 covering the period of March 4, 2016 through March 24, 2016, as presented by the County Clerk. Motion carried.

WM16/04 – 51 It was moved by Chairman Sabo, supported by Commissioner Mahoney, to award the bid for office supplies to Integrity Business Solutions for a one year contract with an option to renew for two subsequent one year renewals. Motion carried.

- WM16/04 - 52 It was moved by Commissioner Hughes, supported by Commissioner Engle, to award the contract for the construction of the new Heritage Landing Ticket Booth (RFB-16-2217) to Muskegon Quality Builders for their low responsible bid of \$128,150.00 with costs being paid from the proceeds of the Capital Improvements Bond which were issues in 2015. Motion carried.
- WM16/04 - 53 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to authorize staff to negotiate a cost for the construction of the new concrete boardwalk at Heritage Landing with Great Lakes Dock & Materials, LLC, and bring a contract change order back to the Board for approval. Motion carried.
- WM16/04- 54 It was moved by Commissioner Engle, supported by Commissioner Hughes, to reject the one bid received for the Union Depot Roof Replacement project (RFB-16-2219) as the minimum qualifications were not met and authorize staff to rebid the project as soon as possible. Motion carried.
- WM16/04 - 55 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to approve the submission of the Substance Abuse and Mental Health Services Administration (SAMHSA) System of Care (SOC) Expansion and Sustainability Cooperative Agreement, which if awarded would be effective September 30, 2016 through September 30, 2020, in the total amount of \$4,000.00. Motion carried.

OLD BUSINESS

- WM16/04 - 56 It was moved by Commissioner Hughes, supported by Chairman Sabo, to postpone adoption of the Veteran's Hiring Preference Policy indefinitely. Motion carried.

NEW BUSINESS

Commissioner Hughes informed those present of an upcoming HealthWest Lunchtime Learning regarding suicide prevention being held on Wednesday, April 20th at noon at HealthWest.

Commissioner Hughes discussed the upcoming Brown Bag Lunch with Phillip Brashear, son of Carl Brashear who was the first African American to become a US Navy Master Diver, being held on Wednesday, April 20th at noon at the USS Silversides.

Commissioner Lohman thanked those who attended his recent vow renewal ceremony which was performed by County Clerk Nancy A. Waters. Clerk Waters was encouraged to provide a proposal to the Board for recommendation on possible future cost increases of this service.

Commissioner Hughes encouraged staff to be aware of Board/Committee meeting calendars when scheduling events for Commissioner attendance as some Commissioners recently attended the Muskegon County Specialty Establishment and Enforcement Docket (SEED) program inaugural graduating ceremony but had to leave early due to a scheduled Committee meeting.

PUBLIC COMMENT

Ms. Julia Rupp, HealthWest Director, noted HealthWest recently applied for a grant to assist Veterans in securing mental health services. The program was referred to as the Veterans' Navigator.

She also noted they continue to work with the Veterans Administration in securing a Memo of Understanding for VA to directly provide services in the HealthWest location.

Ms. Rupp discussed working in collaboration with the Little River Band of Ottawa Indians in the area to assist in getting folks enrolled in insurance and other services.

Commissioner Hughes noted she recently shared information with HealthWest staff regarding tribal health care.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:40 p.m.

**Muskegon County
Ways & Means Committee
April 19, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:01 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to approve the minutes of April 7, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

PRESENTATIONS:

2015 Audit Report - Rehmann Robson

Mr. Paul Matz, Rehmann, presented the 2015 audit report to the Board of Commissioners. Mr. Matz as well as Ms. Dick, Assistant County Administrator, gave thanks and appreciation to the Accounting/Budget staff during this process.

Commissioners were pleased with the report results.

2015 Michigan Battle of the Buildings

Sara Damm, Sustainability Coordinator, introduced Ms. Renae Hesselink, Vice President of Sustainability Nichols and US Green Building Council West Michigan member. She informed Commissioners that the HealthWest (Halmond Center) won first place in the 2015 Battle of the Buildings Challenge in the Healthcare category.

ITEMS FOR CONSIDERATION

- WM16/04 - 57 It was moved by Commissioner Engle, supported by Commissioner Cross, to approve payment of the accounts payable of \$13,060,450.72 covering the period of March 25, 2016 through April 7, 2016, as presented by the County Clerk. Motion carried.
- WM16/04 – 58 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to authorize entering into a contract with Biddergy to provide surplus equipment auction services for a term of one (1) year, with up to two (2) one-year renewal options. Motion carried.
- WM16/04 - 59 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to accept Blight Prevention grant award provided by the Community Foundation for Muskegon County totaling \$30,000 and authorize Board Chair to sign. Motion carried.
- WM16/04 - 60 It was moved by Commissioner Cross, supported by Chairman Sabo, to approve the resolution adopting the 2016 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:42 p.m.

**Muskegon County
Ways & Means Committee
May 5, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Rillastine Wilkins

Excused Susie Hughes, Bob Scolnik

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the minutes of April 19, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Ms. Cindy Larsen, Lakeshore Chamber of Commerce, addressed the Board in support of motion #WM16/05 - 65. She provided an update of the cruise ship *Pearl Mist* coming to Muskegon's port. She shared a letter of intent from the *Pearl Mist* line of their intent to dock at Heritage Landing on 10 different occasions during the months of June, July and August, bringing in approximately 200 passengers per trip. She noted much work continues to make this port of call enjoyable. Some things being put in place includes an information tent at Heritage Landing for those embarking on the downtown area, trolleys circulating downtown, beach trolley availability, planned excursion of "Art of Food" with coupons for the Muskegon Art Museum (cheese and wine) and beer tasting at local breweries.

Ms. Larsen introduced Ms. Kathy Jordan, Lakeshore Chamber of Commerce. Ms. Jordan informed the Board she is delighted to be a part of this adventure. She also noted she has prior experience from a port city in Alaska.

Mr. Ed Garner, Muskegon Area First, addressed the Board in support of motion #WM16/05 - 65.

ITEMS FOR CONSIDERATION

- WM16/05 - 61 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$13,602,734.03 covering the period of April 8, 2016 through April 21, 2016, as presented by the County Clerk. Motion carried.
- WM16/05 – 62 It was moved by Commissioner Cross, supported by Commissioner Engle, to approve Applied Imaging’s proposal to replace approximately 30 copiers and purchase approximately 45 copiers for \$1 each and negotiate an extension of the current lease agreement on the new copiers for an additional five years maintaining the current maintenance charges as well as all other contract specifications. Motion carried.
- WM16/05 - 63 It was moved by Commissioner Lohman, supported by Chairman Sabo, to authorize Arthur J. Gallagher & Co. to release, on behalf of Muskegon County, a Request for Proposal for a medical plan vendor. Motion carried.
- WM16/05 - 64 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to extend the cleaning contract with Reliant Professional Cleaning Company for cleaning services in county-owned buildings for one year per the terms stated in the contract. Motion carried.
- WM16/05 - 65 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to accept and approve the quote in the amount of \$243,000 from Great Lakes Dock and Materials, LLC, for the construction of a 27-foot by 60-foot docking facility at Heritage Landing and authorize the Chair to execute the change order.

Roll Call Vote:

Yes: Cross, Engle, Lohman, Mahoney, Nash, Wilkins

Abstain: Sabo

Excused: Hughes, Scolnik

Motion carried.

WM16/05 - 66 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to authorize the adoption of the amendment to the Resolution to Borrow Against Anticipated Delinquent 2015 Taxes previously approved on February 9, 2016 in Motion 2016-60. Motion carried.

OLD BUSINESS

Convention Center Update

Mr. Bob Lukens, Community Development Director, reviewed three convention center concept designs. He noted Progressive AE continues to study such things as traffic flow, etc. Commissioners were in agreement that proposal A-1 would be their top pick as it would save Western Avenue for future development and would also utilize lake view for those visiting the area.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:48 p.m.

**Muskegon County
Ways & Means Committee
May 17, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused Kenneth Mahoney

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Cross, to approve the minutes of May 5, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/05 - 67 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$6,472,103.65 covering the period of April 22, 2016 through May 5, 2016, as presented by the County Clerk. Motion carried.

WM16/05 – 68 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to reject bids received from RFP #16-2222, and to reissue RFP for Commercial Real Estate Broker Services. Motion carried.

- WM16/05 - 69 It was moved by Commissioner Lohman, supported by Commissioner Cross, to approve application to the US Department of Education Performance Partnership Pilot program for \$1,200,000.00 with no match requirement. Motion carried.
- WM16/05 - 70 It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to approve the grant application to Michigan Department of Agriculture and Rural Development for \$80,000 for food systems access and security assessments for Muskegon County. Motion carried.
- WM16/05 - 71 It was moved by Commissioner Cross, supported by Commissioner Hughes, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 14, 2016 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2016, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2016, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2016, and the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2016. Motion carried.
- WM16/05 - 72 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve a Release of Right of Reverter on the property located at 1352 Terrace Street contained in a warranty deed dated August 31, 1945 and recorded in Liber 501, Page 447, Muskegon County Records and authorize the Chair to execute the document. Motion carried.
- WM16/05 - 73 It was moved by Commissioner Hughes, supported by Commissioner Engle, to award the contract for the replacement of the roof at the Union Depot (RFB-16-2228) to Mihm Enterprises, Inc., of 4065 38th Street, Hamilton, Michigan 49419, for their low responsible bid of \$189,605 with costs being paid from the proceeds of the 2015 Capital Improvement Bonds and the Equipment Revolving Fund and authorize the chair to execute the agreement. Motion carried.
- WM16/05 - 74 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to authorize the Sheriff's Office to apply for and accept funding from the Department of Justice Bullet Proof Vest Partnership program. Motion carried.

WM16/05 - 75 It was moved by Commissioner Cross, supported by Commissioner Engle, to discharge the CDBG loan and resulting lien for \$20,025 to Rebecca Passenier for her property at 1468 Frost Street, Muskegon, MI, to allow her to refinance her mortgage.

It was moved by Commissioner Cross, supported by Commissioner Engle, to table motion #WM16/05 - 75 until further review and opinion by Corporate Counsel. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

County Treasurer Tony Moulatsiotis thanked the Commissioners for their donations to the employee picnic. He noted the picnic will be held on Sunday, July 10th from 11 a.m. to 3 p.m. at Heritage Landing.

Commissioner Wilkins noted she spoke with Treasurer Moulatsiotis regarding his office closing from noon until 1:00 p.m. She was informed this was only temporary and the office would again be open during the lunch hour soon.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:22 p.m.

**Muskegon County
Ways & Means Committee
June 9, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of May 17, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/06 - 76 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$14,264,611.98 covering the period of May 6, 2016 through May 19, 2016 as presented by the County Clerk. Motion carried.

WM16/06 – 77 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to accept and approve MDEQ Grant No. CO-1661037, Scrap Tire Cleanup Grant in the amount of \$24,000 and authorize the Chair to execute the agreement with all ancillary costs being paid by Solid Waste fund 5710. Motion carried.

WM16/06 - 78 It was moved by Commissioner Cross, supported by Commissioner Lohman, to authorize County Clerk to go out for bids for a

Fingerprinting Unit that is authorized by the Michigan State Police to be used for Live Scan Fingerprinting. Motion carried.

- WM16/06 - 79 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to authorize County Clerk to freeze two vacant Circuit Court Liaison positions (G19701 and G19702) and with the savings from these positions, the County Clerk requests authorization to create and fill two Circuit Court Clerk positions, GU-00138 (\$11.69 - \$16.40). Motion carried.
- WM16/06 - 80 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2016, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2016, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2016 and the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2016 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department. Motion carried.
- WM16/06 - 81 It was moved by Commissioner Mahoney, supported by Commissioner Cross, to authorize a one (1) year contract extension with GoodTemps, Inc., Staffing Services. Motion carried.
- WM16/06 - 82 It was moved by Commissioner Hughes, supported by Chairman Sabo, to authorize the release of a Request for Proposals for IBNR, Incurred But Not Reported, actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures. Motion carried.
- WM16/06 - 83 It was moved by Commissioner Cross, supported by Commissioner Hughes, to allow Human Resources to release a Request for Proposal for actuarial services for the preparation of the OPEB valuation for fiscal years 2016-17 and 2017-18. Motion carried.
- WM16/06 - 84 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to authorize the Human Resources Department to select Morgan Stanley as the 457 Retirement Plan Broker. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Sabo noted the cruise ship *Pearl Mist* made its way into port. He discussed how great it was for Muskegon to bring this ship into our port and to bring these tourists into our community. He also noted the *Pearl Mist* would be making another stop on Sunday, June 12th. Commissioners were appreciative of all staff who assisted in making this a reality.

PUBLIC COMMENT

Mr. Eric Stevens, Circuit Court Administrator, invited Commissioners to attend the Muskegon County Swift & Sure Sanctions Probation Program on Tuesday, June 21st at noon in Judge Smedley's courtroom. He noted Judge Alm, who is the HOPE model founder, from Hawaii will be attending and available for questions and answers. Staff from the State Court Administrator's Office will also be present. He also noted the Swift & Sure Sanctions program in Muskegon County is one of the biggest and best in the state of Michigan. He thanked the Commissioners for their continued support of this program.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:25 p.m.

**Muskegon County
Ways & Means Committee
June 21, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the minutes of June 9, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/06 - 85 It was moved by Commissioner Cross, supported by Commissioner Engle, to approve payment of the accounts payable of \$12,848,079.51 covering the period of May 20, 2016 through June 9, 2016 as presented by the County Clerk. Motion carried.

WM16/06 – 86 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to authorize staff to submit a grant application to the West Michigan Prosperity Alliance for the development of a comprehensive marketing and communications strategy to support development of the Port of Muskegon. Motion carried.

WM16/06 - 87 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to authorize a request for proposals for

professional audit services beginning with the fiscal 2016 annual audit. Motion carried.

WM16/06 - 88 It was moved by Commissioner Cross, supported by Commissioner Hughes, to approve the issuing of bids to qualified vendors for offset printing services; and to create an Office Services Coordinator position (NO-190 \$16.51- \$20.459/hr) and authorize the posting and filling of this position; and further move that upon the retirement of the Office Services Manager N52701 at 9/30/16 that this position be deleted. Motion carried.

WM16/06 - 89 It was moved by Commissioner Lohman, supported by Commissioner Hughes, to authorize creating a Systems Administrator position in the IT Department at salary table NX-00390 (\$32.841 - \$41.757) and amend the existing IT staffing contract to remove the Tier 3 position resulting in an annual savings of \$30,000.00 and amend the budget accordingly. Motion carried.

WM16/06 - 90 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the renewed agreement between the County of Muskegon (JTC) and Canteen Services to provide food services to the Juvenile Transition Center from July 1, 2016 to June 30, 2017. Motion carried.

OLD BUSINESS

Commissioner Hughes inquired if the Board would be apprised of the outcome of the grant request for Port of Muskegon development. She was informed by staff that the notification likely won't occur until the fall but that Commissioners will be made aware of final decisions from the West Michigan Prosperity Alliance.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:22 p.m.

**Muskegon County
Ways & Means Committee
July 7, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Rillastine Wilkins

Excused: Terry J. Sabo, Bob Scolnik

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the minutes of June 21, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/07 - 91 It was moved by Commissioner Cross, supported by Commissioner Engle, to approve payment of the accounts payable of \$13,259,992.33 covering the period of June 10, 2016, through June 23, 2016, as presented by the County Clerk. Motion carried.

WM16/07 – 92 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve issuing Request for Proposals for Fleet Management Services. Motion carried

WM16/07 - 93 It was moved by Commissioner Cross, supported by Commissioner Hughes, to approve the revisions of Board Rule XVIII - Governing Claims for Personal Expenses Incurred in the Official Conduct of County Business with the effective date of the revisions being July 12, 2016.

Discussion ensued.

Friendly amendment by Commissioner Mahoney, supported by Commissioner Cross, to remove the language “budget permitting” from Section 6.A. and approve as amended. Motion carried.

WM16/07 - 94 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to approve the 5 year maintenance plan with Applied Imaging and a 5 year tax-exempt installment/purchase agreement with US Bank and authorize the Board Chair to sign all appropriate documents. Motion carried.

WM16/07 - 95 It was moved by Commissioner Hughes, supported by Commissioner Cross, to approve entering into an agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy (RDS) application and claims submission for Muskegon County for 20% of the subsidy. Motion carried.

WM16/07 – 96 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve the application and acceptance of the planning grant from the Corporation for National and Community Services. Motion carried.

WM16/07 – 97 It was moved by Commissioner Lohman, supported by Commissioner Cross, to authorize application to the Michigan State Housing Development Authority, Hardest Hit Blight Elimination Program for \$5 million dollars to support residential property demolition in Muskegon County. Motion carried.

OLD BUSINESS

Administrator Eisenbarth requested Corporate Counsel Doug Hughes to provide an update on the proposed long term lease agreement between Muskegon County and Tradewinds for solar and wind energy. Mr. Hughes was pleased to report the Wind Energy Lease and Easement Agreement was complete and ready to be signed by the Muskegon County Board Chair and Public Works Board Chair, and will be shipped overnight following today’s meeting.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:32 p.m.

**Muskegon County
Ways & Means Committee
July 19, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: Terry J. Sabo [arrived at 4:10 p.m.]

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the minutes of July 7, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Ms. Jessica Fitzgerald and Ms. Joleen Christine from Morgan Stanley introduced themselves to the Board.

ITEMS FOR CONSIDERATION

WM16/07 - 98 It was moved by Commissioner Hughes, supported by Commissioner Cross, to approve payment of the accounts payable of \$2,929,863.93 covering the period of June 24, 2016 through July 7, 2016 as presented by the County Clerk.

Commissioner Hughes requested a friendly amendment to the motion to include holding the check to Britton Bossenbroek, if it is not on the exception list, for review of the bill in regards to the Water Policy Board.

WM16/07 - 98 It was moved by Commissioner Hughes, supported by Commissioner Cross, to approve payment of the accounts payable of \$2,929,863.93 covering the period of June 24, 2016 through July 7, 2016 as presented by the County Clerk, with the exception of payment to Britton Bossenbroek until further review by Administration. Motion carried.

- WM16/07 – 99 It was moved by Commissioner Hughes, supported by Commissioner Scolnik, to amend the FY2016 budget as presented. Motion carried.
- WM16/07 - 100 It was moved by Commissioner Cross, supported by Commissioner Wilkins, to adopt the By-Laws as amended for the Muskegon County Economic Development Corporation. Motion carried.
- WM16/07 - 101 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to authorize the Equalization Department to reclassify the two hourly Appraisal Technician positions (G09209 and G09210) into one full-time Appraisal Technician and to appoint Cassandra Hoisington to the full time Appraisal Technician position. Motion carried.

Commissioner Hughes thanked Donna VanderVries, Equalization Director, for her continued work state-wide regarding “dark stores”.

- WM16/07 - 102 It was moved by Commissioner Lohman, supported by Commissioner Hughes, to authorize to adopt Morgan Stanley’s recommendation and contract with Lincoln Financial Group to provide a 457(b) Deferred Compensation Plan to Muskegon County employees. Motion carried.
- WM16/07 - 103 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize to contract the administration of Section 125 Plan through Infinisource for the period October 1, 2016 through September 30, 2019, for \$3.75 per participant per month. Motion carried.
- WM16/07 - 104 It was moved by Commissioner Lohman, supported by Commissioner Cross, to accept the Agreement effective October 1, 2016, between the Prosecutor and the State of Michigan, Department of Health and Human Services, to provide legal representation for Muskegon County abuse and neglect cases at a reimbursement amount not to exceed \$120,000 annually. Motion carried.

OLD BUSINESS
None.

NEW BUSINESS

Chairman Sabo apologized for his tardiness to the meeting.

Commissioner Hughes discussed her no vote on the recycling study request at the Public Works Board meeting. She noted she is supportive of recycling efforts but doesn't feel this is the time to "charge in" with new programs, equipment, etc. in light of budget concerns.

Chairman Sabo discussed a candidate incorrectly dispensing information regarding the County's funding strategies to include jail funding. Chairman Sabo will draft a letter to the Chronicle to provide accurate and factual information to be shared with tax payers.

Commissioner Scolnik discussed the revenue issue affecting almost all municipalities in the State of Michigan. He noted the solution is at the state level and the state must give back revenue sharing.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:27 p.m.

**Muskegon County
Ways & Means Committee
August 4, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused: Benjamin Cross

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve the minutes of July 19, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

AGENDA APPROVAL

It was moved by Commissioner Nash, supported by Commissioner Hughes, to remove agenda item WM16/08 - 111 from the agenda prior to vote. Motion carried.

ITEMS FOR CONSIDERATION

WM16/08 - 105 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$13,273,774.47 covering the period of July 8, 2016 through July 21, 2016 as presented by the County Clerk. Motion carried.

WM16/08 – 106 It was moved by Commissioner Engle, supported by Chairman Sabo, to approve the FY2017 Budget Hearing Schedule as presented. Motion carried.

WM16/08 - 107 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve setting the Public Hearing date for the FY2017 Proposed Muskegon County Budget for Thursday, September 8, 2016 at 4:00 PM at the Board of Commissioners room on the 4th floor of the Michael K. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 28, 2016. Motion carried.

The Proposed FY2017 Muskegon County Budget was presented to the Commissioners for their review.

WM16/08 - 108 It was moved by Commissioner Engle, supported by Commissioner Hughes, to award the bid for Offset Printing Services to Advanced Printing & Graphics for one year for an estimated cost of \$9,930.00. Motion carried.

WM16/08 - 109 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to authorize the intra-county transfer of the \$3,549.30 fund balance from Rambusch-Fuchs Community Development Block Grant (CDBG) Revolving Loan Fund (RLF) 2873 representing program income being moved to the Economic Development Corporation (EDC)/Revolving Loan Fund 2860; and further move to authorize the subsequent transfer of the balance of program income received in EDC/RLF fund 2860 to the regional fund manager, Cinnaire Lending Corporation, pursuant to procedures implemented by the 2014 regionalization of the local RLF program. Motion carried.

WM16/08 - 110 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the selection of Rehmann Robson as the County's independent auditor for a four-year period, subject to annual review, with two additional one year options, pursuant to the specifications of RFP 16-2232, and to authorize the Board Chair to sign the engagement letter. Motion carried.

REMOVED FROM AGENDA PRIOR TO VOTE:

WM16/08 - 111 To authorize the reclassification of the vacant Benefits Analyst position, N11502, with a salary grade of NO-00290 (\$21,548-\$27,153) to a Benefits Specialist position with a salary grade of NO-00210 (\$17,109-\$21,548), resulting in a savings of \$20,464 to date and an additional ongoing annual savings of \$14,859.

- WM16/08 - 112 It was moved by Commissioner Engle, supported by Commissioner Hughes, to authorize the revisions to Personnel Rule 25, Section VI, C and Section X, B, regarding the Family and Medical Leave Act (FMLA), to incorporate Department of Labor required changes to re-certification and parental leave. Motion carried.
- WM16/08 - 113 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to authorize BC/BS as the County's provider of Medical Plans 2P, RM and HD, October 1, 2016 through December 31, 2016 with an average employee copay increase of 2.3% over current rates and to authorize BC/BS as the County's provider of Medical Plans 2P, RM, HD and a HSA plan, January 1, 2017 through December 31, 2017, change the plan year to a calendar year, with an average overall premium increase of 7.7% over current rates. Motion carried.
- WM16/08 - 114 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve awarding emergency server room cooling design, equipment and installation to the Trane Corporation for \$24,967 with all costs paid from fund 6680-9015. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Steven Holke, Chief Union Steward Teamsters 214 GEU, addressed the Board and noted any reduction in work hours pertaining to the budget would be a violation of union agreements.

CLOSED SESSION

It was moved by Commissioner Engle, supported by Commissioner Hughes, to go into closed session for the purpose of discussing pending litigation and Corporate Counsel opinion.

Roll Call Vote:

Yes: Engle, Hughes, Lohman, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: Cross Motion carried.

The Ways & Means Committee went into closed session at 4:16 p.m.

The Ways & Means Committee returned to open session at 4:48 p.m.

WM16/08 - 115 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve Corporate Counsel settlement agreement recommendation regarding Pamela Redd. Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:49 p.m.

**Muskegon County
Ways & Means Committee
August 16, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik

Excused: Benjamin Cross, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the regular and closed session minutes of August 4, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

AGENDA APPROVAL

It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to remove agenda item WM16/08 - 123 from the agenda prior to vote. Motion carried.

PRESENTATION: FY2017 All Funds Budget

Ms. Beth Dick, Finance Director/Assistant County Administrator, presented the FY2017 All Funds Budget.

ITEMS FOR CONSIDERATION

WM16/08 - 116 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$4,643,263.01 covering the period of July 22, 2016 through August 5, 2016 as presented by the County Clerk. Motion carried.

- WM16/08 – 117 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the revised sub-rental agreement between Muskegon County and the State of Michigan as per attached and authorize the Board Chair to sign the agreement. Motion carried.
- WM16/08 - 118 It was moved by Commissioner Hughes, supported by Chairman Sabo, to accept the revisions to the “Surplus Disposal Policy and Procedure” (policy #2014-37) as per attached. Motion carried.
- WM16/08 - 119 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to appoint Sara Hough as employer delegate to the 2016 Municipal Employees Retirement System (MERS) annual meeting and the cost of attending for the employer and employee delegate and alternate be paid from the Risk Management Fund. Motion carried.
- WM16/08 - 120 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the Summer Tax Collection Bond from 7/1/16 through 3/31/18 with Hartford Insurance Company in the amount of \$11,537. Motion carried.
- WM16/08 - 121 It was moved by Commissioner Lohman, supported by Chairman Sabo, to approve pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County’s exemption from the requirements of said Act for an additional year through the end of calendar 2017; further move the continuation of the current employee contribution levels of 15% of the total premium cost of the 2P and Reduced Medical Plans plus 1/2 of the difference between those plans and 10% of the premium cost of the High Deductible Plan with a waiver of the 10% contribution of those choosing the High Deductible; and that the employee contribution shall be deducted from compensation due to each covered employee and elected public official; and that authorization by the employee or elected public official for the county to make the deduction shall be a condition for eligibility for the medical benefit plan. Motion carried.
- WM16/08 - 122 It was moved by Commissioner Lohman, supported by Commissioner Engle, to provide Geographic Information System (GIS) basic level of service to the Village of Ravenna and to authorize the Board Chair to Execute the Inter-Governmental Agreement as prepared by and to be carried out by the Information Systems Department; which will generate revenues of \$501.40 annually. Motion carried.

REMOVED FROM AGENDA PRIOR TO VOTE:

WM16/08 - 123 To release the two mortgages of \$10,234 and \$3,790 with Sherri Booker upon completion of the sale of the property at 1765 Languard.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Julia Rupp, HealthWest Director, shared a story with the Board of an incident that took place recently at HealthWest where it was suspected a person used heroin in the restroom at HealthWest and was found unresponsive. Staff administered Narcan and utilized the automated external defibrillator (AED) and informed emergency personnel who transported the individual to the hospital responsive. The Board gave Kudos to the staff involved.

Commissioner Hughes reminded those present of the upcoming Health, Wellness & Recovery free community event being held on Thursday, August 18th from noon to 2:30 p.m. at Hackley Park.

Chairman Sabo inquired if the Pearl Mist would be in town on Wednesday. Mr. Bob Lukens, Community Development Director, informed the Board the Pearl Mist would be docking between 7:30 and 8:00 a.m. on Wednesday, August 17th.

Ms. Shawn Griffin, former Brookhaven employee, addressed the Board regarding an ongoing EEO complaint.

Commissioner Nash reminded those present of the Labor Day Parade being held on Monday, September 5th at 11:00 a.m., downtown Muskegon.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:44 p.m.

**Muskegon County
Ways & Means Committee
September 8, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: Terry J. Sabo

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of August 16, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

FY2017 BUDGET PUBLIC HEARING

It was moved by Commissioner Cross, supported by Commissioner Engle, to open the public hearing on the FY2017 Proposed General Operating Budget. Motion carried.

Ms. Beth Dick, Finance Director/Assistant County Administrator, presented the FY2017 Proposed General Operating Budget to those present.

It was moved by Commissioner Mahoney, supported by Commissioner Engle, to close the public hearing. Motion carried.

WM16/09 – 129 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve (a) authorize the bank resolutions and other documents to open the required Collateral Deposit Account for the Muskegon County Section 125 Plan Flexible Spending Account at The Bancorp bank; (b) authorize depositing funds for an imprest balance in this bank account; and (c) authorize the County Treasurer or Deputy Treasurer to execute any documents necessary to open and operate the FSA bank account with the County's typical signatory authorizations. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to have a Resolution for Dr. Doris Rucks for her years of service to the Muskegon County community. Motion carried.

PUBLIC COMMENT

Julia Rupp invited the Board of Commissioners to attend the Suicide Awareness and Remembrance Walk this evening taking place in the round at 3rd Street and Western Avenue at 5:30pm.

CLOSED SESSION

It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to go into closed session for the purpose of discussing pending litigation and a legal opinion.

Roll Call Vote:

Yes: Cross, Engle, Hughes, Lohman, Mahoney, Nash, Scolnik, Wilkins
Excuses: Sabo Motion carried.

The Ways & Means Committee went into Closed Session at 4:45pm.

The Ways & Means Committee returned to Open Session at 4:55pm.

RETURN TO OPEN SESSION

WM16/09 – 130 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the recommendation of

Corporate Counsel to settle a pending claim.

Motion carried.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:56 p.m.

**Muskegon County
Ways & Means Committee
September 20, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of September 8, 2016, regular and closed session as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

The following individuals spoke in opposition of the proposed Hazardous Materials (HazMat) Response Program budget reduction:

- Bob Gagnon - City of Norton Shores Fire Chief
- Mark Cleveland - Egelston Township Fire Chief
- David Glotzbach - Muskegon Township Fire Chief
- Steven Lague - Muskegon County HazMat Team Chief

PRESENTATION - FY2017 Operating Budget Final Amendments

Ms. Beth Dick, Finance Director/Assistant County Administrator gave a presentation on the FY2017 operating budget with final amendments including position changes, equipment items and capital projects. She thanked Directors, Court Administrators and Elected Officials and all those involved for their diligent work in getting this budget document ready for presentation.

Commissioners thanked Ms. Dick and her staff for their continued hard work on this most important task.

ITEMS FOR CONSIDERATION

- WM16/09 - 131 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$3,205,244.55 covering the period of August 27, 2016, through September 8, 2016, as presented by the County Clerk. Motion carried.
- WM16/09 - 132 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to adopt the FY2017 County of Muskegon Appropriation Ordinance including the Budget Amendments, FY2017 position changes, FY2017 Equipment Items and FY2017 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2017 Operating Budget.
- WM16/09 - 132a It was moved by Chairman Sabo, supported by Commissioner Mahoney, to offer a friendly amendment to include reinstating funding of the Hazardous Materials Response Program up to an amount of \$45,395. Motion carried.
- WM16/09 - 132b It was moved by Commissioner Lohman, supported by Commissioner Hughes, to offer a friendly amendment to include the deletion of the general salary increase for the Commissioner and Commissioner Chair classifications at 1% effective the first full pay in January 2017.

ROLL CALL:

Yes: Cross, Hughes, Lohman, Mahoney, Nash, Sabo, Scolnik, Wilkins

No: Engle Motion carried.

- WM16/09 - 132c It was moved by Commissioner Nash, supported by Commissioner Hughes, to offer a friendly amendment to include the transfer of the 1% increase not being recommended for the Commissioner and Commissioner Chair classifications to the HazMat program budget. Motion carried.
- WM16/09 - 132d It was moved by Commissioner Nash, supported by Commissioner Hughes, to adopt the attached FY2017 County of Muskegon Appropriation Ordinance including the attached Budget Amendments (as revised), FY2017 Position Changes, FY2017 Equipment Items and FY2017 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2017 Operating Budget. Motion carried.
- (Revised Budget Amendment included on attachment - page 18 - items 39 & 40)

The Commissioners directed Mr. Eisenbarth, County Administrator, to work with local municipalities, fire chiefs and private stakeholders who have HazMat risk to secure other funding for the HazMat program. Emergency Services Manager Dan Stout offered his assistance as well.

- WM16/09 - 133 It was moved by Commissioner Cross, supported by Commissioner Mahoney, to approve the Memorandum of Understanding with the State of Michigan Department of Health and Human Services for the processing of County Child Card Fund foster care payments out of the Lansing Accounting Service Center for the period from October 1, 2016, to September 30, 2016, and authorize the County Administrator to sign the agreement. Motion carried.
- WM16/09 - 134 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to authorize the staff to continue utilizing the services of Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling, G&W Refrigeration, Lascko, and Northside Heating for the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2017. Motion carried.
- WM16/09 - 135 It was moved by Commissioner Cross, supported by Chairman Sabo, to approve a lease agreement, expiring on June 30, 2017, between the County and Muskegon Area Intermediate School District. Motion carried.
- WM16/09 - 136 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize Human Resources to award Lewis & Ellis the Other Post-Employment Benefits (OPEB) Actuarial Services for the retiree health benefits for FY2017 and FY2018 in the amount of \$14,000.00. Motion carried.
- WM16/09 – 137 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the Human Resources Department to award Oliver Wyman Actuarial Consulting Inc. a three (3) year contract in the amount of \$29,970, three (3) payments of \$9,990 per year, to provide IBNR actuarial analysis of Muskegon County claims and allocated claims adjustment expenses. Motion carried.
- WM16/09 – 138 It was moved by Commissioner Mahoney, supported by Commissioner Cross, to authorize the Public Defender's Office to offer six contracts to private practice attorneys to represent parents and children on neglect/abuse and delinquency cases in Family Court for the 2016-2017 fiscal year beginning on October 1, 2016, and ending on September 30, 2017. There will be three contracts for \$27,000 each and three contracts for \$20,000 each for a total contract expenditure of \$141,000. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Mahoney noted many individuals attended the \$271 million Mercy Health Medical Center ground breaking ceremony earlier in the day. Commissioners noted such expansion is good for the community.

Commissioner Nash noted GE Aviation is investing \$14.5 million in Muskegon and will be adding 100 jobs.

Commissioner Scolnik noted he recently attended the Muskegon Star program offered by the Chamber of Commerce and recommended everyone attend this half day informative program.

PUBLIC COMMENT

Ms. Robin LeMaire addressed the Board regarding the 2017 budget.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:59 p.m.

COUNTY OF MUSKEGON
APPROPRIATION ORDINANCE IMPLEMENTING
THE COUNTY OF MUSKEGON'S FY2017 OPERATING BUDGET

WHEREAS, Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) requires that an appropriation ordinance be adopted by this County Board of Commissioners in order to implement the operating budget of the County of Muskegon for the fiscal year ending September 30, 2017 (FY2017); and

WHEREAS, this County Board of Commissioners wishes to be in compliance with said state legislation; and

WHEREAS, the Muskegon County Board of Commissioners has carefully examined the anticipated financial circumstances of Muskegon County for FY2017, including estimated expenditures, estimated revenues, and the estimated state taxable valuation of property located within Muskegon County and determined that an anticipated total Muskegon County operating millage of 5.6984 mills to be levied on July 1, 2017 will be necessary for the sound management and operation of the County of Muskegon in FY2017; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), upon completion of the anticipated public hearing in June 2017 and given a rate of increase for Muskegon County taxable valuations that does not exceed the established rate of inflation for the same time period as determined by the State of Michigan, the Muskegon County Board of Commissioners will have the complete authority to establish within its present authorized millage rate a maximum of 5.6984 mills to be levied on July 1, 2017 for Muskegon County FY2017 general operations; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), this action is being taken following the public hearing which was held on June 14, 2016, where the Muskegon County Board of Commissioners were authorized to levy on December 1, 2016, 0.3221 mills for Lakeshore Museum Center FY2017 operations; to levy on December 1, 2016, 0.0752 mills for Veterans Affairs FY2017 operations; and to levy on December 1, 2016, 0.3000 mills for Central Dispatch FY2017 operations; all such levies within present authorized millage rates; and

WHEREAS, this County Board of Commissioners, through its Ways and Means Committee, a committee-of-the-whole, has duly deliberated, held a budget public hearing on September 8, 2016 according to Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and Act 43 of 1963, as amended (Budget Hearings of Local Governments) and reviewed the proposed budget totaling \$226,063,886; and

WHEREAS, this County Board of Commissioners has additionally duly deliberated and reviewed various amendments to the proposed budget, with the proposed budget including attached amendments totaling \$226,411,021 and this ordinance is prepared on the basis of said amended budget; and

WHEREAS, the General Fund, as well as all funds, have sufficient revenues and fund balance to meet their expenditure needs.

NOW, THEREFORE, BE IT RESOLVED, that the total revenues estimated to be available for appropriations in the general fund (1010) of the County of Muskegon for the fiscal year ending September 30, 2017, is as follows:

REVENUES

| | |
|------------------------------------|------------------|
| Property Taxes | \$23,838,154 |
| Other Taxes | 1,021,627 |
| Licenses and Permits | 6,200 |
| Federal Source revenue | 140,800 |
| State Source revenue | 5,519,397 |
| Charges for Services | 8,809,992 |
| Contributions from Private Sources | 3,287,500 |
| Fines and Forfeitures | 551,436 |
| Other Revenues | <u>1,417,694</u> |
| Total Revenue | \$44,592,800 |

TRANSFERS IN

| | |
|---|----------------|
| from Delinquent Tax Fund | \$3,469,809 |
| from other funds | <u>513,780</u> |
| Total Revenue & Other Financing Sources | \$3,983,589 |

Total available to appropriate \$48,576,389

BE IT FURTHER RESOLVED, that \$49,204,015 of the total available to appropriate in the General Fund (1010) is hereby appropriated in the amounts and for the purposes set below:

| EXPENDITURES | | | |
|---------------------------------|------------------|----------------------------------|------------------|
| Legislative: | | Public Safety: | |
| 0101 Board of Commissioners | <u>\$389,682</u> | 0266 Sheriff Bldg Security | 126,455 |
| Legislative subtotal | \$389,682 | 0270 County Jail Bldg 2015 | 594,704 |
| | | 0301 Sheriff Operations | 4,059,077 |
| Judicial: | | 0305 Sheriff Administration | 531,899 |
| 0131 Circuit Court | 1,291,460 | 0320 Officer Training Act 302 | 10,000 |
| 0132 Circuit Court Collections | 159,563 | 0350 Correction Officer Training | 60,000 |
| 0136 District Court | 3,401,261 | 0351 Sheriff Jail | 6,975,081 |
| 0137 Probation Cobo Hall Tax | 169,712 | 0355 Courtroom Security | 1,173,044 |
| 0138 District Court Collections | 281,621 | 0421 Animal Control | <u>377,517</u> |
| 0145 Jury Commission | 74,666 | Public Safety subtotal | 13,907,777 |
| 0148 Probate Court | 848,577 | | |
| 0151 State Probation | 62,116 | Health: | |
| 0164 Public Defender | <u>1,640,126</u> | 0272 Vector Control Building | 9,706 |
| Judicial subtotal | 7,929,102 | 6496 Agnes Potuznik Building | <u>4,651</u> |
| | | | 14,357 |
| General Government: | | Culture and Recreation: | |
| 0171 Administration | 898,832 | 0758 Fairgrounds Trg Center | <u>4,065</u> |
| 0175 Residential Energy Program | 2,864,849 | Culture and Recreation subtotal | 4,065 |
| 0191 Elections | 203,369 | | |
| 0201 Accounting | 857,846 | Other: | |
| 0210 Corporate Counsel | 299,665 | 0941 Miscellaneous Contingency | <u>1,632,966</u> |
| 0215 County Clerk | 425,349 | Other subtotal | 1,632,966 |
| 0216 Circuit Court Records | 549,890 | | |
| 0217 Juror Showcause | 7,628 | Total Expenditures | 37,168,652 |
| 0225 Equalization | 1,500,732 | | |
| 0226 Human Resources | 299,889 | Transfers Out: | |
| 0229 Prosecutor | 2,132,625 | To Child Care Fund | 4,510,647 |
| 0236 Register of Deeds | 627,993 | To Jail/JTC Debt Service | 1,666,781 |
| 0241 Johnny O. Harris Bldg | 67,699 | To Public Health | 1,552,904 |
| 0242 Training Center Bldg | 50,081 | To Family Court | 1,269,244 |
| 0245 Jewell Bldg E | 16,633 | To Other Funds | <u>3,035,787</u> |
| 0246 Veterans Center | 17,722 | Total Transfers Out | 12,035,363 |
| 0248 Stark Hall Bldg | 13,951 | | |
| 0253 Treasurer | 518,716 | Total Appropriated | \$49,204,015 |
| 0260 Shady Grove Cemetary | 2,089 | Excess Appropriations over | (\$627,626) |
| 0263 Cordova Site O&M | 1,424 | Revenues to reduce General | |
| 0265 Michael E. Kobza HOJ | 978,659 | Fund unassigned fund balance | |
| 0268 Oak Ave. Bldg | 158,117 | | |
| 0271 County Jail Bldg - Old | 122,019 | | |
| 0275 Drain Commissioner | 312,710 | | |
| 0284 Plat Board | 700 | | |
| 0297 Vehicle Pool | 15,000 | | |
| 0650 State Institutions | <u>346,516</u> | | |
| General Government subtotal | 13,290,703 | | |
| | | | |
| | | | |

BE IT FURTHER RESOLVED, that the foregoing annual appropriations will be used where budgeted to support the total general operating budgeted activities along with all other federal, state, local, private, and user revenues; and

BE IT FURTHER RESOLVED, that this County Board of Commissioners, because of changing economic conditions, reserves the right to re-appropriate these monies as future circumstances may dictate; and

BE IT FURTHER RESOLVED, that financial management be authorized to make budget transfers within General Fund functions, which is the designated level of budgetary control; and

BE IT FURTHER RESOLVED, that this Appropriation Ordinance be fully spread upon the official minutes of this commission; and

BE IT FURTHER RESOLVED, that all persons responsible for the administration of this budget be duly advised of the contents of Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and their respective appropriations and responsibilities for the administration of same; and

BE IT FURTHER RESOLVED, that Lakeshore Museum Center monies be appropriated on an annual basis in an amount of \$1,948,516 for museum and historic site operations and capital outlay; and

BE IT FURTHER RESOLVED, that Muskegon County Central Dispatch monies be appropriated on an annual basis in an amount of \$3,471,912 for Central Dispatch operations and capital outlay; and

BE IT FURTHER RESOLVED, that the FY2017 Capital Improvement Plan be adopted, and that the projects requiring federal and state grants are strictly contingent upon receipt of those grants; and

BE IT FURTHER RESOLVED, that all changes addressed in the Proposed Budget Summary be instituted with the adoption of this budget unless specific changes are attached to this document; and

BE IT FURTHER RESOLVED, that all other funds' revenue and expenditure budgets are approved as included as follows:

**MUSKEGON COUNTY
FY2017
BUDGET AMENDMENTS**

1. Increase the FY2017 proposed Office Services expenditure budget due to the pending retirement of the Office Services Manager and outsourcing of the offset printing function. The proposed Office Services expenditure budget will be increased by \$13,558 from \$534,954 to \$548,512.

2. Add to the Solid Waste, Sustainability budget the following:
 - a. 5710-1529-728.000 Printing - \$3,000
 - b. 5710-1529-728.100 Xerox Copies-Office Svcs - \$600
 - c. 5710-1529-729.000 Paper & Office Supplies - \$500
 - d. 5710-1529-729.010 Office Equip < \$5,000 - \$1,000
 - e. 5710-1529-746.000 Safety Equipment - \$250
 - f. 5710-1529-747.000 Other Operating Supplies - \$3,250
 - g. 5710-1529-747.010 Operating Equip < \$5,000 - \$3,000
 - h. 5710-1529-801.000 Contractual Services - \$10,000
 - i. 5710-1529-807.000 Membership & Dues - \$400
 - j. 5710-1529-863.005 Fleet Vehicle Use Charges - \$500
 - k. 5710-1529-864.000 Conferences & Seminars - \$700
 - l. 5710-1529-871.000 Other Travel Expense - \$800

This increases the Sustainability proposed expenditure budget by \$24,000.

3. Adjust the Wastewater capital line-item budgets to match the capital requests that were submitted by the Wastewater department. There is no net impact to the Wastewater budget.

4. Move MSU Extension to Public Health to assist Public Health in meeting the Maintenance of Effort requirements. The proposed General Fund MSU Extension (1010-0731) expenditure budget is reduced by \$153,718 from \$153,718 to \$0. The Public Health proposed MSU Extension (2210-0731) revenue and expenditure budget increase by \$153,718 from \$0 to \$153,718. The proposed General Fund Appropriation to Health Department is increased by \$153,718. There is no net impact to the General Fund budget.

5. Remove the proposed Solid Waste Landfill Expansion expenditure of \$1,560,000. There will be no net impact to the Solid Waste Operations expenditure budget as this expense was considered a capital outlay expense. Also, remove the proposed Solid Waste Recycling Transfer Station expenditure of \$750,000. There will be no net impact to the Solid Waste Recycling expenditure budget as this expense was considered a capital outlay expense.

6. Include the impact of the new accounting standard GASB 68 *Accounting and Financial Reporting for Pensions* and GASB 45 *Accounting and Financial Reporting by Employers for Postemployment Benefits and Other Pensions* that were not included in the original FY2017 budget. The following funds were adjusted:
 - a. Brookhaven (fund 2900) – (\$298,637)
 - b. Solid Waste (fund 5710) - \$61,806
 - c. Airport (fund 5810) - \$29,934
 - d. Regional Water (fund 5910) – (\$336)
 - e. Wastewater (fund 5920) – (\$439,606)
7. Include adjustments to the Brookhaven budget to account for changes in staffing. The proposed Brookhaven proposed expenditure budget is increased by \$74,985 from \$12,138,089 to \$12,213,074.
8. Adjust the FY2017 proposed budget for the Strategic Enforcement grant by decreasing the revenue and expenditure budget by \$4,499 from \$64,999 to \$60,500 to reflect the actual grant award. Further, adjust the FY2017 proposed budget for Youth Alcohol Enforcement grant by increasing the revenue and expenditure budget by \$2,500 from \$12,500 to \$15,000. The proposed revenue and expenditure budget for the Highway Safety programs fund #1210 will decrease by \$1,999 from \$350,785 to \$348,786.
9. Move 25% of the Human Resource Director position funding from the Insurance Operations department (6770-0203) to the Workers Compensation department (6770-0204). There is no net impact to the Insurance Fund Budget. Add to the FY2017 proposed funding transfer list the Human Resources Director position with a proposed labor distribution of: 1010-0226-25% / 6770-0203-50% / 6770-0204-25%.
10. Increase the FY2017 proposed Wastewater Administration revenue budget by \$104,350 from \$133,000 to \$237,350, as a result of wind and solar lease contracts. Further, adjust the proposed salary & fringe budget in the Administration department for the impact of unfunding the Administrative Analyst position #X04002 and raising the Administrative Secretary position #N04002 to step five in the salary scale for the incumbent taking on additional responsibilities per Public Works Board action #BPW-16-059. The proposed expenditure budget will decrease by \$68,137.
11. Increase the proposed Administration expenditure budget by \$75,000 for contractual services to have an outside consultant perform a 5 year forecast.
12. Increase the FY2017 proposed Equipment Revolving Fund revenue budget due to the Heritage Landing dock and point work that will be paid back by the General Fund and Accommodations Tax Fund over a 10 year period. The proposed Equipment Revolving revenue budget will be increased by \$22,128 from \$850,797 to \$872,925. Further, increase the FY2017 proposed Accommodations Tax expenditure budget by \$24,300 which represents annual charge for 10 years for the share related to the Heritage Landing dock.

13. Add to the South Campus budget for the Harris building (6340-0241) the estimated amount for depreciation on the emergency HVAC replacement that occurred in FY2016. This increases the revenues and expenditures in this budget by \$1,600 and increases the proposed expenditure budget in 1010-0241 by \$1,600 accordingly.
14. Increase the Probate Court proposed expenditure budget by \$2,988 to account for the Probate Judges' 1% salary increase effective October 1, 2016 per Public Act 31 (2016 PA 31) signed into law on March 8, 2016.
15. Decrease the Sheriff Jail proposed revenue budget 1010-0351 by \$25,000. The CPL fingerprint fee will now be handled by the Clerk's Office.
16. Reduce the I/T rate study charge for various General Fund departments by a total of \$21,191 per the latest rate study provided by MGT of America on 08/19/16. Further, reduce the proposed reimbursement revenue budget in the Information Technology fund (6680-0228) by \$40,651 from \$3,210,354 to \$3,169,703 also per the latest rate study.
17. The proposed expenditure budget for the Capital Improvement Series 2015 fund 4660 included projects that were originally planned for FY2017 but were actually completed in FY2016 and were thus included in the FY2016 revised budget for this fund. These were the Meinert Park paving project in the amount of \$100,000 and the Pioneer Park Mess Hall repairs project in the amount of \$30,000. Further, reduce the Pioneer Parks restroom project by \$24,869 due to availability of remaining funds. Add to the capital recommendations listing the Meinert Park ADA restrooms renovations, which is contingent upon grant funding. This was included in the proposed budget but not included in the original capital recommendations listing. Therefore, reduce the proposed Capital Improvement Series 2015 expenditure budget by \$154,869 from \$352,299 to \$197,430 and adjust the capital recommendations listing for the above changes accordingly.
18. Adjust the Sobriety Court Veterans Court proposed expenditure budget (1170-1366) increasing by \$1 due to a rounding issue not discovered at the time the proposed budget was presented.

The following budget amendments are the results of the budget reduction plans submitted by departments.

19. **Accounting** –
Add to the funding transfer listing the Accounting Manager position #X02601 with the following change in labor distribution due to the vacancy and unfunding of the Wastewater Administrative Analyst position:

| | |
|---------------------|-------------------|
| <u>From:</u> | <u>To:</u> |
| 1010-0201-100% | 1010-0201-90% |
| | 5920-5040-10% |

Reduce the proposed expenditure budget for the Public Works Administrative Analyst position #X04008 support by \$8,983. This allocation

was originally established to provide support for the Accounting office but is no longer being utilized.

Reduce the proposed expenditure budget by \$9,825 for the estimated impact of the Accountant II position #X02001 spending 20% of their time performing grant related activities.

The impact of these changes will reduce the proposed Accounting expenditure budget by \$29,350, will increase the proposed Solid Waste expenditure budget by \$8,983, and will increase the proposed Wastewater expenditure budget by \$10,542.

20. Administration –

Reduce the “Budget Reduction” contra expenditure account in the Administration proposed budget by \$80,000 to \$0.

Add to the position deletion listing the Grants Coordinator position #X41801. This function is to be outsourced by contracting with the current grant coordinator at a cost reduction of \$50,004.

Add to the funding transfer listing the Finance Director/Assistant County Administrator position #Y18001 with the following change in labor distribution due to extensive work on county-wide benefits analysis:

| | |
|----------------|---------------|
| <u>From:</u> | <u>To:</u> |
| 1010-0171-100% | 1010-0171-90% |
| | 6770-0203-10% |

Reduce the proposed General Fund contribution to the Equipment Revolving fund (1010-0901-965.666) from \$45,000 to \$42,828 to reflect the Equipment Revolving charge over 10 years instead of 15 years, and offset by the portion of the Heritage Landing dock charged to the Accommodations Fund 2300.

Reduce the Appropriation from Accommodations Tax fund to General Fund (1010-0901-676.230) by \$10,000 from \$35,000 to \$25,000 with a corresponding decrease to the appropriation to the General Fund from the Accommodations Tax fund 2300 by \$10,000. The reduction of the proposed appropriation expenditure budget in the Accommodations Tax fund of \$10,000 will be offset by an increase in the Miscellaneous Contributions line item 2300-0251-956.020 to Muskegon Area First of \$10,000 resulting in a net change of zero to the Accommodations Tax fund expenditure budget.

Add an appropriation from the Department of Veterans Affairs fund 2930 to the General Fund in the amount of \$38,780 to cover the estimated General Fund portion of the Veterans Services Program Coordinator position #X92801.

Reduce the proposed expenditure budget by \$46,516 for the estimated impact of the Administrative Secretary to the County Administrator position #N04503 and the EEO Officer position #X34801 spending 50% of their time performing grant related activities.

The impact of these changes will increase the proposed General Fund revenue budget by \$28,780, reduce the proposed Administration expenditure budget by \$31,916, and reduce the proposed Appropriations expenditure budget by \$2,172. The proposed Veterans Affairs Department expenditure budget will increase by \$38,780, and the proposed Insurance fund expenditure budget will increase by \$15,435.

21. Airport –

Add to the position deletion listing the Airport Maintenance Worker - Seasonal position #N08010 for a cost reduction of \$12,135.

Add to the position reclassification list the Account Clerk II/NB Hourly position #N02017 to be reclassified to an Administrative Analyst-FT position. This position change will result in an increase to the proposed Airport expenditure budget of \$45,975.

Reduce the proposed Airport expenditure budget by \$38,640 by reducing the following expenditure items:

- a. Office Equipment under \$5000 (5810-0536-729.010) – (\$1,500)
- b. Advertising (5810-0536-902.000) – (\$20,000)
- c. Grounds Care (5810-0536-938.000) – (\$17,140)

Reduce the proposed Airport Contractual Services budget (5810-0536-801.000) by \$19,250 from \$38,900 to \$19,650 by reducing the number of hours of the contracted position of Air Travel Marketing Consultant from 100 per month to 50 per month.

The impact of these changes results in a reduced proposed Airport expenditure budget of \$24,050 as well as reducing the proposed General Fund Appropriation to the Airport (1010-0901-965.581) by \$24,050 from \$400,763 to \$376,713.

22. County Clerk –

Reduce the “Budget Reduction” contra expenditure account in the Clerk proposed budget by \$60,000 to \$0.

Include the following proposed fee increases for FY2017:

Description

- a. Increase State issued birth certificates County Share of fee from \$12 to \$21 effective October 2016.
- b. Establish Finger Printing fee for CPL applications for \$15 effective November 2016.
- c. Increase Certified Copies fee 1st copy from \$15 to \$20 effective January 2017.
- d. Increase Certified Copies fee 2nd copy from \$5 to \$10 effective January 2017.

The result of these fee changes to the proposed County Clerk revenue budget is an increase of \$72,750 as detailed in the following revenue items:

- a. Certified Copies (1010-0215-629.000) – \$37,750
- b. Certified Copies MiCBCS (1010-0215-629.900) – \$5,000
- c. Finger Printing (1010-0215-630.000) – \$30,000

Reduce the proposed County Clerk – Circuit Court Records expenditure budget (1010-0216) by \$44,000 for the reduction of contractual services for temporary help that will not be needed as previously vacant positions are budgeted and will be filled.

Add to the funding transfer listing the Administrative Secretary position #N04008 with the following change in labor distribution and delay filling the position until June 2017:

| | |
|----------------|---------------|
| <u>From:</u> | <u>To:</u> |
| 1010-0215-100% | 1010-0215-75% |
| | 2630-2151-25% |

Remove from the unfunded position list and add to the new position list the Elections Coordinator FT position #N30501 as of June 1, 2017. Further, add to the position deletions list the Interim Elections Coordinator FT position #N40601 as of the same date. These position changes will result in a net increase to the proposed County Clerk expenditure budget of \$11,470.

The impact of these changes will increase the proposed County Clerk General Fund revenue budget by \$72,750, increase the proposed County Clerk General Fund expenditure budget by \$27,470 for a net savings of \$45,280. These actions will also increase the proposed Concealed Pistol Licensing expenditure budget by \$5,301, and decrease the proposed Concealed Pistol Licensing revenue budget by \$35,000.

23. Circuit/Family Court – Child Care Fund - JTC –

Reduce the “Budget Reduction” contra expenditure account in the Circuit Court proposed budget by \$300,000 to \$0, and reduce the “Budget Reduction” contra expenditure account in the Child Care Fund 2920 proposed budget by \$160,000 to \$0.

Reduce the Visiting Judges propose expenditure budget in the Circuit Court department by \$10,000.

Add to the position deletion listing the Director of Youth Services position #Y45001 for a cost reduction of \$139,987 to the Child Care Fund 2920.

Reduce the proposed Child Care fund Juvenile Transition Center (2920-0662) expenditure budget by \$11,000 for the estimated impact of the Secretary Full Time position #G72001 spending 25% of their time performing grant related activities.

Reduce the proposed Child Care fund In-Home Intensive Treatment (2920-0152) expenditure budget by \$42,896 for the estimated impact of the two Family Counselor Full Time positions #X37001 and #X37002 spending 100% of their time performing grant related activities.

Reduce the proposed Child Care fund Child Haven expenditure budget by \$250,000 to \$0.

Due to various increases in revenues through incentives, reimbursements, and fees, as well as various reductions in expenditures, the proposed General Fund Appropriation to Friend of the Court (1010-0901-965.215) will be reduced by \$134,404 from \$1,403,648 to \$1,269,244 and the proposed General Fund Appropriation to Child Care Fund (1010-0901-965.292) will be reduced by \$144,942 from \$4,655,589 to \$4,510,647.

The impact of these changes will reduce the proposed Child Care Fund revenue and expenditure budget by \$283,883, reduce the proposed Family Court revenue and expenditure budget by \$21,904, increase the proposed Circuit Court expenditure budget by \$290,000, reduce the proposed General Fund Appropriation to Friend of the Court (1010-0901-965.215) \$134,404, and reduce the proposed General Fund Appropriation to Child Care Fund (1010-0901-965.292) by \$144,942.

24. District Court –

Reduce the “Budget Reduction” contra expenditure account in the District Court proposed budget by \$300,000 to \$0.

Add to the unfunded position listing the two currently vacant Court Clerk/District Court positions #D15008 and #D15012 for a cost reduction of \$116,863.

Reduce the proposed District Court expenditure budget by \$19,588 and the Public Defender expenditure budget by \$6,000 by reducing the following expenditure items that will be paid by the 2017 Mental Health Court Grant and increase the District Court Mental Health Grant expenditure budget accordingly (1170-1367):

- a. Paper and Office Supplies (1010-0137-729.000) – (\$500)
- b. Membership and Dues (1010-0137-802.000) – (\$19,088)
- c. Salary & Fringes (1010-0164-701.000) – (\$6,000)

Reduce the proposed District Court expenditure budget by \$44,607 for 51% of the Probation Office Manager FT position #X67501 that will be paid by the 2017 Mental Health Court Grant and increase the District Court Mental Health Grant expenditure budget accordingly (1170-1367).

Establish a Sobriety Court (1170-1367) revenue and expenditure budget of \$137,348 in anticipation of being awarded the 2017 Mental Health Court Grant.

The impact of these changes will increase the proposed District Court expenditure budget by \$118,942, will decrease the Public Defender expenditure budget by \$6,000, and increase the proposed District Court Mental Health Grant revenue and expenditure budget by \$137,348.

25. Equalization –
Reduce the “Budget Reduction” contra expenditure account in the Equalization proposed budget by \$15,000 to \$0.

Increase the proposed Equalization Revenue budget by \$15,000 from \$1,000 to \$16,000 by offering education and level III classes.

Add to the unfunded position listing the currently vacant Assess Admin Clerk-Hourly position #G09302 for a cost reduction of \$16,189.

Reduce the proposed Equalization expenditure budget by \$8,250 by reducing the following expenditure items:

- a. Postage (1010-0225-730.000) – (\$5,000)
- b. Membership and Dues (1010-0225-807.000) – (\$3,250)

The aforementioned adjustments result in an increase to the proposed Equalization revenue budget of \$15,000 and a decrease to the proposed Equalization expenditure budget of \$9,439 for a net savings to the department of \$24,439.

26. Facilities Management-
Reduce the proposed Facilities expenditure budget by \$29,740 by reducing the following expenditure items:

- a. Gasoline, oil, filters, etc. (1010-0265-760.000) – (\$10,000)
- b. Parking Lots (1010-0265-939.010) – (\$1,500)
- c. Storage Rental (1010-0265-943.000) – (\$1,240)
- d. Natural Gas (1010-0270-921.000) – (\$8,000)
- e. Water (1010-0270-923.000) – (\$5,000)
- f. Parking Lots (1010-0268-939.010) – (\$4,000)

Reduce the proposed County South Campus fund 6340 expenditure budget by \$13,000 by reducing Parking Lots expenditures in all departments. These cost reductions will flow through as rent reduction to various general fund departments. The General Fund impact of this change will be \$9,633. Further, with the reduction of the Oak Avenue building expenditure budget by \$4,000, reduce the rent charges to the occupants of this building by \$1,791.

The impact of these changes will decrease the proposed Facilities Management expenditure budget by \$29,740, will decrease the proposed revenue budget for the Oak Avenue building by \$1,791, will decrease various proposed departmental expenditure budgets by \$11,424 from reduced rent charges, will decrease the proposed Emergency Services rental expense budget and General Fund Appropriation revenue budget by \$616, and will reduce the proposed County South Campus revenue and expenditure budget by \$13,000.

27. Human Resources –

Reduce the proposed General Fund expenditure budget by \$3,403 and the proposed Insurance Operations expenditure budget (6770-0203) by \$5,102 for the estimated impact of the Secretary/NB FT position #N71008 spending 20% of their time performing grant related activities.

The incumbent in the Recruitment Coordinator FT position #N61801 has volunteered to take 2 furlough days per pay, with no change in benefits, which will result in a decrease to the proposed Human Resources General Fund expenditure budget of \$3,962 and a decrease to the proposed Insurance Operations expenditure budget by \$5,942.

Add to the position reclassification list the Benefits Analyst FT position #N11502 to be reclassified to a Benefits Specialist FT position. This position change will result in a decrease to the proposed Human Resource Insurance Operations expenditure budget of \$14,394.

The impact of these changes will reduce the proposed Human Resources expenditure budget by \$7,365, and will reduce the proposed Human Resource Insurance Operations expenditure budget by \$25,438.

28. Probate Court –

Reduce the “Budget Reduction” contra expenditure account in the Probate Court proposed budget by \$15,000 to \$0.

Reduce the proposed expenditure budget for the estimated impact of the pending retirement of the Court Recorder/Judicial Sec FT position #X22001 and the replacement of this position at a lower step rate by \$7,777.

Reduce the proposed expenditure budget by \$3,834 for the estimated impact of the Probate Court Administrator/Register FT position #X66201 spending 5% of their time performing grant related activities.

The impact of these changes will increase the proposed Probate Court expenditure budget by \$3,389.

29. Prosecutor –

Reduce the “Budget Reduction” contra expenditure account in the Prosecutor proposed budget by \$120,000 to \$0.

Add to the position deletion listing the Legal Secretary FT position #G49015 for a cost reduction of \$56,853.

Reduce the proposed Prosecutor expenditure budget for position changes resulting from a retirement and internal promotions and transfers by \$63,048.

Decrease the proposed General Fund Appropriation to Prosecutor DHS IV-E Abuse/Neglect Grant (1010-0901-965.214) by \$53,822 due to an increase in

revenue from the DHS grant of \$50,000 and a decrease in expenditures due to position changes.

The impact of these changes will reduce the proposed Prosecutor expenditure budget by \$53,723, decrease the Title IV-E Abuse/Neglect revenue and expenditure budget by \$3,822.

30. Public Defender –

Reduce the “Budget Reduction” contra expenditure account in the Public Defender proposed budget by \$60,000 to \$0.

Reduce the proposed Public Defender expenditure budget by \$36,770 by reducing the following expenditure items:

- a. Xerox Copies – Office Services (1010-0164-728.100) – (\$270)
- b. Office Equipment under \$5000 (1010-0164-729.010) – (\$750)
- c. Membership and Dues (1010-0164-807.000) – (\$7,000)
- d. Public Defender – Neglect Abuse (1010-0164-830.070) – (\$18,750)
- e. Software (1010-0164-947.000) – (\$10,000)

Add to the new position listing the Legal Secretary II FT position at an estimated cost of \$68,083, and add to the position deletion listing a Legal Secretary I FT position (TBD) at a cost reduction of \$72,532 to be deleted upon the filling of the proposed Legal Secretary II FT position.

Add to the new position listing two Assistant Public Defender I FT positions, one effective October 2016 and one effective November 2016, at an estimated cost of \$143,468. Internally promote the incumbent in the Assistant Public Defender I position #X09206 to a vacant Assistant Public Defender II position #X09301, promote the incumbent in the Assistant Public Defender II position #X09304 to the vacant Assistant Public Defender III position #X09401, and promote the incumbent in the Assistant Public Defender I position #X09201 to the soon to be vacant Assistant Public Defender II FT position #X09304, all effective December 1, 2016. This will result in an estimated cost reduction of \$22,600. Add to the position deletion listing the two Assistant Public Defender I FT positions #X09201 and #X09206 as of December 1, 2016 following the internal promotions at a cost reduction of \$146,458.

The aforementioned position changes will result in a net reduction of the proposed Public Defender expenditure budget of \$30,039.

The impact of these changes will reduce the proposed Public Defender expenditure budget by \$6,809.

31. Public Health –

Increase the Public Health proposed revenue budget by \$82,965 to include increases from the Medicaid Outreach program along with other miscellaneous revenue increases, and increase the proposed Public Health expenditure budget by \$19,960 for various adjustments to expenditures. The difference would be a reduction of the General Fund transfer in to the Health

fund of \$63,005 and a reduction to the proposed General Fund appropriation to Public Health (1010-0901-965.221) by \$63,005.

32. Register of Deeds –

Reduce the “Budget Reduction” contra expenditure account in the Register of Deeds proposed budget by \$60,000 to \$0.

Increase the proposed Register of Deeds revenue budget by \$104,600 by increasing the following revenue items based on trends:

- a. Deeds Recording Fee (1010-0236-615.010) – \$1,000
- b. Mortgage Recording Fee (1010-0236-615.020) – \$9,000
- c. Miscellaneous Recording Fee (1010-0236-615.040) - \$2,500
- d. Transfer Tax (1010-0236-615.060) - \$50,000
- e. Recording Copy (1010-0236-615.070) - \$1,600
- f. Record Search (1010-0236-615.080) - \$500
- g. Sale of Office Supplies (1010-0236-644.000) - \$40,000

The impact of these changes will increase the proposed Register of Deeds revenue budget by \$104,600 and increase the proposed expenditure budget by \$60,000 for a net savings of \$44,600.

33. Sheriff –

Reduce the “Budget Reduction” contra expenditure account in the Sheriff Operations proposed budget by \$328,512 to \$0.

Due to additional grant funding from the Michigan Department of Corrections for the Community Corrections program, add to the funding transfer listing the Jail Management Specialist FT position #N40901 as follows:

| | |
|----------------|---------------|
| <u>From:</u> | <u>To:</u> |
| 2640-0370-100% | 2640-0368-50% |
| | 2640-0370-50% |

Add to the position deletions listing the Animal Control Officer FT position #G06003 for a total cost reduction of \$55,313.

Add to the position deletions listing the seven Marine Officer – Seasonal Positions # T15001 – T15007, to be replaced with volunteers similar to the Sheriff dive team and posse for a total cost reduction of \$36,099.

Reduce the proposed Sheriff Administration expenditure budget by \$14,619 resulting from the anticipated retirement of the Undersheriff.

Increase the proposed Sheriff revenue budget by \$235,017 by increasing the following items:

- a. Reimbursements-Other (1010-0305-608.000) – \$23,561
To be reimbursed from the Inmate Trust Fund for work performed by the Sheriff Admin Analyst.
- b. Reimbursements-Other (1010-0351-608.000) – \$65,456

To be reimbursed from the Inmate Trust Fund for work performed by the Lead Custodian.

- c. Sale of Assets (1010-0301-673.020) – \$50,000
For sale of various used vehicles and boats no longer needed.
- d. Exit Reimbursement (1010-0351-529.000) – \$96,000
Anticipated Grant reimbursement from the Department of Labor based on jail beds.

Reduce the proposed Sheriff expenditure budget by \$230,775 by reducing the following items:

- a. Appropriation to Community Correction (1010-0901-965.260) – (\$32,534)
Additional grant revenue will be received allowing the General Fund Appropriation to be reduced.
- b. Salary and Fringe (1010-0301-701.000) – (\$100,000)
Estimated impact of the equivalent of 2 Sheriff Deputies spending 100% of their time performing grant related activities.
- c. Appropriation to Emergency Services (1010-0901-965.119) – (\$45,395)
Various expenditure reductions, including defunding the Hazardous Materials Response Program, will allow the General Fund Appropriation to be reduced.
- d. Equipment Repair & Maint (1010-0351-936.000) – (\$26,000)
Video visitation system maintenance to be paid from the Inmate Trust Fund.
- e. Contractual Services (1010-0351-802.000) – (\$7,951)
Reduction to the expenditure budget based on CHC medical services contract.
- f. Dog Licensing/Animal Control (1010-0421) – (\$5,395)
Various reductions to the expenditure budget due to reduced service.
- g. Sheriff Operations (1010-0301) – (\$10,000)
Various reductions to the expenditure budget.
- h. Sheriff Administration (1010-0305) – (\$3,500)
Various adjustments to the expenditure budget.

The impact of the aforementioned changes will increase the proposed Sheriff Operations revenue budget by \$50,000, and increase the proposed Sheriff Operations expenditure budget by \$218,512. The Sheriff Administration (1010-0305) proposed revenue budget will increase by \$23,561 and the proposed expenditure budget will be reduced by \$18,119. The Sheriff Jail (1010-0351) proposed revenue budget will increase by \$161,456 and the proposed expenditure budget will be reduced by \$33,951. The Dog Licensing/Animal Control proposed expenditure budget (1010-0421) will be reduced by \$60,708. The Marine Safety proposed revenue and expenditure budget (1200-0331) will be reduced by \$36,099. The Hazmat proposed revenue and expenditure budget (1190-0427) will be reduced by \$45,395. The proposed General Fund Appropriation to Community Corrections will be reduced by \$32,534. The proposed General Fund Appropriation to Emergency Services will be reduced by \$45,395. The proposed General Fund Appropriation to Marine Safety will be reduced by \$36,099.

34. Treasurer –
Reduce the “Budget Reduction” contra expenditure account in the Treasurer proposed expenditure budget by \$60,000 to \$0.

Add to the funding transfer listing the County Treasurer position #E10001 with the following change in labor distribution due to extensive work on Land Bank projects:

| <u>From:</u> | <u>To:</u> |
|---------------|---------------|
| 1010-0253-75% | 1010-0253-50% |
| 5500-2550-25% | 5500-2550-50% |

Decrease the proposed Treasurer revenue budget by \$4,587 by adjusting the following revenue items based on trends:

- a. Tax History - Digital (1010-0253-630.020) –\$8,200
- b. Property Taxes - Current (1010-0253-403.000) – (\$94,799)
- c. Delinquent Prop Taxes-Current Year (1010-0253-409.000) –\$89,056
- d. IFT Taxes (1010-0253-426.010) – (\$7,044)

The impact of these changes will reduce the proposed Treasurer revenue budget by \$4,587, increase the proposed Treasurer expenditure budget by \$13,115, and increase the proposed Land Bank expenditure budget by \$46,885.

35. Increase the General Fund Miscellaneous Contingency (1010-0941) proposed expenditure budget by \$1,000,000 to remove the impact of the reduced workweek and merit freeze that were included in the FY2017 proposed General Fund budget.
36. Authorize setting the general salary increase for the Commissioner and Commissioner-Chair classifications at 1% effective the first full pay in January 2017. Further, authorize for these two classifications a general salary increase, with a minimum of 0% and a maximum of 1% effective the first full pay in January 2018.
37. Authorize setting the general salary increase for the six Elected Official classifications of Clerk, Treasurer, Drain Commissioner, Prosecutor, Register of Deeds, and Sheriff at 1% effective the first full pay in January 2017.
38. All changes in the above amendments result in the General Fund (1010) proposed revenue budget increasing by \$424,769 from \$48,151,620 to \$48,576,389, the proposed expenditure budget increasing by \$1,008,680 from \$48,151,620 to \$49,160,300. The amended All Funds proposed revenue budget is increasing by \$357,454 from \$218,674,641 to \$219,032,095, and the All Funds proposed expenditure budget is increasing by \$258,025 from \$226,063,886 to \$226,321,911.

The following two amendments were added per Board instruction at the Ways & Means Committee meeting held on September 20, 2016.

39. Restore the Emergency Services Hazmat proposed budget by increasing the expenditure budget by \$45,395, and increasing the General Fund Appropriation to the Emergency Services fund by \$45,395 and continue to look for opportunities to reduce the amount of funding needed for the operation of this program.
40. Remove the Board of Commissioners proposed 1% salary increase for FY2017 only, reducing the Board proposed expenditure budget by \$1,680 and utilize this savings to offset the increase in Hazmat funding.
41. All changes in the above amendments result in the General Fund (1010) proposed revenue remaining unchanged at \$48,576,389, the proposed expenditure budget increasing by \$43,715 from \$49,160,300 to \$49,204,015. The amended All Funds proposed revenue budget is increasing by \$45,395 from \$219,032,095 to \$219,077,490, and the All Funds proposed expenditure budget is increasing by \$89,110 from \$226,321,911 to \$226,411,021.

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET | |
|--|--|------------------------------|--|--|------------|
| GENERAL FUND REVENUES BY DEPARTMENT | | | | | |
| Fund 1010 - General Fund | | | | | |
| 0131 | Circuit Court | 2,155 | 167,800 | 168,975 | 168,800 |
| 0132 | Circuit Court Collections | 40,078 | 40,375 | 123,291 | 45,050 |
| 0136 | District Court | 2,029,126 | 2,042,123 | 2,085,350 | 2,069,350 |
| 0137 | District Ct Probation(Cobo Hall PA2 Tax) | 171,294 | 50,000 | 40,000 | 40,000 |
| 0148 | Probate Court | 60,990 | 53,386 | 53,386 | 53,386 |
| 0151 | State Probation | 139,560 | 3,000 | 0 | 3,000 |
| 0164 | Public Defender | 82,357 | 90,850 | 199,250 | 99,250 |
| 0175 | Residential Energy Efficiency Pgm | 1,372,203 | 811,668 | 1,226,240 | 3,287,500 |
| 0191 | Elections | 123,569 | 53,690 | 2,500 | 38,000 |
| 0215 | County Clerk | 294,402 | 233,990 | 249,400 | 315,250 |
| 0216 | Circuit Court Records | 191,134 | 158,893 | 177,010 | 161,096 |
| 0217 | Juror Showcase | 15,860 | 15,000 | 15,000 | 15,000 |
| 0225 | Equalization | 853,180 | 1,020,675 | 1,030,096 | 1,090,096 |
| 0226 | Human Resources | 76,877 | 82,500 | 82,500 | 82,500 |
| 0227 | City of Muskegon | 75,000 | 0 | 0 | 0 |
| 0229 | Prosecutor | 91,952 | 74,920 | 73,250 | 73,250 |
| 0236 | Register of Deeds | 948,461 | 925,400 | 879,900 | 984,500 |
| 0241 | Johnny O. Harris Building A | 0 | 10,000 | 10,000 | 10,000 |
| 0242 | Training Center Bldg B | 8,110 | 0 | 0 | 0 |
| 0252 | Transfers | 1,462,784 | 784,030 | 766,507 | 765,255 |
| 0253 | Treasurer | 34,660,479 | 34,974,103 | 33,658,245 | 36,618,435 |
| 0263 | Cordova Site O&M | 20 | 0 | 0 | 0 |
| 0265 | Michael E. Kobza Hall of Justice | 967 | 0 | 0 | 0 |
| 0268 | Oak Ave. Building | 163,548 | 119,842 | 215,885 | 101,739 |
| 0275 | Drain Commissioner | 5,388 | 30,450 | 0 | 10,000 |
| 0297 | Vehicle Pool | 22,983 | 23,000 | 15,000 | 22,000 |
| 0301 | Sheriff Operations | 133,119 | 125,875 | 120,850 | 170,850 |
| 0305 | Sheriff Administration | 420 | 425 | 425 | 23,986 |
| 0320 | Officer Training Act 320 | 10,370 | 10,890 | 10,000 | 10,000 |
| 0350 | Correction Officer Training | 55,274 | 60,000 | 60,000 | 60,000 |
| 0351 | Sheriff Jail | 992,813 | 1,360,204 | 1,764,888 | 1,900,286 |
| 0355 | Courtroom Security | 689 | 1,200 | 1,200 | 1,200 |
| 0421 | Dog Licensing/Animal Control | 260,080 | 294,254 | 301,225 | 292,830 |
| 0758 | Fairgrounds Training Center | 0 | 782 | 0 | 0 |
| 0901 | Appropriations | 0 | 0 | 0 | 63,780 |
| 0941 | Misc Contingency | 30,175 | 185,000 | 0 | 0 |
| 6496 | Agnes Potuznik/Wesley Roberts Building | 0 | 827 | 0 | 0 |
| TOTAL ESTIMATED REVENUES - FUND 1010 | | 44,375,417 | 43,805,152 | 43,330,373 | 48,576,389 |
| NET OF REVENUES/APPROPRIATIONS - FUND 1010 | | (132,070) | (1,139,289) | (5,541,109) | (627,626) |

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET |
|--|-------------------------------------|------------------------------|--|--|
| GENERAL FUND REVENUES BY CATEGORY | | | | |
| Fund 1010 - General Fund | | | | |
| ESTIMATED REVENUES | | | | |
| STATE | | | | |
| 539.000 | State Grant | 0 | 100,000 | 0 |
| 541.000 | Probate Judges Salary | 206,450 | 206,385 | 206,385 |
| 545.010 | State Aid-Caseflow Assistance | 50,070 | 48,626 | 50,000 |
| 545.020 | Drug Case Information Mgt Acct | 4,741 | 4,509 | 5,000 |
| 574.001 | State Revenue-PPT Replacement | 0 | 495,663 | 0 |
| 575.000 | State Revenue Sharing-Twshp Liq Tax | 18,232 | 17,000 | 17,000 |
| 576.000 | State Revenue Sharing Income Tax | 3,594,788 | 3,601,051 | 3,601,090 |
| 577.000 | State Court Fund Distribution | 1,138,508 | 1,109,113 | 1,109,113 |
| STATE | | 5,012,789 | 5,482,347 | 5,088,588 |
| CHARGES FOR SERVICES | | | | |
| 477.000 | Dog Licenses-1 year | 61,950 | 78,000 | 88,000 |
| 477.001 | Altered Licenses-1 year | 153,196 | 175,000 | 175,000 |
| 477.002 | Late Licenses | 19,466 | 16,270 | 16,270 |
| 477.003 | Senior Regular License-1 year | 13,985 | 14,360 | 14,360 |
| 477.004 | Puppy License | 4,920 | 5,000 | 4,200 |
| 477.050 | Kennel Licenses | 2,355 | 2,000 | 395 |
| 600.000 | Charges for Service | 1,508 | 0 | 0 |
| 601.000 | Charges for Service | 75,000 | 0 | 0 |
| 603.010 | Circuit Court Costs | 179,649 | 205,000 | 285,241 |
| 603.020 | District Court Costs | 684,433 | 700,000 | 700,000 |
| 603.025 | District Court No - Ins Fee | 24,507 | 20,000 | 25,000 |
| 603.140 | Family Court Bench Warrant | 0 | 50 | 0 |
| 603.450 | Forensic Fund Fee 5% | 406 | 350 | 300 |
| 604.100 | Bonding Fee | 5,263 | 4,000 | 4,000 |
| 605.000 | Alcohol Assess/Probation OS Fee | 228,830 | 230,000 | 220,000 |
| 605.100 | Domestic Violence Assess | 2,020 | 2,358 | 2,800 |
| 605.200 | Presentence Investigation Fee | 3,847 | 2,485 | 3,000 |
| 607.050 | Lease revenues | 22,983 | 23,000 | 15,000 |
| 608.010 | Court Filing Fee | 37,292 | 34,500 | 40,500 |
| 608.040 | Jury Fee | 13,140 | 13,500 | 13,500 |
| 608.060 | Appeal Fee | 175 | 350 | 350 |
| 608.070 | Motion Fees | 36,590 | 38,500 | 38,500 |
| 608.080 | WOG/ATTACH/EXEC/JDDS PA 189 FEES | 7,120 | 5,500 | 5,500 |
| 608.100 | Booking Fee | 54,974 | 60,000 | 60,000 |
| 609.000 | Crime Victim Rights Assess/Admin. | 42,206 | 44,000 | 44,000 |
| 609.010 | Filing Fees | 156,884 | 163,700 | 176,000 |
| 609.030 | Certified Mailing Fee | 571 | 500 | 850 |
| 609.040 | Writ, Garnish, Restit, Attach, Exec | 284,540 | 230,000 | 260,000 |
| 609.050 | Marriage Ceremony | 2,870 | 3,600 | 4,000 |
| 609.060 | Jury Demand Fees | 560 | 1,000 | 1,000 |
| 609.070 | DNA Assessment County Share | 112 | 230 | 230 |
| 609.080 | Clearance Fees | 53,139 | 59,000 | 59,000 |
| 610.000 | Copy Fees | 9 | 325 | 225 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET |
|---------|---|------------------------------|--|--|
| 611.000 | Safety Deposit Fee | 20 | 50 | 50 |
| 612.010 | Notarial Certificates | 150 | 100 | 200 |
| 612.025 | Notary filing fee | 1,836 | 2,100 | 2,100 |
| 612.030 | Assumed Names | 6,468 | 6,400 | 6,400 |
| 612.040 | Notary Bond Filing Fee | 1,840 | 1,800 | 1,800 |
| 612.050 | Passport Execution Fee | 23,195 | 19,030 | 0 |
| 612.100 | Other Service Charges | 17,720 | 41,700 | 24,400 |
| 613.010 | Certification of Deeds | 8,380 | 20,000 | 20,000 |
| 613.020 | Tax history - Hard copy | 30 | 35 | 25 |
| 613.070 | Geographic Services | 2,317 | 2,000 | 2,000 |
| 614.010 | Estate Inventory Fee | 31,336 | 28,000 | 28,000 |
| 614.030 | Deposit of Wills | 3,065 | 2,200 | 2,200 |
| 614.040 | Secret Marriages | 1 | 6 | 6 |
| 614.050 | Marriage Ceremony | 12 | 30 | 30 |
| 614.060 | Motion and Petition Fee | 4,780 | 4,200 | 4,200 |
| 614.065 | Probate Home Study | 3,590 | 3,200 | 3,200 |
| 614.070 | Other Probate Fees and Charges | 5,709 | 4,400 | 4,400 |
| 614.080 | Certified Copies | 10,015 | 8,600 | 8,600 |
| 614.090 | Appeal Fees | 25 | 0 | 0 |
| 615.010 | Deeds Recording Fee | 68,008 | 66,000 | 65,000 |
| 615.020 | Mortgage Recording Fee | 237,821 | 229,000 | 220,000 |
| 615.030 | Financing Stmt's Recording Fee | 1,325 | 160 | 1,500 |
| 615.040 | Miscellaneous Recording Fee | 85,738 | 85,500 | 83,000 |
| 615.060 | Transfer Tax | 438,016 | 411,000 | 380,000 |
| 615.070 | Recording Copy | 19,561 | 20,200 | 18,400 |
| 615.080 | Record Search | 4,735 | 4,200 | 3,700 |
| 617.000 | Sex Offender Registrations | 5,080 | 7,000 | 7,000 |
| 626.000 | Charges for Services | 185,518 | 335,847 | 162,900 |
| 626.001 | CPL Fee | 30,330 | 25,000 | 25,000 |
| 626.011 | Public Defend Svcs-Juvenile | 1,335 | 1,000 | 1,000 |
| 626.016 | Public Defender Svcs-Mental Health | 6,545 | 6,100 | 6,100 |
| 626.017 | Public Defend Svcs-Guard/Conserv Petition | 34,144 | 28,900 | 28,900 |
| 626.018 | Public Defend Svcs-Felony | 32,804 | 44,000 | 44,000 |
| 626.019 | Public Defend Svcs-Guard Ad Litem | 0 | 0 | 12,000 |
| 626.050 | Freedom of Information Request | 419 | 60 | 0 |
| 628.010 | Sheriff Services | 38,311 | 33,624 | 33,000 |
| 628.040 | State Prisoner Board | 333,450 | 340,000 | 408,840 |
| 628.045 | MDOC Beds Reimb | 0 | 390,000 | 624,960 |
| 628.050 | Prisoners Board-County | 138,562 | 100,000 | 140,000 |
| 628.070 | Restitutions | 1,263 | 1,804 | 1,794 |
| 628.080 | Prisoner Medical Services | 26,410 | 30,000 | 45,000 |
| 628.090 | Collection Agency-Inmate R&B | 7,768 | 4,000 | 4,000 |
| 628.100 | Breathalyzer Testing | 84 | 40 | 80 |
| 628.250 | Liquor Licenses | 0 | 500 | 500 |
| 628.280 | Salvage Vehicle Inspections | 13,540 | 2,800 | 2,800 |
| 628.300 | Abandoned Vehicle | 10,175 | 13,000 | 15,000 |
| 629.000 | Certified Copies | 258,649 | 244,400 | 256,400 |
| 629.300 | Forms Sales | 11,963 | 13,000 | 13,000 |
| 629.900 | Certified Copies MICBCS | 182 | 1,500 | 2,100 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | 2014-15 | 2015-16 | 2016-17 | 2016-17 |
|-----------------------|-------------------------------------|-----------|-----------|-------------------|-------------------|
| | ACTIVITY | | AMENDED | 16/17 DEPARTMENTS | 16/17 RECOMMENDED |
| | | | BUDGET | BUDGET | BUDGET |
| 630.000 | Photographic Services | 19,789 | 9,000 | 11,500 | 39,000 |
| 630.040 | BSA Web Fees | 23,279 | 20,000 | 20,000 | 20,000 |
| 631.000 | Assessments by Equalization | 822,578 | 992,645 | 1,021,096 | 1,066,096 |
| 636.217 | SSI | 47,400 | 61,000 | 64,800 | 64,800 |
| 638.028 | Advertising Sales | 0 | 90 | 0 | 0 |
| 642.000 | Charges for Services-Sales | 1,428 | 1,000 | 1,000 | 1,000 |
| 642.010 | Video Transcript Purchases | 45 | 30 | 70 | 30 |
| 646.090 | Commissions-Other | 6,205 | 7,000 | 0 | 7,000 |
| 648.500 | Plat Book Sales | 1,260 | 3,000 | 3,000 | 3,000 |
| 651.010 | Admin Costs | 2,347,120 | 2,148,347 | 2,050,000 | 2,378,459 |
| 677.289 | Juror Compensation Reim Fund | 56,248 | 37,300 | 37,300 | 37,300 |
| 680.010 | Other Reimbursements-Bed Days | 2,745 | 6,000 | 6,000 | 6,000 |
| 680.135 | PPO Violation Hearings | 850 | 150 | 200 | 200 |
| 680.140 | Drivers License Restoration | 832 | 300 | 300 | 300 |
| 680.145 | Prosecutor Diversion Revenue | 25,155 | 25,000 | 25,000 | 25,000 |
| 680.160 | Prisoner Transport Reimbursement | 14,398 | 9,610 | 8,000 | 8,000 |
| 680.170 | Reimb-Food Stamp Fraud | 3,255 | 3,000 | 3,000 | 3,000 |
| 680.182 | Reimbursement DUIL Prosecution | 21,862 | 25,000 | 25,000 | 25,000 |
| 680.393 | Reimb Rev-Ord 393 Prosecution Costs | 25,300 | 10,000 | 10,000 | 10,000 |
| 694.000 | Other | 2,965 | 3,000 | 3,000 | 3,000 |
| 694.020 | Commission-Pay Phones | 134,371 | 130,480 | 130,112 | 130,112 |
| 694.040 | Commissions-Video Visits | 0 | 16,000 | 0 | 26,400 |
| | CHARGES FOR SERVICES | 7,843,810 | 8,223,016 | 8,390,184 | 8,809,992 |
| OTHER | | | | | |
| 540.000 | Judicial Salary Standardization | 456,720 | 457,240 | 457,240 | 457,240 |
| 542.000 | Juvenile Court Reimbursement | 78,389 | 78,388 | 78,388 | 78,388 |
| 604.000 | 10% Bond Costs | 2,300 | 3,095 | 2,200 | 2,200 |
| 628.020 | Prisoners Incarceration Reimb. | 157,519 | 146,663 | 200,000 | 188,308 |
| 630.020 | Tax history - Digital | 5,350 | 4,900 | 4,900 | 13,100 |
| 634.000 | Plat Fees-Drain Commission | 850 | 0 | 0 | 0 |
| 643.000 | Sale of Scrap and Salvage | 2,019 | 200 | 200 | 200 |
| 644.000 | Sale of Office Supplies | 94,866 | 109,700 | 110,000 | 150,000 |
| 673.020 | Sale of Assets | 967 | 19,250 | 0 | 50,000 |
| 675.000 | Contributions and Donations | 3,054 | 1,309 | 0 | 0 |
| 677.000 | Miscellaneous Reimbursements | 10,390 | 10,890 | 10,000 | 10,000 |
| 679.100 | Rebate-PCard Program | 33,917 | 36,252 | 35,759 | 35,759 |
| 680.000 | Reimbursements-Other | 219,278 | 149,508 | 101,471 | 212,722 |
| 695.000 | Cash Over/Short | 866 | 0 | 0 | 0 |
| | OTHER | 1,066,485 | 1,017,395 | 1,000,158 | 1,197,917 |
| FINES AND FORFEITURES | | | | | |
| 614.110 | Fines and Costs | 15,860 | 15,000 | 15,000 | 15,000 |
| 658.000 | Bond Forfeiture | 8,736 | 20,900 | 11,400 | 11,400 |
| 659.000 | Ordinance Fines and Costs | 491,680 | 525,000 | 525,000 | 525,000 |
| 660.010 | Filiation Fees | 81 | 36 | 60 | 36 |
| | FINES AND FORFEITURES | 516,357 | 560,936 | 551,460 | 551,436 |
| TRANSFERS | | | | | |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | 2014-15 | 2015-16 | 2016-17 | 2016-17 |
|------------------------------------|---------------------------------------|------------|------------|-------------------|-------------------|
| | | ACTIVITY | AMENDED | 16/17 DEPARTMENTS | 16/17 RECOMMENDED |
| | | | BUDGET | BUDGET | BUDGET |
| 676.230 | Contrib from Accom Tax | 0 | 0 | 0 | 25,000 |
| 676.276 | Transfer from Fund 2765 | 23 | 0 | 0 | 0 |
| 676.293 | Appropriation from Fund 2930 | 0 | 0 | 0 | 38,780 |
| 676.414 | Approp from HealthWest Capital Proj | 7 | 0 | 0 | 0 |
| 676.510 | Approp from Fund 5100 | 50,000 | 50,000 | 50,000 | 50,000 |
| 676.511 | Approp from Fund 5110 | 100,000 | 400,000 | 100,000 | 400,000 |
| 676.516 | Approp from Del Tax | 2,150,000 | 2,187,158 | 1,950,000 | 3,469,809 |
| | TRANSFERS | 2,300,030 | 2,637,158 | 2,100,000 | 3,983,589 |
| INTERGOVERNMENTAL REVENUE | | | | | |
| 558.700 | State Grant-LRP PA2 SUD Funding | 121,024 | 0 | 0 | 0 |
| | INTERGOVERNMENTAL REVENUE | 121,024 | 0 | 0 | 0 |
| INVESTMENT INCOME | | | | | |
| 665.000 | Interest Earned | 49,711 | 50,000 | 75,000 | 50,000 |
| 665.010 | Interest on Past Due Accounts | 12,569 | 9,350 | 5,750 | 5,750 |
| 665.468 | Interest Earned-Interfund | 52,143 | 44,870 | 37,356 | 37,356 |
| | INVESTMENT INCOME | 114,423 | 104,220 | 118,106 | 93,106 |
| FEDERAL | | | | | |
| 510.000 | Federal Pass Thru | 16,625 | 12,250 | 12,250 | 12,250 |
| 510.951 | Federal Pass Through-HIDTA Program | 3,121 | 4,000 | 3,000 | 3,000 |
| 529.000 | Federal Grant Revenue-Direct | 1,672 | 5,972 | 3,656 | 99,656 |
| 529.226 | Federal Revenue-Pmts in Lieu of Taxes | 28,101 | 25,894 | 25,894 | 25,894 |
| | FEDERAL | 49,519 | 48,116 | 44,800 | 140,800 |
| CONTRIBUTIONS FROM PRIVATE SOURCES | | | | | |
| 675.175 | DTE Program Revenue | 1,372,203 | 811,668 | 1,226,240 | 3,287,500 |
| | CONTRIBUTIONS FROM PRIVATE SOURCES | 1,372,203 | 811,668 | 1,226,240 | 3,287,500 |
| LICENSES AND PERMITS | | | | | |
| 480.000 | Pistol Permits | 39,000 | 0 | 0 | 0 |
| 481.000 | Marriage License Fee | 6,459 | 6,000 | 6,000 | 6,000 |
| 481.030 | Marriage License Wait Period Waivers | 0 | 500 | 200 | 200 |
| | LICENSES AND PERMITS | 45,459 | 6,500 | 6,200 | 6,200 |
| RENTALS | | | | | |
| 669.000 | Rents | 168,480 | 124,774 | 220,817 | 106,671 |
| 669.010 | Rental of property and Equipment | 0 | 827 | 0 | 0 |
| 669.045 | Meeting Room Rental | 8,110 | 10,000 | 10,000 | 10,000 |
| | RENTALS | 176,590 | 135,601 | 230,817 | 116,671 |
| TAXES | | | | | |
| 403.000 | Property Taxes-Current | 22,877,944 | 22,772,233 | 22,523,399 | 22,728,600 |
| 409.000 | Delinquent Prop Taxes-Current Yr | 1,109,554 | 931,442 | 1,020,498 | 1,109,554 |
| 411.000 | Tax Reverted Lands | 243 | 0 | 0 | 0 |
| 417.000 | Delinquent Personal Prop tax | 47,414 | 37,000 | 27,000 | 27,000 |
| 418.000 | Swamp Land Tax | 4,468 | 5,939 | 5,900 | 5,900 |
| 424.000 | Commercial Forest Reserve | 0 | 318 | 0 | 0 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | 2014-15 | 2015-16 | 2016-17 | 2016-17 |
|---------------------------------|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| | ACTIVITY | | AMENDED | 16/17 DEPARTMENTS | 16/17 RECOMMENDED |
| | | | BUDGET | BUDGET | BUDGET |
| 426.000 | Payment in Lieu of taxes | 60,974 | 44,452 | 35,000 | 35,000 |
| 426.010 | IFT Taxes | 173,184 | 171,581 | 175,516 | 168,472 |
| 427.000 | Trailer Fees | 19,783 | 20,000 | 20,000 | 20,000 |
| 449.000 | 4% Facility Liquor Control Tax | 1,462,784 | 784,030 | 766,507 | 765,255 |
| | TAXES | 25,756,348 | 24,766,995 | 24,573,820 | 24,859,781 |
| SPECIAL ASSESSMENTS | | | | | |
| 672.820 | 14a Drain Assessments Revenue | 0 | 11,200 | 0 | 10,000 |
| | SPECIAL ASSESSMENTS | 0 | 11,200 | 0 | 10,000 |
| GAIN ON SALE | | | | | |
| 673.100 | Gain on Sale of Fixed Assets | 380 | 0 | 0 | 0 |
| | GAIN ON SALE | 380 | 0 | 0 | 0 |
| TOTAL ESTIMATED REVENUES | | 44,375,417 | 43,805,152 | 43,330,373 | 48,576,389 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET |
|---|---------------------|------------------------------|--|--|
| GENERAL FUND EXPENDITURES BY FUNCTION | | | | |
| Fund 1010 - General Fund | | | | |
| Function: 100-Legislative | | | | |
| Totals for dept 0101-Board of Commissioners | 345,331 | 382,110 | 391,362 | 389,682 |
| Total - Function 100-Legislative | 345,331 | 382,110 | 391,362 | 389,682 |
| Function: 200-Judicial | | | | |
| Totals for dept 0131-Circuit Court | 1,158,810 | 1,334,802 | 1,328,769 | 1,291,460 |
| Totals for dept 0132-Circuit Court Collections | 131,190 | 139,193 | 159,563 | 159,563 |
| Totals for dept 0136-District Court | 3,287,835 | 3,329,749 | 3,571,211 | 3,401,261 |
| Totals for dept 0137-District Ct Probation(Cobo Hall PA2 Tax) | 170,609 | 174,904 | 194,905 | 169,712 |
| Totals for dept 0138-District Court Collections | 191,114 | 238,960 | 259,398 | 281,621 |
| Totals for dept 0145-Jury Commission | 59,879 | 56,348 | 57,406 | 74,666 |
| Totals for dept 0148-Probate Court | 809,560 | 833,344 | 857,068 | 848,577 |
| Totals for dept 0151-State Probation | 64,332 | 53,808 | 67,703 | 62,116 |
| Totals for dept 0164-Public Defender | 1,558,594 | 1,600,508 | 1,723,639 | 1,640,126 |
| Total - Function 200-Judicial | 7,431,923 | 7,761,616 | 8,219,662 | 7,929,102 |
| Function: 300-General County Government | | | | |
| Totals for dept 0171-Administration | 863,534 | 927,990 | 972,313 | 898,832 |
| Totals for dept 0175-Residential Energy Efficiency Pgm | 1,318,472 | 719,441 | 1,093,097 | 2,864,849 |
| Totals for dept 0191-Elections | 196,998 | 200,434 | 199,265 | 203,369 |
| Totals for dept 0201-Accounting | 865,426 | 865,962 | 912,192 | 857,846 |
| Totals for dept 0210-Corporate Counsel | 342,515 | 426,425 | 299,665 | 299,665 |
| Totals for dept 0215-County Clerk | 380,058 | 391,493 | 399,208 | 425,349 |
| Totals for dept 0216-Circuit Court Records | 486,890 | 540,794 | 546,076 | 549,890 |
| Totals for dept 0217-Juror Showcause | 6,068 | 7,628 | 7,628 | 7,628 |
| Totals for dept 0225-Equalization | 1,379,613 | 1,449,910 | 1,527,827 | 1,500,732 |
| Totals for dept 0226-Human Resources | 351,110 | 330,896 | 363,490 | 299,889 |
| Totals for dept 0227-City of Muskegon | 98,726 | 0 | 0 | 0 |
| Totals for dept 0229-Prosecutor | 1,931,348 | 2,152,797 | 2,257,522 | 2,132,625 |
| Totals for dept 0236-Register of Deeds | 614,292 | 610,759 | 628,884 | 627,993 |
| Totals for dept 0241-Johnny O. Harris Building A | 13,445 | 69,187 | 6,311 | 67,699 |
| Totals for dept 0242-Training Center Bldg B | 121,377 | 61,990 | 50,081 | 50,081 |
| Totals for dept 0245-Jewell Bldg E (formerly Brinks) | 28,678 | 17,432 | 17,805 | 16,633 |
| Totals for dept 0246-Veterans Center Bldg F | 12,164 | 18,338 | 19,023 | 17,722 |
| Totals for dept 0247-Central Services Building G | 4,397 | 0 | 0 | 0 |
| Totals for dept 0248-Stark Hall Bldg H | 13,690 | 15,139 | 14,844 | 13,951 |
| Totals for dept 0253-Treasurer | 627,435 | 527,919 | 544,043 | 518,716 |
| Totals for dept 0260-Shady Grove Cemetery | 2,518 | 2,621 | 2,089 | 2,089 |
| Totals for dept 0263-Cordova Site O&M | 2,365 | 1,912 | 1,424 | 1,424 |
| Totals for dept 0265-Michael E. Kobza Hall of Justice | 1,103,739 | 1,026,013 | 1,076,205 | 978,659 |
| Totals for dept 0268-Oak Ave. Building | 163,567 | 153,181 | 164,295 | 158,117 |
| Totals for dept 0271-County Jail Building-Old | 474,460 | 182,324 | 122,019 | 122,019 |
| Totals for dept 0275-Drain Commissioner | 326,353 | 256,069 | 328,027 | 312,710 |
| Totals for dept 0284-Plat Board | 0 | 0 | 700 | 700 |
| Totals for dept 0297-Vehicle Pool | 14,076 | 15,000 | 15,000 | 15,000 |
| Totals for dept 0650-State Institutions | 291,151 | 344,734 | 276,192 | 346,516 |
| Totals for dept 0941-Misc Contingency | 1,573,835 | 1,312,476 | 1,470,074 | 1,632,966 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET |
|---|---------------------|------------------------------|--|--|
| Totals for dept 0942-Current Year Unused Leave Payoffs | 0 | 0 | 1 | 0 |
| Totals for dept 0943-Donated Leave Payments | (1) | 0 | 0 | 0 |
| Totals for dept 0947-Early Retirement Incentive | (1) | 0 | 0 | 0 |
| Total - Function 300-General County Government | 13,608,298 | 12,628,864 | 13,315,300 | 14,923,669 |
| Function: 500-Health | | | | |
| Totals for dept 0272-Vector Control Building | 0 | 8,350 | 9,706 | 9,706 |
| Totals for dept 6496-Agnes Potuznik/Wesley Roberts Building | 0 | 5,964 | 4,651 | 4,651 |
| Total - Function 500-Health | 0 | 14,314 | 14,357 | 14,357 |
| Function: 950-Other | | | | |
| Totals for dept 0252-Transfers | 731,392 | 392,015 | 383,254 | 382,628 |
| Dept 0901-Appropriations | | | | |
| Approp to Sobriety Court | 197,193 | 152,667 | 232,002 | 230,015 |
| Appropriation to Emergency Services | 211,667 | 265,142 | 286,510 | 258,983 |
| Appropriation to 1200-Marine Safety | 105,748 | 116,989 | 91,704 | 54,546 |
| Appropriation to 1210-Highway Safety | 100,178 | 104,190 | 114,171 | 125,416 |
| Approp. to Township Patrols | 105,802 | 108,405 | 111,005 | 109,645 |
| Approp to Fund 2140 Title IV-E | 140,666 | 187,807 | 203,831 | 152,133 |
| Approp. to Friend of the Court | 1,001,111 | 1,266,771 | 1,744,995 | 1,269,244 |
| Approp, to Health Department | 1,708,859 | 1,453,700 | 1,462,191 | 1,552,904 |
| Approp to HealthWest | 786,935 | 736,935 | 736,935 | 736,932 |
| Approp. To SSSPP Fund 2153 | 3,844 | 6,452 | 0 | 0 |
| Approp. to Community Corrections | 165,981 | 157,937 | 193,991 | 122,346 |
| Approp. to Law Library | (669) | 2,312 | 2,400 | 2,400 |
| Approp. to Crime Victim's Rights | 36,434 | 35,299 | 46,830 | 36,090 |
| Approp. to Remonumentation | 0 | 435 | 0 | 0 |
| Approp. to Brookhaven | 350,000 | 204,078 | 217,000 | 180,748 |
| Approp. to Social Services | 5,205 | 9,871 | 12,004 | 11,015 |
| Approp. to Child Care Fund | 4,207,901 | 4,700,633 | 4,332,540 | 4,510,647 |
| Approp. to County Facility Debt Ser | 207,113 | 208,679 | 213,449 | 213,349 |
| Transfers to Jail/JTC Debt Service Fund | 0 | 0 | 1,800,000 | 1,666,781 |
| Appr to Heritage Land Dev (4180) | 0 | 130,000 | 0 | 0 |
| Appropriation to Airport | 511,667 | 497,423 | 497,423 | 376,713 |
| Appropriation to Fund 6010 | 21,400 | 0 | 0 | 0 |
| Appropriation to Fund 6660 | 0 | 42,828 | 45,000 | 42,828 |
| Appr to Drain Comm (8010) | 7,802 | 32,500 | 0 | 0 |
| Budget Reductions | 0 | 0 | 0 | 0 |
| Totals for dept 0901-Appropriations | 9,874,837 | 10,421,053 | 12,343,981 | 11,652,735 |
| Total - Function 950-Other | 10,606,229 | 10,813,068 | 12,727,235 | 12,035,363 |
| Function: 400-Public Safety | | | | |
| Totals for dept 0266-Sheriff Building Security | 139,295 | 155,331 | 125,119 | 126,455 |
| Totals for dept 0270-County Jail Building 2015 | 2,391 | 494,295 | 663,527 | 594,704 |
| Totals for dept 0301-Sheriff Operations | 4,036,480 | 3,965,329 | 4,148,127 | 4,059,077 |
| Totals for dept 0305-Sheriff Administration | 497,750 | 533,710 | 553,612 | 531,899 |
| Totals for dept 0306-Emergency Response Team | 4,582 | 0 | 0 | 0 |
| Totals for dept 0320-Officer Training Act 320 | 7,379 | 10,890 | 10,000 | 10,000 |
| Totals for dept 0350-Correction Officer Training | 47,151 | 60,000 | 60,000 | 60,000 |

09/21/2016

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET |
|---|---------------------|------------------------------|--|--|
| Totals for dept 0351-Sheriff Jail | 6,106,146 | 6,450,699 | 6,897,568 | 6,975,081 |
| Totals for dept 0355-Courtroom Security | 1,031,533 | 1,116,913 | 1,137,726 | 1,173,044 |
| Totals for dept 0421-Dog Licensing/Animal Control | 432,119 | 389,221 | 431,725 | 377,517 |
| Total - Function 400-Public Safety | 12,304,826 | 13,176,388 | 14,027,404 | 13,907,777 |
| Function: 700-Culture | | | | |
| Totals for dept 0731-MSU Extension | 171,246 | 160,303 | 172,097 | 0 |
| Total - Function 700-Culture | 171,246 | 160,303 | 172,097 | 0 |
| Function: 800-Recreation | | | | |
| Totals for dept 0758-Fairgrounds Training Center | 39,634 | 7,778 | 4,065 | 4,065 |
| Total - Function 800-Recreation | 39,634 | 7,778 | 4,065 | 4,065 |
| APPROPRIATIONS - FUND 1010 | 44,507,487 | 44,944,441 | 48,871,482 | 49,204,015 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET | |
|--------------------------|-------------------------------------|------------------------------|--|--|------------|
| ALL FUND REVENUES | | | | | |
| 1010 | General Fund | 44,375,417 | 43,805,152 | 43,330,373 | 48,576,389 |
| 1170 | Sobriety Court | 381,626 | 396,258 | 464,002 | 599,363 |
| 1190 | Emergency Services | 365,583 | 500,074 | 422,339 | 490,667 |
| 1200 | Marine Safety | 197,698 | 200,139 | 174,004 | 136,846 |
| 1201 | Port Security | 489,717 | 153,037 | 0 | 0 |
| 1210 | Highway Safety Programs | 314,686 | 329,559 | 339,540 | 348,786 |
| 1240 | Township Patrols | 210,457 | 216,810 | 221,408 | 219,290 |
| 2080 | Parks | 756,868 | 697,546 | 716,700 | 716,700 |
| 2140 | Title IV-E Abuse/Neglect | 222,228 | 262,807 | 75,000 | 277,133 |
| 2150 | Family Court | 4,570,822 | 5,289,152 | 5,481,894 | 5,526,501 |
| 2151 | Access & Visitation Program | 4,795 | 3,500 | 5,850 | 5,850 |
| 2153 | SSSPP Grant | 229,076 | 279,060 | 277,483 | 276,615 |
| 2156 | Mental Health Court | 2,575 | 0 | 0 | 0 |
| 2210 | Public Health | 5,754,668 | 5,326,707 | 5,641,496 | 5,815,174 |
| 2212 | Lead Hazard Control | 446,810 | 850,857 | 119,128 | 203,473 |
| 2217 | Community Health Improvement Fund | 1,142,233 | 700,700 | 750,750 | 750,750 |
| 2220 | HealthWest | 60,893,806 | 60,663,979 | 59,663,979 | 62,894,548 |
| 2261 | Sustainability Grant | 21,056 | 44,000 | 24,000 | 24,000 |
| 2271 | NOAA Habitat Conservation Grants | 22,095 | 355,853 | 0 | 0 |
| 2300 | Accommodations Tax | 1,220,822 | 1,222,580 | 1,243,017 | 1,269,334 |
| 2411 | Parks Development | 1,772 | 110,552 | 0 | 0 |
| 2450 | Economic Development Fund | 0 | 15,000 | 15,000 | 15,000 |
| 2470 | CDBG Housing Grant | 90,699 | 0 | 0 | 0 |
| 2471 | Neighborhood Stabilization Prog 3 | 132,235 | 104,538 | 107,175 | 107,175 |
| 2550 | Blight Elimination | 353,073 | 1,587,025 | 0 | 0 |
| 2555 | Blight Prevention Fund | 0 | 18,500 | 11,500 | 11,500 |
| 2560 | Deeds Automation Fund | 174,002 | 177,300 | 174,000 | 174,000 |
| 2570 | Budget Stabilization | 0 | 0 | 0 | 0 |
| 2610 | Law Library | 6,840 | 9,612 | 9,700 | 9,700 |
| 2630 | Concealed Pistol Licensing | 13,572 | 59,628 | 0 | 59,269 |
| 2640 | Community Corrections | 333,634 | 351,928 | 349,204 | 347,708 |
| 2671 | Sheriff Drug | 386 | 500 | 500 | 500 |
| 2673 | Special Investigative Fund | 0 | 61,249 | 0 | 0 |
| 2731 | Wagner - Peyser | 358,583 | 0 | 0 | 0 |
| 2733 | Trade Adjustment Assistance | 142,851 | 0 | 0 | 0 |
| 2739 | DET Cost Pool | 4,464 | 0 | 0 | 0 |
| 2751 | Jobs Education & Training | 2,981,122 | 0 | 0 | 0 |
| 2759 | Food Assistance Employment&Training | 10,059 | 0 | 0 | 0 |
| 2760 | WIA Admin Pool | 168,196 | 0 | 0 | 0 |
| 2761 | WIA Adult Program | 803,545 | 0 | 0 | 0 |
| 2762 | WIA Youth Program | 608,694 | 0 | 0 | 0 |
| 2763 | WIA Dislocated Wrk Program | 348,802 | 0 | 0 | 0 |
| 2766 | WIA Youth Statewide | 1,935 | 0 | 0 | 0 |
| 2767 | WIA Service Center Operations | 53,496 | 0 | 0 | 0 |
| 2775 | WIA ARRA NEG REI | 1,381 | 0 | 0 | 0 |
| 2788 | WIA Gold Standard Evaluation | 9,200 | 0 | 0 | 0 |
| 2790 | Summer Youth Program | 81,989 | 0 | 0 | 0 |
| 2792 | Skilled Trades Training Fund | 194,281 | 0 | 0 | 0 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | 2014-15 | 2015-16 | 2016-17 | 2016-17 |
|------|---|------------|------------|-------------------|-------------------|
| | ACTIVITY | | AMENDED | 16/17 DEPARTMENTS | 16/17 RECOMMENDED |
| | | | BUDGET | BUDGET | BUDGET |
| 2800 | Crime Victims' Rights | 249,440 | 284,973 | 296,104 | 288,638 |
| 2823 | Muskegon Area Stormwater Committee | 48,000 | 50,000 | 50,000 | 50,000 |
| 2860 | Revolving Loan Fund-E.D.C. | 6,536 | 3,549 | 0 | 0 |
| 2890 | Remonumentation | 80,812 | 86,059 | 10,293 | 10,293 |
| 2900 | Brookhaven | 12,736,889 | 12,147,167 | 11,301,481 | 11,301,481 |
| 2910 | Social Welfare | 5,205 | 9,871 | 12,004 | 11,015 |
| 2920 | Child Care Fund | 8,437,805 | 9,317,282 | 9,001,941 | 9,050,895 |
| 2930 | Veterans Affairs Dept | 309,822 | 324,813 | 313,200 | 310,887 |
| 2940 | Veterans Trust Fund | 22,212 | 35,450 | 50,000 | 39,950 |
| 2970 | Mental Health Buildings | 399,835 | 366,320 | 0 | 312,545 |
| 2980 | Victim Restitution | 2,562 | 4,800 | 4,800 | 4,800 |
| 3010 | General Debt Service Fund | 0 | 23,434 | 24,347 | 24,347 |
| 3111 | Quality of Life Bonds Debt Service | 1,099,821 | 1,041,696 | 0 | 0 |
| 3130 | Hall of Justice Bonds Debt Service | 522,847 | 525,457 | 0 | 533,239 |
| 3140 | HealthWest Building Bonds Debt Service | 508,578 | 503,402 | 0 | 502,123 |
| 3660 | Jail/JTC Debt Service Fund | 20,205 | 121,072 | 1,805,000 | 1,671,781 |
| 4010 | Capital Projects Fund | 980,603 | 671,279 | 0 | 0 |
| 4150 | Northside Water Construction | 14,624 | 461,698 | 11,500 | 11,500 |
| 4180 | Heritage Landing Development | 0 | 318,239 | 0 | 0 |
| 4660 | Jail/JTC Capital Projects Fund | 30,389 | 5,611 | 0 | 0 |
| 4911 | Wastewater Construction | 0 | 0 | 1,250,000 | 0 |
| 4930 | Public Improvement | 177,355 | 13,000 | 13,000 | 13,000 |
| 5100 | Delinquent Tax Revolving | 16,993 | 92,179 | 53,975 | 53,975 |
| 5110 | Tax Forfeitures | 1,019,250 | 772,216 | 749,510 | 774,466 |
| 5163 | 2013 Delinquent Tax Revolving | 1,199,650 | 0 | 0 | 0 |
| 5164 | 2014 Delinquent Tax Revolving | 1,209,034 | 1,180,114 | 312,718 | 0 |
| 5165 | 2015 Delinquent Tax Revolving | 0 | 1,146,920 | 930,268 | 1,169,771 |
| 5166 | 2016 Delinquent Tax Revolving | 0 | 0 | 436,333 | 1,124,260 |
| 5500 | Land Bank | 652,649 | 517,544 | 367,500 | 393,740 |
| 5710 | Solid Waste Management | 3,128,049 | 3,003,457 | 2,838,400 | 2,813,400 |
| 5711 | Fly Ash Program | 6,852 | 5,600 | 0 | 4,500 |
| 5810 | Airport | 3,046,472 | 2,126,917 | 2,771,554 | 1,673,371 |
| 5880 | Muskegon Area Transit System | 7,161,203 | 4,434,344 | 5,209,036 | 5,242,745 |
| 5890 | Muskegon Trolley Company | 71,357 | 96,200 | 96,200 | 96,200 |
| 5910 | Regional Water System | 3,172,035 | 3,064,376 | 3,142,124 | 3,142,124 |
| 5920 | Wastewater Management Operations | 12,425,488 | 13,208,355 | 12,498,483 | 12,602,833 |
| 5921 | Wastewater Equipment | 0 | 0 | 3,578,420 | 0 |
| 5935 | WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT | 1,307,879 | 1,137,000 | 1,195,550 | 1,195,550 |
| 5937 | WWMS#1 2005 Bonds \$17.5M GOLT | 1,013,473 | 881,000 | 1,019,600 | 1,019,600 |
| 5938 | WWMS#2 2006 Revenue Bonds \$14M GOLT | 816,547 | 710,000 | 819,751 | 819,751 |
| 5941 | WWMS#2 2008-B Revenue Bonds \$16.79M | 949,832 | 826,000 | 951,058 | 951,058 |
| 5942 | WWMS#2 2008-C Revenue Bonds \$17.48M | 1,070,763 | 930,960 | 1,074,441 | 1,074,441 |
| 5944 | WW SAW Grant Project Fund | 71,215 | 180,000 | 0 | 0 |
| 6330 | Office Services | 525,364 | 535,648 | 530,648 | 530,648 |
| 6340 | County South Campus | 856,585 | 763,773 | 735,620 | 712,980 |
| 6345 | Maintenance Garage | 2,439 | 3,058 | 0 | 3,648 |
| 6350 | Energy Improvements | 885,684 | 824,556 | 808,577 | 808,577 |
| 6660 | Equipment Revolving | 2,400,606 | 1,040,911 | 805,797 | 872,925 |
| 6680 | Information Technology Services ISF | 2,776,477 | 2,962,053 | 121,135 | 3,290,838 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | 2014-15 | 2015-16 | 2016-17 | 2016-17 |
|---------------------------------------|--------------------------------|--------------------|--------------------|--------------------|--------------------|
| | ACTIVITY | | AMENDED | 16/17 DEPARTMENTS | 16/17 RECOMMENDED |
| | | | BUDGET | BUDGET | BUDGET |
| 6770 | Insurance | 22,807,067 | 22,937,560 | 26,283,014 | 24,692,164 |
| 8010 | Drain Fund | 422,629 | 78,244 | 45,500 | 45,532 |
| 8410 | Lake Level Fund | 2,443 | 0 | 0 | 0 |
| 8711 | Water Supply-Fruitport #1 | 123,947 | 103,044 | 109,165 | 112,165 |
| 8718 | Fruit/NS Reg. Water System II | 81,411 | 68,793 | 55,646 | 55,493 |
| 8834 | Laketon Twnshp 71-21-0 | 202,991 | 193,026 | 182,550 | 182,394 |
| 8841 | Muskegon/Egelston/Dalton Sewer | 942,316 | 627,012 | 606,176 | 606,058 |
| 8845 | Whitehall Twnshp Water Project | 24,369 | 22,663 | 19,622 | 19,518 |
| ESTIMATED REVENUES - ALL FUNDS | | 224,544,458 | 214,582,297 | 212,110,083 | 219,077,490 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | 2014-15 ACTIVITY | 2015-16 AMENDED BUDGET | 2016-17 16/17 DEPARTMENTS BUDGET | 2016-17 16/17 RECOMMENDED BUDGET |
|------------------------------|-------------------------------------|------------------------------|--|--|
| ALL FUND EXPENDITURES | | | | |
| 1010 | General Fund | 44,507,487 | 44,944,441 | 48,871,482 |
| 1170 | Sobriety Court | 381,627 | 396,258 | 464,002 |
| 1190 | Emergency Services | 367,533 | 500,074 | 431,847 |
| 1200 | Marine Safety | 186,091 | 204,152 | 174,008 |
| 1201 | Port Security | 492,692 | 153,037 | 0 |
| 1210 | Highway Safety Programs | 314,685 | 329,559 | 339,670 |
| 1240 | Township Patrols | 210,454 | 216,810 | 221,408 |
| 2080 | Parks | 675,361 | 733,942 | 716,700 |
| 2140 | Title IV-E Abuse/Neglect | 222,228 | 262,807 | 278,831 |
| 2150 | Family Court | 4,570,822 | 5,289,154 | 8,651,098 |
| 2151 | Access & Visitation Program | 4,795 | 3,500 | 5,850 |
| 2153 | SSSPP Grant | 229,076 | 279,060 | 267,567 |
| 2156 | Mental Health Court | 2,575 | 0 | 0 |
| 2210 | Public Health | 6,094,466 | 5,326,706 | 5,641,496 |
| 2212 | Lead Hazard Control | 446,810 | 850,857 | 119,128 |
| 2215 | Disproportionate Share Hosp Program | 241,723 | 0 | 0 |
| 2217 | Community Health Improvement Fund | 1,142,234 | 700,700 | 750,750 |
| 2220 | HealthWest | 61,161,232 | 60,663,979 | 59,663,979 |
| 2261 | Sustainability Grant | 21,056 | 44,000 | 24,000 |
| 2271 | NOAA Habitat Conservation Grants | 22,095 | 355,853 | 0 |
| 2300 | Accommodations Tax | 1,102,597 | 1,618,901 | 1,187,664 |
| 2411 | Parks Development | 1,775 | 110,551 | 0 |
| 2450 | Economic Development Fund | 0 | 15,000 | 15,000 |
| 2470 | CDBG Housing Grant | 78,389 | 2,662 | 2,762 |
| 2471 | Neighborhood Stabilization Prog 3 | 146,216 | 45,588 | 166,124 |
| 2550 | Blight Elimination | 353,074 | 1,587,025 | 0 |
| 2555 | Blight Prevention Fund | 0 | 18,500 | 11,500 |
| 2560 | Deeds Automation Fund | 207,961 | 656,725 | 593,417 |
| 2570 | Budget Stabilization | 0 | 0 | 0 |
| 2610 | Law Library | 6,840 | 9,612 | 9,700 |
| 2630 | Concealed Pistol Licensing | 0 | 26,477 | 8,933 |
| 2640 | Community Corrections | 333,636 | 351,928 | 349,204 |
| 2671 | Sheriff Drug | 307 | 109 | 109 |
| 2672 | Prosecutor Drug | 155 | 40 | 40 |
| 2673 | Special Investigative Fund | 0 | 61,249 | 0 |
| 2731 | Wagner - Peyser | 358,583 | 0 | 0 |
| 2733 | Trade Adjustment Assistance | 142,850 | 0 | 0 |
| 2739 | DET Cost Pool | 4,467 | 0 | 0 |
| 2751 | Jobs Education & Training | 2,981,123 | 0 | 0 |
| 2759 | Food Assistance Employment&Training | 10,060 | 0 | 0 |
| 2760 | WIA Admin Pool | 168,196 | 0 | 0 |
| 2761 | WIA Adult Program | 803,545 | 0 | 0 |
| 2762 | WIA Youth Program | 608,694 | 0 | 0 |
| 2763 | WIA Dislocated Wrk Program | 348,801 | 0 | 0 |
| 2765 | Strategic Planning | 23 | 0 | 0 |
| 2766 | WIA Youth Statewide | 1,935 | 0 | 0 |
| 2767 | WIA Service Center Operations | 53,496 | 0 | 0 |
| 2775 | WIA ARRA NEG REI | 1,381 | 0 | 0 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | 2014-15 | 2015-16 | 2016-17 | 2016-17 |
|------|---|------------|------------|-------------------|-------------------|
| | ACTIVITY | | AMENDED | 16/17 DEPARTMENTS | 16/17 RECOMMENDED |
| | | | BUDGET | BUDGET | BUDGET |
| 2788 | WIA Gold Standard Evaluation | 29,414 | 0 | 0 | 0 |
| 2790 | Summer Youth Program | 81,989 | 0 | 0 | 0 |
| 2792 | Skilled Trades Training Fund | 194,282 | 0 | 0 | 0 |
| 2800 | Crime Victims' Rights | 249,441 | 284,988 | 296,104 | 289,038 |
| 2823 | Muskegon Area Stormwater Committee | 37,427 | 50,000 | 50,000 | 50,000 |
| 2860 | Revolving Loan Fund-E.D.C. | 38,474 | 18,549 | 0 | 0 |
| 2873 | Rambusch-Fuchs CDBG Grant | 0 | 3,549 | 0 | 0 |
| 2890 | Remonumentation | 80,812 | 86,059 | 10,320 | 10,293 |
| 2900 | Brookhaven | 13,781,265 | 12,843,506 | 12,421,243 | 12,213,074 |
| 2910 | Social Welfare | 5,206 | 9,871 | 12,004 | 11,015 |
| 2920 | Child Care Fund | 8,437,805 | 9,317,282 | 9,161,901 | 9,050,895 |
| 2930 | Veterans Affairs Dept | 278,366 | 347,313 | 313,148 | 349,667 |
| 2940 | Veterans Trust Fund | 34,431 | 35,450 | 39,950 | 39,950 |
| 2970 | Mental Health Buildings | 405,658 | 369,081 | 384,729 | 378,909 |
| 2980 | Victim Restitution | 4,192 | 12,570 | 12,570 | 12,000 |
| 3010 | General Debt Service Fund | 0 | 23,434 | 24,347 | 24,347 |
| 3111 | Quality of Life Bonds Debt Service | 1,266,363 | 1,328,273 | 2,692 | 0 |
| 3130 | Hall of Justice Bonds Debt Service | 522,847 | 525,457 | 533,407 | 533,239 |
| 3140 | HealthWest Building Bonds Debt Service | 514,405 | 508,925 | 508,474 | 508,366 |
| 3660 | Jail/JTC Debt Service Fund | 1,847,515 | 1,848,537 | 1,848,537 | 1,848,540 |
| 4010 | Capital Projects Fund | 45,476 | 1,408,975 | 49 | 197,430 |
| 4140 | HealthWest Apple Bldg Capital Project Fd | 7 | 0 | 0 | 0 |
| 4180 | Heritage Landing Development | 11,515 | 374,465 | 0 | 0 |
| 4660 | Jail/JTC Capital Projects Fund | 16,293,393 | 1,276,561 | 1,904 | 0 |
| 4911 | Wastewater Construction | 0 | 0 | 1,000,000 | 0 |
| 4930 | Public Improvement | 99,641 | 62,787 | 208 | 332 |
| 4960 | Capital Improvement | 0 | 0 | 0 | 0 |
| 5100 | Delinquent Tax Revolving | 51,410 | 50,273 | 273 | 50,861 |
| 5110 | Tax Forfeitures | 675,218 | 916,906 | 462,594 | 927,815 |
| 5163 | 2013 Delinquent Tax Revolving | 2,394,398 | 0 | 0 | 0 |
| 5164 | 2014 Delinquent Tax Revolving | 324,250 | 2,462,563 | 5,777 | 0 |
| 5165 | 2015 Delinquent Tax Revolving | 427 | 374,481 | 311,796 | 3,746,753 |
| 5166 | 2016 Delinquent Tax Revolving | 0 | 0 | 37,200 | 410,421 |
| 5500 | Land Bank | 341,043 | 346,186 | 348,435 | 398,146 |
| 5710 | Solid Waste Management | 6,088,638 | 2,985,800 | 3,174,619 | 3,024,970 |
| 5711 | Fly Ash Program | 26,788 | 90,517 | 83,069 | 97,240 |
| 5810 | Airport | 2,802,637 | 2,692,738 | 2,716,268 | 2,733,567 |
| 5880 | Muskegon Area Transit System | 5,566,450 | 5,805,234 | 6,457,558 | 6,498,081 |
| 5890 | Muskegon Trolley Company | 64,876 | 78,616 | 76,807 | 77,319 |
| 5910 | Regional Water System | 3,515,113 | 3,584,831 | 3,427,838 | 3,420,365 |
| 5920 | Wastewater Management Operations | 13,111,857 | 14,205,068 | 10,673,615 | 13,751,074 |
| 5921 | Wastewater Equipment | 4,712 | 0 | 2,025,000 | 0 |
| 5935 | WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT | 407,636 | 342,563 | 309,188 | 309,188 |
| 5937 | WWMS#1 2005 Bonds \$17.5M GOLT | 632,343 | 618,704 | 604,850 | 604,850 |
| 5938 | WWMS#2 2006 Revenue Bonds \$14M GOLT | 553,834 | 543,028 | 532,059 | 532,059 |
| 5939 | WWMS#2 2007 Revenue Bonds \$1.8M | 63,688 | 62,307 | 60,844 | 60,844 |
| 5940 | WWMS#2 2008 Revenue Bonds \$945K | 39,558 | 38,558 | 37,558 | 37,558 |
| 5941 | WWMS#2 2008-B Revenue Bonds \$16.79M | 899,260 | 882,510 | 865,322 | 865,322 |
| 5942 | WWMS#2 2008-C Revenue Bonds \$17.48M | 693,925 | 675,988 | 657,675 | 657,675 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | 2014-15 | 2015-16 | 2016-17 | 2016-17 |
|-----------------------------------|-------------------------------------|--------------------|--------------------|--------------------|--------------------|
| | ACTIVITY | | AMENDED | 16/17 DEPARTMENTS | 16/17 RECOMMENDED |
| | | | BUDGET | BUDGET | BUDGET |
| 5943 | WWMS#2 2010 Revenue Bonds \$2.85M | 113,617 | 111,743 | 109,867 | 109,867 |
| 5944 | WW SAW Grant Project Fund | 71,215 | 200,000 | 0 | 0 |
| 6330 | Office Services | 529,944 | 561,934 | 549,739 | 548,512 |
| 6340 | County South Campus | 856,590 | 763,773 | 735,620 | 712,980 |
| 6345 | Maintenance Garage | 11,663 | 12,283 | 10,823 | 16,073 |
| 6350 | Energy Improvements | 842,358 | 828,836 | 810,552 | 810,623 |
| 6660 | Equipment Revolving | 914,346 | 1,493,707 | 811,692 | 812,901 |
| 6680 | Information Technology Services ISF | 4,192,893 | 2,828,068 | 3,193,545 | 3,223,688 |
| 6770 | Insurance | 20,776,938 | 23,459,438 | 26,283,872 | 25,511,575 |
| 8010 | Drain Fund | 626,859 | 78,244 | 45,500 | 45,532 |
| 8410 | Lake Level Fund | 2,443 | 0 | 0 | 0 |
| 8711 | Water Supply-Fruitport #1 | 508 | 9,549 | 9,495 | 9,630 |
| 8718 | Fruit/NS Reg. Water System II | 81,411 | 68,793 | 55,646 | 55,493 |
| 8834 | Laketon Twnshp 71-21-0 | 202,991 | 193,026 | 182,550 | 182,394 |
| 8841 | Muskegon/Egelston/Dalton Sewer | 942,317 | 627,012 | 606,176 | 606,058 |
| 8845 | Whitehall Twnshp Water Project | 24,369 | 22,663 | 19,622 | 19,518 |
| APPROPRIATIONS - ALL FUNDS | | 241,717,593 | 224,510,828 | 221,880,900 | 226,411,021 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | | FY2015 ACCUMULATED FUND BALANCE | 2016 ANTICIPATED FUND BALANCE INCREASE/(DECREASE) | FY2017 ANTICIPATED FUND BALANCE INCREASE/(DECREASE) | FY2017 ACCUMULATED FUND BALANCE |
|----------------------------|-------------------------------------|---------------------------------------|---|---|---------------------------------------|
| FUND BALANCE DETAIL | | | | | |
| 1010 | General Fund | 7,272,816 | (1,139,289) | (627,626) | 5,505,894 |
| 1170 | Sobriety Court | (1) | 0 | 0 | 0 |
| 1190 | Emergency Services | (4) | 0 | 0 | 0 |
| 1200 | Marine Safety | 27,172 | (4,013) | 0 | 23,156 |
| 1201 | Port Security | 0 | 0 | 0 | 0 |
| 1210 | Highway Safety Programs | 1 | 0 | 0 | 0 |
| 1240 | Township Patrols | 3 | 0 | 0 | 0 |
| 2080 | Parks | 274,995 | (36,396) | (9,561) | 229,038 |
| 2140 | Title IV-E Abuse/Neglect | 0 | 0 | 0 | 0 |
| 2150 | Family Court | 0 | (2) | 0 | (2) |
| 2151 | Access & Visitation Program | 30 | 0 | 0 | 30 |
| 2153 | SSSPP Grant | 0 | 0 | 0 | 0 |
| 2156 | Mental Health Court | 0 | 0 | 0 | 0 |
| 2210 | Public Health | 24,310 | 1 | 0 | 24,326 |
| 2212 | Lead Hazard Control | 0 | 0 | 0 | 0 |
| 2215 | Disproportionate Share Hosp Program | 0 | 0 | 0 | 0 |
| 2217 | Community Health Improvement Fund | (1) | 0 | 0 | 0 |
| 2220 | HealthWest | 332,934 | 0 | 0 | 332,952 |
| 2261 | Sustainability Grant | 0 | 0 | 0 | 0 |
| 2271 | NOAA Habitat Conservation Grants | 6 | 0 | 0 | 6 |
| 2300 | Accommodations Tax | 778,679 | (396,321) | (84,775) | 297,587 |
| 2411 | Parks Development | (3) | 1 | 0 | 1 |
| 2450 | Economic Development Fund | 0 | 0 | 0 | 0 |
| 2470 | CDBG Housing Grant | 12,310 | (2,662) | (1,106) | 8,542 |
| 2471 | Neighborhood Stabilization Prog 3 | (1) | 58,950 | (58,950) | 0 |
| 2550 | Blight Elimination | (1) | 0 | 0 | 0 |
| 2555 | Blight Prevention Fund | 0 | 0 | 0 | 0 |
| 2560 | Deeds Automation Fund | 1,142,546 | (479,425) | (419,947) | 243,174 |
| 2570 | Budget Stabilization | 2,300,000 | 0 | 0 | 2,300,000 |
| 2610 | Law Library | 0 | 0 | 0 | 0 |
| 2630 | Concealed Pistol Licensing | 13,572 | 33,151 | 32,868 | 79,591 |
| 2640 | Community Corrections | (2) | 0 | 0 | 0 |
| 2671 | Sheriff Drug | 5,013 | 391 | 431 | 5,835 |
| 2672 | Prosecutor Drug | 1,590 | (40) | (37) | 1,513 |
| 2673 | Special Investigative Fund | 0 | 0 | 0 | 0 |
| 2731 | Wagner - Peyser | 0 | 0 | 0 | 0 |
| 2733 | Trade Adjustment Assistance | 1 | 0 | 0 | 0 |
| 2739 | DET Cost Pool | (3) | 0 | 0 | 0 |
| 2751 | Jobs Education & Training | (1) | 0 | 0 | 0 |
| 2759 | Food Assistance Employment&Training | (1) | 0 | 0 | 0 |
| 2760 | WIA Admin Pool | 0 | 0 | 0 | 0 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | FY2015 ACCUMULATED FUND BALANCE | 2016 ANTICIPATED FUND BALANCE INCREASE/(DECREASE) | FY2017 ANTICIPATED FUND BALANCE INCREASE/(DECREASE) | FY2017 ACCUMULATED FUND BALANCE | |
|------|--|---|---|---------------------------------------|------------------------------|
| 2761 | WIA Adult Program | 0 | 0 | 0 | 0 |
| 2762 | WIA Youth Program | 0 | 0 | 0 | 0 |
| 2763 | WIA Dislocated Wrk Program | 1 | 0 | 0 | 0 |
| 2765 | Strategic Planning | 0 | 0 | 0 | 0 |
| 2766 | WIA Youth Statewide | 0 | 0 | 0 | 0 |
| 2767 | WIA Service Center Operations | 0 | 0 | 0 | 0 |
| 2775 | WIA ARRA NEG REI | 0 | 0 | 0 | 0 |
| 2788 | WIA Gold Standard Evaluation | 0 | 0 | 0 | 0 |
| 2790 | Summer Youth Program | 0 | 0 | 0 | 0 |
| 2792 | Skilled Trades Training Fund | (1) | 0 | 0 | 0 |
| 2800 | Crime Victims' Rights | 1,057 | (15) | (400) | 643 |
| 2823 | Muskegon Area Stormwater Committee | 19,151 | 0 | 0 | 19,151 |
| 2860 | Revolving Loan Fund-E.D.C. | 15,001 | (15,000) | 0 | 0 |
| 2873 | Rambusch-Fuchs CDBG Grant | 3,549 | (3,549) | 0 | 0 |
| 2890 | Remonumentation | 0 | 0 | 0 | 0 |
| 2900 | Brookhaven | (4,021,483) | (696,339) | (911,593) | (5,629,411) * see note below |
| 2910 | Social Welfare | (1) | 0 | 0 | 0 |
| 2920 | Child Care Fund | 0 | 0 | 0 | 0 |
| 2930 | Veterans Affairs Dept | 63,600 | (22,500) | (38,780) | 2,320 |
| 2940 | Veterans Trust Fund | 883 | 0 | 0 | 883 |
| 2970 | Mental Health Buildings | 79,341 | (2,761) | (66,364) | 10,219 |
| 2980 | Victim Restitution | 31,385 | (7,770) | (7,200) | 16,415 |
| 3010 | General Debt Service Fund | 0 | 0 | 0 | 0 |
| 3111 | Quality of Life Bonds Debt Service | 286,578 | (286,577) | 0 | 0 |
| 3130 | Hall of Justice Bonds Debt Service | 0 | 0 | 0 | 0 |
| 3140 | HealthWest Building Bonds Debt Service | 129,055 | (5,523) | (6,243) | 117,289 |
| 3660 | Jail/JTC Debt Service Fund | 1,904,224 | (1,727,465) | (176,759) | 0 |
| 4010 | Capital Projects Fund | 935,127 | (737,696) | (197,430) | 0 |
| 4140 | HealthWest Apple Bldg Capital Project Fd | 0 | 0 | 0 | 0 |
| 4150 | Northside Water Construction | 1,745,099 | 461,698 | 11,500 | 2,218,297 |
| 4180 | Heritage Landing Development | 56,226 | (56,226) | 0 | 0 |
| 4660 | Jail/JTC Capital Projects Fund | 1,298,949 | (1,270,950) | 0 | 28,000 |
| 4911 | Wastewater Construction | 772,812 | 0 | 0 | 772,812 |
| 4930 | Public Improvement | 652,714 | (49,787) | 12,668 | 615,597 |
| 4960 | Capital Improvement | 300,000 | 0 | 0 | 300,000 |
| 5100 | Delinquent Tax Revolving | 93,599 | 41,906 | 3,114 | 138,621 |
| 5110 | Tax Forfeitures | 1,180,051 | (144,690) | (153,349) | 882,011 |
| 5165 | 2015 Delinquent Tax Revolving | 3,257,676 | (510,010) | (2,576,982) | 170,683 |
| 5166 | 2016 Delinquent Tax Revolving | 0 | 0 | 713,839 | 713,839 |
| 5500 | Land Bank | 1,393,952 | 171,358 | (4,406) | 1,560,903 |
| 5710 | Solid Waste Management | 3,594,879 | 17,657 | (211,570) | 3,400,966 * see note below |
| 5711 | Fly Ash Program | 959,941 | (84,917) | (92,740) | 782,282 |

BUDGET REPORT FOR MUSKEGON COUNTY

| | FY2015 ACCUMULATED FUND BALANCE | 2016 ANTICIPATED FUND BALANCE INCREASE/(DECREASE) | FY2017 ANTICIPATED FUND BALANCE INCREASE/(DECREASE) | FY2017 ACCUMULATED FUND BALANCE | |
|--|---------------------------------------|---|---|---------------------------------------|-------------------|
| 5810 Airport | 2,933,334 | 357,343 | (137,032) | 3,153,646 | * see note below |
| 5880 Muskegon Area Transit System | (2,013,094) | (436,148) | (320,594) | (2,769,827) | * see note below |
| 5890 Muskegon Trolley Company | 202,092 | 17,584 | 18,881 | 238,558 | |
| 5910 Regional Water System | 5,522,049 | (437,026) | (194,812) | 4,890,213 | |
| 5920 Wastewater Management Operations | 7,568,334 | 1,050,204 | 898,676 | 9,517,215 | * see note below |
| 5921 Wastewater Equipment | 6,811,970 | 0 | 0 | 6,811,970 | |
| 5935 WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT | (9,020,190) | 794,437 | 886,362 | (7,339,391) | |
| 5937 WWMS#1 2005 Bonds \$17.5M GOLT | 3,593,721 | 262,296 | 414,750 | 4,270,767 | |
| 5938 WWMS#2 2006 Revenue Bonds \$14M GOLT | 4,257,030 | 166,972 | 287,692 | 4,711,694 | |
| 5939 WWMS#2 2007 Revenue Bonds \$1.8M | 59,793 | (62,307) | (60,844) | (63,357) | |
| 5940 WWMS#2 2008 Revenue Bonds \$945K | (40,793) | (38,558) | (37,558) | (116,908) | |
| 5941 WWMS#2 2008-B Revenue Bonds \$16.79M | 1,111,917 | (56,510) | 85,736 | 1,141,144 | |
| 5942 WWMS#2 2008-C Revenue Bonds \$17.48M | 1,915,077 | 254,972 | 416,766 | 2,586,816 | |
| 5943 WWMS#2 2010 Revenue Bonds \$2.85M | 323,683 | (111,743) | (109,867) | 102,074 | |
| 5944 WW SAW Grant Project Fund | 0 | (20,000) | 0 | (20,000) | |
| 6330 Office Services | 64,920 | (26,286) | (17,864) | 20,772 | |
| 6340 County South Campus | (5) | 0 | 0 | 0 | |
| 6345 Maintenance Garage | 117,350 | (9,225) | (12,425) | 95,699 | |
| 6350 Energy Improvements | 47,538 | (4,280) | (2,046) | 41,212 | |
| 6660 Equipment Revolving | 6,869,623 | (432,463) | 80,357 | 6,517,516 | |
| 6680 Information Technology Services ISF | (1,423,501) | 133,985 | 67,150 | (1,222,361) | ** see note below |
| 6770 Insurance | 3,347,819 | (521,878) | (819,411) | 2,006,533 | |
| 8010 Drain Fund | 301,025 | 0 | 0 | 301,039 | |
| 8410 Lake Level Fund | 0 | 0 | 0 | 0 | |
| 8711 Water Supply-Fruitport #1 | 487,185 | 93,495 | 102,535 | 683,216 | |
| 8718 Fruit/NS Reg. Water System II | 0 | 0 | 0 | 0 | |
| 8834 Laketon Twnshp 71-21-0 | 0 | 0 | 0 | 0 | |
| 8841 Muskegon/Egelston/Dalton Sewer | (1) | 0 | 0 | 0 | |
| 8845 Whitehall Twnshp Water Project | 0 | 0 | 0 | 0 | |
| | 59,976,201 | (5,919,946) | (3,324,946) | 50,731,403 | |

* Reserve balance reflects the impact of retroactive adjustments in fiscal 2015 to record not-previously-reported liabilities required by (a) GASB 68 (Accounting and Financial Reporting for Pensions) and (b) GASB 45 (Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions).

** Fund 6680 is combined into fund 6660 for financial reporting purposes.

FY2017 BUDGET - REQUEST FOR NEW POSITION

| Department | Classification | Hourly Salary Range | Salary/Fringe Costs | | Recommendation |
|-------------------------|--|------------------------------------|---------------------|----------|--------------------------|
| | | | General | Other | |
| Airport | Airport Ops & Maint. Supervisor FT - N07501 (Remove from unfunded status) | \$16.609 - \$21.048/hr NO-00210 | \$69,747 | | No |
| Clerk | Elections Coordinator FT - N30501 (remove from unfunded status-see unfunded position list) | | \$20,408 | | Yes - effective 06/01/17 |
| Information Systems | Information Systems Integrator | \$25.91 - \$32.755/hr NX-00300 | | \$82,155 | No |
| | Information Systems Technician I | \$16.338 - \$32.755/hr NX-00200 | | \$59,374 | No |
| | Information Systems Technician II | \$20.584 - \$25.91/hr NO-00280 | | \$69,750 | No |
| Information Systems/GIS | GIS Specialist 6680-0258 100% | \$17.031 - \$23.532/hr NX-00150 | | \$61,744 | No |
| Public Defender | Asst. Public Defender I FT | \$23.285 - \$31.028/hr NX-00288 | \$74,740 | | Yes - effective 10/01/16 |
| | Asst. Public Defender I FT | \$23.285 - \$31.028/hr NX-00288 | \$68,728 | | Yes - effective 11/01/16 |
| | Legal Secretary II FT | \$15.120 - \$18.630/hr GU-00175 | \$68,000 | | Yes |

FY2017 BUDGET - REQUEST FOR RECLASSIFICATION

| Department | Present Classification/Hourly Salary Range | Requested Classification/Hourly Salary Range | Increased Cost | | Recommendation |
|--|---|---|----------------|------------|----------------|
| | | | General | Other | |
| Airport | Account Clerk II/NB Hourly - N02017 \$13.641 - \$16.338 (NO-00105) | Administrative Analyst FT \$21.548 - \$27.153 (NX-00220) | \$45,975 | | Yes |
| Human Resources | Benefits Analyst FT - N11502 \$21.548 - \$27.153/hr (NO-00290) | Benefits Specialist FT \$17.109 - \$21.548/hr (NO-00210) | | (\$14,394) | Yes |
| Regional Water System | Account Clerk II Full Time - G02013 \$11.69 - \$16.40 (GU-00138) | Regional Water System Specialist \$15.12 - \$18.63 (GU-00175) | | \$6,150 | No |
| Solid Waste / Regional Water System | Department Clerk Full Time - G34005 \$11.69 - \$16.40 (GU-00138) | Public Works Administrative Support Specialist \$13.17 - \$19.44 (GU-000180) | | \$8,489 | No |
| Solid Waste | WW/Solidwaste Account Clerk FT - W37501 \$13.45 - \$16.44 (WW-00050) | Solid Waste Specialist \$15.37 - \$18.46 (WW-00060) | | \$8,322 | No |
| Register of Deeds | Deeds Record Technician FT - G31201 \$13.93 - \$17.19 (GU-00160) | Microfilm Operator \$14.33 - \$20.31 (GU-00200) | \$1,214 | \$304 | No |
| | Microfilm Records Technician FT - G56101 \$13.93 - \$17.19/hr (GU-00160) | Microfilm Operator \$14.33 - \$20.31/hr (GU-00200) | \$932 | \$233 | No |
| Equalization | Appraiser Full Time - G08002, G08003, G08004 \$15.60 - \$21.22/hr (GU-00230) | Apprasier I/II Full Time* \$16.27 - \$23.47/hr (GU-00240) *Move to Appraiser II upon completion of MAAO Cert. \$17.73 - \$25.22/hr (GU-00250) | \$6,713 | | No |
| | Appraiser, Senior Full Time - G09001, G09005, G09006 \$17.73 - \$25.22/hr (GU-00250) | Senior Apprasier (Appraiser III) Full Time \$21.55 - \$27.15/hr (GU-00290) | \$6,116 | | No |

FY2017 BUDGET - REQUEST FOR SALARY ADJUSTMENT

| Department | Present Classification/Hourly Salary Range | Requested Salary Range | Increased Cost | | Recommendation |
|-------------------|--|----------------------------------|----------------|---------|----------------|
| | | | General | Other | |
| Solid Waste | Solid Waste Operator FT - W32601 \$16.53 - \$19.96/hr (WW-00080) | \$17.14 -- \$20.67/hr (WW-00090) | | \$1,769 | No |
| Register of Deeds | Deeds Record Supervisor FT - G31101 \$15.12 - \$18.63/hr (GU-00175) | \$15.60-\$22.12/hr (GU-00230) | \$492 | \$1,476 | No |
| | Deed Record Technician FT - G31202 \$13.93 - \$17.19/hr (GU-00160) | \$14.33 - \$20.31/hr (GU-00200) | \$936 | \$234 | No |
| | Deed Record Technician FT - G31203 \$13.93 - \$17.19/hr (GU-00160) | \$14.33 - \$20.31/hr (GU-00200) | \$695 | \$174 | No |
| | Deed Record Technician FT - G31204 \$13.93 - \$17.19/hr (GU-00160) | \$14.33 - \$20.31/hr (GU-00200) | \$936 | \$234 | No |

FY2017 BUDGET - REQUEST FOR CHANGE OF HOURS

| Department | Present Classification/Hourly Salary Range | Requested Hours | Increased Cost | | Recommendation |
|------------|---|--------------------|----------------|----------|----------------|
| | | | Gen Fund. | Other | |
| MATS | Transit Marketing Specialist-28hrs/wk - N83501 \$19.649 - \$24.757/hr (NO-00250) | 40hrs/wk | | \$17,547 | No |

FY2017 BUDGET - REQUEST FOR FUNDING TRANSFER

| Department | Position | Present Funding | Requested Funding | Recommendation |
|-----------------------|--|---|---|----------------|
| Accounting | Accounting Manager FT - X02601 | 1010-0201-100% | 1010-0201-90% 5920-5040-10% | Yes |
| Administraton | Finance Director/Asst County Administrator FT - Y18001 | 1010-0171-100% | 1010-0171-90% 6770-0203-10% | Yes |
| Clerk | Administrative Secretary FT - N04008 | 1010-0215-100% | 1010-0215-75% 2630-2151-25% | Yes |
| Community Corrections | Jail Management Specialist FT - N40901 | 2640-0370-100% | 2640-0368-50% 2640-0370-50% | Yes |
| Human Resources | Human Resources Director FT - Y23001 | 1010-0226-50% 6770-0203-50% | 1010-0226-25% 6770-0203-50% 6770-0204-25% | Yes |
| Prosecutor | Legal Secretary Full Time - G49009 | 1010-0229 - 80% 2800-0232 - 20% | 1010-0229 - 100% | Yes |
| Register of Deeds | Deeds Record Supervisor FT - G31101 | 1010-0236 - 80% 2560-2360 - 20% | 1010-0236 - 75% 2560-2360 - 25% | Yes |
| Treasurer | County Treasurer - E10001 | 1010-0253-75% 5500-2550-25% | 1010-0253-50% 5500-2550-50% | Yes |
| | Deputy County Treasurer FT - X26501 | 1010-0253 - 75% 5110-1014 - 15% 5500-2550 - 10% | 1010-0253 - 75% 5110-1015 - 15% 5500-2550 - 10% | Yes |
| | Cash Manager FT - X11501 | 1010-0253 - 75% 5165-2015 - 25% | 1010-0253 - 75% 5166-2016 - 25% | Yes |
| | Property Tax Specialist FT - N55701 | 5110-1014 - 85% 1010-0421 - 15% | 5110-1015 - 85% 1010-0421 - 15% | Yes |
| | Property Tax Technician FT - G62401 | 5165-2015 - 85% 1010-0421 - 15% | 5166-2016 - 85% 1010-0421 - 15% | Yes |
| | Property Tax Technician FT - G62402 | 5165-2015 - 85% 1010-0421 - 15% | 5166-2016 - 85% 1010-0421 - 15% | Yes |
| | Property Tax Technician FT - G62403 | 5165-2015 - 85% 1010-0421 - 15% | 5166-2016 - 85% 1010-0421 - 15% | Yes |
| | Property Tax Technician FT - G62404 | 5165-2015 - 85% 1010-0421 - 15% | 5166-2016 - 85% 1010-0421 - 15% | Yes |

FY2017 BUDGET - POSITION DELETIONS

| Department | Position # | Position Classification | Status | GF | Other | Recommendation |
|----------------------------|------------|--|---------|----------|----------|--|
| Administration | X41801 | Grants Coordinator FT | Filled | (95,004) | | Yes - replace with contractual position at \$45,000 annual cost Bd appvd - motion #2016-336 |
| Airport | N08010 | Airport Maint Worker-Seasonal | Vacant | (12,135) | | Yes |
| Clerk | N40601 | Interim Elections Coordinator FT | Filled | (24,267) | | Yes-contingent upon approval to reinstate Elections Coordinator position #N30501 from Unfunded Status effective 06/01/17 |
| Juvenile Transition Center | Y45001 | Director of Youth Services | Filled | (70,000) | (70,000) | Yes |
| Prosecutor | G49015 | Legal Secretary FT | Filled | (56,853) | | Yes |
| Public Defender | TBD | Legal Secretary I FT | Filled | (72,500) | | Yes |
| | X09201 | Asst. Public Defender I FT | Filled | (82,816) | | Yes - effective 12/01/16 |
| | X09206 | Asst. Public Defender I FT | Filled | (63,642) | | Yes - effective 12/01/16 |
| Sheriff-Animal Control | G06003 | Animal Control Officer FT | Filled | (55,313) | | Yes |
| Sheriff-Marine Safety | T15001 | Marine Officer-Seasonal | Filled* | (6,016) | | Yes - replace with volunteers |
| | T15002 | Marine Officer-Seasonal | Filled* | (6,016) | | Yes - replace with volunteers |
| | T15003 | Marine Officer-Seasonal | Filled* | (6,016) | | Yes - replace with volunteers |
| | T15004 | Marine Officer-Seasonal | Filled* | (6,016) | | Yes - replace with volunteers |
| | T15005 | Marine Officer-Seasonal | Filled* | (6,016) | | Yes - replace with volunteers |
| | T15006 | Marine Officer-Seasonal | Filled* | (6,016) | | Yes - replace with volunteers |
| | T15007 | Marine Officer-Seasonal | Vacant | 0 | | Yes - replace with volunteers |
| | | * Seasonal positions will be vacant at the end of the boating season | | | | |

FY2017 BUDGET - UNFUNDED POSITIONS

| Department | Position # | Position Classification | Status | GF | Other | Comments |
|--------------------------------|------------|-------------------------------------|--------|--------------------|------------|--|
| Accounting | X68501 | Procurement Analyst | Vacant | (\$72,287) | | Yes |
| Airport | N07501 | Airport Maintenance Supervisor FT | Vacant | currently unfunded | | Yes |
| Clerk | N30501 | Elections Coordinator FT | Vacant | currently unfunded | | Remove from Unfunded status effective 06/01/17 |
| Clerk-Circuit Court Records | G19503 | Circuit Court Clerk FT | Vacant | currently unfunded | | Yes |
| | G19701 | Circuit Court Liaison FT | Vacant | (\$44,564) | (\$3,875) | Yes |
| | G19702 | Circuit Court Liaison FT | Vacant | (\$58,170) | (\$5,058) | Yes |
| CVB/Parks | X60001 | Park Superintendent FT | Vacant | \$0 | \$0 | Yes |
| District Court | D15008 | Court Clerk/Dist Ct FT | Vacant | (\$51,392) | | Yes |
| | D15012 | Court Clerk/Dist Ct FT | Vacant | (\$65,471) | | Yes |
| Drain | G20003 | Clerk II | Vacant | (\$49,022) | | Yes |
| | N28501 | Drain Office Manager FT | Vacant | (\$14,494) | (\$43,562) | Yes |
| Emergency Services | T05501 | Emergency Svcs Specialist/Hrly | Vacant | currently unfunded | | Yes |
| Equalization | G09301 | Assessment Administration Clerk FT | Vacant | currently unfunded | | Yes |
| | G09302 | Assessment Admin Clerk Hrly | Vacant | (\$16,200) | | Yes |
| Facilities Management | G12403 | Building Maintenance Mech II FT | Vacant | (\$101,397) | | Yes |
| Family Court | G19303 | Child Support Specialist FT | Vacant | currently unfunded | | Yes |
| | G27504 | Court Services Specialist FT | Vacant | currently unfunded | | Yes |
| | G27501 | Court Services Specialist FT | Vacant | currently unfunded | | Yes |
| | G35501 | Family Court Transport Officer FT | Vacant | currently unfunded | | Yes |
| | G93001 | Word Processing Coordinator FT | Vacant | currently unfunded | | Yes |
| | N33701 | Family Court Project Manager FT | Vacant | currently unfunded | | Yes |
| | G01007 | Account Clerk I FT | Vacant | currently unfunded | | Yes |
| | G36101 | FOC Caseworker II FT | Vacant | currently unfunded | | Yes |
| | X40501 | FOC Chief Enforcement Officer FT | Vacant | currently unfunded | | Yes |
| | X18201 | Clinical Supervisor II/Fam Ct FT | Vacant | (\$36,085) | (\$42,361) | Yes |
| Family Court - Child Care Fund | X42202 | Grants Monitor - Hourly | Vacant | currently unfunded | | Yes |
| Family Court - Child Care Fund | X08001 | Assistant Prosecutor I FT | Vacant | currently unfunded | | Yes |
| Human Resources | N39703 | Human Resources Specialist FT | Vacant | (\$30,209) | (\$45,523) | Yes |
| Public Health | N20602 | Community Nutrition Counselor FT | Vacant | currently unfunded | | Yes |
| | N20701 | Community Nutrition Specialist Hrly | Vacant | currently unfunded | | Yes |
| | H05027 | Public Health Nurse | Vacant | currently unfunded | | Yes |
| Register of Deeds | G31204 | Deeds Record Technician FT | Vacant | (\$49,441) | (\$12,360) | Yes |

FY2017 BUDGET - UNFUNDED POSITIONS

| Department | Position # | Position Classification | Status | GF | Other | Comments |
|----------------------------|------------|----------------------------------|--------|--------------------|------------|----------|
| Sheriff Animal Control | G20007 | Clerk II FT | Vacant | currently unfunded | | Yes |
| Sheriff Courtroom Security | S05051 | Sheriff Deputy Hrly | Vacant | currently unfunded | | Yes |
| | S05052 | Sheriff Deputy Hrly | Vacant | currently unfunded | | Yes |
| | S05053 | Sheriff Deputy Hrly | Vacant | currently unfunded | | Yes |
| | S05054 | Sheriff Deputy Hrly | Vacant | currently unfunded | | Yes |
| Sheriff Jail | O05034 | Corrections Officer FT | Vacant | currently unfunded | | Yes |
| | O05044 | Corrections Officer FT | Vacant | currently unfunded | | Yes |
| | O05011 | Corrections Officer/NR-AA Degree | Vacant | (\$65,635) | | Yes |
| | O05033 | Corrections Officer/NR-BA Degree | Vacant | (\$87,622) | | Yes |
| Sheriff Operations | G34002 | Departmental Clerk FT | Vacant | currently unfunded | | Yes |
| | C01001 | Captain FT - BA Degree | Vacant | (\$164,558) | | Yes |
| | G54001 | Mechanic/Sheriff FT | Vacant | currently unfunded | | Yes |
| Sheriff/Marine Safety | G02002 | Account Clerk II FT | Vacant | currently unfunded | | Yes |
| Transit / MATS | G13036 | Bus Operator FT | Vacant | currently unfunded | | Yes |
| Treasurer | G62405 | Property Tax Technician FT | Vacant | currently unfunded | | Yes |
| Wastewater | X04002 | Administrative Analyst FT | Vacant | | (\$93,723) | Yes |

**FY2017 BUDGET
EQUIPMENT REQUESTS**

| Department | Qty. | Description | Total Cost | General Fund | Equipment Revolving | Other Fund | Recommended to Board? (Yes/No) |
|---|-------------|---|-------------------|---------------------|----------------------------|-------------------|---------------------------------------|
| <i>Equalization</i> | 2 | Surface Pro 3 Tablets & Accessories | 2,000 | 2,000 | | | Yes |
| | 2 | Digital Measuring Tools | 300 | 300 | | | Yes |
| <i>Family Court In-Home Intensive Treatment</i> | | Monitors for Intensive staff, GPS tracking, Contingency | 3,000 | | | 3,000 | Yes |
| <i>Information Systems Operations</i> | | Miscellaneous Small Equipment | | | | 12,000 | Yes |
| | | Laptop / Projector | | | | 2,000 | Yes |
| <i>ECM</i> | 18 | Small Scanners | 14,400 | | | 14,400 | Yes |
| | 18 | Barcode Printers | 9,900 | | | 9,900 | Yes |
| | 43 | Signature Pads | 10,750 | | | 10,750 | Yes |
| | | Small Scanner Maintenance Kits | 400 | | | 400 | Yes |
| <i>Public Defender</i> | | Case Management Software | 20,000 | 10,000 | | 10,000 | No (Part of budget reduction plan) |
| <i>Sheriff Jail</i> | 2 | Stun-Cuffs | 7,156 | 7,156 | | | Yes |
| | 8 | Cell Phones | 400 | 400 | | | Yes |
| | 1 | Pistol Permit Printer | 1,000 | 1,000 | | | Yes |
| | 1 | Keyboard Tray | 180 | 180 | | | Yes |
| <i>Road</i> | 14 | Cell Phones | 700 | 700 | | | Yes |

**COUNTY OF MUSKEGON
FY2017 RECOMMENDED CAPITAL IMPROVEMENT PLAN
BY FUNDING SOURCE**

| DEPARTMENT / PROJECT | TOTAL COST | RECOMMENDED TOTAL SOURCE OF FUNDING (FY 2017) | | | | | NOTES |
|--|--|---|---------------------|---------------|---------|-------|-------|
| | | OPERATING FUNDS | EQUIPMENT REVOLVING | BOND PROCEEDS | GRANT | OTHER | |
| AIRPORT | | | | | | | |
| Airport Improvement Program Runway 6/24 Pavement/Lighting Rehabilitation FY17 | 175,000 | 4,375 | | | 170,625 | | |
| BROOKHAVEN | | | | | | | |
| Copper Hot Water Main | 52,000 | 52,000 | | | | | |
| Boiler Room Holding Tank | 9,500 | 9,500 | | | | | |
| Pellet Base Warmer | 6,000 | 6,000 | | | | | |
| COUNTY PARKS | | | | | | | |
| Moore | | | | | | | |
| Water Wells Replaced | 8,000 | 8,000 | | | | | |
| Meinert | | | | | | | |
| ADA Restrooms | 145,834 | | | 52,500 | 93,334 | | 1 / 2 |
| Patterson | | | | | | | |
| Caretaker Residence Exterior Repair | 10,000 | 10,000 | | | | | |
| Pioneer | | | | | | | |
| Replace ADA Restroom | 402,447 | | | 144,881 | 257,566 | | 1 / 2 |
| HEALTHWEST | | | | | | | |
| Vehicle Leases (8) | 18,000 | 18,000 | | | | | |
| FACILITIES MANAGEMENT | | | | | | | |
| Heritage Landing | | | | | | | |
| Stage Canopy and Structure Evaluation | 10,000 | 10,000 | | | | | |
| South Campus-Harris Bldg | | | | | | | |
| Roof and Skylights | 70,000 | | 70,000 | | | | |
| REGISTER OF DEEDS | | | | | | | |
| Deeds Automation Fund | | | | | | | |
| Archive Writer | 89,000 | 89,000 | | | | | |
| SHERIFF | | | | | | | |
| Sheriff Operations | | | | | | | |
| Jail Door Card Readers | 31,500 | | | 31,500 | | | 3 |
| SOLID WASTE | | | | | | | |
| HHW Storage Facility - Whitehall | 100,000 | 100,000 | | | | | |
| Site Video Equipment | 50,000 | 50,000 | | | | | |
| Replace Flare Skid | 200,000 | 200,000 | | | | | |
| Paved Surface Repair/Replace | 50,000 | 50,000 | | | | | |
| Alternate Daily Cover/Maintenance | 100,000 | 100,000 | | | | | |
| Cell 4 Landfill Gas Collection | 250,000 | 250,000 | | | | | |
| TRANSIT (M.A.T.S.) | | | | | | | |
| Small Buses 3 - 4 | 305,106 | | | | 305,106 | | |
| Support, Security, and Fueling Equipment | 127,500 | | | | 127,500 | | |
| MATS Technology Study | 50,000 | | | | 50,000 | | |
| Support Vehicles | 125,000 | | | | 125,000 | | |
| WASTEWATER | | | | | | | |
| Admin | | | | | | | |
| IT/Communications Electronics Upgrade | 10,000 | 10,000 | | | | | |
| Ops Coll/Treat/Maint | | | | | | | |
| Rapid Infiltration System Upgrade | 1,300,000 | | | 1,300,000 | | | |
| Telemetering Improvements - Metro Site | 50,000 | 50,000 | | | | | |
| D Station Pump Upgrades | 500,000 | 500,000 | | | | | |
| Flume Trash Rake | 1,000,000 | 1,000,000 | | | | | |
| Trash Rakes at Rapid Infiltration | 950,000 | 950,000 | | | | | |
| Farm | | | | | | | |
| 2 Row-Crop Tractors, 1 Corn Planter | 200,000 | 200,000 | | | | | |
| Irrigation Rig | 800,000 | 800,000 | | | | | |
| Fleet | | | | | | | |
| Used Dump Truck | 300,000 | 300,000 | | | | | |
| 2 4x4 Trucks | 90,000 | 90,000 | | | | | |
| Shop Hoist | 25,000 | 25,000 | | | | | |
| NOTES: | | | | | | | |
| | 1. Part of 2015 Capital Improvement Bond Project. | | | | | | |
| | 2. Contingent upon grant funding. | | | | | | |
| | 3. To be funded from remaining Bond Proceeds from Jail Construction Project. | | | | | | |

**Muskegon County
Ways & Means Committee
October 6, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:02 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused: Benjamin Cross

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the minutes of September 20, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/10 - 139 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$10,222,859.60 covering the period of September 9, 2016, through September 22, 2016, as presented by the County Clerk. Motion carried.

WM16/10 - 140 It was moved by Commissioner Engle, supported by Commissioner Hughes, to allow the sale of surplus items listed per the vendor agreement and the Muskegon County Surplus Disposal Policy & Procedures. Motion carried.

WM16/10 - 141 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to authorize acceptance of the contract between the Venue Coalition and the Muskegon County Convention & Visitors Bureau of \$36,000 for one year, with the option for an additional year, and to authorize the Board Chair to sign the agreement. Motion carried.

WM16/10 - 142 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to authorize the vendor and contract relationships outlined on the schedule be approved to continue under existing arrangements for the time period from October 1, 2016 through September 30, 2017. Motion carried.

WM16/10 - 143 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to authorize the vendor and contractor relationships outlined on the FY 2017 Service Agreements Schedule be approved to continue under existing arrangements for the time period from October 1, 2016 through September 30, 2017. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Mark Eisenbarth, County Administrator, introduced Mr. Jamey Wofford, IT Department, and noted he recently received the Cisco certification design award which assists us in the Cisco phones utilized by the County.

Mr. Eisenbarth also noted Katrina Cooper, ECM OnBase administrator, was recently appointed to the OnBase Vogue Government Board of Directors. He noted this is a national Board of Directors and Ms. Cooper will be a great asset.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:20 p.m.

**Muskegon County
Ways & Means Committee
October 18, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Cross, to approve the minutes of October 6, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/10 - 144 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$4,396,667.19 covering the period of September 23, 2016, through October 6, 2016, as presented by the County Clerk. Motion carried.

WM16/10 - 145 It was moved by Commissioner Cross, supported by Commissioner Mahoney, to approve the Truth in Taxation public hearing schedule and to adopt the resolution setting November 8, 2016 as the date for the Truth in Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of .5000 mills for Public Act 39 of 1976 (Activities or Services for Older Persons Act) general operating in December 2016. Motion carried.

WM16/10 - 146 It was moved by Commissioner Cross, supported by Commissioner Lohman, to approve Memorandum of Understanding (MOU), expiring on May 31, 2018, between the County and the Defense Manufacturing Assistance Program (DMAP). Motion carried.

WM16/10 - 147 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to authorize Administration to implement a Qualified High Deductible Health Savings Account effective January 1, 2017 with a \$1300/\$2600 deductible and \$2250/\$4500 out-of-pocket limits, with a County contribution of \$900/\$1800 in 2017 and \$675/\$1350 in 2018. Motion carried.

- WM16/10 - 148 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve the following vendors for immediate release of payment in FY2017 for County Clerk Vital Records, Jury Commission, Concealed Pistol Licensing, Circuit Court Records and Elections: Customer Service Printers, ES&S Election Systems and Software, Ebco Company, LLC, Herald Publishing Co., Government Business Systems, Jury Systems, Inc., Kent Record Management, Mediation & Restorative Services, Whitewater Valley Publishing, PSI Printing Systems Inc. and US Postmaster. Motion carried.
- WM16/10 - 149 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to adopt the 2016 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM16/10 - 150 It was moved by Commissioner Cross, supported by Commissioner Lohman, to authorize the Public Health Department to amend its FY17 budgeted revenues and expenditures (Fund #2210) from \$5,815,174 to \$5,899,674 to reflect additional state grants, Medicaid reimbursement and fees for WIC (org#6413) and CSHCS (org#6416) activities and services; and to fund the vacant Public Health Nurse position #H05027 to perform the related program activities. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

- WM16/10 - 151 It was moved by Commissioner Mahoney, supported by Commissioner Hughes, to approve a Proclamation naming October 21st and 22nd, 2016 as Muskegon County Make a Difference Days. Motion carried.

Commissioner Mahoney noted Youth United leaders, their peers and school personnel collected personal items and nonperishable food items throughout the month of October and will be distributing those items to The Salvation Army - Muskegon because of its agency focus on issues that ALICE (Asset, Limited, Income Constrained, Employed) families face.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County
Ways & Means Committee
November 3, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins

Excused: Charles Nash [arrived at 4:02 p.m.], Terry J. Sabo

APPROVAL OF MINUTES

It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to approve the minutes of October 18, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/11 - 152 It was moved by Commissioner Cross, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$14,043,549.10 covering the period of October 7, 2016, through October 20, 2016, as presented by the County Clerk. Motion carried.

WM16/11 - 153 It was moved by Commissioner Mahoney, supported by Commissioner Cross, to award a one (1) year Commercial Real Estate Broker service contract, with the option of two (2) one (1) year extensions, to Jones Lang LaSalle (JLL) and that they be compensated by commission fees. Motion carried.

WM16/11 - 154 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to approve the operating levy of 0.5000 mills for PA 39 of 1976 Activities or Services for Older Persons Act to be levied in December 2016 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated updated forms required by the State of Michigan which will be submitted to the State of

Michigan by the Muskegon County Equalization Department with all other previously authorized millages included. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:02 p.m.

**Muskegon County
Ways & Means Committee
November 15, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Kenneth Mahoney, Terry J. Sabo

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the minutes of November 3, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM16/11 - 155 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$5,974,087.48 covering the period of October 21, 2016, through November 3, 2016, as presented by the County Clerk. Motion carried.

WM16/11 - 156 It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to approve the issuance of a Request for Proposal to develop a long range (5 year) financial forecast for the County's General Fund. Motion carried.

WM16/11 - 157 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the vendor and contract relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2016 through September 30, 2017. Motion carried.

- WM16/11 - 158 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to authorize the release of a Request for Bid for temporary staffing services for Muskegon County departments. Motion carried.
- WM16/11 - 159 It was moved by Commissioner Engle, supported by Commissioner Hughes, to authorize Muskegon County to continue Michigan Transit Pool membership for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2016 through 11/30/2017 with an annual contribution of \$109,536.00 paid in quarterly installments. Motion carried.
- WM16/11 - 160 It was moved by Commissioner Hughes, supported by Commissioner Scolnik, to authorize a request for proposals for redesign of the county websites. Motion carried.
- WM16/11 - 161 It was moved by Commissioner Engle, supported by Commissioner Lohman, to authorize the Department of Public Works to submit an application to the Michigan Department of Environmental Quality 2016/17 Scrap Tire Cleanup Grant Program. Motion carried.
- WM16/11 - 162 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the request to reuse, auction, scrap the vehicles for their highest value following Policy #2014-37. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:12 p.m.

**Muskegon County
Ways & Means Committee
December 1, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Nash at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Hughes, to approve the minutes of November 15, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

- WM16/12 - 163 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$5,626,019.13 covering the period of November 4, 2016, through November 10, 2016, as presented by the County Clerk. Motion carried.
- WM16/12 - 164 It was moved by Commissioner Cross, supported by Commissioner Hughes, to approve the amended Muskegon Area District Library Agreement and authorize the Board Chair to sign. Motion carried.
- WM16/12 - 165 It was moved by Commissioner Hughes, supported by Chairman Sabo, to adopt the revised 2016 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM16/12 - 166 It was moved by Commissioner Hughes, supported by Commissioner Engle, to supplement the Muskegon County Board of Commissioners Personnel Rule 14 "Internet/E-Mail/Social Media Policy" with the new IT Asset Use Policy. Motion carried.

WM16/12 - 167 It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to accept the "Agreement for Extension Services" for FY2017 to collaborate with Michigan State University Extension and authorize the Board Chair to sign. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:09 p.m.

**Muskegon County
Ways & Means Committee
December 15, 2016
4:00 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Charles Nash, Chair

Susie Hughes, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of December 1, 2016, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

- WM16/12 - 168 It was moved by Commissioner Engle, supported by Chairman Sabo, to approve payment of the accounts payable of \$25,034,577.84 covering the period of November 11, 2016, through December 1, 2016, as presented by the County Clerk. Motion carried.
- WM16/12 - 169 It was moved by Commissioner Mahoney, supported by Chairman Sabo, to approve authorization of a one-time lump sum payment for Public Works Project Manager Employee Class XF, Position X78701 of \$6,856.58 for services rendered during the following dates: May 26, 2016 through December 4, 2016. Motion carried.
- WM16/12 - 170 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve the request to reuse, auction, scrap the vehicles attached for their highest value following Policy #2014-37. Motion carried.

- WM16/12 - 171 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the transfer of parcel #61-032-400-0001-00 in Casnovia Township to the Muskegon County Road Commission and to authorize the Chairman of the Board to execute the necessary quit claim deed. Motion carried.
- WM16/12 - 172 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve changing the Secretary position N71008/NB full-time to an hourly position and that the labor distribution of the position change from 40% Human Resources (1010-0226) and 60% Insurance Fund (6770-0203) to 100% Administration (1010-0171) to assist the Equal Employment Officer on a part-time basis, effective January 7, 2016. Motion carried.
- WM16/12 - 173 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve that Lindsay Nelson be placed into the Clinical Director/Superintendent position, X86601, NX-00330 pay grade \$29.177 - \$36.764, at Step 3 (\$31.9130), effective December 20, 2016. Motion carried.
- WM16/12 - 174 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the continued membership for Muskegon County with the Michigan Municipal Risk Management Authority (MMRMA) for General Liability, Auto Liability, Vehicle Physical Damage, Fire/EMS Replacement Cost, Property and Crime, Sewage System Overflow and Data Breach coverage with a 2017 annual contribution of \$835,050. Motion carried.
- WM16/12 - 175 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the proposal for Excess Workers' Compensation Insurance with Safety National Casualty Corporation for the period of 1/1/17 to 12/31/18 with a \$600,000 self-insured retention, a premium rate of \$0.155 per \$100 payroll and a 24 month fixed term. Motion carried.
- WM16/12 - 176 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to authorize the reclassification of the vacant Deeds Record Technician position, G31201, with the salary grade of GU-00160 (\$14.07-\$17.36) to a Deeds Microfilm Operator, GF 560 with the Identical salary grade of GU-00160 (\$14.07-\$17.36) to be funded by a new, 80% General Fund and 20% Deeds Automation Fund ratio. Motion carried.

WM16/12 - 177 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to approve the Muskegon County Sheriff to extend an agreement with 70 x 7 Life Recovery for the rental of bed space at a rate of \$100.00 per bed per week; modification #1 to Contract #EXIT-010 to extend the contract seven months to April 30, 2017 (CFDA #17.270) for an extension amount of \$35,073.00. Motion carried.

OLD BUSINESS

Chairman Sabo commended the Public Works employees who worked diligently during the transition toward a new Public Works Director. Commissioners echoed those comments.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:08 p.m.