

**Muskegon County
Community Development/Strategic Planning Committee
January 25, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Also Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the December 14, 2017, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP18/01 – 01 It was moved by Commissioner Engle, supported by Chairman Cross, to accept funds transferred by the PA 59 to the Muskegon County Convention & Visitors Bureau (Visit Muskegon) to be used specifically and exclusively for tourism marketing purposes. Motion carried.

CD/SP18/01 – 02 It was moved by Commissioner Engle, supported by Chairman Cross, to authorize reimbursement to the City of Muskegon from the County's PA 263 Accommodations Tax funds for the payment of invoices for architecture and engineering services for design of the Lakeshore Convention Center. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:10 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
February 22, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:01 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Susan Franklin, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Nancy A. Waters, County Clerk; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of the January 25, 2018, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP18/02 – 03 It was moved by Chairman Cross, supported by Commissioner Engle, to increase Heritage Landing and Union Depot rental fees in an effort to help alleviate the rise in operational costs at the facilities. Motion carried.

CD/SP18/02 – 04 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to award Deremo Access Site Road Improvements to Michigan Paving & Materials Co. for their low bid of \$70,321.09, authorize the Board Chair to sign the agreement with match funding available from the Parks reserve fund and amend the budget accordingly. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:12 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
March 15, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:09 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of the February 22, 2018, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP18/03 – 05 It was moved by Commissioner Snider, supported by Commissioner Nash, to award Heritage Landing peninsula erosion repairs to Riverworks Construction, Inc. for their low bid of \$65,600.00, to be covered with funding from the Public Improvement Fund, and authorize the Board Chair to sign the contract.

Friendly amendment made as follows:

It was moved by Commissioner Hughes, supported by Chairman Cross, to award Heritage Landing peninsula erosion repairs to Jackson-Merkey Contractors, Inc., for their bid of \$67,780, to be covered with funding from the Public Improvement Fund, and authorize the Board Chair to sign the contract.

ROLL CALL

Yes: Cross, Foster, Hughes, Nash, Wilkins
No: Mahoney, Scolnik, Snider, Engle
Motion Carried.

ROLL CALL VOTE TO AWARD THE CONTRACT TO JACKSON-MERKEY

ROLL CALL

Yes: Cross, Foster, Hughes, Nash
No: Engle, Mahoney, Scolnik, Snider, Wilkins
Motion Defeated.

ROLL CALL ON ORIGINAL MOTION NO. CD/SP18/03 – 05

ROLL CALL

Yes: Cross, Engle, Foster, Mahoney, Scolnik, Snider, Wilkins
No: Hughes, Nash
Motion Carried.

CD/SP18/03 – 06 It was moved by Chairman Cross, supported by Commissioner Mahoney, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing Thursday, September 13 through Sunday, September 16, 2018 for the Michigan Irish Music Festival; and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP18/03 – 07 It was moved by Chairman Cross, supported by Commissioner Mahoney, to adopt the license agreement with the Child Abuse Council of Muskegon County for use of the Union Depot grounds for a beverage and entertainment tent July 18-22, 2018, during the Rebel Road motorcycle rally and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP18/03 – 08 It was moved by Commissioner Snider, supported by Commissioner Foster, to authorize staff to prepare Requests for Proposals (RFP) for the Architecture & Engineering phase for a new Pioneer Park Bathhouse/Restroom and Parks Maintenance Building. Motion carried.

CD/SP18/03 – 09 It was moved by Commissioner Snider, supported by Chairman Cross, to approve up to 8 additional part-time, seasonal Park Ranger/Dock Security positions for the Parks Department at the TS-105 pay scale at \$10.50 - \$11.00 per hour. Motion carried.

CD/SP18/03 – 10 It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve Ron Adams as caretaker at Moore County Park, per the terms outlined in the contract and approve an annual stipend for the Moore County Park caretaker position for \$1,000.

ROLL CALL

Yes: Cross, Engle, Foster, Mahoney, Nash, Scolnik, Snider, Wilkins
No: Hughes
Motion Carried.

CD/SP18/03 – 11 It was moved by Commissioner Snider, supported by Commissioner Foster, to authorize the Public Works Department to submit a MDNR Recreation Passport Grant application on behalf of the County of Muskegon for mountain biking trail development at the Muskegon County Recreation Area, located on County property north of the Wastewater Treatment Facility. Motion Carried.

Commissioners requested an amendment to the Resolution of Authorization to include language to designate the Michigan's Edge Mountain Bike Association (MEMBA), will reimburse the County of Muskegon the sum of \$37,500 by the expiration of the grant period. This language will be added to the Resolution prior to the Full Board meeting of March 22nd and shared with Commissioners.

Mr. Bob Lukens, Community Development Director, introduced Mr. Randy Knapp and Mr. Andrew Stevens, Board Members of the Michigan's Edge Mountain Bike Association. They spoke of the Mosquito Creek Trail project located in the Muskegon County Recreation Area. The MEMBA contracted with Dirt Artisans of Covington, Kentucky, to develop a design and to flag corridors for mountain bike trail development on the roughly 500 acres. Applied Trails Research completed the engineering for the

trail system with the cost being covered by funds raised by MEMBA. Premier trail professionals have designed sustainable trails for all interest and skill levels of trail users to include a beginner's trail, intermediate trail and advanced trail for biking, walking, 10k trail run or snowshoeing. Mr. Knapp noted it is their intention to raise the match funding and apply for future grants to develop a phased approach to construction of the facility and its trails.

OLD BUSINESS

Mr. Mark Eisenbarth, County Administrator, invited Mr. Fred Johnson, Public Defender, to apprise the Board on the status of the public defender grant from the State of Michigan.

Mr. Fred Johnson, Public Defender, informed the Board he has received information that his grant request to the State of Michigan was approved and grant amount is \$900,000. However, the state budget is now in front of the Senate Appropriations Committee for review so the grant funding is not yet secured. He is hopeful the Public Defender's Office of Muskegon County will receive in excess of \$500,000.

NEW BUSINESS

Commissioner Hughes invited those present to a Public Meeting to learn about upcoming efforts to clean up the former Zephyr Oil Refinery on Thursday, March 15th at 6:00 p.m. at the Reeths-Puffer Intermediate Café.

PUBLIC COMMENT

Mr. Bob Lukens, Community Development Director, introduced Ms. LaShelle Mikesell, Administrative Marketing Coordinator at CVB. He noted Ms. Mikesell is responsible for the social media and marketing for the CVB. Chairman Cross complimented her on the photos being utilized on the Facebook page.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 5:02 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
April 19, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:09 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Rillastine Wilkins

Excused: Robert Scolnik, I. John Snider, II

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the minutes of the March 15, 2018, meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION: Muskegon County Fair Board

Mr. Scott Erdman, Muskegon County Fair Board President, addressed the Board and presented copies of the Fairgrounds Management Between, proposed projects for 2018, calendar of events for 2018 as well as the Fair Association's Profit and Loss statement.

Mr. Brian McFarren, Muskegon County Fair Board Treasurer, was on hand to answer questions.

Commissioner Mahoney noted he was impressed with the calendar of events.

Mr. Erdman gave kudos to the crew of volunteers that help make everything possible.

Commissioner Nash noted he thought the report and information presented was excellent.

ITEMS FOR CONSIDERATION

CD/SP18/04 – 12 It was moved by Commissioner Foster, supported by Chairman Cross, to approve the issuance of a Request For Proposals for development, design, production, advertising sales, printing, storage and delivery of the 2019-2021 Muskegon County Visitors Guide. Motion carried.

CD/SP18/04 – 13 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to adopt the License Agreement with Unity Christian Events/Alive On The Lakeshore to provide a license for the use of Heritage Landing August 8 – 11, 2018 for the Unity Christian Music Festival and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP18/04 – 14 It was moved by Chairman Cross, supported by Commissioner Nash, to adopt the License Agreement with Coles Quality Foods, Inc. to provide a license for the use of Heritage Landing May 26, 2018 for their 75th Anniversary event, and to authorize the County Board Chair to execute the agreement. Motion carried.

CD/SP18/04 – 15 It was moved by Chairman Cross, supported by Commissioner Engle, to approve the calendar of events and projects proposed by the Fair for 2018. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

- CD/SP18/04 – 16 It was moved by Commissioner Wilkins, supported by Commissioner Engle, to approve a Proclamation recognizing the City of Norton Shores for the 50 year anniversary. Motion carried.
- CD/SP18/04 – 17 It was moved by Chairman Cross, supported by Commissioner Nash, to approve a Resolution in support of the Class III Casino operation to the Little River Band of Ottawa Indians within the County of Muskegon. Motion carried.
- CD/SP18/04 – 18 It was moved by Commissioner Hughes, supported by Commissioner Nash, to approve a Proclamation recognizing Coles Quality Foods, Inc., on their 75 year anniversary. Motion carried.

PUBLIC COMMENT

Ms. Zaneta Adams, President & Founder of Women Injured in Combat (WINC), addressed the Board and invited them to attend the VIP Meet & Greet for HER2 Military Awards Honorees and Celebration being held on Wednesday, April 25th, 6 to 9 p.m. at the Shoreline Inn. Ms. Adams noted there is also HER2 Military Women of Excellence Awards being held on April 26th, 6:30 – 9:30 p.m. at the Folkert Hub. Dinner is included in the \$50 ticket price. She also invited them to attend the Salute to Our Sister: City of Muskegon Proclamation Tribute to Female Veterans being held on Thursday, April 26th, 9:30 to 11 a.m. at the USS Silversides Museum.

CLOSED SESSION

It was moved by Commissioner Nash, supported by Commissioner Engle, to go into closed session for the purpose of discussing a legal opinion dated April 19th, 2018.

Roll Call Vote:

Yes: Cross, Engle, Foster, Hughes, Mahoney, Nash, Wilkins
Excused: Scolnik, Snider Motion carried.

The Community Development/Strategic Planning Committee went into closed session at 4:35 p.m.

The Community Development/Strategic Planning Committee returned to open session at 4:45 p.m.

RETURN TO OPEN SESSION

Commissioner Nash requested a map showing the roads the County Road Commission is responsible for. Mr. Eisenbarth noted he would obtain a map via the GIS system.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:48 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
May 17, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Mahoney at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, I. John Snider, II, Rillastine Wilkins

Excused: Robert Scolnik

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Wilkins, to approve the regular and closed session minutes of April 19, 2018, as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP18/05 – 19 It was moved by Commissioner Engle, supported by Commissioner Hughes, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage

Landing on July 3 & 4, 2018 for Rockstock and an Independence Day fireworks display, and to authorize the County Board Chair to execute the agreement. [Abstain – Snider] Motion carried.

CD/SP18/05 – 20 It was moved by Chairman Cross, supported by Commissioner Engle, to adopt the License Agreement with IheartRadio/WMUS to provide a license for the use of Heritage Landing August 18, 2018 for “Moosefest”, and to authorize the Chairperson of the County Board to execute the agreement. Motion carried.

CD/SP18/05 – 21 It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the license agreement between the County of Muskegon and Hi-Falutin’ Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 25-26, 2018, and to authorize the County Board Chair to execute the agreement. Motion carried.

OLD BUSINESS

Chairman Cross noted he was recently in the vicinity of the Bark Park and it appeared to be utilized by many.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Bob Lukens, Community Development Director, addressed the Board and informed them the agreement they previously approved with Coles Quality Food for the use of Heritage Landing will instead be an agreement with the City of Muskegon with Coles as the event sponsor. He noted there were no other changes and insurance requirements and deposits were met.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
June 21, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:08 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Chairman Cross, supported by Commissioner Engle, to approve the minutes of May 17, 2018, as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP18/06 – 22 It was moved by Commissioner Mahoney, supported by Commissioner Engle, to increase Deremo Access Site Road Improvements contract to Michigan Paving & Materials Co. by

\$8,212.07 for a total contract value of \$78,533.16 with funding available from the Parks reserve fund and amend the budget accordingly. Motion carried.

- CD/SP18/06 – 23 It was moved by Commissioner Engle, supported by Chairman Cross, to approve the Convention Center Development Agreement between the County of Muskegon, the City of Muskegon and Parkland Acquisition Two, LLC for the downtown Muskegon Convention Center and authorize the Chairman of the County Board sign the agreement. [Oppose-Hughes] Motion carried.
- CD/SP18/06 – 24 It was moved by Commissioner Snider, supported by Commissioner Engle, to increase the Heritage Landing peninsula erosion repairs contract to Riverworks Construction, Inc. \$400 for a final contract price of \$66,000.00 and amend the budget accordingly. Motion carried.
- CD/SP18/06 – 25 It was moved by Commissioner Snider, supported by Commissioner Engle, to disband the Lakeshore Sports Commission, effective June 26, 2018. Motion carried.
- CD/SP18/06 – 26 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve the creation of an additional seasonal crew leader position pay grade TS00325 (\$12.50-\$13.00/hr) and appoint Randy Allen to the position at Step 3 retroactively to 5/14/18. Motion carried.
- CD/SP18/06 – 27 It was moved by Commissioner Mahoney, supported by Commissioner Snider, to disband the Friends of the Muskegon County Parks Advisory Committee, effective June 12, 2018. Motion carried.

OLD BUSINESS

Commissioner Mahoney reminded Commissioners, on behalf of County Treasurer Tony Moulatsiotis, to send him picnic contributions for the Annual Muskegon County Employee Picnic.

Commissioner Mahoney noted there was a reception being held at Smash at 4:45 to welcome Michigan Supreme Court Justice McCormack to Muskegon.

NEW BUSINESS

Mr. Mark Eisenbarth, County Administrator, noted he received notice that both Wolf Lake (Sunset Park) and Mona Lake (Mona Lake Park Beach) were closed due to high bacteria levels. He will follow up to learn when these waters would be tested further.

Commissioner Snider noted he would like to see perhaps an increase in docking fees at Heritage Landing and embarkment fees for the cross lake ferry.

CD/SP18/06 – 28 It was moved by Commissioner Snider, supported by Commissioner Engle, to direct staff to research information regarding docking fees at Heritage Landing and embarkment fees for cross lake ferry activity and provide insight. Motion carried.

PUBLIC COMMENT

Mr. Bill Kenney, President, West Michigan Building and Construction Trades, thanked the Board for their support of the convention center.

Representative Terry J. Sabo addressed the Board and noted Commissioner Snider sent him information regarding embarkment fees and he will review that information. He also noted he did not approve the state level budget due to the education budget and general budget regarding revenue sharing. He also applauded Commissioners for their support of the convention center.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:54 p.m.



MEETING CANCELLATION

Notice is hereby given that the Muskegon County Board of Commission Community Development/Strategic Planning Committee meeting of July 26, 2018, is cancelled.

July 25, 2018



MEETING CANCELLATION

Notice is hereby given that the Muskegon County Board of Commission Community Development/Strategic Planning Committee meeting of August 23, 2018, is cancelled.

August 21, 2018

**Muskegon County
Community Development/Strategic Planning Committee
September 20, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II [arrived at 4:08 p.m.], Rillastine Wilkins

Excused: Benjamin Cross

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Hughes, to approve the minutes of June 21, 2018, as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION: Bob Lukens, Community Development Director

Convention & Visitors Bureau Activities

Mr. Lukens discussed the STR Destination Report and noted the occupancy rate for 2018, through August, was at 71.5 percent, which was an increase from 2017. He reviewed the 2018 meetings and group tours that occurred in Muskegon County as well as what is expected, to date, for 2019. The Visit Muskegon website analytics was discussed and it was noted social media is utilized via Facebook, Twitter, Instagram, Pinterest and newly added LinkedIn and YouTube.

Mr. Lukens apprised those present of a new program being offered at the Muskegon Winter Sports Complex called Duneiversity. This program is to educate and develop groups outdoors. At Duneiversity, they use experiential learning to teach groups about environmental history and conservation, health and wellness and how to develop stronger teams through recreation.

Mr. Lukens reviewed Muskegon County Parks' data including park improvements and repairs and revenue reports.

Commissioners were invited to the Visit Muskegon Annual Meeting being held on Thursday, October 11th at 5:00 p.m., The Lake House.

Commissioners thanked Mr. Lukens for his continued hard work and dedication to the County of Muskegon, its residents, and its visitors.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:31 p.m.

**Muskegon County
Community Development/Strategic Planning Committee
October 25, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Charles Nash, Robert Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Susie Hughes, Kenneth Mahoney

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Chairman Cross, to approve the minutes of September 20, 2018, as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP18/10 – 29 It was moved by Commissioner Engle, supported by Commissioner Snider, to authorize staff to issue an RFP for engineering services for boat launch construction, repairs and upgrades at Twin Lake

County Park, the Deremo Launch on Big Blue Lake, and the Kayak Launch area at Heritage Landing with funding to come from Parks reserves and amend the budget accordingly. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik discussed the 9-1-1 ballot proposal and inquired if the County of Muskegon has a project list that is reviewed and prioritized for necessary upgrades or replacement of assets. Mr. Eisenbarth, County Administrator, noted the County does have such a list which is reviewed by the Public Works Department and prioritized. He will provide an updated list to the Commissioners for their review.

CD/SP18/10 – 30 It was moved by Commissioner Scolnik, supported by Commissioner Wilkins, to approve the location change of the November 15, 2018 Community Development/Strategic Planning Committee meeting to Blue Lake Township Hall, 1491 Owasippe Road, Twin Lake, Michigan. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:18 p.m.



MEETING CANCELLATION

Notice is hereby given that the Muskegon County Board of Commission Community Development/Strategic Planning Committee meeting of November 15, 2018, is cancelled.

November 13, 2018

**Muskegon County
Community Development/Strategic Planning Committee
December 18, 2018
4:00 p.m.
Hall of Justice
990 Terrace, 4th Floor
Muskegon, MI**

Robert Scolnik, Chair

Kenneth Mahoney, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:00 p.m.

ROLL CALL

Present: Benjamin Cross, Marvin Engle, Gary Foster, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider, II

Excused: Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the minutes of October 25, 2018, as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CD/SP18/12 – 31 It was moved by Commissioner Engle, supported by Chairman Cross, to approve the FY2019 Lakeshore Museum Center budget. Motion carried.

Lakeshore Museum Center Executive Director Annoesjka Soler addressed the Board and discussed upcoming changes for 2019. She noted after much deliberation and discussion with the Lakeshore Museum Board and the Hilt family, Michigan's Heritage Park will be closing. Ms. Soler informed the Board that parts of the exhibit will be moved to the downtown location and will continue to be utilized and shared with the general public.

CD/SP18/12 – 32 It was moved by Commissioner Engle, supported by Commissioner Mahoney, to approve the changes to the Accommodations Tax Advisory Committee Bylaws, as presented. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Girl Scout Troop 3800 thanked the Board and specifically Commissioner Foster for his continued support of their mission.

ADJOURNMENT

There being no further business to come before the Community Development/Strategic Planning Committee, the meeting adjourned at 4:16 p.m.