

**Muskegon County  
Human Resources Committee Meeting  
January 11, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:47 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Snider, to approve the minutes of the December 7, 2010, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HR11/01 - 01 It was moved by Snider, supported by Cross, To authorize Community Mental Health to purchase two 12-passenger vans (\$46,351.72) from Jorgensen Ford of Detroit, MI; two Mini-Vans (\$44,454) from Preferred Dodge of Muskegon, MI; and six mid-sized sedans (\$88,296) from Signature Ford of Owosso, MI. Motion Carried.

HR11/01 - 02 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Director to sign Hospital Reimbursement Adjustment (HRA) agreements with those community inpatient hospitals in which both Ottawa and Muskegon affiliates paid for inpatient care of their consumers during Fiscal Year 2009 and authorize payments to such hospitals in accordance with Michigan Department of Community Health (MDCH) guidance. Motion Carried.

HR11/01 - 03 It was moved by Wade, supported by Engle, to authorize the Community Mental Health Executive Director to sign the contract with Netsmart New York, Inc., for the Consumer connect software, effective

January 1, 2011 through December 31, 2015 at a cost not to exceed \$56,050 in Fiscal Year 2011 and \$223,011 over the five (5) year period of the contract. Motion Carried.

HR11/01 - 04 It was moved by Snider, supported by Cross, to authorize the Community Mental Health Director to sign a contract with Netsmart University, not to exceed \$15,000.00, effective January 1, 2011 through December 31, 2011. Motion Carried.

HR11/01 - 05 It was moved by Snider, supported by Engle, to authorize the Community Mental Health Director to sign a contract with MOKA Corporation for specialized residential services at the Annette Home at a rate of \$232.19 per diem from December 1, 2010 through September 30, 2011, with an increase of \$14,957.00 to the annual cap. Motion Carried.

HR11/01 - 06 It was moved by Snider, supported by Longmire, to authorize the Community Mental Health Director to sign a contract with MOKA Corporation for specialized residential services including an in-home day program at the Slocum Home at a rate of \$198.11 per diem from December 1, 2010 through September 30, 2011, with an increase of \$34,656.00 to the annual cap. Motion Carried.

HR11/01 - 07 It was moved by Engle, supported by Cross, to authorize Community Mental Health to accept the proposed mileage rate increase to \$.50 per mile by Voices for Health, Inc., effective October 1, 2010 through September 30, 2011. Motion Carried.

HR11/01 - 08 It was moved by Engle, supported by Wilkins, to authorize the Community Mental Health Services Director to sign a contract with Hope Network Developmental and Community Services for Self-Determination Services and Mercy Respite Center at the proposed rates effective October 1, 2010 through September 30, 2011, with an annual cap not to exceed \$100,000 for the year. Motion Carried.

HR11/01 - 09 It was moved by Wilkins, supported by Mahoney, to repeal the Muskegon County Pollution Control Rules and Regulations. Motion Carried.

HR11/01 - 10 It was moved by Snider, supported by Engle, to allow Public Health - Muskegon County to create and fill one new full-time Community Nutrition Specialist position, with no effect on County General Funds. Motion Carried.

HR11/01 - 11           It was moved by Derezinski, supported by Engle, to authorize the Board Chair to sign the agreement between Public Health Muskegon County and Lakeshore Coordinating Council for substance abuse prevention services, subject to final review and approval by Corporate Counsel, in the amount of \$120,331.00, effective from October 1, 2010 to September 30, 2011, with no effect on County General Fund.  
Motion Carried.

### **OLD BUSINESS**

Commissioner Scolnik discussed the approved motion from Community Mental Health (CMH) to purchase additional vehicles. He asked about the service of those vehicles to be replaced.

Mr. John North, CMH Director, noted the vehicles to be replaced are currently being utilized until the new vehicles arrive.

Commissioner Scolnik asked those present to consider and think about creative ways to assist Ms. Phyllis Loudermill-Watson and HerCo with her transportation issues in getting interns and students to job sites.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:08 p.m.

**Muskegon County  
Human Resources Committee Meeting  
February 1, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:54 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

Excused: Lewis Collins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Mahoney, to approve the minutes of the January 11, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

Mr. Jim Riley complimented staff on the agenda development noting many questions are now being answered with information presented in the agendas. Mr. Riley also questioned if a mechanism was in place that would review and re-evaluate grant funded positions as in motion HR11/02-13.

Ms. Hammersley, County Administrator, informed those present that grant funded positions are reviewed automatically as part of the grant process.

**ITEMS FOR CONSIDERATION**

HR11/02 - 12      It was moved by Engle, supported by Mahoney, to authorize the Purchasing Department to solicit bids for contracted rehabilitation services at Brookhaven Medical Care Facility. Motion Carried.

HR11/02 - 13      It was moved by Mahoney, supported by Wilkins, to authorize Public Health to reclassify position number N20703 from Community Nutrition Specialist to Community Nutrition Counselor, with no effect on County general fund. Motion Carried.



**Muskegon County  
Human Resources Committee Meeting  
March 1, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Bob Scolnik, I. John Snider, Rillastine Wilkins

Excused: James Derezinski

**APPROVAL OF MINUTES**

It was moved by Collins, supported by Engle, to approve the minutes of the February 1, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HR11/03 - 15      It was moved by Collins, supported by Engle, to appoint John Bechinski, D.O., as a Muskegon County Deputy Medical Examiner to take immediate effect, with no effect on County general funds. Motion Carried.

HR11/03 - 16      It was moved by Snider, supported by Longmire, to authorize the County Mental Health Director to sign an agreement with James Seewald to lease the Wolf Lake Home at 1585 S. Wolf Lake Road, Muskegon, MI 49442, effective March 1, 2011, for five years at a monthly rent of \$1,850.00, and continuing for another five years at a monthly rent of \$1,944.95. Motion Carried.

HR11/03 - 17      It was moved by Longmire, supported by Cross, to authorize the Community Mental Health Director to sign the Memorandum of

Understanding with Hackley Community Care Clinic for a collaborative project on integrated health. Motion Carried.

HR11/03 - 18 It was moved by Wilkins, supported by Mahoney, to recommend County approval of the extension of the agreement between Muskegon County and Ottawa County for the operation of the Lakeshore Behavioral Health Alliance. Motion Carried.

HR11/03 - 19 It was moved by Snider, supported by Engle, to authorize the Community Mental Health Director to sign a contract with Behavioral Resources and Institute for Neuropsychological Services (BRAINS), at a projected cost of \$6,855.00 for 16 weeks of in-home clinical and mentoring supports, but not to exceed \$10,000.00 for the contract period effective April 1, 2011 through September 30, 2011. Motion Carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Snider noted he received communication regarding the computers utilized by the public located in Circuit Court Records.

It was moved by Mahoney, supported by Engle, to suspend the rules to allow for public comment. Motion Carried.

Ms. Annette Makin addressed the Board regarding the public use computers currently located in the Circuit Court Records Office.

Ms. Karen Harvey addressed the Board regarding the need for a temporary location for the public computers in the Circuit Court Records Office.

Ms. Hammersley, County Administrator, noted she has directed staff to find a temporary location for the public use computers.

It was moved by Mahoney, supported by Snider, to return to regular session. Motion Carried.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 3:46 p.m.

**Muskegon County  
Human Resources Committee Meeting  
April 5, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, I. John Snider, Rillastine Wilkins

Excused: Marvin Engle, Robert Scolnik

**APPROVAL OF MINUTES**

It was moved by Collins, supported by Longmire, to approve the minutes of the March 1, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

Mr. Eric Rothoff discussed concerns with agenda item HR11/04 - 20.

Mr. Charles Nash also discussed concerns with agenda item HR11/04 - 20.

Commissioner Plummer noted this agenda item will be removed from the agenda prior to consideration.

Agenda Item HR11/04 - 20 was removed from the agenda prior to consideration.

To approve the revisions to the Muskegon County Personnel Rules as recommended by the Personnel Rules Committee.

**ITEMS FOR CONSIDERATION**

HR11/04 - 21      It was moved by Snider, supported by Longmire, to authorize the Community Mental Health Services of Muskegon County Executive Director to sign a contract with Michigan Center for Positive Supports for the provision of Specialized Consultative and Supportive Services,

effective April 1, 2011 through September 30, 2011, with a cap not to exceed \$10,000.00. Motion Carried.

HR11/04 - 22 It was moved by Snider, supported by Collins, to authorize the Community Mental Health Director to solicit Requests for Panel Participation for Inpatient, Partial Hospitalization, and Electroconvulsive Therapy Services for the contract effective October 1, 2011 through September 30, 2013. Motion Carried.

HR11/04 - 23 It as moved by Derezinski, supported by Snider, to authorize the Community Mental Health Director to use temporary employee contracts to secure services of a psychiatric nurse to provide mental health services at the County Jail, effective April 13, 2011. Motion Carried.

HR11/04 - 24 It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Director to execute the necessary documents to contract with ComForcare Home Care Services (41 Washington Avenue, Suite 380, Grand Haven, MI 49417) for the provision of the following services at the following rates effective April 1, 2011 through September 30, 2011 with an annual cap not to exceed \$10,000.00:

Code	Service	Rate	Unit
H2015	Community Living Support	\$4.66	per 15 minutes
T1002	Enhanced Health - RN	\$6.50	per 15 minutes
T1005TD	Medical Respite - RN	\$6.50	per 15 minutes
T1005TE	Medical Respite - LPN	\$5.50	per 15 minutes

Motion Carried.

HR11/04 - 25 It was moved by Derezinski, supported by Collins, to approve an equity transfer of \$300,000 from the Adult Benefit Waiver Reserve to the Equipment Revolving Fund (in a reserve account for Community Mental Health) to cover future debt retirement payments for the Mental Health Center building. Motion Carried.

HR11/04 - 26 It was moved by Longmire, supported by Collins, to authorize the Community Mental Health Executive Director to sign the contract with the American Red Cross, 313 W. Webster Avenue, Muskegon, MI 49440, effective May 1, 2011, to lease the current United Way space, which is 6500 square feet in the basement of the Red Cross building, for \$2,725.00 per month in order for CMH's Clubhouse program to relocate while their facility is being renovated. Motion Carried.

HR11/04 - 27 It was moved by Derezinski, supported by Snider, to approve the CMH personnel position changes listed on the attached. Motion Carried.

HR11/04 - 28 It was moved by Derezinski, supported by Wilkins, to authorize Public Health - Muskegon County to re-establish and maintain a cash fund with an initial and maintenance level of \$2,000.00 not to exceed

\$35,000.00 for the 2011 Farmers' Market Nutrition Program "Project Fresh", to reimburse local contracted farmers for fresh fruits and vegetables sold to eligible WIC program participants. Further authorize Public Health to enter into agreements with the State of Michigan and each of the local farmers and authorize these agreements to be signed by the Health Officer. Motion Carried.

HR11/04 - 29 It was moved by Derezlnski, supported by Collins, to authorize the Public Health Director to sign the renewal of the Great Lakes Restoration Initiative Beach Monitoring grant contract with the Michigan Department of Natural Resources and Environment to provide funding in exchange for work to be performed for bathing beach monitoring effective from October 1, 2010 to September 30, 2011, with no effect on County General Funds. Motion Carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Plummer commended a Sheriff's Deputy who took the initiative on March 31<sup>st</sup>, 2011, to remove a large branch in the middle of the road during a storm.

### **PUBLIC COMMENT (On a new topic)**

Ms. Wendy Sampson, Ms. Kellen Reid, Ms. Nell Schaefer and Mr. Malachi Williams addressed the Board regarding the jail post card policy.

Commissioner Wilkins noted some counties utilize criminal justice students to open incoming jail mail. She noted the need to allow children to write letters and not use postcards only.

Commissioner Longmire supported Ms. Wilkins and discussed the need to think outside the box regarding this issue.

## **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:17 p.m.

**COUNTY BUDGET**

**FROM ONE ACTIVITY TO ANOTHER**

POS. NO.	INCUMBENT	TRANSFER FROM	PERCENTAGE	TRANSFER TO	PERCENTAGE	EFFECTIVE DATE
ER X05801	PAM BEANE	7043	22	7043	30	4/1/2011
		7330	45	7330	40	4/1/2011
		7701	33	7701	30	4/1/2011
X17801	LISA SIAS	7053	80	7053	100	10/1/2010
		7320	20			
X53301	STEPHAN KEENAN	7053	40	7320	100	10/1/2010
		7320	60			
X53312	OPEN	7053	40	7320	100	4/1/2011
		7320	60			
X53314	BAMBI LAHAIE	7320	100	7053	100	10/1/2010
N20802	DOUG STRIKER	7329	100	7147	100	4/1/2011
N54004	DEB BALLARD	7147	40	7147	50	4/1/2011
		7327	60	7327	50	4/1/2011
X84001	RON KIDDER	7324	45	7147	33	4/1/2011
		7329	55	7324	50	4/1/2011
				7329	17	4/1/2011
X20301	LISA MYER	7320	83	7320	88	4/1/2011
		7325	17	7325	12	4/1/2011
N72301	CYNDI BLAIR	7322	72	7320	6	4/1/2011
		7324	17	7322	64	4/1/2011
		7341	11	7324	18	4/1/2011
				7341	12	4/1/2011
NS X18901	DAVE PARNIN	7323	45	7323	50	4/1/2011
		7705	55	7705	50	4/1/2011
Y N54003	OPEN	7327	100	7704	100	4/1/2011
X82701	TERI SMITH	7341	80	7341	78	4/1/2011
		7343	20	7343	22	4/1/2011

POS. NO.	INCUMBENT	BUDGETED	PERCENTAGE	NEW POSITION	BUDGETED	PERCENTAGE
N18009	OPEN	7551	100	PEER SUPPORT SPECIALIST/HOURLY	7322	100
N02014	OPEN	7706	100	PEER SUPPORT SPECIALIST/HOURLY *	7704	100
				PEER SUPPORT SPECIALIST/HOURLY *	7704	100

POSITION IS BEING USED TO CREATE TWO PEER SUPPORT SPECIALIST/HOURLY POSITIONS

11 TB (Position Changes Requested on County Budgets)

**REQUEST FOR NEW POSITION , RECLASSIFICATION ,  
SALARY ADJUSTMENT, FUNDING TRANSFER, DELETION OF  
EXISTING POSITION, TITLE CHANGE, OR CHANGE OF HOURS**

Fund/Organization (Names & Numbers): 2220/7322 Nursing

Request: New Position       Deletion   
 Reclassification       Title Change   
 Salary Adjustment       Change of Hours   
 Funding Transfer

Present Position Number/Pos. Class/Pos. Description N18009/NU180/Clerk II/NB  
 Present Table/Grade/Hourly Range NO/00080/11.261-13.844  
 Present Funding Source Medicald & 90/10 Dollars

Requested Position Class/Pos. Description NH540/Peer Support Spec./Hourly  
 Requested Table/Grade/Hourly Range NO/00160/13.516-17.143  
 Requested Funding Source Medicald & 90/10 Dollars

**Salary and Fringe Benefit Cost Increase/(Decrease)- \*2010 Cost**

<b>Account</b>	<b>Present Cost*</b>	<b>Requested Cost*</b>	<b>Increase/(Decrease)</b>
Salary and Wages	16,402	14,273	(2,129)
Social Security	1,274	1,092	(182)
Hospitalization Ins.	4,542	0	(4,542)
Life Ins.	30	0	(30)
Retirement	1,552	0	(1,552)
Retirement - ICMA	0	0	0
Dental Insurance	531	0	(531)
Retirees' Benefits	1,776	0	(1,776)
L. T. Disability Ins.	40	0	(40)
Longevity	0	0	0
Cost of Living	258	0	(258)
Unemployment Ins.	0	0	0
Workers' Comp.	43	422	379
<b>Total</b>	<b>26,446</b>	<b>15,787</b>	<b>(10,659)</b>

**Purpose of Request:**

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**REQUEST FOR NEW POSITION , RECLASSIFICATION,  
SALARY ADJUSTMENT, FUNDING TRANSFER, DELETION OF  
EXISTING POSITION, TITLE CHANGE, OR CHANGE OF HOURS**

Fund/Organization (Names & Numbers): 2220/7704 QI & Customer Services

Request: New Position  Deletion   
 Reclassification  Title Change   
 Salary Adjustment  Change of Hours   
 Funding Transfer

Present Position Number/Pos. Class/Pos. Description N02014/NF020/Account Clerk II/NB  
 Present Table/Grade/Hourly Range NO/00105/12.882-15.526  
 Present Funding Source Medicaid & 90/10 Dollars

Requested Position Class/Pos. Description NH540/Peer Support Spec./Hourly (2-Positions)  
 Requested Table/Grade/Hourly Range NO/00180/13.516-17.143  
 Requested Funding Source Medicaid & 90/10 Dollars

**Salary and Fringe Benefit Cost Increase/(Decrease)- \*2010 Cost**

Account	Present Cost*	Requested Cost*	Increase/(Decrease)
Salary and Wages	26,516	28,548	2,030
Social Security	2,051	2,184	133
Hospitalization Ins.	6,489	0	(6,489)
Life Ins.	49	0	(49)
Retirement	2,499	0	(2,499)
Retirement - ICMA	0	0	0
Dental Insurance	759	0	(759)
Retirees' Benefits	2,687	0	(2,687)
L. T. Disability Ins.	64	0	(64)
Longevity	0	0	0
Cost of Living	365	0	(365)
Unemployment Ins.	0	0	0
Workers' Comp.	70	844	774
<b>Total</b>	<b>41,549</b>	<b>31,574</b>	<b>(9,975)</b>

Purpose of Request:

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**Muskegon County  
Human Resources Committee Meeting  
May 3, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 4:07 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Collins, to approve the minutes of the April 5, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

- HR11/05 - 30 It was moved by Snider, supported by Mahoney, to authorize the Community Mental Health Services of Muskegon County Executive Director to amend the contract with Pioneer Resources, Inc., (1145 East Wesley, Muskegon, MI 49442) to include a fuel surcharge for any month the average price of fuel purchased by the provider for CMH operations goes above \$3.62 per gallon, and a fuel rebate for any month the average price of fuel purchased by the provider for CMH operations falls below \$2.48, effective April 1, 2011 through September 30, 2011. Motion Carried.
- HR11/05 - 31 It was moved by Collins, supported by Mahoney, to authorize the release of a Request for Proposals for the management of the Marcoux Home at 1465 Marcoux, Muskegon, Michigan effective October 1, 2011. Motion Carried.

- HR11/05 - 32      It was moved by Snider, supported by Longmire, to authorize Community Mental Health Director to sign HUD Supportive Housing Program grant agreements to fund two supportive housing projects in the amount of \$102,888 and \$16,598, with a 25% in-kind match for supportive services.  
Motion Carried.
- HR11/05 - 33      It was moved by Engle, supported by Wilkins, to authorize the Community Mental Health Director to sign the purchase of services contract with Professional Consulting Services for the provision of credentialed services through the Michigan Prisoner Re-Entry Initiative program effective October 1, 2010 through September 30, 2011.  
Motion Carried.
- HR11/05 - 34      It was moved by Derezinski, supported by Snider, to authorize the Community Mental Health Services Director to sign an agreement with the Muskegon County Sheriff for the provision of and payment for mental health services delivered in the Muskegon County Jail.  
Motion Carried.
- HR11/05 - 35      It was moved by Derezinski, supported by Longmire, to authorize the Community Mental Health Executive Director to submit a grant proposal to the Michigan Department of Community Health for two ASIST trainings and one AMSR training at a maximum of \$5,000 per training that will take place between July 1, 2011 and September 30, 2011.  
Motion Carried.
- HR11/05 - 36      It was moved by Collins, supported by Mahoney, to authorize the Community Mental Health (CMH) Director to pursue the Michigan Department of Community Health FY2012 block grant for uninsured adults to be used to secure the placement of Hackley Community Care Center medical staff within the CMH Mental Health Center. These HCCC medical staff will provide primary care services to those adults who are currently uninsured and in need of medical care.  
Motion Carried.
- HR11/05 - 37      It was moved by Engle, supported by Longmire, to authorize the Community Mental Health Director to pursue a FY12 Block Grant that partners Department of Human Services, Family Court and Community Mental Health (CMH) to work with select youth who are identified as having mental health related issues. Grant dollars will be used to contract with a Program Evaluator to monitor and report on the efficacy of these services and the impact on the County Child Care Fund.  
Motion Carried.

HR11/05 - 38            It was moved by Collins, supported by Engle, to authorize the Public Health Department staff restructuring plan: 1) Establish a new Environmental Protection Supervisor position with a salary range of NX 00290 and reclassify the Environmental Health Protection Coordinator (X32401) to Environmental Protection Supervisor; 2) Establish a new Public Health Improvement Specialist position with a salary range of NX 00220 and reclassify the Public Information Coordinator (N57501) to Public Health Improvement Specialist; 3) Increase the salary range for the Public Health Education Supervisor (X76101) from NX 00280 to NX 00290; 4) Increase the salary range for the Environmental Quality Coordinator (X32501) from NX 00210 to NX 00220; 5) Delete vacant positions Public Health Quality Improvement Specialist (X77801), Public Health Educator (N57002) and Food Service Coordinator (X38301).  
Motion Carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:30 p.m.

**Muskegon County  
Human Resources Committee Meeting  
June 7, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Snider at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Benjamin Cross, James Derezinski, Scott Plummer

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Mahoney, to approve the minutes of the May 3, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

Ms. Suzie Hughes addressed the Board regarding motion #HR11/06 - 41.

**ITEMS FOR CONSIDERATION**

HR11/06 - 39      It was moved by Engle, supported by Mahoney, to approve the revisions to the Muskegon County Board of Commissioners' Personnel Rules 1, 5, 9, 14, 17, 18, 20, 23, 29, 32 and 33. Motion Carried.

HR11/06 - 40      It was moved by Longmire, supported by Engle, to authorize the Community Mental Health Services of Muskegon County Director to amend the contract with Behavioral Resources and Institute for Neuropsychological Services (BRAINS) to include assessments, increased therapeutic services, consultation, and training, and other necessary mental health services, effective May 1, 2011 through September 30, 2011. The cap will also be increased to \$45,000.00 for the remainder of the fiscal year. Motion Carried.

HR11/06 - 41      It was moved by Engle, supported by Mahoney, to approve an increase in the Initial Assessment rates for both Mercy Health Partners Life Counseling and Catholic Charities West Michigan to \$90.00 per

assessment from \$60.00 and \$70.00 respectively. Authorization is also requested to increase the caps for both of their Community Mental Health Outpatient Mental Health Contracts to \$20,000.00, effective May 1, 2011 through September 30, 2011. Motion Carried.

HR11/06 - 42 It was moved by Wilkins, supported by Mahoney, to authorize the Public Health Department to create and fill one Community Nutrition Specialist position to be funded 100% with WIC federal funds, with no effect on county general funds. Motion Carried.

### **OLD BUSINESS**

Commissioner Jager requested information regarding the completion of the Core Functions inventory. Ms. Hammersley, County Administrator, noted the General Fund Departments were completed and after budget submission, analysis of the remaining departments will begin.

Commissioner Scolnik requested information regarding the Farmers' Market Project Fresh program. Mr. Ken Kraus, Public Health Director, noted the program will again be offered this season during the month of July.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 3:52 p.m.

**Muskegon County  
Human Resources Committee Meeting  
July 5, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Lewis Collins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Longmire, to approve the minutes of the June 7, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HR11/07 - 42      It was moved by Engle, supported by Mahoney, to authorize the appointment of Sue Ames as Interim Administrator at Brookhaven Medical Care Facility at a pay rate of \$40.50 per hour effective June 16, 2011. Motion Carried.

HR11/07 - 43      It was moved by Mahoney, supported by Engle, to authorize the appointment of Gayle Burd as Interim Administrator Assistant of Clinical Services at Brookhaven Medical Care Facility at a pay rate of \$31.92 per hour. Motion Carried.

HR11/07 - 44      It was moved by Engle, supported by Derezinski, to authorize Community Mental Health to establish two full time General Psychiatrist positions at the approved salary range (NX00600 - \$156,686.40 - \$199,944.16/annual). Motion Carried.

- HR11/07 - 45      It was moved by Derezinski, supported by Engle, to authorize the Community Mental Health Services of Muskegon County (CMH) Director to amend the CMH FY 2010/2011 contract with Turning Leaf Residential Rehabilitation Services, Inc., to include the proposed rate changes for certain services and the addition of two new programs at their Lansing facility, effective June 1, 2011 through September 30, 2011, with no increase to their annual cap.      Motion Carried.
- HR11/07 - 46      It was moved by Engle, supported by Snider, to authorize Community Mental Health to authorize the Director to sign the amendment to the contract with MOKA Corporation to reduce the per diem rates for the Skyline specialized group home by \$7.81 to a new per diem rate of \$471.15, and for the Oxford specialized group home by \$8.28 to a new per diem rate of \$505.62, effective June 1, 2011 through September 30, 2011.      Motion Carried.
- HR11/07 - 47      It was moved by Engle, supported by Mahoney, to authorize the Community Mental Health Director to sign a lease with the Shaffer Home (171 Dennis, Fruitport, MI 49415) from Richard Mellema, effective January 1, 2012 for ten (10) years at a monthly rent of \$1829.00, with an annual cap not to exceed \$22,000.00      Motion Carried.
- HR11/07 - 48      It was moved by Derezinski, supported by Engle, to authorize the Community Mental Health Director to sign amendment #1 to the contract with the Michigan Department of Community Health for Medicaid Managed Mental Health Supports and Services effective October 01, 2010, through September 30, 2011.      Motion Carried.
- HR11/07 - 49      It was moved by Snider, supported by Engle, to authorize the Community Mental Health Services of Muskegon County (CMH) Director to sign a contract with Lazarusman Consulting, PLLC, to have Cedric Scott, LLP, provide mental health services to individuals in the Muskegon County Youth Home (presently known as the Transitions Program) as authorized by CMH, effective July 1, 2011 through September 30, 2011.      Motion Carried.

## **OLD BUSINESS**

Commissioner Scolnik asked Mr. John North, CMH Director, to discuss the Board approved consumer connect software utilized by Community Mental Health.

Mr. North noted this software module allows CMH to meet standards for the meaningful use of electronic health records as set forth by the Centers for Medicare and Medicaid Services (CMS). He also discussed the incentive payments provided by CMS.

This software will enable CMH consumers to communicate electronically through a secure internet portal to obtain scheduling information, reports and other health care information.

**NEW BUSINESS**

None.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 3:41 p.m.

**Muskegon County  
Human Resources Committee Meeting  
August 2, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:33 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Collins, to approve the minutes of the July 5, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

Ms. Suzie Hughes addressed the Board regarding motion numbers HR11/08 - 51 through 53 and HR11/08 - 55.

**ITEMS FOR CONSIDERATION**

HR11/08 - 50      It was moved by Engle, supported by Derezinski, to authorize the adoption of the Resolution Setting Dog License Application Date for the purpose of conversion to a new licensing schedule per the Dog Law of 1919 (Excerpt), Action 339 of 1919, and the County of Muskegon Animal and Vector Control Ordinance (No.2006-463). Motion Carried.

HR11/08 - 51      It was moved by Cross, supported by Wilkins, to authorize the Public Health Department to create and fill one WIC Quality Coordinator position (salary range NX 00220 \$42,918-\$54,346) and an additional hourly Community Nutrition Specialist position to be funded 100% with WIC federal funds, with no effect on county general funds. Motion Carried.

- HR11/08 - 52      It was moved by Snider, Supported by Engle, to authorize Community Mental Health to establish 1 FTE Wraparound Coordinator and 1 FTE Masters Level Clinician in CMH using funding from SED Waivers granted by the Michigan Department of Community Health at a cost of \$139,011.      Motion Carried.
- HR11/08 - 53      It was moved by Snider, supported by Longmire, to establish a new part time, 20-hour a week Peer Support Specialist position within the Community Mental Health ACT program.      Motion Carried.
- HR11/08 - 54      It was moved by Derezinski, supported by Engle, to authorize the Community Mental Health Services of Muskegon County Director to sign a contract with Pioneer Resources for Specialized Residential Services at the Marcoux Home for a per diem rate of \$224.99, effective October 1, 2011 through September 30, 2012.      Motion Carried.
- HR11/08 - 55      It was moved by Snider, supported by Engle, to authorize the Community Mental Health Services of Muskegon County Executive Director to sign a contract with Rose Hill for the provision of Specialized Residential Services, effective July 1, 2011 through September 30, 2012.  
Motion Carried.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **PUBLIC COMMENT (On a new topic)**

Ms. Suzie Hughes addressed the Board regarding the County's ongoing union negotiations. She noted the Township of Muskegon utilized the services of Muskegon Community College during union negotiations with the Township Fire Department.

#### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 3:58 p.m.

**Muskegon County  
Human Resources Committee Meeting  
September 6, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Anthony Longmire

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Derezinski, to approve the minutes of the August 2, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

Ms. Sue Averill addressed the Board regarding motion number HR11/09 - 68.

**ITEMS FOR CONSIDERATION**

HR11/09 - 56      It was moved by Collins, supported by Engle, to recommend the acceptance of the low bid of \$16,320 from VanderVen Construction for renovations at the Community Mental Health Wesley Roberts Center for replacement of exterior doors. Costs to be paid from the County Equipment Revolving Fund. Motion Carried.

HR11/09 - 57      It was moved by Collins, supported by Engle, to authorize the Community Mental Health Services of Muskegon County Chief Operating Officer to sign a contract with Beacon Specialized Living Services, Inc., for the Supported Independent Living Housing Program with Community Living Supports effective October 1, 2011 through September 30, 2012, with start-up costs of \$24,001.00 for four (4) bed double occupancy apartments, a per diem rate of \$217.00, and an Enhanced CLS rate of \$4.87 per 15-minute unit. Motion Carried.



- HR11/09 - 65      It was moved by Collins, supported by Derezinski, to authorize the Community Mental Health Services of Muskegon County Chief Operating Officer to authorize a one-time payment to The Arc Muskegon in the amount of \$6,063.00 to conduct a community needs assessment of individuals with intellectual/ developmental disabilities and their families.      Motion Carried.
- HR11/09 - 66      It was moved by Snider, supported by Mahoney, to authorize the Community Mental Health Chief Operating Officer to sign a lease for the Amanda Home (4021 Amanda, Muskegon, MI 49444) with Anita Seewald (1587 S. Wolf Lake Road, Muskegon, MI 49442), effective November 1, 2011, for ten (10) years at a monthly rate of \$1690.00.      Motion Carried.
- HR11/09 - 67      It was moved by Derezinski, supported by Wilkins, to authorize Public Health - Muskegon County's WIC program to accept an increase in funding in the Breastfeeding Peer Counselor Grant for FY2012 and to create and fill one hourly Lactation Peer Counselor position, effective October 1, 2011, with no effect on County general fund.      Motion Carried.
- HR11/09 - 68      It was moved by Collins, supported by Engle, to authorize the Public Health Department to revise the dog license fees per the schedule effective October 1, 2011, for new dog license applications and January 1, 2012 for previously licensed dogs.      Motion Carried.
- HR11/09 - 69      It was moved by Collins, supported by Wilkins, to amend the Animal Control Ordinance as recommended to take effect October 1, 2011.      Motion Carried.
- HR11/09 - 70      It was moved by Collins, supported by Engle, to authorize the Public Health Department to amend its FY11 budget from \$7,091,605 to \$7,099,605 (Revenue and expenditures) to include the addition of the Michigan Home Visiting Program and to reimburse the Muskegon Area Intermediate School District (MAISD) \$7,200 for grant activities completed with no change in general fund appropriation.      Motion Carried.
- HR11/09 - 71      It was moved by Engle, supported by Mahoney, to authorize Public Health renew its Medical Director agreement with Douglas Hoch, M.D., for an amount not to exceed \$45,000.00 per fiscal year and covering the period October 1, 2011 through September 30, 2014, with no further impact on Public Health's FY2012 General Fund Allocation; further

authorize the Board Chair and Public Health Director to sign the associated agreement. Motion Carried.

HR11/09 - 72 It was moved by Engle, supported by Collins, to approve the agreement between the County of Muskegon and the District Health Department #10 for coordination of specified immunization and communicable disease services. Motion Carried.

### **OLD BUSINESS**

Commissioner Derezinski inquired about the Medical Examiner contract as well as the removal service contract. Ms. Kathy Moore, Public Health Deputy Director, noted the Medical Examiner contract is a four year contract with expiration of September 30, 2012. She noted the removal service contract expires this year and is currently under a month to month contract.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT (On a new topic)**

County Treasurer Tony Moulatsiotis introduced Ms. Rose Dillon, Fruitport Township Treasurer. Ms. Dillon addressed the Board regarding the Muskegon County Treasurers Association's desire to sell dog licenses at their local municipalities. She also requested consideration for lowering the dog license fee and provided a dog license cost comparison chart between Muskegon and other local counties. Ms. Dillon requested the addition of a statement/reminder of the senior discount on the license form.

### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County  
Human Resources Committee Meeting  
October 4, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:30 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Longmire, to approve the minutes of the October 4, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HR11/10 - 73 It was moved by Snider, supported by Engle, to authorize the change in title of the Reactive Attachment Disorder Therapist position to a Masters Level Clinician position in the Community Mental Health Outpatient/Home-Based Services Program, effective October 1, 2011. Motion Carried.

HR11/10 - 74 It was moved by Collins, supported by Engle, to authorize the Community Mental Health Services Chief Operating Officer to sign the Memorandum of Agreement with the Michigan Center for Positive Living Supports (MCPLS) to lease employees to MCPLS at an annual rate of \$88,175.00, which covers the salary and administrative expenses for one Full Time Employee (FTE) position. Motion Carried.

HR11/10 - 75 It was moved by Snider, supported by Engle, to authorize the Community Mental Health Chief Operating Officer to sign contracts with Community Inpatient, Partial Hospitalization, and ECT Providers effective October 1, 2011 through September 30, 2013, at the rates

detailed on: Hospitals Contracting with the Inpatient Affiliation for FY12 and FY13. Motion Carried.

HR11/10 - 76 It was moved by Engle, supported by Snider, to affirm continuation of Community Mental Health (CMH) agreements that are non-expiring and include state facilities, Medicaid health plans, interagency agreements that have no monetary exchange, colleges/universities, CMHSP Board Access agreements (County of Financial Responsibility - COFR), substance abuse referral agreements, and nursing home agreements. With the exception of the state facilities, these agreements are primarily for coordination and collaboration of our services. All may be terminated by written notification to the other party with an effective date of termination. Motion Carried.

HR11/10 - 77 It was moved by Engle, supported by Snider, to authorize Community Mental Health Services of Muskegon County to contact with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2010/2011 rates for the time period effective October 1, 2011 through September 30, 2012. Motion Carried.

HR11/10 - 78 It was moved by Engle, supported by Collins, to authorize Community Mental Health to accept the proposed rate changes by those vendors/providers listed in: FY2011/2012 Proposed Vendor Rate Changes, effective October 1, 2011 through September 30, 2012. Motion Carried.

HR11/10 - 79 It was moved by Collins, supported by Cross, to authorize the Community Mental Health to renew the four (4) Supportive Housing Projects financed with grants from the U.S. Department of Housing and Urban Development through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for Housing - The Blueprint to End Homelessness 2006-2016. Motion Carried.

HR11/10 - 80 It was moved by Engle, supported by Collins, to authorize the Community Mental Health Chief Operating Officer to sign the amendment to the CMH FY2010/2011 contract with Best Way Providers to postpone the termination date of the contract for ninety (90) days, or for fourteen (14) days after Pioneer Resources, Inc., is awarded a license to operate the Marcoux Home, whichever comes first, at the rate which was effective October 1, 2010, of \$170.20 per day. Motion Carried.

HR11/10 - 81 It was moved by Engle, supported by Collins, to authorize changing the title of the Supports Coordinator/DD position #X87116 to a Supports Coordinator/MI position to work with individuals in specialized residential settings for serious mental illness. Motion Carried.

HR11/10 - 82

It was moved by Engle, supported by Collins, to authorize a Request for Bids process by the County Purchasing Department to replace Community Mental Health vehicles that have exceeded mileage or age limits.  
Motion Carried.

### **OLD BUSINESS**

Commissioner Scolnik requested an update on the status of the CMH Director position. Ms. Hammersley informed the Board the recruitment closed on September 30<sup>th</sup> and the CMH Search Committee would be convening in the near future to review the approved applications following the Human Resources Department review.

Commissioner Derezinski requested Board and Administration to consider a charter school at the Juvenile Transition Center.

### **NEW BUSINESS**

Commissioner Mahoney reminded those present of the upcoming Montague Pumpkin Fest being held on Saturday, October 8<sup>th</sup>.

### **PUBLIC COMMENT (On a new topic)**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 3:46 p.m.

**Muskegon County  
Human Resources Committee Meeting  
November 1, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Snider at 3:40 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Robert Scolnik, I. John Snider, Rillastine Wilkins

Excused: Scott Plummer

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Wilkins, to approve the minutes of the October 4, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HR11/11 - 83 It was moved by Collins, supported by Engle, to authorize Community Mental Health to approve the extension of Fiscal Year 2010/2011 vendor/provider contracts for up to ninety (90) days for those vendors/providers who have not completed Fiscal Year 2011/2012 rate negotiations or submitted Network re-applications. Motion Carried.

HR11/11 - 84 It was moved by Cross, supported by Engle, to authorize Community Mental Health Services to sign contracts with those service vendors/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2010/2011 rates for the time period effective October 1, 2011 through September 30, 2012. Motion Carried.

- HR11/11 - 85      It was moved by Engle, supported by Wilkins, to accept the proposed rate changes by Wedgwood Christian Services effective October 1, 2011 through September 30, 2012.      Motion Carried.
- HR11/11 - 86      It was moved by Derezinski, supported by Cross, to authorize the Community Mental Health (CMH) Chief Operating Officer to sign the Fiscal Year 2012 contract between CMH of Muskegon County and the Michigan Department of Community Health for the block grant funds for the PATH project effective October 1, 2011 through September 30, 2012 in the amount of \$68,775.00.      Motion Carried.
- HR11/11 - 87      It was moved by Engle, supported by Collins, to authorize Community Mental Health to make a one-time payment to Pioneer Resources in the amount of Sixteen Thousand, Three Hundred and Eighty-Two Dollars and Eight Cents (\$16,382.08) to cover the start-up costs of staff recruitment and training needed to implement the new programming required for the Marcoux Home as well as some of the costs incurred due to the delay of the issuance of the license by the State of Michigan.      Motion Carried.
- HR11/11 - 88      It was moved by Engle, supported by Cross, to authorize the Community Mental Health Chief Operating Officer to sign the Fiscal Year 2012 contract between Community Mental Health of Muskegon County and the Michigan Department of Community Health for block grant funds for Services to Adults with Serious Mental Illness and Children with Serious Emotional Disturbance in the amount of \$172,829.00.      Motion Carried.
- HR11/11 - 89      It was moved by Derezinski, supported by Mahoney, to authorize the Community Mental Health Chief Operating Officer to sign a contract with the Michigan Department of Community Health for the System Improvements and Services for Children with Serious Emotional Disturbance and Uninsured Adults with Serious Mental Illness for FY 2012 in the amount of \$212,071.00.      Motion Carried.
- HR11/11 - 90      It was moved by Mahoney, supported by Engle, to approve the transfer of six Community Mental Health (CMH) positions from the Court Collaboration Program (Org #7043) to the collaborative program between CMH, Family Court, True North and BRAINS called the MC3 Program (Org #7052).      Motion Carried.

HR11/11 - 91      It was moved by Derezinski, supported by Collins, to authorize Public Heath to enter into an agreement with Access Health, Inc., in the amount of \$243,100, for the delivery of health care related services for indigent and low-income residents of Muskegon County for the 2011-2012 fiscal year. Further move to authorize the Board Chairman and the Public Health Director to sign the associated agreement.  
Motion Carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT (On a new topic)**

None.

**ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County  
Human Resources Committee Meeting  
December 6, 2011  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Plummer at 3:35 p.m.

**ROLL CALL**

Present: Lewis Collins, Benjamin Cross, James Derezinski, Marvin Engle, Alan Jager, Anthony Longmire, Kenneth Mahoney, Scott Plummer, Robert Scolnik, I. John Snider, Rillastine Wilkins

**APPROVAL OF MINUTES**

It was moved by Engle, supported by Collins, to approve the minutes of the November 1, 2011, meeting as written. Motion Carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

- HR11/12 - 92      It was moved by Engle, supported by Longmire, to authorize Community Mental Health to sign contracts with those service vendor/providers who have submitted written agreements to continue service provision at the current Fiscal Year 2010/2011 rates for the time period effective October 1, 2011 through September 30, 2012. Motion Carried.
- HR11/12 - 93      It was moved by Collins, supported by Engle, to authorize Community Mental Health to accept the proposed rate changes by those vendors/providers listed on FY 2011/2012 Proposed Vendor Rate Changes, effective October 1, 2011 through September 30, 2012. Motion Carried.
- HR11/12 - 94      It was moved by Engle, supported by Wilkins, to approve the contract between Community Mental Health and the Arc Muskegon to provide Employer of Record services to CMH consumers doing paper shredding

at CMH offices at a rate of \$10.00 an hour, effective December 1, 2011 through September 30, 2012, with an annual cost not to exceed \$15,000.00. Motion Carried.

HR11/12 - 95 It was moved by Derezinski, supported by Longmire, to authorize the Community Mental Health Chief Operating Officer to sign an amendment to the CMH lease agreement with American Red Cross to extend the lease of the lower 6,500 square feet of the building at 313 W. Webster Avenue, Muskegon, MI 49440 through March 31, 2012 at the current payment of \$2,725.00 per month. Motion Carried.

HR11/12 - 96 It was moved by Engle, supported by Cross, to authorize the Board Chair to sign the agreement between Public Health Muskegon County and Lakeshore Coordinating Council for substance abuse prevention services in the amount of \$103,331.00, effective from October 1, 2011 to September 30, 2012, with no effect on County General Fund. Motion Carried.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **PUBLIC COMMENT (On a new topic)**

None.

#### **ADJOURNMENT**

There being no further business to come before the Human Resources Committee, the meeting adjourned at 3:41 p.m.