

**Muskegon County  
Community Development/Strategic Planning Committee  
January 22, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Wilkins, to approve the minutes of the December 18, 2014, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP15/01 – 01 It was moved by Cross, supported by Mahoney, to accept the \$1.00 per year lease agreement with Downtown Muskegon Now (DMN) for a perpetual period for the County of Muskegon-owned property commonly referred to as the Carpenter Brothers Lot, for the express purpose of DMN developing and operating the property as a community Dog Park and authorize the Board Chair to sign and execute the contract and lease agreement. Motion carried.

CD/SP15/01 - 02 It was moved by Cross, supported by Mahoney, to approve the salary range adjustments within the Parks Department for the Senior Parks Ranger (NO220) and Parks Maintenance Supervisor (NO180) to NO245 (\$18.577 - \$23.52/hour) effective January 27, 2015. Motion carried.

CD/SP15/01 - 03 It was moved by Cross, supported by Engle, to approve the sale of alcohol at the County Fairgrounds during 2015 at the Hero Mud Run (May 2-3), a wedding reception (June 27) and at the County Fair (July 24-25) contingent upon the Fair Board securing all necessary permits and/or licenses and producing the appropriate insurance certificates.

Discussion took place regarding wedding receptions and if approval would continually come to the Board or if a friendly amendment could be made allowing for the alcohol sale during any wedding reception through the 2015 calendar year. That amendment was approved by both Commissioner Cross and Commissioner Engle.

Discussion ensued regarding the alcohol sale during the County Fair. Board Chair Sabo noted his opposition to the motion as he was unsupportive of alcohol sale during the County Fair, which he noted was the County Youth Fair. Commissioner Hughes also was in opposition to the alcohol sale during the County Fair.

The Call of the Question was requested by Commissioner Engle and a roll call vote was given to either Yes (meaning to end discussion) or No (to continue discussion).

ROLL CALL:

Yes: Cross, Engle, Mahoney, Nash, Scolnik, Wilkins

No: Hughes, Lohman, Sabo

Motion carried.

CD/SP15/01 - 03 It was moved by Cross, supported by Engle, to approve the sale of alcohol at the County Fairgrounds during 2015 at the Hero Mud Run (May 2-3, 2015), wedding receptions (through 2015) and at the County Fair (July 24-25, 2015), contingent upon the Fair Board securing all necessary permits and/or licenses and producing the appropriate insurance certificates. [Friendly Amendment]

ROLL CALL:

Yes: Cross, Engle, Lohman, Mahoney, Nash, Scolnik, Wilkins

No: Hughes, Sabo

Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Bob Lukens, Community Development Director, shared the 2015 Visitors Guide with Commissioners and noted it contains 54 pages and has a pull out map. He noted 75,000 guides were printed and an additional 20,000 maps were printed.

Commissioner Scolnik requested monthly revenue numbers on the Parks and Mr. Lukens noted he would provide that information during the summer months at the Parks highest utilization period. Mr. Lukens also noted Wi-Fi was now available at Meinert Park and will be available in the near future at Pioneer Park.

Commissioner Scolnik thanked all involved in the development of the Recreation Plan. Mr. Lukens apprised those present that many comments were received by the Commissioners and the public that were incorporated into the plan. He also noted Ms. Brenda Moore, Drain Commissioner, provided much assistance on the Plan.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:29 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
February 19, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:07 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash, Terry J. Sabo

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Mahoney, to approve the minutes of the January 22, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION**

**Construction Salvage Market**

Ms. Connie Maxim-Sparrow, Grants Coordinator, discussed a project currently being discussed with stakeholders regarding the construction salvage market, especially in light of the blight grant and future blight prevention. She invited Commissioners to a two day strategic planning event, in partnership with Michigan State University and Michigan Works! Muskegon-Oceana. She noted this strategic planning will include feasibility studies relative to end product market development and scope of work development;

tour of Muskegon and Muskegon Heights blight concentrations and the role of stakeholders to name a few items. The proposed strategic planning is scheduled for March 10th and March 11th, 2015, and Ms. Maxim-Sparrow noted she will provide further detail once finalized.

### **Muskegon County Recreation Plan 2015-2019**

Mr. Bob Lukens, Community Development Director, presented comments received to date on the Draft Recreation Plan, some of which are being utilized in the Plan to be presented to the Board. He noted a Public Hearing on the draft Recreation Plan 2015-2019 is being held at the Full Board Meeting on Tuesday, February 24th. After public comment is received from the Public Hearing, a request to approve the Plan will be presented to the Commission.

Commissioners thanked those individuals involved in the development of Plan.

### **ITEMS FOR CONSIDERATION**

None.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:55 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
March 19, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine Wilkins

Excused: Terry J. Sabo

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Lohman, to approve the minutes of the February 19, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP15/03 – 04 It was moved by Wilkins, supported by Hughes, to create a new shared, full-time position between the Muskegon County Airport and Parks Departments, with the job title “Airport/Parks Maintenance Worker,” with an NO-00180 salary classification (\$15.095 - \$19.149/hour), with the beginning salary set at Step 1, \$15.095/hour and eliminate one Airport Maintenance Seasonal position. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
April 23, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Wilkins, to approve the minutes of the March 19, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION**

**Countywide Image Campaign**

Ms. Cindy Larsen, President and CEO, Muskegon Lakeshore Chamber of Commerce was introduced. She presented information regarding the need for positive image campaigning for the Muskegon area. She noted many stakeholders were involved in discussions regarding an image campaign and also discussed a 14 Point Image Improvement Plan, some of which include: perception research, community training program (Muskegon Star), leadership training, wayfinding system, targeted beautification projects, social media management, etc.

Ms. Larsen also informed those present, that a presentation of this type can and should be shared with local municipalities and that stakeholders are available to attend if folks are willing to host such sessions. She discussed the need for all points of the County to be involved in the campaign.

### **ITEMS FOR CONSIDERATION**

There were no action items presented.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

Ms. Kyleen Gee, Executive Director, Child Abuse Council, invited Commissioners and all to the Child Abuse Prevention Day in Muskegon being celebrated on Thursday, April 30th at 2:00 p.m. in the lawn of the Hall of Justice (Terrace Street). She noted there are 3,100 blue ribbons tied to the bushes which represent the number of calls made to Children's Protective Services in Muskegon County in 2014.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:25 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
May 21, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:09 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney, Charles Nash,  
Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Jeff Lohman

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Wilkins, to approve the minutes of the April 23, 2015,  
meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP15/05 – 05 It was moved by Lohman, supported by Hughes, to approve the issuance  
of a Request for Proposals for development, design, production,  
advertising sales, storage and delivery of the 2016-2018 Muskegon  
County Visitors Guide. Motion carried.

CD/SP15/05 - 06 It was moved by Cross, supported by Mahoney, to adopt the License  
Agreement with B. Baskin Enterprise, LLC, to provide a license for the  
use of Heritage Landing on July 3 & 4, 2015 for a festival event and  
authorize the Chairperson of the County Board to execute the agreement.  
Motion carried.

CD/SP15/05 - 07 It was moved by Hughes, supported by Mahoney, to adopt the License  
Agreement with Unity Christian Events/Alive On the Lakeshore to provide  
a license for the use of Heritage Landing August 5 - 8, 2015 for the Unity

Christian Music Festival and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP15/05 - 08 It was moved by Lohman, supported by Mahoney, to approve the license agreement between the County of Muskegon and Hi-Falutin' Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 22 & 23, 2015 and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP15/05 - 09 It was moved by Cross, supported by Mahoney, to authorize the Parks Department to purchase a 2003 3/4 ton Chevrolet 2500 pick-up truck from the Wastewater Department for a cost of \$5,500. Motion carried.

### **OLD BUSINESS**

Commissioner Scolnik requested an update on the Heritage Landing peninsula erosion issue. Mr. Bob Lukens, Community Development Director, noted engineers have completed the design of the seawall and funding has been secured. He also noted Requests for Bid have not yet been complete and it is unknown at this time if the permit process has begun but that once the summer festivities are complete at Heritage Landing, work is expected to begin.

Mr. Lukens also noted the preliminary numbers for the County Parks are on the rise and continue to trend upward. He shared with those present that both Pioneer and Meinert Parks were sold out for this Memorial Day weekend.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:25 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
June 18, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:18 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Wilkins, to approve the minutes of the May 21, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION - Lean & Green Michigan™**

Mr. Andrew Levin, Managing Partner, Levin Energy Partners, LLC, presented information regarding the Lean & Green Michigan™ and Property Assessed Clean Energy (PACE) Program. He noted by establishing a PACE Program in Muskegon County, new financing options would become available for businesses, non-profit organizations, schools and multi-family facilities to finance their energy conservation programs and/or renewable energy projects on their property. Levin Energy Partners, LLC, would administer the program at no cost to the County or the taxpayers.

Commissioners directed Mr. Doug Hughes, Corporate Counsel, to research the PACE program and reach out to those communities who have established the program and to those who have opted out of the program and report back to them on his findings.

## ITEMS FOR CONSIDERATION

- CD/SP15/06 – 10 It was moved by Sabo, supported by Mahoney, to support the "Resolution of Intent to Establish a Property Assessed Clean Energy Program and Calling Public Hearing" as presented, and to set the Public Hearing for July 14th, 2015 at 4pm EST at 990 Terrace Street, Muskegon, MI 4th Floor Board Room.  
Motion carried.
- CD/SP15/06 - 11 It was moved by Cross, supported by Mahoney, to reprint 20,000 copies of the official 2015 Muskegon County Visitors Guide with Rogers Printing of Ravenna, MI, at a cost not to exceed \$10,163 and to authorize the Chairman of the Board to execute the agreement.  
Motion carried.
- CD/SP15/06 - 12 It was moved by Cross, supported by Lohman, to adopt the license agreement with the Child Abuse Council of Muskegon County for use of the Union Depot grounds for a beverage and entertainment tent for Friday and Saturday, July 17 & 18, 2015, during the Rebel Road motorcycle rally and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.
- CD/SP15/06 - 13 It was moved by Nash, supported by Lohman, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Thursday, September 17, 2015 through Sunday, September 20, 2015 for the Michigan Irish Music Festival and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.
- CD/SP15/06 - 14 It was moved by Lohman, supported by Hughes, to revise the County of Muskegon's Freedom of Information Act Policy and Procedure Guide, Summary and related forms to reflect the amendments to the Freedom of Information Act.  
Motion carried.
- CD/SP15/06 - 15 It was moved by Hughes, supported by Lohman, to authorize the Board Chair to sign a letter of support for WMSRDC to award the contract for habitat restoration projects to Jackson Merkey at no cost to the County of Muskegon.  
Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Chairman Sabo noted he would be requesting authorization to replace Mr. Ken Hulka, Road Commission Managing Director, with Mr. Jack Kennedy, Road Commission Board member, to the Port Advisory Committee at the request of Mr. Hulka, at the next Full Board meeting.

Commissioner Scolnik congratulated Ms. Kathy Evans, West Michigan Shoreline Regional Development Commission, on her recent Michigan Environmental Hall of Fame induction. Ms. Evans thanked the Commissioners for their continued support.

## **PUBLIC COMMENT**

Mr. Curt Monhart, Energy Alliance Group of Michigan, addressed the Board in support of the PACE program.

## **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 5:16 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
July 23, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:16 p.m.

**ROLL CALL**

Present: Benjamin Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney,  
Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused Marvin Engle

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Lohman, to approve the minutes of the June 18, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION - Muskegon Area District Library**

Mr. Kelly Richards, Director - Muskegon Area District Library (MADL), presented information regarding the district library. He noted the Muskegon Area District Library consists of 10 branches including a Library for the Blind and Physically Handicapped. He shared information regarding the upcoming millage request and noted the MADL will ask residents to vote on a 1.249 millage proposal providing funding for a period of 10 years. This 1.249 millage consists of a renewal of the current 0.749 mills and an additional 0.5 mills.

## **ITEMS FOR CONSIDERATION**

D/SP15/07 – 16      It was moved by Lohman, supported by Mahoney, to approve creation of the Tourism Merit Awards to assist established festivals and events drawing significant hotel room nights to the County by providing up to \$10,000 to be used for new marketing or attendance-building initiatives; recommended awards and amounts will be brought before the County Commission for approval and festivals or events will only be eligible for funding once every three years. Motion carried.

CD/SP15/07 - 17      It was moved by Sabo, supported by Cross, to accept the recommendation of the Accommodations Tax Advisory Committee to fund the purchase of a new or used ice deck for the L.C. Walker Arena, in an amount not to exceed \$142,000, to be paid for with funds from the County's Accommodations Tax Reserve Fund; the County will retain ownership of the ice deck in the event of an arena management change. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:49 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
August 20, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:07 p.m.

**ROLL CALL**

Present: Benjamin Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney,  
Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused Marvin Engle

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Wilkins, to approve the minutes of the July 23, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP15/08 – 18 It was moved by Hughes, supported by Cross, to adopt the Agreement with Fineline Creative to develop, design, produce, provide advertising sales and services, store and deliver 90,000 copies of the Official 2016 Muskegon County Visitors Guide for a cost of \$52,516 plus a 12% commission on advertising sales, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP15/08- 19 It was moved by Sabo, supported by Cross, to authorize hiring a Sports and Niche Marketing Sales Executive, under the direction of the Community Development Director/CVB, to bring new sports tournaments and consumer shows to various venues throughout Muskegon County, with the objective of filling hotel rooms during the shoulder and winter seasons; with a pay grade of NX-00219 (\$43,582.24 - \$55,438.24 annually). Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Chairman Sabo congratulated Read Muskegon on its 10th anniversary celebration and noted Jonathan Wilson, County Economic Development Coordinator, serves on the Read Muskegon Board.

Commissioner Scolnik invited all to attend the rededication and celebration for the two World War I cannons that were recently restored. The celebration will be held on Wednesday, August 26th, at 7 PM in Veteran's Memorial Park on the Causeway.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:38 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
September 17, 2015  
4:00 p.m.  
990 Terrace, Hall of Justice  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:23 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Jeff Lohman, Kenneth Mahoney,  
Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excuse: Susie Hughes

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Mahoney, to approve the minutes of the August 20, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION - CVB and Parks Update**

Mr. Bob Lukens, Community Development Director, provided highlights of the Community Development and Muskegon County Parks. Some of those highlights included:

**Community Development**

- Convention Center Concept Design Study RFP is posted on MITN with proposals due September 28th
- Rotary Park construction RFP bids have been received and documents are still under review by the Michigan Department of Natural Resources
- The Arena Ice Deck RFP has been prepared

- 2016 Visitors Guide will be published and ready for distribution mid-January 2016
- A new responsive and easier to view on all devices web design is forthcoming for CVB to include the ever popular festival and event calendar and a meeting planner guide
- Coupon books with coupons from area merchants are being printed
- The Sports & Niche Marketing Sales Executive is posted with resumes excepted within the next two weeks
- Accommodations Tax has increased 7% over FY2014

### **Muskegon County Parks**

- Wi-Fi upgrade complete at Meinert Park and underway at Pioneer Park
- Community Development Director and Parks staff met with campground long-term and seasonal campers at Pioneer and Meinert County Parks  
Many positive comments were received (on-line reservations) with a few concerns including:
  - ✓ Concession stand at Pioneer Park
  - ✓ More traffic control @ Pioneer Park
  - ✓ Trash on the beaches
  - ✓ Barking dog complaints
  - ✓ Lack of trash cans
- There are over 50 sites registered for the inaugural fall “Halloween Harvest Weekend” at Pioneer Park
- Pedestrian bridge at Meinert Park/Pines Campground has failed and staff are looking into options for a replacement bridge across the small creek to the south of the main road. They are looking for a solution to increase water flow @ the creek
- The rip rap was installed in the washouts at the boat launch to stop loss of pavement at Deremo Launch on Blue Lake
- Park caretakers at Moore, Twin Lake and Blue Lake have reported heavier than normal use of the park during the month of August
- New underground electrical wires and pedestal was installed at Blue Lake
- Increased overnight and seasonal rates were discussed for 2016 and it was noted these rates go toward projects at these parks

### **ITEMS FOR CONSIDERATION**

No items for consideration were presented.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

CD/SP15/09 – 20 It was moved by Engle, supported by Cross, to approve the 2016 Muskegon County Parks rates as presented. Motion carried.

CD/SP15/09 - 21 It was moved by Mahoney, supported by Cross, to approve the location change of the Board of Commissioners Community Development/Strategic Planning Committee meeting of October 15, 2015, to Fruitland Township Hall, 4545 Nestrom Road, Whitehall, Michigan. Motion carried.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 5:01 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
October 15, 2015  
4:00 p.m.  
4545 Nestrom Road  
Whitehall, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Charles Nash

**APPROVAL OF MINUTES**

It was moved by Mahoney, supported by Cross, to approve the minutes of the September 17, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP15/10 – 22 It was moved by Mahoney, supported by Lohman, to approve the FY16 Tourism Agreement with the White Lake Chamber of Commerce to provide tourism promotion services for the northern portion of Muskegon County, and to authorize the Chairperson of the county Board to sign the agreement. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:04 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
November 19, 2015  
4:00 p.m.  
Hall of Justice, 990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Cross at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Rillastine Wilkins

Excused: Robert Scolnik

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the October 15, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP15/11 – 23 It was moved by Commissioner Lohman, supported by Commissioner Nash, to approve one \$10,000 Tourism Merit Award to each of three established festivals: Muskegon Bike Time, the Unity Christian Music Festival, and the Michigan Irish Music Festival, for a total of \$30,000 in expenditures with funding from the Accommodations Tax Reserve Fund, and to authorize the Convention & Visitors Bureau to process the awards. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Chairman Sabo encouraged everyone to attend the hockey games this weekend. He noted Friday night all Veterans had free admission and Saturday night is Family and Faith night.

Mr. Bob Lukens, Community Development Director, congratulated Ms. Kristen Knop, Tourism Coordinator, who was recently awarded the Bill Shepler Volunteer of the Year Award from Circle Michigan for outstanding volunteerism. Ms. Knop reintroduced herself and the Board congratulated her on her award and her continued hard work.

CD/SP15/11 - 24 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve a Resolution in Support of Mr. Matt Kisosondi, a teacher with Orchard View Adult Education who specializes in helping ex-offenders, who was recently recognized by the Michigan Association of Community and Adult Education and selected to receive the Outstanding Educator Award. Motion carried.

CD/SP15/11 - 25 It was moved by Chairman Sabo, supported by Commissioner Nash, to authorize a letter be shared with Spectrum Hospital in support of Spectrum Hospital utilizing local workers in their upcoming construction projects in Muskegon County. Motion carried.

## **PUBLIC COMMENT**

## **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
December 17, 2015  
4:00 p.m.  
Hall of Justice, 990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Cross, to approve the minutes of the November 19, 2015, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP15/12 – 26 It was moved by Commissioner Cross, supported by Commissioner Lohman, to enter into a contract with Progressive AE for a Concept Design Study for a proposed convention center located in downtown Muskegon, and to authorize the contract, not to exceed \$68,750, with funding available from the Accommodations Tax Reserve Fund. Motion carried.

Commissioner Hughes discussed her concerns with the time frame of the study as it pertains to the actual time frame for construction to begin. She noted many things may change in even two to three years after the study is concluded. Mr. Mark Eisenbarth,

County Administrator, noted this study would be acted upon timely as all parties are in agreement to its progress.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

Mr. Brock Rosema addressed the Board and inquired about the Board's action toward a Veterans hiring preference. Commissioner Scolnik informed Mr. Rosema that the Board has taken action to include such a preference in its hiring procedures and continues to work with the Human Resources Department on those procedures.

Mr. Rosema also addressed the Board regarding the County Drain Commissioner and a lack of response he is receiving from that office. Mr. Eisenbarth asked Mr. Rosema to forward correspondence to his office and he will try to obtain some resolution. It was also noted that the Board of Commissioners does not oversee the office of the County of Muskegon Elected Officials.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:16 p.m.