

**Muskegon County
Courts/Public Safety Committee Meeting
January 12, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Gill at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, James Derezinski, Marvin Engle, Bill Gill, Lewis Collins, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

PRESENTATION

Commissioner Snider presented a Tribute to the Reeths-Puffer High School Marching Band for their first place honors in the 30th Annual Michigan Competing Band Association State Championship.

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of the December 1, 2009, meeting as written. Motion Carried.

ITEMS FOR CONSIDERATION

CPS10/01 - 01 It was moved by Snider, supported by Collins, to create a Sobriety Court Grant line-item for Byrne Memorial Federal Grant for a 2-year period, commencing on October 1, 2009 through September 30, 2011 to be split equally between the two fiscal years as follows:
Fund 1170 - Sobriety Court Org. 1364 US Dept of Justice BJA Grant; Personnel - \$158,748; Fringe Benefits - \$56,432; Travel - \$3,588; Consultants/Contract - \$281,920; Total - \$500,688 with no match requirements. Motion Carried.

- CPS10/01 - 02 It was moved by Engle, supported by Collins, to enter into a contract with a private contractor to provide surveillance services on a part-time basis to the Sobriety Court as a part of the expansion of the Sobriety Court in an amount not to exceed \$49,920 for the two year period of the grant (\$24,960 per year).
Motion Carried.
- CPS10/01 - 03 It was moved by Collins, supported by Snider, to accept the grant award for funding under the Michigan Drug Court Grant Program administered through the Michigan State Court Administrative Office (SCAO/MDCGP) for the grant period October 1, 2009 through September 30, 2010 in the amount of \$26,400 to support the treatment and services of the 60th District Court Sobriety Court Program and to authorize County Board Chair and Judges Closz and Wierengo to sign the contract between West Michigan Therapy and Muskegon County 60th District Court and to adjust the Sobriety Court budget (1170-1361) accordingly. Motion Carried.
- CPS10/01 - 04 It was moved by Snider, supported by Engle, to accept the grant award for funding under the Office of Highway Safety (OHS) administered through the Michigan State Court Administrative Office (SCAO) for the grant period October 1, 2009 through September 30, 2010 in the amount of \$65,000 to support the position of the Case Manager and treatment for program participants in the 60th District Court Sobriety Court Program and to authorize the County Board Chair and Judges Closz and Wierengo to sign the contract between West Michigan Therapy and 60th District Court and to adjust the Sobriety Court budget (1170-1363) accordingly. Motion Carried.
- CPS10/01 - 05 It was moved by Snider, supported by Collins, to allow District Court Administration to sign the Project Agreement with Western Michigan University for a period from October 16, 2009 through July 15, 2011 at costs of \$50,000, to be paid in three payments. WMU will provide in-depth data analysis of the Sobriety Court Program and will monitor program performance, participate feedback and cost effectiveness of the program. WMU will also complete the quarterly reviews for the National Institute of Justice Evaluation in accordance with the Government Performance and

Reporting (GPRA) and bi-annual Program Performance Report.
This is funded in whole by the grant with no matching funds.
Motion Carried.

CPS10/01 - 06 It was moved by Collins, supported by Snider, to award RFP 10-1687 bid for District Court Sobriety Court drug screening, treatment and ancillary services to West Michigan Therapy for the term of January 12, 2010 through September 30, 2011 at a cost of \$182,000 paid from Sobriety Court BJA Grant Budget 1170-1364 and allow County Board Chair and Judges Cloz and Wierengo to sign the contract. Motion Carried.

CPS10/01 - 07 It was moved by Snider, supported by Engle, to approve a new position of Case Manager (salary table NX00100 \$33,399-\$42,326) for Sobriety Court (fund 1170) at Step 1 as a part of the expansion of the Sobriety Court funded by the United States Department of Justice, through the FY09 Recovery Act Edward Byrne Memorial Competitive Grant for Problem Solving Courts (2009-SC-B9-0047) grant and with Civil Filing Fees for the period of October 1, 2009 through September 30, 2011. In accordance with the Board approved Grants Policy, continuation of the position will be contingent upon grant or other non General Fund funding at the conclusion of the Sobriety Court grant (2009-SC-B9-0047). Motion Carried.

CPS10/01 - 08 It was moved by Collins, supported by Snider, to approve a new position of Probation Officer (salary table NO00260 \$39,193-\$49,635) for Sobriety Court (fund 1170) at Step 1 as a part of the expansion of the Sobriety Court funded by the United States Department of Justice, through the FY09 Recovery Act Edward Byrne Memorial Competitive Grant for Problem Solving Courts (2009-SC-B9-0047) grant and Civil Filing Fees for the period of October 1, 2009 through September 30, 2011. In accordance with the Board approved Grants Policy, continuation of the position will be contingent upon grant or other non General Fund funding at the conclusion of the Sobriety Court grant (2009-SC-B9-0047). Motion Carried.

CPS10/01 - 09 It was moved by Derezinski, supported by Snider, to authorize the County of Muskegon to apply for radios and other technology for use in the fields by the Road Patrol from the State of Michigan

FY2010 Byrne Justice Assistance Grant in the amount of \$15,000 with the cash match of \$1,500 coming from the Forfeiture Fund of the Sheriff's Department. Motion Carried.

CPS10/01 - 10 It was moved by Snider, supported by Mahoney, to authorize the Sheriff's Office to begin the County's bid process to provide local and long distance telephone service for inmates at the Muskegon County Jail. Motion Carried.

CPS10/01 - 11 It was moved by Collins, supported by Snider, to authorize the Sheriff's Office to begin the County's bid process to provide a replacement jail video system. Motion Carried.

CPS10/01 - 12 It was moved by Snider, supported by Engle, to authorize the Sheriff's Office to change the funding for Sheriff Deputy #SO5030 from Wastewater fund 5920-5060 100% to Wastewater 5920-5060 50% and Sheriff Operations 1010-0301 50% effective 1/3/10. Motion Carried.

CPS10/01 - 13 It was moved by Collins, supported by Snider, to waive the hiring freeze and allow the Sheriff's Office to fill the vacant Sheriff Deputy position #S05002 at step 1. Motion Carried.

OLD BUSINESS

Commissioner Snider requested an update on the Sobriety Court. Judge Wierengo provided information regarding the recent grant received for the Sobriety Court in the amount of \$500,000 for two years. Mr. Ron Malone, Chief District Court Probation Officer, provided information on the program and their successful independent evaluation audit.

Commissioners requested further program information and evaluation results. Mr. Malone will provide same.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

Mr. Dennis McKee, Consumers Energy representative, spoke of the recent article in the *Muskegon Chronicle*, and noted the article lead to speculation of the Muskegon plant closing. He assured those in attendance that nothing has been decided about the Muskegon plant and that plans currently include the continued operation of the Muskegon plant. Commissioner Gill requested Mr. McKee provide his contact for a possible future Board Planning session topic/discussion.

Ms. Patsy Petty presented information to the Commissioners and those in attendance regarding Black History month and the upcoming scheduled Great Lakes Naval Memorial and Museum February event and Veterans Recognition Night being held February 19th from 5 to 8 p.m. She encouraged all to attend.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:20 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
February 2, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Gill at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, James Derezinski, Marvin Engle, Bill Gill, Lewis Collins, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of the January 12, 2010, meeting as written. Motion Carried.

ITEMS FOR CONSIDERATION

CPS10/02 - 14 It was moved by Engle, supported by Collins, to accept the 2010 Muskegon County Homeless Continuum of Care Plan and authorize the County Board Chair to sign the certificate indicating approval of the Emergency Solutions Grant projects. Motion Carried.

CPS10/02 - 15 It was moved by Snider, supported by Mahoney, to reclassify the vacant Accountant I - Hourly position #X0102 (salary range \$18.512-\$23.451/hr) to an Account Clerk II NB - Hourly position and fill at Step 1; further move to reclassify the filled Accountant I Full Time position #X01001 (salary range \$18.512-\$23.451/hr) to a Administrative Analyst Full Time position (salary range \$20.349-\$25.767/hr) with the incumbent entering this position's classification at Step 5. Motion Carried.

CPS10/02 - 16 It was moved by Engle, supported by Collins, to waive the hiring freeze and allow the Circuit Court to fill the Court Services Specialist position GEU #27502 (\$11.55/\$24,024 through \$16.84/\$35,027) pursuant to the terms of the union contract.
Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

Ms. Pamela Gilliard, Veterans Home Care Coordinator, addressed the Board regarding the unmet needs of local veterans. She was directed to schedule a meeting with the County Administrator.

Ms. Sandra Thompson addressed the Board regarding eligibility requirements and expectations of her as a HARP recipient; Housing Assistance Recovery Program. Ms. Thompson was directed to meet with the County Administrator and EEO office personnel.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:19 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
March 2, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 4:15 p.m.

ROLL CALL

Present: James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider

Excused: Charles Buzzell, Lewis Collins, Roger Wade

APPROVAL OF MINUTES

It was moved by Engle, supported by Nash, to approve the minutes of the February 2, 2010, meeting as written. Motion Carried.

PRESENTATION

Lieutenant Brian Whitsett, Region 6 District Emergency Management Coordinator, presented Mr. Roy Wheeler with a Recognition from the Michigan Department of State Police Emergency Management & Homeland Security Division for his 60 years of service to the citizens of Muskegon County.

ITEMS FOR CONSIDERATION

CPS10/03 - 17 It was moved by Derezinski, supported by Mahoney, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between the Townships of Laketon, Fruitland and Whitehall, the Muskegon County Sheriff and the Board of Commissioners with the county's share of the cost being 50% or \$114,158, and authorize the Board Chair and Sheriff to sign the document, contingent upon the approval of each of the townships. Motion Carried.

- CPS10/03 - 18 It was moved by Derezinski, supported by Engle, to authorize the Sheriff's Office to explore a contract with the other local fuel vendor who currently provides fuel to our marine division patrol boats, Merle Boes (Pacific Pride), Inc. Motion Carried.
- CPS10/03 - 19 It was moved by Derezinski, supported by Scolnik, to authorize the Sheriff's Office to change the funding for Sheriff Deputies #S05019 currently funded by Sheriff Operations 1010-0301 100% to Marine Division 1200-0331 100%, #S05005 currently funded by Sheriff Courts 1010-0355 100% to Sheriff Operations 1010-0301 100%, and #S05013 currently funded by Sheriff Courts 1010-0355 100% to Sheriff Operations 1010-0301 100% effective 2/13/10. Motion Carried.
- CPS10/03 - 20 It was moved by Derezinski, supported by Nash, to allow the Sheriff's Office to enter into an agreement with Propertyroom.com to provide the sales of evidence. Motion Carried.
- CPS10/03 - 21 It was moved by Nash, supported by Mahoney, to allow the Sheriff's Office to bid an engineering study to best determine the use of the vacant space in the county jail. Motion Carried.
- CPS10/03 - 22 It was moved by Nash, supported by Mahoney, to accept the Michigan Emergency Management Assistance Compact (MEMAC) Agreement between the State of Michigan and the County of Muskegon on behalf of the Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement. Motion Carried.

OLD BUSINESS

Commissioner Derezinski asked if the water safety program would continue with the recent retirement of Sergeant Berdinski. Sheriff Roesler noted the position has been filled with a transfer within his office and that program and marine patrol will continue.

NEW BUSINESS

Commissioner Mahoney questioned any opposition to the zoning request from White River Township regarding the Coast Guard towers in the township. No opposition was voiced.

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Commissioner Mahoney updated Commissioners that he continues to work with the Chamber of Commerce to schedule a tour of the Michigan Spring & Stamping facility.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:30 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
April 6, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider

Excused: Lewis Collins, James Derezinski, Marvin Engle, Roger Wade

APPROVAL OF MINUTES

It was moved by Buzzell, supported by Nash, to approve the minutes of the March 2, 2010, meeting as written. Motion Carried.

PRESENTATIONS - Life Saving Awards

Muskegon County Sheriff Dean Roesler presented Seth Ireland with a Life Saving Award for his heroism in assisting his mother who had been gravely wounded and then assisting the police who were trying to locate the gunman. He was five years old at the time of the incident. Mr. Ireland was surrounded by his proud family and friends for this presentation. A standing ovation was given to this brave (6-year old) hero.

Muskegon County Sheriff Dean Roesler also had a Life Saving Award prepared for Mr. Amos Johnson, who was unable to attend, for his quick thinking and act of bravery in assisting two girls who fell through the ice near Heritage Landing. Mr. Johnson removed his coat and shirt and made a make-shift rope for the girls to hang on to. He was assisted by other fisherman who eventually got the girls out of the frigid waters.

ITEMS FOR CONSIDERATION

CPS10/04 - 23 It was moved by Buzzell, supported by Mahoney, to reclassify the EEO Officer, BP# X34801 (NX 00300 \$51,095 - \$64,861) to

Corrections Services Director (ND 00030 \$71,827 - \$91,468) with an authorized labor distribution of 33% Administration (1010-0171), 33% Community Corrections (2640-0371) and 34% Juvenile Detention Center (2920-0662).

ROLL CALL:

Ayes: Buzzell, Gill, Mahoney, McMurray, Nash, Scolnik, Snider

Absent: Collins, Derezinski, Engle, Wade Motion Carried.

CPS10/04 - 24 It was moved by Buzzell, supported by Mahoney, to approve the extension of the Agreement between the County of Muskegon, Juvenile Detention Center and Whitehall Public Schools to provide for the delivery of educational services to juvenile detainees residing at the Muskegon County Juvenile Detention Center for the 2009-2010 school year, and authorize the Board Chair to sign the agreement. Motion Carried.

CPS10/04 - 25 It was moved by Nash, supported by Buzzell, to allow the Muskegon County Purchasing Department to competitively solicit bids for Food Service at the Juvenile Detention Center in order to have a contract in place by July 1, 2010. Motion Carried.

CPS10/04 - 26 It was moved by Mahoney, supported by Buzzell, to reclassify the Clerk II position #G20019 (current salary grade GU 00070, \$11.02 - \$13.54/hr) to Probate Court Clerk with a salary grade equal to GU00138, \$10.82 - \$15.36/hr. Motion Carried.

CPS10/04 - 27 It was moved by Buzzell, supported by Mahoney, to authorize the Prosecutor to apply for the FY2011 Crime Victims Rights grant from the Michigan Department of Community Health, for the purpose of continuing funding for the Crime Victims Rights Unit of the Prosecutor's Office, in the amount of \$157,477. Motion Carried.

CPS10/04 - 28 It was moved by Mahoney, supported by Buzzell, to authorize the Prosecutor to apply for the Fiscal Year 2011 VOCA (Victims of Crime Act) grant from the Michigan Department of Community Health, for the purpose of continuing funding for the Domestic Violence Specialist and operating expenses, in the amount of \$72,089 with a local match contribution of volunteer hours resulting

in no impact on the General Fund, and for the Chairman of the Board to affix his signature to the certificate page.

Motion Carried.

CPS10/04 - 29 It was moved by Buzzell, supported by Mahoney, to approve submission of the Prosecutor's FY2011 Cooperative Reimbursement Contract application in the amount of \$337,349.

Motion Carried.

CPS10/04 - 30 It was moved by Mahoney, supported by Buzzell, to approve the amendment to Contract No. PROFC-08-61001 which increases the contract amount for 2009 and 2010 from \$41,151 to \$82,155.15.

Motion Carried.

CPS10/04 - 31 It was moved by Buzzell, supported by Nash, to authorize the Sheriff's Office to accept the "MACP Award Grant" from the State Office of Highway Safety for equipment in the amount of \$6,000.00 for year ending September 30, 2010 and establish a budget.

Motion Carried.

CPS10/04 - 32 It was moved by Nash, supported by Scolnik, to waive the hiring freeze and allow the Sheriff's Office to fill the vacant Sheriff Deputy position #S05018.

Motion Carried.

CPS10/04 - 33 It was moved by Buzzell, supported by Nash, to reclassify the current vacant Registered Nurse/Sheriff FT N65302 to LPN/Sheriff PT at the wage grade of NO00208 \$16.01 - \$20.32/hr.

Motion Carried.

OLD BUSINESS

Commissioner Nash inquired if the EEO Officer position would eventually be restructured back to a full-time position. Administrator Hammersley noted she will continue to look for opportunities to assist the EEO office.

NEW BUSINESS

None.

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PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:00 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
May 4, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 4:10 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

APPROVAL OF MINUTES

It was moved by Scolnik, supported by Engle, to approve the minutes of the April 6, 2010, meeting as written. Motion Carried.

ITEMS FOR CONSIDERATION

- CPS10/05 - 34 It was moved by Engle, supported by Derezinski, to waive the hiring freeze and permit the Circuit Court to fill the open Account Clerk position G01006 at a rate of pay consistent with the union contract. Motion Carried.
- CPS10/05 - 35 It was moved by Collins, supported by Engle, to authorize the County Board Chair and the Circuit Court Administrator to sign three (3) year Tether Agreement with Satellite Tracking of People LLC to provide electronic monitoring equipment and services to the 14th Circuit Court - Family Division. Motion Carried.
- CPS10/05 - 36 It was moved by Engle, supported by Mahoney, to grant permission to the Sheriff's Office to enter into an agreement with the Huron-Manistee Forest from May 1, 2010 to September 30, 2010 to enhance the State and local law enforcement on National Forest

Service lands; patrolling costs of \$4,000 will be reimbursed by the US Treasury. Motion Carried.

CPS10/05 - 37 It was moved by Engle, supported by Wade, to authorize the Sheriff's Office to purchase one (1) Ford cargo van from Signature Ford at a price of \$21,202.50. Motion Carried.

OLD BUSINESS

Commissioner Snider noted the Annual WEMET report was sent to each Commissioner. He encouraged those to read and review the report.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

Ms. Patricia Steele, Circuit Court Administrator, informed the Board of a recent Administrative Order issued pursuant to the Court Rule that the Circuit Court Records office would be closed to the public from 8 a.m. to 11 a.m., Monday through Friday until July 1st, to assist staff in processing backlogged paperwork, etc.

Commissioner Nash discussed some miscommunication in the recent Amnesty Day held during County Government Month. Sheriff Roesler noted this involved fines and costs cases with administrative fee of those charges being waived. The Sheriff also noted he is currently with Community Corrections and Mr. Paul Billings on a Safe Surrender program. He will provide more information as that program becomes available.

Commissioner Scolnik discussed the bail bond agencies that appear monthly on the past due accounts. Mr. Williams, Corporate Counsel, noted most have been taken to the Circuit Court Chief Judge with payment arrangements being made.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:27 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
June 1, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Kenneth Mahoney, Louis McMurray, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Bill Gill

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of the May 4, 2010, meeting as written. Motion Carried.

ITEMS FOR CONSIDERATION

CPS10/06 - 38 It was moved by Collins, supported by Nash, to apply for funding from the Michigan Department of Corrections for continuation funding for the Community Corrections Program and authorize the County Board Chairman to sign the resolution and the County Administrator to sign the grant application. Motion Carried.

CPS10/06 - 39 It was moved by Derezinski, supported by Mahoney, to apply for funding from the Department of Labor for the Incarcerated Veterans Transition Program in the amount of \$300,000 with no match and authorize the County Administrator to sign the application. Motion Carried.

CPS10/06 - 40 It was moved by Engle, supported by Mahoney, to authorize the Prosecutor to submit a request for a contract amendment to the FY10 CRP contract to change the amount of the contract from \$312,000 to \$334,319. Motion Carried.

CPS10/06 - 41 It was moved by Engle, supported by Nash, to implement the reorganization plan created by the Sheriff in conjunction with the Prosecutor by reclassifying the Support Services Supervisor, X87301, to Law Enforcement Administrative Services Manager (NX00362 \$59,723 - \$75,525) and approve a waiver of Rule 7 of the Personnel Rules to appoint at step 5 of the salary range; eliminating the Sheriff Finance Supervisor position, X84801; creating the positions of Sheriff Secretary, (GU00170 \$11.55 - \$16.84) Sheriff Account Clerk II (GU00170 \$11.55 - \$16.84) and Legal Secretary II (GU 00175 \$14.14 - \$17.52) and deleting the vacated positions of those employees who fill the newly created positions and reclassifying Administrative Secretary, N04009, to Sheriff Administrative Secretary (NO 00200 \$15.312 - \$19.416) and waive the hiring freeze to fill all positions effective immediately. Motion Carried.

OLD BUSINESS

Commissioner Snider noted he attended a recent MPRI meeting and he feels progress is being made in the program.

NEW BUSINESS

None.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
July 6, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:55 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Bill Gill, Louis McMurray

APPROVAL OF MINUTES

It was moved by Collins, supported by Derezinski, to approve the minutes of the June 1, 2010, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS10/07 - 42 It was moved by Engle, supported by Collins, to authorize the Circuit Court to enter into the Ottawa County Michigan Works - Michigan Prisoner Re-Entry Initiative Contract for the remainder of FY2010. Motion Carried.

CPS10/07 - 43 It was moved by Engle, supported by Wade, to authorize the Family Division of the Circuit Court to go out for bids for the purchase of a scanner. Motion Carried.

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- CPS10/07 - 44 It was moved by Mahoney, supported by Derezinski, to authorize the Circuit Court Administrator to sign an amended Memorandum of Understanding between the Circuit Court - Family Division of Muskegon County and the United Way of the Lakeshore concerning the donation of monies to the Muskegon County Child Care Fund in the amount of \$46,000 to be used as local match for state Child Care Fund monies. Motion Carried.
- CPS10/07 - 45 It was moved by Collins, supported by Nash, to authorize the Circuit Court Administrator to sign a Memorandum of Understanding between the Circuit Court - Family Division of Muskegon County and the United Way of the Lakeshore concerning the donation of monies to the County Child Care Fund and the transfer of \$28,500 to the County of Muskegon to be used as local match for the Child Care Fund monies. Motion Carried.
- CPS10/07 - 46 It was moved by Engle, supported by Buzzell, to authorize the Circuit Court Administrator to sign a Memorandum of Understanding between the Circuit Court - Family Division of Muskegon County and the Child Abuse Council of Muskegon County concerning Court Appointed Special Advocate (CASA) program requirements, and approve a revised FY 2010 budget of \$28,500 for the CASA (2920-1433) program which includes the 50% local match coming from Untied Way of the Lakeshore (\$14,250) resulting in no impact to the general fund. Motion Carried.
- CPS10/07 - 47 It was moved by Derezinski, supported by Mahoney, to authorize the Circuit Court Administrator sign an amended Agreement for Mediation Services between the Circuit Court - Family Division of Muskegon County and the Westshore Dispute Resolution Center of Muskegon County with effective dates of October 1, 2010, through September 30, 2011, concerning the Balanced and Restorative Justice (BARJ) program requirements. Motion Carried.
- CPS10/07 - 48 It was moved by Engle, supported by Buzzell, to approve the expert witness fee schedule which establishes three classes of expert witnesses with a half-day rate of pay for each class of witness effective immediately. Motion Carried.

- CPS10/07 - 49 It was moved by Derezinski, supported by Engle, to approve contracting with Credit Bureau Collection Services, Inc., for a period of one year with an annual renewal option for an additional two years. Motion Carried.
- CPS10/07 - 50 It was moved by Collins, supported by Engle, to approve submission of the Sheriff's FY2011 Enforcement Grant application to the Office of Highway Safety Planning in the amount of \$90,000. Motion Carried.
- CPS10/07 - 51 It was moved by Engle, supported by Mahoney, to authorize the Chairman of the County Board of Commissioners to sign an application for funding in the amount of \$2,000 from the Michigan Municipal Risk Management Authority for training for corrections officers. Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
August 3, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Gill at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Derezinski, supported by Engle, to approve the minutes of the July 3, 2010, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION: MUSKEGON AREA MEDICATION DISPOSAL PROJECT

Ms. Laura Fitzpatrick, Muskegon Health Project, and Ms. Carrie Uthe, Lakeshore Health Network, presented information on the Muskegon Area Medication Disposal Program (MAMDP). It was noted approximately 505 vehicles used the drive-through disposal program during the three events held in 2010 and over 1,562 pounds of medication was disposed of. Ms. Uthe noted the next unused medication collection will be held on Saturday, August 14th, 10 a.m. to 2 p.m. at Egelston Township Fire Station.

Commissioner Snider complimented both Ms. Fitzpatrick, Ms. Uthe and the Coalition for a Drug Free Muskegon.

Ms. Phyllis Loudermill and Ms. Gloria White-Gardener addressed the Board regarding the recent E-Car and R-Car graduates. They encouraged the Board to continue to show their support of this program and its graduates.

ITEMS FOR CONSIDERATION

CPS10/08 - 52 It was moved by Engle, supported by Collins, to authorize the Muskegon County Commissioner's Board Chair Person to sign the Transmittal Contract(s) for the implementation of the Court Date Notification Program as approved by the CCAB on May 29, 2009.
Motion Carried.

CPS10/08 - 53 It was moved by Engle, supported by Snider, to approve the purchase of the security camera system upgrade in the jail from Video-Tech Tronics at a cost of \$61,040 to be covered with funds from the Jail Planning Fund.
Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:57 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
September 7, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Gill at 3:31 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins [arrived at 3:32], James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, Roger Wade

Excused: Louis McMurray, I. John Snider

APPROVAL OF MINUTES

It was moved by Engle, supported by Wade, to approve the minutes of the August 3, 2010, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION: WEBTECS DEMONSTRATION

County Clerk Nancy Waters introduced Ms. Kathy Hoogstra, Probate Court Administrator, who gave a brief overview and demonstration of the Circuit Court and Probate Court record search and court schedules via www.MUSKEGONGO.V.org.

Judge Mullally, Chief Probate Judge, discussed his excitement in this program and noted how helpful it will be to the public to access this information on-line. He thanked the Commissioners and Ms. Hammersley, County Administrator, for their support. Judge Pittman, Probate Judge, was also in attendance and concurred with Judge Mullally.

It was moved by Wade, supported by Nash, to suspend the rules to allow for audience participation. Motion carried.

Mr. Tom Whitehead questioned if this information would be available for landlords to review landlord/tenant information.

He was informed the District Court information is not currently available. It is hopeful for the future.

ITEMS FOR CONSIDERATION

- CPS10/09 - 54 It was moved by Derezinski, supported by Engle, to authorize the Circuit Court, through its Chief Judge the Honorable John C. Ruck, to enter into contracts with five attorneys to be designated as public defenders and eight attorneys to be designated as contract attorneys as follows effective October 1, 2010: PUBLIC DEFENDERS Al E. Swanson, Jr. \$130,000; Fred J. Lesica \$130,000, Joseph Fisher \$45,000, Fredric F. Balgooyen \$47,258; CONTRACT ATTORNEYS Gary Veurink \$45,000, Edna Kass \$45,000, Chad Catalino \$45,000, Michael Walsh \$45,000, David Kortering \$45,000, David Williams \$45,000, Thoa Du \$45,000, Karen Groenhout \$45,000. Motion carried.
- CPS10/09 - 55 It was moved by Engle, supported by Wade, to permit the Circuit Court Family Division to purchase a scanner and date imprinter from 1st Run Computer Services, Inc., in the amount of \$16,762. Motion carried.
- CPS10/09 - 56 It was moved by Wade, supported by Engle, to approve the purchase of 4 laptop computers at a cost of \$1,300 each; 17 replacement CPUs at a cost of \$550 each and an upgrade to memory in six existing CPUs at a cost of \$67.00 each for a total cost of \$14,952. Motion carried.
- CPS10/09 - 57 It was moved by Derezinski, supported by Buzzell, to authorize the District Court, through its Chief Judge, Honorable Harold Cloz, to enter into a one year contract with the five attorneys to be designated as public defenders effective October 1, 2010 through September 30, 2011: Belinda Barbier \$45,000, Brian Hosticka

\$45,000, Mary Farrell \$45,000, Manda Mitteer \$45,000, Joseph Fisher \$20,000. Motion carried.

CPS10/09 - 58 It was moved by Engle, supported by Wade, to waive the hiring freeze to fill the reclassified Chief Probation Officer (N55201) position with a Probation Officer, Manager position at a lower salary range of \$20.349 - \$25.767/per hour with a savings of approximately \$12,059.29. Motion carried.

CPS10/09 - 59 It was moved by Collins, supported by Wade, to reclassify Arraignment/Prelim Clerk position (D02501) to Court Clerk and waive the hiring freeze to fill the District Court Clerk position at step 1 (Salary range \$11.160 - \$16.510/per hour). The results of reclassifying the Arraignment/Prelim Clerk position to a Court Clerk position would save approximately \$12,180.76 annually. Motion carried.

CPS10/09 - 60 It was moved by Engle, supported by Collins, to authorize the Prosecutor to accept the FY2011 Crime Victims Rights Funding Agreement in the amount of \$160,577 from the Crime Victim Services Commission and to affix the signature of the Chairman of the Board to two copies of the Agreement. Motion carried.

CPS10/09 - 61 It was moved by Derezinski, supported by Mahoney, to waive the hiring freeze and allow the Sheriff to fill the vacant Deputy position, #S05018, effective immediately. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Engle shared information regarding the upcoming 17th Annual Sportsmen for Youth program being held at the Muskegon County Fairgrounds on September 11th, 2010. All were invited to attend.

PUBLIC COMMENT (On a new topic)

Muskegon County Clerk Nancy Waters discussed Exploring Entrepreneurship workshops she is sponsoring in conjunction with the local Michigan State University

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Extension. She noted three workshops are currently scheduled at the Muskegon County Training Center for individuals interesting in starting a business or current small business owners. She noted DBA (Doing Business As) registration forms will be available.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:08 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
October 5, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Collins, supported by Engle, to approve the minutes of the September 7, 2010, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS10/10 - 62 It was moved by Gill, supported by Mahoney, to authorize the Interim Detention Center Superintendent to move forward with the implementation of Guided Group Interaction Programming and approve implementation costs not to exceed \$20,000 and funded out of the approved FY11 Juvenile Detention Center budget. Approved costs are to include the hiring of a Consultant on a contractual basis, staff training, travel, and related program implementation costs. Motion Carried.

CPS10/10 - 63 It was moved by Engle, supported by Nash, to authorize the Sheriff's Office to begin the County's bid process for three 2011 Ford Crown Vic police cruisers and two administrative vehicles.
Motion Carried.

CPS10/10 - 64 It was moved by Collins, supported by Derezinski, to authorize the Sheriff to apply for the Project Safe Neighborhood grant from the United States Department of Justice in the amount of \$30,000, for the purpose of reducing gun crimes in Muskegon County.
Motion Carried.

CPS10/10 - 65 It was moved by Mahoney, supported by Nash, to adopt the Amended Agreement between the Muskegon Community College and the County of Muskegon and its Emergency Services Department and authorize the Chairman to sign same.
Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (On a new topic)

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:38 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
November 2, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Bill Gill, Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Derezinski, to approve the minutes of the October 5, 2010, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS10/11 - 66 It was moved by Engle, supported by Mahoney, to authorize the Circuit Court, Family Division, to enter into contract with Newaygo County Community Services for community based adolescent support services retroactive to October 1, 2010, to extend through September 30, 2011, at a cost of \$200,000. Abstain: Nash
Motion Carried.

CPS10/11 - 67 It was moved by Derezinski, supported by Engle, to authorize the Board Chair and Circuit Court Administrator to enter into an agreement with Muskegon Public Schools to provide contractual Family Division liaison services to the school system in the amount

of \$67,781 and fund 2152-1430 in the FY11 budget accordingly,
retroactive to October 1, 2010. Motion Carried.

CPS10/11 - 68 It was moved by Nash, supported by Engle, to approve the Board Chair to sign an employment agreement with Alan Myrmel in the amount of \$62,424 to provide the services of the Family Division Liaison that is retroactive to October 1, 2010. Motion Carried.

CPS10/11 - 69 It was moved by Mahoney, supported by Engle, to accept the Agreement between the Prosecutor and the State of Michigan, Department of Human Services, effective January 1, 2011 through December 31, 2013, which provides for legal representation for Muskegon County neglect and abuse cases, at a reimbursement amount of \$129,868 annually and to authorize the Chairman of the Board to affix his signature to two copies of the Agreement. Motion Carried.

CPS10/11 - 70 It was moved by Engle, supported by Mahoney, to approve acceptance of the FY2010-11 DNRE Off-Road Vehicle Grant in the amount of \$7,100. Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (On a new topic)

Mr. Anthony Longmire voiced his concerns regarding safety with jail inmates being brought through the public corridors of the Hall of Justice. He wondered if video conferencing could be utilized or other means to transport inmates from the jail to court appearances.

Commissioner Snider noted this concern was addressed a few years ago when discussions regarding new jail construction was being held. He also noted some video conferencing is currently being done in the District Court.

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Commissioner Derezinski question the jail ministry and if that is continuing with the recent and sudden passing of Chaplain Dexter Anthony.

Sheriff Roesler noted they are currently sharing a Chaplain with the Newaygo County Jail. He noted the Forgotten Man Ministries, a non-profit organization, has suffered funding difficulties at this time which means this Chaplain is to be shared between the two counties.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:55 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
December 7, 2010
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Bill Gill, Chair

I. John Snider, II, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:49 p.m.

ROLL CALL

Present: Charles Buzzell, Lewis Collins, James Derezinski, Marvin Engle, Bill Gill, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, Roger Wade

Excused: Louis McMurray

APPROVAL OF MINUTES

It was moved by Engle, supported by Mahoney, to approve the minutes of the November 2, 2010, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS10/12 - 71 It was moved by Engle, supported by Buzzell, to approve Family Division staff funding transfers for positions G60003, G60004, G62001 G62005, N52403, X04011, X07601 and X47301, as detailed in the summary sheet, which will achieve a savings in the amount of \$16,517 in FY2011 retroactive to October 1, 2010. Motion Carried.

CPS10/12 - 72 It was moved by Wade, supported by Mahoney, to approve the FY 2011 Child Care Fund Annual Plan and Budget and authorize the Board Chair to sign the document for submission to the State of Michigan. Motion Carried.

- CPS10/12 - 73 It was moved by Mahoney, supported by Buzzell, to authorize the Juvenile Transition Center staff restructuring plan: 1) Rename Juvenile Detention Center to Juvenile Transition Center; 2) Reclassify the Interim Juvenile Detention Center superintendent (X45301) to Deputy Director for Corrections Services at salary range NX00362 (\$59,723-\$75,525) and appoint incumbent Paul Wishka to the position; 3) Reclassify Juvenile Detention Center Asst. Superintendent (X46601) to Program Coordinator/Juvenile Transition Center at salary range NX00210 (\$40,385-\$51,095) and authorize filling of position; 4) Add three (3) Youth Specialist Call-In positions at \$14.125/hrly. Motion Carried.
- CPS10/12 - 74 It was moved by Derezinski, supported by Engle, to authorize the Board Chair to sign the agreement between the County of Muskegon and the Michigan Department of Corrections for continuation funding for Fiscal Year 2011 as follows:
Comprehensive Plans and Services - \$209,305; Drunk Driver Jail Reduction and Community Treatment Plan - \$3,427; Drunk Driver Jail Reduction Residential Services - \$32,918; Probation Residential Services (County allocation only) - \$780,188 as authorized. Motion Carried.
- CPS10/12 - 75 It was moved by Engle, supported by Mahoney, to award the vended school meals contract for the Juvenile Detention Center for the 2010-11 school year to Canteen Services, Inc., at an estimated cost of \$53,436 with annual renewal options for up to four (4) additional years. These expenses are reimbursed by USDA. Motion Carried.
- CPS10/12 - 76 It was moved by Wade, supported by Engle, to authorize the Sheriff's Office to purchase three 2011 Ford Crown Vic police cruisers from Jorgensen Ford Sales at a total cost of \$70,430.34. Motion Carried.
- CPS10/12 - 77 It was moved by Engle, supported by Wade, to approve the contract extension with Health Professionals, Ltd., for medical services for inmates of the County Jail for the period of December 30, 2010, through December 30, 2011, at an annual cost of \$56,476.92 and to allow the Sheriff and the Administrator to sign the contract amendment. Motion Carried.

- CPS10/12 - 78 It was moved by Mahoney, supported by Engle, to approve acceptance of the FY2011 Safe Communities grant in the amount of \$88,860. Motion Carried.
- CPS10/12 - 79 It was moved by Collins, supported by Wade, to accept the grant funds from Project Lifesaver and to participate in the Project Lifesaver Program with the \$5,200 (balance of program implementation costs and the travel and training costs for the instructors) match coming from donations through Senior Resources, Inc., and the Sheriff's Office. Motion Carried.
- CPS10/12 - 80 It was moved by Mahoney, supported by Collins, to agree to participate in the preparation of hazard mitigation plans for Muskegon County for \$8,333 in a local match over two (2) years (2011 & 2012) and designate the West Michigan Shoreline Regional Development Commission as the planning agency responsible for the preparation of the plans, and authorize appropriate staff to sign application and commitment letters. Motion Carried.

OLD BUSINESS

Commissioner Snider asked Commissioners to think of alternatives to the Board Rule regarding the Personnel Hearing procedure. He suggested possibly reviewing outside agencies utilization for resolution.

Commissioner Mahoney spoke of the 69 year anniversary of Pearl Harbor Day.

NEW BUSINESS

None.

PUBLIC COMMENT (On a new topic)

None.

CLOSED SESSION - To Review Legal Opinions

It was moved by Engle, supported by Collins, to go into closed session to review legal opinions.

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ROLL CALL:

Ayes: Buzzell, Collins, Derezinski, Engle, Mahoney, Nash, Scolnik, Snider, Wade

Nays: Gill

Excused: McMurray

Motion Carried.

The Muskegon County Courts & Public Safety Committee went into closed session at 4:05 p.m. and returned to open session at 4:43 p.m.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:43 p.m.