



MEETING CANCELLATION

Notice is hereby given that the Muskegon County Board of Commission Community Development/Strategic Planning Committee AND Transportation Committee meetings of January 21st, 2016, are cancelled.

Posted: January 15, 2016

**Muskegon County
Community Development/Strategic Planning Committee
February 18, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:03 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the minutes of the December 17, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

INTRODUCTION

Mr. Bob Lukens, Community Development Director, introduced Ms. Caitlin Ward, Sports & Niche Marketing Sales Executive. Ms. Ward addressed the Board and noted she gained prior experience from working at Disney World for seven years and working at the Milwaukee Wisconsin Center District which focused on sports and entertainment. She noted she is excited to see changes in the downtown area and is pleased with the enthusiasm. Mr. Lukens noted she has hit the ground running and has already introduced herself into the community.

ITEMS FOR CONSIDERATION

- CD/SP16/02 – 01 It was moved by Commissioner Cross, supported by Commissioner Engle, to develop a change order to the current Prein & Newhof contract for design services, permitting and construction oversight for necessary modifications to the west seawall/riprap area of The Point at Heritage Landing for vessel docking, improving the safety of ship passenger and crew ingress and egress. Motion carried.
- CD/SP16/02 - 02 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to authorize the Purchasing Department to prepare a bid solicitation for the construction of a new, permanent at-grade and handicapped accessible ticket booth at Heritage Landing, with funding provided by the Capital Improvement Bond authorized by the County Board in 2014. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Bob Lukens, Community Development Director, disbursed to Commissioners, the new 2016 Visitors Guide. He noted there were 90,000 guides printed and nearly half of those have been distributed to neighboring states and counties.

- CD/SP16/02 - 03 It was moved by Chairman Sabo, supported by Commissioner Nash, to authorize a Resolution in Support of the Muskegon Mustangs Semi-Pro Football Team's National Championship win. Motion carried.

Chairman Sabo asked Ms. Anna VanGuilder, District Court, to inform the Board and those present of an upcoming fundraiser for a member of her family. Ms. VanGuilder shared that she will be donating bone marrow to her sister in the near future and a Villa Venafro spaghetti and meatball fundraiser dinner is scheduled for Saturday, February 20th at 6 PM at St. James Church in Montague.

PUBLIC COMMENT

Mr. Jonathan Wilson, Economic Develop Coordinator, addressed the Board and thanked them for their support of the change order for necessary modifications to the Heritage Landing Point. He also provided an update of the Port of Muskegon Infrastructure and Organizational Analysis in that the review of the RFB responses have been completed. Mr. Wilson noted the scope of work for the infrastructure analysis include analyzing existing infrastructure capacities including road, air, rail and water; analyzing maintenance issues at the Port; and developing a marketing strategy for the Port.

Mr. Wilson invited those present to the upcoming emerge 5x5 Night being held on Tuesday, February 23rd at 5:00 PM at MAREC. He noted this event involves the community voting on their five favorite presented ideas and then the five creators with the most votes will have five minutes each to sum up their ideas on stage. Five judges from the community will then pick one idea to receive five thousand dollars to help make the idea a reality.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:32 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
March 17, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:06 p.m.

ROLL CALL

Present: Marvin Engle, Jeff Lohman, Kenneth Mahoney, Charles Nash,
Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Susie Hughes

APPROVAL OF MINUTES

It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to approve the minutes of the February 18, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATIONS

Muskegon Lumberjacks Service to the Community

Mr. Jay VandeVoorde, Muskegon Lumberjacks Charitable Foundation Board member, shared information with the Board regarding the numerous community service activities the Lumberjacks players are involved in. He also provided the most recent book written by Lumberjack players for students and others regarding community service.

Chairman Sabo noted it was great having these players attending school, working and providing community service in our community. He further noted these were great students and great mentors and role models.

Commissioner Wilkins noted she will read the book to children when asked to participate in reading programs.

Mr. VandeVoorde encouraged all present to attend future games.

Accommodations Tax Advisory Committee

Mr. Bob Lukens, Community Development Director, reviewed the current Accommodations Tax Ordinance, PA 263 of 1974. He noted the County's current accommodations tax rate is 11% - 5% County tax and 6% sales tax.

Mr. Lukens reviewed the recent accommodations tax collection history from FY2009 to FY2015, with all years showing an increase.

He discussed the Convention Center Feasibility Study which determined demand existed for an approximately-sized convention facility in West Michigan, in close proximity to one of the area's two full-service hotel properties. A concept design study was authorized which will provide recommendations on siting, size and programming, management, operations and funding. An additional accommodations tax, the PA 59 was discussed to finance a potential convention center.

Mr. Lukens discussed Michigan's Public Act 59 of 1984 which allows "assessment districts" (municipalities and/or counties) to enact an assessment (or additional assessment) to transient lodging properties with ten or more rooms, if approved by the owners of 51% of the rooms within the proposed assessment district. He noted the Muskegon County Lodging Association is strategizing development of a PA 59 Self-Assessment District. He provided the schedule for upcoming concept design studies which include March 18th - 8:30 a.m. to 12 noon - Concept Design Study Visioning Session; April 21st - 9:00 a.m. to 10:00 a.m., Design Charrette; April 21st - 4:00 p.m. to 5:00 p.m., Review of Concepts and April 22nd - 1:00 p.m. to 2:00 p.m., Final Concept - all taking place at MAREC.

ITEMS FOR CONSIDERATION

There were no items for consideration brought before the Committee.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Sabo noted he attended the first annual Boys & Girls Club Youth of the Year award ceremony and found it to be amazing and uplifting and very fitting to the Watch Us Go campaign.

CD/SP16/03 – 04 It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to support individual resolutions to the 2016 contestants of the Boys & Girls Club of the Muskegon Lakeshore Youth of the Year; Morgan Griffin, Kyren Kimball, Jared Pittman and Devon Kitchen. Motion carried.

Commissioner Scolnik noted he will be hosting a fundraiser for the Boys & Girls Club on May 21st which will include fireworks over Mona Lake.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:58 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
April 21, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:04 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Nash, to approve the minutes of the March 17, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP16/04 – 05 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to adopt the License Agreement with Unity Christian Events/Alive On the Lakeshore to provide a license for the use of Heritage Landing August 10 - 13, 2016 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP16/04 - 06 It was moved by Commissioner Mahoney, supported by Commissioner Cross, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Thursday, September 15 through Sunday,

September 18, 2016 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP16/04 - 07 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to adopt the License Agreement with the Child Abuse Council of Muskegon County for use of the Union Depot grounds for a beverage and entertainment tent for Friday and Saturday, July 15 & 16, 2016, during the Rebel Road motorcycle rally and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP16/04 - 08 It was moved by Commissioner Lohman, supported by Commissioner Hughes, to grant permission to West Michigan Shoreline Regional Development Commission to install and maintain a regional green infrastructure stormwater control rain garden on property owned by the County of Muskegon, commonly referred to as the Carpenter Lot, which will improve the quality of stormwater runoff into the discharge at Rotary Park/Heritage Landing; with no cost to the County for engineering or construction. Motion carried.

CD/SP16/04 - 09 It was moved by Chairman Sabo, supported by Commissioner Mahoney, to prepare the necessary loan documentation for acceptance by the County of Muskegon of the Steven Urry sculpture *Arch*, currently owned by the City of Muskegon, and to allow the sculpture to be placed at the Union Depot for the time specified in the loan document, and to authorize the County Administrator to sign the loan document after it is approved by County Corporate Counsel. Motion carried.

CD/SP16/04 - 10 It was moved by Chairman Sabo, supported by Commissioner Engle, to award the contract for the Heritage Landing Festival Site Electrical Upgrades (RFB-16-2223) to Newkirk Electric, Inc., 1875 Roberts Street, Muskegon, Michigan 49442 for their low responsible bid of \$80,699.00 including the three base bid items plus the five alternate bid items with costs to be paid from the proceeds of Capital Improvement Bonds issued in 2015; and authorize the Chair to execute the contract document with Newkirk Electric, Inc. Motion carried.

OLD BUSINESS

Chairman Sabo inquired on the Heritage Landing fee determination and its last evaluation. Mr. Bob Lukens, Community Development Director, noted the key festival management staff met with County Administrator two to three years ago and the ticket charge was again implemented. He noted a re-evaluation would occur again this year due to the improvements being made at Heritage Landing.

Chairman Sabo inquired if there would be any conflict with the festivals occurring at Heritage Landing and the cruise ships coming into port. Mr. Lukens noted during Bike Time weekend, there will be some tear down occurring when the ship comes to port and also noted the Jazz Festival will be in full swing when they port during that time.

Commissioner Cross asked about the status of the Dog Park at the Carpenter Lot. Mr. Lukens noted Downtown Muskegon Now continues to secure funding and will be holding a fundraising event in the fall. It is hoped the park will open in 2017.

Commissioner Scolnik asked about the beaches in our parks in light of the City of Muskegon's new beach cleaning machine. Mr. Lukens noted the beaches at the parks are in great shape. They are cleaned daily by park staff.

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Kathy Evans, West Michigan Shoreline Regional Development Commission, commended the Commissioners for their continued support of natural resources preservation. She also invited those present to attend the Muskegon Lake Watershed Partnership meeting which will feature presentations by our state and federal partners on the status of progress of the remediation, restoration and revitalization of natural resources at the former Zephyr Oil Refinery along Holton Road and the lower Muskegon River. She noted this meeting will be held on Thursday, April 28th at 6:00 p.m., at Laketon Township Hall.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:38 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
May 19, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:20 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve the minutes of the April 21, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP16/05 – 11 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing on July 1 & 2, 2016 for a festival event, and authorize the Chairperson of the County Board to execute the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

CD/SP16/05 - 12 It was moved by Commissioner Cross, supported by Commissioner Lohman, to authorize Public Health to revise its fee structure for body art facilitation inspection services to reflect contractual revenue received from MDHHS (Michigan Department of Health and Human Services) and include additional types of licenses as proposed on the fee schedule retroactive to January 1, 2016. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:35 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
June 23, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins

Excused: Terry J. Sabo

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Lohman, to approve the minutes of the May 19, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP16/06 – 13 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to adopt the License Agreement with IHeartRadio/WMUS to provide a license for the use of Heritage Landing August 20, 2016 for “Moosefest”, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP16/06 - 14 It was moved by Commissioner Cross, supported by Commissioner Mahoney, to accept and award the low bid of \$49,150.00 for the base bid installation, alternate bid of two benches, plus a tree

climber and two tree post toppers to Play Environments Design, LLC, of Holland, MI, and to authorize the Chairperson of the County Board to execute the contract. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:08 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
July 21, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Engle, to approve the minutes of the June 23, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP16/07 – 15 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to adopt the License Agreement between the County of Muskegon and Hi-Faultin' Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 27-28, 2016, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
August 18, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross

APPROVAL OF MINUTES

It was moved by Commissioner Lohman, supported by Commissioner Engle, to approve the minutes of the July 21, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP16/08 – 16 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to waive the bidding process and authorize the Parks Department to use the Road Commission to obtain the best price from PI to accomplish the necessary paving at Meinert Pines Campground; with funding for this project coming from the 2015 Capital Improvement Bond proceeds, with total cost not to exceed \$92,586. Motion carried.

CD/SP16/08 - 17 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to waive the bidding process and award the project to Windy Hill Log Homes to complete the necessary repairs to the Picnic Lodge at Pioneer Park as per estimate, for a total cost not to exceed \$25,758. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:04 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
September 22, 2016
4:00 p.m.
Hall of Justice, 990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:05 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney,
Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the August 18, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION: Progressive AE - Convention Center Concept Design Study Results

Mr. Bob Lukens, Community Development Director, introduced Mr. Ken Brandsen, Progressive AE. Mr. Brandsen presented the Muskegon County Convention Center concept design study results. Commissioners had inquiries regarding next steps, convention center ownership, funding/financing strategies, etc.

Mr. Lukens was directed to meet with Mr. Mark Eisenbarth, County Administrator, to further discuss and provide an update to the Board at a later date.

DIRECTOR'S UPDATE: Mr. Bob Lukens, Community Development Director

Mr. Lukens apprised the Board of current discussion taking place regarding a Venue Coalition contract with the Convention and Visitors Bureau (CVB) to increase events at the LC Walker Arena and the Frauenthal Theater. He noted the partners would each commit \$36,000 per year to assist in creating revolving funds to assist in opportunities for promoting and co promoting shows in the future at these locations. He noted further will be coming with a request to approve.

Mr. Lukens discussed plans for a Kentucky Derby Party to be held in 2017 at the CVB location with the proceeds benefitting Muskegon County Friends of the Parks organization.

Mr. Lukens reported on recent discussion regarding changing the Convention and Visitors Bureau (CVB) to Visit Muskegon. He provided a list of many communities who utilize Visit, Experience or Discover with their community name. He noted, if approved, a logo contest would also be held. Further discussion will be forthcoming with a request for approval.

OLD BUSINESS

Chairman Sabo noted the Department of Health and Human Services Board currently has a vacancy seat due to the recent passing of Dr. Doris Rucks. Applications can be found at <http://www.co.muskegon.mi.us/boardofcommissioners/citizens.htm>. Applications for this position will be taken through October 20, 2016.

NEW BUSINESS

CD/SP16/09 - 18 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve the location change of the Board of Commissioners Community Development/Strategic Planning Committee meeting of October 20, 2016, to Montague City Hall, 8778 Ferry Street, Montague, Michigan. Motion carried.

PUBLIC COMMENT

Mr. Robert Swarts addressed the Board regarding the "saggy" pants being worn by some and asked for a change. The Commissioners informed Mr. Swarts this issue was looked into prior and it was noted by Corporate Counsel this was not an issue that could be handled at the County Commission level but rather at the individual municipality level. County Corporate Counsel was asked to review the issue again.

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Mr. Swarts also informed the Board of certain Muskegon Area Transit System (MATS) drivers who accelerate too quickly making it difficult for him to get seated or if seated, to remain seated. He was directed to speak with Mr. Jim Koens, Transit Director, following the meeting.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 5:06 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
October 20, 2016
4:00 p.m.
8778 Ferry Street
Montague, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:18 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney,
Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Susie Hughes

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Mahoney, to approve the minutes of the September 22, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CDSP/16/10 - 19 It was moved by Commissioner Mahoney, supported by Commissioner Cross, to adopt the FY17 Tourism Agreement with the White Lake Chamber of Commerce in the amount of \$83,500 be expended on tourism advertising and promotion for the northern portion of Muskegon County, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP16/10 - 20 It was moved by Commissioner Cross, supported by Chairman Sabo, to proceed with the development of the Lakeshore Sports Commission, to initially be coordinated by the Muskegon County

Convention & Visitors Bureau, with the intent of the Commission to separate from the CVB at a future date when the Commission has developed a sustainable business model. Motion carried.

CD/SP16/10 - 21 It was moved by Commissioner Cross, supported by Commissioner Lohman, to change the name of the Muskegon County Convention & Visitors Bureau to "Visit Muskegon" for destination marketing purposes. Motion carried.

CD/SP16/10 - 22 It was moved by Commissioner Cross, supported by Commissioner Wilkins, to authorize use of the Union Depot (CVB) grounds for a Kentucky Derby Day fundraising event benefitting the Friends of the Muskegon County Parks to be held on Saturday, May 6, 2017, from the hours of 2:00 p.m. - 9:00 p.m. (+/-). Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Sabo thanked the City of Montague council for allowing the meeting to be held in their chambers. He also thanked the White Lake Area Chamber of Commerce for their hospitality in hosting the meeting in the White Lake area annually.

PUBLIC COMMENT

Commissioner Lohman recognized his father, City of Montague Councilman Tom Lohman, who was in the audience. He thanked his father for his years of dedicated service to his community.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:30 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
November 17, 2016
4:00 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:08 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Kenneth Mahoney

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the October 20, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION

Mr. Bob Lukens, Community Development Director, provided a year-end report of the Parks Department. He noted this was the best year for the Parks with increases at Meinert, Pioneer, Blue Lake and Twin Lake at 12 percent, 10 percent, eight percent and seven percent respectively. He discussed events throughout the year and events planned for next year.

Commissioners thanked Mr. Lukens and the Parks staff for their success.

Commissioner Scolnik inquired about the Parks revenues and expenditures. Ms. Dick, Finance Manager/Assistant County Administrator, will provide an update.

ITEMS FOR CONSIDERATION

CD/SP16/11 – 23 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to authorize the purchase of a new Kubota RTVX1140 Utility Cart from Wolf Kubota for a total of \$13,560, the lowest of three quotes, with funding from the Parks fund. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Sabo thanked Mr. Lukens for the positive hotel occupancy story that was recently posted on M-Live.

Commissioner Hughes inquired about the convention center and the local hotels voting on that item. Mr. Lukens noted results from that vote should be obtained by December 1st.

Commissioner Hughes also congratulated the Parks staff on their success and hoped an M-Live article would be forthcoming.

PUBLIC COMMENT

Mr. Jonathan Wilson, Economic Development Coordinator, reminded Commissioners of the upcoming Inter-Dyne Systems tour on Monday, November 21st at 3:00 p.m.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:41 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
December 15, 2016
4:00 p.m.
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Benjamin Cross, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:30 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Charles Nash

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the November 17, 2016, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP16/12 – 24 It was moved by Commissioner Engle, supported by Chairman Sabo, to approve the change in compensation of the Muskegon County Road Commissioners from \$300.00 per month to \$360.00 per month and the Chair from \$350.00 per month to \$410.00 per month and an increase in their annual mileage allowance from \$800 to \$1,000 to be effective January 1, 2017.

ROLL CALL

Yes: Engle, Mahoney, Sabo, Scolnik, Wilkins

No: Hughes, Lohman

Motion carried.

CD/SP16/12 - 25 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the request by Division One, LLC, to hold an event featuring a Bike Rodeo, guided motorcycle ride staging, camping and additional family-friendly motorcycle-themed events at Heritage Landing July 13-16, 2017, with proceeds from the event benefitting local charities. Motion carried.

Mr. Sig Rudholm was introduced to discuss various activities to take place during this event. He noted activities will be occurring at Heritage Landing to include camping and profits will benefit local charities.

OLD BUSINESS

None.

NEW BUSINESS

CD/SP16/12 - 26 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to approve a resolution in support of raising the minimum age of legal access to tobacco products in Michigan to age 21. Motion carried.

Commissioner Hughes and Commissioner Wilkins voiced concerns regarding the minimum age of legal access to tobacco being raised to 21.

PUBLIC COMMENT

Ms. Laura Fitzpatrick, Public Health Advisory Committee member, applauded the Board for their support of this resolution.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 5:05 p.m.