

**Muskegon County  
Ways & Means Committee  
January 12, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the minutes of December 15, 2016, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

- WM17/01 - 01      It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$19,848,648.39 covering the period of December 2, 2016, through December 16, 2016, as presented by the County Clerk. Motion carried.
- WM17/01 - 02      It was moved by Commissioner Hughes, supported by Commissioner Snider, to authorize the County of Muskegon to accept up to \$6,500 award from the Michigan Veterans Affairs Agency and for the Chairman of the County Board of Commissioners to sign the acceptance letter. Motion carried.
- WM17/01 - 03      It was moved by Commissioner Nash, supported by Chairman Cross, to authorize the County Clerk to use the Board of Commissioners Board Room for larger weddings based on availability for a \$25.00 fee with the money going to the General Fund.

Friendly Amendment

WM17/01 - 03      It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the County Clerk to use the Board of Commissioners Board Room for larger weddings based on availability for a \$25.00 fee with the money going to the General Fund. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:44 p.m.

**Muskegon County  
Ways & Means Committee  
January 24, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve the minutes of January 12, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

- WM17/01 - 04      It was moved by Commissioner Engle, supported by Commissioner Nash, to approve payment of the accounts payable of \$11,779,636.43 covering the period of December 17, 2016, through January 12, 2017, as presented by the County Clerk. Motion carried.
- WM17/01 - 05      It was moved by Chairman Cross, supported by Commissioner Hughes, to approve the revisions (of January 24, 2017) to the Letter of Understanding between the Muskegon County Board of Commissioners and the Department of Health and Human Services Board regarding Brookhaven Medical Care Facility and authorize the Board Chair to sign the agreement. Motion carried.
- WM17/01 - 06      It was moved by Chairman Cross, supported by Commissioner Nash, to approve entering into a contract with Municipal Analytics for \$26,300 to perform a 5 year financial forecast of the County's general fund and authorize the Board Chair to sign the contract. Motion carried.

The Board suspended the Rules to allow for introduction and questions to Mr. John Kaczor, Founder & Principal Consultant of Municipal Analytics.

Mr. Kaczor noted his proposal includes a dynamic tool which will be updated annually to benefit the County by giving them a longer look into the five year future, thereby identifying possible issues early on. He thanked the Commissioners for their support.

### **OLD BUSINESS**

Commissioner Scolnik requested accounting and loan repayment information regarding the Land Bank. He asked that a Board Work session be scheduled in the near future.

Commissioner Snider noted the Land Bank is an independent Authority but whose accounts do go through the County's auditing process. He also noted Mr. Tony Moulatsiotis, County Treasurer, would be happy to present further information to the Board.

Commissioner Nash discussed the blight elimination that has occurred via the Land Bank and also was pleased with local properties being back on the tax rolls.

Commissioner Hughes noted the Land Bank protects property in helping to acquire the most money for that property upon its sale.

Commissioner Mahoney noted many properties have been rehabbed and sold via the Land Bank process as well as vacant, unsafe homes being torn down with the property being offered to adjacent land owners. He noted the Land Bank also puts conditions on the sale of homes and property that must be met by the home/land owners.

Mr. Eisenbarth, County Administrator, noted a Board Work Session would be scheduled in the near future for further discussion.

### **NEW BUSINESS**

Commissioner Snider inquired as to the cost of defense in the Jeffery Willis case and how that would affect the budget. Mr. Eisenbarth noted he has met with both the County Prosecutor and the County Public Defender regarding this issue. He will provide an update as further discussion occurs.

## **PUBLIC COMMENT**

Mr. Jon Wilson, Economic Development Coordinator, invited those present to the 5 x 5 pitch competition in which five ideas are pitched within five minutes to five judges for a chance to win a \$5,000 grant. He noted the event will take place Tuesday, January 24th, at 5:30 p.m. at the GVSU Innovation Center.

Ms. Beth Dick, Assistant County Administrator/Finance Director, reminded the Board there is potential that the senior millage may help Brookhaven in some regard.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:25 p.m.

**Muskegon County  
Ways & Means Committee  
February 9, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve the minutes of January 24, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

Mr. Steve Holke, Chief Steward, Local 214, addressed the Board in support of motion WM17/02 - 11.

**ITEMS FOR CONSIDERATION**

- WM17/02 - 07 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$4,020,374.92 covering the period of January 13, 2017, through January 26, 2017, as presented by the County Clerk. Motion carried.
- WM17/02 - 08 It was moved by Commissioner Hughes, supported by Commissioner Foster, to approve the new procedure for the processing of donations and payments related to Veterans Memorial Park as attached and to make this change effective immediately. Motion carried.
- WM17/02 - 09 It was moved by Chairman Cross, supported by Commissioner Hughes, to approve sale of Lot 10 in the Muskegon County Airport Business Park to Andree Holdings, LLC, in the amount of \$56,400.00 and to authorize the Board Chair to execute the purchase agreement and closing documents. Motion carried.

WM17/02 - 10 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the interest policy for all future internal and external loans using Option 2 (charge interest equal to the average interest earning rate of the County's investments from the Treasurer's Office from the previous fiscal year) and that this interest be waived if the charge is ineligible for reimbursement by the department's funding sources and therefore would otherwise have to be covered by the General Fund. Motion carried.

Commissioner Hughes requested the amount of the current federal prime rate. Staff will provide that information to Commissioners.

WM17/02 - 11 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the following:

1. Create a new position classification of County Clerk Deputy with a pay range of GU-00170 (\$12.57-\$18.10/hr);
2. Add new Position County Clerk Deputy Hourly and appoint Brooke Slagle Moore to this position for 16 hours/week at step 9, \$18.10/hr effective 2/6/17; Budget impact is an additional cost of \$5,085;
3. Reclassify the vacant Clerk II G20015 to a County Clerk Deputy and authorize filling at step 2 (\$13.13/hr) after 2/26/17 generating an estimated savings of (\$13,570);
4. Reclassify the Clerk II G20036 to a County Clerk Deputy at step 4 (14.40/hr) effective 2/6/17 resulting in an estimated cost increase of \$2,155;
5. Reclassify the Departmental Clerk G34019 to a County Clerk Deputy at step 8 (17.26/hr) effective 2/6/17 resulting in an estimated cost increase of \$1,827;
6. Move the incumbent in the Interim Elections Coordinator position N40601 into the N04008 Administrative Secretary position N04008 effective 2/24/17 and delete the Interim Elections Coordinator position resulting in an estimated savings of (\$9,191);
7. Change the title of the Deputy County Clerk position X25501 to Chief County Clerk Deputy resulting in no budgetary impact. Motion carried.

WM17/02 - 12 It was moved by Commissioner Snider, supported by Commissioner Hughes, to support approval to hold a public hearing on March 23, 2017, to discuss the proposed improvements scheduled for Pioneer Park in 2018. Motion carried.

WM17/02 - 13 It was moved by Commissioner Nash, supported by Chairman Cross, to authorize Ivan Morris, Muskegon County Corrections Officer, to purchase 1 year, 4 months of MERS generic service

credit at a cost of \$34,563.00 as provided by the MERS calculated actuarial and in keeping with the County policy regarding purchasing of generic service credit with 100% of the total actuarial cost being paid by the employee. Motion carried.

Commissioner Hughes requested the age used in determining the actuarial mortality. Staff will provide that information to Commissioners.

WM17/02 - 14 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve extension of the cleaning contract with Reliant Professional Cleaning Company for cleaning services in county-owned buildings for one year starting in March 2017 per the terms stated in the contract. [Abstain - Commissioner Snider] Motion carried.

WM17/02 - 15 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the request to reuse, auction, scrap the vehicles on the attached list for their highest value following Policy #2014-37. Motion carried.

Commissioner Scolnik requested information on the final sale price of the vehicles sold previously via Biddergy. Staff will provide that information to Commissioners.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Scolnik noted he recently attended the Veterans Court led by Judge Kostrzewa. There were three participants who graduated from the program. He was impressed with the program, graduation and those involved.

Commissioner Hughes noted she also has attended and encouraged all Commissioners to do the same.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:59 p.m.

## **Processing of Donations for Veterans Memorial Park Memorials**

### Current Procedure

Donations are made to West Michigan Veterans, Inc. (WMVI) for the designated purpose of purchasing a plaque, bench or banner. The individual fills out an application to purchase the memorial and submits that along with their donation to WMVI. WMVI then deposits the donation into their bank account from which it then writes a check to the Community Foundation to deposit into the Veterans Memorial Park Fund. WMVI also sends a letter to the individual thanking them for their donation which serves as their documentation for tax deduction purposes. Purchases for the plaques, benches and banners are made by WMVI. Vendor invoices are submitted to WMVI for processing and payment. Then WMVI requests a reimbursement from the Community Foundation equal to the amounts disbursed.

Other donations are made directly to the Community Foundation for undesignated purposes such as improvement projects at the Park. Currently WMVI and the Northside Lions have the authorization to request disbursement of those funds for project purposes.

### New Procedure

Donations for the designated purpose of purchasing a plaque, bench or banner will be made to the County of Muskegon Department of Veterans Affairs (DVA) in the form of a check or money order. Those funds will be deposited into a County bank account and recorded as funds available in the DVA budget for the purpose of purchasing the requested memorial. DVA will process the applications and generate and send the donation thank you letters to the donors. Donations to the County are still considered deductible for tax purposes. DVA will make the purchases of the plaques, benches and banners and process the payments to those vendors out of those donated funds through the County's financial software system.

Other donations for non-designated purposes on a going forward basis will be made to the County DVA and will be disbursed for Veterans Memorial Park improvement projects as approved by the Veterans Advisory Committee.

Current funds at the Community Foundation cannot be disbursed to the County until it has its own 501c3. Once this occurs these funds can be transferred and the account at the Community Foundation could be eliminated. If any new improvement project occur prior to that time, those funds will have to be disbursed from the Community Foundation to WMV or the Lions with the Veterans Advisory Committee's approval.

**Muskegon County**

**Surplus Item Information Form**

*\*\*This form does not grant approval to dispose of assets; it only serves to assist you in providing needed information.*

**Item Detail**

*For multiple Items please use table on Page 2, or attach spreadsheet.*

Item Description: Red Van

Manufacturer: Ford Year: 1993 Model: E-150

Serial Number: 1FTHE24H3PHA92975 License Plate Number: 064X525

Mileage (Hours for Equipment): 74,113 Tag Number: 19899

Current Condition:

Fair condition. Gas tank leaks.

Special Features:

Newer tires

Minimum Sale Price: 350.00 Date available for sale: 1-24-17

Location of Asset (be specific – include address): Facilities Management - 199 E. Apple Avenue

Notes:

**Department Detail**

Department: Facilities Management

Contact Name: Cheryl Helsen Phone: 231-724-6417 Email: helsench@co.muskegon.mi.us

Submitted by: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Approved by (Board Motion): \_\_\_\_\_

APPENDIX A

**Muskegon County**

**Surplus Item Information Form**

*\*\*This form does not grant approval to dispose of assets; it only serves to assist you in providing needed information.*

**Item Detail**

*For multiple items please use table on Page 2, or attach spreadsheet.*

Item Description: 1994 Chevy 3/4 Ton Truck

Manufacturer: Chevy Year: 1994 Model: 2500

Serial Number: 1GCGK24K7RE152843 License Plate Number: 064X533

Mileage (Hours for Equipment): 160,000 Tag Number: 20374

Current Condition:

Fair

Special Features:

4X4

Minimum Sale Price: 500.00 Date available for sale: 1-19-17

Location of Asset (be specific – include address): Facilities Management - 199 E. Apple Avenue

Notes:

**Department Detail**

Department: Facilities Management

Contact Name: Cheryl Helsen Phone: 231-724-6417 Email: helsench@co.muskegon.mi.us

Submitted by: \_\_\_\_\_ Date submitted: \_\_\_\_\_

Approved by (Board Motion): \_\_\_\_\_

*Please complete form and email to [Sustainability@co.muskegon.mi.us](mailto:Sustainability@co.muskegon.mi.us)*

**Muskegon County  
Ways & Means Committee  
February 21, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Rillastine Wilkins

Excused: Bob Scolnik, I. John Snider, II

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve the minutes of February 9, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

- WM17/02 - 16 It was moved by Chairman Cross, supported by Commissioner Engle, to approve payment of the accounts payable of \$13,723,161.48 covering the period of January 27, 2017, through February 9, 2017, for checks and January 1, 2017 through January 31, 2017 for EFT's, as presented by the County Clerk. Motion carried.
- WM17/02 - 17 It was moved by Chairman Cross, supported by Commissioner Engle, to appoint Donna Ginn to the position of Brookhaven Administrator (Y02501) at step 2 (\$48.76/hr) of the pay range ND-00045 (\$46.616 - \$58.271/hr) with a start date of March 13, 2017. Motion carried.
- WM17/02 - 18 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize the County Clerk to submit an application by way of resolution to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent

Voter County Board (AVCB) tabulators (if applicable), accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software. Motion carried.

WM17/02 - 19 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve the Winter Tax Collection Bond from 12/1/2016 - 3/31/2017 with The Hartford Insurance Company in the amount of \$10,439.00. Motion carried.

WM17/02 - 20 It was moved by Chairman Cross, supported by Commissioner Engle, to authorize staff to issue a Request for Qualifications from professional firms to develop a conceptual design for the 6th floor renovation of the Hall of Justice. Motion carried.

WM17/02 - 21 It was moved by Commissioner Hughes, supported by Commissioner Foster, to authorize staff to solicit proposals from professional firms to evaluate and design improvements to the Health Department parking lot, Hall of Justice employee parking lot and the parking lot north of the former jail. Motion carried.

WM17/02 - 22 It was moved by Commissioner Hughes, supported by Commissioner Nash, to authorize the Sheriff's Office to apply for the 2017 calendar year Marine Safety grant in the amount of \$118,188.00 for personnel and operating costs with a 25% match requirement. Motion carried.

WM17/02 - 23 It was moved by Commissioner Nash, supported by Chairman Cross, to authorize the adoption of the resolution allowing the County of Muskegon Treasurer to borrow up to twelve million dollars (\$12,000,000) against the anticipated 2016 delinquent real property taxes. Motion carried.

WM17/02 - 24 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize the adoption of the resolution to waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1<sup>st</sup> to April 30<sup>th</sup> for 2016 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended. Motion carried.

## **OLD BUSINESS**

Commissioner Nash inquired if the new Brookhaven Director candidate was familiar with the County of Muskegon - Brookhaven agreement regarding the expected financial standard. Mr. Eisenbarth, County Administrator, noted he will be meeting with her to provide orientation and also to request their continued monthly reporting.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:44 p.m.

**Muskegon County  
Ways & Means Committee  
March 9, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Marvin Engle

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Wilkins, to approve the minutes of February 21, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

Muskegon Township Fire Chief David Glotzbach addressed the Commission in support of motion #WM17-03-28.

**PRESENTATION: Drain Commission Annual Report**

Ms. Brenda Moore, Drain Commissioner, presented the Annual Report and Financial Statement of the Muskegon County Drain Commissioner's Office for October 1, 2015 through September 30, 2016.

**ITEMS FOR CONSIDERATION**

WM17/03 - 25      It was moved by Chairman Cross, supported by Commissioner Foster, to approve payment of the accounts payable of \$4,260,012.13 covering the period of February 10, 2017, through February 23, 2017, for checks and January 1, 2017 through January 31, 2017 for P-Cards, as presented by the County Clerk. Motion carried.

WM17/03 - 26      It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the reclassification of the Economic Development Coordinator position to an Economic

Development Manager at wage table/grade NX-00390, \$33.169/hr - \$42.175/hr and appoint Jonathan Wilson to the position at Step 4, \$38.308/hr, effective March 15, 2017. Motion carried.

WM17/03 - 27 It was moved by Commissioner Nash, supported by Commissioner Snider, to accept the revisions to the "Sale of County Real Property Policy" (policy #91-392).

Commissioner Hughes requested revised language to the Procedure, item F, to specify "land lock" ANY property owner; (revised item F) The County will not dispose of property in such a manner that it would effectively "land lock" any property owner.

Motion carried.

WM17/03 - 28 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the collection of the local 9-1-1 surcharge at an increase to the maximum rate of \$0.42 as allowed by Michigan Public Service Commission U-15489 for the time period July 1, 2017 to June 30, 2018, and to provide proper notification of this to the State 9-1-1 Committee. Motion carried.

WM17/03 - 29 It was moved by Chairman Cross, supported by Commissioner Foster, to approve the County of Muskegon to enter into the Third Amendment with The Hinman Company, effective January 1, 2017, upon Corporate Counsel review and approval.

#### ROLL CALL

Yes: None

No: Cross, Foster, Hughes, Mahoney, Nash, Scolnik, Snider, Wilkins

Excused: Engle Motion defeated.

Discussion ensued regarding the amended agreement and Commissioners directed Corporate Counsel to continue to try to negotiate an amendment acceptable to all.

WM17/03 - 30 It was moved by Commissioner Scolnik, supported by Chairman Cross, to support the Treasurer's Office submission of a Lead Hazard Reduction Grant application to the US Department of Housing and Urban Development to provide lead hazard mitigation services to low-income families throughout Muskegon County; authorize the Assistant County Administrator to sign the relevant application documents on behalf of the County and authorize the Grants Coordinator to advertise a public comment period for the Consolidated Plan when the final draft is ready. Motion carried.

WM17/03 - 31      It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the addition of a new position Land Bank Secretary-Hourly at a pay range of NO-00080 (\$12.652-\$15.805/hr), that Brittany VanderLaan be appointed to this position at step 1 and that the Intergovernmental Agreement between the County Board of Commissioners and the Muskegon County Land Bank be amended to reflect this change authorizing the Board Chair to sign the amendment.      Motion carried.

### **OLD BUSINESS**

Commissioner Scolnik invited Mr. Lupe Alviar, Veterans Advisory Board Chair, to address the Board. Mr. Alviar noted much work will continue at the Veterans Park on the causeway this spring and summer and notably will be the removal of some trees that were planted as memorials to veterans, however, the proper procedure wasn't followed in some cases so trees not tolerate of the wet soil or not disease resistant were planted and will be removed. He discussed how the public will be informed in that an open forum to the public will be scheduled likely in May to address citizen concerns.

Mr. Alviar also noted the \$45,000 loan from the County of Muskegon to the Veteran's Park Committee is now paid back in full.

### **NEW BUSINESS**

Commissioner Mahoney noted he appreciated and welcomed the good discussion on issues.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:56 p.m.

**Muskegon County  
Ways & Means Committee  
March 16, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Snider, to approve the minutes of March 9, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

- WM17/03 - 32 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$5,258,807.20 covering the period of February 24, 2017, through March 2, 2017, for checks and February 1, 2017 through February 28, 2017 for EFT payments, as presented by the County Clerk. Motion carried.
- WM17/03 - 33 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve negotiating a fleet management contract with Enterprise Fleet Management for a one (1) year period with four (4) 1-year option periods subject to corporate counsel approval and authorize the Board Chair to sign the contract. Motion carried.
- WM17/03 - 34 It was moved by Commissioner Hughes, supported by Chairman Cross, to approve and authorize the Board Chair and County Clerk to sign the renewed and amended West Michigan Enforcement Team (WEMET) Agreement from February 1, 2017 through February 1, 2028. Motion carried.

WM17/03 - 35      It was moved by Commissioner Engle, supported by Commissioner Snider, to reject all bids received for RFP17-2245, Temporary Staffing Services. Motion carried.

WM17/03 - 36      It was moved by Commissioner Engle, supported by Commissioner Snider, to authorize a one (1) year contract extension with Goodtemps, Inc., Staffing Services from 4/1/2017 through 3/31/2018. Motion carried.

### **OLD BUSINESS**

Commissioner Mahoney reminded Commissioners of the Downtown St. Patrick's Day Parade being held on Saturday, March 18th. He asked them to meet between 3rd and 4th streets on Clay Avenue at 10:30 a.m. for 11:00 a.m. start time. He also reminded them that non-perishable food items were being collected.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

Ms. Beth Dick, Finance Director/Assistant County Administrator, informed the Board she provided a memo to each of them regarding the 2016 year-end financial results. She also noted the auditors are scheduled to present their report at the April 6th, 2017, Ways & Means Committee meeting.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:46 p.m.

**Muskegon County  
Ways & Means Committee  
April 6, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Charles Nash

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of March 16, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**PRESENTATION: Rehmann 2016 Audit Report**

Mr. Paul Matz, Principal, Rehmann, presented the 2016 audit report to the Board of Commissioners. Mr. Matz as well as Ms. Beth Dick, Finance Director/Assistant County Administrator, gave thanks and appreciation to the Accounting/Budget staff during this process. Mr. Matz informed Commissioners they have much to be proud of as the audit findings were very positive. He also discussed upcoming changes in accounting standards and regulations.

Ms. Beth Dick noted the County of Muskegon received the Certificate of Achievement for Excellence in Financial Reporting Award for the fiscal year ended September 30, 2015. This Certificate of Achievement has been received for 40 consecutive years.

**ITEMS FOR CONSIDERATION**

WM17/04 - 37      It was moved by Chairman Cross, supported by Commissioner Engle, to approve payment of the accounts payable of \$9,153,318.81 covering the period of March 3, 2017, through March 23, 2017, for checks and February 1, 2017 through February 28,

2017 for P-Cards, as presented by the County Clerk. Motion carried.

WM17/04 - 38 It was moved by Commissioner Engle, supported by Commissioner Snider, to approve the listing of vendor and contractor relationships on the attached listing for the fiscal year ending September 30, 2017. Motion carried.

WM17/04 - 39 It was moved by Commissioner Hughes, supported by Commissioner Snider, to approve revisions to the County of Muskegon's Freedom of Information Act Policy & Procedure as outlined in the Policy dated Revised Edition April, 2017. Motion carried.

WM17/04 - 40 It was moved by Commissioner Snider, supported by Commissioner Hughes, to approve the Muskegon County Fiscal Year 2016 deficit elimination plan for the Emergency Services Fund as outlined in the attached resolution and authorize submitting the plan and resolution to the State of Michigan Treasury Department. Motion carried.

WM17/04 - 41 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to authorize the restoration of the vacant hourly Assessment Administration Clerk, G09302, with the salary grade of GU-00070, Step 1 (\$12.01 - \$14.66/hr), 24 hrs per week, to be funded by 100% General Fund. Motion carried.

WM17/04 - 42 It was moved by Chairman Cross, supported by Commissioner Hughes, to approve entering into an agreement with Blue Cross Blue Shield and Part D Advisors to complete the Retiree Drug Subsidy (RDS) re-opening process for October 2011 through October 2014 applications for 30% of the additional subsidy dollars received. Motion carried.

WM17/04 - 43 It was moved by Commissioner Engle, supported by Commissioner Snider, to authorize a one (1) year contract extension with Arthur J. Gallagher, to expire on April 30, 2018, with compensation solely from benefit vendor's standard commissions. Motion carried.

WM17/04 - 44 It was moved by Commissioner Hughes, supported by Commissioner Foster, to authorize staff to issue a request for proposals for elevator inspection and maintenance services. Motion carried.

WM17/04 - 45      It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to accept the funding in the amount of up to \$24,000.00 from the Michigan Department of Environmental Quality to cover the tire collection expenses and further authorize the Chair of the Board of Commissioners to sign the grant agreement. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

Ms. Beth Dick, Finance Director/Assistant County Administrator, informed the Board that Municipal Analytics will be presenting at a Board Work Session on May 9th, and will likely address the pension liability expected changes.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:11 p.m.

**Muskegon County  
Ways & Means Committee  
April 18, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Hughes, to approve the minutes of April 6, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

- WM17/04 - 46      It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve payment of the accounts payable of \$10,088,263.45 covering the period of March 24, 2017, through April 7, 2017, for checks and March 1, 2017 through March 31, 2017 for EFT Payments, as presented by the County Clerk. Motion carried.
- WM17/04 - 47      It was moved by Commissioner Hughes, supported by Chairman Cross, to approve the resolution adopting the 2017 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department. Motion carried.
- WM17/04 - 48      It was moved by Commissioner Nash, supported by Commissioner Hughes, to authorize the addition of an Information Systems Technician IV position, Salary table NX-00300 (\$26.169-\$33.083/hr) and an Information Systems Technician I, Salary table NO-00200 (\$16.501-.\$21.763/hr) in the IT Department, amend the existing IT staffing contract to remove a Tier 1 position and a Tier 2

position and amend the budget accordingly to include \$8,000 for training. Motion carried.

WM17/04 - 49 It was moved by Chairman Cross, supported by Commissioner Hughes, to approve the wage increase for the Sheriff's Security Officer - Hourly position from NO-00014 (\$10.932-\$13.635/hr) to NO-00138 (\$14.712-\$17.555/hr). Motion carried.

WM17/04 - 50 It was moved by Commissioner Snider, supported by Commissioner Hughes, to approve the reinstatement of the Captain position C01001 at a salary range of SC-00055 (\$35.51-\$38.83/hr) or SC-00050 (\$34.81-\$38.07/hr) depending on the education level of the incumbent and upon the filling of the position approve the unfunding of the corresponding Lieutenant position that becomes vacant. Motion carried.

## **OLD BUSINESS**

Mr. Mark Eisenbarth, County Administrator, noted telephone interviews are scheduled for the qualified applicants of the Emergency Management Services Director position. He noted there are 18 total to be interviewed and he will be conducting those interviews with Sheriff Michael Poulin. He also invited Commissioners to attend the initial phone interviews being held on Thursday, April 20th and Monday, April 24th.

Commissioner Hughes inquired as to why the Sheriff would be involved in the interview process when he gave the Emergency Manager position back to the Board. Mr. Eisenbarth noted the Sheriff is most informed of the position and the duties and has actual emergency management experience. Commissioner Snider and Commissioner Engle were both in agreement that the Sheriff should be included in the interview process of this most important position.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

Sheriff Michael Poulin informed those present that there will be a state-wide tornado drill being held on Wednesday, April 19th at 1:00 p.m.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:44 p.m.

**Muskegon County  
Ways & Means Committee  
May 4, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of April 18, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

- WM17/05 - 51      It was moved by Commissioner Engle, supported by Chairman Cross, to approve payment of the accounts payable of \$6,907,547.67 covering the period of April 8, 2017, through April 21, 2017, for checks and March 1, 2017 through March 31, 2017 for P-Cards, as presented by the County Clerk. Motion carried.
- WM17/05 - 52      It was moved by Chairman Cross, supported by Commissioner Wilkins, to approve Sale of Property agreement between Muskegon County and Pioneer Resources for 1465 Marcoux Avenue for a sale price of \$59,462 with the proceeds from the sale being deposited in the Public Improvement Fund. Motion carried.
- WM17/05 - 53      It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve Sale of Property agreement between Muskegon County and Pioneer Resources for 1228 Lawrence Avenue for a sale price of \$72,728 with the proceeds

from the sale being deposited in the Public Improvement Fund.  
Motion carried.

WM17/05 - 54 It was moved by Chairman Cross, supported by Commissioner Engle, to authorize the Land Bank, via their contracted grant writer, to submit on the County's behalf an application to obtain an AmeriCorps national service team. Motion carried.

WM17/05 - 55 It was moved by Commissioner Nash, supported by Commissioner Snider, to approve the request to reuse, action, scrap two Public Health vehicles (tag #'s 25624 and 25889) for their highest value following the Surplus Disposal Policy and Procedure #2014-37. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Engle reported on the progress of the County's 457 Deferred Compensation Plan Fiduciary Committee. He noted members consist of himself, Clerk Nancy Waters, Human Resources Director Kristen Wade and Director of Finance Beth Dick. A representative from our broker, Morgan Stanley, reviewed with the group their responsibilities as a fiduciary to the plan. The Committee approved an investment policy statement for the plan. Morgan Stanley will be meeting with the Committee on a regular basis to ensure they are fulfilling the responsibilities.

County Treasurer Tony Moulatsiotis reminded the Commissioners of the upcoming County Picnic for employees being held on August 5th at the County Fairgrounds. He also noted volunteers were still needed and he solicited donations as no County funds are used for this picnic.

County Administrator Mark Eisenbarth noted the Muskegon County Fair Board also has offered to volunteer and to help educate staff on the fair grounds and its activities.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:55 p.m.

**Muskegon County  
Ways & Means Committee  
May 16, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator, Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of May 4, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

Ms. Lynette Fife, Savory & Spice, addressed the Board and requested support of motion WM17/05 - 60.

**ITEMS FOR CONSIDERATION**

- WM17/05 - 56      It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$6,877,943.81 covering the period of April 22, 2017, through May 5, 2017, for checks and April 1, 2017 through April 30, 2017 for EFT payments, as presented by the County Clerk. Motion carried.
- WM17/05 - 57      It was moved by Commissioner Hughes, supported by Chairman Cross, to convene a meeting of the Muskegon County Economic Development Corporation to review and approve the interlocal agreement with the Michigan Economic Development Corporation. Motion carried.

Mr. Brad Hefner, General Counsel Michigan Economic Development Corporation, addressed the Board and requested approval to convene a meeting of the Muskegon

County Economic Development Corporation for their review and approval of the interlocal agreement.

WM17/05 - 58 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 13, 2016 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2017, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2017, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2017, the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2017 and the proposed tentative levy of .5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act). Motion carried.

WM17/05 - 59 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the Information Systems Department to enter into a contract with CivicPlus for the redesign of County websites as specified in RFP 17-2248 and amend the IS budget accordingly. Motion carried.

WM17/05 - 60 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to award the Food and Vending Services contract, as specified in County RFP 17-2262, to Savory & Spice, and to review the contract in six months. Motion carried.

Commissioners discussed the need for review of the contract in six months and the need for continued discussion with Ms. Fife regarding her expectations to ensure success for this service. Mr. Matt Farrar, Public Works Director, noted he will provide follow up with Ms. Fife throughout the start-up process and beyond.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Mahoney requested support of a motion to recognize the YMCA's efforts at Building a Healthy Future for Muskegon County.

WM17/05 - 61      It was moved by Commissioner Snider, supported by Chairman Cross, to approve a Resolution in support of Muskegon YMCA's efforts at Building a Healthy Future for Muskegon County. Motion carried.

**PUBLIC COMMENT**

Mr. Bruce Spoelman, YMCA CEO, thanked the Board for their support and recognition. He noted the YMCA is community outreach based with 20 different sites throughout the community offering many different programs for people of all ages.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:57 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS  
FY2017  
TRUTH-IN-TAXATION HEARING SCHEDULE

DATE	MEETING	
May 16	Ways & Means	Request authorization for Truth-in-Taxation Public Hearing
May 23	Full Board	Approve authorization for Truth-in-Taxation Public Hearing
June 7		Deadline for the public hearing notice to be published in the Muskegon Chronicle
June 8	Ways & Means	Request authorization to approve the 2017 millage rates
June 13	Full Board	Truth-in-Taxation Public Hearing Board approves 2017 millage rates

# RESOLUTION

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that without specific action taken by the Muskegon County Board of Commissioners, the Board of Commissioners shall not levy ad valorem property taxes for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the ensuing fiscal year that yields an amount more than the sum of the taxes levied at the base rate on additions within Muskegon County for the ensuing fiscal year plus an amount equal to the taxes levied for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating, Muskegon County Central Dispatch operating and PA 39 of 1976 (Activities or Services for Older Persons Act) operating purposes for the concluding fiscal year on existing property; and

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that estimated Convention Facilities (“Liquor Tax”) collections of \$770,315 be included in the Truth In Taxation proceedings; and

WHEREAS, said MCL, Section 211.24e provides that the Muskegon County Board of Commissioners may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain public notice and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, the Muskegon County Board of Commissioners has been advised by the Muskegon County Equalization Director that the state equalized taxable valuation for Truth In Taxation purposes for the 2017 tax year for property located within Muskegon County is \$4,322,214,419; and

WHEREAS, based upon the 2017 state equalized taxable valuation of Muskegon County, without said public hearing, tax levies would be limited to 5.4922 mills for Muskegon County general operating, 0.3205 mills for Lakeshore Museum Center operating, 0.0748 mills for Department of Veterans Affairs operating, 0.2985 mills for Muskegon County Central Dispatch operating and .4975 mills for PA 39 of 1976 (Activities or Services for Older Persons Act); and

WHEREAS, the Muskegon County Board of Commissioners are aware of the financial circumstances of Muskegon County, including estimated expenditures, estimated revenues and the state equalized taxable valuation of property located within Muskegon County and, determined that the levy of an additional millage rate will be necessary to ensure the sound financial management of the various operations and services of Muskegon County; and

WHEREAS, the Muskegon County Board of Commissioners, pursuant to MCL, Section 211.34d (“Headlee”) and MCL, Section 211.24e (“Truth In Taxation”) propose a tentative levy of not more than 5.6984 mills for Muskegon County general operating in

July 2017 which includes an additional millage rate of 0.2062 mills, a tentative levy of not more than 0.3221 mills for Lakeshore Museum Center operating in December 2017, which includes an additional millage rate of 0.0016 mills, a tentative levy of not more than 0.0752 mills for Department of Veterans Affairs operating in December 2017, which includes an additional millage rate of 0.0004 mills, a tentative levy of not more than 0.3000 mills for Muskegon County Central Dispatch operating in December 2017, which includes an additional millage rate of 0.0015 mills, and a tentative levy of not more than 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2017, which includes an additional millage rate of 0.0025 mills.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be held on June 13, 2017 at 3:30 p.m. at the Muskegon County Hall of Justice, 4<sup>th</sup> floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI, 49442, for the purpose of receiving testimony and discussing the proposed ad valorem property tax levies.
2. County Administration is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of the attached notice, in a newspaper of general circulation within Muskegon County. The notice shall be published not less than six (6) days before the public hearing date and shall comply with all requirements of MCL, Section 211.24e.
3. County Administration is hereby authorized and directed to send timely written notice of the time, date, and place of the public hearing to all newspapers of general circulation within Muskegon County.
4. County Administration shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.
5. Not more than ten (10) days after the public hearing on June 13, 2017, the Muskegon County Board of Commissioners may authorize a maximum total levy of 5.6984 mills for Muskegon County general operating in July 2017, which includes an additional millage rate of 0.2062 mills, a maximum total levy of 0.3221 mills for Lakeshore Museum Center operating in December 2017, which includes an additional millage rate of 0.0016 mills, a maximum total levy of 0.0752 mills for Department of Veterans Affairs operating in December 2017, which includes an additional millage rate of 0.0004 mills, a maximum total levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2017, which includes an additional millage rate of 0.0015 mills and a maximum levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2017, which includes an additional millage rate of 0.0025 mills.

**Muskegon County  
Ways & Means Committee  
June 8, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Susie Hughes, Bob Scolnik

Also

Present: Doug Hughes, Corporate Counsel; Nancy A. Waters, County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of May 16, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/06 - 62      It was moved by Commissioner Engle, supported by Commissioner Snider, to approve payment of the accounts payable of \$7,179,694.91 covering the period of May 6, 2017, through May 25, 2017, for checks and April 1, 2017 through April 30, 2017 for P-Cards, as presented by the County Clerk. Motion carried.

WM17/06 - 63      It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2017, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2017, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2017, the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in

December 2017 and the operating levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2017 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department. Motion carried.

WM17/06 - 64 It was moved by Chairman Cross, supported by Commissioner Nash, to approve the appointment of Mr. Richard Warner, II, to the position of Emergency Management Services Director #X31801 (NX-00330), at Step 3 \$31.913/hour, effective June 19, 2017, and to include a vehicle lease from the vehicle lease program beginning October 1, 2017. Motion carried.

Commissioner Snider inquired if the salary for this position was increased with new recruitment/posting. Administrator Mark Eisenbarth noted it was increased by one salary step. Commissioner Snider questioned the vehicle lease and Mr. Eisenbarth noted this Emergency Management Services Director position will call for the Director to do much travel throughout the County. He also noted the prior vehicle assigned to this position is held by the Sheriff so a new vehicle lease is needed.

Mr. Richard Warner addressed the Board and thanked them for their support. He noted he was excited to begin the position and also noted he will be on call 24/7, will have an open door policy and will be available to anyone wishing to speak with him.

The Commissioners welcomed Mr. Warner and his family and wished him luck.

WM17/06 - 65 It was moved by Commissioner Nash, supported by Chairman Cross, to authorize the Human Resources Department to enter into an agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy (RDS) application and claims submission for the 10/1/15-9/30/16 application year. Motion carried.

WM17/06 - 66 It was moved by Commissioner Engle, supported by Commissioner Snider, to authorize Human Resources to release a Request For Proposal for the County's General Liability, Auto Liability, Property Insurance and ancillary insurance coverages. Motion carried.

WM17/06 - 67 It was moved by Commissioner Engle, supported by Commissioner Snider, to approve the elimination of Medical Plan 2P as a medical plan option to newly hired benefit eligible non-bargaining employees effective June 26, 2017. Motion carried.

WM17/06 - 68 It was moved by Chairman Cross, supported by Commissioner Engle, to authorize Human Resources to process merit increases on the employee's merit date, as if a satisfactory rating has been achieved, in the event that the performance evaluation has not been received, effective June 13, 2017 through December 31, 2017, and encourage staff to continue to work on a solution to this delinquency issue. [No - Snider, Wilkins] Motion carried.

WM17/06 - 69 It was moved by Commissioner Foster, supported by Commissioner Snider, to award the elevator maintenance contracts to Otis Elevator Company and authorize the Chair to sign the 5-year contract agreements. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Commissioner Mahoney requested approval of a resolution in support of Shellcast, Inc., a company located in Montague for their continued success and 56 years in business.

WM17/06 - 70 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve a Resolution in Recognition of Shellcast, Inc., for their continued success and community involvement. Motion carried.

### **PUBLIC COMMENT**

None.

### **CLOSED SESSION: LEGAL OPINION**

It was moved by Chairman Cross, supported by Commissioner Nash, to go into closed session for the purpose of discussing a legal opinion.

Roll Call Vote:

Yes: Cross, Engle, Foster, Mahoney, Nash, Snider, Wilkins

Excused: Hughes, Scolnik Motion carried.

The Ways & Means Committee went into closed session at 3:59 p.m.

The Ways & Means Committee returned to open session at 4:09 p.m.

### **RETURN TO OPEN SESSION**

WM17/06 - 71      It was moved by Chairman Cross, supported by Commissioner Engle, to follow the recommendation of Corporate Counsel regarding the John Warner settlement.

Roll Call Vote:

Yes:            Cross, Engle, Foster, Mahoney, Nash, Snider, Wilkins

Excused:      Hughes, Scolnik

Motion carried.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:11 p.m.

**Muskegon County  
Ways & Means Committee  
June 20, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Nancy A. Waters, County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator, Kathy Tharp, Executive Assistant to the County Administrator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the regular and closed session minutes of June 8, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

Ms. Sandra Vanderhyde, Circuit Court Administrator, and Mr. Patrick Finnegan, District Court Administrator, addressed the Board in support of motion #WM17/06 - 77 and specifically the creation of two hourly Sheriff Intake Clerks.

Commissioner Mahoney shared correspondence he received from Steven Holke, Chief Steward Teamsters 214 GEU, regarding his support of motion #WM17/06 - 77.

Deputy Tom Schmidt, Uniform Services - Muskegon County Sheriff's Department, addressed the Board in support of motion # WM17/06 - 78.

**ITEMS FOR CONSIDERATION**

WM17/06 - 72      It was moved by Commissioner Engle, supported by Chairman Cross, to approve payment of the accounts payable of \$18,128,827.11 covering the period of May 25, 2017, through June 9, 2017, for checks and May 1, 2017 through May 31, 2017 for EFT payments, as presented by the County Clerk. Motion carried.

- WM17/06 - 73 It was moved by Commissioner Engle, supported by Commissioner Scolnik, to authorize Administration to work with MERS and their actuary CBIZ Retirement Plan Services along with the County's bonding financial advisor First Southwest to develop a plan to reduce the County's pension costs into the future through researching pension bonds and other possible scenarios. Motion carried.
- WM17/06 - 74 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize staff to add Jewett Heating & Cooling to the approved HVAC vendor list for the DTE Test and Tune for the residents of Muskegon County through December 31, 2017. Motion carried.
- WM17/06 - 75 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve a 10% lump sum payment, in the amount of \$636.26, to Louis Churchwell to compensate him for his additional duties at the JTC from May 31 through July 10, 2017. Motion carried.
- WM17/06 - 76 It was moved by Commissioner Hughes, supported by Commissioner Snider, to award the parking lot design and rehabilitation engineering work, per County RFP 17-2260 to Westshore Engineering for a not-to-exceed cost of \$40,610. Motion carried.
- WM17/06 - 77 It was moved by Chairman Cross, supported by Commissioner Snider, to reinstate the Correction Officer position numbers O05034, O05044, O05011 and O05033 and to create 2 new Correction Officer positions (pay table OF-00050 \$20.84 - \$24.37/hr); and further move to create 2 hourly Sheriff Intake Clerks (Pay table GU-00170 \$12.57 - \$18.10/hr) and to amend the budget accordingly. Motion carried.

Sheriff Michael Poulin addressed the Board and noted funding for these positions will come partially from grants available from both Circuit Court/Family Court and District Court. He also noted he will increase the state housed inmates and reduce overtime to help cover the costs.

Commissioners asked Sheriff Poulin for an update of these budget changes after one year.

## **OLD BUSINESS**

Commissioner Engle asked Administrator Eisenbarth to review the requirements/procedures of flying non-traditional (not U.S., state, county, city, etc.) flags at County owned properties.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

Sheriff Michael Poulin thanked the Commissioners for their support of his motion to reinstate four Correction Officer positions, create two Correction Officer positions and to create two hourly Sheriff Intake Clerks. He also thanked the Circuit Court Administrator and District Court Administrator for their collaborative efforts in helping to fund these positions as he noted it would increase safety for the inmates, jail staff and the community.

Commissioner Snider also thanked staff for their collaborative efforts and noted this was something discussed during strategic planning.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County  
Ways & Means Committee  
July 6, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Benjamin Cross

Also

Present: Doug Hughes, Corporate Counsel; Nancy A. Waters, County Clerk; Mark Eisenbarth, County Administrator; Kathy Tharp, Executive Assistant to the County Administrator

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve the minutes of June 20, 2017, with the revision of motion #WM17/06 - 76 to read: to award the parking lot design and rehabilitation engineering work, per County RFP 17-2260 to Westshore Engineering for a not-to-exceed cost of **\$40,610**. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/07 - 78 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$4,759,556.48 covering the period of June 10, 2017, through June 22, 2017, for checks and May 1, 2017 through May 31, 2017 for P-Card payments, as presented by the County Clerk. Motion carried.

WM17/07 - 79 It was moved by Commissioner Nash, supported by Commissioner Foster, to approve the Assessment Administration Services being provided by the Equalization Department to the Township of Moorland and authorize the Chair of the County Board of

Commissioners to execute an agreement prepared by the Equalization Department to provide said services. Motion carried.

WM17/07 - 80 It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve the Assessment Administration Services being provided by the Equalization Department to the City of Norton Shores and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide said services. Motion carried.

WM17/07 - 81 It was moved by Commissioner Snider, supported by Commissioner Hughes, to authorize the Board Chair to execute the proposed extension from Pitney Bowes for a period of 60 months at a cost of \$1,035.44 per month. Motion carried.

WM17/07 - 82 It was moved by Commissioner Snider, supported by Commissioner Hughes, to approve the creation of a Land Bank Americorps Program Manager position with a pay range of NX-00135 (\$23.076/hr). Motion carried.

WM17/07 - 83 It was moved by Commissioner Hughes, supported by Commissioner Foster, to authorize renewing the contract with Biddergy to provide surplus equipment auction services for a term of one (1) year starting May 20, 2017, per the terms stated in the contract. Motion carried.

## **OLD BUSINESS**

Mr. Mark Eisenbarth, County Administrator, informed the Board of a tentative Board Work session scheduled for Thursday, July 20th at 2:30 p.m. regarding a convention center.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

None.

## **CLOSED SESSION: Pending Litigation**

It was moved by Commissioner Hughes, supported by Commissioner Engle, to go into closed session for the purpose of discussing pending litigation.

Roll Call Vote:

Yes: Engle, Foster, Hughes, Mahoney, Nash, Scolnik, Snider, Wilkins  
Excused: Cross Motion Carried.

The Ways & Means Committee went into closed session at 3:56 p.m.

The Ways & Means Committee returned to open session 4:08 p.m.

**RETURN TO OPEN SESSION**

WM17/07 - 84 It was moved by Commissioner Hughes, supported by  
Commissioner Snider, to accept the recommendation of Corporate  
Counsel for the Semelbauer, et al. settlement. Motion carried.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the  
meeting adjourned at 4:09 p.m.

**Muskegon County  
Ways & Means Committee  
July 18, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of July 6, 2017, regular and closed session, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**PRESENTATION: Youth, Family & Community Millage**

A PowerPoint presentation was presented by the following individuals regarding the Youth, Family and Community Millage request to go before the voters in November, 2017: KP Pelleran, United Way of the Lakeshore; Brandi Kennedy, EPICS Project Assistant Director; Mary Jo French, Juvenile Transition Center; Sandra Vanderhyde, Circuit Court Administrator; Zachary Anderson, Muskegon Public School Trustee & Co-Chair of Millage Education Committee and Jason Collela, Co-Chair of Millage Education Committee. A copy of that presentation is attached.

The Committee noted they will very actively be hosting "community conversations" to provide information to voters regarding the millage request.

Honorable Gregory Pitman, Probate Court, addressed the Board regarding his current limited options for those adjudicated youth who appear before him. He noted much collaboration and education has already taken place and much is needed in the community prior to the November ballot vote.

## ITEMS FOR CONSIDERATION

- WM17/07 - 85      It was moved by Commissioner Engle, supported by Commissioner Foster, to approve payment of the accounts payable of \$14,409,754.81 covering the period of June 23, 2017, through July 6, 2017, for checks and June 1, 2017 through June 30, 2017 for EFT payments, as presented by the County Clerk. Motion carried.
- WM17/07 - 86      It was moved by Chairman Cross, supported by Commissioner Engle, to amend the FY2017 budget as presented. Motion carried.
- WM17/07 - 87      It was moved by Commissioner Nash, supported by Chairman Cross, to authorize Sale of Property agreement between Muskegon County and Tim Meldrum for 599 South Brooks Road for a sale price of \$85,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents. Motion carried.
- WM17/07 - 88      It was moved by Commissioner Snider, supported by Commissioner Wilkins, to authorize Sale of Property agreement between Muskegon County and Tim Meldrum for 1271 Ducey for a sale price of \$130,000 with proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents. Motion carried.
- WM17/07 - 89      It was moved by Commissioner Hughes, supported by Chairman Cross, to authorize Sale of Property agreement between Muskegon County and Pioneer Resources for 1175 Wesley Avenue for a sale price of \$150,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents. Motion carried.
- WM17/07 - 90      It was moved by Chairman Cross, supported by Commissioner Hughes, to authorize Sale of Property Agreement between Muskegon County and Jose Wellington C. Santos for a parcel located at 2475 Annette for a sale price of \$35,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign appropriate documents. Motion carried.
- WM17/07 - 91      It was moved by Chairman Cross, supported by Commissioner Engle, to approve the millage language for a 10 year millage for 1.5 mills for the November 7, 2017 election; the first date to collect the tax is December 1st, 2017. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:27 p.m.

# MUSKEGON COUNTY YOUTH, FAMILY & COMMUNITY MILLAGE

ELECTION - NOVEMBER 7, 2017



Photo.elsear.com

# PROBLEM STATEMENT

Our community's children are our future and are facing multiple challenges, many of which are influenced by poverty, generational trauma, lack of access to services and systemic barriers. Although there is a continuum of care in place, there are gaps in access and in needed resources to support our youth to become resilient, successful adults.



# WHY IS THIS MILLAGE NEEDED?

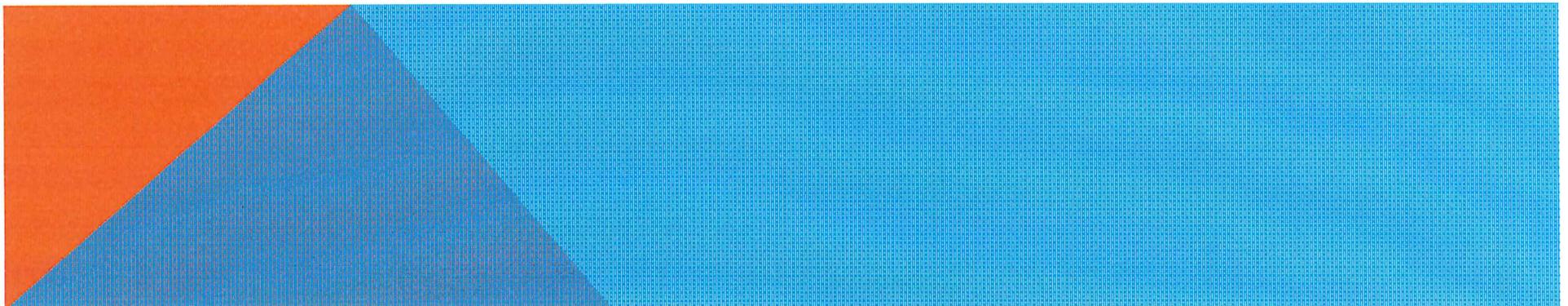
**-23% of Muskegon County Population under 18**

**-28% of Muskegon County Youth Live in Poverty**

**-37 out of 100 Youth will not graduate from high school on time**

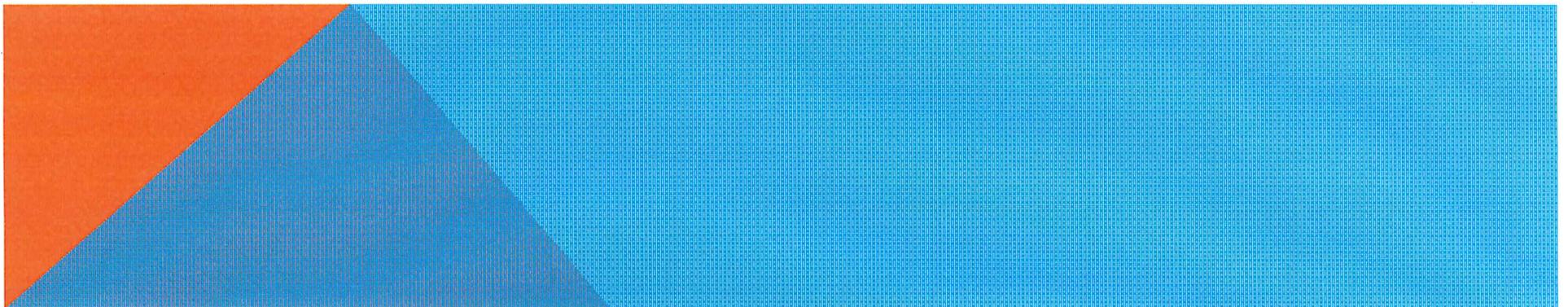
**-12,000 Youth have a mental health condition, and only 796 were receiving treatment in 2015**

**-According to the ACE study, Muskegon has a higher number of childhood abuse, neglect, and family dysfunction than in the state of Michigan or the U.S. as a whole**



## **SOLUTION- BRING IN THE EXPERTS!**

- **Dr. Latessa, School of Criminal Justice, University of Cincinnati**
- **Three Elements to the Risk Principle:**
  - 1. Target those youth with higher probability of recidivism
  - 2. Provide most intensive treatment to higher risk youth
  - 3. Intensive treatment for lower risk youth can increase recidivism



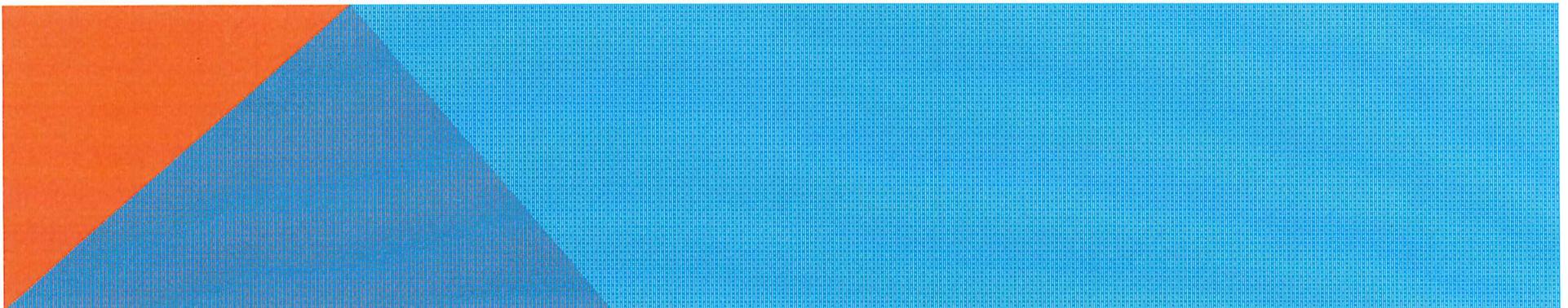
# DETENTION & RESIDENTIAL PLACEMENTS

## PROBLEM

- **Placing juvenile offenders in detention with other troubled youths is expensive and, in most cases, not effective at reducing crime.**

## MILLAGE SOLUTIONS

- **Increasing foster care homes & therapeutic foster care homes**
- **Respite care**
- **Crisis housing**
- **Residential Treatment**
- **Transitional Living**

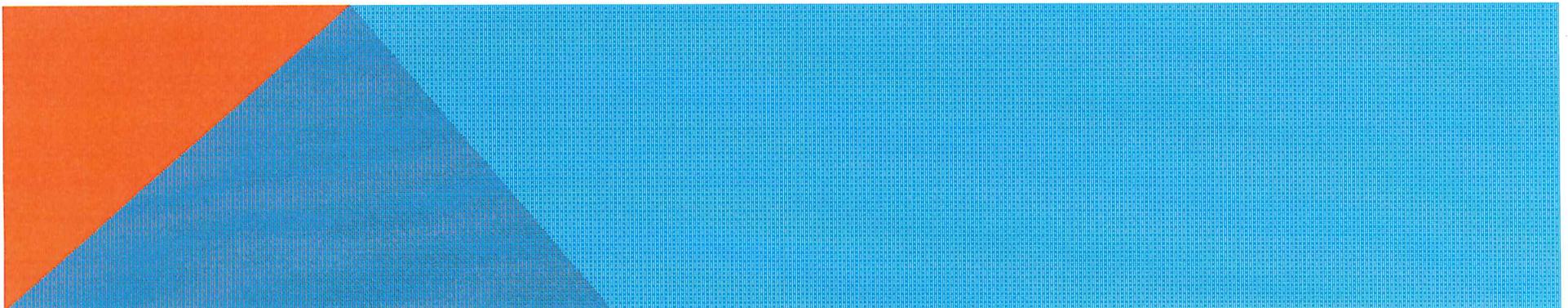


# MILLAGE- PREVENTION & COMMUNITY SERVICES

**“We estimate the present value of saving a 14-year-old high risk juvenile from a life of crime to range from \$2.6 to \$5.3 million.”**

- Prevention & treatment programs
- Family based programs
- School based programs
- Transitional & community aftercare
- Employment services
- Psychosocial Activities

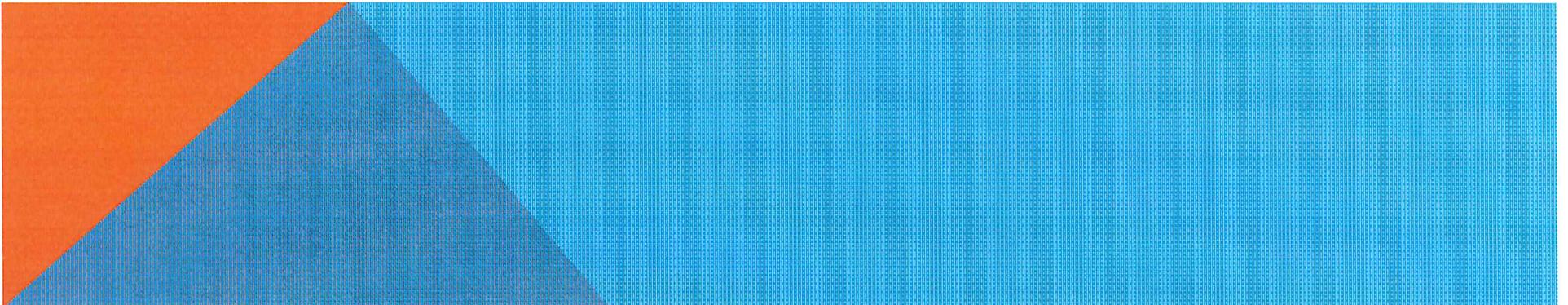
Mark Cohen, Vanderbilt University  
(2009).



## MILLAGE SPECIFICS

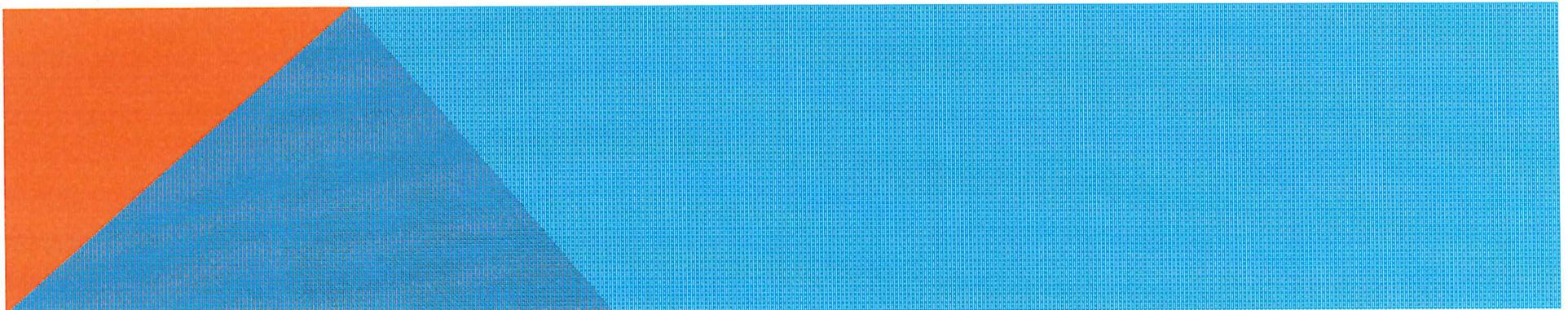
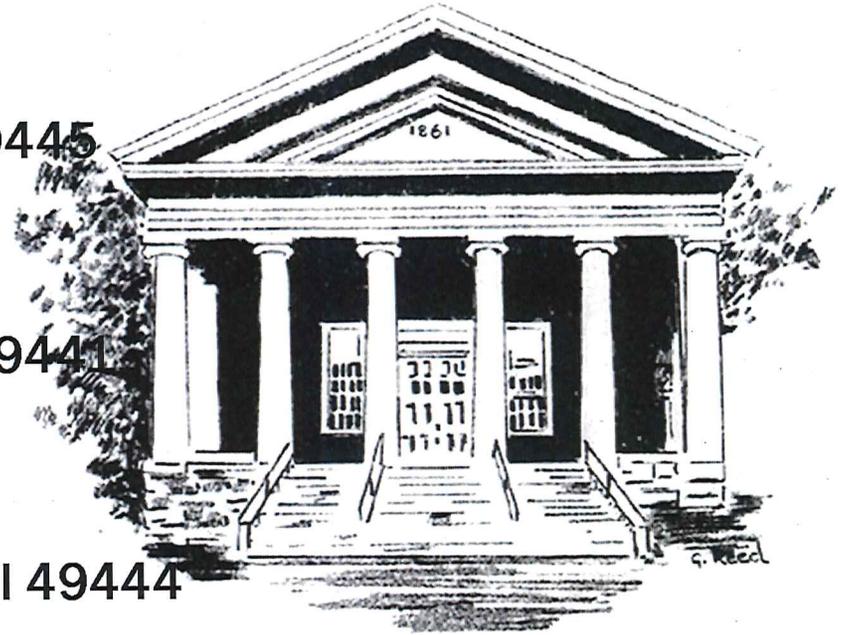


- 1.5 Mills (\$1.50 per \$1,000 of taxable value)
- 10 Years
- Cost of \$75 per \$100,000 home (appraised)
- Estimated \$6,185,898 in first year



# UPCOMING COMMUNITY CONVERSATIONS

1. Laketon Twp. Hall  
2735 W. Giles Rd., Muskegon MI 49445
2. McGraft Park Community Center  
2204 Wickham Dr., Muskegon, MI 49441
3. Muskegon Hts. City Hall  
2724 Peck St, Muskegon Heights, MI 49444
4. Muskegon Community College  
221 Quarterline Rd, Muskegon, MI 49442



## CONCLUSION

This Millage will result in immediate changes that will begin to improve outcomes for Muskegon County youth. This Millage will focus on proven programming that is holistic in nature. It has been shown that treatment works best when it is focused on youth, family and the community.



**Muskegon County  
Ways & Means Committee  
August 3, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Marvin Engle, Bob Scolnik

Also

Present: Doug Hughes, Corporate Counsel; Nancy A. Waters, County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Wilkins, to approve the minutes of July 18, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

- WM17/08 - 92      It was moved by Commissioner Snider, approved by Chairman Cross, to approve payment of the accounts payable of \$7,210,563.46 covering the period of July 7, 2017, through July 21, 2017, for checks and June 1, 2017 through June 30, 2017 for P-Card payments, as presented by the County Clerk. Motion carried.
- WM17/08 - 93      It was moved by Commissioner Nash, supported by Commissioner Snider, to approve the FY2018 Budget Hearing Schedule as presented. Motion carried.
- WM17/08 - 94      It was moved by Chairman Cross, supported by Commissioner Wilkins, to approve setting the Public Hearing date for the FY2018 Proposed Muskegon County Budget for Thursday, September 7,

2017 at 3:30 P.M. at the Board of Commissioners Room on the 4th floor of the Michael E. Kobza Hall of Justice and to authorize the publication of a Notice of Public Hearing in a newspaper of general circulation on or before August 27, 2017. Motion carried.

WM17/08 - 95 It was moved by Chairman Cross, supported by Commissioner Snider, to authorize extension of a purchase agreement between Muskegon County and Grand Trunk LLC for the Grant Trunk Depot (parcel #61-24-205-318-0001-00) located at 683 West Western Avenue, and for the Board Chair to sign appropriate documents. Motion carried.

WM17/08 - 96 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve the reclassification of the vacant Tourism Coordinator position, X88101, with a pay grade of NX-00180 (\$19.268-\$24.260/hr) to an Administrative Marketing Coordinator position at a pay grade of NO-00190 (\$16.675-\$20.664/hr). Motion carried.

WM17/08 - 97 It was moved by Commissioner Snider, supported by Commissioner Foster, to adopt the Post Construction Ordinance to improve storm water management in the county for those communities wishing to participate in the county-wide program as indicated by their resolution, or zoning ordinances, as applicable. Motion carried.

Mr. Paul Bouman, Muskegon County Road Commission Engineer, spoke in support of the Post Construction Ordinance.

Ms. Brenda Moore, Drain Commissioner, noted the cities of Norton Shores, Roosevelt Park, Muskegon Heights, Muskegon and North Muskegon, as well as the County Road Commission and her office of the Drain Commission have permits from the Michigan Department of Environmental Quality for their storm water discharges.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Mark Eisenbarth, County Administrator, provided hand-outs to the Commissioners regarding the Youth, Family & Community millage.

Commissioner Mahoney noted he recently attended an event at Muskegon Middle School for students attending summer school. He noted there was an increase in

students moving up to next grade level with the help of mentors available at these summer school sessions. He also noted there were parents involved with their students which also increases the students' success rates.

### **PUBLIC COMMENT**

Ms. Beth Dick, Finance Director/Assistant County Administrator, informed the Board her first presentation on the Proposed FY2018 General Fund Budget would be at their next Full Board meeting of Tuesday, August 8th.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:41 p.m.

**Muskegon County  
Ways & Means Committee  
August 15, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Benjamin Cross

Also

Present: Doug Hughes, Corporate Counsel; Marcia Wilkes, Deputy County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of August 3, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**PRESENTATION: FY2018 All Funds Budget**

Ms. Beth Dick, Finance Director/Assistant County Administrator, presented the FY2018 All Funds Budget.

**ITEMS FOR CONSIDERATION**

WM17/08 - 98      It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$5,380,946.62 covering the period of July 22, 2017, through August 3, 2017, for checks and July 1, 2017 through July 31, 2017 for EFT payments, as presented by the County Clerk. Motion carried.

- WM17/08 - 99 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the Chairman to sign the proposed Memorandum of Understanding between Muskegon County, the City of Muskegon and the City of Muskegon Heights for the Justice Assistance Grant program. Motion carried.
- WM17/08 - 100 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to appoint Sara Hough as employer delegate to the 2017 Municipal Employees Retirement System (MERS) annual meeting and for the cost of attending for the employer and employee delegates and alternate be paid from the Risk Management Fund. Motion carried.
- WM17/08 - 101 It was moved by Commissioner Snider, supported by Commissioner Nash, to authorize the termination of the Honeywell contract for measuring and verification annual energy cost avoidance review. Motion carried.
- WM17/08 - 102 It was moved by Commissioner Snider, supported by Commissioner Wilkins, to authorize the allocation from the general fund to replace the main vent stack at the Hall of Justice for a not-to-exceed amount of \$15,000 and to authorize the Board Chair to sign the Agreement and Release of Further Liability with Honeywell. Motion carried.
- WM17/08 - 103 It was moved by Commissioner Snider, supported by Commissioner Nash, to waive the bidding process and authorize extending the contract with Reliant Professional Cleaning Company to provide cleaning services for a term of one (1) year starting March 2018 at no additional cost. Motion carried.
- WM17/08 – 104 It was moved by Commissioner Snider, supported by Commissioner Hughes, to approve the Department of Public Works/Facilities Management to apply for the State of Michigan Department of Environmental Quality FY2018 Nonpoint Source Program Grant. Motion carried.
- WM17/08 – 105 It was moved by Commissioner Snider, supported by Commissioner Wilkins, to approve the Sheriff's Office to apply for the fiscal year 2018 Secondary Road Patrol grant from the Office of Highway Safety Planning. Motion carried.
- WM17/08 – 106 It was moved by Commissioner Nash, supported by Commissioner Snider, to approve the Treasurer's Office submission of the Michigan Medicaid CHIP Lead Hazard Control Community

Development – 2018 (LHCCD-2018) \$1 million grant proposal to the Michigan Department of Health and Human Services, Healthy Homes Section to provide lead hazard mitigation services to Medicaid CHIP enrolled residents of Muskegon County; and to authorize the Assistant County Administrator to sign the relevant application documents on behalf of the County. Motion carried.

## **OLD BUSINESS**

Commissioner Mahoney noted Administrator Mark Eisenbarth had information to share regarding the Terrace Plaza lease.

Mr. Eisenbarth noted he has been communicating with Mr. Anmar Atchu, Vice President – Marketing & Leasing Hinman Company, regarding the County of Muskegon's current lease with the Hinman Company at Terrace Plaza. Further discussion is planned and Mr. Eisenbarth informed the Commissioners he will continue to bring forth information.

## **NEW BUSINESS**

Commissioner Scolnik noted work continues on the Veterans Park and most recently one of the bridges was temporarily relocated for additional work and coating. He also noted the Northside Lions Club and Muskegon Rotary Club have donated and volunteered much time into these efforts.

## **PUBLIC COMMENT**

Commissioner Mahoney asked Commissioners to consider a resolution at Full Board meeting regarding the recent violence and acts of the Nazi and KKK parties.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:19 p.m.

**Muskegon County  
Ways & Means Committee  
September 7, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Marcia Wilkes, Deputy County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of August 15, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

Mr. Tim DeMumbrum, County Surveyor, addressed the Board regarding motion WM17/09-109. He requested a one-year extension of the current surveying and remonumentation services agreements.

**PUBLIC HEARING: FY2018 Proposed Muskegon County Budget**

It was moved by Commissioner Engle, supported by Commissioner Nash, to open the public hearing on the 2018 Proposed Muskegon County Budget. Motion carried.

Ms. Beth Dick, Finance Director/Assistant County Administrator, presented the FY2018 Proposed Muskegon County Budget.

It was moved by Commissioner Hughes, supported by Commissioner Engle, to close the public hearing. Motion carried.

Commissioners discussed the need for an additional Board Work Session regarding Brookhaven Medical Care Facility. Mr. Eisenbarth, County Administrator, noted one would be scheduled upon receipt of the correspondence from the State.

Mr. Eisenbarth apprised Commissioners of the work of the “Plan B” group comprised of County employees and noted they are meeting weekly to discuss budget issues.

### **ITEMS FOR CONSIDERATION**

- WM17/09 - 107      It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$8,817,335.06 covering the period of August 4, 2017, through August 24, 2017, for checks and July 1, 2017 through July 31, 2017 for P-Card payments, as presented by the County Clerk. Motion carried.
- WM17/09 - 108      It was moved by Commissioner Engle, supported by Commissioner Snider, to amend the FY2017 budget as presented. Motion carried.
- WM17/09 - 109      It was moved by Commissioner Hughes, supported by Commissioner Snider, to authorize a one-year extension for the surveying and remonumentation services to Moore & Bruggink, Westshore Consulting and Driesenga & Associates, Inc., at current service rates, through September 30, 2018. Motion carried.
- WM17/09 - 110      It was moved by Chairman Cross, supported by Commissioner Engle, to hire DLZ Michigan to provide conceptual plan services for the 6<sup>th</sup> floor renovations at the Hall of Justice and corresponding cost estimates pursuant to County RFP 17-2261 for a cost not to exceed \$24,960 to be paid from the Public Improvement Fund (4930). Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

- WM17/09 – 111      It was moved by Commissioner Scolnik, supported by Chairman Cross, to approve a Resolution in support of Love Lives Here community rally being held on Monday, September 11, 2017. Motion carried.
- WM17/09 – 112      It was moved by Commissioner Wilkins, supported by Commissioner Snider, to approve a Resolution in support of the Mt. Zion Church of God in Christ for its 72 years in the community. Motion carried.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:22 p.m.

**Muskegon County  
Ways & Means Committee  
September 14, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Rillastine Wilkins

Excused: Bob Scolnik, I. John Snider, II [arrived at 3:32 p.m.]

Also

Present: Doug Hughes, Corporate Counsel; Marcia Wilkes, Deputy County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of September 7, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**PRESENTATION: 2018 Budget – Final Amendments**

Ms. Beth Dick, Finance Director/Assistant County Administrator, gave a presentation on the FY2018 operating budget with final amendments for General Fund and Other Funds budgets.

**ITEMS FOR CONSIDERATION**

WM17/09 - 111      It was moved by Commissioner Engle, supported by Commissioner Snider, to approve payment of the accounts payable of \$7,814,960.01 covering the period of August 25, 2017, through August 31, 2017, for checks and August 1, 2017 through August 31, 2017 for EFT payments, as presented by the County Clerk. Motion carried.

- WM17/09 - 112 It was moved by Commissioner Engle, supported by Chairman Cross, to adopt the attached FY2018 County of Muskegon Appropriation Ordinance including the attached Budget Amendments, position changes, FY2018 Equipment Items and FY2018 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2018 Operating Budget. Motion carried.
- WM17/09 - 113 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve a lease agreement, expiring on September 30, 2020, between the County and Family Outreach Center, and to amend lease agreement with Cherry Health. Motion carried.
- WM17/09 - 114 It was moved by Chairman Cross, supported by Commissioner Engle, to approve the reclassification of three Child Support Specialists (G19301, G19302, and G19304) – Pay grade GU230 (\$15.74 - \$22.34/hour) to Family Court Specialists – Pay grade GU250 (\$17.90 - \$25.22/hour), to approve the modification of the previously approved board motion regarding the PASS Grant funding so that it matches the approved PASS grant budget, and to further approve the funding change for the Family Counselor – X37001 from 100% 2150- 0142 to 50% 2150-0142 and 50% 2920-0152). These three requests will result in a total decrease in General fund spending by \$5,187.37. Motion carried.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **PUBLIC COMMENT**

None.

#### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:53 p.m.

**COUNTY OF MUSKEGON**  
**APPROPRIATION ORDINANCE IMPLEMENTING**  
**THE COUNTY OF MUSKEGON'S FY2018 OPERATING BUDGET**

WHEREAS, Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) requires that an appropriation ordinance be adopted by this County Board of Commissioners in order to implement the operating budget of the County of Muskegon for the fiscal year ending September 30, 2018 (FY2018); and

WHEREAS, this County Board of Commissioners wishes to be in compliance with said state legislation; and

WHEREAS, the Muskegon County Board of Commissioners has carefully examined the anticipated financial circumstances of Muskegon County for FY2018, including estimated expenditures, estimated revenues, and the estimated state taxable valuation of property located within Muskegon County and determined that an anticipated total Muskegon County operating millage of 5.6984 mills to be levied on July 1, 2018 will be necessary for the sound management and operation of the County of Muskegon in FY2018; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), upon completion of the anticipated public hearing in June 2018 and given a rate of increase for Muskegon County taxable valuations that does not exceed the established rate of inflation for the same time period as determined by the State of Michigan, the Muskegon County Board of Commissioners will have the complete authority to establish within its present authorized millage rate a maximum of 5.6984 mills to be levied on July 1, 2018 for Muskegon County FY2017 general operations; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), this action is being taken following the public hearing which was held on June 13, 2017, where the Muskegon County Board of Commissioners were authorized to levy on December 1, 2017, 0.3221 mills for Lakeshore Museum Center FY2018 operations; to levy on December 1, 2017, 0.0752 mills for Veterans Affairs FY2018 operations; to levy on December 1, 2017, 0.3000 mills for Central Dispatch FY2018 operations; and to levy on December 1, 2017 0.5000 mills for PA 39 of 1976 (Activities and Services for Older Person Act) FY2018 operations; all such levies within present authorized millage rates; and

WHEREAS, the County Board of Commissioners has approved the placement of the Youth, Family and Community millage proposal on the November 7, 2017 ballot requesting a special millage of 1.5 mills that would generate approximately \$6.2 million to be used for the enhancement of existing youth programs and for the development of proven youth prevention and treatment programs and housing, which if approved by the voters would be levied on December 1, 2017 for youth programs and services FY2018 operations (including those within the Child Care Fund); and

WHEREAS, this County Board of Commissioners, through its Ways and Means Committee, a committee-of-the-whole, has duly deliberated, held a budget public hearing on

September 7, 2017 according to Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and Act 43 of 1963, as amended (Budget Hearings of Local Governments) and reviewed the proposed budget totaling \$235,562,226; and

WHEREAS, this County Board of Commissioners has additionally duly deliberated and reviewed various amendments to the proposed budget, with the proposed budget including attached amendments totaling \$235,857,172 and this ordinance is prepared on the basis of said amended budget; and

WHEREAS, the General Fund, as well as all funds, have sufficient revenues and fund balance to meet their expenditure needs.

NOW, THEREFORE, BE IT RESOLVED, that the total revenues estimated to be available for appropriations in the general fund (1010) of the County of Muskegon for the fiscal year ending September 30, 2018, is as follows:

**REVENUES**

Property Taxes	\$24,556,214
Other Taxes	974,630
Licenses and Permits	6,200
Federal Source revenue	47,294
State Source revenue	6,029,233
Charges for Services	9,814,979
Contributions from Private Sources	1,217,629
Fines and Forfeitures	545,236
Other Revenues	1,219,973
<b>Total Revenue</b>	<b>\$44,411,388</b>

**TRANSFERS IN**

from Delinquent Tax Fund	\$1,088,468
from other funds	1,308,563
<b>Total Revenue &amp; Other Financing Sources</b>	<b>\$2,397,031</b>

Total available to appropriate **\$46,808,419**

BE IT FURTHER RESOLVED, that \$46,808,419 of the total available to appropriate in the General Fund (1010) is hereby appropriated in the amounts and for the purposes set below:

<b>EXPENDITURES</b>			
<b>Legislative:</b>			<b>Public Safety:</b>
0101 Board of Commissioners	\$404,690	0266 Sheriff Bldg Security	141,882
Legislative subtotal	\$404,690	0270 County Jail Bldg 2015	565,920
		0301 Sheriff Operations	4,097,672
<b>Judicial:</b>		0305 Sheriff Administration	569,315
0131 Circuit Court	1,221,881	0306 Emergency Response Team	13,500
0132 Circuit Court Collections	108,650	0320 Officer Training Act 302	10,000
0136 District Court	3,472,484	0350 Correction Officer Training	60,000
0137 Probation Cobo Hall Tax	183,330	0351 Sheriff Jail	7,572,776
0138 District Court Collections	219,649	0355 Courtroom Security	1,344,818
0145 Jury Commission	77,348	0421 Animal Control	397,394
0148 Probate Court	856,005	Public Safety subtotal	14,773,277
0151 State Probation	65,173		
0164 Public Defender	1,761,864	<b>Health:</b>	
0292 Law Library	9,350	0272 Vector Control Building	10,027
Judicial subtotal	7,975,734		10,027
<b>General Government:</b>		<b>Culture and Recreation:</b>	
0171 Administration	1,038,141	0758 Fairgrounds Trg Center	3,977
0175 Residential Energy Program	1,120,176	Culture and Recreation subtotal	3,977
0191 Elections	105,548		
0201 Accounting	890,911	<b>Economic Development:</b>	
0210 Corporate Counsel	375,425	7280 Economic Development	85,115
0215 County Clerk	463,328	Other subtotal	85,115
0216 Circuit Court Records	506,108		
0217 Juror Showcase	7,628	<b>Other:</b>	
0225 Equalization	1,625,766	0941 Miscellaneous Contingency	2,090,555
0226 Human Resources	288,404	Other subtotal	2,090,555
0229 Prosecutor	2,233,929		
0236 Register of Deeds	641,646	Total Expenditures	\$37,684,790
0241 Johnny O. Harris Bldg	63,935		
0242 Training Center Bldg	54,167	<b>Transfers Out:</b>	
0245 Jewell Bldg E	22,268	To Child Care Fund	1,228,563
0246 Veterans Center	17,460	To Jail/JTC Debt Service	1,848,751
0248 Stark Hall Bldg	17,622	To Public Health	1,852,699
0253 Treasurer	552,025	To Family Court	1,398,528
0260 Shady Grove Cemetary	2,146	To Other Funds	2,795,088
0263 Cordova Site O&M	2,150	Total Transfers Out	9,123,629
0265 Michael E. Kobza HOJ	999,336		
0268 Oak Ave. Bldg	151,347	<b>Total Appropriated</b>	\$46,808,419
0271 County Jail Bldg - Old	131,160		
0275 Drain Commissioner	386,590		
0284 Plat Board	700		
0297 Vehicle Pool	15,000		
0650 State Institutions	346,516		
2320 DHHS Legal Representation Grnt	281,983		
General Government subtotal	12,341,415		

BE IT FURTHER RESOLVED, that the foregoing annual appropriations will be used where budgeted to support the total general operating budgeted activities along with all other federal, state, local, private, and user revenues; and

BE IT FURTHER RESOLVED, that this County Board of Commissioners, because of changing economic conditions, reserves the right to re-appropriate these monies as future circumstances may dictate; and

BE IT FURTHER RESOLVED, that financial management be authorized to make budget transfers within General Fund functions, which is the designated level of budgetary control; and

BE IT FURTHER RESOLVED, that this Appropriation Ordinance be fully spread upon the official minutes of this commission; and

BE IT FURTHER RESOLVED, that all persons responsible for the administration of this budget be duly advised of the contents of Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and their respective appropriations and responsibilities for the administration of same; and

BE IT FURTHER RESOLVED, that Lakeshore Museum Center monies be appropriated on an annual basis in an amount of \$2,138,633 for museum and historic site operations and capital outlay; and

BE IT FURTHER RESOLVED, that Muskegon County Central Dispatch monies be appropriated on an annual basis in an amount of \$3,989,624 for Central Dispatch operations and capital outlay; and

BE IT FURTHER RESOLVED, that the FY2018 Capital Improvement Plan be adopted, and that the projects requiring federal and state grants are strictly contingent upon receipt of those grants; and

BE IT FURTHER RESOLVED, that all changes addressed in the Proposed Budget Summary be instituted with the adoption of this budget unless specific changes are attached to this document; and

BE IT FURTHER RESOLVED, that all other funds' revenue and expenditure budgets are approved as included as follows:

**MUSKEGON COUNTY  
FY2018  
BUDGET AMENDMENTS**

1. Adjust the FY2018 proposed budget for the Wastewater funds (5920 and 5921) by decreasing the expense budget by \$1,500 to more accurately reflect the capital nature of certain items included in the original proposed budget.
2. Adjust the FY2018 proposed budget for the Accommodations Tax fund (2300) by increasing the expense budget by \$16,500 for the proposed increase in support to the White Lake Area Chamber of Commerce.
3. Change the labor distribution for the Americorps Program Manager position #X06201 from 5500-2550-100% to 5500-2553-100% effective 10-01-17. This position was established per Board approval on July 13, 2017 and is expected to be filled prior to the beginning of FY2018, which is when the new Americorps grant begins. The Land Bank Administration budget will fund this position until the new award goes into effect.
4. Remove from the unfunded position listing and add to the position deletion listing the Emergency Services Specialist/Hrly position #T05501. This position has been vacant since FY2011, has been in unfunded status since it became vacant, and the position is no longer needed.
5. Adjust the FY2018 proposed budget for the Equipment Revolving fund (6660) by decreasing the revenue budget by \$4,306 from \$896,019 to \$891,713 to reflect rent revolving charge changes due to items sold in FY2017 and items that will begin being charged back to departments that were not anticipated in the original proposed budget.
6. Adjust the FY2018 proposed budget for the following debt service funds to accurately reflect the lease interest revenue and other reimbursement revenue based on the respective water/sewer debt service schedules:

**Fund 8718 - Fruitport/Norton Shores Reg. Water System II**

Proposed Revenues	Increase/(Decrease)	Revised Proposed
\$55,493	(\$14,062)	\$41,431

**Fund 8841 - Muskegon/Egelston/Dalton Sewer**

Proposed Revenues	Increase/(Decrease)	Revised Proposed
\$606,058	(\$18,842)	\$587,216

**Fund 8845 - Whitehall Township Water**

Proposed Revenues	Increase/(Decrease)	Revised Proposed
\$19,518	(\$3,266)	\$16,252

7. Adjust the FY2018 proposed budget for the Laketon Township General Obligation Limited Tax Debt Service fund (8834) by decreasing the revenue budget by \$182,394 from \$182,394 to \$0 and by decreasing the expense budget by \$2,175 from \$2,175 to \$0. The bonds recorded in this fund that had been issued for the benefit of Laketon Township were defeased in FY2017 by a deposit to escrow from the proceeds of refunding bonds issued by Laketon Township on their own.
8. Adjust the FY2018 proposed budget for the Office of Highway Safety Road Patrol fund (1210) and General Fund Appropriations budget (1010-0901) due to a reduced grant allocation for FY2018. The proposed revenue budget will remain the same in the grant fund, but the reduction of the grant allocation will require an offset by increasing the contribution from the General Fund by \$15,900.
9. Adjust the FY2018 proposed budget for the Concealed Pistol Licensing fund (2630) by decreasing the expense budget by \$3,687 due to an adjustment to the indirect cost allocation charge. Also reduce the Treasurer's FY2018 proposed Administrative Costs revenue budget (1010-0253-651.010) from \$2,466,287 to \$2,462,600 to reflect this change in the General Fund.
10. Adjust the FY2018 proposed budget for the Department of Veterans Affairs fund (2930) by increasing revenues by \$157 from \$313,169 to \$313,326 to balance the Veterans Affairs budget.
11. Establish a FY2018 budget for Pass-Through Grants fund (2530) with revenues and expenses totaling \$6,300. The Pass-Through Grants Fund receives grant award payments that are designated for other governments but which are required to pass through the County. The U.S. Department of Agriculture pays "Schools and Road grants to States" to the State of Michigan based on the number of acres of national forest lands among the States. The money then passes from the State to the various counties based on the proportion of national forest in each county. Finally, Muskegon County follows the grant requirements by distributing 75% to county schools and 25% to county townships in proportion to their shares of national forest land within Muskegon County.
12. Adjust the FY2018 proposed budget for the Parks Development fund (2411) related to the Deremo Park Grant by increasing the revenue budget by \$64,083 from \$0 to \$64,083 and by increasing the expense budget by \$64,083 from \$0 to \$64,083. This is due to an extension of the project into FY2018. Also increase the Parks Fund (2080) FY2018 proposed expense budget by \$34,083 to reflect the change in appropriation to the Deremo Park Grant budget.
13. Add to the position deletion listing the following Brookhaven Medical Care Facility positions:

N71006 – Secretary/Non Barg. Full Time

A17501 – Maintenance I/BH Full Time

X20101 – Community Relations/Marketing Manager Full Time

14. Adjust the FY2018 proposed budget for the Office Services fund (6330) by increasing expenses by \$1,831 to accommodate one vehicle lease that was not included in the original request and miscellaneous adjustments to general administrative charges. Also, adjust the FY2018 capital recommendations listing accordingly.
15. Adjust the FY2018 proposed budget for the Muskegon Area Transit System fund (5880) by decreasing revenues by \$128,257 from \$7,487,102 to \$7,358,845 and increasing expenses by \$27,607 from \$6,541,527 to \$6,569,134 to accommodate grant adjustments and additional bus route per Muskegon County Board of Commissioners action #2017-306.
16. Adjust the FY2018 proposed Wastewater Equipment capital line-item budgets to add the Flume Trash Rake. This item was originally approved in FY2017 but will not be completed until FY2018. There is no net impact to the Wastewater budget. Also, adjust the FY2018 capital recommendations listing accordingly.
17. Adjust the FY2018 proposed budget for the Wastewater Management Operations fund (5920) by increasing revenues by \$877,262 from \$12,874,533 to \$13,751,795 to adjust revenues to match the 2017 revised budget (\$799,890) and to include a rate increase for hauled waste only effective January 2018 (\$77,372). There is no gallonage rate increase proposed for FY2018.
18. Adjust the FY2018 proposed budget for County Clerk (1010-0215) by increasing expenses by \$562 from \$462,766 to \$463,328 for copier lease expense and reallocate the budget to recognize the expense in the Copier Lease line item.
19. Adjust the FY2018 proposed budget for Probate Court (1010-0148) by increasing expenses by \$8,619 from \$847,386 to \$856,005 to incorporate a 3% salary increase for the Probate Court judges per the Michigan Supreme Court State Court Administrative Office letter dated August 16, 2017.
20. Adjust the FY2018 proposed budget for Public Defender (1010-0164) by increasing expenses by \$11,000 from \$1,750,864 to \$1,761,864 due to an internal staffing reorganization as well as to accommodate an expense related to a conflict attorney settlement agreement.
21. Adjust the FY2018 proposed budget for the Family Court fund (2150) by increasing revenues and expenses by \$179,112 from \$6,059,891 to \$6,239,003 to incorporate the I/T chargeback amount per the I/T rate study plan provided on 09/01/17, operating expenses and to align positions within the department in order to utilize funding for the Procedural Justice Alternatives to Contempt (PJAC) grant-funded Procedural Action to Self-Sufficiency (PASS) program according to grant guidelines. Also increase the General Fund appropriation to Family Court (1010-0901) by \$16,734 from \$1,381,794 to \$1,398,528 as a result of these adjustments.

22. **Adjust the FY2018 proposed budget for the Public Health fund (2210) by decreasing revenues and expenses by \$18,818 from \$6,009,458 to \$5,990,640 based on the latest forecast from Public Health. Also, decrease General Fund appropriation to Public Health (1010-0901) by \$81,726 from \$1,934,425 to \$1,852,699.**
23. **Reduce the FY2018 proposed I/T rate study charge for various General Fund and non-General Fund departments by a net total of \$119,924 per the latest rate study provided by MGT of America on 09/01/17. In addition, increase revenues in various funds that require balancing as a result of this change in the amount of \$30,612. Finally, increase the proposed reimbursement revenue budget in the Information Technology fund (6680-0228-651.010) by \$95,203 from \$3,169,703 to \$3,264,906 also per the latest rate study.**
24. **Adjust the FY2018 proposed Miscellaneous Contingency budget (1010-0941) by increasing expenses by \$140,445 to cover the estimated General Fund impact to salaries and fringe benefits resulting from the general salary increase adjustments.**
25. **All changes in the above amendments result in the General Fund (1010) proposed revenue and expense budget increasing by \$3,562 from \$46,804,857 to \$46,808,419. The amended All Funds proposed revenue budget is increasing by \$879,097 from \$238,014,742 to \$238,893,839 and the All Funds proposed expense budget is increasing by \$294,946 from \$235,562,226 to \$235,857,172.**

09/06/2017

## BUDGET REPORT FOR MUSKEGON COUNTY

	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
<b>GENERAL FUND REVENUES BY DEPARTMENT</b>				
Fund 1010 - General Fund				
0131	Circuit Court	177,254	186,000	168,000
0132	Circuit Court Collections	37,722	51,000	46,000
0136	District Court	2,094,117	2,044,578	2,049,350
0137	District Ct Probation(Cobo Hall PA2 Tax)	48,451	40,000	40,000
0145	Jury Commission	0	1,300	0
0148	Probate Court	50,889	52,386	53,386
0151	State Probation	2,879	0	3,000
0164	Public Defender	76,602	99,525	99,250
0171	Administration	223	0	0
0175	Residential Energy Efficiency Pgm	1,329,160	951,524	1,355,283
0191	Elections	98,658	50,000	38,000
0215	County Clerk	258,626	321,551	317,250
0216	Circuit Court Records	145,981	170,146	161,096
0217	Juror Showcause	16,055	15,000	15,000
0225	Equalization	1,027,916	1,055,172	1,089,914
0226	Human Resources	82,500	82,500	82,800
0229	Prosecutor	81,253	70,750	64,250
0236	Register of Deeds	1,191,204	1,149,600	1,149,600
0241	Bldg A-Johnny O. Harris	7,816	10,000	10,000
0252	Transfers	784,030	767,231	765,255
0253	Treasurer	35,497,784	37,103,921	34,545,380
0265	Michael E. Kobza Hall of Justice	0	400	0
0268	Oak Ave. Building	112,418	103,429	101,739
0275	Drain Commissioner	17,225	4,652	10,000
0292	Law Library	0	0	0
0297	Vehicle Pool	25,426	29,300	22,000
0301	Sheriff Operations	135,103	141,060	86,200
0305	Sheriff Administration	2,959	486	486
0320	Officer Training Act 320	10,890	10,000	10,000
0350	Correction Officer Training	62,457	67,880	60,000
0351	Sheriff Jail	1,903,760	1,884,842	2,008,671
0355	Courtroom Security	0	1,200	1,200
0421	Dog Licensing/Animal Control	282,500	228,990	204,252
0901	Appropriations	17,250	25,000	25,000
0941	Misc Contingency	0	335,000	100,000
2320	DHHS Legal Representation Grant	0	0	0
6496	Agnes Potuznik/Wesley Roberts Building	827	0	0
7280	Economic Development	0	24,191	48,382
ESTIMATED REVENUES - FUND 1010		45,579,935	47,078,614	44,730,744
NET OF REVENUES/APPROPRIATIONS - FUND 1010		785,382	(1,076,191)	(6,343,249)
				0

## BUDGET REPORT FOR MUSKEGON COUNTY

	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
<b>GENERAL FUND REVENUES BY CATEGORY</b>				
Fund 1010 - General Fund				
ESTIMATED REVENUES				
STATE				
539.000	State Grant	0	0	479,000
541.000	Probate Judges Salary	207,406	206,385	206,385
545.010	State Aid-Caseflow Assistance	48,626	41,228	50,000
545.020	Drug Case Information Mgt Acct	4,207	5,500	4,000
574.001	State Revenue-PPT Replacement	1,070,978	495,663	495,663
575.000	State Revenue Sharing-Twshp Liq Tax	18,257	17,000	17,000
576.000	State Revenue Sharing Income Tax	3,601,099	3,636,236	3,672,598
577.000	State Court Fund Distribution	1,104,587	1,104,587	1,104,587
STATE		6,055,160	5,550,233	6,029,233
CHARGES FOR SERVICES				
477.000	Dog Licenses-1 year	71,595	52,295	52,295
477.001	Altered Licenses-1 year	169,505	130,000	130,000
477.002	Late Licenses	16,880	25,000	20,000
477.003	Senior Regular License-1 year	14,075	11,695	11,695
477.004	Puppy License	5,410	5,000	5,000
477.050	Kennel Licenses	2,100	2,000	2,000
510.800	Federal Pass Thru-Vendor	8,500	35,900	74,880
600.000	Charges for Service	0	56	0
603.010	Circuit Court Costs	211,289	230,000	210,000
603.020	District Court Costs	769,876	756,000	700,000
603.025	District Court No - Ins Fee	16,935	15,000	20,000
603.140	Family Court Bench Warrant	50	0	0
603.450	Forensic Fund Fee 5%	353	300	300
604.100	Bonding Fee	2,847	2,692	3,000
605.000	Alcohol Assess/Probation OS Fee	222,166	220,000	220,000
605.100	Domestic Violence Assess	2,470	4,000	3,500
605.200	Presentence Investigation Fee	2,259	3,000	3,000
607.050	Lease revenues	25,426	26,000	22,000
608.010	Court Filing Fee	35,855	38,500	38,500
608.040	Jury Fee	13,745	13,500	13,500
608.060	Appeal Fee	100	650	650
608.070	Motion Fees	39,885	40,000	38,500
608.080	WOG/ATTACH/EXEC/JDDS PA 189 FEES	5,275	5,500	5,500
608.100	Booking Fee	62,457	67,880	60,000
609.000	Crime Victim Rights Assess/Admin.	41,660	42,000	42,000
609.010	Filing Fees	166,626	160,000	160,000
609.030	Certified Mailing Fee	608	850	850
609.040	Writ, Garnish, Restit, Attach, Exec	258,875	260,000	260,000
609.050	Marriage Ceremony	4,170	5,500	5,500
609.060	Jury Demand Fees	440	1,000	1,000
609.070	DNA Assessment County Share	355	230	230
609.080	Clearance Fees	51,815	52,000	55,000
610.000	Copy Fees	317	1,000	1,000
611.000	Safety Deposit Fee	80	50	50
612.010	Notarial Certificates	40	100	100
612.025	Notary filing fee	2,470	3,100	3,100
612.030	Assumed Names	5,952	6,400	6,400
612.040	Notary Bond Filing Fee	1,840	1,800	1,800
612.050	Passport Execution Fee	19,030	0	0
612.100	Other Service Charges	42,245	25,700	25,400
613.010	Certification of Deeds	22,498	20,000	20,000
613.020	Tax history - Hard copy	39	25	25
613.070	Geographic Services	1,688	2,000	2,000
614.010	Estate Inventory Fee	26,216	28,000	28,000
614.030	Deposit of Wills	2,525	2,200	2,200
614.040	Secret Marriages	0	6	6
614.050	Marriage Ceremony	9	30	30
614.060	Motion and Petition Fee	4,590	4,200	4,200
614.065	Probate Home Study	3,452	3,200	3,200
614.070	Other Probate Fees and Charges	1,194	2,000	4,400
614.080	Certified Copies	9,870	10,000	8,600

09/06/2017

BUDGET REPORT FOR MUSKEGON COUNTY

	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
615.010	Deeds Recording Fee	72,946	137,600	137,600
615.020	Mortgage Recording Fee	260,047	232,000	232,000
615.030	Financing Stmt's Recording Fee	475	0	0
615.040	Miscellaneous Recording Fee	85,166	216,000	216,000
615.060	Transfer Tax	627,937	430,000	430,000
615.070	Recording Copy	26,632	20,000	20,000
615.080	Record Search	5,630	4,250	4,200
617.000	Sex Offender Registrations	5,340	7,000	7,000
626.000	Charges for Services	146,989	465,400	211,824
626.001	CPL Fee	26,115	10,260	11,640
626.011	Public Defend Svcs-Juvenile	1,814	1,775	1,000
626.016	Public Defender Svcs-Mental Health	5,890	10,100	6,100
626.017	Public Defend Svcs-Guard/Conserv Petition	15,905	18,900	28,900
626.018	Public Defend Svcs-Felony	43,715	59,000	44,000
626.019	Public Defend Svcs-Guard Ad Litem	0	0	12,000
626.050	Freedom of Information Request	91	0	0
626.351	Jail Kit Revenue	7,399	7,466	7,000
628.010	Sheriff Services	42,580	33,000	33,000
628.040	State Prisoner Board	453,640	408,840	408,840
628.045	MDOC Beds Reimb	396,270	624,960	624,960
628.046	Detainer Medical Reimbursement	16,508	50,625	50,628
628.050	Prisoners Board-County	126,409	140,000	140,000
628.070	Restitutions	1,686	1,238	1,500
628.080	Prisoner Medical Services	33,729	24,000	45,000
628.090	Collection Agency-Inmate R&B	3,967	1,464	1,464
628.100	Breathalyzer Testing	45	220	80
628.250	Liquor Licenses	385	500	500
628.280	Salvage Vehicle Inspections	4,800	4,000	4,000
628.300	Abandoned Vehicle	15,975	15,100	15,000
629.000	Certified Copies	263,875	303,000	292,350
629.300	Forms Sales	12,216	11,000	13,000
629.900	Certified Copies MICBCS	1,979	6,500	6,500
630.000	Photographic Services	9,535	6,180	40,000
630.040	BSA Web Fees	24,116	20,000	20,000
630.071	Fingerprinting Fees-CPL	0	22,871	0
630.072	Fingerprinting Fees-Expungement	0	1,000	0
630.073	Fingerprinting Fees-Name Changes	0	1,000	0
631.000	Assessments by Equalization	997,297	1,029,872	1,066,914
636.217	SSI	55,000	32,000	32,000
638.028	Advertising Sales	120	0	0
642.000	Charges for Services-Sales	692	1,000	1,000
642.010	Video Transcript Purchases	50	30	30
646.090	Commissions-Other	6,785	7,000	7,000
646.351	Misc Sales	237,718	4,000	4,000
648.500	Plat Book Sales	2,380	3,000	3,000
651.010	Admin Costs	2,148,170	2,456,878	2,378,459
651.012	Admin Cost Reimb-Grant Specific Rate	1,463	0	0
653.020	User Fee-Special Events	200	0	0
654.100	Training Fee Revenue	0	13,000	11,000
677.289	Juror Compensation Reim Fund	35,483	42,300	42,300
679.261	ATM Service Fees	0	0	500
680.010	Other Reimbursements-Bed Days	7,037	11,500	8,000
680.135	PPO Violation Hearings	75	200	200
680.140	Drivers License Restoration	416	300	300
680.145	Prosecutor Diversion Revenue	27,715	20,000	20,000
680.160	Prisoner Transport Reimbursement	10,919	12,500	9,500
680.170	Reimb-Food Stamp Fraud	2,752	500	500
680.182	Reimbursement DUIIL Prosecution	25,330	20,000	20,000
680.393	Reimb Rev-Ord 393 Prosecution Costs	10,499	10,000	10,000
694.000	Other	4,205	3,000	3,000
694.020	Commission-Pay Phones	120,763	92,139	130,112
694.040	Commissions-Video Visits	17,181	24,000	26,400
694.050	Commissions-Lockers	0	150	0
694.351	Commissions-commissary	194,971	176,670	195,000
CHARGES FOR SERVICES		9,014,684	9,571,647	9,284,624
OTHER				9,814,979

## BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16	2016-17	2017-18	2017-18
	ACTIVITY		AMENDED	17/18 DEPARTMENTS	17/18 RECOMMENDED
			BUDGET	BUDGET	BUDGET
540.000	Judicial Salary Standardization	457,240	457,240	457,240	457,240
542.000	Juvenile Court Reimbursement	78,389	78,388	78,388	78,388
604.000	10% Bond Costs	3,525	3,700	3,700	3,700
628.020	Prisoners Incarceration Reimb.	172,775	218,412	53,450	200,600
630.020	Tax history - Digital	9,000	13,100	13,100	13,100
643.000	Sale of Scrap and Salvage	0	186	200	200
644.000	Sale of Office Supplies	112,802	110,000	110,000	110,000
675.000	Contributions and Donations	1,309	4,114	0	0
677.000	Miscellaneous Reimbursements	10,890	10,000	10,000	10,000
679.100	Rebate-PCard Program	36,252	34,343	34,343	34,343
680.000	Reimbursements-Other	113,085	86,927	172,104	95,918
695.000	Cash Over/Short	(692)	0	0	0
OTHER		994,575	1,016,410	932,525	1,003,489
FINES AND FORFEITURES					
614.110	Fines and Costs	16,055	16,300	15,000	16,300
656.000	Penal Fines	0	0	0	6,500
658.000	Bond Forfeiture	21,265	40,150	22,400	22,400
659.000	Ordinance Fines and Costs	484,580	445,000	500,000	500,000
660.010	Filiation Fees	27	36	36	36
663.000	Bond Forfeitures and Bond Costs	0	2,500	0	0
FINES AND FORFEITURES		521,927	503,986	537,436	545,236
INVESTMENT INCOME					
665.000	Interest Earned	57,563	60,000	50,000	50,000
665.010	Interest on Past Due Accounts	16,989	11,250	5,751	11,251
665.468	Interest Earned-Interfund	44,870	37,356	29,594	29,594
INVESTMENT INCOME		119,422	108,606	85,345	90,845
FEDERAL					
510.000	Federal Pass Thru	12,250	14,000	14,000	14,000
510.160	Federal Pass Through-DCESP	0	160	0	0
510.951	Federal Pass Through-HIDTA Program	4,517	2,900	3,000	3,000
529.000	Federal Grant Revenue-Direct	5,779	4,400	100,656	4,400
529.226	Federal Revenue-Pmts in Lieu of Taxes	28,656	25,894	25,894	25,894
FEDERAL		51,202	47,354	143,550	47,294
CONTRIBUTIONS FROM PRIVATE SOURCES					
675.175	DTE Program Revenue	1,329,160	951,524	1,355,283	1,217,629
CONTRIBUTIONS FROM PRIVATE SOURCES		1,329,160	951,524	1,355,283	1,217,629
LICENSES AND PERMITS					
481.000	Marriage License Fee	6,406	6,000	6,000	6,000
481.030	Marriage License Wait Period Waivers	1,250	200	200	200
LICENSES AND PERMITS		7,656	6,200	6,200	6,200
RENTALS					
669.000	Rents	117,350	108,361	106,671	103,639
669.010	Rental of property and Equipment	827	400	0	800
669.045	Meeting Room Rental	7,816	10,000	10,000	10,000
RENTALS		125,993	118,761	116,671	114,439
GAIN ON SALE					
673.020	Sale of Assets	6,025	33,300	0	0
GAIN ON SALE		6,025	33,300	0	0
TRANSFERS					
676.230	Contrib from Accom Tax	0	25,000	25,000	30,000
676.293	Appropriation from Fund 2930	0	0	0	0
676.510	Approp from Fund 5100	50,000	50,000	50,000	50,000
676.511	Approp from Fund 5110	400,000	400,000	100,000	0
676.516	Approp from Del Tax	2,150,000	3,469,809	1,875,000	1,088,468
676.571	Approp from Fund 5710	16,675	0	0	0
676.666	Approp from Fund 6660	575	0	0	0
676.296	Transfers from Fund 2965	0	0	0	1,228,563
TRANSFERS		2,617,250	3,944,809	2,050,000	2,397,031

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## BUDGET REPORT FOR MUSKEGON COUNTY

	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
<b>TAXES</b>				
403.000	Property Taxes-Current	22,772,233	23,294,293	22,665,725
409.000	Delinquent Prop Taxes-Current Yr	931,442	1,040,026	1,020,498
417.000	Delinquent Personal Prop tax	38,346	27,000	27,000
418.000	Swamp Land Tax Revenue 1994 PA 451	5,939	5,900	5,900
426.000	Payment in Lieu of taxes	2,210	35,000	35,000
426.010	IFT Taxes	171,581	75,316	119,499
427.000	Trailer Fees	19,900	20,000	20,000
449.000	4% Facility Liquor Control Tax	784,030	767,231	765,255
TAXES		24,725,681	25,264,766	24,658,877
<b>SPECIAL ASSESSMENTS</b>				
672.820	14a Drain Assessments Revenue	11,200	4,652	10,000
SPECIAL ASSESSMENTS		11,200	4,652	10,000
<b>TOTAL ESTIMATED REVENUES - FUND 1010</b>		<b>45,579,935</b>	<b>47,078,614</b>	<b>44,730,744</b>
				<b>46,808,419</b>

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## BUDGET REPORT FOR MUSKEGON COUNTY

	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
<b>GENERAL FUND EXPENDITURES BY FUNCTION</b>				
<b>Fund 1010 - General Fund</b>				
Function: 100-Legislative				
Totals for dept 0101-Board of Commissioners	373,804	393,697	398,865	404,690
Total - Function 100-Legislative	373,804	393,697	398,865	404,690
Function: 200-Judicial				
Totals for dept 0131-Circuit Court	1,239,877	1,246,538	1,296,270	1,221,881
Totals for dept 0132-Circuit Court Collections	117,216	105,630	116,262	108,650
Totals for dept 0136-District Court	3,269,946	3,448,488	3,595,367	3,472,484
Totals for dept 0137-District Ct Probation(Cobo Hall PA2 Tax)	168,193	175,253	186,523	183,330
Totals for dept 0138-District Court Collections	238,956	217,163	217,329	219,649
Totals for dept 0145-Jury Commission	56,189	80,700	77,738	77,348
Totals for dept 0148-Probate Court	825,754	863,990	853,550	856,005
Totals for dept 0151-State Probation	53,532	62,637	62,116	65,173
Totals for dept 0164-Public Defender	1,627,939	1,705,274	1,737,309	1,761,864
Totals for dept 0292-Law Library	0	0	0	9,350
Total - Function 200-Judicial	7,597,602	7,905,673	8,142,464	7,975,734
Function: 300-General County Government				
Totals for dept 0171-Administration	903,398	972,043	1,048,944	1,038,141
Totals for dept 0175-Residential Energy Efficiency Pgm	1,163,544	831,278	1,260,571	1,120,176
Totals for dept 0191-Elections	192,945	209,014	125,940	105,548
Totals for dept 0201-Accounting	858,581	861,257	896,089	890,911
Totals for dept 0210-Corporate Counsel	402,097	375,425	299,665	375,425
Totals for dept 0215-County Clerk	390,904	459,964	481,967	463,328
Totals for dept 0216-Circuit Court Records	487,821	508,633	510,605	506,108
Totals for dept 0217-Juror Showcause	1,749	7,628	7,628	7,628
Totals for dept 0225-Equalization	1,410,333	1,535,558	1,612,881	1,625,766
Totals for dept 0226-Human Resources	320,752	291,354	300,730	288,404
Totals for dept 0229-Prosecutor	2,140,231	2,147,522	2,263,218	2,233,929
Totals for dept 0236-Register of Deeds	576,407	585,441	646,358	641,646
Totals for dept 0241-Bldg A-Johnny O. Harris	62,558	64,928	78,153	63,935
Totals for dept 0242-Bldg B-Training Center	61,092	54,731	63,603	54,167
Totals for dept 0245-Bldg E-Jewell Bldg (formerly Brinks)	17,375	17,927	17,892	22,268
Totals for dept 0246-Bldg F-Veterans Center	15,808	16,200	18,196	17,460
Totals for dept 0248-Bldg H-Stark Hall	12,644	16,374	17,856	17,622
Totals for dept 0253-Treasurer	527,814	487,734	530,551	552,025
Totals for dept 0260-Shady Grove Cemetery	2,351	3,056	2,190	2,146
Totals for dept 0263-Cordova Site O&M	1,215	2,150	1,424	2,150
Totals for dept 0265-Michael E. Kobza Hall of Justice	936,285	992,918	949,835	999,336
Totals for dept 0268-Oak Ave. Building	130,072	161,985	155,951	151,347
Totals for dept 0271-County Jail Building-Old	160,413	118,257	135,405	131,160
Totals for dept 0275-Drain Commissioner	251,233	290,323	386,068	386,590
Totals for dept 0284-Plat Board	0	700	700	700
Totals for dept 0297-Vehicle Pool	18,259	22,300	15,000	15,000
Totals for dept 0650-State Institutions	348,695	346,516	346,516	346,516
Totals for dept 0941-Misc Contingency	1,419,901	1,757,190	1,882,382	2,090,555
Totals for dept 0942-Current Year Unused Leave Payoffs	(1)	0	0	0
Totals for dept 0943-Donated Leave Payments	1	0	0	0
Totals for dept 0947-Early Retirement Incentive	0	0	0	0
Totals for dept 2320-DHHS Legal Representation Grant	0	0	0	281,983
Total - Function 300-General County Government	12,814,477	13,138,406	14,056,318	14,431,970
Function: 400-Public Safety				
Totals for dept 0266-Sheriff Building Security	149,916	112,310	145,950	141,882
Totals for dept 0270-County Jail Building 2015	405,568	522,296	574,600	565,920
Totals for dept 0301-Sheriff Operations	3,948,610	4,244,392	4,189,152	4,097,672
Totals for dept 0305-Sheriff Administration	533,587	542,687	577,973	569,315
Totals for dept 0306-Emergency Response Team	0	0	13,500	13,500
Totals for dept 0320-Officer Training Act 320	10,818	10,000	10,000	10,000
Totals for dept 0350-Correction Officer Training	30,903	67,880	60,000	60,000
Totals for dept 0351-Sheriff Jail	6,341,857	7,144,840	7,528,827	7,572,776

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## BUDGET REPORT FOR MUSKEGON COUNTY

	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 17/18 DEPARTMENTS BUDGET	2017-18 17/18 RECOMMENDED BUDGET
Totals for dept 0355-Courtroom Security	1,114,542	1,256,530	1,398,976	1,344,818
Totals for dept 0421-Dog Licensing/Animal Control	385,328	370,281	416,809	397,394
Total - Function 400-Public Safety	12,921,129	14,271,216	14,915,787	14,773,277
Function: 500-Health				
Totals for dept 0272-Vector Control Building	1,557	9,435	10,145	10,027
Totals for dept 6496-Agnes Potuznik/Wesley Roberts Building	5,770	7,401	6,328	0
Total - Function 500-Health	7,327	16,836	16,473	10,027
Function: 670-Economic Development				
Totals for dept 7280-Economic Development	0	40,821	88,867	85,115
Total - Function 670-Economic Development	0	40,821	88,867	85,115
Function: 700-Culture				
Totals for dept 0731-MSU Extension	162,656	0	0	0
Total - Function 700-Culture	162,656	0	0	0
Function: 800-Recreation				
Totals for dept 0758-Fairgrounds Training Center	6,260	12,961	4,009	3,977
Total - Function 800-Recreation	6,260	12,961	4,009	3,977
Function: 950-Other				
Dept 0252-Transfers				
958.090 Liquor Tax Transfer Out	392,015	383,616	382,628	383,616
Totals for dept 0252-Transfers	392,015	383,616	382,628	383,616
Dept 0901-Appropriations				
965.117 Approp to Sobriety Court	159,856	167,505	256,213	227,051
965.119 Appropriation to Emergency Services	243,675	194,004	224,558	144,465
965.120 Appropriation to 1200-Marine Safety	109,998	47,258	87,261	99,148
965.121 Appropriation to 1210-Highway Safety	106,070	132,680	135,774	144,716
965.124 Approp. to Township Patrols	105,984	146,978	193,161	190,149
965.214 Approp to Fund 2140 Title IV-E	211,560	164,621	177,356	0
965.215 Approp. to Friend of the Court	1,537,951	1,168,560	1,515,121	1,398,528
965.221 Approp. to Health Department	1,456,784	1,676,295	1,935,725	1,852,699
965.222 Approp to HealthWest	736,935	1,068,896	736,929	736,934
965.253 Approp. To SSSPP Fund 2153	4,595	1,980	0	1,623
965.260 Approp. to Community Corrections	171,630	123,183	155,421	150,589
965.261 Approp. to Law Library	579	1,550	2,400	0
965.280 Approp. to Crime Victim's Rights	35,280	36,518	36,594	32,669
965.289 Approp. to Remonumentation	435	524	397	907
965.290 Approp. to Brookhaven	519,000	180,748	180,748	198,823
965.291 Approp. to Social Services	5,795	8,534	11,438	11,484
965.292 Approp. to Child Care Fund	4,155,318	4,777,114	4,936,644	1,228,563
965.313 Approp. to County Facility Debt Ser	208,679	213,349	214,761	214,761
965.366 Transfers to Jail/ITC Debt Service Fund	0	1,784,079	1,848,540	1,848,751
965.418 Appr to Heritage Land Dev (4180)	153,557	0	0	0
965.581 Appropriation to Airport	520,274	54,375	376,713	215,325
965.666 Appropriation to Fund 6660	42,828	42,828	42,828	42,828
965.801 Appr to Drain Comm (8010)	32,500	0	0	0
Totals for dept 0901-Appropriations	10,519,283	11,991,579	13,068,582	8,740,013
Total - Function 950-Other	10,911,298	12,375,195	13,451,210	9,123,629
<b>APPROPRIATIONS - FUND 1010</b>	<b>44,794,553</b>	<b>48,154,805</b>	<b>51,073,993</b>	<b>46,808,419</b>

## BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16	2016-17	2017-18	2017-18
		ACTIVITY	AMENDED	17/18 DEPARTMENTS	17/18 RECOMMENDED
			BUDGET	BUDGET	BUDGET
<b>ALL FUND REVENUES</b>					
1010	General Fund	45,579,935	47,078,614	44,730,744	46,808,419
1060	Senior Millage Fund	0	2,074,485	0	2,101,012
1170	Sobriety Court	375,021	526,960	584,413	667,044
1190	Emergency Services	416,870	424,867	456,242	432,105
1200	Marine Safety	192,147	126,908	169,561	181,448
1201	Port Security	153,034	0	0	0
1210	Highway Safety Programs	325,949	379,050	360,144	353,186
1240	Township Patrols	211,968	293,956	386,323	380,298
2080	Parks	841,697	716,700	766,700	766,700
2140	Title IV-E Abuse/Neglect	258,880	284,621	297,356	0
2150	Family Court	5,165,409	5,699,459	5,939,341	6,239,003
2151	Access & Visitation Program	4,075	5,850	5,850	5,850
2153	SSSPP Grant	242,158	278,595	340,000	341,623
2210	Public Health	5,529,978	5,865,540	6,010,758	5,990,640
2212	Lead Hazard Control	386,731	632,993	56,665	56,780
2217	Community Health Improvement Fund	738,760	750,750	750,750	750,750
2220	HealthWest	59,874,443	64,801,150	63,700,825	64,760,186
2261	Sustainability Grant	29,020	33,720	24,000	24,000
2271	NOAA Habitat Conservation Grants	373,087	8,593	0	0
2300	Accommodations Tax	1,326,105	1,270,484	1,321,793	1,321,793
2411	Parks Development	5,424	57,490	0	64,083
2450	Economic Development Fund	5,000	25,000	0	0
2470	CDBG Housing Grant	13,526	43,327	0	16,250
2471	Neighborhood Stabilization Prog 3	40,529	64,682	89,127	89,127
2530	Pass-Through Grants Fund	0	11,607	0	6,300
2550	Blight Elimination	1,515,623	886,550	1,037,465	1,037,465
2555	Blight Prevention Fund	0	30,000	0	0
2560	Deeds Automation Fund	172,778	174,000	174,000	174,000
2610	Law Library	7,925	8,950	10,400	0
2630	Concealed Pistol Licensing	62,205	53,700	59,269	45,200
2640	Community Corrections	339,747	371,630	353,868	349,036
2671	Sheriff Drug	0	500	500	500
2673	Special Investigative Fund	32,851	61,424	59,590	60,000
2800	Crime Victims' Rights	281,701	289,542	298,624	295,828
2823	Muskegon Area Stormwater Committee	50,000	50,000	50,000	50,000
2860	Revolving Loan Fund-E.D.C.	3,549	0	0	0
2890	Remonumentation	59,643	70,292	46,499	47,009
2900	Brookhaven	12,332,367	11,312,549	11,359,585	11,359,585
2910	Social Welfare	5,795	8,534	11,438	11,484
2920	Child Care Fund	8,439,176	9,580,811	9,796,196	9,706,671
2930	Veterans Affairs Dept	308,660	337,084	310,887	313,326
2940	Veterans Trust Fund	26,534	0	0	0
2965	Youth, Family and Community Millage Fund	0	0	0	6,200,000
2970	Mental Health Buildings	367,165	276,905	312,545	375,017
2980	Victim Restitution	1,047	1,300	700	700
3010	General Debt Service Fund	27,635	69,469	69,084	69,084
3111	Quality of Life Bonds Debt Service	1,033,126	2,121	0	0
3130	Hall of Justice Bonds Debt Service	525,457	533,239	535,594	535,594
3140	HealthWest Building Bonds Debt Service	503,171	502,123	500,894	500,894
3660	Jail/JTC Debt Service Fund	3,774	1,789,079	1,848,540	1,848,751
4010	Capital Projects Fund	690,884	0	0	0
4180	Heritage Landing Development	304,357	0	0	0
4660	Jail/JTC Capital Projects Fund	6,055	1,000	0	0
4930	Public Improvement	13,115	317,601	13,000	13,000
5500	Land Bank	695,360	737,440	1,115,134	934,093
5710	Solid Waste Management	3,498,642	2,822,400	3,025,400	3,025,400
5711	Fly Ash Program	5,537	5,500	5,500	5,500
5810	Airport	2,570,826	1,363,822	8,328,546	7,676,830
5880	Muskegon Area Transit System	4,587,914	5,424,866	7,487,102	7,358,845
5890	Muskegon Trolley Company	74,029	75,900	75,500	75,500
6330	Office Services	508,018	496,648	533,800	533,800
6340	County South Campus	704,374	739,382	748,750	771,675
6345	Maintenance Garage	1,978	6,344	3,648	3,559
6350	Energy Improvements	825,007	809,771	790,154	790,118
SUBTOTAL ESTIMATED REVENUES-ALL FUNDS		162,675,771	170,665,877	174,952,804	185,525,061

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## BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16	2016-17	2017-18	2017-18
	ACTIVITY		AMENDED	17/18 DEPARTMENTS	17/18 RECOMMENDED
			BUDGET	BUDGET	BUDGET
6770	Insurance	21,956,326	24,469,770	23,964,964	23,376,574
8010	Drain Fund	1,661,774	876,533	18,500	18,500
8410	Lake Level Fund	7,026	14,809	0	0
8711	Water Supply-Fruitport #1	102,961	112,165	112,165	112,165
8718	Fruit/NS Reg. Water System II	68,761	55,493	55,493	41,431
8834	Laketon Twnshp 71-21-0	191,793	70,608	182,394	0
8841	Muskegon/Egelston/Dalton Sewer	647,846	600,696	606,058	587,216
8845	Whitehall Twnshp Water Project	21,463	19,518	19,518	16,252
	SUBTOTAL ESTIMATED REVENUES-ALL FUNDS	24,657,950	26,219,592	24,959,092	24,152,138
4150	Northside Water Construction	465,392	17,000	11,500	11,500
5910	Regional Water System	3,143,093	2,851,197	2,843,125	2,843,125
	SUBTOTAL - WATER SYSTEM	3,608,485	2,868,197	2,854,625	2,854,625
5920	Wastewater Management Operations	14,922,639	13,467,723	12,874,533	13,751,795
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	1,320,647	1,195,550	1,195,550	1,195,550
5937	WWMS#1 2005 Bonds \$17.5M GOLT	874,785	1,019,600	1,019,600	1,019,600
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	693,634	819,751	819,751	819,751
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	703,973	951,058	951,058	951,058
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	817,878	1,074,441	1,074,441	1,074,441
5944	WW SAW Grant Project Fund	289,582	524,478	0	0
	SUBTOTAL - WASTEWATER	19,623,138	19,052,601	17,934,933	18,812,195
5100	Delinquent Tax Revolving	140,707	290,546	156,460	156,460
5110	Tax Forfeitures	853,715	705,806	695,400	695,400
5164	2014 Delinquent Tax Revolving	1,136,113	0	0	0
5165	2015 Delinquent Tax Revolving	1,194,711	1,058,791	1,169,771	0
5166	2016 Delinquent Tax Revolving	0	1,188,356	1,124,260	1,205,361
5167	2017 Delinquent Tax Revolving	0	0	0	1,207,782
	SUBTOTAL - TAX FUNDS	3,325,246	3,243,499	3,145,891	3,265,003
6660	Equipment Revolving	1,277,721	1,184,171	875,127	891,713
6680	Information Technology Services ISF	2,983,730	3,303,019	3,290,838	3,393,104
	SUBTOTAL - EQUIPMENT REVOLVING	4,261,451	4,487,190	4,165,965	4,284,817
<b>ESTIMATED REVENUES - ALL FUNDS</b>		<b>218,152,041</b>	<b>226,536,956</b>	<b>228,013,310</b>	<b>238,893,839</b>

## BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16	2016-17	2017-18	2017-18
		ACTIVITY	AMENDED BUDGET	17/18 DEPARTMENTS BUDGET	17/18 RECOMMENDED BUDGET
<b>ALL FUND EXPENDITURES</b>					
1010	General Fund	44,794,553	48,154,805	51,073,993	46,808,419
1060	Senior Millage Fund	0	2,074,485	0	2,101,012
1170	Sobriety Court	375,021	526,960	587,213	667,044
1190	Emergency Services	416,872	424,867	456,242	432,105
1200	Marine Safety	196,156	126,908	169,561	181,448
1201	Port Security	153,034	0	0	0
1210	Highway Safety Programs	325,949	379,050	360,144	353,186
1240	Township Patrols	211,966	293,956	386,323	380,298
2080	Parks	635,486	823,063	766,700	960,973
2140	Title IV-E Abuse/Neglect	258,880	284,621	297,356	0
2150	Family Court	5,165,416	5,699,458	5,939,341	6,239,003
2151	Access & Visitation Program	4,075	5,850	5,850	5,850
2153	SSSPP Grant	242,158	278,595	340,000	341,623
2210	Public Health	5,530,000	5,865,540	6,010,758	5,990,640
2212	Lead Hazard Control	386,730	632,993	56,665	56,780
2217	Community Health Improvement Fund	685,358	750,750	750,750	751,584
2220	HealthWest	59,137,898	64,801,150	63,700,825	64,760,186
2261	Sustainability Grant	29,019	33,720	24,000	24,000
2271	NOAA Habitat Conservation Grants	373,086	8,593	0	0
2300	Accommodations Tax	1,529,921	1,447,164	1,456,918	1,473,803
2411	Parks Development	5,426	57,490	0	64,083
2450	Economic Development Fund	5,000	25,000	0	0
2470	CDBG Housing Grant	2,662	66,500	1,106	16,250
2471	Neighborhood Stabilization Prog 3	40,529	1,367	152,442	152,442
2530	Pass-Through Grants Fund	0	11,607	0	6,300
2550	Blight Elimination	1,515,623	886,550	1,037,465	1,037,465
2555	Blight Prevention Fund	0	30,000	0	0
2560	Deeds Automation Fund	465,039	548,101	588,395	589,480
2610	Law Library	7,926	8,950	10,400	0
2630	Concealed Pistol Licensing	23,983	31,872	37,867	43,475
2640	Community Corrections	339,746	371,630	353,868	349,036
2671	Sheriff Drug	109	69	69	35
2672	Prosecutor Drug	40	37	37	35
2673	Special Investigative Fund	32,851	61,424	59,590	60,000
2800	Crime Victims' Rights	281,718	289,592	298,624	295,828
2823	Muskegon Area Stormwater Committee	23,179	50,000	50,000	50,000
2860	Revolving Loan Fund-E.D.C.	18,549	0	0	0
2890	Remonumentation	59,642	70,292	46,499	47,009
2900	Brookhaven	13,416,282	13,639,360	12,871,080	12,658,988
2910	Social Welfare	5,795	8,534	11,438	11,484
2920	Child Care Fund	8,417,531	9,602,456	9,796,196	9,706,671
2930	Veterans Affairs Dept	328,917	324,014	310,887	313,326
2940	Veterans Trust Fund	25,092	0	39,950	0
2965	Youth, Family and Community Millage Fund	0	0	0	6,200,000
2970	Mental Health Buildings	346,417	376,996	375,086	375,017
2980	Victim Restitution	5,080	13,350	10,000	10,000
3010	General Debt Service Fund	27,635	69,469	69,084	69,084
3111	Quality of Life Bonds Debt Service	1,265,437	56,387	0	0
3130	Hall of Justice Bonds Debt Service	525,457	533,239	535,594	535,594
3140	HealthWest Building Bonds Debt Service	508,892	508,366	507,366	507,357
3660	Jail/JTC Debt Service Fund	1,848,537	1,848,540	1,848,540	1,848,751
4010	Capital Projects Fund	1,414,704	211,306	0	0
4180	Heritage Landing Development	320,083	40,500	0	0
4660	Jail/JTC Capital Projects Fund	1,055,968	150,507	0	24,637
4930	Public Improvement	14,991	107,307	332	350,401
4960	Capital Improvement	0	0	0	0
5500	Land Bank	415,208	556,652	1,055,134	893,510
5710	Solid Waste Management	479,230	3,340,674	3,145,308	3,330,413
5711	Fly Ash Program	(23,422)	116,301	35,342	35,897
5810	Airport	2,690,019	2,723,855	9,294,596	2,776,059
5880	Muskegon Area Transit System	6,000,374	6,381,616	9,050,903	6,569,134
5890	Muskegon Trolley Company	59,348	160,666	178,713	58,065
6330	Office Services	496,418	512,232	555,594	525,277
6340	County South Campus	704,378	739,382	761,250	771,675
6345	Maintenance Garage	11,203	15,569	16,073	12,784
6350	Energy Improvements	828,906	812,283	790,923	790,927

09/06/2017

## BUDGET REPORT FOR MUSKEGON COUNTY

		2015-16	2016-17	2017-18	2017-18
	ACTIVITY		AMENDED	17/18 DEPARTMENTS	17/18 RECOMMENDED
			BUDGET	BUDGET	BUDGET
6770	Insurance	21,277,166	25,386,210	24,920,021	24,914,782
8010	Drain Fund	1,244,141	951,210	494,928	494,928
8410	Lake Level Fund	7,026	14,809	0	0
8711	Water Supply-Fruitport #1	4,856	9,630	9,630	9,791
8718	Fruit/NS Reg. Water System II	68,761	55,493	41,493	41,431
8834	Laketon Twnshp 71-21-0	191,793	70,608	2,293	0
8841	Muskegon/Egelston/Dalton Sewer	647,846	600,696	587,317	587,216
8845	Whitehall Twnshp Water Project	21,463	19,518	16,257	16,252
	SUBTOTAL APPROPRIATIONS-ALL FUNDS	187,925,132	205,080,744	212,350,329	208,678,843
5910	Regional Water System	3,591,800	3,477,641	3,333,639	3,404,953
	SUBTOTAL - WATER SYSTEM	3,591,800	3,477,641	3,333,639	3,404,953
4911	Wastewater Construction	1,854	0	0	0
5920	Wastewater Management Operations	13,879,587	14,182,074	13,567,043	13,998,964
5921	Wastewater Equipment	12,546	0	0	0
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	342,531	309,188	275,960	275,960
5937	WWMS#1 2005 Bonds \$17.5M GOLT	619,903	604,850	590,753	590,753
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	541,828	532,059	520,928	520,928
5939	WWMS#2 2007 Revenue Bonds \$1.8M	62,306	60,844	59,381	59,381
5940	WWMS#2 2008 Revenue Bonds \$945K	38,558	37,558	36,558	36,558
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	882,510	865,322	847,635	847,635
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	675,987	657,675	638,862	638,862
5943	WWMS#2 2010 Revenue Bonds \$2.85M	111,737	109,867	107,992	107,992
5944	WW SAW Grant Project Fund	321,758	581,214	0	0
	SUBTOTAL - WASTEWATER	17,491,105	17,940,651	16,645,112	17,077,033
5100	Delinquent Tax Revolving	50,273	50,861	50,861	51,101
5110	Tax Forfeitures	877,634	929,550	538,420	530,837
5164	2014 Delinquent Tax Revolving	2,416,695	0	0	0
5165	2015 Delinquent Tax Revolving	335,818	3,795,299	3,703,964	0
5166	2016 Delinquent Tax Revolving	0	455,933	501,677	1,502,374
5167	2017 Delinquent Tax Revolving	0	0	55,638	387,754
	SUBTOTAL - TAX FUNDS	3,680,420	5,231,643	4,850,560	2,472,066
6660	Equipment Revolving	2,321,100	893,620	855,012	851,408
6680	Information Technology Services ISF	2,600,345	3,561,091	3,559,635	3,372,869
	SUBTOTAL - EQUIPMENT REVOLVING	4,921,445	4,454,711	4,414,647	4,224,277
APPROPRIATIONS - ALL FUNDS		217,609,902	236,185,390	241,594,287	235,857,172

09/06/2017

BUDGET REPORT FOR MUSKEGON COUNTY  
Fund Balance Detail

FUND	DESCRIPTION	FY2016	2017 ANTICIPATED	FY2018 ANTICIPATED	FY2018
		ACCUMULATED FUND BALANCE	FUND BALANCE INCREASE/(DECREASE)	FUND BALANCE INCREASE/(DECREASE)	ACCUMULATED FUND BALANCE
1010	General Fund	8,058,191	(1,076,191)	0	6,982,004
1060	Senior Millage Fund	0	0	0	0
1170	Sobriety Court	0	0	0	0
1190	Emergency Services	(2)	0	0	0
1200	Marine Safety	23,160	0	0	23,156
1201	Port Security	0	0	0	0
1210	Highway Safety Programs	0	0	0	0
1240	Township Patrols	2	0	0	0
2080	Parks	481,206	(106,363)	(194,273)	180,568
2140	Title IV-E Abuse/Neglect	0	0	0	0
2150	Family Court	(7)	1	0	1
2151	Access & Visitation Program	30	0	0	30
2153	SSSPP Grant	0	0	0	0
2210	Public Health	24,303	0	0	24,325
2212	Lead Hazard Control	1	0	0	0
2217	Community Health Improvement Fund	53,402	0	(834)	52,569
2220	HealthWest	1,069,497	0	0	1,069,515
2261	Sustainability Grant	1	0	0	0
2271	NOAA Habitat Conservation Grants	7	0	0	6
2300	Accommodations Tax	574,867	(176,680)	(152,010)	246,172
2411	Parks Development	(2)	0	0	0
2450	Economic Development Fund	0	0	0	0
2470	CDBG Housing Grant	23,174	(23,173)	0	0
2471	Neighborhood Stabilization Prog 3	0	63,315	(63,315)	0
2530	Pass-Through Grants Fund	0	0	0	0
2550	Blight Elimination	0	0	0	0
2555	Blight Prevention Fund	0	0	0	0
2560	Deeds Automation Fund	850,285	(374,101)	(415,480)	60,701
2570	Budget Stabilization	2,300,000	0	0	2,300,000 * see note below
2610	Law Library	(1)	0	0	0
2630	Concealed Pistol Licensing	51,794	21,828	1,725	75,347
2640	Community Corrections	1	0	0	0
2671	Sheriff Drug	4,904	431	465	5,800
2672	Prosecutor Drug	1,550	(37)	(35)	1,478
2673	Special Investigative Fund	0	0	0	0
2800	Crime Victims' Rights	1,041	(50)	0	993
2823	Muskegon Area Stormwater Committee	45,972	0	0	45,972
2860	Revolving Loan Fund-E.D.C.	0	0	0	0
2890	Remonumentation	1	0	0	0
2900	Brookhaven	(5,105,394)	(2,326,811)	(1,299,403)	(8,731,602) ** see note below
2910	Social Welfare	0	0	0	0
2920	Child Care Fund	21,645	(21,645)	0	4
2930	Veterans Affairs Dept	43,343	13,070	0	56,415
2940	Veterans Trust Fund	2,325	0	0	2,325
2965	Youth, Family and Community Millage Fund	0	0	0	0
2970	Mental Health Buildings	100,092	(100,091)	0	0
2980	Victim Restitution	27,352	(12,050)	(9,300)	6,003
3010	General Debt Service Fund	0	0	0	0
3111	Quality of Life Bonds Debt Service	54,266	(54,266)	0	0
3130	Hall of Justice Bonds Debt Service	0	0	0	0
3140	HealthWest Building Bonds Debt Service	123,334	(6,243)	(6,463)	110,628
3660	Jail/JTC Debt Service Fund	59,461	(59,461)	0	0
4010	Capital Projects Fund	211,306	(211,306)	0	0
4180	Heritage Landing Development	40,500	(40,500)	0	0
4660	Jail/JTC Capital Projects Fund	249,037	(149,507)	(24,637)	74,893
4930	Public Improvement	650,840	210,294	(337,401)	523,733
4960	Capital Improvement	300,000	0	0	300,000
5500	Land Bank	1,674,103	180,788	40,583	1,895,474 ** see note below
5710	Solid Waste Management	6,614,291	(518,274)	(305,013)	5,791,004 ** see note below
5711	Fly Ash Program	869,349	(110,801)	(30,397)	728,152
5810	Airport	1,790,977	(561,804)	5,699,000	6,928,171 ** see note below
5880	Muskegon Area Transit System	(2,541,892)	(24,201)	1,722,260	(843,825) ** see note below
5890	Muskegon Trolley Company	216,774	(84,766)	17,435	149,444
6330	Office Services	76,522	(15,584)	8,523	69,467
6340	County South Campus	(4)	0	0	0
6345	Maintenance Garage	108,124	(9,225)	(9,225)	89,674
6350	Energy Improvements	43,639	(2,512)	(809)	40,320
6770	Insurance	4,026,982	(916,440)	(1,538,208)	1,572,337
8010	Drain Fund	718,672	(74,677)	(476,428)	167,562
8410	Lake Level Fund	0	0	0	0

**Muskegon County  
Ways & Means Committee  
October 5, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of September 14, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/10 - 115 It was moved by Commissioner Snider, supported by Commissioner Engle, to approve payment of the accounts payable of \$8,649,094.03, covering the period of September 1, 2017 through September 21, 2017 for checks and August 1, 2017 through August 31, 2017 for P-Card payments, as presented by the County Clerk. Motion carried.

WM17/10 - 116 It was moved by Chairman Cross, supported by Commissioner Nash, to approve the one-year contract with Sparrow Consulting at a rate of \$50/hr and a retainer fee not to exceed \$5,000 for grant writing and related services on an as needed basis and authorize the Board Chair to sign the agreement. Motion carried.

- WM17/10 - 117 It was moved by Commissioner Snider, supported by Commissioner Engle, to approve the vendor and contract relationships outlined on the schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018. Motion carried.
- WM17/10 - 118 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the vendor and contractor relationships outlined on the attached schedule to continue under existing arrangements for the time period from October 1, 2017 through September 30, 2018. Motion carried.
- WM17/10 – 119 It was moved by Commissioner Nash, supported by Chairman Cross, to approve a one-year extension of the contract/bid with Advanced Printing & Graphics for offset printing services at their current prices through September 30, 2018. Motion carried.
- WM17/10 – 120 It was moved by Commissioner Snider, supported by Commissioner Hughes, to authorize staff to enter into a fuel card agreement with WEX as allowed under the State of Michigan cooperative purchasing program and discontinue the current fuel card program with Fuelman; and further authorize the Board Chair to sign the agreement with WEX. Motion carried.
- WM17/10 – 121 It was moved by Commissioner Snider, supported by Chairman Cross, to authorize the Director (Treasurer)/Deputy Director (Deputy Treasurer) to sign off on discharge of deferred loan mortgages for the Lead Hazard Control Program when the property has met HUD and County program requirements. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Hughes noted she was present for the valve opening of Cell 2 at the County Wastewater property. She reported it is expected to take two days to fill.

## **PUBLIC COMMENT**

None.

## **CLOSED SESSION**

It was moved by Commissioner Snider, supported by Commissioner Engle, to go into closed session for the purpose of discussing collective bargaining.

Roll Call Vote:

Yes: Cross, Engle, Foster, Hughes, Mahoney, Nash, Scolnik, Snider, Wilkins  
Motion carried.

The Ways & Means Committee went into closed session at 3:50 p.m.

The Ways & Means Committee returned to open session at 4:13 p.m.

## **RETURN TO OPEN SESSION**

WM7/10 – 122      It was moved by Commissioner Engle, supported by Chairman Cross, to approve the addendums to the Muskegon County collective bargaining agreements according to the ratified letters of addendum effective October 1, 2017 and approve a one and one-half percent (1.5%) across the board hourly wage increase and two hundred and fifty (\$250) lump sum, effective October 1, 2017, as well as two (2) additional Personal Days effective October 1, 2017 with an expiration date of December 1, 2018 for non-bargaining employee class designations, excluding HealthWest non-bargaining positions, of AH, DH, MH, NC, ND, NF, NH, NO, NR, NS, NT, NU, NV, NW, NX, SH, WH, XF, XH, XS, XT, XU, XV, and XW.  
[No Snider, Nash] Motion carried.

Commissioner Nash requested a friendly amendment to not exclude HealthWest non-bargaining positions but this request was not supported. He reported he wanted to ensure the HealthWest non bargaining employees received the same increase as remaining County non bargaining staff.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:21 p.m.

**Muskegon County  
Ways & Means Committee  
October 17, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Kathy Tharp, Administrative Assistant to the Administrator

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Engle, to approve the minutes of October 5, 2017, with revision of motion #WM17/122 to read: to approve the addendums to the Muskegon County collective bargaining agreements according to the ratified letters of addendum effective October 1, 2017 and approve a one and one-half percent (1.5%) across the board hourly wage increase and two hundred and fifty (\$250) lump sum, effective October 1, 2017, as well as two (2) additional Personal Days effective October 1, 2017 with an expiration date of **December 31, 2018** for non-bargaining employee class designations, excluding HealthWest non-bargaining positions, of AH, DH, MH, NC, ND, NF, NH, NO, NR, NS, NT, NU, NV, NW, NX, SH, WH, XF, XH, XS, XT, XU, XV, and XW. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/10 - 123      It was moved by Commissioner Engle, supported by Commissioner Snider, to approve payment of the accounts payable of \$15,645,923.75, covering the period of September 22, 2017 through October 5, 2017, for checks and September 1, 2017 through September 30, 2017, for EFT payments, as presented by the County Clerk. Motion carried.

- WM17/10 - 124 It was moved by Chairman Cross, supported by Commissioner Hughes, to approve the Tentative Truth in Taxation Public Hearing Schedule and adopt the Resolution setting November 21, 2017, as the date for the Tentative Truth in Taxation Public Hearing for the Young, Family and Community General Operating Proposed Tentative Levy. Motion carried.
- WM17/10 - 125 It was moved by Commissioner Engle, supported by Commissioner Snider, to approve vendors for immediate release of payment in FY2018 for County Clerk Vital Records, Jury Commission, Concealed Pistol Licensing, Circuit Court Records and Elections. Motion carried.
- WM17/10 - 126 It was moved by Commissioner Snider, supported by Commissioner Hughes, to adopt the 2017 Apportionment Report prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM17/10 - 127 It was moved by Chairman Cross, supported by Commissioner Snider, to approve Exception to the County of Muskegon Financial Policy No. 2010-536, including Budgetary Approval Policy and Position Control Policy for HealthWest and require HealthWest Board, Human Resources Department and County Administration Approval. [No Hughes, Nash] Motion carried.
- WM17/10 - 128 It was moved by Chairman Cross, supported by Commissioner Wilkins, to authorize BC/BS as the County's Provider of Medical and Prescription Coverage. Motion carried.
- WM17/10 - 129 It was moved by Commissioner Nash, supported by Chairman Cross, to authorize to enter into agreement with Blue Cross Blue Shield to complete the Retiree Drug Subsidy. Motion carried.
- WM17/10 - 130 It was moved by Commissioner Nash, supported by Commissioner Engle, to extend the County's Exemption from the Requirement of Publicly Funded Health Insurance Contribution Act. Motion carried.
- WM17/10 - 131 It was moved by Commissioner Hughes, supported by Commissioner Nash to authorize contract with Delta Dental on a self-insured basis for active employees and a fully-insured basis for retirees. Motion carried.
- WM17/10 - 132 It was moved by Commissioner Nash, supported by Commissioner Engle to authorize the Michigan Municipal Risk Management Authority as Muskegon County's sole source vendor for general

liability, auto liability, vehicle physical damage, fire/EMS replacement cost, property and crime, sewage system overflow and data breach coverage. Motion carried.

WM17/10-133 It was moved by Commissioner Hughes, supported by Commissioner Wilkins to approve the Data/Telecommunications Hosting Agreement with West Michigan Shoreline Regional Development Commission. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

Commissioner Hughes noted the next Community Development/Strategic Planning and Transportation Committee meetings on October 19, 2017, will be held in Whitehall.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County  
Ways & Means Committee  
November 2, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of October 17, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/11 - 134      It was moved by Commissioner Hughes, supported by Commissioner Snider, to approve payment of the accounts payable of \$11,320,342.59, covering the period of October 6, 2017 through October 19, 2017, for checks and September 1, 2017 through September 30, 2017, for P-Card payments, as presented by the County Clerk. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

## **PUBLIC COMMENT**

Mr. Mark Eisenbarth, County Administrator, reminded the Board of a Closed Session on Tuesday, November 7<sup>th</sup> at the Human Services Committee meeting. He noted there will not be a Board Work session on November 7<sup>th</sup> as previously scheduled. He also informed those present that Thursday, November 9<sup>th</sup> would be a Full Board meeting at 3:30 p.m. followed by a Public Works Board meeting at 4:00 p.m.

Commissioner Scolnik invited those present to the “I Never Saw Another Butterfly” play, of which he plays a part, being held at the Overbrook Theater at Muskegon Community College on Saturday, November 4<sup>th</sup> at 7:30 p.m.

Chairman Cross reminded Commissioners to return their completed Administrator evaluations to Lisa Chalko for processing. It is hoped these will be completed by Tuesday, November 7<sup>th</sup>.

Probate Court Judge Gregory C. Pittman addressed the Board regarding concerns with the designated parking areas.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County  
Ways & Means Committee  
November 14, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Benjamin Cross, Bob Scolnik

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Kathy Tharp, Executive Assistant to the Administrator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Snider, to approve the minutes of November 2, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/11 - 135      It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve payment of the accounts payable of \$8,815,695.52, covering the period of October 20, 2017 through November 2, 2017, for checks and October 1, 2017 through October 31, 2017, for EFT payments, as presented by the County Clerk. Motion carried.

WM17/11 – 136      It was moved by Commissioner Engle, supported by Commissioner Foster, to approve a salary increase of 1.0% for the Commissioners and Commissioner – Chair above their current salary to be effective the first full pay in January 2018. Voice Vote – Motion defeated.

- WM7/11 – 137 It was moved by Commissioner Engle, supported by Commissioner Snider, to approve the Resolution approving the Building Authority Refunding and Contract for the purpose of issuing not to exceed \$5.1 million in General Obligation Building Authority refunding bonds; further authorize the Chair and County Clerk to sign the document. Motion carried.
- WM17/11 – 138 It was moved by Commissioner Snider, supported by Commissioner Engle, to approve a salary increase of 1.5% for the Sheriff, County Clerk, County Treasurer, Register of Deeds, Prosecutor and Drain Commissioner above their current salary to be effective the first full pay in January 2018. Voice Vote – Motion defeated.
- WM17/11 – 139 It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve consulting agreement with the Defense Manufacturing Adjustment Program (DMAP) and Development Counsellors International, Inc. (DCI), and to authorize Board Chair to sign appropriate documents. Motion carried.
- WM17/11 – 140 It was moved by Commissioner Engle, supported by Commissioner Wilkins, to adopt the Revised 2017 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.
- WM17/11 – 141 It was moved by Commissioner Snider, supported by Commissioner Nash, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2017 through 11/30/2018 with an annual contribution of \$105,692.00 paid in quarterly installments. Motion carried.
- WM17/11 – 142 It was moved by Commissioner Snider, supported by Commissioner Wilkins, to authorize the Prosecutor to accept the Byrne Justice Assistance Grant from the Michigan State Police in the amount of \$11,200.00. Motion carried.

## **OLD BUSINESS**

Commissioner Hughes inquired why a roll call vote was not taken on action items pertaining to payables or requests to expend funds. It was noted the roll call vote occurs at the Full Board level for these items.

Commissioner Snider commented on feedback he has been receiving from constituents regarding the Youth, Family, Community millage. He noted many felt the public was not educated enough on the issue. Many other Commissioners commented on the same.

Mr. Tom Colis, from the County's bond counsel firm of Miller Canfield, spoke to the committee pertaining to the agenda item regarding the refunding of the 2008 Mental Health Building Authority Bonds. He explained to the Board that given current interest rates, the County could save approximately \$1.3 million in interest costs over the next 16 years of the remaining life of the bonds. He further explained the process in that while the Building Authority issued these bonds, after the County Board approved the resolution then the Building Authority Board would also have to pass a resolution. Mr. Colis explained that the timing of this refunding would occur sometime in late January or early February of 2018.

In addition, Mr. Colis also updated the committee on the status of the Jail/JTC new bond issue. He explained that the 45 day referendum period would end this week. Then the Building Authority Board would have to meet to pass a resolution to move forward with the bond issue. Mr. Colis indicated that we would go to market for both the Jail/JTC bond new bond issue and the Mental Health Refunding bond issue at the same time to gain some economies of scale and save on some of the bond issuance costs such as bond rating fees.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

County Clerk Nancy A. Waters commented on the law regarding the Youth, Family, Community millage in that it could only be on the general election ballot. She also commended the Commissioners for voting down the motions for raises for themselves as well as for the elected officials.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:00 p.m.

**Muskegon County  
Ways & Means Committee  
December 7, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Bob Scolnik

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of November 14, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/12 - 143      It was moved by Commissioner Snider, supported by Commissioner Engle, to approve payment of the accounts payable of \$6,021,939.25, covering the period of November 3, 2017 through November 17, 2017, for checks and October 1, 2017 through October 31, 2017, for P-Card payments, as presented by the County Clerk. [Abstain on Pioneer Resources & MOKA payment – Hughes] Motion carried.

WM7/12 – 144      It was moved by Commissioner Hughes, supported by Chairman Cross, to authorize Sale of Property between Muskegon County and SVL Properties LLC, contingent on corporate counsel approval, for parcels located at 700 E. Porter Rd and 740 E. Porter Rd, for a sale price of \$45,700 with the proceeds from the sale being

deposited in the Airport Business Park Fund, and for the Board Chair to sign appropriate documents. Motion carried.

WM17/12 – 145 It was moved by Commissioner Snider, supported by Commissioner Nash, to approve the vendor relationships outlined on the schedule to continue under existing arrangements through September 30, 2018 as budgeted. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:34 p.m.

**Muskegon County  
Ways & Means Committee  
December 19, 2017  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Kenneth Mahoney, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Mahoney at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Charles Nash

Also

Present: Doug Hughes, Corporate Counsel; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Hughes, supported by Commissioner Engle, to approve the minutes of December 7, 2017, as written. Motion carried.

**PUBLIC COMMENT (On an agenda item.)**

None.

**ITEMS FOR CONSIDERATION**

WM17/12 - 146      It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve payment of the accounts payable of \$15,081,123.17, covering the period of November 18, 2017 through December 7, 2017 for checks and November 1, 2017 through November 30, 2017 for EFT payments, as presented by the County Clerk. Motion carried.

WM7/12 – 147      It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the staff to continue administering the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2019, utilizing the following approved contractors: Assured Comfort, Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling,

G&W Refrigeration, Jewett Heating and Cooling, Lascko, and Northside Heating. Motion carried.

- WM17/12 – 148 It was moved by Commissioner Engle, supported by Commissioner Snider, to approve Subrecipient Agreement and Resolution between Muskegon County and Northern Initiatives for the Michigan Community Development Block Grant Revolving Loan Fund Program. Motion carried.
- WM17/12 – 149 It was moved by Chair Cross, supported by Commissioner Hughes, to approve the Administrator's recommendation to appoint Ivan Phillips to the position of I.T. Director ND-00030, step #6 - \$47.144/HR, effective December 24, 2017; and to authorize a 5% (five percent) salary increase effective December 24, 2017. [No-Snider] Motion carried.
- WM17/12 – 150 It was moved by Commissioner Engle, supported by Commissioner Snider, to approve the County of Muskegon hereby exercises the election to delay implementation of the Uniform Guidance procurement standards (2 CFR 200.317 through 200.326) for an additional period to become effective for fiscal 2019 beginning October 1, 2018. This motion shall serve as documentation of this decision in the County's internal procurement policies. Motion carried.
- WM17/12 – 151 To authorize Human Resources to process merit increases on the employee's merit date, in the event that the performance evaluation has not been received on their anniversary date, through December 31, 2018.

Discussion ensued regarding the evaluation process and what could be done to achieve completion rates. Ms. Kristen Wade, Human Resources Director, noted her department is providing training and is looking at a new evaluation tool to assist supervisors in completing their staff evaluations timely. She also noted the County Administrator has issued a directive to his supervisors to complete their evaluations. Commissioners discussed options to ensure supervisors complete timely evaluations.

It was moved by Commissioner Hughes, supported by Commissioner Foster, to postpone motion #WM17/12 – 152: To authorize Human Resources to process merit increases on the employee's merit date, in the event that the performance evaluation has not been received on their anniversary date, through December 31, 2018. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Hughes asked Mr. Ivan Phillips, IT Supervisor, about the possibility of installing cameras on the MATS buses. Mr. Phillips noted this could be accomplished. Mr. Mark Hansen, IT Manager, noted MATS staff currently is working with a consultant to investigate bus/transit security, Wi-Fi, smart bus stops, etc.

Commissioner Hughes asked Ms. Wade if booklets were available for staff that tells them what the insurance plans are and what is covered by these plans. Ms. Wade noted booklets were available and information regarding insurance plans also was available on-line on the Human Resources web page.

Commissioner Foster inquired if the retirement multiplier had been reduced. Ms. Wade informed him that was discussed but that had not been acted upon.

## **PUBLIC COMMENT**

Mr. Matt Farrar, Public Works Director, noted Mr. Eisenbarth, County Administrator, has given the directive to his supervisors to get their department evaluations brought up to date. He noted much progress has been made and Mr. Eisenbarth continues to follow-up with staff on this issue.

## **ADJOURNMENT**

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:06 p.m.