

Muskegon County Transportation Committee



Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle

Kenneth Mahoney
Louis McMurray
Charles Nash
I. John Snider
Roger Wade

Board of Commissioners Room
990 Terrace

JANUARY 21, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:48 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Excused: None

APPROVAL OF MINUTES

Moved by Derezinski, seconded by Wade, to approve the minutes of the December 17, 2009, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Wade, to accept and place on file the Informational Items. MOTION CARRIED

ACTION ITEMS

TR10/01-01 Approval of MATS FY2011 Application for State Financial Assistance

Transit recommends, moved by Engle, seconded by Mahoney, to approve the Muskegon Area Transit System's FY2011 application for \$2,011,796 in state operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice. MOTION CARRIED

TR10/01-02 Authorization to Award RFB09-1671 and Purchase Two Small Buses

Transit recommends, moved by Engle, seconded by Mahoney, to award RFB 09-1671 for Small Transit Buses to Holland Bus Company, and to authorize an initial order of two vehicles, at a cost not to exceed \$175,000. MOTION CARRIED

TR10/01-03 Approval to Solicit Bids for Airport Snow Removal Equipment

Airport recommends, moved by Engle, seconded by Mahoney, to approve the Purchasing Department to bid five pieces of Airport snow removal equipment to be purchased with FY2009 Airport Improvement Program (AIP) Entitlement funds. MOTION CARRIED

TR10/01-04 Approval of a Professional Engineering Services Contract Between the County and Prein & Newhof

Airport recommends, moved by Scolnik, seconded by Snider, to approve a Professional Engineering Services Contract between the County and Prein & Newhof in the not-to-exceed amount of \$9,800, allowing Prein & Newhof to develop bid specifications and provide administrative assistance for the purchase of five pieces of snow removal equipment, with the County's 2.5% share not to exceed \$245. MOTION CARRIED

TR10/01-05 Approval of Lease Agreement Between the County and SkyWest Airlines, Inc.

Airport recommends, moved by Derezinski, seconded by Snider, to approve a two-year lease agreement between the County of Muskegon and SkyWest Airlines, Inc. (SkyWest), for space in the airport terminal building in furtherance of commercial airline service activities beginning on February 11, 2010. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

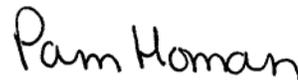
None.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:16 pm.



Pam Homan
Administrative Secretary
Muskegon County Airport

Muskegon County Transportation Committee



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FEBRUARY 18, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 3:30 pm.

ROLL CALL

Present: Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Wade

Excused: Buzzell, Snider

APPROVAL OF MINUTES

Moved by Engle, seconded by Mahoney, to approve the minutes of the January 21, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

Commissioner Gill joined the meeting at 3:32 pm.

ACTION ITEMS

TR10/02-06 Authorization to Issue RFP for Advertising and Marketing Services

Transit and Airport recommend, moved by Engle, seconded by Mahoney, to authorize the Purchasing Department to issue Request(s) for Proposals, on behalf of the Airport, Muskegon Area Transit System, and Muskegon Trolley Company for the development and execution of general marketing and branding campaigns. MOTION CARRIED

TR10/02-07 Authorization to Proceed with Public Transit Service Expansion

Transit recommends, moved by Collins, seconded by Mahoney, to authorize the Muskegon Area Transit System to proceed with Phase I of extended public transit services, providing for evening public transportation services as presented. MOTION CARRIED

TR10/02-08 Authorization to Fill Transit Supervisor Position

Transit recommends, moved by Derezinski, seconded by Nash, to authorize the Muskegon Area Transit System to fill vacant Transit Supervisor Position G84003. MOTION CARRIED

TR10/02-09 Authorization to Fill Transit Attendant Position

Transit recommends, moved by Nash, seconded by Collins, to authorize the Muskegon Area Transit System to change the hours of the Transit Attendant – Hourly position #G85701 to Transit Attendant – Full Time and to authorize the filling of the currently vacant position. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

Ms. Betty Warfeld asked why the Sanford/Peck Street route was not included in the route enhancement plan and there should be better coverage to the Airport. She suggested classes to teach people to ride the bus.

Mr. David Malosh asked if there will be someone on duty when GoBuses run the extended hours to receive messages if rides need to be cancelled. He commented that the buses need to be cleaner. Community Service people are cleaning the buses now, why not pay for the service, possibly through Goodwill, and have the buses done more thoroughly. Mr. Malosh also suggested the Commissioners get on the buses to get more familiar with the bus system.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:11 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

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990 Terrace

MARCH 18, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:38 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Excused: None

APPROVAL OF MINUTES

Moved by Collins, seconded by Mahoney, to approve the minutes of the February 18, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Mahoney, to accept and place on file the Informational Items. MOTION CARRIED

ACTION ITEMS

TR10/03-10 Authorization to Create Paratransit Operator Class and to Fill New Positions

Move to authorize creation of the employee classification, Paratransit Operator, at salary grade GU 00110 (\$10.36 - \$14.70 per hour), and to authorize MATS to fill two (2) new full time positions and six (6) new hourly positions in this classification.

MOTION WAS REMOVED FROM THE AGENDA BY CHAIRMAN BILL GILL

TR10/03-11 Approval of FY2011-FY2014 Transportation Improvement Program Projects

Transit recommends, moved by Engle, seconded by Nash, to adopt the Fiscal Year 2011 - 2014 Transportation Improvement Program resolution and proposed project list as developed by the Muskegon Area Transit System for consideration by the West Michigan Shoreline Regional Development Commission. MOTION CARRIED

TR10/03-12 Authorization of 2010 Trolley Route Program

Transit recommends, moved by Engle, seconded by Derezinski, to approve operation of a 2010 Trolley Route Program as proposed. MOTION CARRIED

TR10/03-13 Approval of MATS Drug and Alcohol Testing Program

Transit recommends, moved by Derezinski, seconded by Engle, to approve the Muskegon Area Transit System's FTA Drug and Alcohol Testing Program and Policy, dated December 29, 2009. MOTION CARRIED

TR10/03-14 Authorization to Award RFB10-1717 and Purchase Two Intermediate-Sized Plow Trucks

Airport recommends, moved by Engle, seconded by Mahoney, to approve the award of two (2) intermediate-sized plow trucks used for snow removal operations at the Airport, to the lowest bidder, Western Michigan International Trucks LLC, in the amount of \$352,212.74, contingent upon receipt of a Grant Offer from the Federal Aviation Administration (FAA) and a Contract from Michigan Department of Transportation - Aeronautics (AERO), with the County's 2.5% share of the acquisition to be \$8,805.32. MOTION CARRIED

TR10/03-15 Authorization to Award RFB10-1718 and Purchase Two Large-Sized Plow Trucks

Airport recommends, moved by Engle, seconded by Mahoney, to approve the award of two (2) large-sized plow trucks used for snow removal operations at the Airport, to the lowest bidder, Oshkosh Corporation, in the amount of \$764,096.40, contingent upon receipt of a Grant Offer from the Federal Aviation Administration (FAA) and a Contract from Michigan Department of Transportation - Aeronautics (AERO), with the County's 2.5% share of the acquisition to be \$19,102.41. MOTION CARRIED

TR10/03-16 Approval of Reimbursable Agreement between the County and the FAA

Airport recommends, moved by Engle, seconded by Mahoney, to approve the Chairman to execute Reimbursable Agreement Number AJW-FN-CSA-09-0866 between the County and the Federal Aviation Administration (FAA) in the amount of \$120,175.00 to fund the design and installation of an Instrument Landing System (ILS) control switch for runway 14/32, with the County's 2.5% share to be \$3,004.38. MOTION CARRIED

TR10/03-17 Approval to Solicit Bids for a Travel Agency to Locate at the Airport

Airport recommends, moved by Engle, seconded by Nash, to approve the Purchasing Department to issue an RFP on behalf of the Airport, seeking proposals from interested Travel Agencies to locate their business in the terminal building. MOTION CARRIED

OLD BUSINESS

Commissioner Derezinski asked if the Transportation operations reports could include more information. Transit will be monitoring the new route changes and will add the information to their report.

NEW BUSINESS

Although not relating to the Transportation Committee, Commissioner Snider commented that the County needs to address the large number of outstanding accounts receivable.

Commissioner Mahoney reminded the Committee of the Planning Committee meeting on Tuesday at 1:00 pm at The Depot.

Commissioner Scolnik attended (and spoke) at the Chamber's Entrepreneur of the Year lunch today. Dan McKinnon, Graphics House and GH Express, was chosen as the Entrepreneur of the Year.

Commissioner McMurray inquired about flights from Muskegon to Chicago to the West Coast. He was given Dianne Hoofman's phone number at the Airport to contact for information about flights.

AUDIENCE PARTICIPATION

Mr. David Malosh commented that with the new route changes, people will need to walk an additional 2-4 blocks to get a bus. He suggested that instead of adding more routes, add more GoBuses. Mr. Malosh also suggested that the Transportation Committee have their meetings at the transportation center.

Ms. Kimberly Simms thanked the Committee for their contribution and support of the Muskegon Heights Festival in the Park.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:17 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

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Board of Commissioners Room
990 Terrace

APRIL 15, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:30 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Wade

Excused: Scolnik, Snider

APPROVAL OF MINUTES

Moved by Engle, seconded by Wade, to approve the minutes of the March 18, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Derezinski, to accept and place on file the Informational Items. MOTION CARRIED

Commissioner Mahoney joined the meeting at 3:33 pm.

ACTION ITEMS

TR10/04-18 Authorize Administrator to Develop a Revised Transit Center Project

Transit recommends, moved by Nash, seconded by Engle, to authorize the Administrator to develop a recommended revised scope for the Muskegon Area Transit System's downtown Muskegon Transit Center project. MOTION CARRIED

TR10/04-19 Authorize Termination of Architecture/Engineering Contract with Hooker DeJong

Transit recommends, moved by Derezhinski, seconded by Mahoney, to terminate the October 1, 2007, contract with Hooker|DeJong, according to the termination clauses (7-day written notice for the owner's convenience and without cause) in the contract. MOTION CARRIED

TR10/04-20 Approve MDOT Project Authorization 2007-0264/Z2/R1

Transit recommends, moved by Nash, seconded by Engle, to approve MDOT Project Authorization 2007-0264/Z2/R1 with the Muskegon Area Transit System, providing for a two-year extension to complete architecture and engineering work related to a new downtown Muskegon transit center, as well as furnishings and equipment for the facility. MOTION CARRIED

TR10/04-21 Authorize MATS to Dispose of Vehicles

Transit recommends, moved by Engle, seconded by Mahoney, to authorize the Muskegon Area Transit System and the purchasing department to offer for competitive sale, two heavy-duty transit buses and two cutaway buses that have met their useful life. MOTION CARRIED

TR10/04-22 Authorize Airport to Dispose of Equipment

Airport recommends, moved by Engle, seconded by Wade, to approve the Airport and the Purchasing Department to offer for competitive sale, the following pieces of equipment: (1) 1985 Unimog Snow Blower; (2) 1979 Ford Intermediate Snow Plow/Sand Spreader Truck; (3) 1980 Ford Intermediate Snow Plow/Dump Box Truck; (4) & (5) two 1997 Oshkosh P-Series 22' Snow Plow Trucks with spreaders; (6) 1983 tow behind jet broom; (7) 1993 Oshkosh TB1500 Aircraft Rescue and Fire Fighting Truck; and, (8) 1978 Oshkosh M1500 P-4 Aircraft Rescue and Fire Fighting Truck. MOTION CARRIED

TR10/04-23 Approval of Second Quarter T-Hangar Lease Agreements

Airport recommends, moved by Engle, seconded by Buzzell, to approve the extension of seven (7) T-Hangar Lease Agreements at Muskegon County Airport expiring in the second quarter of 2010 as follows: Terry Grevious, \$190/month; Scott Kelley, \$190/month; Larry Duthler, \$180/month; Kris Layson, \$180/month; Jim Fishel, \$170/month; Doug Parker, \$170/month; and Fred Riplo, \$170/month. MOTION CARRIED

OLD BUSINESS

Commissioner Nash asked for an update on the MATS service expansion. Jim Koens reported that the anticipated start date of May 3 is on schedule. Riders can begin booking GoBuses next week. Community awareness of the new service is being done through newspapers, the colleges, and other agencies. They are hoping that the Muskegon Chronicle will do a story about the expanded services.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

Mr. David Malosh asked when trolleys would be going to North Muskegon, what municipalities will be paying into the transit system, and will more buses be added because of the expansion of services. If funding becomes available during Phase II of the project, there is a possibility of adding more buses.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:49 pm.

Muskegon County Transportation Committee

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Roger Wade*

Board of Commissioners Room
990 Terrace

MAY 20, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:39 pm.

ROLL CALL

Present: Buzzell, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Excused: Collins

APPROVAL OF MINUTES

Moved by Wade, seconded by Engle, to approve the minutes of the April 15, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Wade, to accept and place on file the Informational Items. MOTION CARRIED

ACTION ITEMS

TR10/05-24 Authorization to Award RFP for Outreach and Marketing Services

Transit and Airport recommend, moved by Engle, seconded by Mahoney, to award RFP 10-1731 for Outreach and Marketing Services to Relevant Branding, Marketing, and Advertising. MOTION CARRIED

TR10/05-25 Approve the Creation of an Airport Maintenance Supervisor – Hourly Position

Airport recommends, moved by Snider, seconded by Engle, to approve the creation of an Airport Maintenance Supervisor – Hourly position, establishing one step for the position at \$20.349, and further authorize staff to recruit and fill said position. MOTION CARRIED

TR10/05-26 Approve Hangar Lease with Triple SSS Aviation and the County

Airport recommends, moved by Engle, seconded by Snider, to approve a lease between Triple SSS Aviation and the County, in the amount of \$995 per month, for a business hangar located at the Airport. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Derezinski received a letter about a special presentation at Muskegon Community College on the economics of Muskegon County within Michigan and wondered who would be presenting this. Commissioner Nash said he would be presenting this informational meeting for the community.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:06 pm.

Muskegon County Transportation Committee

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Board of Commissioners Room
990 Terrace

JUNE 17, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 3:30 pm.

ROLL CALL

Present: Buzzell, Collins, Engle, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Excused: Derezinski, Gill

APPROVAL OF MINUTES

Moved by Mahoney, seconded by Engle, to approve the minutes of the May 20, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR10/06-27 Authorization to Increase MATS Petty Cash Fund

Transit recommends, moved by Collins, seconded by Mahoney, to authorize an increase in the Muskegon Area Transit System Petty Cash Fund from \$250.00 to \$500.00. MOTION CARRIED

TR10/06-28 Authorization to Issue IFB for Delivery of Diesel Fuel

Transit recommends, moved by Engle, seconded by Wade, to authorize the Purchasing Department to issue an Invitation for Bids for a five-year contract for the delivery of diesel fuel to the Muskegon Area Transit System. MOTION CARRIED

TR10/06-29 Authorization to Issue Purchase Orders for Snow Removal Equipment

Airport recommends, moved by Engle, seconded by Wade, to approve authorizing the Airport to issue Purchase Orders in the amount of \$948,200 to begin the assembly of three pieces of snow equipment, with the understanding that grants covering 97.5% of the purchase will be brought for Board consideration in July. MOTION CARRIED

TR10/06-30 Authorization to Sell Snow Removal Equipment

Airport recommends, moved by Engle, seconded by Mahoney, to approve the Airport to sell four pieces of snow removal equipment to Southwest Michigan Regional Airport in Benton Harbor, MI, as follows: 1) 1997 Oshkosh truck with 22' plow and sand spreader, \$32,500; 2) 1997 Oshkosh truck with 22' plow and sand spreader, \$32,500; 3) 1985 Unimog snow blower, \$15,000; and, 4) Tow-behind snow broom, \$5,000. MOTION CARRIED

TR10/06-31 Approval of Third Quarter T-Hangar Lease Agreements

Airport recommends, moved by Engle, seconded by Mahoney, to approve the extension of six (6) T-Hangar Lease Agreements at Muskegon County Airport expiring in the third quarter of 2010 as follows: Roger Babb, \$190/month; Edward Winiecke, \$190/month; Jack DeHorn, \$180/month; Mark Malnor, \$180/month; Rex Vanderlinde, \$180/month; and Barb Veldman, \$160/month. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Mahoney asked for a head count of Commissioners who would be attending the tour of Tholstrup Cheese USA, located in the Norton Industrial Center. The tour is June 22 at 1:00 pm.

PUBLIC COMMENT (on a new topic)

Mr. David Malosh spoke regarding a couple of issues he had while riding on the MATS buses. The County Administrator and MATS staff will work together to address and correct the issues.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:55 pm.

Muskegon County Transportation Committee

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Roger Wade*

Board of Commissioners Room
990 Terrace

JULY 15, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 4:00 pm.

ROLL CALL

Present: Buzzell, Collins, Engle, Gill, Mahoney, Nash, Scolnik, Snider, Wade

Excused: Derezinski, McMurray

APPROVAL OF MINUTES

Moved by Wade, seconded by Engle, to approve the minutes of the June 17, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Wade, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR10/07-32 Approval of FY2010 Federal Grant Applications

Transit recommends, moved by Collins, seconded by Nash, to authorize the Muskegon Area Transit System to publish the public notice regarding FY2010 Federal Operating

and Capital applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing. MOTION CARRIED

TR10/07-33 Authorization to Issue an RFP for Consulting Services

Transit recommends, moved by Engle, seconded by Mahoney, to authorize the County Administrator to issue a Request for Proposals for consulting services to assist in developing recommendations for the downtown Muskegon Transit Center project site and project scope. MOTION CARRIED

TR10/07-34 Award of RFP 10-1763 for Bus Stop Sign Post Solution

Transit recommends, moved by Engle, seconded by Wade, to approve award of RFP 10-1763 to Carrier & Gable for the provision of a bus stop sign post solution for the Muskegon Area Transit System.

Roll Call

Ayes: Buzzell, Collins, Engle, Mahoney, Scolnik, Snider, Wade

Abstain: Nash

Nays: Gill

Excused: Derezinski, McMurray

MOTION CARRIED

TR10/07-35 Approval of Federal Aviation Administration's (FAA) Grant Offer 3-26-0071-3310 for Acquisition of Snow Removal Equipment

Airport recommends, moved by Engle, seconded by Snider, to approve authorization for the Chairman to sign and execute a Grant Offer from the Federal Aviation Administration in the amount of \$912,000, providing the Federal share (95%) of the purchase price and administration costs associated with the acquisition of three pieces of Airport snow removal equipment. MOTION CARRIED

TR10/07-36 Approval to Assign Arelco Airport Vehicle Rental Concession and Airport Service Facility Lease Agreements to Enterprise Holdings

Airport recommends, moved by Snider, seconded by Collins, to approve two (2) Assignment and Assumption Agreements, assigning the Airport Vehicle Rental Concession Agreement and the Airport Service Facility Lease Agreement between Arelco, Inc. and the County, to Enterprise Holdings' subsidiary, Enterprise Leasing Company of Detroit, LLC, and authorize the chair to sign the agreements. MOTION CARRIED

TR10/07-37 Authorization to Issue an RFP to Automate the Passenger Parking Lot

Airport recommends, moved by Snider, seconded by Mahoney, to approve the Purchasing Department to issue a Request for Proposals to automate the passenger parking lot at the Airport. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Buzzell mentioned that the Veteran's Administration will be moving to a building in the Airport Business Park and asked if there will be bus service available to this facility. Jim Koens, Transit Manager, said the Harvey Street bus service will be available on an on-call basis.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:26 pm.

Muskegon County Transportation Committee

*Bill Gill, Chairman
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Board of Commissioners Room
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AUGUST 19, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 3:30 pm.

ROLL CALL

Present: Collins, Derezinski, Gill, Mahoney, Scolnik, Snider

Excused: Buzzell, Engle, McMurray, Nash, Wade

APPROVAL OF MINUTES

Moved by Mahoney, seconded by Snider, to approve the minutes of the July 15, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Derezinski, seconded by Mahoney, to accept and place on file the Informational Items. MOTION CARRIED

PRESENTATION

John Workman, Chairman of the Airport Advisory Committee, gave an update on the Committee's recommendations for increasing revenue, reducing costs, and utilizing the Airport to market the County.

PUBLIC COMMENT (on an agenda item)

Dick Howell commented on his desire to have a shuttle service from Muskegon County Airport to Grand Rapids Airport. He would rather pay the Grand Rapids parking fee to Muskegon and be shuttled to Grand Rapids.

ACTION ITEMS

TR10/08-38 Approval of MDOT Project Authorization 2007-0264/Z16

Transit recommends, moved by Derezinski, seconded by Mahoney, to approve MDOT Project Authorization 2007-0264/Z16 with the Muskegon Area Transit System providing FY2010 federal and state funds for vehicles and mobility management services, and to authorize the County Board Chairperson to execute the contract. MOTION CARRIED

TR10/08-39 Approval of MDOT Project Authorization 2007-0264/Z17

Transit recommends, moved by Mahoney, seconded by Collins, to approve MDOT Project Authorization 2007-0264/Z17 with the Muskegon Area Transit System providing FY2010 state match funds for one heavy duty replacement bus and for MATS outreach and marketing activities, and to authorize the County Board Chairperson to execute the contracts. MOTION CARRIED

TR10/08-40 Award of Diesel Fuel Bid

Transit recommends, moved by Collins, seconded by Derezinski, to award the bid for a five year contract for the delivery of diesel fuel to the Muskegon Area Transit System to Merle Boes, Inc., per the terms and conditions of County of Muskegon RFB 10-1802. MOTION CARRIED

TR10/08-41 Authorize the Appointment of Gary Nielsen to Airport Maintenance Worker/6 Months

Airport recommends, moved by Derezinski, seconded by Mahoney, to authorize waiver of the current County hiring freeze and to appoint Gary Nielsen to the budgeted Airport Maintenance Worker/6 Months Position #N08007, beginning September 27, 2010, at salary step 6, \$18.512 per hour. MOTION CARRIED

TR10/08-42 Approval to Execute FAA AIP Grant 3-26-0071-3410 for Purchase of Snow Removal Equipment

Airport recommends, moved by Collins, seconded by Snider, to approve execution of AIP Grant 3-26-0071-3410, providing 95%, or \$163,875, of Federal Airport Improvement Program funds to cover the acquisition costs of two pieces of Airport snow removal equipment; and further authorize the Chairman to sign the grant offer, Corporate Counsel to sign the Certificate of Sponsor's Attorney, and the Clerk to certify the resolution. MOTION CARRIED

OLD BUSINESS

The County Administrator asked Joe Siedenstrang, Finance and Manager of Accounting, to speak regarding options other than competitive bidding for more effective disposal of Transit buses.

NEW BUSINESS

Commissioner Gill asked for a survey of tenants at the Airport. Marty Piette, Airport Manager, will get the information for Commissioner Gill.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:13 pm.

Muskegon County Transportation Committee

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I. John Snider
Roger Wade*

Whitehall City Hall
405 E. Colby Street, Whitehall

SEPTEMBER 16, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 4:01 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Mahoney, Nash, Scolnik, Snider, Wade

Excused: Gill, McMurray

APPROVAL OF MINUTES

Moved by Collins, seconded by Engle, to approve the minutes of the August 19, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

Commissioner Nash noted an error in the previous Minutes. The date in the Approval of Minutes should be July 15, 2010, not June 17, 2010. The change will be made and a corrected copy will be placed on the County website.

PRESENTATION

Don Kalisz, Relevant Branding, Marketing, and Advertising, presented an update on the marketing efforts being done to promote the Airport. His firm is also working with MATS on their marketing and advertising.

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR10/09-43 Approval of MDOT Contract 2010-0504

Airport recommends, moved by Engle, seconded by Collins, to approve MDOT Contract No. 2010-0504 between the County and the Michigan Department of Transportation, providing the State's 2.5% share, or \$24,000, of funding for the acquisition of three snow removal vehicles under FY2010 Airport Improvement Program Project No. 3-26-0071-3310. The Federal share (95%) is \$912,000 and the Local share (2.5%) is \$24,000. And, further authorize the Chairman to execute the contract and the Clerk to authorize the resolution. MOTION CARRIED

TR10/09-44 Authorization to Issue an RFB to Repair Hangar #1 Roof

Airport recommends, moved by Wade, seconded by Mahoney, to approve allowing the Purchasing Department to issue an RFB on behalf of the Airport to repair the metal roof on Executive Air Transport Hangar #1. MOTION CARRIED

TR10/09-45 Approval of T-Hangar Leases Expiring in the 4th Quarter of 2010

Airport recommends, moved by Mahoney, seconded by Buzzell, to approve the extension of sixteen (16) T-Hangar Lease Agreements at Muskegon County Airport expiring in the fourth quarter of 2010. Lease agreements are for a one-year period and recommend extension at same as current rate. MOTION CARRIED

TR10/09-46 Award Sale of Surplus Buses

Transit recommends, moved by Wade, seconded by Nash, to award the bid to sell four surplus MATS buses to Haughton Enterprises for the sum of \$2,285. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

Mr. Norman Ullman welcomed the Commissioners to Whitehall. He made a suggestion that the County take Township payments and put them in escrow for future purchases of land parcels.

Commissioner Mahoney welcomed fellow Commissioners to Whitehall and mentioned that this year is Whitehall's Sesquicentennial anniversary.

Mayor Emery "Mac" Hatch also welcomed everyone to Whitehall.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:20 pm.

Muskegon County Transportation Committee

*Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle*

*Kenneth Mahoney
Louis McMurray
Charles Nash
I. John Snider
Roger Wade*

Board of Commissioners Room
990 Terrace

OCTOBER 21, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 4:02 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, Nash, Scolnik, Snider, Wade

Excused: McMurray

APPROVAL OF MINUTES

Moved by Collins, seconded by Engle, to approve the minutes of the September 16, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR10/10-47 Approval of MDOT Project Authorization 2007-0264\Z18

Transit recommends, moved by Engle, seconded by Snider, to approve MDOT Project Authorization 2007-0264\Z18 with the Muskegon Area Transit System providing FY2011 state specialized services operating assistance in the amount of \$65,499, and the third party contracts with Pioneer Resources, American Red Cross, and Goodwill Industries, and to authorize the Chairperson to execute the contracts. MOTION CARRIED

TR10/10-48 Approval of MDOT Contract No. 2010-0532 for Snow Removal Equipment

Airport recommends, moved by Derezinski, seconded by Engle, to approve MDOT Contract No. 2010-0532 between the County and the Michigan Department of Transportation, providing the State's 2.5% share, or \$4,312, of funding for the acquisition of two pieces of snow removal equipment under FY2010 Airport Improvement Program Project No. 3-26-0071-3410. The Federal share (95%) is \$172,500 and the Local share (2.5%) is \$4,312. And, further authorize the Chairman to execute the contract and the Clerk to authorize the resolution. MOTION CARRIED

TR10/10-49 Approval to Award RFB10-1806, Airport Parking Lot Automation, to Light & Breuning

Airport recommends, moved by Engle, seconded by Collins, to approve awarding RFB10-1806, Airport Parking Lot Automation, to the lowest bidder, Light & Breuning, in the amount of \$82,000, which includes the base bid items, a second "Pay in Lane" device, and trade in credits for existing equipment. MOTION CARRIED

TR10/10-50 Approval to Sell Two Airport Plow Trucks

Airport recommends, moved by Snider, seconded by Engle, to approve the Airport to sell two pieces of snow removal equipment to Jolman & Jolman Enterprises, Muskegon, MI, as follows: 1) 1979 Ford 9000 Plow Truck, \$5,000; and 2) 1980 Ford 8000 Plow Truck, \$5,000. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:27 pm.

Muskegon County Transportation Committee

*Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle*

*Kenneth Mahoney
Louis McMurray
Charles Nash
I. John Snider
Roger Wade*

Board of Commissioners Room
990 Terrace

NOVEMBER 18, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bob Scolnik, at 3:59 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, Nash, Scolnik, Snider, Wade

Excused: McMurray

APPROVAL OF MINUTES

Moved by Engle, seconded by Mahoney, to approve the minutes of the October 21, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Nash, seconded by Engle, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR10/11-51 Authorization to Dispose of Small Bus and Procure Replacement Bus

Transit recommends, moved by Nash, seconded by Engle, to authorize MATS to dispose of GoBus Unit 1001 to the County's insurance carrier, Michigan Municipal Risk Management Authority (MMRMA), for the sum of \$79,420.80, and to authorize the Muskegon Area Transit System to procure a replacement bus from Holland Bus Company for an amount not to exceed \$86,500.00. MOTION CARRIED

TR10/11-52 Approval to Award RFB 10-1825, Airport Hangar #1 Roof Repair, to Mid West Roofing

Airport recommends, moved by Nash, seconded by Engle, to approve awarding RFB 10-1825, Airport Hangar #1 Roof Repair, to the lowest bidder, Mid West Roofing, in the amount of \$28,100. MOTION CARRIED

TR10/11-53 Approval of Supplemental Agreement No. 6 to Lease No. HSCG84-06-L-C34002 between the County and U.S. Coast Guard

Airport recommends, moved by Engle, seconded by Snider, to approve Supplemental Agreement No. 6 to Lease No. HSCG84-06-L-C34002, between the County and U.S. Coast Guard, for the Search and Rescue Air Facility located at the Airport, providing payments of \$9,637.21 per month, for the months of May 2011 through September 2011 and further authorize the Chairman to execute the Agreement. MOTION CARRIED

OLD BUSINESS

Commissioner Gill asked for a summary of the rent paid to the County by the USCG. County Administrator, Bonnie Hammersley, will provide the information to the Commissioners.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

Ms. Rillastine Wilkins asked for information on the Transit system's shelters and seating. County Administrator, Bonnie Hammersley, will provide the information to Ms. Wilkins.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:15 pm.

Muskegon County Transportation Committee

*Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle*

*Kenneth Mahoney
Louis McMurray
Charles Nash
I. John Snider
Roger Wade*

Board of Commissioners Room
990 Terrace

DECEMBER 16, 2010

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 3:52 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Gill, Mahoney, Nash, Scolnik, Snider, Wade

Excused: Engle, McMurray

APPROVAL OF MINUTES

Moved by Snider, seconded by Wade, to approve the minutes of the November 18, 2010, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Nash, seconded by Wade, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR10/12-54 Approval of MATS Drug and Alcohol Policy and Program Dated October 1, 2010

Transit recommends, moved by Snider, seconded by Collins, to approve the Muskegon Area Transit System's FTA Drug and Alcohol Substance Abuse Policy and Testing Program, dated October 1, 2010. MOTION CARRIED

TR10/12-55 Award of RFP 10-1824 for MATS Transit Facility Siting and Conceptual Design Study

Transit recommends, moved by Derezinski, seconded by Wade, to authorize award of RFP 10-1824 for a Muskegon Area Transit System Downtown Intermodal Facility Siting and Conceptual Design Study to the Corradino Group of Michigan for the sum of \$36,841. MOTION CARRIED

TR10/12-56 Approval of Concession/Lease Agreement with The Brownstone Restaurant

Airport recommends, moved by Collins, seconded by Mahoney, to approve a Concession/Lease Agreement between the County and Paula Gould D/B/A The Brownstone Restaurant, a full-service restaurant located in the Airport terminal building for a 5-year period commencing on the 1st day of February 2011 and to be fully completed and terminated on the 31st day of January 2016; with the option of renewing the Lease for an additional term of five (5) years and further authorize the Chairman and Clerk to execute the agreement. MOTION CARRIED

TR10/12-57 Approval of Agreement for Lease of Premises and Providing of Fixed Base Operating Services with Executive Air Transport

Airport recommends, moved by Snider, seconded by Mahoney, to approve an Agreement for Lease of Premises and Providing of Fixed Base Operating Services between the County and Executive Air Transport, Inc., allowing Executive Air Transport, Inc. to continue providing aeronautical services to the public at the Airport for a term of five (5) years commencing on the first day of January 2011 and be fully completed and terminated on the 31st day of December 2015; and the option of renewing the lease set forth for an additional term of five (5) years; and further authorize the Chairman and Clerk to execute the agreement. MOTION CARRIED

TR10/12-58 Approval of Easement Agreement with Consumers Energy Company

Airport recommends, moved by Derezinski, seconded by Snider, to approve an Easement for Overhead Power Lines between Consumers Energy Company and the County in the amount of \$12,000 and further authorize the Chairman to execute the agreement. MOTION CARRIED

OLD BUSINESS

Commissioner Nash asked for an update on the Airport's parking lot automation project. Marty Piette reported that everything is on schedule and the target date for full automation is January 3, 2011.

NEW BUSINESS

Commissioner Snider noted that his 16 year old grandson soloed at the Airport yesterday.

Commissioner Scolnik thanked Rex Vanderlinde and Executive Air Transport for their many years of business at the Airport.

Commissioner Collins thanked Marty Piette and Jim Koens for the fine job they are doing at the Airport and at MATS.

PUBLIC COMMENT (on a new topic)

Rex Vanderlinde, Executive Air Transport, thanked the Commissioners and Administration for working on his new lease.

Commissioner Gill asked Jim Koens to gather figures together on how much it will cost to run the Transit buses on Saturdays after 5:00 pm.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:14 pm.