

**Muskegon County  
Human Services Committee Meeting  
January 10, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Marvin Engle

**APPROVAL OF MINUTES**

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the minutes of the December 6, 2016, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: November 2016 Monthly Report, Department of Health & Human Services/Brookhaven Board Meeting Minutes of November 16, 2016 and the Brookhaven Financial Analysis of September 2016.

**ITEMS FOR CONSIDERATION**

HS17/01 - 01        It was moved by Commissioner Mahoney, supported by Commissioner Cross, to authorize a request for proposals for replacement of 2 inch domestic hot water main in Brookhaven Medical Care Facility. Motion carried.

HS17/01 - 02        It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to authorize the Public Health Director to sign the agreement with the Michigan Department of Environmental Quality and the

agreement with Annis Water Resources Institute, Grand Valley State University for the Muskegon County QPCR Monitoring Project, which extends the end date of the grant contract from December 31, 2016 to April 30, 2017. Motion carried.

HS17/01- 03      It was moved by Commissioner Cross, supported by Commissioner Mahoney, to accept funding from the Lakeshore Regional Entity in the amount of \$414,917 for substance abuse prevention services in Muskegon County for FY2017; and further authorize the Board Chair and Public Health Director to sign the contract. Motion carried.

HS17/01 - 04      It was moved by Commissioner Cross, supported by Commissioner Mahoney, to authorize the Public Health Director to accept funding in an amount not to exceed \$9,500 and to sign the agreement with the Kent County Health Department to continue to participate in the Region 4 Care System Quality Improvement Initiative, with no effect on county general fund. Motion carried.

HS17/01 - 05      It was moved by Commissioner Snider, supported by Commissioner Mahoney, to add three new HealthWest position classifications. These positions will not result in budget changes or require any additional local county match. The positions are HealthWest Human Resources Manager (NX 00390 - \$33.169 - \$42.175/hr) budgeted in Org 7705, Clinical Services Manager/MI (NX 00390 - \$33.169 - \$42.175/hr) budgeted in Org 7147, and Behavior Technician Mentor (NO 00160 - \$14.431 - \$18.167/hr) budgeted in Org 7319. All changes to be effective December 27, 2016. Motion carried.

Ms. Julia Rupp, HealthWest Director, discussed the need for these positions, specifically the Human Resources Manager position for providing specific assistance with the credentialing process of both programs and individual staff.

#### **OLD BUSINESS**

None.

#### **NEW BUSINESS**

None.

#### **PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:53 p.m.

**Muskegon County  
Human Services Committee Meeting  
February 7, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney,  
Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: I. John Snider, II

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Wilkins, to approve the minutes of the January 10, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: December 2016 Monthly Report, Department of Health & Human Services/Brookhaven Board Meeting Minutes of December 21, 2016 and the Brookhaven Financial Analysis of October 2016.

**PRESENTATION: Chronic Hepatitis C Prevalence in Muskegon County**

Ms. Kathy Moore, Public Health Director, introduced Jean Chang, Ph.D., Public Health Epidemiologist, who presented information on the Hepatitis C Virus and statistics relative to Muskegon County. She noted Muskegon County has a higher rate of Hep C prevalence compared to the Michigan average; nearly 1 in 3 Hep C cases is a current or past injection drug user; 1 in 4 Hep C cases was incarcerated at least once in their lifetime; the likelihood of testing positive for Hep C is 5.4 times higher for African Americans than Caucasians; individuals born in the 1950's and the 1960's represent the greatest at risk age group for Hep C infection; and there is a significant increase in Hep C cases among young adults in age 18 - 29 related to IV drug use. She noted the Center for Disease Control recommends that everyone born between 1945 and 1965 should get screened for Hep C at least once in their lifetime.

## **ITEMS FOR CONSIDERATION**

- HS17/02 - 06            It was moved by Commissioner Nash, supported by Chairman Cross, to authorize an additional appropriation to HealthWest from the General Fund of up to \$331,967 to cover 25% local match for the System of Care Grant (2220-7068) and amend the budget accordingly. Motion carried.
- HS17/02 - 07            It was moved by Commissioner Mahoney, supported by Commissioner Nash, to authorize the Public Health Department to amend its FY17 budgeted revenues and expenditures (Fund #2210) from \$5,899,674 to \$5,945,271 (including an increase in general fund appropriation from \$1,552,904 to \$1,562,904) to reflect an increase in the cost of Medical Examiner contractual services, miscellaneous grants received and program changes made subsequent to the current budget; and to reinstate the Secretary position #N71008 to full-time status effective January 7, 2017 in order to allow sharing of the position with .50 FTE being charged to the Public Health budget. Motion carried.
- HS17/02 - 08            It was moved by Chairman Cross, supported by Commissioner Mahoney, to authorize the Public Health Director to sign the services agreement with HealthWest to provide nutrition education services to HealthWest employees and clients in an amount not to exceed \$15,590, with reimbursement to PHMC through the SAMSHA Grant; this agreement is for the period October 1, 2016 to September 30, 2017, with no effect on County general fund. Motion carried.
- HS17/02 - 09            It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize the Public Health Director to sign the contract with the Muskegon Area Intermediate School District to provide oversight and learning materials and meeting supports for Nurturing Fathers workshops in Muskegon County for the period 12/19/16 through 9/30/17, in an amount not to exceed \$2,500, with no effect on the County general fund. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:46 p.m.

# MUSKEGON COUNTY

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# MICHIGAN

**Board  
of Commissioners**

March 1, 2017

Benjamin Cross  
Chair, District 2

Charles Nash  
Vice-Chair, District 6

Marvin R. Engle  
District 5

Gary Foster  
District 7

Susie Hughes  
District 3

Kenneth Mahoney  
District 9

Robert Scolnik  
District 4

I. John Snider, II  
District 8

Rillastine R. Wilkins  
District 1

## MEETING CANCELLATION

Notice is hereby given that the Muskegon County Board of Commission Human Services Committee meeting of March 7, 2017 is cancelled.

Posted: March 1, 2017

**Muskegon County  
Human Services Committee Meeting  
April 4, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Bob Scolnik

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the February 7, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: February 2017 Monthly Report, Department of Health & Human Services/Brookhaven Board Meeting Minutes of January 25, 2017 and February 22, 2017 and the Brookhaven Financial Analysis of November 2016.

**ITEMS FOR CONSIDERATION**

HS17/04 - 10      It was moved by Chairman Cross, supported by Commissioner Mahoney, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master, to enter into individual agreements with each of the approximately 25 local farmers and to reimburse the participating farmers for Project FRESH coupons redeemed for fresh fruits and vegetables sold to eligible WIC program participants; further authorize the Public Health Director to sign the Agreements between WIC Market Master and Farmer and WIC Market Master Michigan Department of Health and Human Services, with no change in the general fund appropriation. Motion carried.

HS17/04 - 11        It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to authorize the County Purchasing Department to request proposals from qualified individuals, businesses, and organizations for senior millage grants administration services using the proposal specifications as recommended by the Senior Activities Committee. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:32 p.m.

**Muskegon County  
Human Services Committee Meeting  
May 2, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Charles Nash

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Mahoney, to approve the minutes of the April 4, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION**

Ms. Pam Curtis, Senior Resources Chief Executive Officer, provided a presentation and information regarding Senior Resources. The Senior Resources Annual Implementation Plan FY'2018 was also distributed. Ms. Andrea Florea, Community Services Director and Lisa Tyler, Communications Director, were also present to answer questions.

Commissioner Hughes noted they will further review the Annual Implementation Plan and take appropriate action upon that review.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: April 2017 Monthly Report, Department of Health & Human Services/Brookhaven Board Meeting Minutes of March 22, 2017 and the Brookhaven Financial Analysis of February 2017.

## **ITEMS FOR CONSIDERATION**

HS17/05 - 12            It was moved by Chairman Cross, supported by Commissioner Snider, to accept the low bid by Hurst Mechanical to replace the hot water main at Brookhaven Medical Care Facility for a cost not to exceed \$26,743.00. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

HS17/05 - 13            It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve a Resolution to honor the participants of the Men and Ladies of Honor program. Motion carried.

## **PUBLIC COMMENT**

Ms. Julia Rupp, HealthWest Director, addressed the Board regarding House and Senate DHHS subcommittee FY18 budget recommendations. She noted the Senate budget calls for the privatization of the entire system by transferring the full Medicaid behavioral health and intellectual/developmental disability dollars to the private health plans by September 30, 2020. Ms. Rupp noted she would provide additional information as it becomes available.

Ms. Kathy Moore, Public Health Director, addressed the Board and noted with the privatization of behavioral health, the Public Health Department would be without assistance and collaboration with HealthWest.

## **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:16 p.m.

**Muskegon County  
Human Services Committee Meeting  
June 6, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 4:00 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Nancy A. Waters, County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Engle, to approve the minutes of the May 2, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: Department of Health & Human Services/Brookhaven Board Meeting Minutes of April 26, 2017 and the Brookhaven Financial Summary Year-to-Date - March 2017.

**ITEMS FOR CONSIDERATION**

HS17/06 - 14      It was moved by Chairman Cross, supported by Commissioner Mahoney, to amend the Mental Health FY2017 Budget proposed to the County of Muskegon from \$64,782,100 down to \$63,719,650 for both revenues and expenditures, and to approve HealthWest personnel position changes listed on the HealthWest Budget Amendment. Motion carried.

- HS17/06 - 15        It was moved by Commissioner Mahoney, supported by Chairman Cross, to authorize the Public Health Director to sign the agreement between Public Health - Muskegon County and Annis Water Resources Institute - GVSU to conduct and report Great Lakes beach water monitoring, with reimbursement for their services from Public Health - Muskegon County in an amount not to exceed \$10,683.33 for Fiscal Year 2017, with no effect on county general fund. Motion carried.
- HS17/06 - 16        It was moved by Commissioner Snider, supported by Commissioner Wilkins, to authorize the Public Health Director to sign the amended agreement with MDEQ to increase funding for Septage Waste to \$62,021.33, with no effect to county general fund. Motion carried.
- HS17/06 - 17        It was moved by Chairman Cross, supported by Commissioner Nash, to authorize Public Health - Muskegon County to request bids for water laboratory analysis for the period of October 2017 through September 2018 with 2 one-year renewal options with no change in general fund. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:09 p.m.

**Muskegon County  
Human Services Committee Meeting  
July 11, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Nancy A. Waters, County Clerk; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator; Kathy Tharp, Executive Asst. to the County Administrator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of the June 6, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: Department of Health & Human Services/Brookhaven Board Meeting Minutes of April 26, 2017 and the Brookhaven Financial Summary Year-to-Date - April 2017.

**ITEMS FOR CONSIDERATION**

HS17/07 - 18 It was moved by Commissioner Mahoney, supported by Commissioner Snider, to authorize HealthWest to go out for bids for renovation costs to add a dental clinic as part of the Integrated Health unit at the Mental Health Center. [No-Hughes] Motion carried.

Commissioners inquired if the addition of this dental clinic at the Mental Health Center would take away from Hackley Community Care and Muskegon Family Care.

Ms. Cindy Blair, HealthWest Director of Clinical Services, noted this is a partnership with Hackley Community Care (HCC) in which HCC provides the dentists and pays the dentists so there are no costs associated with HealthWest.

Ms. Julia Rupp, HealthWest Director, noted this is included in the specialty clinic of primary health, dental services and behavioral care. It is a complex care clinic in which Hackley Community Care and Muskegon Family Care aren't equipped to provide service for.

HS17/07 - 19            It was moved by Chairman Cross, supported by Commissioner Mahoney, to enter into a 3-year contract agreement with Senior Resources of West Michigan for senior millage grants administration services effective July 1, 2017 through September 30, 2020 at a cost not to exceed 8.5% of the annual millage revenue collected; and authorize the Chairman of the Board and the Committee Chairperson to sign the agreement. Motion carried.

HS17/07 - 20            It was moved by Commissioner Mahoney, supported by Commissioner Nash, to amend the FY17 budget for the Senior Millage Fund 1060-6720 to reflect total estimated revenues of \$2,074,485 and total estimated appropriations of \$2,074,485; and incorporate/approve the percentage designations recommended by the Muskegon County Senior Activities Committee. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **PUBLIC COMMENT**

None.

## **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:47 p.m.

**Muskegon County  
Human Services Committee Meeting  
August 1, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:42 p.m.

**ROLL CALL**

Present: Benjamin Cross, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Marvin Engle

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Chairman Cross, supported by Commissioner Mahoney, to approve the minutes of the July 11, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: Brookhaven June 2017 Report; Financial Summary Year-to-Date - May 2017; Financial Analysis - May 31, 2017; Monthly Financial Report - June 30, 2017; and Brookhaven Balance Sheet Ending 5/31/17

**ITEMS FOR CONSIDERATION**

HS17/08 - 21      It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the addition of the following positions at Brookhaven:  
Six (6) LPN Part Time (24 hour) positions – pay scale LP-00010 (\$17.00-\$22.46/hr)

Four (4) RN Part Time (24 hour) positions – pay scale NO-00290  
(\$21.763-\$27.425/hr)  
Four (4) LPN Hourly Call-in positions – pay scale TS-00500  
(\$23.00/hr)  
Six (6) CNA Hourly Call-in positions - pay scale TS-00400  
(\$14.50/hr) Motion carried.

HS17/08 - 22 It was moved by Commissioner Mahoney, supported by Chairman Cross, to approve that the exterior walkways to the entrance of the Hall of Justice and high pedestrian traffic areas will be declared “Smoke Free Zones”; allow the County Administrator to identify potential small designated smoking areas on the campus; and authorize the posting of signage and notices accordingly. Motion carried.

HS17/08 - 23 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to authorize the Public Health Director to sign the agreement between Public Health – Muskegon County and Michigan Department of Environmental Quality in the amount of \$18,536; and further authorize the Public Health Director to sign the agreement with Annis Water Resources Institute-GVSU to conduct and report Inland Lakes beach water monitoring, with reimbursement for their services from Public Health-Muskegon County in an amount not to exceed \$10,267 for Fiscal Years 2017 and 2018, with no effect on county general fund. Motion carried.

## **OLD BUSINESS**

It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve prior motion from July 13, 2017: Authorize HealthWest to go out for bids for renovation costs to add a dental clinic as part of the Integrated Health unit at the Mental Health Center.

Discussion ensued on how to best bring this motion forward as it was approved at Committee level and defeated at Full Board with one Commissioner being excused. Corporate Counsel was asked to provide comment. Corporate Counsel Doug Hughes will provide written correspondence to Commissioners.

It was moved by Commissioner Snider, supported by Commissioner Mahoney, to withdraw the previous Integrated Health unit at the Mental Health Center motion.

Commissioner Snider also requested talking points regarding the Youth, Family & Community millage as he noted he is receiving much interest and questions regarding same. Mr.

Eisenbarth, County Administrator, will get information to the Commissioners in the near future.

### **NEW BUSINESS**

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to include prohibiting vapor and electronic cigarettes to the Smoke Free Zones at the Hall of Justice as outlined in motion #HS17-08-22.

Discussion ensued and Corporate Counsel was asked to provide information regarding Smoke-Free versus Tobacco Free as well as information on the County's authorization to prohibit smoking on the actual "side walk".

Ms. Kathy Moore, Public Health Director, was asked to provide information to the Board on the health hazards of second hand smoke and/or vapors.

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to postpone motion regarding prohibiting vapor and electronic cigarettes to the Smoke Free Zones at the Hall of Justice.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:04 p.m.

**Muskegon County  
Human Services Committee Meeting  
September 5, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:38 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the minutes of the August 1, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: DHHS Brookhaven Board Meeting Minutes of August 23, 2017; Balance Sheet Ending 6/30/17; Financial Summary Year-to-Date June 2017; Financial Analysis – June 30, 2017; and Monthly Financial Report – July 31, 2017

Commissioners discussed the need for an additional Board Work Session to further discuss Brookhaven. Mr. Eisenbarth, County Administrator, noted a Work Session would be scheduled after receipt of the most recent findings from the State.

Ms. Dick, Director of Finance/Asst. County Administrator, was asked to provide information regarding Brookhaven's finances currently compared to last fiscal year. She noted there were higher expenditures this year due to contractual nurses and Pathways contract extension through March. She noted Brookhaven also had a vacancy in the position of

Director of Nursing which also led to Pathways additional expenditures as they were asked to assist with that vacancy.

## ITEMS FOR CONSIDERATION

HS17/09 - 24           It was moved by Commissioner Mahoney, supported by Commissioner Snider, to amend the Mental Health FY2017 Budget proposed to the County of Muskegon from \$63,719,650 up to \$64,801,150 for both revenues and expenditures. Motion carried.

Discussion ensued regarding recent position increase and incentive requests from the HealthWest Director. It was noted these requests were approved at the HealthWest Board level and Mr. Eisenbarth is reviewing prior approval on items reviewed at that level and items reviewed at the County Board level. Commissioner Hughes noted she directed County Admin staff to bring that HealthWest request to the Human Services Committee which will be done at the October meeting.

HS17/09 - 25           It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve the position changes as outlined on the Position Changes for FY2018 County Budget. Motion carried.

HS17/09 - 26           It was moved by Commissioner Mahoney supported by Commissioner Snider, to authorize Public Health – Muskegon County to award the water laboratory analysis contract to Trace Analytical Laboratories for the period of October 1, 2017, through September 30, 2018, with a one year renewal option, with no effect on county general fund. Motion carried.

HS17/09 – 27           It was moved by Chairman Cross, supported by Commissioner Mahoney, to authorize the Public Health Director to sign the amended agreement with MDEQ to increase funding for Great Lakes Beach Monitoring to \$73,021.33 with no effect on county general fund. Motion carried.

HS17/09 – 28           It was moved by Chairman Cross, supported by Commissioner Engle, to authorize the Public Health Department to amend its FY17 budgeted revenues and expenditures (Fund #2210) from \$5,945,271 to \$5,865,540 (including an increase in general fund appropriation from \$1,562,904 to \$1,676,295) to adjust for increases in federal and state grants and to reflect projected decreases in fees-for-services and other-miscellaneous grants. Motion carried.

HS17/09 – 29           It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve Move Phase 1 funding for Muskegon Senior Millage Funding Awards to AgeWell Services for congregate meals

(\$100,068), elder abuse prevention services (\$21,680), home delivered meals (\$141,270); Legal Aid of West Michigan for legal services (\$12,500); and American Red Cross for medical transportation services (\$23,750) for a total appropriation of \$299,268 for the period 7/1/17 through 9/30/18. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Commissioner Engle encouraged staff to utilize recycled paper pads.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:12 p.m.

**Muskegon County  
Human Services Committee Meeting  
October 3, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:42 p.m.

**ROLL CALL**

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Charles Nash, I. John Snider, II

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the September 5, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**BROOKHAVEN INFORMATIONAL ITEMS**

The following Brookhaven informational items will be placed on file: DHHS Brookhaven Board Meeting Minutes of August 23, 2017; Balance Sheet Ending 7/31/17; Financial Summary Year-to-Date July 2017; Financial Analysis – July 31, 2017; and Monthly Financial Report – August 31, 2017

Commissioner Engle inquired as to when the Board Work Session regarding Brookhaven would take place. Mr. Mark Eisenbarth, County Administrator, noted that Board Work session was scheduled for Tuesday, November 7<sup>th</sup>, 2:30 p.m. prior to the Human Services Committee.

**ITEMS FOR CONSIDERATION**

There were no items for consideration brought before this Committee.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:42 p.m.

**Muskegon County  
Human Services Committee Meeting  
November 7, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:30 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Charles Nash

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the minutes of the October 3, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**CLOSED SESSION**

Mr. Doug Hughes, Corporate Counsel, informed the Board a legal opinion would be discussed during closed session and no action would be taken during this closed session.

It was moved by Chairman Cross, supported by Commissioner Snider, to go into closed for the purpose of discussing a legal opinion.

Roll Call Vote:

Yes: Cross, Engle, Foster, Hughes, Mahoney, Scolnik, Snider, Wilkins

Excused: Nash

Motion carried.

The Ways & Means Committee went into closed session at 3:31 p.m.

The Ways & Means Committee returned to open session at 3:54 p.m.

### **ITEMS FOR CONSIDERATION**

HS17/11 - 30            It was moved by Chairman Cross, supported by Commissioner Engle, to authorize Public Health to renew its Medical Director agreement with Douglas Hoch, M.D., for an amount not to exceed \$48,000 per fiscal year and covering the period October 1, 2017, through September 30, 2020, with no further impact on Public Health's FY2018-2020 General Fund allocation; and authorize the Board Chair and Public Health Director to sign the associated agreement. Motion carried.

Staff was instructed to investigate whether a Medical Director from another County Department, HealthWest perhaps, may be able to be shared with Public Health for their Medical Director position.

HS17/11 - 31            It was moved by Commissioner Mahoney, supported by Commissioner Engle, to approve 9 senior millage funding awards as recommended by the Senior Activities Committee and to authorize the designated Senior Millage Grants Administrator, Senior Resources, to proceed with the administration of the programs. Motion carried.

### **OLD BUSINESS**

HS17/11 – 32            It was moved by Commissioner Engle, supported by Chairman Cross, to direct the County Administrator and Corporate Counsel to negotiate a contract with Pathways and to work with the state of Michigan licensing agency pertaining to the County Medical Care Facility. Motion carried.

### **NEW BUSINESS**

None.

### **PUBLIC COMMENT**

Ms. Kathy Moore, Public Health Director, introduced Mr. Damian Jarocki, Grants Manager for Senior Resources, who is working with the Senior Activities Committee.

## **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:03 p.m.

**Muskegon County  
Human Services Committee Meeting  
December 5, 2017  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Susie Hughes, Chair**

**Charles Nash, Vice-Chair**

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**MINUTES**

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**CALL TO ORDER**

The meeting was called to order by Commissioner Hughes at 3:40 p.m.

**ROLL CALL**

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Kathy Tharp, Executive Assistant to the County Administrator

**APPROVAL OF MINUTES**

It was moved by Commissioner Engle, supported by Commissioner Foster, to approve the minutes of the November 7, 2017, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

1. Laura Fitzpatrick addressed the Board in support of HS17/12-36 Resolution Opposing the Legalization of Non-Medical and Recreational Marijuana.
2. Prosecutor Dale Hilson addressed the Board in support of HS17/12-36 Resolution Opposing the Legalization of Non-Medical and Recreational Marijuana.
3. Sheriff Michael Poulin addressed the Board in support of HS17/12-36 Resolution Opposing the Legalization of Non-Medical and Recreational Marijuana.

**ITEMS FOR CONSIDERATION**

HS17/12 - 33            It was moved by Commissioner Engle, supported by Chairman Cross, to approve an amendment to the contract with Lenore Fonstein to include social work services provided to Brookhaven at a rate of \$25/hr for approximately 20 hours a week for approximately the next 75 days; and furthermore approve the reclassification of the Social Services Caseworker/BH FT position X85002 pay table NX-00120 (\$17.857-

\$22.655/hr) to a Social Services Caseworker/BH hourly position, effective November 30, 2017. Motion carried.

HS17/12 - 34 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the Modern Warrior Monument Committee to place the proposed Modern Warrior Monument in Veterans Memorial Park in a location to be determined by the Veterans Advisory Committee, with the understanding that the County of Muskegon will incur no costs in the design, manufacture, placement, and perpetual care of the Monument. Motion carried.

HS17/12 – 35 It was moved by Chairman Cross, supported by Commissioner Mahoney, to authorize the County of Muskegon Department of Veterans Affairs staff to provide the Muskegon County Clerk with the following Veterans Millage Renewal language to be included on the August, 2018 primary election ballot: “Shall the millage approved by Muskegon County voters in 1994 and renewed in 1998 and 2008 for the purpose of providing funds to equip, operate, maintain and defray debt service and provide support and assistance to Veterans through a County Department of Veteran Affairs be renewed and continued with an increase to include providing support and assistance to Peace-Time Era Veterans by an amount not to exceed 1/10<sup>th</sup> mill (\$0.10 per \$1,000) on taxable value on all property in the County of Muskegon, for an additional period of ten (10) years, being 2019 through 2028, inclusive, resulting in an annual estimated revenue of \$423,392 for 2019?” Motion carried.

HS17/12 – 36 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to adopt the *Resolution Opposing the Legalization of Non-Medical and Recreational Marijuana* as proposed by the Public Health Advisory Committee. Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

HS17/12 – 37 It was moved by Chairman Cross, supported by Commissioner Nash, to authorize a resolution for the Muskegon Big Reds Football state championship team and a resolution for La’Darius Jefferson who was named Michigan High School Football Player of the Year. Motion carried.

Lisa Thomson of Pathway Health updated the board on the progress of the medical care facility.

Public Health Education Supervisor Jill Keast, addressed the Commissioners regarding medical marijuana analysis with a document supplied to Commissioners. Commissioner Hughes requested the document be attached to the Resolution Opposing the Legalization of Non-Medical and Recreational Marijuana.

### **PUBLIC COMMENT**

Sheriff Michael Poulin advised the Board that the jail has passed its first inspection.

Commissioner Foster recognized the Veterans Advisory Committee members who were in the attendance.

Thomas Beaman questioned the Board regarding the Pledge of Allegiance at committee meetings. Commissioner Hughes addressed Mr. Beaman in noting the Pledge of Allegiance is recited at the Full Board meetings of the Board.

### **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:22 p.m.