

Muskegon County Transportation Committee



*Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle*

*Kenneth Mahoney
Louis McMurray
Charles Nash
I. John Snider
Roger Wade*

Board of Commissioners Room
990 Terrace

January 22, 2009

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:45 pm.

Roll Call

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, and Wade

Excused: None

Approval of Minutes

Moved by Engle, seconded by Wade, to approve the minutes of the December 11, 2008, Transportation meeting with the change of adding more information to the Transit Parking Ramp Update section.

Motion Carried

Informational Items

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items.

Motion Carried

Action Items

T09/01-01 Approval of FY2010 Transit Operating and Capital Assistance from the State of Michigan

Moved by Snider, seconded by Wade, to approve the Muskegon Area Transit System's FY2010 application for \$2,748,222 in state operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the Director of Public Facilities as the Transportation Coordinator, and to publish the public notice.

Roll Call:

Ayes: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray,
Nash, Scolnik, Snider, and Wade
Nays: None

Motion Tabled

T09/01-02 Approval of Contract between the County and Prein & Newhof for Apron Reconstruction and Expansion

Moved by Engle, seconded by Wade, to approve a Contract for Professional Engineering Services in the amount of \$161,000 between the County and Prein & Newhof for design work associated with the reconstruction of the Airport's terminal apron and south T-hangar apron and taxi streets, with the County's 2.5% share to be \$4,025.

Motion Carried

T09/01-03 Approval of Contract between the County and Prein & Newhof for Updating the Airport Layout Plan

Moved by Engle, seconded by Wade, to approve a Contract for Professional Engineering Services in the amount of \$51,000 between the County and Prein & Newhof for engineering work needed to update portions of the Airport Layout Plan, with the County's 2.5% share to be \$1,275.

Motion Carried

T09/01-04 Approval of Contract between the County and Prein & Newhof for Updating the Airport Property Map

Moved by Engle, seconded by Wade, to approve a Contract for Professional Engineering Services in the amount of \$9,000 between the County and Prein & Newhof for engineering work needed to update the Airport Property Map, also known as the Exhibit "A", with the County's 2.5% share to be \$225.

Motion Carried

T09/01-05 Approval of Land Use Agreement between the County and VFW Post 3195

Moved by Snider, seconded by Derezinski, to approve a Land Use Agreement between the County and VFW Post 3195 so that the VFW may move its road sign on Airport property, closer to the newly relocated Grand Haven Road.

Motion Carried

Old Business

Commissioner Snider asked if the contract items need to go through a Roll Call. Ted Williams, Corporate Counsel, said they do not need a Roll Call as it is a Committee meeting and the items will need to be approved at Full Board.

New Business

None.

Audience Participation

Two Muskegon Community College Political Science students were in attendance.

Adjourn at 4:03 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

Muskegon County Transportation Committee



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990 Terrace

February 19, 2009

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:35 pm.

Roll Call

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, and Snider

Excused: Scolnik, Wade

Approval of Minutes

Moved by Engle, seconded by Nash, to approve the minutes of the January 22, 2009, Transportation meeting.

Motion Carried

Informational Items

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items.

Motion Carried

Action Items

T09/02-06 Approval of MDOT Contract 2009-0147 for FY2009 Airport Improvement Program Projects

Moved by Engle, seconded by Collins, to approve MDOT Contract No. 2009-0147 between the County and the Michigan Department of Transportation, providing the State's 2.5% share, or \$5,750, of funding for Phase I FY2009 Airport Improvement Program projects, and further authorize the Chairman to execute the contract and the Clerk to authorize the resolution.

Motion Carried

T09/02-07 Approval of FAA Grant Offer for FY2009 Airport Improvement Program Projects

Moved by Engle, seconded by Snider, to approve the Chairman to execute upon receipt a Grant Offer from the Federal Aviation Administration for Entitlement funds under the Airport Improvement Program, providing \$218,500 (95%) for the Airport's FY2009 projects, and further authorize the Chairman to execute the Grant Offer and the Clerk to authorize the resolution.

Motion Carried

T09/02-08 Approval to Solicit Bids for Airport Snow Removal Equipment

Moved by Engle, seconded by Snider, to approve the Purchasing Department to solicit bids for two pieces of airport snow removal equipment to be purchased with FY2009 Airport Improvement Program Entitlement funds.

Motion Carried

T09/02-09 Approval to Solicit Bids for Leasing General Aviation Hangar

Moved by Snider, seconded by Mahoney, to approve the Purchasing Department to issue a Request for Proposal (RFP) for a General Aviation Hangar Lease for a hangar located at the Muskegon County Airport.

Motion Carried

Old Business

Commissioner Nash invited everyone to attend the Veterans Recognition Night at the Great Lakes Naval Memorial and Museum on February 27, 2009, from 5:00-8:00 pm. This memorable event is in honor of black veterans and is being held in conjunction with Black History month. The event will include exhibits, oral histories, film clips, and a Soul Food Dinner. Cost for the event is \$20 per person. Veterans are free.

New Business

None.

Audience Participation

None.

Adjourn at 3:42 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

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March 19, 2009

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:47 pm.

Roll Call

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, and Wade

Excused: None

Approval of Minutes

Moved by Collins, seconded by Nash, to approve the minutes of the February 19, 2009, Transportation meeting.

Motion Carried

Informational Items

Moved by Derezinski, seconded by Engle, to accept and place on file the Informational Items.

Motion Carried

Action Items

TR09/03-10 Approval of 2009 Trolley Route Program

Transit recommends, moved by Engle, seconded by Wade, to approve operation of a 2009 Trolley Route Program as proposed.

Motion Carried

TR09/03-11 Approval of FY2009 Federal 5307 Formula Application

Transit recommends, moved by Engle, seconded by Snider, to authorize the Muskegon Area Transit System to publish the public notice requesting \$625,152 in the FY2009 Federal Operating Assistance application and to authorize staff to execute the electronic grant application if there is no request for public hearing.

Motion Carried

TR09/03-12 Authorization of American Recovery and Reinvestment Act Project(s)

Transit recommends to authorize the Muskegon Area Transit System to submit plans, publish public notices, and complete Federal Transit Administration applications to secure American Recovery and Reinvestment Act of 2009 funds for local transit capital projects as outlined in recommended Option A, and to authorize staff to execute the related electronic grant applications if there is no request for public hearing.

Transportation Chairman Gill removed this item from the agenda for further review.

TR09/03-13 Approval of 2nd Quarter 2009 T-Hangar Leases

Airport recommends, moved by Engle, seconded by Collins, to approve the extension of seven (7) T-Hangar Lease Agreements at Muskegon County Airport expiring in the second quarter of 2009 as follows: Terry Grevious, \$190/month; Scott Kelley, \$190/month; Larry Duthler, \$180/month; Jim Fishel, \$170/month; Doug Parker, \$170/month; Fred Riplo, \$170/month; and Richard Smith, \$160/month.

Motion Carried

Old Business

There were three new motions during Old Business.

TR09/03-14 Approval of Draft Airport Advisory Committee By-Laws

Moved by Engle, seconded by Nash, to approve the draft Airport Advisory Committee By-Laws previously submitted to the Transportation Committee and have the Board appoint committee members.

Motion Carried

TR09/03-15 Approval to Place Motion Item TR09/03-12 Back on the Agenda

Moved by Scolnik, seconded by Derezinski, to place motion item TR09/03-12 back on the agenda (To authorize the Muskegon Area Transit System to submit plans, publish public notices, and complete Federal Transit Administration applications to secure American Recovery and Reinvestment Act of 2009 funds for local transit capital projects as outlined in recommended Option A, and to authorize staff to execute the related electronic grant applications if there is no request for public hearing.) and approve Option A for use of the American Recovery and Reinvestment Act of 2009 funds.

Roll Call

Ayes: Collins, Engle, Gill, Mahoney, Nash, Scolnik, Wade

Nays: Buzzell, Derezinski, McMurray, Snider

Motion Carried

Moved by Snider, seconded by Buzzell, to table motion item TR09/03-15.

Roll Call

Ayes: Buzzell, Collins, Derezinski, McMurray, Snider

Nays: Engle, Gill, Mahoney, Nash, Scolnik, Wade

Motion Failed

New Business

There was one new motion during New Business.

TR09/03-16 Draft a Letter to our Legislators Regarding an FAA Proposal

The Transportation Committee recommends, moved by Scolnik, seconded by Snider, to have the County Administrator draft a letter to our legislators opposing the FAA proposal to consolidate several west Michigan radar facilities, including Muskegon, into a new facility being built in Kalamazoo.

Roll Call

Ayes: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Nays: None

Motion Carried

Audience Participation

Shawn Tate from Muskegon Moves Coalition with Disabilities Connection spoke about a few issues with the transit system, including overcrowded buses on the Sherman route, not enough bus stop shelters, and bus route hours.

Adjourn at 4:29 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

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990 Terrace

APRIL 16, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:30 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, and Snider

Excused: Wade

APPROVAL OF MINUTES

Moved by Engle, seconded by Collins, to approve the minutes of the March 19, 2009, Transportation meeting.

Motion Carried

INFORMATIONAL ITEMS

Moved by Engle, seconded by Nash, to accept and place on file the Informational Items.

Motion Carried

ACTION ITEMS

There were no action items presented.

OLD BUSINESS

None.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:38 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

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MAY 21, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 4:16 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, and Wade

Excused: None

APPROVAL OF MINUTES

Moved by Engle, seconded by Wade, to approve the minutes of the April 16, 2009, Transportation meeting.

Motion Carried

INFORMATIONAL ITEMS

Moved by Engle, seconded by Snider, to accept and place on file the Informational Items.

Motion Carried

ACTION ITEMS

TR09/05-17 Authorize Disposal of Seven (7) Transit Buses

Transit recommends, moved by Wade, seconded by Engle, to authorize the Muskegon Area Transit System and the purchasing department to offer for sale, to the highest

responsible bidder, five (5) heavy-duty transit buses and two (2) cutaway buses that have met their useful life.

Motion Carried

TR09/05-18 Authorize Bus Stop Planning and Procurements

Transit recommends, moved by Engle, seconded by Nash, to authorize the Muskegon Area Transit System to engage local jurisdictions to develop plans for bus stop locations and amenities and to work with the purchasing department to issue requests for proposals for bus stop equipment and amenities.

Motion Carried

TR09/05-19 Approval to Solicit Bids to Paint Runway and Taxiway System

Airport recommends, moved by Engle, seconded by Snider, to approve the Purchasing Department to solicit bids to paint the Airport's runway and taxiway system, with the County's 2.5% share of the project not to exceed \$2,500.

Motion Carried

TR09/05-20 Approval to Solicit Bids to Crack Seal the Airport's Runway and Taxiway System

Airport recommends, moved by Wade, seconded by Snider, to approve the Purchasing Department to solicit bids to crack seal the Airport's runway and taxiway system, with the County's 2.5% share of the project not to exceed \$1,250.

Motion Carried

TR09/05-21 Approval of Amendment to Airport Service Facility Lease Agreement between the County and Avis Rent-a-Car

Airport recommends, moved by Engle, seconded by Snider, to approve an amendment to the Airport Service Facility Lease Agreement between Avis Rent-a-Car System, LLC and the County, extending the Service Facility Lease Agreement to June 30, 2011, and to authorize the Chair to sign the amendment.

Motion Carried

TR09/05-22 Approval of Amendment to Airport Service Facility Lease Agreement between the County and Arelco, Inc.

Airport recommends, moved by Snider, seconded by Engle, to approve an amendment to the Airport Service Facility Lease Agreement between Arelco, Inc., d/b/a National Car Rental, and the County, extending the Service Facility Lease Agreement to June 30, 2011, and to authorize the Chair to sign the amendment.

Motion Carried

OLD BUSINESS

Commissioner Collins asked if there is a way to improve the visibility of the Airport sign on US31. Marty Piette stated that he contacted MDOT within the past several months regarding the visibility of the sign. The trees are on MDOT highway right of way and their policy is not to remove trees to improve visibility to billboards and signs. Commissioner Collins asked who owned the property that the Airport sign is on, and Marty Piette stated he was not sure if it was County property or an easement. Research will be done to find out who owns the property where the sign is located.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:41 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

Muskegon County Transportation Committee



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Board of Commissioners Room
990 Terrace

JUNE 18, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:30 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, and Wade

Excused: None

APPROVAL OF MINUTES

Moved by Engle, seconded by Wade, to approve the minutes of the May 21, 2009, Transportation meeting.

Motion Carried

INFORMATIONAL ITEMS

Moved by Engle, seconded by Derezinski, to accept and place on file the Informational Items.

Motion Carried

ACTION ITEMS

TR09/06-23 Approval of MDOT Project Authorization 2002-0072/Z11/R2

Transit recommends, moved by Engle, seconded by Nash, to approve MDOT Project Authorization 2002-0072/Z11/R2 with the Muskegon Area Transit System, providing for a two-year extension to complete the purchase of bus stop equipment and amenities, and to authorize the Chair to execute the agreement.

Motion Carried

TR09/06-24 Approval of MDOT Project Authorization 2002-0072/Z15/R1

Transit recommends, moved by Snider, seconded by Engle, to approve MDOT Project Authorization 2002-0072/Z15/R1 with the Muskegon Area Transit System, providing for a two-year extension to complete the purchase of bus stop equipment and amenities, and to authorize the Chair to execute the agreement.

Motion Carried

TR09/06-25 Approval of FY2009 Federal Operating and Capital Grant Applications

Transit recommends, moved by Engle, seconded by Nash, to authorize the Muskegon Area Transit System to publish the public notice requesting \$915,774 in a FY2009 Federal Operating Assistance application and \$162,000 in a FY2009 CMAQ Capital Assistance application and to authorize staff to execute the electronic grant applications if there is no request for public hearing.

Motion Carried

TR09/06-26 Approval of Contract Modification 001 to Contract 61191-102872

Airport recommends, moved by Nash, seconded by Mahoney, to approve Contract Modification 001, in the amount of \$228,315.28, to construction contract 61191-102872 for runway extension work done at the Airport under the FY2008 Airport Improvement Program, with the County's 2.5% share to be \$5,708.

Motion Carried

TR09/06-27 Approval of Amendment No. 5 to Prein & Newhof Contract

Airport recommends, moved by Snider, seconded by Nash, to approve Amendment No. 5, in the amount of \$13,500, to construction engineering contract between the County and Prein & Newhof for engineering services provided to the Airport in association with the FY2008 Airport Improvement Program, with the County's 2.5% share to be \$338.

Motion Carried

TR09/06-28 Approval to Award Bid for Aircraft Rescue & Fire Fighting Vehicle

Airport recommends, moved by Nash, seconded by Engle, to approve award of the bid for acquisition of an Aircraft Rescue and Fire Fighting (ARFF) vehicle to the lower of two bids received, Rosenbauer Firefighting Tech, in the amount of \$666,570, funded 100% by the American Recovery and Reinvestment Act of 2009.

Motion Carried

TR09/06-29 Approval of T-Hangar Leases Expiring in the 3rd Quarter of 2009

Airport recommends, moved by Nash, seconded by Engle, to approve the extension of seven (7) T-Hangar Lease Agreements at Muskegon County Airport expiring in the third quarter of 2009 as follows: Roger Babb, \$190/month; Gary Salerno, \$190/month; Mark Malnor, \$180/month; Jack DeHorn, \$180/month; Rex Vanderlinde, \$180/month; Brad Oostindie, \$180/month; and Barb Veldman, \$160/month.

Motion Carried

OLD BUSINESS

Commissioner Scolnik encouraged fellow commissioners to ride on the Muskegon County float in the Muskegon Heights Festival Parade. Meet at 10:00 am on Saturday in the Lift-Tech parking lot. He also invited them to meet in front of the Frauenthal on Saturday at 2:45 pm to participate in the cutting of the Muskegon County 150th Anniversary cake ceremony and the rest of the Taste of Muskegon festivities.

Commissioner Nash asked for an update on air service at the Airport. Marty Piette reported that the Airport is working with the Chamber to raise local funds. With the grant monies and local funds, we can then negotiate with the airlines for new air service in Muskegon. The commissioners will be kept up to date with any new information.

NEW BUSINESS

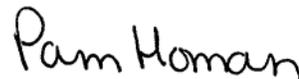
Commissioner Collins thanked his fellow commissioners for the well wishes he received during his recent hospital stay.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:43 pm.



Pam Homan
Administrative Secretary
Muskegon County Airport

Muskegon County Transportation Committee



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Montague City Hall
8778 Ferry Street, Montague, MI

JULY 16, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice Chairman, Bob Scolnik, at 3:55 pm.

ROLL CALL

Present: Buzzell, Collins, Engle, Mahoney, McMurray, Nash, Scolnik, Snider, and Wade

Excused: Derezinski, Gill

APPROVAL OF MINUTES

Moved by Wade, seconded by Nash, to approve the minutes of the June 18, 2009, Transportation meeting.

Motion Carried

INFORMATIONAL ITEMS

Moved by Wade, seconded by Collins, to accept and place on file the Informational Items.

Motion Carried

ACTION ITEMS

TR09/07-30 Approval to Award Sale of Used Transit Buses

Transit recommends, moved by Wade, seconded by Snider, to award the bid to sell seven surplus buses to Houghton Enterprises for the sum of \$4,745.

Motion Carried

TR09/07-31 Approval of Meijer Bus Stop Terms and Conditions

Transit recommends to accept the terms and conditions for on-site bus service at Meijer Store #19 and to authorize the Chair to execute the agreement.

At the request of Corporate Counsel, this item was removed from the agenda for further review.

TR09/07-32 Approval to Award Bid for Painting of Airfield Surfaces

Airport recommends, moved by Engle, seconded by Mahoney, to award the bid for the painting of airfield surfaces at the Airport to the lowest of three bids received, Kenmark, Inc., in the amount of \$67,856.25, with the County's 2.5% share to be \$1,697.

Motion Carried

TR09/07-33 Approval to Award Bid for Crack Sealing Airfield Surfaces

Airport recommends, moved by Mahoney, seconded by Buzzell, to award the bid for crack sealing of airfield surfaces at the Airport to the lowest of seven bids received, Fahrner Asphalt Sealers, LLC, in the amount of \$38,400, with the County's 2.5% share to be \$960.

Motion Carried

TR09/07-34 Approval to Award Bid for Acquisition of a Heavy Duty Runway Broom Truck

Airport recommends, moved by Engle, seconded by Wade, to award the bid for the acquisition of a heavy duty runway broom truck to the lower of two bids received, M-B Companies, Inc., in the amount of \$447,516, with the County's 2.5% share to be \$11,188.

Motion Carried

TR09/07-35 Approval to Award Bid for Acquisition of a Utility Tractor

Airport recommends, moved by Collins, seconded by Nash, to award the bid for the acquisition of a Utility Tractor with various snow removal attachments to the second lowest bidder of two bids received, Fredrickson Supply LLC, in the amount of \$128,587, with the County's 2.5% share to be \$3,215.

Motion Carried

TR09/07-36 Approval of MDOT Contract 2009-0499 Regarding the Acquisition of an ARFF Vehicle

Airport recommends, moved by Nash, seconded by Engle, to approve MDOT Contract No. 2009-0499 between the County and MDOT, the purpose of which is to fix the rights and obligations of both parties with regards to the acquisition of an Aircraft Rescue and Fire Fighting (ARFF) vehicle for the Muskegon County Airport, and further authorize the Chairman to execute the contract and the County Clerk to authorize a certified resolution for the contract.

Motion Carried

OLD BUSINESS

Commissioner Buzzell asked for an update on the air service grant at the Airport. Marty Piette reported he will be attending a meeting in Chicago at the end of July to discuss possible Chicago service in Muskegon. He will report back after the meeting.

Commissioner Buzzell also asked what happens to the equipment, etc. if the last airline leaves the airport. Marty Piette stated that the equipment is the County's. If this were to happen, we would want to keep the equipment here in anticipation of getting new service.

Commissioner Nash asked for an update on the FAA TRACON move update. Marty Piette will get an update and let the Commissioners know.

NEW BUSINESS

None.

AUDIENCE PARTICIPATION

Amy VanLoon, White Lake Area Chamber of Commerce, welcomed the Commission and encouraged everyone to look around the town. She also reminded everyone about dinner at the Harbor View Grille after the meeting.

Commissioner Scolnik commended Ms. VanLoon on the fine job she does for the White Lake area.

Montague Mayor, Henry Roesler, Jr., asked if a meeting could be scheduled to discuss the public transportation funds that Muskegon County receives. The funds are usually distributed in Muskegon and Montague would like to get some of the available funds for their public transportation.

Norman Ullman thanked Commissioner Scolnik for bringing "The Drifters" concert to Muskegon as part of the Muskegon County 150th Anniversary celebration.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:20 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

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AUGUST 20, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:30 pm.

ROLL CALL

Present: Buzzell, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Excused: Collins, Derezinski, Engle

APPROVAL OF MINUTES

Moved by Wade, seconded by Mahoney, to approve the minutes of the July 16, 2009, Transportation meeting.

Motion Carried

INFORMATIONAL ITEMS

Moved by Wade, seconded by Nash, to accept and place on file the Informational Items.

Motion Carried

PRESENTATION

Jack Penning from Sixel Consulting Group gave a presentation on "Community-Backed Scheduled Air Service."

Commissioner Snider joined the meeting at 4:10 pm.

ACTION ITEMS

TR09/08-37 Approval of MDOT Contract 2007-0264/Z14

Transit recommends, moved by Mahoney, seconded by Wade, to approve MDOT Project Authorization 2007-0264/Z14 with the Muskegon Area Transit System providing state capital match funds in the amount of \$40,500 for replacement small buses, and to authorize the Chairperson to execute the contract.

Motion Carried

TR09/08-38 Authorization to Dispose of GoBus Vehicle

Transit recommends, moved by Wade, seconded by Mahoney, to authorize MATS to dispose of GoBus Unit 0105 to the County's insurance carrier, Michigan Municipal Risk Management Authority (MMRMA), for the sum of \$8,900.

Motion Carried

TR09/08-39 Authorization to Issue RFP for GoBus Vehicles

Transit recommends, moved by Wade, seconded by Buzzell, to authorize MATS and the Purchasing Department to issue a Request for Proposals for up to eighteen small buses.

Motion Carried

TR09/08-40 Authorization to Plan and Develop Passenger Facility

Transit recommends, moved by Mahoney, seconded by Wade, to authorize MATS to proceed with development of an interim passenger waiting area at the City of Muskegon Heights Farmers Market property, to begin planning for a permanent passenger transfer facility at the location, and to pursue the possibilities for reallocation of previously awarded federal and state facility funds.

Motion Carried

TR09/08-41 Authorize the Appointment of Gary Nielsen to Airport Maintenance Worker/6 Months

Airport recommends, moved by Mahoney, seconded by Nash, to authorize waiver of the current County hiring freeze and to appoint Gary Nielsen to the budgeted Airport Maintenance Worker/6 Months Position #N08007, beginning September 28, 2009, at salary step 6, \$18.512 per hour.

Motion Carried

TR09/08-42 Approval to Award RFP09-1639, General Aviation Aircraft Hangar Lease

Airport recommends, moved by Nash, seconded by Snider, to award RFP09-1639, General Aviation Aircraft Hangar Lease, to Executive Air Transport, Inc., for the lease of a 14,000 square foot hangar facility located at Muskegon County Airport, at the rate of \$2,500 per month, and further approve amending the existing Executive Air Transport, Inc. lease to include said facility.

Motion Carried

TR09/08-43 Approval to Execute Federal AIP Grant #3-26-0071-3209

Airport recommends, moved by Wade, seconded by Nash, to approve execution of Federal Airport Improvement Program (AIP) Grant #3-26-0071-3209 in the amount of \$845,500, providing federal funds for several items included in the airport's FY2009 capital improvement plan.

Motion Carried

OLD BUSINESS

None

NEW BUSINESS

None.

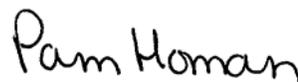
AUDIENCE PARTICIPATION

Mr. Dave Meloche asked the Transportation Committee and Transit to look into purchasing flex-fuel buses instead of buses run by compressed natural gas.

Mr. Lupe Alviar is seeking support from Transit to have trolley buses available to transport people from the staging parking lots to the causeway for the Veteran's Memorial Park 75th anniversary celebration.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:40 pm.



Pam Homan
Administrative Secretary
Muskegon County Airport

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Roger Wade

Board of Commissioners Room
990 Terrace

SEPTEMBER 17, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 3:30 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Excused: Gill

APPROVAL OF MINUTES

Moved by Engle, seconded by Mahoney, to approve the minutes of the August 20, 2009, Transportation meeting.

Motion Carried

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items.

Motion Carried

ACTION ITEMS

TR09/09-44 Authorization for Muskegon Trolley Company Office Space

Transit recommends, moved by Collins, seconded by Mahoney, to authorize the

Muskegon Trolley Company to locate its office functions at the Muskegon County Airport Administration building at the rate of \$2,184/year, plus prorated utilities.

Motion Carried

TR09/09-45 Approval of MDOT Contract 2009-0705 for Phase II of FY2009 Airport Improvement Program Funds

Airport recommends, moved by Collins, seconded by Mahoney, to approve MDOT Contract No. 2009-0705 between the County and the Michigan Department of Transportation, providing the State's 2.5% share, or \$22,250, of funding for Phase II FY2009 Airport Improvement Program projects, and further authorize the Chairman to execute the contract and the Clerk to authorize the resolution.

Motion Carried

TR09/09-46 Approval to Waive the Hiring Freeze and Permit the Airport to Recruit for the Position of Account Clerk II – Part Time

Airport recommends, moved by Engle, seconded by Nash, to approve the creation of the position of an hourly Account Clerk II, position classification #NF020, for the Airport and fill the position at Step I, or \$12.704.

Motion Carried

TR09/09-47 Approval to Waive the Hiring Freeze and Permit the Airport to Recruit for the Position of Airport Equipment Mechanic Full Time

Airport recommends, moved by Mahoney, seconded by Engle, to approve waiver of the County hiring freeze and permit the Airport to recruit for the position of a full-time Airport Equipment Mechanic, position classification number NF070, at Step 1, or \$15.323/hour, with a start date of November 5, 2009.

Motion Carried

TR09/09-48 Approval to Submit MDOT Application for Permit to Remove Trees from MDOT Right of Way at Sternberg and US31

Airport recommends, moved by Mahoney, seconded by Wade, approval of an Individual Application and Permit and a Performance Resolution for Governmental Agencies to MDOT Muskegon Transportation Service Center (TSC) and authorize the County Clerk to execute the Resolution.

Motion Carried

TR09/09-49 Approval of T-Hangar Leases Expiring in the 4th Quarter of 2009

Airport recommends, moved by Engle, seconded by Mahoney, to approve the extension of twenty (20) T-Hangar Lease Agreements at Muskegon County Airport expiring in the fourth quarter of 2009. Lease agreements are for a one-year period and recommend extension at same as current rate.

Motion Carried

OLD BUSINESS

Commissioner Mahoney encouraged fellow commissioners to sign the resolution for the Irish Festival.

Commissioner Nash asked how the vendors were chosen for the AIP projects in #TR09/09-45. Marty Piette, Airport Manager, stated that the projects were sent out through Purchasing as requests for bids. The lowest qualified vendor bids were chosen and approved by the State.

NEW BUSINESS

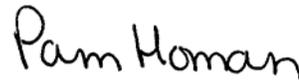
None.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:53 pm.



Pam Homan
Administrative Secretary
Muskegon County Airport

Muskegon County Transportation Committee



Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle

Kenneth Mahoney
Louis McMurray
Charles Nash
I. John Snider
Roger Wade

Board of Commissioners Room
990 Terrace

OCTOBER 15, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:31 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, McMurray, Nash, Snider, Wade

Excused: Scolnik

APPROVAL OF MINUTES

Moved by Wade, seconded by Nash, to approve the minutes of the September 17, 2009, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Collins, to accept and place on file the Informational Items. MOTION CARRIED

ACTION ITEMS

TR09/10-50 Approval of MDOT Project Authorization 2007-0264\Z15

Transit recommends, moved by Collins, seconded by Snider, to approve MDOT Project Authorization 2007-0264\Z15 with the Muskegon Area Transit System providing FY2010 state specialized services operating assistance in the amount of \$65,499, and the third party contracts with Pioneer Resources, American Red Cross, and Goodwill Industries, and to authorize the Chairperson to execute the contracts. MOTION CARRIED

TR09/10-51 Approval of Agreement with Meijer

Transit recommends, moved by Collins, seconded by Engle, to accept the terms and conditions for on-site bus service at Meijer Store #19 and to authorize the Chair to execute the agreement. MOTION CARRIED

TR09/10-52 Approval of Muskegon Trolley Company Office Space Agreement

Transit recommends, moved by Nash, seconded by Snider, to authorize the Chairperson to sign agreements with the City of Muskegon Heights to locate the Muskegon Trolley Company office functions at the City of Muskegon Heights City Hall building at the rate of \$3,120.00 per year. MOTION CARRIED

TR09/10-53 Approval of Rates and Charges Impact Study Proposal

Airport recommends, moved by Derezinski, seconded by Engle, to approve a Rates and Charges Impact Study Proposal between the County and Sixel Consulting, in the amount of \$5,000, with the County's share to be \$500, for consultant services related to analyzing current Airport rates and charges and compare them to similar sized airports in the Midwest, provide an estimate of the impact of any recommended rate increases/decreases on tenancy and passenger traffic, and provide an optimal rate structure to maximize revenue while producing minimal impact on tenant loss.

It was moved by Nash, seconded by Mahoney, to amend motion TR09/10-53 to include "contingent upon grant funding."

Roll Call:

Ayes: Buzzell, Collins, Derezinski, Engle, Mahoney, McMurray, Nash, Snider, Wade, Gill

Nays: None

Excused: Scolnik

MOTION CARRIED

TR09/10-53A Approval of Rates and Charges Impact Study Proposal

Airport recommends, moved by Derezinski, seconded by Engle, to approve a Rates and Charges Impact Study Proposal between the County and Sixel Consulting, in the amount of \$5,000, with the County's share to be \$500, contingent upon grant funding, for consultant services related to analyzing current Airport rates and charges and compare them to similar sized airports in the Midwest, provide an estimate of the impact of any recommended rate increases/decreases on tenancy and passenger traffic, and provide an optimal rate structure to maximize revenue while producing minimal impact on tenant loss. MOTION CARRIED

TR09/10-54 Approval of Essential Air Service Development Agreement

Airport recommends, moved by Engle, seconded by Nash, to approve an Essential Air Service (EAS) Development Agreement between the Airport and Sixel Consulting, Inc., in the amount of \$28,500, with the County's share to be \$2,850.

It was moved by Nash, seconded by Mahoney, to amend motion TR09/10-54 to include "contingent upon grant funding." MOTION CARRIED

TR09/10-54A Approval of Essential Air Service Development Agreement

Airport recommends, moved by Derezinski, seconded by Engle, to approve an Essential Air Service (EAS) Development Agreement between the Airport and Sixel Consulting, Inc., in the amount of \$28,500, with the County's share to be \$2,850, contingent upon grant funding. MOTION CARRIED

OLD BUSINESS

TR09/10-55 – It was moved by Derezinski, seconded by Snider, to approve the transportation plan and cost of \$1,400 for the Veteran's Day celebration at the Causeway on November 8, 2009. MOTION CARRIED

It was moved by Engle, seconded by Mahoney, to suspend the rules and allow for public participation by Veteran's Day Event Committee member, Mr. Don Aley. MOTION CARRIED

Mr. Aley discussed the event plans and encouraged people to walk to the ceremony or use the shuttle parking lots. The Causeway will be closed from 10:00 am to 4:00 pm. The Army Marching Band will be playing at the ceremony, as they did 75 years ago. The event will honor all veterans from all eras.

NEW BUSINESS

TR09/10-56 – It was moved by Mahoney, seconded by Collins, to offer a resolution to honor the Airport workers and Marty for having their fifth consecutive zero discrepancy report from the FAA. MOTION CARRIED

TR09/10-57 – It was moved by Nash, seconded by Mahoney, to offer a resolution to commend the 14th Circuit Court and staff, along with the County Clerk and staff, for the efforts they have made to work together in a recognition that comes from the State of Michigan Supreme Court commending their work protecting our statutes and records provided by our state laws and rules.

It was moved by Derezinski, seconded by Buzzell, to table the motion.

Roll Call:

Ayes: Buzzell, Collins, Derezinski, Engle, McMurray, Wade

Nays: Mahoney, Nash, Snider, Gill

Excused: Scolnik

MOTION CARRIED

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 4:11 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport

Muskegon County Transportation Committee



Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle

Kenneth Mahoney
Louis McMurray
Charles Nash
I. John Snider
Roger Wade

Board of Commissioners Room
990 Terrace

NOVEMBER 19, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Vice-Chairman, Bob Scolnik, at 3:45 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Engle, Gill, Mahoney, Nash, Scolnik, Snider, Wade

Excused: McMurray

APPROVAL OF MINUTES

Moved by Engle, seconded by Collins, to approve the minutes of the October 15, 2009, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Engle, seconded by Nash, to accept and place on file the Informational Items. MOTION CARRIED

PRESENTATION

Dave Eling from the Muskegon County Department of Veteran's Affairs presented to the Transportation Committee a banner showing support of our troops to be placed in the Airport terminal building. Lupe Alviar thanked the Board for their support of the Veteran's Day event held at the Veteran's Memorial Causeway on November 8.

ACTION ITEMS

TR09/11-58 Approval of Federal Aviation Administration's (FAA) Memorandum of Agreement (MOA) DTFAGL-09-L-00058 for the Muskegon County Airport

Airport recommends, moved by Engle, seconded by Nash, to approve the attached Federal Aviation Administration's (FAA) Memorandum of Agreement (MOA) DTFAGL-09-L-00058 for the Muskegon County Airport, for a period of twenty (20) years, commencing October 1, 2010, and continuing through September 30, 2030, allowing the FAA to construct, operate, and maintain FAA owned navigation, communication and weather aid facilities in areas on the Airport and establishing the fact that the airport required navigational aid facilities in order to operate, with no cost to the County, and the Chair be authorized to sign the agreement. MOTION CARRIED

TR09/11-59 Approval to Sign No-Cost Property Lease Agreement with the City of Muskegon Heights to Facilitate the Placement of a Bus Shelter at the City of Muskegon Heights Farmers Market Property

Transit recommends, moved by Snider, seconded by Mahoney, to authorize the Chairperson to sign a no-cost property lease agreement with the City of Muskegon Heights to facilitate the placement of a bus shelter at the City of Muskegon Heights Farmers Market property. MOTION CARRIED

OLD BUSINESS

None.

NEW BUSINESS

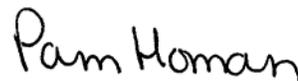
Commissioner Nash, on behalf of the Muskegon County Board of Commissioners, presented a Resolution of Tribute to Marty Piette and the Airport staff for receiving a zero discrepancy report from the FAA for the 5th consecutive year.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:56 pm.



Pam Homan
Administrative Secretary
Muskegon County Airport

Muskegon County Transportation Committee



Bill Gill, Chairman
Robert Scolnik, Vice-Chairman
Charles Buzzell
Lew Collins
James Derezinski
Marvin Engle

Kenneth Mahoney
Louis McMurray
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DECEMBER 17, 2009

CALL TO ORDER

The Transportation Committee meeting was called to order by Chairman, Bill Gill, at 3:30 pm.

ROLL CALL

Present: Buzzell, Collins, Derezinski, Gill, Mahoney, McMurray, Nash, Scolnik, Snider, Wade

Excused: Engle

APPROVAL OF MINUTES

Moved by Wade, seconded by Derezinski, to approve the minutes of the November 19, 2009, Transportation meeting. MOTION CARRIED

INFORMATIONAL ITEMS

Moved by Collins, seconded by Nash, to accept and place on file the Informational Items. MOTION CARRIED

ACTION ITEMS

There were no action items.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Wade passed on a request from his constituents to change the summer Trolley route that goes to Lake Michigan to go down Lakeshore to Beech and then back on Sherman. Jim Koens stated there is regular transit service that goes to Lake Michigan and he will look at the routes again.

AUDIENCE PARTICIPATION

None.

ADJOURNMENT

There being no further business to come before the Transportation Committee, the meeting adjourned at 3:34 pm.

Pam Homan

Pam Homan
Administrative Secretary
Muskegon County Airport