

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

JANUARY 23, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:17 pm.

ROLL CALL

Present: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Hughes, seconded by Cross, to approve the minutes of the November 21, 2013, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Sabo, seconded by Nash, to accept and place on file the Informational Items. MOTION CARRIED

PRESENTATION

Information on the new transit center downtown was presented by Mr. Steve English, Project Manager with URS. The project is in the preliminary stages and as more information is available, it will be brought to the Transportation Committee. Also attending the meeting were Jonathan Fahling, Project Architect with URS, and Cheryl Marion, Construction Manager with Fishbeck, Thompson, Carr & Huber, Inc. The target date for substantial completion is the end of September 2014. Alternate sites are being reviewed for buses during construction.

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/01-01 Approval of a Contract between the County and Prein & Newhof for Professional Engineering Services Related to the Design and Bidding a New Consolidated Rental Car Service Facility

Airport recommends, moved by Derezinski, seconded by Hughes, to approve a contract between Prein & Newhof and the County, in the amount of \$20,000, to provide professional engineering services related to the design and bidding of a new consolidated Rental Car Service Facility at the Airport, to be funded entirely by accrued Customer Facility Charge funds. MOTION CARRIED

TR14/01-02 Approval of an Airport Access Agreement between the County and Paradigm Jet Management, Inc.

Airport recommends, moved by Sabo, seconded by Mahoney, to approve an Airport Access Agreement between the County and Paradigm Jet Management, Inc., providing annual revenue to the Airport in the amount of \$31,687.08 per year. MOTION CARRIED

OLD BUSINESS

Commissioner Derezinski asked if the success of the Laughlin, Nevada charters is raising interest in getting charters to Florida. Marty Piette said that is the hope and we are working to get charters to other destinations.

Commissioner Sabo asked if when flights are cancelled at the Airport if we are still paying for contracted services. Marty Piette said that the only possibility would be for ARFF services, but we are to notify Norton Shores not to staff the fire station if we know in advance that the flight is cancelled.

Commissioner Wilkins asked Marty Piette to explain the passenger numbers on the December operations report. Marty Piette pointed out that although passenger numbers for December were nearly flat, 12 inbound United flights were cancelled because of severe winter weather. Because of the unprecedented number of cancellations, passenger numbers would have been down about 10-12% without the charter flight to Riverside Resort in Laughlin, NV, which carries 159 passengers.

Commissioner Sabo stated that he had an acquaintance whose flight to Muskegon was cancelled but was able to be rerouted to Grand Rapids. Commissioner Sabo asked if that was caused by our weather. Marty Piette stated that in most cases, weather cancellations originate because of weather in Chicago, not in Muskegon, and that because Muskegon is served by one of the smallest capacity aircraft in the industry (50-seat CRJ), we tend to see the first cancellations when weather impacts Chicago.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:58 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

FEBRUARY 20, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:00 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: Derezinski

APPROVAL OF MINUTES

Moved by Cross, seconded by Mahoney, to approve the minutes of the January 23, 2014, Transportation meeting. MOTION CARRIED

PRESENTATION

An update on the new downtown transit center was presented by Mr. Steve English, Project Manager with URS. A new layout #10 was presented and discussion ensued. Jonathan Seyferth, Downtown Muskegon Now, and Michael Franczek, City of Muskegon, both support this new design and layout. As they become available, updates on the project will be brought to the Transportation Committee for information and discussion.

INFORMATIONAL ITEMS

Moved by Hughes, seconded by Cross, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/02-03 Approval of Transit FY2015 Application for State Assistance

Transit recommends, moved by Mahoney, seconded by Hughes, to approve the Muskegon Area Transit System's FY2015 application for \$1,617,622 in state operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Engle presented the Board with a three-year winter season comparison report from the Muskegon County Road Commission. This included a comparison of brine, salt, and sand usage for this season and the two previous seasons. Usage this season far exceeds previous years.

Commissioner Engle also mentioned that the Muskegon County Fair Board is seeking sponsors for various events at the County Fair, which will be held July 21-26, 2014.

Commissioner Hughes asked if the Convention & Visitors Bureau would have staff and/or information at the new Transit center. Bob Lukens said visitor information will be on display at the center.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:55 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

MARCH 20, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:00 pm.

ROLL CALL

Present: Cross, Derezinski, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Cross, seconded by Hughes, to approve the minutes of the February 20, 2014, Transportation meeting. MOTION CARRIED

PRESENTATION

Bob Lukens, Community Development Director, gave an update on the new downtown transit center. Progress is moving forward. The design of the building will include greater visibility of buses for passengers, along with added efficiencies and amenities. Input and suggestions have been received by staff and passengers regarding the new center. Discussions are in progress to locate a temporary transit center for 6-10 months to allow quicker construction of the new center. Two options will be brought to a committee meeting in a few weeks for review and discussion.

INFORMATIONAL ITEMS

Moved by Nash, seconded by Sabo, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

Ratan Khatri, President of West Michigan Flying Club, encouraged approval of agenda item TR14/03-05, amendment to their current lease agreement. Mr. Khatri gave the audience history of the Club and current activities at the Club.

ACTION ITEMS

TR14/03-04 Authorization of FY2014 Federal Transit Operating and Capital Applications

Transit recommends, moved by Hughes, seconded by Sabo, to authorize the Muskegon Area Transit System to publish the public notice regarding Federal Operating and Capital applications and to authorize staff to execute the electronic grant applications if there is no request for public hearing. MOTION CARRIED

TR14/03-05 Approval of Amendment to Agreement for Lease Between the County of Muskegon and the West Michigan Flying Club, Inc.

Airport recommends, moved by Scolnik, seconded by Mahoney, to approve an Amendment extending the West Michigan Flying Club's lease for land at the Airport for an additional 10-year term. MOTION CARRIED

TR14/03-06 Approval to Design and Bid Taxilane for Aerovision International

Airport recommends, moved by Hughes, seconded by Mahoney, to approve the Airport's Engineer, Prein & Newhof, to design and bid a project to construct an access taxilane at the Airport for Aerovision International, in accordance with an Access Agreement approved by the Board of Commissioners in July 2013. MOTION CARRIED

TR14/03-07 Authorization to Purchase One Small Bus from Hoekstra Transportation through the State of Michigan MIDEAL Contract

Transit recommends, moved by Cross, seconded by Derezinski, to authorize MATS to purchase one (1) small bus from Hoekstra Transportation through the State of Michigan MIDEAL contract for a price not to exceed \$100,000, with grant funding to cover 100% of the cost of the purchase. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:20 pm.

Muskegon County Transportation Committee

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990 Terrace

APRIL 17, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:18 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: Derezinski

APPROVAL OF MINUTES

Moved by Nash, seconded by Mahoney, to approve the minutes of the March 20, 2014, Transportation meeting. MOTION CARRIED

PRESENTATIONS

Bob Lukens acknowledged and thanked the Airport maintenance staff for the hard work and long hours spent to keep the airport cleared of snow and open during this harsh winter.

Jim Koens gave a site plan update on the new downtown transit center. Progress continues to move forward. More updates will be brought to the Transportation Committee as they are available.

INFORMATIONAL ITEMS

Moved by Nash, seconded by Mahoney, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/04-08 Approval of 2014 Trolley Route Schedule

Transit recommends, moved by Nash, seconded by Cross, to approve operation of a 2014 Trolley Route Program as proposed. MOTION CARRIED

TR14/04-09 Approval to Execute Federal and State Grant Offers for FY2014 Capital Improvement Projects

Airport recommends, moved by Hughes, seconded by Cross, to approve authorizing the Chair to execute, upon receipt, Federal and State Grant Offers, providing funding for the Airport's FY2014 capital improvement projects, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers. MOTION CARRIED

TR14/04-10 Approval to Award Terminal and General Aviation Ramp Rehabilitation Project to Kamminga & Roodvoets, Inc.

Airport recommends, moved by Sabo, seconded by Mahoney, to approve awarding the Terminal and General Aviation Ramp Rehabilitation Project to the lowest of 5 bidders, Kamminga & Roodvoets, Inc., in the amount of \$1,925,322.10, with the County's 2.5% share of the project to be \$48,133.05, and further authorize the Chair to execute a construction contract with Kamminga & Roodvoets, Inc., upon receipt from MDOT Aeronautics. MOTION CARRIED

TR14/04-11 Approval to Execute Amendment No. 4 to Prein & Newhof Contract for Construction Phase Engineering Services for Terminal and General Aviation Ramp Rehabilitation Project

Airport recommends, moved by Nash, seconded by Cross, to approve, and authorize the Chair to sign, Amendment No. 4, in the amount of \$176,000, to a contract dated January 27, 2009, between the County and Prein & Newhof, contingent upon receipt of FY2014 Federal and State Grant Offers, the intent of which is to cover the construction phase engineering services of the second and third phases of an Airport Apron Expansion and Rehabilitation Project, with the County's 2.5% share of the Amendment to be \$4,400. MOTION CARRIED

TR14/04-12 Approval to Award Aerovision International Taxilane Construction Project to Accurate Excavators

Airport recommends, moved by Hughes, seconded by Mahoney, to approve awarding the Aerovision International Taxilane Construction Project to the lowest of four bidders, Accurate Excavators, in the amount of \$67,968.50, and further authorize the Chair to execute a construction contract with Accurate Excavators, with Aerovision responsible for 100% of the project cost. MOTION CARRIED

TR14/04-13 Approval to Execute Contract with Prein & Newhof for Construction Phase Engineering Services for Aerovision International Taxilane Project

Airport recommends, moved by Nash, seconded by Cross, to approve a contract between the County and the Airport's Engineer, Prein & Newhof, in the amount of \$8,500 to cover construction phase engineering services related to the construction of a Taxilane between the Airport and Aerovision International, with Aerovision responsible for 100% of the costs. MOTION CARRIED

TR14/04-14 Approval of an Amendment to MDOT Aeronautics Contract No. 2012-0215

Airport recommends, moved by Sabo, seconded by Mahoney, to approve an Amendment to MDOT Aeronautics Contract No. 2012-0215, increasing the amount of the Contract by \$8,518, from \$1,135,880 to \$1,144,398, with the County's 2.5% share of the increase to be \$213, and further authorize the Chair to execute the grant and the Clerk to execute the necessary resolution. MOTION CARRIED

OLD BUSINESS

Commissioner Scolnik asked if the Walmart shoppers' bus is hurting the MATS ridership. Jim Koens said it is filling in a gap for the people. Currently on MATS buses, people with groceries are restricted to what they can carry and/or stow below their seats. He will check with Walmart to see if we can work with them.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:40 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

MAY 15, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:21 pm.

ROLL CALL

Present: Cross, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: Derezinski, Engle

APPROVAL OF MINUTES

Moved by Hughes, seconded by Sabo, to approve the minutes of the April 17, 2014, Transportation meeting. MOTION CARRIED

PRESENTATIONS

Bob Lukens gave an update on the new downtown transit center showing everyone floor and site plans. Progress continues to move forward. Discussions are in progress with a downtown property owner to secure a temporary location for the transit center during construction of the new facility. Updates will be brought to the Transportation Committee as they are available.

INFORMATIONAL ITEMS

Moved by Scolnik, seconded by Nash, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/05-15 Approval of Lease Agreement Between the County and SkyWest Airlines

Airport recommends, moved by Cross, seconded by Hughes, to approve a lease, expiring on December 31, 2015, between the County and SkyWest Airlines, Inc. (SkyWest) in furtherance of SkyWest's intent to continue to provide commercial airline service. MOTION CARRIED

TR14/05-16 Approval of MDOT Grant 2014-0450 to Accept ARFF Training Funds

Airport recommends, moved by Hughes, seconded by Cross, to approve Contract No. 2014-0450 between the County and MDOT Aeronautics, providing \$2,000 in funds to offset Aircraft Rescue and Fire Fighting personnel training costs, and further authorize the Clerk to prepare and execute the required resolution. MOTION CARRIED

TR14/05-17 Approval of Prein & Newhof Professional Engineering Agreement for Obstruction Removal Survey

Airport recommends, moved by Nash, seconded by Sabo, to approve a Professional Engineering Services Agreement with the Airport's Engineer, Prein & Newhof, in the amount of \$28,500, the intent of which is to identify obstructions to the Airport's runway approach surfaces, with the County's 2.5% share of the project to be \$713. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Mahoney suggested the Board have a Planning Session before next week's Full Board meeting on Thursday, May 22. Administration will follow up with a notice on the time of the meeting.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:46 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
James Derezinski
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

JUNE 19, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:00 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Hughes, seconded by Mahoney, to approve the minutes of the May 15, 2014, Transportation meeting. MOTION CARRIED

PRESENTATIONS

Jim Koens gave an update on the new downtown transit center. Progress continues to move forward. Bid documents should be sent out in late August with bid selection in September. Updates will be brought to the Transportation Committee as they are available.

INFORMATIONAL ITEMS

Moved by Cross, seconded by Sabo, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/06-18 Authorization for MATS to Finalize and Execute Lease Agreement

Transit recommends, moved by Sabo, seconded by Mahoney, to authorize the Muskegon Area Transit System to finalize and enter a lease agreement with Parkland Muskegon, Inc. to lease space at 396 W. Clay Avenue, Muskegon, MI for use as a temporary transit center, to be funded by the MATS fund reserves or with Federal and State Assistance if available. MOTION CARRIED

TR14/06-19 Authorization of MATS Amended FY2014 Federal Application and Public Notice

Transit recommends, moved by Cross, seconded by Mahoney, to authorize the Muskegon Area Transit System to publish the public notice regarding the amended Federal Operating and Capital application and to authorize staff to execute the electronic grant application if there is no request for public hearing. MOTION CARRIED

TR14/06-20 Approval of Enterprise Holdings' Concession Agreement and Service Facility Lease Agreement Termination

Airport recommends, moved by Sabo, seconded by Hughes, to approve terminating Enterprise Holdings' Concession and Service Facility Agreements, with Enterprise Holdings paying a \$20,972.40 settlement to the County. MOTION CARRIED

TR14/06-21 Approval to Issue a Request for Proposals for Airport Rental Car Concessionaire

Airport recommends, moved by Mahoney, seconded by Hughes, to approve issuing a Request for Proposals for Airport Rental Car Concessionaire. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:15 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

JULY 24, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:00 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Sabo, Scolnik, Wilkins

Excused: Nash

APPROVAL OF MINUTES

Moved by Cross, seconded by Hughes, to approve the minutes of the June 19, 2014, Transportation meeting. MOTION CARRIED

PRESENTATIONS

Jim Koens reported that the Transit Center project continues to move forward. The design and development processes have been completed and are moving into the construction document design. A cost analysis is being run to make sure we stay within the available grant funding. Recommendations for bidding the project will be brought to the Board in August.

MATS is also doing a special route to the Muskegon County Fairgrounds during this week's Youth Fair. The first couple of trips carried over 30 people to the fairgrounds. They are also in the process of designing a rural route for implementation in the fall.

INFORMATIONAL ITEMS

Moved by Cross, seconded by Hughes, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/07-22 Approval to Accept Amendment to MDOT Grant 2008-0295/A1

Airport recommends, moved by Hughes, seconded by Mahoney, to approve an Amendment to MDOT Contract No. 2008-0295, increasing the amount of the original Contract by \$133,735, from \$3,065,195 to \$3,198,930. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik asked about revenues from the trolleys. Jim Koens will get the information and forward it to the Commissioners.

TR14/07-23 Send a Resolution to MDOT Supporting the Removal of the Railroad Bridge on US31 Near Sherman Blvd

Moved by Mahoney, seconded by Sabo, to send a Resolution to MDOT supporting the removal of the railroad bridge on US31 near Sherman Blvd. MOTION CARRIED

TR14/07-24 Send a Resolution Congratulating Nathan Greiner and Matthew Greiner, Sons of County Employee Ivy Horton, for Both Achieving Eagle Scout Status

Moved by Hughes, seconded by Mahoney, to send a Resolution congratulating Nathan Greiner and Matthew Greiner, sons of County employee Ivy Horton, for both achieving Eagle Scout status. MOTION CARRIED

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:20 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

AUGUST 21, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:54 pm.

ROLL CALL

Present: Cross, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: Engle

APPROVAL OF MINUTES

Moved by Hughes, seconded by Cross, to approve the minutes of the July 24, 2014, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Hughes, seconded by Cross, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/08-25 Authorization to Issue IFB for Transit Center Renovation and Addition Project
Transit recommends, moved by Sabo, seconded by Mahoney, to authorize MATS to issue an Invitation for Bids for construction of the Transit Center renovation and addition project. MOTION CARRIED

TR14/08-26 Approval of the On-Demand Ground Transportation Rules and Regulations
Airport recommends, moved Nash, seconded by Cross, to approve the On-Demand Ground Transportation Rules and Regulations for the Airport, and further authorize staff, following

consultation with the County Administrator and/or Corporate Counsel, to make amendments as needed. MOTION CARRIED

TR14/08-27 Approval of Contract Between the County and Mulder's Merchants for Vending Service

Airport recommends, moved Nash, seconded by Mahoney, to approve an Equipment Placement Agreement between the County and Mulder's Merchant, Inc. to provide vending machines in the Airport Terminal Building, with the Airport receiving 15% commission on sales, for a term of 48 months. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Sabo thanked Marty Piette and staff for helping with the Legends Flight that will be leaving from Muskegon on October 9. This is a privately funded flight honoring World War II veterans by taking them, with no charge, to Washington D.C. to visit the World War II Memorial and other monuments. This is a day trip for the veterans and will conclude at the Airport with a Hero's Welcome Reception at Executive Air Transport.

Transit Systems Manager Jim Koens noted that he recently attended the annual meeting of the Michigan Public Transit Association. At the meeting, the Michigan Department of Transportation recognized the efforts of several transit agencies in providing service to their communities. A plaque was presented to the Muskegon County Board of Commissioners in recognition of 40 years of partnership with MDOT in providing public transportation services.

TR14/08-28 To Prepare a Resolution Acknowledging the Years of Service of Ms. Judy Kell
Moved by Sabo, seconded by Hughes, to prepare a resolution acknowledging the years of service of Ms. Judy Kell. MOTION CARRIED

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 5:06 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

SEPTEMBER 25, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:00 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Hughes, seconded by Cross, to approve the minutes of the August 21, 2014, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Cross, seconded by Hughes, to accept and place on file the Informational Items. MOTION CARRIED

Jim Koens gave updates on various Transit projects. These included the new Transit Center, the temporary Transit Center, and four new regional bus routes. Marty Piette spoke about two projects at the Airport. These are the Terminal Apron Reconstruction and Expansion Project and a new Security Camera System.

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:47 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

White River Township Hall
7386 Post Road, Montague

OCTOBER 16, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:36 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Engle, seconded by Hughes, to approve the minutes of the September 18, 2014, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Hughes, seconded by Mahoney, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

John Holter, Egelston Township Supervisor, voiced displeasure with the lack of communication with local municipalities regarding the implementation of the new MARC (Muskegon Area Regional Connections) pilot program for rural bus routes.

Bob Lukens, Community Development Director, and Jim Koens, Transit Manager, explained the program and gave details. This is a six-month pilot program from November 3, 2014, through May 1, 2015, and consists of four new rural bus routes to White Lake, Montague, Holton, and Ravenna. Intentions are to continue the routes after this period. Changes will be made to the routes, if needed, to improve routes and ridership. The grant received for this pilot program states the program needs to begin in Q1 of FY2015. Discussion ensued. Informational meetings will be held for the public on October 21, 22, and 23 at various locations. Prior to the

start of the program, meetings with local municipalities will take place to gain input regarding the program and routes.

ACTION ITEMS

TR14/10-28 Authorization to Operate Regional Route Pilot Services

Transit recommends, moved by Sabo, seconded by Engle, to authorize MATS to implement regional route services with pilot routing and scheduling for the period November 3, 2014 through May 1, 2015 as described.

Roll Call

Yes: Cross, Engle, Mahoney, Nash, Sabo, Scolnik, Wilkins

No: Hughes

MOTION CARRIED

TR14/10-29 Authorization to Dispose of Buses

Transit recommends, moved by Nash, seconded by Sabo, to authorize MATS to dispose of one small bus and three medium duty buses that have met their useful life through the County Purchasing Department vehicle auction.

Roll Call

Yes: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

No: None

MOTION CARRIED

TR14/10-30 Authorization to Issue RFP(s) for Support Vehicles

Transit recommends, moved by Cross, seconded by Engle, to authorize MATS to issue or participate jointly in one or more Request(s) for Proposals, in cooperation with other transit systems where feasible, for the purchase of support vehicles for the MATS program.

Roll Call

Yes: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

No: None

MOTION CARRIED

OLD BUSINESS

Commissioner Sabo said everyone did a tremendous job in organizing and implementing the Legends flight at the Airport for World War II veterans.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

John Holter, Egelston Township Supervisor, thanked the County for providing the new rural bus routes. He wanted the County to be aware of the lack of communication between the County and the local municipalities regarding this program.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 5:20 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

NOVEMBER 20, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:00 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Cross, seconded by Hughes, to approve the minutes of the October 16, 2014, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Hughes, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/11-31 Amend Contracts with URS and FTCH

Transit recommends, moved by Engle, seconded by Cross, to authorize an addition of \$67,500 to the Architectural Services contract with URS Corporation and an addition of \$24,206 to the Construction Program Manager contract with Fishbeck, Thompson, Carr, and Huber, for new contract amounts of \$266,359.11 and \$96,752.00 for URS and FTCH, respectively. MOTION CARRIED

TR14/11-32 Approval for Property Acquisition

Airport recommends, moved by Engle, seconded by Sabo, to approve allowing staff to conduct an Informal Qualifications Based Selection of a Land Consultant, enter into a contract with the selected Land Consultant, and complete the acquisition of 4618 Martin Road in furtherance of future Airport Development, with the total costs associated with the acquisition not to exceed \$150,000, with the County's 2.5% share not to exceed \$3,750. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:16 pm.

Muskegon County Transportation Committee

Rillastine R. Wilkins, Chair
Terry Sabo, Vice-Chair
Benjamin Cross
Marvin Engle

Susie Hughes
Kenneth Mahoney
Charles Nash
Robert Scolnik

Board of Commissioners Room
990 Terrace

DECEMBER 18, 2014

CALL TO ORDER

The Transportation Committee meeting was called to order by Chair, Rillastine Wilkins, at 4:41 pm.

ROLL CALL

Present: Cross, Engle, Hughes, Mahoney, Nash, Sabo, Scolnik, Wilkins

Excused: None

APPROVAL OF MINUTES

Moved by Mahoney, seconded by Cross, to approve the minutes of the November 20, 2014, Transportation meeting. MOTION CARRIED

TRANSIT UPDATE

Mr. Bob Lukens, Community Development Director, provided an update on the Transit Center progress. He noted bi-monthly meetings are occurring with the contractors and the sub-contractors to include monthly calls from the architects. The east and south foundation walls have been poured. It is expected all foundations will be in place within the next two weeks.

Mr. Lukens noted the transition to the new temporary facility appears to be working with minimal adjustments for riders and transporters.

INFORMATIONAL ITEMS

Moved by Hughes, seconded by Cross, to accept and place on file the Informational Items. MOTION CARRIED

PUBLIC COMMENT (on an agenda item)

None.

ACTION ITEMS

TR14/12-33 Approval of Contract Modification Number 1 to MDOT Contract No. FM-61-01-C92 (AIP Project No. 3-26-0071-3814)

Airport recommends, moved by Sabo, seconded by Scolnik, to approve Contract Modification Number 1 to MDOT Contract NO. FM-61-01-C92 (Airport Project No. 3-26-0071-3814), reducing the contract amount by \$110,557.26, for the Terminal Apron Expansion and Rehabilitation project at the Muskegon County Airport. MOTION CARRIED

TR14/12-34 Approval of Amendment No. 5 to an Agreement for Professional Engineering Services between the County and Prein & Newhof

Airport recommends, moved by Engle, seconded by Cross, to approve Amendment No. 5, in the amount of \$7,000, to an Agreement for Professional Engineering Services between the County and Prein & Newhof, for construction phase services of the Terminal Apron Rehabilitation and Expansion Project at the Airport. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT (on a new topic)

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:57 pm.