

**Muskegon County
Human Services Committee Meeting
January 6, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:04 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Robert Scolnik

APPROVAL OF MINUTES

It was moved by Wilkins, supported by Nash, to approve the minutes of the December 2, 2014 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/01 – 01 To authorize the Community Mental Health Services of Muskegon County Director to sign a contract with TBD Solutions LLC for professional services to assist in Quality Measurement and Knowledge Mobilization, effective December 1, 2014 through September 30, 2015, at the rate of \$150.00 per hour plus expenses, for a cost not to exceed \$10,000.00. Motion carried.

HS15/01 – 02 It was moved by Sabo, supported by Lohman, to authorize Public Health - Muskegon County to accept an \$85,558 Million Hearts Learning Collaborative grant from the Michigan Department of Community Health and act as the fiscal agent in partnership with Lakeshore Health Network, the Muskegon Community Health Project and Jim Butler & Associates; the grant project is effective October 1, 2014 through June 20, 2015. Motion carried.

HS15/01 – 03 It was moved by Nash, supported by Cross, to authorize Public Health - Muskegon County to delete the vacant Public Health Nurse position #H05040 (PH/00010) and create a new Disease Intervention Specialist position #N27402 (NO/00210) to focus and enhance education, prevention and follow-up activities for Sexually Transmitted Diseases (STD) within the Muskegon County Community. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Commissioner Hughes, Human Services Committee Chair, informed those Directors who would typically submit motions to the Human Services Committee to feel free to contact her with new developments or to keep her apprised of their respective departments in an effort to assist her in her new position.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:17 p.m.

**Muskegon County
Human Services Committee Meeting
February 3, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:18 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Wilkins, supported by Cross, to approve the minutes of the January 6, 2015 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/02 – 04 It was moved by Mahoney, supported by Sabo, to eliminate the hiring freeze procedure on all budgeted general fund positions and to require new positions, unbudgeted positions or those requests that affect the budget to be approved by the Administrator and the County Board; and those requests to fill vacant positions to be approved by the Department Director and the Administrator. Motion carried.

HS15/02 – 05 It was moved by Lohman, supported by Cross, to authorize the creation of a Transition Age Youth Manager position (NX 00330) in Community Mental Health's Transition Age Team Program (Org 7321) effective February 1, 2015. Motion carried.

HS15/02 – 06 It was moved by Sabo, supported by Mahoney, to authorize the Community Mental Health (CMH) Executive Director to extend the contract with Kori Bissot for the provision of consultation services at CMH at a rate of \$75.00 per hour, for no more than ten (10) hours per week, effective February 1, 2015 through September 30, 2015, with a maximum amount of \$18,000.00 for the contract. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Lohman briefly discussed a growing movement that includes prenatal education for low income parents in an attempt to end the cycle of poverty. He noted there currently is a program in Harlem that embraces this movement. Commissioner Lohman shared the link regarding the Harlem program which is <http://hcz/org>.

He noted he is very much in support of taking the lead in the state in prenatal education. He also shared he recently heard the Governor discuss his P-20 initiative for education at the Michigan Career Educators Conference.

PUBLIC COMMENT

Mr. Eric Stevens, Circuit Court Administrator, addressed the Board and thanked them for their support in eliminating the hiring freeze. He shared his appreciation also for Mark Eisenbarth, County Administrator, in his initiative for making this task more efficient.

Commissioner Hughes thanked Mr. Stevens for his continued creativity in helping the youth of this County.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:32 p.m.

**Muskegon County
Human Services Committee Meeting
March 3, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney,
Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Marvin Engle

APPROVAL OF MINUTES

It was moved by Mahoney, supported by Wilkins, to approve the minutes of the February 3, 2015 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION

Community Mental Health Name Change/HealthWest

HealthWest (formerly Community Mental Health) staff Ms. Lauren Meldrum, Community Relations Manager; Mr. Michael Pyne, Customer Service Specialist; and Mr. David Parnin, Chief Operating Officer, presented a video that focused on the need for the name change/re-branding of Community Mental Health by discussing the range of services offered and it was thought HealthWest better reflected those range of services.

They noted this process of re-branding was done over a two year period with meetings being held with focus groups, consumers, stake holders, and employees. They shared that those involved in these meetings were pleased with the name change to HealthWest.

ITEMS FOR CONSIDERATION

HS15/03 – 07 It was moved by Mahoney, supported by Lohman, to approve Public Health - Muskegon County's Plan of Organization as revised. Motion carried.

HS15/03 – 08 It was moved by Cross, supported by Mahoney, to authorize Public Health to partner with Planned Parenthood of West and Northern Michigan (PPWNM) for the provision of sexually transmitted infection screening and treatment services, not to exceed \$65 per client service; and to execute the purchase request for the provision of services.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:29 p.m.

**Muskegon County
Human Services Committee Meeting
April 7, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Terry J. Sabo,
Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Kenneth Mahoney

APPROVAL OF MINUTES

It was moved by Wilkins, supported by Lohman, to approve the minutes of the March 3, 2015 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Mr. Jim Fisher, Padnos and Shoreline Recycling; Ms. Julia Rupp, HealthWest Director and Mr. Jeff Fortenbacher, Access Health Director, addressed the Board in support of motion #HS15/04 - 11.

ITEMS FOR CONSIDERATION

HS15/04 – 09 It was moved by Nash, supported by Sabo, to authorize Public Health to establish a donor-directed, limited use "Community Health Improvement Fund" (CHIF) and use the funds to contract with Access Health, Inc., to improve the health of uninsured participants in the minimum essential coverage program; and authorize the Board Chair to sign the agreement. Motion carried.

HS15/04 – 10 It was moved by Wilkins, supported by Lohman, to authorize Public Health to delete the Deputy Health Officer position #X27501; re-class the WIC Supervisor (X96001) from NX00290 to P.H. Operations Manager - range NX00330 at step 3; create a Community Engagement Coordinator - range NX00220; and add 2 Public Health Nurses - range PH00010 with no change in the approved General Fund Allocation. Motion carried.

**Muskegon County
Human Services Committee Meeting
May 5, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:05 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Cross, supported by Mahoney, to approve the minutes of the April 7, 2015 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/05 – 14 It was moved by Mahoney, supported by Wilkins, to adopt the By-Laws of the Muskegon County Public Health Advisory Committee, thus creating a "special committee" authorized by the Muskegon County Board of Commissioners to advocate and advise on public health matters. Motion carried.

HS15/05 - 15 It was moved by Nash, supported by Wilkins, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized Market Master, to enter into individual agreements with each of approximately 25 local farmers and to reimburse the participating farmers for Project Fresh coupons redeemed for fresh fruits and vegetables sold to eligible WIC program participants; further authorize the Public Health Director to sign the Agreements between Market Master and Farmer, with no change in the general fund appropriation. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Sabo reminded those present of the upcoming M-Live Newsmaker Exchange taking place Wednesday, May 6th from 5:30 p.m. to 7 p.m. at Brooklyn Bagels in Roosevelt Park. He noted this exchange would allow for the public to attend at this location or provide questions/comments to the M-Live facilitator.

Commissioner Hughes noted the Project Fresh Health Fair will take place on Saturday June 13th at the Public Health Department. She noted further details will be forthcoming and encouraged all to attend.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:21 p.m.

**Muskegon County
Human Services Committee Meeting
June 2, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:04 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney,
Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused: Jeff Lohman

APPROVAL OF MINUTES

It was moved by Cross, supported by Sabo, to approve the minutes of the May 5, 2015 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Ms. Kathy Moore, Public Health Director, introduced Mr. Mark Miller, Local Health Services Director, Michigan Department of Health and Human Services (MDHHS). Ms. Moore noted the Public Health Department is going through the accreditation process this week with the MDHHS.

ITEMS FOR CONSIDERATION

HS15/06 – 16 It was moved by Engle, supported by Wilkins, to authorize Brookhaven to create the Community Relations/Marketing Manager position and delete position N04803, Admissions/Marketing Coordinator. Motion carried.

HS15/06 - 17 It was moved by Nash, supported by Mahoney, to amend the HealthWest FY2015 Budget proposed to the County of Muskegon from \$63,551,399 down to \$61,597,463 for both revenues and expenditures, and to approve HealthWest personnel position changes listed on the HealthWest Budget Amendment. Motion carried.

- HS15/06 - 18 It was moved by Engle, supported by Nash, to appoint Joseph A. Prahlow, M.D., as Deputy Medical Examiner for Muskegon County under the Medical Examiner contract. Motion carried.
- HS15/06 - 19 It was moved by Wilkins, supported by Cross, to authorize Public Health to reconfigure/remodel and replace carpet tiles in the customer support area in the Public Health building at an estimated cost not to exceed \$11,540.12 with no additional general fund allocation. Motion carried.
- HS15/06 - 20 It was moved by Engle, supported by Mahoney, to authorize Public Health to reclassify and fill the vacant non-bargaining Environmental Protection Supervisor position X33201 (salary range NX00290) to non-bargaining Environmental Protection Coordinator (salary range NX00280) effective immediately; and to reclassify the non-bargaining Nursing Supervisor position X58003 (salary range NX00290) to non-bargaining Nursing Coordinator (salary range NX00280) effective 6/29/15. Motion carried.
- HS15/06 - 21 It was moved by Nash, supported by Engle, to authorize Public Health to create two (2) non-bargaining Hearing and Vision Specialist positions (range NO-00220); delete two (2) vacant full-time GEU bargaining Public Health Technician positions (range GU-00110) and create four (4) hourly GEU bargaining Public Health Technician positions (range GU-00110) resulting in a net general fund savings of \$24,774 for FY15 and \$0 general fund impact in FY16. Motion carried.
- HS15/06 - 22 It was moved by Cross, supported by Wilkins, to authorize Public Health to accept the \$45,000 grant from Building Healthy Communities as part of the CPBC agreement and to partner with Muskegon Tribune - \$12,000; West Michigan Help Network - \$20,000; City of Muskegon Heights - \$2,000; and contractual project management - \$6,000; to fulfill the grant requirements. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Nash discussed his desire to eliminate the use of vapor cigarettes to those individuals under the age of 18. Corporate Counsel Doug Hughes was directed to address and review possible strategies for this action.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:19 p.m.

**Muskegon County
Human Services Committee Meeting
July 7, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle [arrived at 4:02 p.m.], Susie Hughes, Jeff Lohman, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins

Excused: Charles Nash, Terry J. Sabo

APPROVAL OF MINUTES

It was moved by Wilkins, supported by Cross, to approve the minutes of the June 2, 2015 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/07 – 23 It was moved by Lohman, supported by Mahoney, to authorize Public Health - Muskegon County to request bids for water laboratory analysis for the period of October 2015 through September 2016 with two one year renewal options with no change in general fund. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

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PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:02 p.m.

**Muskegon County
Human Services Committee Meeting
August 4, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:07 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Rillastine Wilkins

Excused: Benjamin Cross, Bob Scolnik

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the July 7, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/08 – 24 It was moved by Commissioner Lohman, supported by Commissioner Nash, to authorize the reclassification of Services Coordinator/BCaBA position #X84402 (NX 00210) to a Masters Level Clinician/BCBA position (NX 00300) effective July 31, 2015, with the funding for the position staying in org 7319. Motion carried.

HS15/08 - 25 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to authorize Public Health to increase the salary range of the Public Health Emergency Preparedness Coordinator (X76301) from NX-00220 to NX-00280; revise the Hearing and Vision Specialist (N37901) to a Hearing and Vision Program Specialist and decrease the range from NO-00220 to NO-00180; delete the vacant Environmental Protection Coordinator (X33301); create and fill a new union classification of Environmental Protection Officer II at range GU-00280; delete vacant Public Health Compliance Supervisor (X75801); and delete other vacant positions as listed on the summary of proposed position changes. Motion carried.

HS15/08 - 26 It was moved by Commissioner Engle, supported by Commissioner Nash, to authorize the Public Health Department to amend its FY15 budget to \$5,650,014 (both revenue and expenditures) to include grant funding changes, program line item adjustments, position changes and staff/funding transfers and a decrease in the general fund appropriation of \$176,413. Motion carried.

HS15/08 - 27 It was moved by Commissioner Lohman, supported by Commissioner Nash, to discontinue the Disproportionate Share (Indigent Care) Hospital Program (Fund #2215-6108) and transfer the 3/31/2015 employer donations balance of \$550,182.22 to the Community Health Improvement Program (Fund #2217-6107) for the continuation of health care services to the lower income working uninsured of Muskegon County with no impact on County general fund appropriation. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:14 p.m.

**Muskegon County
Human Services Committee Meeting
September 1, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:23 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash,
Terry J. Sabo

Excused: Benjamin Cross, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Sabo to approve the minutes of the August 4, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/09 – 28 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to authorize the HealthWest Board of Directors approval of the renewal of four (4) Supportive Housing Projects (SHP) financed with grants from the U.S. Department of Housing and Urban Development (HUD) through the Muskegon County Homeless Continuum of Care Network, consistent with the Muskegon County Consolidated Plan for 2011-2016; and authorize the Board Chair to sign. Motion carried.

OLD BUSINESS

Chairman Sabo reminded Commissioners to review the proposed Board Rules and provide comment to the Board Rules Committee Chair Engle. These proposed Rules will be presented for approval at the Full Board meeting of Tuesday, September 8th.

NEW BUSINESS

Commissioner Hughes invited those present to the USS Silversides Submarine Museum on Wednesday, September 2nd at 6:00 p.m., for the unveiling of the WWII Lost Submariners' Memorial recognizing the 52 submarines that were lost and the 3,500 men who remain on Eternal Patrol in defense of the United States during WWII.

Commissioner Hughes noted the Sportsmen for Youth Day at the Muskegon County Fairgrounds will be held on Saturday, September 12th from 9 a.m. to 3 p.m. She also noted this is a FREE event.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:29 p.m.

**Muskegon County
Human Services Committee Meeting
October 6, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney,
Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Cross, supported by Commissioner Lohman, to approve the minutes of the September 1, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/10 – 29 It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the continued appointment of Julia Rupp as the Executive Director of HealthWest effective April 2, 2015 to April 2, 2018, and authorize the HealthWest Board Chairperson, Janet Thomas, to sign the employment agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

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PUBLIC COMMENT

Mr. Daniel Baker, Muskegon Community College student, addressed the Board and spoke of the need for valuation on performance and treatment at the local mental health facilities.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:11 p.m.

**Muskegon County
Human Services Committee Meeting
November 3, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:42 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Nash, to approve the minutes of the October 6, 2015, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

HS15/11 – 30 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to authorize HealthWest to make the position changes as outlined on the Position Changes for FY2016 County Budget effective October 1, 2015. Motion Carried.

HS15/11 - 31 It was moved by Commissioner Mahoney, supported by Commissioner Lohman, to authorize the Chairman of the County Board of Commissioners to sign on behalf of Muskegon County that the applications of CMHS of Muskegon County, aka HealthWest, Bethany Housing Ministries, aka Community enCompass and Every Woman's Place for funding under the Continuum of Care Program Competition, CFDA 14.267 are consistent with Muskegon County's Consolidated Plan for Housing, 2011-2016. Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Sabo noted the James R. Barker, the last coal ship scheduled to deliver coal to the BC Cobb plant, will tentatively be arriving on Sunday, November 8th at approximately 4 p.m.

Commissioner Scolnik reminded those present of the upcoming Frauenthal Follies being held on Saturday, November 7th at 7:30 p.m., with proceeds benefitting the Boys & Girls Club of Muskegon.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:47 p.m.

**Muskegon County
Human Services Committee Meeting
December 1, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Susie Hughes, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Hughes at 4:22 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Lohman, to approve the minutes of the November 3, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Ms. Laura Fitzpatrick, Muskegon County Health Project and Coalition for a Drug Free Muskegon County member, spoke in support of motion #HS15-12 - 37.

PRESENTATION: Veterans' Services

Mr. Mike Baauw, Muskegon County Department of Veterans Affairs, presented information to the Board of Commissioners and those present regarding Veterans Park and the availability of banners for veterans currently stationed overseas, trail markers for Veterans, past and present and benches dedicated to veterans all located at Veterans Park. Mr. Baauw also apprised the Board of a letter that is sent to families of veterans on behalf of the Board of Commissioners with a Blue Star Flag for that family to display to show their support.

ITEMS FOR CONSIDERATION

HS15/12 – 32 It was moved by Commissioner Cross, supported by Commissioner Mahoney, to allow the reclassification of 6 LPN FT Positions (L02502, 505, 506, 507, 508 and 509) to 4 RN FT Positions, including the pay grade change from NO-00280 to NO-00310, for Brookhaven Medical Care facility, pending the Bargaining Unit releasing the 6 LPN Positions from the Union.

Discussion ensued regarding the release of six LPN positions from the union. Ms. Lesa Vandermeer, Brookhaven Administrator, noted she has been in contact with the union representatives and they are in support of this action. Commissioners requested Ms. Vandermeer provide a letter of support from the union prior to Full Board meeting of Tuesday, December 8th.

ROLL CALL:

Yes: Cross, Engle, Hughes, Mahoney, Nash, Scolnik
No: Lohman, Nash, Wilkins

Motion carried.

HS15/12 - 33 It was moved by Commissioner Nash, supported by Commissioner Cross, to allow the wage adjustment Pay Grade for CNA Hourly/Call In positions for Brookhaven Medical Care Facility, from \$13.00 to \$14.50 effective the beginning of the first pay period after this motion passes. Motion carried.

HS15/12 - 34 It was moved by Commissioner Mahoney, supported by Commissioner Cross, to allow the reclassification of 2 Receptionist Hourly Positions (N61001 & N61002) to 1 Admissions Clerk Position Full Time for Brookhaven Medical Care Facility. Motion carried.

HS15/12 - 35 It was moved by Commissioner Cross, supported by Commissioner Engle, to allow the reclassification of 3 LPN Hourly Positions (L02531/L02534/L02535) Pay Grade TS-00500 to 3 RN Hourly Positions Pay Grade TS-00600 for Brookhaven Medical Care Facility. Motion carried.

HS15/12 - 36 It was moved by Commissioner Lohman, supported by Commissioner Mahoney, to approve HealthWest Board's request for an exception to the County of Muskegon Financial Policy No. 2010-536, including the

Budgetary Approval Policy and the Position Control Policy in order for HealthWest Administration to be able to add new classifications of work, reclassify and change the title of positions (excluding union positions) and to move positions from one organization to another without obtaining the approval of the Muskegon County Board of Commissioners; the changes will have no impact on the County General Fund, nor impact the County in any other way.

Discussion ensued regarding transparency and Ms. Julia Rupp, HealthWest Director, informed the Commissioners she would share position information in her monthly report as well as in the minutes of her Board/Committees.

ROLL CALL:

Yes: Engle, Hughes, Lohman, Mahoney, Scolnik
No: Cross, Nash, Sabo, Wilkins

Motion carried.

HS15/12 - 37 It was moved by Cross, supported by Mahoney, to approve and adopt County ordinance entitled Possession of Tobacco Products by Minors prohibiting the sale and possession of tobacco products, including all vapor products, to and/or by minors and the selling or furnishing of tobacco products to a minor. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Hughes recognized Mr. Lupe Alviar, Veterans Advisory Board Chair, in the audience.

Sheriff Dean Roesler reminded Commissioners that the Old Newsies Goodfellows of Muskegon County would be out in force on Saturday (December 5th). Its mission: Let No Child Be Forgotten.

PUBLIC COMMENT

Ms. Cindy Powers, No Smoke Coalition, thanked the Board for its support of the Ordinance regarding Possession of Tobacco Products by Minors Prohibiting Sale and Possession of Tobacco Products to Include Vapor Products.

ADJOURNMENT

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:55 p.m.