

**Muskegon County
Courts/Public Safety Committee Meeting
January 6, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry Sabo, Rillastine Wilkins

Excused: Robert Scolnik

APPROVAL OF MINUTES

It was moved by Nash, supported by Hughes, to approve the minutes of the December 2, 2014, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/01 – 01 It was moved by Cross, supported by Hughes, to approve acceptance of the FY2015 Underage Drinking Enforcement Grant (#AL-15-12) in the amount of \$10,000.00 and to amend the County budget accordingly. Motion carried.

Commissioners requested a copy of the grant language and the Sheriff will provide follow-up.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:03 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
February 3, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Cross, supported by Wilkins, to approve the minutes of the January 6, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/02 – 02 It was moved by Lohman, supported by Sabo, to approve the request to apply for additional available funding for the FY2015 Strategic Traffic Enforcement Grant from the Michigan State Police, Office of Highway Safety Planning (PT-15-10). Motion carried.

CPS15/02 - 03 It was moved by Engle, supported by Cross, to ratify the emergency repair payment expenditure for the Hall of Justice Smith Detection X-Ray Scanner in the amount of \$13,216.11. Motion carried.

CPS15/02 - 04 It was moved by Cross, supported by Engle, to apply the two (2) year extension with Securus Technologies to provide new inmate telephone system wiring, new phone hardware and installation.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik inquired as to the jail completion date. Mr. Mark Eisenbarth, County Administrator, noted the expected completion is June-July, 2015.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:17 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
March 3, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:30 p.m.

ROLL CALL

Present: Benjamin Cross, Susie Hughes, Jeff Lohman, Kenneth Mahoney,
Charles Nash, Terry Sabo, Robert Scolnik, Rillastine Wilkins

Excused: Marvin Engle

APPROVAL OF MINUTES

It was moved by Scolnik, supported by Hughes, to approve the minutes of the February 3, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Ms. Marcia Wilkes, Chief Deputy County Clerk, addressed the Board regarding motion #CPS15/03 - 07.

Mr. Eric Stevens, Circuit Court Administrator, addressed the Board regarding motion #CPS15/03 - 07.

Honorable Timothy G. Hicks, Circuit Court Judge, addressed the Board regarding motion #CPS15/03 - 07.

Honorable Harold Closz, District Court Judge, addressed the Board regarding motion #CPS15/03 - 07.

Ms. Kathryn Howard, District Court Administrator, addressed the Board regarding motion #CPS15/03 - 07.

ITEMS FOR CONSIDERATION

CPS15/03 – 05 It was moved by Nash, supported by Cross, to create a Specialty Court Case Manager - Hourly, Salary Range NO-00210 to be funded 100% by the approved Michigan Veterans Treatment Court Program grant. Motion carried.

CPS15/03 - 06 It was moved by Cross, supported by Lohman, to authorize the elimination of one (1) Family Court Officer position and the approval of the addition of two new positions, one (1) Legal Secretary position, and one (1) Child Support Specialist position. Motion carried.

CPS15/03 - 07 It was moved by Cross, supported by Lohman, to authorize a step increase in the NX00080 and NO 00200 pay grades for the (12) Muskegon County Court Recorders/DC, Court Recorder/Judicial Secretary, Circuit Court Legal & Scheduling Secretaries, specifically, X24704, X24702, X24703, X24701, X22002, X22001, N15012, N15011, N15005, N15009, N15001, N15002, to more accurately reflect their current duties. Motion carried.

CPS15/03 - 08 It was moved by Hughes, supported by Sabo, to accept the 2014 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Shoreline Regional Development Commission and Muskegon County on behalf of the Muskegon County Sheriff Department/Emergency Services, and direct the Board Chair and appropriate staff to sign the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Sheriff Dean Roesler shared information regarding Muskegon County's new, free service called Smart 9-1-1. He noted this is a service from Central Dispatch that allows residents to register information about their homes/families to assist emergency first responders in cases of emergencies from calls to 9-1-1. He asked Commissioners to share this information with their constituents and to direct them to www.smart911.com. for further information and/or to register for the additional service.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 5:01 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
April 7, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Wilkins at 4:29 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Charles Nash, Terry J. Sabo,
Robert Scolnik, Rillastine Wilkins

Excused: Benjamin Cross, Kenneth Mahoney

APPROVAL OF MINUTES

It was moved by Engle, supported by Sabo, to approve the minutes of the March 3,
2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/04 – 09 It was moved by Lohman, supported by Hughes, to award contracts
with Bruce Morningstar DBA After Five-Offender Accountability
Partners, LLC and Julie Sanderson, in the amount not to exceed
\$15,000 as Surveillance Officers for the 60th District Veteran's
Court and to authorize the Chairman of the Board of
Commissioners to sign the contracts. Motion carried.

- CPS15/04 - 10 It was moved by Engle, supported by Nash, to approve the Sheriff's Office to apply for the FY15 State Criminal Alien Assistance Program (SCAAP) grant from the Bureau of Justice Assistance (BJA). Motion carried.
- CPS15/04 - 11 It was moved by Sabo, supported by Nash, to approve the one-year extension of the Agreement for the Partnership in Neighborhood Safety Program between the Townships of Laketon, Fruitland and Whitehall, the Muskegon county Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$106,004.74 and authorize the Board Chair and Sheriff to sign the document. Motion carried.
- CPS15/04 - 12 It was moved by Hughes, supported by Sabo, to award RFB 15-2174 for Electronic Equipment to Troxell Communications at a total cost of \$31,259.00 as submitted. Motion carried.

OLD BUSINESS

Chairman Sabo recommended registering and completing a profile on SMART 9-1-1. He noted this service is provided to assist first responders with enhanced detail/information about individuals, homes, medical history, pets, etc.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:41 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
May 5, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Robert Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Hughes, supported by Lohman, to approve the minutes of the April 7, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/05 – 13 It was moved by Engle, supported by Wilkins, to authorize the elimination of one (1) Legal Secretary position (an open position), specifically G49011, and approve the reclassification of the two (2) remaining Legal Secretary bargaining positions, specifically, G49003 and G49005, and the two (2) Circuit Court Legal & Scheduling Secretary non-bargaining positions, specifically, N15011 and N15012, that are all part of the Family Court, into a new classification of four (4) Family Court Administrative Assistant bargaining positions with a salary grade of GU-00235 (\$15.84 - \$21.05/hour). Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:05 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
June 2, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Kenneth Mahoney,
Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

Excused: Jeff Lohman

APPROVAL OF MINUTES

It was moved Wilkins, supported by Cross, to approve the minutes of the May 5, 2015,
meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/06 – 14 It was moved by Hughes, supported by Nash, to authorize the
Circuit Court, Family Division to enter into an agreement with the
Muskegon County YMCA to provide summer evening recreational
programming for youth involved with the Juvenile Division.
Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:04 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
July 7, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:03 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins

Excused: Charles Nash, Terry J. Sabo

APPROVAL OF MINUTES

It was moved Wilkins, supported by Hughes, to approve the minutes of the June 2, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/07 – 15 It was moved by Lohman, supported by Cross, to approve the renewed agreement between the County of Muskegon and the Muskegon Area Intermediate School District to provide school/educational programming and services to all Juvenile Transition Center residents for the 2015-2016 school year. Motion carried.

CPS15/07 - 16 It was moved by Wilkins, supported by Engle, to approve the request to apply for \$157,094 from the Office of Community Alternatives in Lansing for FY2016. Motion carried.

- CPS15/07 - 17 It was moved by Cross, supported by Wilkins, to accept the Muskegon County Hazard Mitigation Plan that was developed by West Michigan Shoreline Regional Development Commission. Motion carried.
- CPS15/07 - 18 It was moved by Engle, supported by Hughes, to accept Muskegon County Emergency Action Guidelines Plan (EAG) as the Emergency Action Plan for Muskegon County, and direct the Board Chair and appropriate staff to sign the Plan. Motion carried.
- CPS15/07 - 19 It was moved by Cross, supported by Hughes, to approve acceptance of the FY2016 Strategic Traffic Enforcement Grant in the amount of \$65,000.00 and to amend the County budget accordingly. Motion carried.

OLD BUSINESS

Commissioner Hughes noted she recently attended the large scale disaster response exercises referred to as "Northern Exposure" which took place at Sun Chemical in Egelston Township and Webb Chemical in the city of Muskegon Heights. She noted all agencies did an excellent job in these exercises. She felt the Emergency Services Department would benefit from a drone and also a golf cart type vehicle for their use. Commissioner Hughes is hopeful grants can be used for these purchases in the future.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. James Lohman, nephew of Commissioner Jeff Lohman and student at Montague School, introduced himself to the Board.

Mr. Ian Degen, Montague School student, also introduced himself to the Board.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:15 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
August 4, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Marvin Engle [arrived at 4:02 p.m.], Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Rillastine Wilkins

Excused: Ben Cross, Bob Scolnik

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve the minutes of the July 7, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/08 – 20 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to approve the Prosecutor to apply for and accept the FY2016 Crime Victim Rights Grant in the amount of \$197,274 and affix the signature of the Chairman of the Board to the letter of authorization required by the Michigan Department of Health and Human Services. Motion carried.

CPS15/08 - 21 It was moved by Commissioner Nash, supported by Commissioner Sabo, to approve the Prosecutor to apply for and accept the FY2016

VOCA Grant in the amount of \$52,000 and affix the signature of the Chairman of the Board to the letter of authorization required by the Michigan Department of Health and Human Services.

Motion carried.

CPS15/08 - 22 It was moved by Commissioner Hughes, supported by Commissioner Nash, to authorize the Sheriff's Office to replace the small prisoner transport van with a used Ford Econoline Super Duty Extended van and to possibly trade-in the current transport van at an estimated net cost of \$20,000.00.

Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
September 1, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash,
Terry J. Sabo

Excused: Ben Cross, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Lohman, to approve the minutes of the August 4, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION - Muskegon County Prosecutor DJ Hilson

The Muskegon County Prosecutor DJ Hilson presented information regarding community events/actions taking place in part with the Muskegon Social Justice Commission. Some of the programs highlighted were: a truancy enforcement program called "Operation Graduation"; a curfew enforcement program called "Safe Nights"; summer recreation programs; building positive relationships with law enforcement officers and our kids called "Buddy Bucks"; and juvenile diversion programs. Prosecutor Hilson noted two of his main initiatives are reducing crime and keeping kids in school. He also noted the overall crime statistics show a 15% decrease over the past five years.

Commissioners thanked the Prosecutor for the informative presentation and for his continued support in the community and that of his staff.

ITEMS FOR CONSIDERATION

- CPS15/09 – 23 It was moved by Commissioner Nash, supported by Commissioner Engle, to authorize the County Clerk to sign a contract (not to exceed \$25,000) with Jury Systems, Inc., for upgraded software for District, Probate and Circuit Court Jury needs; this purchase would be paid from the Register of Deeds Automation Fund and would be purchased in the current fiscal year. Motion carried.
- CPS15/09 - 24 It was moved by Commissioner Lohman, supported by Commissioner Engle, to authorize the reclassification of the four (4) Departmental Clerk positions (G34001, G34011, G34010 and G34018) within the Prosecutor's Office to the classification of Legal Secretary. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Eric Stevens, Family Court Administrator, thanked Prosecutor Hilson for the support given to the Juvenile Court and for the great things being done for the community children.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:23 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
October 6, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:12 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

MOMENT OF SILENCE

A moment of silence was held in observance of the passing of Dennis Babcock, former County Commissioner and Whitehall Township Supervisor.

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Lohman, to approve the minutes of the September 1, 2015, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

**PRESENTATION - Muskegon County Public Defender Office Update
Muskegon County Public Defender Fred Johnson**

Mr. Fred Johnson, Public Defender, began by informing the Commissioners that his office was recently informed they were awarded a grant from the Holistic Defense Agency. He noted the grant award is yet unknown but it is hoped to assist with offering options to defendants and their families regarding mental health, drug and alcohol rehab and other viable community channels.

He noted the Public Defender's Office is host to 16 employees who handle cases in all courts including Circuit Court, Probate Court, Family Court, District Court, Sobriety Court, Veterans' Court and Mental Health Court. Currently the Public Defender's Office has a caseload of 1,500 Circuit Court cases and 4,800 District Court cases which is a 20 percent increase from last year.

Mr. Johnson noted the Public Defender's Office will continue to provide community outreach with high visibility and will also continue to study the jury system as it has been found the juries are not representative of the Muskegon community.

Mr. Johnson thanked the Commissioners and Administration for their continued support of the Office of the Public Defender.

ITEMS FOR CONSIDERATION

CPS15/10 – 25 It was moved by Commissioner Cross, supported by Commissioner Lohman, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for the Swift and Sure Sanctions Probation Program Grant for the 14th Circuit Court, and to authorize the Circuit Court Administrator and Board Chairman to accept the award amount of \$305,000.00, amend the budget accordingly and sign the Swift and Sure Sanctions Probation Program FY 2016 Contract, upon receipt of the Contract from the State Court Administrator's Office.

Motion carried.

CPS15/10 - 26 It was moved by Commissioner Sabo, supported by Commissioner Hughes, to authorize the Circuit Court Administrator to apply to the State Court Administrator's Office for an Access and Visitation Grant and to authorize the Circuit Court Administrator to sign the Access and Visitation Agreement between the State Court Administrator's Office and the Friend of the Court/Family Court, upon receipt of the Agreement from the State Court Administrator's Office.

Motion carried.

CPS15/10 - 27 It was moved by Commissioner Lohman, supported by Commissioner Cross, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Amended Agreement with Mediation & Restorative Services, to provide restorative services to juvenile offenders; agreement being effective from October 1, 2015 through September 30, 2016; and the program being funded by Mediation & Restorative Services donating a \$53,034.00 in United Way of the Lakeshore grant funds and matching funds through the State of Michigan Child Care Fund Program.

Motion carried.

- CPS15/10 - 28 It was moved by Commissioner Engle, supported by Commissioner Lohman, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Children's Advocacy Center, to provide services to the Circuit Court - Family Division by providing assistance to child victims of criminal actions and neglect and abuse cases involving the court system; the Agreement is effective from October 1, 2015 through September 30, 2016 and the program will be funded by the Child Abuse Council donating \$15,000.00 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program. Motion carried.
- CPS15/10 - 29 It was moved by Commissioner Cross, supported by Commissioner Lohman, to authorize the Circuit Court and the Muskegon County Board Chair to sign the Agreement with the Child Abuse Council, Court Appointed Special Advocate Program, to provide trained citizen volunteers to advocate for the best interests of abused and neglected children involved in the court system; effective October 1, 2015 through September 30, 2016 and funded by the Child Abuse Council donating \$60,000 in United Way of the Lakeshore grant funds, private local funds and matching funds through the State of Michigan Child Care Fund Program. Motion carried.
- CPS15/10 - 30 It was moved by Commissioner Nash, supported by Commissioner Sabo, to accept the Michigan Juvenile Mental Health Court Grant Program award to the 14th Circuit Court in the amount of \$96,250.00, amend the budget accordingly, authorize the Board Chairman to sign the Michigan Mental Health Court Grant Program award and authorize the Circuit Court Administrator to hire a full-time Family Court Officer to be funded through the State Court Administrative Office Michigan Mental Health Court Grant Program Funds and Child Care Funds. Motion carried.
- CPS15/10 - 31 It was moved by Commissioner Nash, supported by Commissioner Lohman, to approve the FY2016 Child Care Fund Annual Plan and Budget and authorize the Chairman of the Board to sign the document for submission to the State of Michigan. Motion carried.
- CPS15/10 - 32 It was moved by Commissioner Cross, supported by Commissioner Hughes, to authorize the Board Chairperson to sign the contract with the Michigan Department of Corrections and accept the FY2016 Community Corrections grant in the amount of \$157,747.00. Motion carried.

guardianship cases along with a report and recommendations to the Court for a contract amount of \$16,800 annually with an additional \$5,400.00 mileage allowance; contract period from October 1, 2015 through September 30, 2016. Motion carried.

CPS15/10 - 39 It was moved by Commissioner Hughes, supported by Commissioner Engle, to authorize the Probate Court to enter into a contract with Vicki Broge, West Michigan Moneycenters, LLC, to assist the court in analyzing annual accountings and to provide educational sessions for lay conservators for a contract amount of \$16,800; contract period from October 1, 2015 through September 30, 2016. Motion carried.

CPS15/10 - 40 It was moved by Commissioner Lohman, supported by Commissioner Wilkins, to accept the FY2016 West Shoreline Michigan Prisoner Re-Entry Initiative (MPRI) contract modification and to have the Sheriff sign this modification. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

CPS15/10 - 41 It was recommended by Commissioner Mahoney, moved by Commissioner Nash, supported by Commissioner Engle, to approve a resolution of appreciation for the community involvement of Dennis Babcock, former County Commissioner, Township Official and Teacher. Motion carried.

PUBLIC COMMENT

Mr. Daniel Baker, Muskegon Community College student, addressed the Board regarding forensic interviews completed by the Child Abuse Council and the need for follow-through on those interviews.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 5:11 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
November 3, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

MOMENT OF SILENCE

A moment of silence was held in observance of the passing of Theodore N. Williams, Jr., from the office of Williams | Hughes, PLLC, and County of Muskegon Corporate Counsel.

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Hughes, to approve the minutes of the October 6, 2015, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS15/11 – 42 It was moved by Commissioner Cross, supported by Commissioner Hughes, to authorize the County IT Department to purchase equipment for Phase I of the Electronic Content Management System not to exceed \$38,500. Motion Carried.

- CPS15/11 - 43 It was moved by Commissioner Hughes, supported by Chairman Sabo, to award the contracts to John Jenkins and Jason Theilbar as Surveillance Officers for the 60th District Court Sobriety Court in the amount not to exceed \$20,000; and to authorize the Chairman of the Muskegon County Board of Commissioners to sign the contracts. Motion Carried.
- CPS15/11 - 44 It was moved by Commissioner Hughes, supported by Commissioner Lohman, to approve that the vendor and contractor relationships outlined on the schedule be approved to continue under existing arrangements for the time period from October 1, 2015 through September 30, 2016. Motion Carried.
- CPS15/11 - 45 It was moved by Commissioner Cross, supported by Commissioner Lohman, to implement the change for the funding distribution of Positon G49009 (Legal Secretary FT) from 100% 1010-0229 (Prosecutor's General Fund) to 80% 1010-0229 (Prosecutor's General Fund) and 20% 2800-0232 (Crime Victim Rights Grant) effective October 1, 2015 and amend the budget accordingly. Motion Carried.
- CPS15/11 - 46 It was moved by Commission Lohman, supported by Commissioner Wilkins, to approve the recommendation of Corporate Counsel to adopt the Ordinance to Prohibit Resisting, Opposing or Hindering a Police Officer Ordinance. Motion Carried.
- CPS15/11 - 47 It was moved by Commissioner Hughes, supported by Commissioner Wilkins, to approve the extension of the agreement between the Muskegon County Sheriff's Office and Emergency Services, LLC to provide fleet maintenance and management services for one additional year with the option to renew for two subsequent years upon mutual agreement. Motion Carried.
- CPS15/11 - 48 It was moved by Chairman Sabo, supported by Commissioner Hughes, to authorize the Sheriff's Office to facilitate through Borgman Ford (MiDeal approved) the lease of five (5) current model year Ford Police Interceptor Utility Vehicles road ready, all-wheel drive, non-turbo with all emergency equipment, lighting and lettering and two (2) current model year unmarked vehicles with all emergency equipment and lighting. Motion Carried.
- CPS15/11 - 49 It was moved by Commissioner Cross, supported by Commissioner Engle, to authorize the Sheriff's Office to utilize the Sheriff's contracted vehicle maintenance provider to broker selling and purchasing used

vehicles for this office per vehicle list. Motion Carried.

CPS15/11 - 50 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve and authorize the Sheriff to sign a one year extension to the contract between the Muskegon County Sheriff and Correctional Healthcare Companies to provide medical services in the jail at a cost of \$78,624.19 per month. Motion Carried.

CPS15/11 - 51 It was moved by Commissioner Cross, supported by Commissioner Hughes, to implement the change for the funding distribution regarding Position Number S05033 (Sheriff Deputy) be changed from 100% Sheriff General Fund (1010-0301) to 100% Secondary Road Patrol (1210-0315) and Position Number S05041 (Sheriff Deputy) be changed from 100% Secondary Road Patrol (1210-0315) to 100% Sheriff General Fund (1010-0355). Motion Carried.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Sabo discussed the last coal ship, the James R. Barker, coming into the Muskegon Port to deliver coal to the BC Cobb Generation Plant arriving on Sunday, November 8th with a tentative time of 11:30 a.m. [Time since changed to tentatively 4:00 p.m.]

CPS15/11 - 52 It was moved by Chairman Sabo, supported by Commissioner Cross, to approve a Proclamation, to be co-presented with the City of Muskegon, in Recognition of the James R. Barker as the last coal ship scheduled to enter the Port of Muskegon En Route to the BC Cobb Generation Plant. Motion Carried.

CPS15/11 - 53 It was moved by Commissioner Nash, supported by Commissioner Engle, to prepare a Recognition in Memory of Theodore Williams, Junior. Motion Carried.

Mr. Doug Hughes, Corporate Counsel, spoke about the integrity and dedication of Ted Williams and noted Ted considered being the County's corporate counsel the highest professional honor.

PUBLIC COMMENT

Commissioner Nash reported the Muskegon Heights Optimist Club will be hosting “A Night of Jazz and Soul” featuring the Greenbrook Band and some of Muskegon’s greatest talents on Friday, November 27th, at the Lakehouse at 7:00 p.m.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:42 p.m.

**Muskegon County
Courts/Public Safety Committee Meeting
December 1, 2015
4:00 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

Ken Mahoney, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Susie Hughes, Jeff Lohman, Kenneth Mahoney, Charles Nash, Terry J. Sabo, Bob Scolnik, Rillastine Wilkins

APPROVAL OF MINUTES

It was moved by Commissioner Hughes, supported by Commissioner Lohman, to approve the minutes of the November 3, 2015, meeting as written. Motion Carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION

Sheriff Dean Roesler presented information to the Board and those present regarding the recent Northern Exposure training exercise which gave the military, first responders and civilians the opportunity to participate in a large scale mock disaster. He noted the Muskegon County Wastewater treatment facility, Webb Chemical and Sun Chemical facilities were utilized during the exercise. Sheriff Roesler also noted the exercise gave participants the opportunity to work together and practice disaster response to ensure the best support possible in the event of an actual incident. An Airport exercise was also performed on Mona Lake to assist in water recovery training.

ITEMS FOR CONSIDERATION

- CPS15/12 – 54 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to accept and sign the FY15 Byrne JAG-WEMET grant (MSP #JAG 70834 WEMET-16) in the amount of \$12,250.00; and amend the budget accordingly. Motion carried.
- CPS15/12 - 55 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve the Sheriff's Office accepting the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (16-LE-11090400-017) between the Muskegon County Sheriff's Office and the USDA, Forest Service and to have the Board Chair sign this agreement. Motion carried.
- CPS15/12 - 56 It was moved by Commissioner Lohman, supported by Commissioner Nash, to authorize Board Chair to sign the agreement with the West Michigan Hazardous Materials Association effective from October 1, 2015 to September 30, 2017. Motion carried.
- CPS15/12 - 57 It was moved by Commissioner Wilkins, supported by Commissioner Cross, to accept the Michigan Army National Guard Certificate of Appreciation (Northern Exposure Exercise June 2015). Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:22 p.m.