

**Muskegon County  
Community Development/Strategic Planning  
January 19, 2012  
3:30 p.m.  
Hall of Justice, 990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Ben Cross, Vice-Chair**

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, Rillastine Wilkins

Excused: Lewis Collins, I. John Snider

**APPROVAL OF MINUTES**

It was moved by Cross, supported by Engle, to approve the minutes of December 15, 2011, meeting as written. Motion Carried.

**PRESENTATION**

Mr. Steve Olsen, Northern Machine Tool, presented information to the Board regarding Northern Machine Tool. He noted his company currently has 34 employees. He discussed their work the local colleges to gain individuals interested in the business to assist with apprentice programs. Mr. Olsen also discussed a collaboration with other local tool and die companies in forming a tool and die coalition.

**PUBLIC COMMENT (On an agenda item)**

None.

### **ITEMS FOR CONSIDERATION**

- CD/SP12/01 - 01     It was moved by Engle, supported by Cross, to approve the Tourism Event Marketing Program, including the eligibility requirements, funding parameters, application requirements, and the review and appeal processes of the program.  
Motion Carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:12 p.m.

# MUSKEGON COUNTY

M I C H I G A N

## BOARD OF COMMISSIONERS

Kenneth Mahoney  
Chair, District 1

I. John Snider, II  
Vice-Chair, District 3

Lewis J. Collins  
District 6

Benjamin Cross  
District 10

James J. Derezinski  
District 4

Marvin R. Engle  
District 5

Alan W. Jager  
District 2

Anthony T. Longmire  
District 8

Scott Plummer  
District 7

Robert Scolnik  
District 11

Rillastine R. Wilkins  
District 9

## MEETING CANCELLATION

Notice is hereby given that the Muskegon County Board of Commission Community Development/Strategic Planning Committee meeting of February 16, 2012, is cancelled.

Posted: February 15, 2012

**Muskegon County  
Community Development/Strategic Planning  
March 15, 2012  
3:30 p.m.  
Hall of Justice, 990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Ben Cross, Vice-Chair**

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Plummer, supported by Cross, to approve the minutes of the January 19, 2012, meeting as written. Motion Carried.

**PRESENTATION**

Ms. Kathy Evans, West Michigan Shoreline Regional Development Commission, presented information to the Board regarding the Shoreline Restoration Project and the continued effort for interpretive signage regarding this project.

Mr. Jonathon Seyferth, Muskegon Area First, presented the MAF Annual Report and provided the Commissioners with a copy of the local Market Analysis.

**PUBLIC COMMENT (On an agenda item)**

Mr. William Parker addressed the Board regarding Agenda Item CDSP 12-03 – 02.

Mr. Arthur Fogg addressed the Board regarding Agenda Item CDSP 12-03 – 02.

Ms. Morning Bear addressed the Board regarding Agenda Item CDSP 12-03 – 02.

Ms. Kathy Evans recognized Mr. Bob Lukens, Community Development Director, who also is involved in the Shoreline Restoration Project. Mr. Lukens noted the project signage will include QR Codes which will link Smart Phones to the Convention and Visitors Bureau website for further information about the project or the Muskegon community as a whole.

**ITEMS FOR CONSIDERATION**

CD/SP 12/03 – 02 It was moved by Snider, supported by Cross, to authorize entering into a feasibility study between Muskegon County engineering staff and the S.S. Milwaukee Clipper's engineering consultants to determine the potential of moving the ship to a more permanent, visible dock location in downtown Muskegon at the County-owned Heritage Landing property. This proposal is a study only, and there would be no cost to the County except staff time. No action to move the ship from its current location to Heritage Landing is implied or suggested at this time. Motion Carried.

CD/SP 12/03 – 03 It was moved by Plummer, supported by Cross, to authorize the Board Chair to execute the Ground Lease between the Child Abuse Council of Muskegon and the County of Muskegon for event parking at Heritage Landing during the Hot Rod Magazine Power Tour 2012. Motion Carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

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**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:19 p.m.

**Muskegon County  
Community Development/Strategic Planning  
April 19, 2012  
3:30 p.m.  
Hall of Justice, 990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Ben Cross, Vice-Chair**

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MINUTES

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:37 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Mahoney, supported by Engle, to approve the minutes of the March 15, 2012, meeting as written. Motion Carried.

**PRESENTATION**

Mr. Andrew Haan, Downtown Muskegon Now, presented a power-point slide-show update on the Grand Trunk Depot project.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP12/04 – 04 It was moved by Engle, supported by Cross, to approve the issuance of a Request for Proposals for development, design, production, advertising sales, storage and delivery of the 2013 Muskegon County Visitors Guide Motion Carried.

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CD/SP12/04 – 05 It was moved by Mahoney, supported by Longmire, to approve extending the option agreement for a period of one year for the purchase of the Grand Trunk Depot by Downtown Muskegon Now and to authorize the Chairman of the County Board of Commissioners to sign the agreement Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Mr. Robert Lukens, Muskegon County Community Development Director, provided a presentation on the new Muskegon County Convention & Visitor's Bureau Website.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:15 p.m.

## NOTICE OF CANCELLED MEETING

The Community Development/Strategic Planning Committee of the Muskegon County Board of Commissioners meeting scheduled for Thursday, May 17, 2012, at 3:30 PM has been cancelled.

Posted: 5/15/12-mv

**Muskegon County  
Community Development/Strategic Planning Committee  
June 21, 2012  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski [arrived at 3:33 p.m.],  
Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott  
Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Cross, to approve the minutes of the April 19,  
2012, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP12/06 - 06 It was moved by Longmire, supported by Cross, to adopt the  
License Agreement with Fruitport Lions Charities, Inc., to provide a  
license for the use of Heritage Landing on July 4, 2012 for a  
fireworks display, and to authorize the Chairperson of the County  
Board to execute the agreement. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:40 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
July 26, 2012  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Excused: James Derezinski

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Cross, to approve the minutes of the June 21, 2012, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP12/07 - 07 It was moved by Collins, supported by Longmire, to adopt the License Agreement with Lakeshore Jazz Festival to provide a license for the use of Heritage Landing August 25, 2012 for the Lakeshore Jazz Festival, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP12/07 – 08 It was moved by Plummer, supported by Mahoney, to adopt the License Agreement with Unity Christian Events/Alive On the Lakeshore to provide a license for the use of Heritage Landing August 8 – 11, 2012 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Commissioner Jager invited those present to the Egelston Wolf Lake Festival parade at 11:00 a.m. being held at Flickema Park, and the Holton Days parade at noon on Main Street. Both festivals are Saturday, July 28<sup>th</sup>.

Commissioner Engle reminded those present that the Muskegon County Youth Fair is taking place at the Muskegon County Fairgrounds Saturday, July 28<sup>th</sup>.

Commissioner Mahoney also reminded those present that the Cruz'In event is being held in Montague and Whitehall on Friday, July 27<sup>th</sup>.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:40 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
August 17, 2012  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:51 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Also Present: Ted Williams, Bonnie Hammersley

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Collins, to approve the minutes of the July 26, 2012, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP12/08 - 09 It was moved by Engle, supported by Cross, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing, Friday, September 14 through Sunday, September 16, 2012 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

## **OLD BUSINESS**

Commissioner Derezinski noted he enjoyed and found informative the local business owners Commissioner Scolnik had present at past Committee meetings. Commissioner Scolnik noted he will continue to do this in the future.

## **NEW BUSINESS**

Commissioner Scolnik noted the Community Development/Strategic Planning meeting of September 20, would be held at Whitehall Township Hall at 3:30 p.m.

(Also meeting on September 20<sup>th</sup> at Whitehall Township Hall will be the Committees of Ways & Means and Transportation)

## **PUBLIC COMMENT (On a new topic)**

None.

## **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:59 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
September 20, 2012  
3:30 p.m.  
Whitehall Township Hall  
7644 Durham  
Whitehall, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:40 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, John Snider, Rillastine Wilkins

Excused: Alan Jager

**APPROVAL OF MINUTES**

It was moved by Collins, supported by Engle, to approve the minutes of the August 17, 2012, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

CD/SP12/09 - 10 It was moved by Mahoney, supported by Cross, to adopt the FY2013 Tourism Agreement with the White Lake Chamber of Commerce to provide tourism promotion services for the northern portion of Muskegon County, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

## **OLD BUSINESS**

Commissioner Derezinski requested further information be brought before the Community Development/Strategic Planning Committee regarding the Port/Rail/Transportation Committee. Commissioner Scolnik will request Commissioner Engle, as Chair of that Committee, to present at a future meeting.

## **NEW BUSINESS**

Commissioner Scolnik directed those present to an article in the New York Times regarding the wind power industry.

## **PUBLIC COMMENT (On a new topic)**

None.

## **ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 3:47 p.m.

**Muskegon County  
Community Development/Strategic Planning Committee  
October 18, 2012  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager,  
Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik,  
John Snider, Rillastine Wilkins

Excused: James Derezinski

**APPROVAL OF MINUTES**

It was moved by Plummer, supported by Cross, to approve the minutes of the  
September 20, 2012, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

Mr. Dave Kieft, Jr., Muskegon Charter Township Supervisor, approached the Board  
regarding motion #CD/SP12/10-13.

**PRESENTATION**

Mr. Bob Lukens, Community Development Director, presented an update to the Board  
regarding the Port/Rail/Transportation Committee. He noted the charge of this  
Committee is to determine Muskegon County government's role and involvement in Port  
development. Mr. Lukens discussed the previously held stakeholder meetings with port  
operators/property owners, local governments, regional corporations, and  
environmental groups/Muskegon Sustainability Coalition. A stakeholder meeting with  
the general public will be scheduled in the near future. A draft view of the Muskegon  
County Port page was presented containing information regarding services, inquiries,

marine terminals and intermodal transportation connections. Mr. Lukens requested input and comment on the draft page and noted once comments were received, reviewed and acted upon, the web page would be made available on the County's web page. The next steps for the upcoming meeting were discussed and include: By-law review by the Committee, Committee structure and recommended initiatives.

## **ITEMS FOR CONSIDERATION**

CD/SP12/10 - 11 It was moved by Snider, supported by Wilkins, to adopt the Agreement with CGI Communications to provide a web-based Video Tourbook of Muskegon County's assets to be available on the county website, [www.co.muskegon.mi.us](http://www.co.muskegon.mi.us), and to authorize the Chairperson of the County Board to execute the agreement.

Motion carried.

CD/SP12/10 – 12 It was moved by Snider, supported by Mahoney, to adopt the Agreement with Lunar Cow Design of Akron, Ohio to develop, design, produce, provide advertising sales and services, store and deliver 62,000 copies of the official 2013 Muskegon County Visitors Guide for a cost of \$45,677, and to authorize the Chairperson of the County Board to execute the agreement.

Motion carried.

CD/SP12/10 – 13 It was moved by Mahoney, supported by Cross, to authorize the Chairman to sign the Quit Claim Deed deeding the parcel of property described as: The West 45 feet of the East 299 feet of the North 330 feet of the south 660 feet of the Southeast quarter of the Southwest quarter of Section 22 Town 10 North Range 16 West, to the Township of Muskegon for the sale price of \$1.00.

Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Tim Burgess, Muskegon County Land Bank Consultant, addressed the Board and provided information regarding the Muskegon County Land Bank and its recent award of the 2012 Rural Land Bank of the Year! Mr. Burgess apprised the Board of the Land Bank operations and noted they recently reached the million dollar mark in total sales value. The Land Bank also recently celebrated the sale of its 100<sup>th</sup> parcel.

Commissioners congratulated Mr. Burgess and the Land Bank Authority on its success.

Commissioner Engle reminded Commissioners and guests of the Veterans Memorial Dedication being held on Tuesday, October 23<sup>rd</sup> at 2:00 p.m. at South Campus, near the Training Center. He noted there will be a short program and ribbon cutting for the new flag pole and bench being presented by Consumers Energy. All are welcome and encouraged to attend.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:03 p.m.

### **MEETING CANCELLATION**

Notice is hereby given that the Muskegon County Board of Commission Community Development/Strategic Planning Committee meeting of November 15, 2012, is cancelled.

Posted: November 9, 2012

**Muskegon County  
Community Development/Strategic Planning Committee  
December 13 , 2012  
3:30 p.m.  
Hall of Justice  
990 Terrace  
Muskegon, MI**

**Robert Scolnik, Chair**

**Benjamin Cross, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle,  
Alan Jager, Kenneth Mahoney, Scott Plummer, Robert Scolnik,  
John Snider, Rillastine Wilkins

Excused: Anthony Longmire

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Cross, to approve the minutes of the October 18, 2012, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATIONS**

**Mr. Brad Hilleary, President Webb Chemical**

Commissioner Scolnik introduced Mr. Hilleary and noted he was this year's United Way Campaign Chair as well as CEO/Owner of Webb Chemical.

Mr. Hilleary presented a PowerPoint presentation to the Board regarding Webb Chemical, located in the City of Muskegon Heights. He discussed the company's history and noted they currently have approximately 74 employees. Mr. Hilleary discussed as a chemical distributor, his company repackages and transports chemicals throughout

Michigan, Indiana and Ohio. Webb Chemical has 110,000 square footage of bulk liquid storage, 20,000 gallons of bulk storage and 3,000 feet of storage space for rail.

Mr. Hilleary invited all present to attend his annual open house for a tour of the facility.

**Mr. John McGarry, III, Executive Director Lakeshore Museum**

Mr. McGarry noted the Museum staff recently began the process of re-evaluating what they do to adopt and adapt to best practices. He discussed the focus of the Museum staff as being education and preservation. Mr. McGarry spoke of the future of Hilts Landing and the Michigan Heritage Park. He noted bidding on the project is slated to begin in Spring 2013 with completion near June of 2015. He invited all present to visit the museum and visit their website for further information at [www.lakeshoremuseum.org](http://www.lakeshoremuseum.org).

**ITEMS FOR CONSIDERATION**

No action items for consideration.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:20 p.m.