

**Muskegon County
Ways & Means Committee
January 10, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcie Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of December 18, 2018, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/01 - 01 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$14,309,057.98, covering the period of December 8, 2018 through December 20, 2018 for checks and November 1, 2018 through November 30, 2018 for P-Card and EFT payments, as presented by the County Clerk. [Hughes – Abstain MOKA payment] Motion carried.

WM19/01 – 02 It was moved by Commissioner Mahoney, supported by Commissioner Snider, to authorize an eight month extension, beginning August 9, 2018 to April 8, 2019, of the Development Agreement between Muskegon County and Grand Trunk LLC for

the Grand Trunk Depot (Parcel 61-24-205-318-001-10) located at 683 West Western Avenue, and authorize the Board Chair to sign.
Motion carried.

Mr. Brett Gilbert, Grand Trunk, LLC, was introduced and provided an update on the work completed to date at the Grand Trunk Depot. The finished product will be a three room boutique hotel with each room having its own external entrance. He noted one room will be handicap accessible and all rooms will be connectable if patrons desire. Externally a fence will be installed to closely match the fence at Heritage Landing, although not as tall. He anticipates opening in March and will host an open house prior. He invited Commissioners to stop and tour the facility at any time.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County
Ways & Means Committee
January 22, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcie Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Nash, supported by Commissioner Foster, to approve the minutes of January 10, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/01 - 03 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve payment of the accounts payable of \$5,663,692.79, covering the period of December 21, 2018 through January 11, 2019 for checks as presented by the County Clerk. [Abstain – Hughes on MOKA and Pioneer Resources payments] Motion carried.

WM19/01 – 04 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve the issuance of Request for Proposals for bond counsel services. Motion carried.

- WM19/01 – 05 It was moved by Commissioner Snider, supported by Commissioner Wilkins, to approve the issuance of Request for Proposals for financial advisory services. Motion carried.
- WM19/01 – 06 It was moved by Chairman Hughes, supported by Commissioner Nash, to approve the issuance of Request for Proposals for corporate counsel services. Motion carried.
- WM19/01 – 07 It was moved by Commissioner Nash, supported by Commissioner Foster, to authorize a one (1) year contract extension with Goodtemps, Inc., Staffing Services from April 1, 2019 - March 31, 2020. Motion carried.
- WM19/01 – 08 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to authorize Human Resources to release a Request for Proposals (RFP) for insurance brokerage services. Motion carried.
- WM19/01 – 09 It was moved by Commissioner Snider, supported by Chairman Hughes, to approve the request for the Information Systems department to go out for Request for Proposals for new VXC clients. Motion carried.
- WM19/01 – 10 It was moved by Chairman Hughes, supported by Commissioner Snider, to authorize the Muskegon County Information Systems Department to enter into a contract with Kucera International for acquisition of spring 2019 digital orthophotography for enhancement into the County's Geographic Information System at a price not to exceed \$45,000. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Federal Government Funding Update

Mr. Mark Eisenbarth, County Administrator, provided the Board with information relative to the government shut down and its local impact.

Mr. Eisenbarth requested Ms. Kathy Moore, Public Health Director, to discuss programs in Public Health that may be impacted by the current federal government shutdown. She noted the WIC (Women, Infant and Children) Program is fully funded through the end of February. Also, the Emergency Preparedness/Response Program is fully funded currently through June. There is uncertainty beyond those time frames.

Board Work Session

Mr. Eisenbarth reminded Commissioners of the upcoming Board Work Session taking place on Thursday, January 24th at 3:30 at the Juvenile Transition Center.

HealthWest Financial Update

Ms. Brandy Carlson, HealthWest, provided a financial update to the Board and also discussed a recent system breach of their computer system. She noted the breach was contained to the HealthWest system and staff worked diligently to be back up and running timely.

Convention Center

Mr. Bob Lukens, Community Development Director, introduced Mr. Jeff Salowitz, Construction Simplified, who is the construction manager for the downtown convention center. Mr. Salowitz noted the convention center project will utilize the Federal Davis Bacon wage rates. He also noted environmental studies typically are not completed on sites already developed but a study could be done if requested.

Commissioner Lahring indicated the construction company he is employed by will not bid on the project due to the administrative costs attached to the Davis Bacon rates. He noted these costs are something the taxpayers will bear.

Mr. Frank Peterson, Muskegon City Manager, addressed the Board and informed them the City of Muskegon Commissioners would soon be asked to approve the pre-construction phase to Clark Construction who is being recommended after review of the RFQ and RFP documents. A property management agreement with Parkland Property will also be recommended to the City Commission.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:07 p.m.

**Muskegon County
Ways & Means Committee
February 7, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Maria Hovey-Wright

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of January 22, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/02 - 11 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$27,764,380.35, covering the period of January 12, 2019 through January 24, 2019 for checks and December 1, 2018 through December 31, 2018 for P-Card and EFT payments, as presented by the County Clerk. [Abstain – Hughes/MOKA payment] Motion carried.

- WM19/02 – 12 It was moved by Commissioner Nash, supported by Commissioner Hughes, to approve the continuation of the local surcharge rate of \$0.42 and to provide proper notification of this to the State 9-1-1 Committee, contingent upon a successful surcharge campaign. Motion carried.
- WM19/02 – 13 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to to approve the following ballot language and to submit to the County Clerk for placement on the May 2019 ballot:
9-1-1 Muskegon Central Dispatch Surcharge
“To provide dedicated capital funding for Muskegon Central Dispatch 9-1-1 for equipment directly related to the delivery of 9-1-1 services which includes; replacing outdated emergency radio equipment, including over 1700 mobiles and portables for all fire, police and local ambulances in Muskegon County, five new radio towers, computers, wireless data backup, and related 9-1-1 costs, shall Muskegon County be authorized to assess a monthly surcharge not to exceed \$2.75, against landlines, wireless and VoIP services to users capable of accessing 9-1-1 services within Muskegon County for a period of thirteen (13) years, beginning July 1, 2019 and ending June 30, 2032?”
[No-Lahring & Nash] Motion carried.
- WM19/02 – 14 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve a salary range adjustment, effective 3/29/19, for the Seasonal Marine Officer classification to TS-00200, \$9.45/hr-\$9.95/hr. Motion carried.
- WM19/02 – 15 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to authorize the adoption of the resolution allowing the County of Muskegon Treasurer to borrow up to twelve million dollars (\$12,000,000) against the anticipated 2018 delinquent real property taxes. Motion carried.
- WM19/02 – 16 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the adoption of the resolution to waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1st to April 30th for 2018 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended. [No – Lahring] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Lahring requested a Board Work Session to discuss prevailing wage. Mr. Eisenbarth, County Administrator, will gather information from the Finance and Public Works Departments as well as review of the Responsible Engineering and Construction Contracting Policy to be reviewed at the Board Work session.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:47 p.m.

**Muskegon County
Ways & Means Committee
February 19, 2019
3:30 p.m.
Louis McMurray Transit Center
2624 Sixth Street
Muskegon Heights, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Chair Hughes, supported by Commissioner Hovey-Wright, to approve the minutes of February 7, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

- WM19/02 - 17 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve payment of the accounts payable of \$3,125,150.21, covering the period of January 25, 2019 through February 7, 2019 for checks as presented by the County Clerk. Motion carried.
- WM19/02 – 18 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to extend the three cleaning contracts with Reliant by 90 days and authorize the Chair and Clerk to sign the amendments. Motion carried.

- WM19/02 – 19 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to authorize Sale of Property between Muskegon County and Blue Photon Real Estate Holdings LLC, contingent on corporate counsel approval, for parcels located at 700 E. Porter Rd and 740 E. Porter Rd, for a sale price of \$75,960 with the proceeds from the sale being deposited in the Airport Fund, and for the Board Chair to sign appropriate documents. Motion carried.
- WM19/02 – 20 It was moved by Commissioner Nash, supported by Chair Hughes, to authorize the Muskegon County Board of Commissioners to accept the County Veterans Service Fund grant award, and authorize the Chair to sign. Motion carried.
- WM19/02 – 21 It was moved by Commissioner Hughes, supported by Commissioner Nash, to authorize the staff to include Consumers Energy as a partner with the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2019, utilizing the following approved contractors: Assured Comfort, Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling, G&W Refrigeration, Jewett Heating and Cooling, Lascko, and Northside Heating. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:39 p.m.

**Muskegon County
Ways & Means Committee
March 7, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: Marcia Hovey-Wright, I. John Snider, II

Also

Present: Enrika McGahan, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of March 7, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION

Ms. Beth Dick, Finance Director/Assistant County Administrator, provided a budget report and noted this report will be updated and included with the agenda at the first Ways & Means meeting of the month.

Commissioners thanked Ms. Dick for the information.

ITEMS FOR CONSIDERATION

- WM19/03 - 22 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve payment of the accounts payable of \$13,745,881.93, covering the period of February 8, 2019 through February 21, 2019 for checks and January 1, 2019 through January 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. [Abstain – Hughes on MOKA and Pioneer Resources payments] Motion carried.
- WM19/03 – 23 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve entering into a 5 year purchase of service agreement (April 1, 2019 through March 31, 2024) with Cobblestone Software with HealthWest and the County of Muskegon to assist in contract management process and authorize the Board Chair to sign the agreement; the County's portion of the cost ranges from \$8,735.24 in year 1 to \$7,377.85 in year 5; and to amend the budget accordingly for year 1. Motion carried.
- WM19/03 – 24 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve submittal of a grant application to the Michigan Department of Transportation for the purchase of an E-One ECOLOGIC firefighting foam testing system in the amount of \$31,662. Motion carried.
- WM19/03 – 25 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the request from the County Clerk to purchase a web based software upgrade for the Jury System, Inc., software at a cost of \$22,325 to be utilized by the 14th Circuit Court and the 60th District Court and amend the budget accordingly. Motion carried.
- WM19/03 – 26 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the easement agreement with the Michigan State Police and Kent County to grant them the right to construct and maintain a tower at Moore Park and authorize the Board Chair to sign same. Motion carried.
- WM19/03 – 27 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to award the MATS solicitation for 120 concrete benches to Petersen Manufacturing in the amount of \$54,996.00, pending MDOT concurrence. [Oppose – Lahring] Motion carried.

Questions regarding the grant match requirements, Petersen Manufacturing and the concrete bench design were presented. Mr. Eisenbarth, County Administrator, noted he will have answers to the questions prior to the Full Board meeting of March 12th.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Eisenbarth reminded Commissioners of the Board Work Session on Tuesday, March 12th, at 2:30 p.m., in the Jury Assembly Room, 6th Floor, Hall of Justice. The topic will be the County's Purchasing Policy.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:52 p.m.

**Muskegon County
Ways & Means Committee
March 19, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of March 7, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/03 - 28 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$6,197,586.82, covering the period of February 22, 2019 through March 8, 2019 for checks as presented by the County Clerk. Motion carried.

WM19/03 – 29 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize the County Clerk to purchase 91 modems, at a cost of \$199 per unit for a total cost of \$18,109, with the new 4G upgrade for use by the local clerks on all election equipment with modem capability. Motion carried.

- WM19/03 – 30 It was moved by Chairman Hughes, supported by Commissioner Nash, to authorize Emergency Management staff to submit a “letter of intent” to the State of Michigan and Federal Emergency Management Agency (FEMA) to apply for the Hazard Mitigation grant to pay for the cost of updating the Muskegon County Hazard Mitigation Plan. Motion carried.
- WM19/03 – 31 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Egelston and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. Motion carried.
- WM19/03 – 32 It was moved by Commissioner Nash, supported by Chairman Hughes, to approve to change the funding of Administrative Analyst position X04001 to 100% Accounting (1010-0201) effective March 31, 2019. Motion carried.
- WM19/03 – 33 It was moved by Commissioner Wilkins, supported by Commissioner Snider, to approve the solicitation of proposals for office supplies. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Ways & Means Committee
April 11, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the minutes of March 19, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: Budget Report

It was noted the budget report was not yet complete and will be included in the Ways & Means agenda of April 23rd, 2019.

PRESENTATION: 2018 Comprehensive Annual Financial Report

Mr. Paul Matz, Partner, Rehmann Robson, presented the 2018 Comprehensive Annual Financial Report to the Board. He noted there were no material weaknesses or significant deficiencies identified. He also noted the audit findings were very positive.

Mr. Matz as well as Ms. Beth Dick, Finance Director/Assistant County Administrator, gave thanks and appreciation to the Accounting/Budget staff and also to HealthWest accounting staff during this process.

ITEMS FOR CONSIDERATION

WM19/04 - 34 It was moved by Commissioner Mahoney, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$9,670,631.34, covering the period of March 9, 2019 through April 1, 2019 for checks and February 1, 2019 through February 28, 2019 for P-

Card and EFT payments, as presented by the County Clerk. Motion carried.

- WM19/04 – 35 It was moved by Commissioner Snider, supported by Commissioner Wilkins, to authorize the selection of Miller Canfield, Paddock & Stone as bond counsel and the negotiation of a 3 year contract with 2 optional one (1) year renewals with the effective date of May 1, 2019. Motion carried.
- WM19/04 – 36 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to authorize the selection of PFM Financial Advisors as financial advisors and the negotiation of a 3 year contract with 2 optional one (1) year renewals to be effective upon the completion of the issuance of the 2019 delinquent tax notes. Motion carried.
- WM19/04 – 37 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the request from Equalization to purchase the HP Z6 Plotter through Engineering Supply with the additional 3-year warranty for a total of \$4,931.00 and amend the budget accordingly. Motion carried.
- WM19/04 – 38 It was moved by Commissioner Foster, supported by Chairman Hughes, to add a Facilities Management Supervisor position Pay grade NX-00370 (\$32.726/hr-\$41.609/hr) appoint Michael Hysell to that position effective immediately at Step 5 (\$39.66/hr): and reclassify the Building Maintenance Supervisor/Master Electrician (GF12501) Pay Grade GU-00290 (\$22.54/hr-\$28.39/hr) to a Building Maintenance Electrician position Pay grade GU-00240 (\$17.01/hr-\$24.54/hr). Motion carried.
- WM19/04 – 39 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve Subrecipient Agreement and Resolution between Muskegon County and Northern Initiatives for the Michigan Community Development Block Grant Revolving Loan Fund Program and authorize the Chair of the Board of Commissioners to sign the agreement. Motion carried.
- WM19/04 – 40 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize staff to issue a request for proposals for engineering services to determine a normal lake level under Part 307 of Act 451 for Wolf Lake. [No – Lahring] Motion carried.
- WM19/04 – 41 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the award of RFP 19-2328 for a Route Study and Comprehensive Operational Analysis to Foursquare Integrated Transportation Planning for the sum of \$158,051.64, pending MDOT concurrence with the award, and to authorize the County Administrator to sign contract documents. [No – Lahring, Snider] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Chairman Hughes noted Commissioner Hovey-Wright requested to move the Full Board meeting of April 16th to a larger venue to better accommodate a large group. Commissioners discussed the possibility of relocating this meeting and of trying to increase the volume so citizens in the hallway can better hear the proceedings. Commissioners asked Mr. Eisenbarth to further investigate a process for louder microphones for the commissioners and possibly setting up temporary speakers in the hallway. County Clerk Nancy A. Waters reminded Commissioners that may not be an option if the courts, on either side of the Board Room, are holding hearings.

Chairman Hughes noted Commissioner Hovey-Wright also requested a Board Work session with Planned Parenthood staff. Commissioner Foster noted a Board Work session could not be scheduled prior to Tuesday's Full Board meeting and inquired the purpose of such meeting. Commissioners communicated if they needed further information from Planned Parenthood, after this action, they would inquire.

Commissioner Nash reminded Commissioners to keep this issue regarding the Planned Parenthood lease to an issue about the building space needed by the Public Health Department.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:32 p.m.

**Muskegon County
Ways & Means Committee
April 23, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:43 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the minutes of March 19, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: Budget Report

Ms. Beth Dick, Finance Director/Assistant County Administrator, presented the revenue and expenditure report through February, 2019.

ITEMS FOR CONSIDERATION

WM19/04 - 42 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve payment of the accounts payable of \$7,875,815.74, covering the period of April 2, 2019 through April 11, 2019 for checks as presented by the County Clerk. Motion carried.

WM19/04 – 43 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the selection of Governmental Consulting Services to provide legislative consulting services, per County RFP 19-2343 for a three-year term with option to renew in amount not to exceed \$48,000 per year. Motion carried.

Mr. Eisenbarth, County Administrator, introduced Governmental Consultant Services, Inc., staff who were in attendance.

Mr. Bill Zaagman and Mr. Bob DeVries addressed the Board and thanked them for their support.

WM19/04 – 44 It was moved by Commissioner Foster, supported by Commissioner Nash, to approve the resolution adopting the 2019 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Ms. Donna VanderVries, Equalization Director, provided a brief overview of the 2019 equalized valuation.

WM19/04 – 45 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the changes to the Personnel Rules, as a result of the Paid Medical Leave Act, effective March 29, 2019. Motion carried.

WM19/04 – 46 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to award a three (3) year Insurance Brokerage Services contract, with the option of two (2), one (1) year extensions, to Arthur J Gallagher and they be compensated solely by benefit vendor's standard commissions, effective May 1, 2019. Motion carried.

WM19/04 – 47 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the reclassification of the Recruitment Coordinator position, N61801, to a Human Resources Specialist and provide a salary range adjustment to the new Human Resources Specialist position and the two (2) existing Human Resources Specialist positions, N39702 and N39704, from pay table/grade NO-00210 (\$17.89/hr - \$22.531) to a NO-00218 (\$18.733/hr - \$23.582), effective May 1, 2019. Motion carried.

OLD BUSINESS

Commissioner Snider noted his frustration in the Veterans Memorial Park and the flooding issues. He inquired about the possibility of installing a flood gate. Mr. Eisenbarth will look at options and present information to the Board.

NEW BUSINESS

None.

PUBLIC COMMENT

The following individuals spoke regarding motion #HS19/04-08:

Ben Spencer	Larry Hard	Robert Smith
Malina Reese Pego	Jim Vendal	Sandra Kempf
Pat Vendal	Sandy Glore	Penny Russick
Greg Russick	Gayle Eichorst	Calvin Dykstra
Linda Dykstra	Mike Kempf	Lorelie Hard
Anna Derouin	Rosie Balberde	Linda Lykens
Billie Picklesimer	Mary Valentine	Jim Riley
Marcia Hovey-Wright		

Mr. Riley also asked the Board to share information with the public regarding what meetings are being held, access to the agenda, etc.

Ms. Kathy Moore, Public Health Director, addressed the Board regarding her space needs.

Commissioner Lahring directed Ms. Moore to survey the equipment currently being utilized by Planned Parenthood to ensure any county-owned equipment remains with the county.

Commissioner Scolnik discussed the seriousness of the Planned Parenthood lease issue.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:32 p.m.

**Muskegon County
Ways & Means Committee
May 2, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: I. John Snider, II

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of March 23, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/05 - 48 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to approve payment of the accounts payable of \$10,689,928.71, covering the period of April 12, 2019 through April 18, 2019 for checks and March 1, 2019 through March 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. Motion carried.

WM19/05 – 49 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the attached budget amendment associated with the issuance of pension obligation bonds retroactively back to December 20, 2018 the date of the bond closing. Motion carried.

WM19/05 – 50 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve the contract extension through September 30, 2019 for Advanced Printing & Graphics for offset printing services and to authorize staff to seek bids/quotes for these services beginning October 1, 2019. Motion carried.

WM19/05 – 51 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize Sale of Property agreement between Muskegon County and Tim Meldrum for a parcel located at 7875 Whitehall Road for \$75,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign the sale agreement.

ROLL CALL

Yes: Wilkins
No: Foster, Hovey-Wright, Hughes, Lahring, Mahoney, Nash, Scolnik

Excused: Snider Motion defeated.

WM19/05 – 52 It was moved by Commissioner Foster, supported by Commissioner Nash, to authorize the extension of the current agreement with Cherry Health for a period of 90 days and authorize the Chair and Clerk to sign the amended agreement. Motion carried.

WM19/05 – 53 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the transfer of the Carpenter Brothers Property, parcels 61-24-205-319-0001-00 and 61-24-205-342-0009-00 to the City of Muskegon for one dollar, and authorize the Chair and Clerk to sign the appropriate documents to execute the transfer. Motion carried.

Mr. Leo Evans, City of Muskegon Public Works, was introduced. He noted the City intends to utilize the additional parcels for an additional storm water filtration system.

OLD BUSINESS

Commissioner Hovey-Wright inquired about prior discussion regarding televising the Board of Commissioner meetings.

Mr. Eisenbarth, County Administrator, noted a Board Work Session will be scheduled in the near future.

NEW BUSINESS

Commissioner Wilkins apprised those present of a recent article in the *County News*, published by the National Association of Counties, regarding \$600 million available for rural broadband from the U.S. Department of Agriculture. She asked if the County would be initiating grant requests.

Mr. Matt Farrar, Public Works Director, noted he will discuss with West Michigan Shoreline Regional Development Commission staff to determine their interest.

Commissioner Lahring noted there is no fiber in the Township or Village of Ravenna causing the election to be run utilizing 4G technology. He noted there are slow internet speeds also in Moorland and Egelston areas.

Commissioner Mahoney requested a Tribute to Jason Fitzpatrick who recently earned the high order rank of Eagle Scout.

WM19/05 – 54 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to approve a Tribute to Jason Fitzpatrick for his achievement of the Eagle Scout Rank. Motion carried.

PUBLIC COMMENT

Clerk Nancy A. Waters addressed the Board and noted all city, township and village clerks would have open hours during the upcoming weekend, Saturday or Sunday for registering new voters and distributing absentee ballots for the Tuesday, May 7 election. She noted this is the first election process where same day voter registration and same day voting will be utilized. She also informed Commissioners that the voter registration for the same day voting must be obtained from the Clerk's office and not at the polling locations.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:04 p.m.

**Muskegon County
Ways & Means Committee
May 21, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:04 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Foster, to approve the minutes of May 2, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: BUDGET REPORT

The budget report for the period ending 3/31/19 was presented for information.

ITEMS FOR CONSIDERATION

- WM19/05 - 55 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to approve payment of the accounts payable of \$7,046,650.34, covering the period of April 19, 2019 through May 10, 2019 for checks as presented by the County Clerk. Motion carried.
- WM19/05 – 56 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to adjust the pay rate for the Chief Deputy County Clerk position X12701 from NX00280 (\$24.7140/hr -

\$31.1830/hr) to NX00362 (\$31.5790/hr - \$39.7960/hr). Motion carried.

WM19/05 – 57 It was moved by Commissioner Nash, supported by Commissioner Hovey-Wright, to approve the reclassification of the Senior Accountant X83201 to Senior Procurement Analyst and Senior Accountant X83202 to Senior Fiscal Analyst. Furthermore approve the salary range adjustment for the Senior Procurement Analyst and the Senior Fiscal Analyst positions from NX-00280 (\$24.714-\$31.183/hr) to NX-00294 (\$24.714-\$32.671/hr) effective April 29, 2019. Motion carried.

WM19/05 – 58 It was moved by Commissioner Snider, supported by Commissioner Nash, to award the proposal for office supplies to Integrity Business Solutions for a three year contract with two optional one-year renewals. Motion carried.

WM19/05 – 59 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 11, 2019 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2019, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2019, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2019 and the proposed tentative levy of .5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) in December 2019. Motion carried.

WM19/05 – 60 It was moved by Commissioner Foster, supported by Commissioner Nash, to approve seeking procurement level quotes for Arbitrage Rebate Calculation Services. Motion carried.

WM19/05 – 61 It was moved by Commissioner Hughes, supported by Commissioner Mahoney, to approve the issuance of request for proposals for debit and credit card processing services. Motion carried.

WM19/05 – 62 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to authorize the release of a Request For Proposal for

IBNR, Incurred But Not Reported, actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures. Motion carried.

WM19/05 – 63 It was moved by Commissioner Foster, supported by Commissioner Hughes, to approve awarding a 5 year contract for server and storage capacity to CDW Government, LLC for an annual amount not to exceed \$500,000 and authorize the Board Chair to sign the contract. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:23 p.m.

MUSKEGON COUNTY BOARD OF COMMISSIONERS
 FY2019
 TRUTH-IN-TAXATION HEARING SCHEDULE

DATE	MEETING	
May 21	Ways & Means	Request authorization for Truth-in-Taxation Public Hearing
May 23	Full Board	Approve authorization for Truth-in-Taxation Public Hearing
June 2		Deadline for the public hearing notice to be published in the Muskegon Chronicle
June 6	Ways & Means	Request authorization to approve the 2019 millage rates
June 11	Full Board	Truth-in-Taxation Public Hearing Board approves 2019 millage rates

RESOLUTION

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that without specific action taken by the Muskegon County Board of Commissioners, the Board of Commissioners shall not levy ad valorem property taxes for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the ensuing fiscal year that yields an amount more than the sum of the taxes levied at the base rate on additions within Muskegon County for the ensuing fiscal year plus an amount equal to the taxes levied for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating, Muskegon County Central Dispatch operating and PA 39 of 1976 (Activities or Services for Older Persons Act) operating purposes for the concluding fiscal year on existing property; and

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e (“Truth In Taxation”) provides that estimated Convention Facilities (“Liquor Tax”) collections of \$827,720 be included in the Truth In Taxation proceedings; and

WHEREAS, said MCL, Section 211.24e provides that the Muskegon County Board of Commissioners may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain public notice and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, the Muskegon County Board of Commissioners has been advised by the Muskegon County Equalization Director that the state equalized taxable valuation for Truth In Taxation purposes for the 2019 tax year for property located within Muskegon County is \$4,611,679,538; and

WHEREAS, based upon the 2019 state equalized taxable valuation of Muskegon County, without said public hearing, tax levies would be limited to 5.4066 mills for Muskegon County general operating, 0.3157 mills for Lakeshore Museum Center operating, 0.0737 mills for Department of Veterans Affairs operating (pending voter approval), 0.2940 mills for Muskegon County Central Dispatch operating and .4901 mills for PA 39 of 1976 (Activities or Services for Older Persons Act); and

WHEREAS, the Muskegon County Board of Commissioners are aware of the financial circumstances of Muskegon County, including estimated expenditures, estimated revenues and the state equalized taxable valuation of property located within Muskegon County and, determined that the levy of an additional millage rate will be necessary to ensure the sound financial management of the various operations and services of Muskegon County; and

WHEREAS, the Muskegon County Board of Commissioners, pursuant to MCL, Section 211.34d (“Headlee”) and MCL, Section 211.24e (“Truth In Taxation”) propose a tentative levy of not more than 5.6984 mills for Muskegon County general operating in

July 2019 which includes an additional millage rate of 0.2918 mills, a tentative levy of not more than 0.3221 mills for Lakeshore Museum Center operating in December 2019, which includes an additional millage rate of 0.0064 mills, a tentative levy of not more than 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), which includes an additional millage rate of 0.0015 mills, a tentative levy of not more than 0.3000 mills for Muskegon County Central Dispatch operating in December 2019, which includes an additional millage rate of 0.0060 mills, and a tentative levy of not more than 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2019, which includes an additional millage rate of 0.0099 mills.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be held on June 11, 2019 at 3:30 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI, 49442, for the purpose of receiving testimony and discussing the proposed ad valorem property tax levies.
2. County Administration is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of the attached notice, in a newspaper of general circulation within Muskegon County. The notice shall be published not less than six (6) days before the public hearing date and shall comply with all requirements of MCL, Section 211.24e.
3. County Administration is hereby authorized and directed to send timely written notice of the time, date, and place of the public hearing to all newspapers of general circulation within Muskegon County.
4. County Administration shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.
5. Not more than ten (10) days after the public hearing on June 11, 2019, the Muskegon County Board of Commissioners may authorize a maximum total levy of 5.6984 mills for Muskegon County general operating in July 2019, which includes an additional millage rate of 0.2918 mills, a maximum total levy of 0.3221 mills for Lakeshore Museum Center operating in December 2019, which includes an additional millage rate of 0.0064 mills, a maximum total levy of 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), which includes an additional millage rate of 0.0015 mills, a maximum total levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2019, which includes an additional millage rate of 0.0060 mills and a maximum levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2019, which includes an additional millage rate of 0.0099 mills.

**Muskegon County
Ways & Means Committee
June 6, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Chairman Hughes, supported by Commissioner Foster, to approve the minutes of May 21, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Sheriff Poulin addressed the Board in seeking support for motion #WM19/06 – 74.

Prosecutor Hilson also addressed the Board in support of motion #WM19/06 – 74.

ITEMS FOR CONSIDERATION

WM19/06 - 64 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve payment of the accounts payable of \$10,094,089.59, covering the period of May 11, 2019 through May 23, 2019 for checks and April 1, 2019 through April 30, 2019 for P-Card and EFT payments, as presented by the County Clerk. Motion carried.

WM19/06 – 65 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2019, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2019, the operating levy of 0.0752 mills for the

Department of Veteran's Affairs to be levied in December 2019 (pending voter approval), the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2019 and the operating levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2019 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department. Motion carried.

WM19/06 – 66 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Sullivan and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. [Oppose- Hughes] Motion carried.

WM19/06 – 67 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the sole source quote from Apex Software for the purchase of Apex Sketch Verification Software in the amount of \$31,500 to be funded from the Public Improvement Fund. Motion carried.

WM19/06 – 68 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the following changes effective May 1, 2019

1. Adjust the wage range for the Appraisal Technician classification and the Assessment Administration Specialist classification from GU- 00160 (\$14.57 - \$17.97 per hour) to GU-00175 (\$15.81-\$19.48 per hour).
2. Adjust the wage range of the Appraiser classification and the GIS Technician classification from GU-00230 (\$16.32 to \$23.13 per hour) to GU-00245 (\$19.49 to \$24.54 per hour).
3. Adjust the wage range of the Assessment Administration Clerk classification from GU-00070 (\$12.43-\$15.18 per hour) to GU-00120 (\$13.46-\$16.49 per hour)
4. Adjust the wage range of the Assessment/Equalization Manager position X06601 for NX-00320 (\$29.766 to \$37.645 per hour) to NX-00360 (\$31.183 per hour to \$39.460 per hour)
5. Adjust the wage range of the Deputy Equalization Director position X27201 from NX-00362 (\$31.579- \$39.796 per hour) to NX-00370 (\$32.726 - \$41.609 per hour)
6. Unfund the vacant Appraisal Technician position G09203.
7. Change the title of the Equalization Director

Muskegon/Newaygo position Y22502 to Equalization Director and retain the current wage range. Motion carried.

- WM19/06 – 69 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve the budget amendment and labor distribution changes associated with creating a new Indigent Defense Fund (2600) and moving the current budget for the Public Defender's office (1010-0164) to this new fund. Motion carried.
- WM19/06 – 70 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the selection of and negotiate a contract with Lewis & Ellis, Inc. to perform OPEB Actuarial Services for FY2019 and FY2020 for \$18,000 with the option to extend to FY2021 and FY2022 for an additional \$18,000 and authorize the Board Chair to sign the contract upon corporate counsel approval. Motion carried.
- WM19/06 – 71 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize sub-contracting the grant requirements to the City of Muskegon and authorize staff to reimburse the City of Muskegon for all authorized activities related to the Michigan Enhancement Grant. Motion carried.
- WM19/06 – 72 It was moved by Commissioner Foster, supported by Commissioner Lahring, to authorize \$40,000 of Public Improvements Funds toward replacing the roofs on the Beef Barn and 3 Horse Barns with repair work on the two remaining horse barns and authorize the appropriate budget adjustment. [Oppose – Hughes] Motion carried.
- WM19/06 – 73 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize the application of the Drinking Water Contaminate Remediation Grant in the amount of \$100,000 with the required 20% local match requested to be waived by the Water Asset Management Council. Motion carried.
- WM19/06 – 74 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve an application to the 2019 Justice and Mental Health Collaboration Program Competitive Grant with the total amount of grant funds being sought of \$1,250,000.00 with a potential match of \$250,000.00. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Mr. Matt Farrar, Public Works Director, addressed the Board and noted a grant has been awarded for connecting six homes with elevated PFAS levels to the public water system. He noted staff continues to work with the state for funding assistance on the hydrogeo investigation to help determine the fate and transport of PFAS compounds.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:12 p.m.

**Muskegon County
Ways & Means Committee
June 19, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:03 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of June 6, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: Budget Report

The revenue and expenditure report through April, 2019 was presented for review.

ITEMS FOR CONSIDERATION

WM19/06 - 75 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$13,409,727.23, covering the period of May 24, 2019 through June 6, 2019 for checks as presented by the County Clerk. [No- Nash] Motion carried.

- WM19/06 – 76 It was moved by Commissioner Nash, supported by Chairman Hughes to postpone motion #WM19/06 – 76:
- To approve the repayment schedule of the City of Muskegon \$1,000,000 promissory note as follows:
- July 1, 2019 \$400,000
July 1, 2020 \$200,000
July 1, 2021 \$100,000
July 1, 2022 - July 1,2027 \$50,000 per year
Motion to postpone carried.
- WM19/06 – 77 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve a 35 hour work week with 5 furlough hours per week for Karen Miller Accountant II position (X02001) for the period from June 24 – August 30, 2019. Motion carried.
- WM19/06 – 78 It was moved by Commissioner Snider, supported by Commissioner Nash, to award the contract for custodial and cleaning services at the Convention & Visitors Bureau and the Muskegon County Airport to Professional Building Services LLC for a five year period pursuant to RFP 19-2326 and authorize the Chair and Clerk to execute the agreement. Motion carried.
- WM19/06 – 79 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the two MATS facilities, Louis A. McMurray Conference Center and the Herman Ivory Terminal to Professional Building Services LLC for a five year period pursuant to RFP 19-2325 and authorize the Chair and Clerk to execute the agreement. Motion carried.
- WM19/06 – 80 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the South Campus to Professional Building Services LLC for a five year period pursuant to RFP 19-2324 and authorize the Chair and Clerk to execute the agreement. Motion carried.
- WM19/06 – 81 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the HealthWest sites to Professional Building Services LLC for a five year period pursuant to RFP 19-2323 and authorize the Chair and Clerk to execute the agreement. Motion carried.

WM19/06 – 82 It was moved by Chairman Hughes, supported by Commissioner Foster, to award the contract for custodial and cleaning services at the Michael E. Kobza Hall of Justice and Heritage Landing to Professional Building Services LLC for a five year period pursuant to RFP 19-2322 and authorize the Chair and Clerk to execute the agreement. Motion carried.

WM19/06 – 83 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to authorize the creation of the Land Bank Groundskeeper/Maintenance Technician position at the GU 00240 pay grade \$17.01 to \$24.54 per hour effective immediately and approve the Human Resource Department to begin the recruitment process. Motion carried.

OLD BUSINESS

Chairman Hughes asked Mr. Dan Hansen, Deputy County Treasurer, to explain the property foreclosure process. Mr. Hansen noted the procedure begins with a tax delinquent letter followed by a forfeiture notice and then the foreclosure process. He noted this takes place over the course of approximately two years.

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Brandy Carlson, HealthWest Chief Financial Officer, thanked the Board for the Board Work Session and the opportunity for her to answer their questions.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:34 p.m.

**Muskegon County
Ways & Means Committee
July 11, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:36 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Charles Nash

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of June 19, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/07 - 84 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$15,341,289.26, covering the period of June 7, 2019 through June 27, 2019 for checks and May 1, 2019 through May 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. [No – Hughes & Lahring] Motion carried.

WM19/07 – 85 It was moved by Commissioner Snider, supported by Chairman Hughes, to award a three (3) year Legal Counsel Services contract, with the option to renew for a three (3) year subsequent term based on mutual agreement between both parties, to Foster Swift Collins & Smith PC effective immediately. Motion carried.

WM19/07 – 86 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Norton Shores and authorize the Chair of the County Board of Commissioners to execute an

agreement prepared by the Equalization Department to provide the services. Motion carried.

WM19/07 – 87 It was moved by Commissioner Wilkins, supported by Commissioner Foster, to authorize the sale of the 2006 Ford 500 VIN#1FAFP23126G182179 through Miedema Auctioneering, Inc. Motion carried.

WM19/07 – 88 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve a lease agreement, expiring on March 31, 2020, between the County and Cherry Heath and authorize the Chair and Clerk to sign the lease agreement. Motion carried.

WM19/07 – 89 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to amend the Contract for Board and Care of Impounded Dogs and Animal Control with the Volunteers of Muskegon County Animal Control, to a 10-year contract pursuant to the terms and conditions of Muskegon County RFP 19-2318, Proposal Alternate 2, 10-year contract for a cost of \$267,000 per year for two years with a 2% annual increase per year for years 3-10. Motion carried.

WM19/07 – 90 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to authorize the Treasurer’s Office salary adjustments to be effective July 21, 2019 as follows:

Position Title	Position Number	Current Salary Grade	Proposed Salary Grade
Property Tax Technician	G62401, G62402, G62403, G62404, G62406	GU-00160 \$14.57-\$17.97/hr	GU-00171 \$14.91-\$18.74/hr
Cash Manager	X11501	NX-00310 \$28.393-\$35.902/hr	NX-00330 \$30.207-\$38.061/hr
Deputy Treasurer	X26501	NX-00362 \$31.579-\$39.796/hr	NX-00380 \$33.395-\$42.469/hr
Property Tax Specialist	N55701	NO-00210 \$17.89-\$22.531/hr	NO-00220 \$19.081-\$24.227/hr

Furthermore, move to approve the attached labor distribution changes.

ROLL CALL:

Yes: Mahoney, Snider, Wilkins
 No: Foster, Hovey-Wright, Hughes, Lahring, Scolnik
 Excused: Nash

Motion defeated.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:20 p.m.

**Muskegon County
Ways & Means Committee
July 23, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Beth Dick, Assistant County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of July 11, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATON: Budget Report

The revenue and expenditure report through May, 2019 was presented for review.

ITEMS FOR CONSIDERATION

WM19/07 – 91 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$3,542,973.59, covering the period of June 27, 2019 through July 11, 2019 for checks as presented by the County Clerk. [No – Commissioner Lahring & Commissioner Nash] Motion carried.

- WM19/07 – 92 It was moved by Commissioner Mahoney, supported by Commissioner Nash, to approve renewal of Assessment Administration Services provided by the Equalization Department to Montague Township and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. [No – Commissioner Snider] Motion carried.
- WM19/07 – 93 It was moved by Commissioner Foster, supported by Commissioner Nash, to transfer the Facilities Management Supervisor position salary from general fund 1010-0265 to Public Works Administration 5710-0526 effective October 1, 2018, and make a salary range adjustment to the Building Maintenance Mechanic II (G12401) - Pay Grade GU-00200 (\$14.98 - \$21.24/hour) to Pay Grade GU-00240 (\$17.01 - \$24.54/hour) at step 9, Building Maintenance Mechanic II (G12402) - Pay Grade GU-00200 (\$14.98 - \$21.24/hour) to Pay Grade GU-00240 (\$17.01 - \$24.54/hour) at step 9, Building Maintenance Mechanic II (G12203) – Pay Grade GU-00200 (\$14.98 - \$21.24/hour) to Pay Grade GU-00240 (\$17.01 - \$24.54/hour) at step 4, and Building Maintenance Electrician Pay Grade GU-00240 (\$17.01 - \$24.54/hour) to Pay Grade GU-00280 (\$21.53 - \$27.09/hour) effective immediately. Motion carried.
- WM19/07 – 94 It was moved by Commissioner Nash, supported by Commissioner Snider, to reclassify the Building Maintenance Mechanic I (G12203) Pay Grade GU-00150 (\$12.69/hr - \$17.87/hr) to a Building Maintenance Mechanic II position Pay grade GU-00200 (\$14.98/hr - \$21.24/hr) at step 6; reclassify the Grounds Maintenance Coordinator (G39101) Pay Grade GU-00225 (\$17.07/hr – 22.53/hr) to a Grounds Maintenance Lead Pay Grade GU-00150 (\$12.69/hr - \$17.87/hr); and add a Grounds Maintenance Laborer Seasonal position Pay Grade TS-00325 (12.50/hr – 13.00/hr) effective immediately. [No – Commissioner Lahring] Motion carried.
- WM19/07 – 95 It was moved by Commissioner Snider, supported by Commissioner Nash, to award roof, clerestory window, and skylight cover replacement for Building A to Great Lakes Systems, Inc. for a contract price of \$128,029.65 and authorize the Board Chair to sign the contract. Motion carried.
- WM19/07 – 96 It was moved by Commissioner Nash, supported by Commissioner Snider, to approve awarding the contract for the VXC units to Civitas IT for \$182,966.00 and authorize the Board Chair to sign the contract including a five year financing agreement. Motion carried.

WM19/07 – 97 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to authorize the Treasurer's Office to revise the dog license fees as follows:

- Puppy licenses will increase from \$10 to \$15
- Altered dog licenses will increase from \$10 to \$15
- Three year license for unaltered dogs will increase from \$145 to \$150
- Three year license for Senior Citizens will increase from \$70 to \$75
- Three year license for altered dogs will increase from \$25 to \$45

Effective October 1, 2019. [No – Commissioner Foster & Commissioner Lahring] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:39 p.m.

**Muskegon County
Ways & Means Committee
August 1, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:32 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Executive Assistant to the County Administrator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of July 23, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

- WM19/08 – 98 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$11,914,386.82, covering the period of July 12, 2019 through July 18, 2019 for checks and June 1, 2019 through June 30, 2019 for P-Card and EFT payments as presented by the County Clerk. [No – Commissioner Hughes, Commissioner Nash & Commissioner Lahring] Motion carried.
- WM19/08 – 99 It was moved by Commissioner Mahoney, supported by Commissioner Foster, to Approve the FY2020 Budget Hearing Schedule as presented. Motion carried.
- WM19/08 – 100 It was moved by Commissioner Nash, supported by Commissioner Foster, to Approve Setting the Public Hearing Date for FY2020

Proposed Muskegon County Budget for Thursday, September 5, 2019 at 3:30 p.m. at the Board of Commissioners Room on the 4th Floor of the Michael E. Kobza Hall of Justice and Authorize the Publication of a Notice of Publication in a Newspaper of General Circulation on or Before August 25, 2019. Motion carried.

WM19/08 – 101 It was moved by Commissioner Snider, supported by Commissioner Hughes, to Authorize County Clerk to make the following position changes: 1) Reclassify the Interim Elections Coordinator position, N40601 to a full time, overtime exempt Elections Coordinator position at pay table/grade NX-00290, \$25.888/hr - \$32.6710/hr. upon completion of the November 2019 election; 2) When the Chief County Clerk Deputy position, X12701, is filled, eliminate the Circuit Court Coordinator position, G19801. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik brought forth a proposed motion as presented by Commissioner Hovey-Wright regarding video recording of board meetings and it was agreed that this will be brought to Full Board under the Administrator's Report.

Commissioner Nash addressed the board asking that the commissioners all respect each committee chair and bring any motions they have through them as the proper chain of command.

Commissioner Hughes attended the Central Dispatch special meeting and gave an update to the board.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:58 p.m.

**Muskegon County
Ways & Means Committee
August 15, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:48 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Bob Scolnik, II, Rillastine Wilkins

Excused: Marcia Hovey-Wright, Charles Nash, I. John Snider, II

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the minutes of August 1, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: Budget Report

The review and expenditure report through June 30, 2019 was presented for review.

ITEMS FOR CONSIDERATION

WM19/08 – 102 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$3,419,488.84, covering the period of July 19, 2019 through August 1, 2019 for checks as presented by the County Clerk. [No – Commissioner Lahring] Motion carried.

WM19/08 – 103 It was moved by Commissioner Foster, supported by Chairman Hughes, to amend the FY2019 budget as presented. [No – Commissioner Lahring] Motion carried.

- WM19/08 – 104 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to appoint Sara Hough as employer delegate to the 2019 Municipal Employees Retirement System (MERS) annual meeting and for the cost of attending for the employer and employee delegate and alternate be paid from the Risk Management Fund. Motion carried.
- WM19/08 – 105 It was moved by Commissioner Mahoney, supported by Commissioner Lahring, to amend Rule 34 of the Personnel Rules, Dual Employment, to allow for employees to be appointed to more than one County position with approval of the Department Director and County Administrator. Motion carried.
- WM19/08 – 106 It was moved by Chairman Hughes, supported by Commissioner Foster, to authorize the Human Resources Department to award Oliver Wyman Actuarial Consulting Inc. a three (3) year contract in the amount of \$29,970, three (3) payments of \$9,990 per year, to provide IBNR actuarial analysis of Muskegon County claims and allocated claims adjustment expenses. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Ms. Beth Dick, Finance Director/Assistant County Administrator, noted copies of the proposed FY 2020 budget were distributed to Commissioners. She apprised the Board that she will make a presentation on the FY 2020 budget at the Full Board meeting of Thursday, August 22nd.

PUBLIC COMMENT

Ms. Brandy Carlson, HealthWest CFO, noted the recent Health, Wellness & Recovery Picnic held at Hackley Park was a huge success. She estimated over 1,000 individuals attended. Ms. Carlson presented a list of exhibitors and sponsors of this event.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:15 p.m.

**Muskegon County
Ways & Means Committee
September 5, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II [arrived at 3:44 p.m.], Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of August 15, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

PUBLIC HEARING: FY 2020 Budget

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to open the public hearing on the FY 2020 Proposed Muskegon County budget. Motion carried.

Ms. Dick, Finance Director/Assistant County Administrator, reviewed the FY2020 proposed budget.

It was moved by Chairman Hughes, supported by Commissioner Nash, to close the public hearing. Motion carried.

ITEMS FOR CONSIDERATION

WM19/09 – 107 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$14,018,118.85, covering the period of August 2, 2019

through August 22, 2019 for checks and July 1, 2019 through July 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. [No – Commission Lahring & Commissioner Nash]
Motion carried.

Ms. Brandy Carlson, HealthWest CFO, provided an updated on state funding, accounts payables and the status of the LRE (Lakeshore Regional Entity).

WM19/09 – 108 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to amend the FY2019 budget as presented. Motion carried.

WM19/09 – 109 It was moved by Chairman Hughes, supported by Commissioner Foster, to approve the resolution pledging the county's full faith and credit for the Ribe Drain Drainage Bonds, Series 2019 (General Obligation, Limited Tax) for an amount not to exceed \$3.2 million dollars for the purposes of executing the Ribe Drain Drainage District Plans. Motion carried.

Ms. Brenda, Drain Commissioner, thanked the Board for their support of this motion.

WM19/09 – 110 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve Office Services to seek bids from qualified vendors for offset printing services. Motion carried.

WM19/09 – 111 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize the sale of the County owned facility located at 1890 East Apple Avenue, parcel number 10-022-300-0019-00, also known as Brookhaven Medical Care Facility, via an auction service hired by JLL and set the reserve price at \$750,000 and authorize the Chair and Clerk to sign the appropriate documents. Motion carried.

WM19/09 – 112 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the Sheriff's Office (and Healthwest) to apply for and accept the grant funding from the Community Foundation of Southwest Michigan in an amount not to exceed \$350,000, with no match requirement. Motion carried.

OLD BUSINESS

Commissioner Lahring requested an update on the status of the City of Muskegon's loan repayment to the County. Mr. Eisenbarth, County Administrator, noted he will bring further information to the Board at the next Full Board meeting of September 10th.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:29 p.m.

**Muskegon County
Ways & Means Committee
September 17, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of September 5, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: BUDGET REPORT

The revenue and expenditure report through 7/31/2019 was presented for review.

ITEMS FOR CONSIDERATION

WM19/09 – 113 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$3,282,083.28, covering the period of August 23, 2019 through September 5, 2019 for checks as presented by the County Clerk. [Oppose – Nash] Motion carried.

WM19/09 – 114 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to approve the Certificates of Consistency for the local agencies submitting funds under the Continuum of Care Program and authorize the Chairman of the County Board of Commissioners to sign HUD Form 2991, Certificate of Consistency

with the Muskegon County 2017-2022 Housing and Community Development Plan. Motion carried.

Commissioners thanked Ms. Judy Kell for her continued assistance with this vital program.

WM19/09 – 115 It was moved by Chairman Hughes, supported by Commissioner Lahring, to table motion #WM19/09 – 115 until the next Ways & Means Committee meeting of October 3, 2019; motion reads as follows: to approve the vendor and contractor relationships outlined in the attached schedule to continue under existing arrangements for the time period of October 1, 2019 through September 30, 2020.

ROLL CALL

Yes: Foster, Hovey-Wright, Hughes, Lahring, Mahoney, Scolnik, Snider, Wilkins

No: Nash Motion to table carried.

WM19/09 – 116 It was moved by Commissioner Mahoney, supported by Commissioner Snider, to, pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said act for an additional year through the end of calendar year 2020. Motion carried.

WM19/09 – 117 It was moved by Commissioner Snider, supported by Commissioner Nash, to authorize the Public Defender's Office to renew contracts with six private practice attorneys to represent parents and children on neglect/abuse and delinquency cases in Family Court for the 2019-2020 fiscal year beginning October 1, 2019 and ending on September 30, 2020. There will be two contracts for \$30,000 each, two contracts for \$23,000 each, one contract for \$26,000, and one contract for \$19,000 for a total contract expenditure of \$151,000. The Public Defender will renew contracts with attorneys Jennie Roach, Lindsey Miller, Belinda Barbier, David Kortering, Ed Wasiura, and Michael Flynn. Motion carried.

WM19/09 – 118 It was moved by Commissioner Snider, supported by Chairman Hughes, to approve the easement between the County of Muskegon and the Great Lakes Energy Cooperative and authorize the Chair to sign the easement. Motion carried.

- WM19/09 – 119 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to approve increasing the Sheriff's Office Record's Department fees by 20% as identified on the attached schedule to be effective October 1, 2019. Motion carried.
- WM19/09 – 120 It was moved by Commissioner Snider, supported by Chairman Hughes, to approve the Jail Inmate Work Release fees from \$100 per week (40 hours worked) to \$125 per week, effective October 1, 2019. [Oppose – Lahring] Motion carried.
- WM19/09 – 121 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to adopt the attached FY2020 County of Muskegon Appropriation Ordinance including the attached Budget Amendments, position changes, FY2020 Equipment Items and FY2020 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2020 Operating Budget. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

The following individuals addressed the Board: Ann Derouin, Pat Vendal, Michael McGrady, Malinda Reese Pego, Rosie Balberde and Billie Picklesemeir.

Chairman Hughes updated the Board on the individual who recently addressed them regarding contractor problems with a lead abatement project of her home. She noted it was a project of the City of Muskegon and not the Land Bank of the County.

Commissioner Nash requested staff continue to work with her to resolve her issues regardless of who provided the service.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:18 p.m.

MUSKEGON COUNTY SHERIFF RECORDS

- Live Scan Fingerprinting – (Must have valid ID)
 - ❖ \$64.00 Live Scan Transmitted **(\$75)**
 - ❖ \$15.00 Live Scan Card **(\$18)**
- Police & Accident Reports - \$10 fee **(\$12)**
- Records Check - \$25 fee **(\$30)**
 - ❖ \$5 for each report from records check **(\$6)**
- FOIA Requests – *Requires at least 5 business days
- Vehicle Impound Release - \$50.00 **(\$60)**
- Abandoned Vehicle Bill of Sale - \$50.00 **(\$60)**
- Muskegon Jail History - \$5.00 **(\$6)**
- Booking Photo - \$5.00 **(\$6)**
- Notary Fee - \$10.00 **(\$12)**
- Purchase Permits – Free; \$10.00 **(\$12)** Notary Fee

CASH OR CHECK ONLY

COUNTY OF MUSKEGON
APPROPRIATION ORDINANCE IMPLEMENTING
THE COUNTY OF MUSKEGON'S FY2020 OPERATING BUDGET

WHEREAS, Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) requires that an appropriation ordinance be adopted by this County Board of Commissioners in order to implement the operating budget of the County of Muskegon for the fiscal year ending September 30, 2020 (FY2020); and

WHEREAS, this County Board of Commissioners wishes to be in compliance with said state legislation; and

WHEREAS, the Muskegon County Board of Commissioners has carefully examined the anticipated financial circumstances of Muskegon County for FY2020, including estimated expenditures, estimated revenues, and the estimated state taxable valuation of property located within Muskegon County and determined that an anticipated total Muskegon County operating millage of 5.6984 mills to be levied on July 1, 2020 will be necessary for the sound management and operation of the County of Muskegon in FY2020; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), upon completion of the anticipated public hearing in June 2020 and given a rate of increase for Muskegon County taxable valuations that does not exceed the established rate of inflation for the same time period as determined by the State of Michigan, the Muskegon County Board of Commissioners will have the complete authority to establish within its present authorized millage rate a maximum of 5.6984 mills to be levied on July 1, 2020 for Muskegon County FY2020 general operations; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), this action is being taken following the public hearing which was held on June 11, 2019, where the Muskegon County Board of Commissioners were authorized to levy on December 1, 2019, 0.3221 mills for Lakeshore Museum Center FY2020 operations; to levy on December 1, 2019, 0.0752 mills for Veterans Affairs FY2020 operations; to levy on December 1, 2019, 0.3000 mills for Central Dispatch FY2020 operations; and to levy on December 1, 2019 0.5000 mills for PA 39 of 1976 (Activities and Services for Older Person Act) FY2020 operations; all such levies within present authorized millage rates; and

WHEREAS, this County Board of Commissioners, through its Ways and Means Committee, a committee-of-the-whole, has duly deliberated, held a budget public hearing on September 5, 2019 according to Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and Act 43 of 1963, as amended (Budget Hearings of Local Governments) and reviewed the proposed budget totaling \$231,579,232; and

WHEREAS, this County Board of Commissioners has additionally duly deliberated and reviewed various amendments to the proposed budget, with the proposed budget including attached amendments totaling \$231,506,354 and this ordinance is prepared on the basis of said amended budget; and

COUNTY OF MUSKEGON
APPROPRIATION ORDINANCE IMPLEMENTING
THE COUNTY OF MUSKEGON'S FY2020 OPERATING BUDGET

WHEREAS, Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) requires that an appropriation ordinance be adopted by this County Board of Commissioners in order to implement the operating budget of the County of Muskegon for the fiscal year ending September 30, 2020 (FY2020); and

WHEREAS, this County Board of Commissioners wishes to be in compliance with said state legislation; and

WHEREAS, the Muskegon County Board of Commissioners has carefully examined the anticipated financial circumstances of Muskegon County for FY2020, including estimated expenditures, estimated revenues, and the estimated state taxable valuation of property located within Muskegon County and determined that an anticipated total Muskegon County operating millage of 5.6984 mills to be levied on July 1, 2020 will be necessary for the sound management and operation of the County of Muskegon in FY2020; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), upon completion of the anticipated public hearing in June 2020 and given a rate of increase for Muskegon County taxable valuations that does not exceed the established rate of inflation for the same time period as determined by the State of Michigan, the Muskegon County Board of Commissioners will have the complete authority to establish within its present authorized millage rate a maximum of 5.6984 mills to be levied on July 1, 2020 for Muskegon County FY2020 general operations; and

WHEREAS, in compliance with MCL, Section 211.24e ("Truth in Taxation") and MCL 211.34d ("Headlee"), this action is being taken following the public hearing which was held on June 11, 2019, where the Muskegon County Board of Commissioners were authorized to levy on December 1, 2019, 0.3221 mills for Lakeshore Museum Center FY2020 operations; to levy on December 1, 2019, 0.0752 mills for Veterans Affairs FY2020 operations; to levy on December 1, 2019, 0.3000 mills for Central Dispatch FY2020 operations; and to levy on December 1, 2019 0.5000 mills for PA 39 of 1976 (Activities and Services for Older Person Act) FY2020 operations; all such levies within present authorized millage rates; and

WHEREAS, this County Board of Commissioners, through its Ways and Means Committee, a committee-of-the-whole, has duly deliberated, held a budget public hearing on September 5, 2019 according to Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and Act 43 of 1963, as amended (Budget Hearings of Local Governments) and reviewed the proposed budget totaling \$231,579,232; and

WHEREAS, this County Board of Commissioners has additionally duly deliberated and reviewed various amendments to the proposed budget, with the proposed budget including attached amendments totaling \$231,506,354 and this ordinance is prepared on the basis of said amended budget; and

WHEREAS, the General Fund, as well as all funds, have sufficient revenues and fund balance to meet their expenditure needs.

NOW, THEREFORE, BE IT RESOLVED, that the total revenues estimated to be available for appropriations in the general fund (1010) of the County of Muskegon for the fiscal year ending September 30, 2020, is as follows:

REVENUES	
Property Taxes	\$26,736,880
Other Taxes	1,137,019
Licenses and Permits	5,400
Federal Source revenue	44,444
State Source revenue	6,582,757
Charges for Services	10,111,374
Contributions from Private Sources	1,521,123
Fines and Forfeitures	601,936
Rentals	133,476
Investment Income	70,001
Other Revenues	1,146,183
Total Revenue	\$48,090,593
TRANSFERS IN	
from Delinquent Tax Fund	\$1,648,847
from other funds	550,000
Total Revenue & Other Financing Sources	\$2,198,847
Total available to appropriate	\$50,289,440

BE IT FURTHER RESOLVED, that \$50,289,440 of the total available to appropriate in the General Fund (1010) is hereby appropriated in the amounts and for the purposes set below:

EXPENDITURES			
Legislative:		Public Safety:	
0101 Board of Commissioners	<u>\$403,420</u>	0266 Sheriff Bldg Security	138,618
Legislative subtotal	\$403,420	0270 County Jail Bldg 2015	490,246
		0301 Sheriff Operations	3,893,550
Judicial:		0305 Sheriff Administration	473,504
0131 Circuit Court	1,486,511	0306 Emergency Response Team	8,375
0132 Circuit Court Collections	115,853	0320 Officer Training Act 302	10,000
0136 District Court	3,736,464	0350 Correction Officer Training	60,000
0137 Probation Cobo Hall Tax	180,547	0351 Sheriff Jail	8,182,811
0138 District Court Collections	225,477	0355 Courtroom Security	1,143,162
0145 Jury Commission	62,346	0421 Animal Control	<u>340,010</u>
0148 Probate Court	920,857	Public Safety subtotal	14,740,276
0151 State Probation	69,415		
0292 Law Library	<u>6,000</u>	Health:	
Judicial subtotal	6,803,470	0059 Brookhaven Plant O&M	137,163
		0272 Vector Control Building	<u>8,551</u>
General Government:		Health subtotal	145,714
0171 Administration	706,008		
0175 Residential Energy Program	1,361,885	Culture and Recreation:	
0191 Elections	242,296	0758 Fairgrounds Trg Center	<u>104,497</u>
0201 Accounting	970,685	Culture and Recreation subtotal	104,497
0210 Corporate Counsel	200,425		
0215 County Clerk	426,834	Other:	
0216 Circuit Court Records	602,491	0941 Miscellaneous Contingency	<u>2,254,070</u>
0217 Juror Showcase	7,090	Other subtotal	2,254,070
0225 Equalization	1,751,165		
0226 Human Resources	336,574	Total Expenditures	\$36,579,785
0229 Prosecutor	2,264,904		
0236 Register of Deeds	575,088	Transfers Out:	
0241 Johnny O. Harris Bldg	14,582	To Child Care Fund	4,297,141
0242 Training Center Bldg	46,997	To MCBA Jail/JTC Debt Service	2,649,029
0245 Jewell Bldg E	17,032	To Public Health	1,790,689
0253 Treasurer	354,153	To Family Court	1,205,893
0260 Shady Grove Cemetary	3,696	To Indigent Defense	1,310,002
0263 Cordova Site O&M	1,600	To Other Funds	<u>2,456,901</u>
0265 Michael E. Kobza HOJ	923,960	Total Transfers Out	13,709,655
0268 Oak Ave. Bldg	152,364		
0271 County Jail Bldg - Old	75,100	Total Appropriated	\$50,289,440
0275 Drain Commissioner	575,542		
0284 Plat Board	700		
0297 Vehicle Pool	18,000		
0650 State Institutions	198,000		
2320 DHHS Legal Representation Grnt	<u>301,167</u>		
General Government subtotal	12,128,338		

BE IT FURTHER RESOLVED, that the foregoing annual appropriations will be used where budgeted to support the total general operating budgeted activities along with all other federal, state, local, private, and user revenues; and

BE IT FURTHER RESOLVED, that this County Board of Commissioners, because of changing economic conditions, reserves the right to re-appropriate these monies as future circumstances may dictate; and

BE IT FURTHER RESOLVED, that financial management be authorized to make budget transfers within General Fund functions, which is the designated level of budgetary control; and

BE IT FURTHER RESOLVED, that this Appropriation Ordinance be fully spread upon the official minutes of this commission; and

BE IT FURTHER RESOLVED, that all persons responsible for the administration of this budget be duly advised of the contents of Public Act 2 of 1968, as amended (The Uniform Budgeting and Accounting Act) and their respective appropriations and responsibilities for the administration of same; and

BE IT FURTHER RESOLVED, that Lakeshore Museum Center monies be appropriated on an annual basis in an amount of \$2,251,430 for museum and historic site operations and capital outlay; and

BE IT FURTHER RESOLVED, that Muskegon County Central Dispatch monies be appropriated on an annual basis in an amount of \$3,948,695 for Central Dispatch operations and capital outlay; and

BE IT FURTHER RESOLVED, that the FY2020 Capital Improvement Plan be adopted, and that the projects requiring federal and state grants are strictly contingent upon receipt of those grants; and

BE IT FURTHER RESOLVED, that all changes addressed in the Proposed Budget Summary be instituted with the adoption of this budget unless specific changes are attached to this document; and

BE IT FURTHER RESOLVED, that all other funds' revenue and expenditure budgets are approved as included as follows:

**MUSKEGON COUNTY
FY2020
BUDGET AMENDMENTS**

1. Adjust the FY2020 Information Systems (6680) proposed budget for the following:

- Increase the proposed expenditure budget by \$51,953 to account for the interest expense related to the installment purchase agreement with Key Government Finance per board motion #2019-263 dated June 25, 2019, which was not included in the original proposed budget.
- The County Board recently approved the purchase of VXC units needed for employees to connect to their virtual desktops (reference motion #2019-338 dated August 22, 2019). The impact of this expenditure was not included in the original proposed budget. Therefore, increase the proposed expenditure budget by \$36,593.

The impact of these changes is an increase to the proposed expenditure budget by \$88,546 from \$3,989,658 to \$4,078,204.

2. Adjust the FY2020 Land Bank (5500) proposed expenditure budget to remove the Workers Compensation impact, decreasing the proposed budget by \$393, and to add the impact of the Land Bank Groundskeeper/Maintenance Technician FT position that was approved by the Board of Commissioners via motion #2019-260 dated June 25, 2019, increasing the proposed budget by \$90,600. The overall impact is an increase to the proposed expenditure budget of \$90,207 from \$863,831 to \$954,038.

3. Adjust the FY2020 Sheriff Jail (1010-0351) proposed expenditure budget to account for the higher than anticipated Adult Daily Population (ADP), as well as the pharmaceutical & medical needs of the inmate population that are projected to be in excess of what the is included in the original proposed budget. Therefore, increase the proposed expenditure budget by \$119,682 from \$8,063,129 to \$8,182,811.

4. Adjust the FY2020 Sheriff proposed revenue budget for the following fee increases/revenue implementations:

- Increase Inmate Room & Board revenues	- \$65,700
- Include Inmate Tether/Work Release Program	- \$96,447
- Implement large snack bag option for inmate population	- \$45,000
- Increase Work Release fee	- \$26,000
- Increase Records Fees	- \$15,672
- Increase pay phone & video visits revenue due to additional "out time" of 2 hours per day	- \$29,000
Total	- \$277,819

The overall impact is an increase to the Sheriff Operations (1010-0301) proposed revenue budget by \$4,929 from \$81,150 to \$86,079, and an increase to the Sheriff Jail Operations (1010-0351) proposed revenue budget by \$272,890 from \$1,886,571 to \$2,159,461.

5. Adjust the FY2020 salary savings estimates for the following departments within the General Fund:

- Jury Commission (1010-0145) – \$14 expenditure increase
- Elections (1010-0191) – \$407 expenditure reduction
- County Clerk (1010-0215) – \$77 expenditure reduction
- Circuit Court Records (1010-0216) – \$1,967 expenditure increase
- Sheriff Operations (1010-0301) – \$4,485 expenditure increase
- Sheriff Courtroom Security (1010-0355) – \$696 expenditure increase

Further, adjust proposed revenues and expenditures for the following fund with the balancing of the General Fund appropriation for the impact of the salary savings as follows:

- Family Court (2150) – \$104,785 expenditure reduction

The total expenditure impact to the General fund with all of the above is a reduction of \$98,107. The total revenue impact for Family Court fund 2150 is a reduction of \$104,785 and the total expenditure impact is a reduction of \$104,785.

6. Adjust the FY2020 Drain Commissioner (1010-0275) proposed budget to account for the shift of the recording of assessment revenue and corresponding expenditures from FY2019 to FY2020 based on a change in the accounting methodology. Therefore, increase the proposed revenue budget by \$12,861 from \$64,229 to \$77,090. Also, increase the proposed expenditure budget by \$48,585 from \$526,957 to \$575,542.
7. Adjust the FY2020 Scrap Tire Grant (2261-5282) proposed budget to account for additional unanticipated grant funds. Therefore, increase the proposed revenue & expenditure budgets by \$9,014 from \$52,000 to \$61,014.

8. **Adjust the FY2020 Wastewater Metro Operations/Maintenance (5920-5060) proposed revenue budget to account for an increase in sewer rates of 1% and an increase in anticipated hauled waste revenue. Therefore, increase the proposed revenue budget by \$768,698 from \$13,989,447 to \$14,758,145.**
9. **Adjust the FY2020 Treasurer's (1010-0253) proposed revenue budget to reduce the Appropriation from the Tax Forfeitures fund (5110) by \$223,270 resulting in a decrease in the proposed revenue budget from \$39,005,342 to \$38,782,072. Additionally, reduce the Tax Forfeiture fund expenditure budget by \$223,270 from \$1,121,296 to \$898,026.**
10. **Adjust the FY2020 Airport Improvement Plan (AIP) capital improvement plan recommendations due to factors unknown at the time the original proposed budget was submitted. First, move construction on the Generator project from FY2020 to FY2021 due to insufficient time to request bids for the project before the close of the grant application cycle. Second, adjust the engineering costs for the Taxiway A Pavement & Lighting Rehab project due to Federal Aviation Administration (FAA) instruction. The result of these changes is a reduction in the Airport proposed revenue budget by \$110,000 from \$1,693,174 to \$1,583,174, and a reduction in the General Fund contribution to the Airport (1010-0901-965.581) by \$2,750 from \$186,057 to \$183,307.**
11. **All changes in the above amendments result in the General Fund (1010) proposed revenues and expenditures budgets increasing by \$67,410 from \$50,222,030 to \$50,289,440. The amended All Funds proposed revenues budgets are increasing by \$630,337 from \$226,465,467 to \$227,095,804 and the All Funds proposed expenditures budgets are decreasing by \$72,878 from \$231,579,232 to \$231,506,354.**

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED	2019-20
		BUDGET	BUDGET	BUDGET	BUDGET
GENERAL FUND REVENUES BY DEPARTMENT					
Fund 1010 - General Fund					
0052	Brookhaven Plant O&M	700	0	0	0
0131	Circuit Court	162,697	195,700	167,700	195,700
0132	Circuit Court Collections	37,687	46,000	46,000	46,000
0136	District Court	2,122,176	2,263,556	2,190,775	2,283,375
0137	District Ct Probation(Cobo Hall PA2 Tax)	39,003	40,000	40,000	40,000
0145	Jury Commission	0	1,300	1,300	0
0148	Probate Court	56,999	49,486	49,486	49,486
0151	State Probation	5,756	2,348	2,348	2,348
0164	Public Defender	116,687	0	629,768	0
0171	Administration	0	0	0	0
0175	Residential Energy Efficiency Pgm	1,482,875	3,588,618	1,521,123	1,521,123
0191	Elections	38,209	95,988	38,000	38,000
0201	Accounting	0	0	0	0
0210	Corporate Counsel	0	0	0	0
0215	County Clerk	360,305	307,430	303,430	341,430
0216	Circuit Court Records	162,696	139,646	135,146	139,646
0217	Juror Showcause	25,155	22,000	15,000	20,000
0225	Equalization	1,062,020	1,065,867	1,048,092	1,089,336
0226	Human Resources	82,800	84,025	85,000	85,000
0227	City of Muskegon	0	0	0	0
0229	Prosecutor	56,427	50,117	47,937	47,937
0236	Register of Deeds	1,577,949	1,287,800	1,287,800	1,306,444
0241	Bldg A-Johnny O. Harris	3,854	4,000	5,700	5,700
0242	Bldg B-Training Center	0	0	0	0
0252	Transfers	787,733	827,720	829,768	860,835
0253	Treasurer	37,468,247	38,586,314	39,632,779	38,782,072
0263	Cordova Site O&M	0	4,000	0	2,000
0265	Michael E. Kobza Hall of Justice	4,085	1,764	0	2,400
0268	Oak Ave. Building	112,070	109,787	106,923	120,444
0273	Heritage Landing O & M	0	0	0	0
0275	Drain Commissioner	55,466	0	38,000	77,090
0292	Law Library	9,196	10,250	9,000	10,500
0297	Vehicle Pool	23,758	22,000	22,000	22,000
0301	Sheriff Operations	125,005	85,000	81,150	86,079
0305	Sheriff Administration	340	486	486	486
0306	Emergency Response Team	2,554	0	0	0
0320	Officer Training Act 320	9,421	12,000	10,000	10,000
0350	Correction Officer Training	61,296	64,250	60,000	60,000
0351	Sheriff Jail	1,591,563	1,906,753	1,947,221	2,159,461
0355	Courtroom Security	0	0	1,200	0
0421	Dog Licensing/Animal Control	219,383	185,500	207,650	446,650
0758	Fairgrounds Training Center	98,884	110,000	0	100,000
0901	Appropriations	63,851	2,500	0	0
0941	Misc Contingency	(26,311)	175,234	177,898	177,898
0959	Information Systems	0	0	0	0
2320	DHHS Legal Representation Grant	129,952	160,000	140,000	160,000
6496	Agnes Potuznik/Wesley Roberts Building	0	0	0	0
7280	Economic Development	39,925	5,535	0	0
9314	Other Financing Sources	0	41,179,333	0	0
ESTIMATED REVENUES - FUND 1010		48,170,413	92,692,307	50,878,680	50,289,440
NET OF REVENUES/APPROPRIATIONS - FUND 1010		(1,571,646)	(688,747)	(1,557,784)	0

BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
GENERAL FUND REVENUES BY CATEGORY				
Fund 1010 - General Fund				
ESTIMATED REVENUES				
GAIN ON SALE				
673.020	Sale of Assets	17,401	0	0
673.100	Gain on Sale of Fixed Assets	0	3,000	0
GAIN ON SALE		17,401	3,000	0
STATE				
539.000	State Grant	84,976	120,000	80,000
541.000	Probate Judges Salary	220,127	206,385	206,385
545.010	State Aid-Caseflow Assistance	36,524	28,956	33,000
545.020	Drug Case Information Mgt Acct	4,298	3,700	3,700
574.001	State Revenue-PPT Replacement	785,151	1,487,452	1,487,452
575.000	State Revenue Sharing-Twshp Liq Tax	426	18,909	17,000
576.000	State Revenue Sharing Income Tax	3,672,600	3,673,076	3,774,456
577.000	State Court Fund Distribution	1,093,107	1,024,423	980,764
STATE		5,897,209	6,562,901	7,363,123
CHARGES FOR SERVICES				
477.000	Dog Licenses-1 year	46,015	39,730	41,575
477.001	Altered Licenses-1 year	135,090	110,040	130,300
477.002	Late Licenses	19,788	20,000	20,000
477.003	Senior Regular License-1 year	10,080	9,000	9,045
477.004	Puppy License	7,010	5,000	7,500
477.050	Kennel Licenses	1,400	1,730	1,730
510.800	Federal Pass Thru-Vendor	108,501	116,400	106,400
603.010	Circuit Court Costs	198,721	237,348	209,348
603.020	District Court Costs	774,791	840,000	800,000
603.025	District Court No - Ins Fee	16,580	17,000	16,000
603.450	Forensic Fund Fee 5%	238	350	325
604.100	Bonding Fee	1,126	1,500	1,500
605.000	Alcohol Assess/Probation OS Fee	207,509	225,000	220,000
605.100	Domestic Violence Assess	1,100	2,000	2,000
605.200	Presentence Investigation Fee	2,634	2,000	2,000
607.050	Lease revenues	23,758	22,000	22,000
608.010	Court Filing Fee	33,387	33,200	28,700
608.040	Jury Fee	9,315	11,000	11,000
608.060	Appeal Fee	400	400	400
608.070	Motion Fees	48,038	50,700	50,200
608.080	WOG/ATTACH/EXEC/JDDS PA 189 FEES	4,930	5,500	5,500
608.100	Booking Fee	61,296	60,000	60,000
609.000	Crime Victim Rights Assess/Admin.	39,058	45,000	45,000
609.010	Filing Fees	178,074	185,000	175,000
609.030	Certified Mailing Fee	1,607	1,700	1,500
609.040	Writ, Garnish, Restit, Attach, Exec	260,095	260,000	260,000
609.050	Marriage Ceremony	4,225	5,500	5,500
609.060	Jury Demand Fees	400	500	500
609.070	DNA Assessment County Share	705	230	230
609.080	Clearance Fees	43,003	55,000	45,000
610.000	Copy Fees	1,936	2,000	2,000
610.030	Form Fees	1,550	2,500	1,000
611.000	Safety Deposit Fee	20	50	50
612.010	Notarial Certificates	40	100	100
612.025	Notary filing fee	2,425	2,500	3,100
612.030	Assumed Names	5,342	6,400	6,400
612.040	Notary Bond Filing Fee	2,272	1,800	1,800
612.100	Other Service Charges	22,445	22,200	25,400
613.010	Certification of Deeds	23,315	20,000	20,000
613.020	Tax history - Hard copy	5	25	25
613.070	Geographic Services	479	500	500
614.010	Estate Inventory Fee	31,732	28,000	28,000
614.030	Deposit of Wills	3,150	2,200	2,200
614.040	Secret Marriages	0	6	6
614.050	Marriage Ceremony	4	30	30

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY		AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
614.060	Motion and Petition Fee	5,440	4,200	4,200	4,200
614.065	Probate Home Study	3,400	3,200	3,200	3,200
614.070	Other Probate Fees and Charges	657	500	500	500
614.080	Certified Copies	11,030	8,600	8,600	8,600
615.010	Deeds Recording Fee	187,167	155,800	155,800	155,800
615.020	Mortgage Recording Fee	290,972	257,000	257,000	265,644
615.030	Financing Stmt's Recording Fee	5,519	0	0	0
615.040	Miscellaneous Recording Fee	250,023	241,000	241,000	241,000
615.060	Transfer Tax	688,321	500,000	500,000	510,000
615.070	Recording Copy	25,674	20,000	20,000	20,000
615.080	Record Search	6,594	4,200	4,200	4,200
617.000	Sex Offender Registrations	5,920	6,000	6,000	7,184
626.000	Charges for Services	107,505	316,225	321,200	321,267
626.001	CPL Fee	30	100	100	100
626.011	Public Defend Svcs-Juvenile	1,967	0	1,000	0
626.016	Public Defender Svcs-Mental Health	16,675	0	10,100	0
626.017	Public Defend Svcs-Guard/Conserv Petiti	31,772	0	18,900	0
626.018	Public Defend Svcs-Felony	58,588	0	59,000	0
626.050	Freedom of Information Request	0	906	0	0
626.071	CFAT Court Appointed Atty Fee Contribtn	0	0	2,000	2,000
626.072	PFAT Court Appointed Atty Fee Reimb	0	0	2,000	2,000
626.351	Jail Kit Revenue	8,391	8,000	8,000	8,000
628.010	Sheriff Services	58,541	42,000	42,000	138,447
628.040	State Prisoner Board	570,900	655,000	408,840	655,000
628.045	MDOC Beds Reimb	94,885	260,000	511,000	260,000
628.046	Detainer Medical Reimbursement	12,593	1,800	1,800	1,800
628.050	Prisoners Board-County	150,398	148,000	148,000	174,000
628.070	Restitutions	2,544	2,750	2,250	2,250
628.080	Prisoner Medical Services	30,999	40,000	40,000	46,200
628.090	Collection Agency-Inmate R&B	317	300	300	300
628.100	Breathalyzer Testing	176	80	80	80
628.250	Liquor Licenses	385	600	600	600
628.280	Salvage Vehicle Inspections	1,400	0	0	0
628.300	Abandoned Vehicle	11,175	15,000	15,000	17,235
629.000	Certified Copies	354,892	295,650	293,650	337,200
629.300	Forms Sales	10,542	13,000	20,000	20,000
629.900	Certified Copies MICBCS	5,754	6,500	6,500	6,500
630.000	Photographic Services	7,608	7,680	7,680	9,190
630.040	BSA Web Fees	25,069	23,000	23,000	23,000
630.071	Fingerprinting Fees-CPL	14,145	17,000	17,000	12,500
630.072	Fingerprinting Fees-Expungement	32	100	1,000	150
630.073	Fingerprinting Fees-Name Changes	127	300	1,000	400
630.640	Live Scan Finger Printing Revenue	1,892	5,600	0	4,700
630.641	Finger Printing Card Revenue	81	0	0	0
631.000	Assessments by Equalization	1,046,271	1,053,367	1,029,592	1,076,836
636.217	SSI	24,800	27,000	34,000	27,000
642.000	Charges for Services-Sales	1,012	1,300	1,000	1,300
642.010	Video Transcript Purchases	600	30	30	30
646.090	Commissions-Other	10,098	7,000	7,000	7,000
646.351	Misc Sales	8,286	9,000	9,000	9,000
648.500	Plat Book Sales	963	3,000	3,000	3,000
650.000	Provision for Uncollectible Accts Rec	(26,311)	(37,936)	(35,030)	(35,030)
651.010	Admin Costs	2,244,905	2,451,356	2,380,777	2,434,727
654.100	Training Fee Revenue	7,785	5,000	11,000	5,000
677.289	Juror Compensation Reim Fund	47,448	29,500	29,000	29,500
679.261	ATM Service Fees	0	250	500	500
680.010	Other Reimbursements-Bed Days	5,609	7,000	7,000	7,000
680.135	PPO Violation Hearings	1,350	350	200	200
680.140	Drivers License Restoration	728	1,200	1,000	1,000
680.145	Prosecutor Diverson Revenue	18,600	10,000	10,000	10,000
680.160	Prisoner Transport Reimbursement	5,928	10,000	9,000	9,000
680.170	Reimb-Food Stamp Fraud	1,913	2,000	1,000	1,000
680.182	Reimbursement DUIL Prosecution	13,951	15,000	15,000	15,000
680.393	Reimb Rev-Ord 393 Prosecution Costs	3,300	1,000	1,000	1,000
694.020	Commission-Pay Phones	123,318	170,000	170,000	194,600
694.040	Commissions-Video Visits	22,267	22,000	28,000	26,400

09/09/2019

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
		ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
694.050	Commissions-Lockers	349	2,000	2,000	2,000
694.060	Commissions-Snack Bags	0	17,000	2,400	62,000
694.351	Commissions-commissary	209,142	270,000	250,000	250,000
CHARGES FOR SERVICES		9,166,001	9,587,647	9,495,333	10,111,374
OTHER					
540.000	Judicial Salary Standardization	457,353	457,240	457,240	457,240
542.000	Juvenile Court Reimbursement	78,389	78,388	78,388	78,388
604.000	10% Bond Costs	5,128	6,800	6,200	6,800
628.020	Prisoners Incarceration Reimb.	256,506	202,272	260,000	268,290
630.020	Tax history - Digital	13,115	13,100	13,100	13,100
643.000	Sale of Scrap and Salvage	906	0	0	0
644.000	Sale of Office Supplies	129,555	110,000	110,000	110,000
675.000	Contributions and Donations	85,384	71,100	0	100,000
677.000	Miscellaneous Reimbursements	9,421	16,000	10,000	12,000
679.100	Rebate-PCard Program	38,383	44,353	38,383	44,353
680.000	Reimbursements-Other	96,942	122,923	56,236	56,012
695.000	Cash Over/Short	(1,062)	0	0	0
OTHER		1,170,020	1,122,176	1,029,547	1,146,183
FINES AND FORFEITURES					
614.110	Fines and Costs	25,155	23,300	16,300	20,000
656.000	Penal Fines	6,500	6,500	6,500	6,500
658.000	Bond Forfeiture	55,316	47,400	52,400	52,400
659.000	Ordinance Fines and Costs	488,931	523,000	500,000	523,000
660.010	Filiation Fees	152	36	36	36
663.000	Bond Forfeitures and Bond Costs	4,235	0	0	0
FINES AND FORFEITURES		580,289	600,236	575,236	601,936
INVESTMENT INCOME					
665.000	Interest Earned	65,336	65,000	50,000	65,000
665.010	Interest on Past Due Accounts	19,305	5,001	11,251	5,001
665.468	Interest Earned-Interfund	10,740	0	0	0
INVESTMENT INCOME		95,381	70,001	61,251	70,001
FEDERAL					
510.000	Federal Pass Thru-WEMET Ottawa Co	11,200	14,000	14,000	14,000
510.951	Federal Pass Through-HIDTA Program	353	1,800	1,800	1,800
529.000	Federal Grant Revenue-Direct	5,587	2,750	2,750	2,750
529.226	Federal Revenue-Prmts in Lieu of Taxes	30,317	25,894	25,894	25,894
FEDERAL		47,457	44,444	44,444	44,444
CONTRIBUTIONS FROM PRIVATE SOURCES					
675.175	DTE Program Revenue	1,482,875	3,588,618	1,521,123	1,521,123
CONTRIBUTIONS FROM PRIVATE SOURCES		1,482,875	3,588,618	1,521,123	1,521,123
LICENSES AND PERMITS					
481.000	Marriage License Fee	5,942	6,000	6,000	4,500
481.030	Marriage License Wait Period Waivers	1,000	200	200	900
LICENSES AND PERMITS		6,942	6,200	6,200	5,400
RENTALS					
669.000	Rents	117,002	114,719	111,855	125,376
669.010	Rental of property and Equipment	2,400	1,400	0	2,400
669.045	Meeting Room Rental	3,974	4,000	5,700	5,700
RENTALS		123,376	120,119	117,555	133,476
TRANSFERS					
676.230	Contrib from Accom Tax	30,000	2,500	0	0
676.293	Appropriation from Fund 2930	33,851	0	0	0
676.493	Approp from Public Improvement	204,056	441,652	510,009	100,000
676.510	Approp from Fund 5100	50,000	50,000	50,000	50,000
676.511	Approp from Fund 5110	400,000	400,000	400,000	400,000
676.516	Approp from Del Tax	1,942,933	1,811,570	1,811,570	1,648,847
TRANSFERS		2,660,840	2,705,722	2,771,579	2,198,847

09/09/2019

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
		ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
TAXES					
403.000	Property Taxes-Current	24,864,451	25,125,740	25,830,912	25,741,365
409.000	Delinquent Prop Taxes-Current Yr	960,743	958,870	995,515	995,515
411.000	Tax Reverted Lands	478	0	0	0
417.000	Delinquent Personal Prop tax	53,192	27,000	27,000	27,000
418.000	Swamp Land Tax Revenue 1994 PA 451	0	12,315	5,900	5,900
424.000	Commercial Forest Reserve	345	0	0	0
426.000	Payment in Lieu of taxes	56,851	35,000	35,000	35,000
426.010	IFT Taxes	116,629	90,265	106,194	106,194
427.000	Trailer Fees	26,734	25,000	25,000	25,000
449.000	4% Facility Liquor Control Tax	787,733	827,720	829,768	860,835
	TAXES	26,867,156	27,101,910	27,855,289	27,796,809
SPECIAL ASSESSMENTS					
672.820	14a Drain Assessments Revenue	55,466	0	38,000	77,090
	SPECIAL ASSESSMENTS	55,466	0	38,000	77,090
PROCEEDS FROM ISSUE OF BONDS					
696.000	Bond Proceeds	0	41,179,333	0	0
	PROCEEDS FROM ISSUE OF BONDS	0	41,179,333	0	0
TOTAL ESTIMATED REVENUES - FUND 1010		48,170,413	92,692,307	50,878,680	50,289,440

BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
GENERAL FUND EXPENDITURES BY FUNCTION				
Fund 1010 - General Fund				
Function: 100-Legislative				
Totals for dept 0101 - Board of Commissioners	398,247	393,672	404,588	403,420
Total - Function 100-Legislative	398,247	393,672	404,588	403,420
Function: 200-Judicial				
Totals for dept 0131 - Circuit Court	1,249,928	1,453,248	1,381,192	1,486,511
Totals for dept 0132 - Circuit Court Collections	79,046	135,742	80,718	115,853
Totals for dept 0136 - District Court	3,552,338	3,701,661	3,855,917	3,736,464
Totals for dept 0137 - District Ct Probation(Cobo Hall PA2 Tax)	189,060	182,602	181,893	180,547
Totals for dept 0138 - District Court Collections	201,792	222,555	246,789	225,477
Totals for dept 0145 - Jury Commission	60,510	71,154	68,642	62,346
Totals for dept 0148 - Probate Court	848,037	944,445	924,615	920,857
Totals for dept 0151 - State Probation	61,726	72,293	65,026	69,415
Totals for dept 0164 - Public Defender	1,770,303	0	2,232,409	0
Totals for dept 0292 - Law Library	7,826	5,965	9,000	6,000
Total - Function 200-Judicial	8,020,566	6,789,665	9,046,201	6,803,470
Function: 300-General County Government				
Totals for dept 0171 - Administration	840,863	713,650	748,798	706,008
Totals for dept 0191 - Elections	210,252	225,978	172,798	242,296
Totals for dept 0201 - Accounting	927,372	1,031,696	1,001,694	970,685
Totals for dept 0210 - Corporate Counsel	193,036	375,425	200,425	200,425
Totals for dept 0212 - Budget	0	0	0	0
Totals for dept 0215 - County Clerk	449,468	380,847	424,085	426,834
Totals for dept 0216 - Circuit Court Records	428,017	455,222	678,956	602,491
Totals for dept 0217 - Juror Showcause	9,844	36,883	9,358	7,090
Totals for dept 0225 - Equalization	1,585,370	1,730,983	1,783,382	1,751,165
Totals for dept 0226 - Human Resources	279,866	387,287	396,414	336,574
Totals for dept 0227 - City of Muskegon	0	0	0	0
Totals for dept 0229 - Prosecutor	2,272,837	2,275,482	2,291,623	2,264,904
Totals for dept 0233 - Purchasing	0	0	0	0
Totals for dept 0236 - Register of Deeds	616,418	538,252	581,208	575,088
Totals for dept 0241 - Bldg A-Johnny O. Harris	87,677	57,898	60,469	14,582
Totals for dept 0242 - Bldg B-Training Center	51,567	46,247	52,088	46,997
Totals for dept 0243 - Bldg C-Treas/Equal/RoD	0	0	0	0
Totals for dept 0245 - Bldg E-Jewell Bldg (formerly Brinks)	16,137	17,872	17,077	17,032
Totals for dept 0246 - Bldg F-Veterans Center	15,935	9,510	15,515	0
Totals for dept 0247 - Bldg G-Central Services	0	0	0	0
Totals for dept 0248 - Bldg H-Stark Hall	17,916	1,713	17,571	0
Totals for dept 0253 - Treasurer	554,927	353,984	353,914	354,153
Totals for dept 0260 - Shady Grove Cemetery	1,987	3,973	3,734	3,696
Totals for dept 0263 - Cordova Site O&M	1,700	1,960	1,600	1,600
Totals for dept 0265 - Michael E. Kobza Hall of Justice	887,893	865,695	1,055,961	923,960
Totals for dept 0268 - Oak Ave. Building	162,374	151,120	151,854	152,364
Totals for dept 0271 - County Jail Building-Old	78,771	71,490	77,171	75,100
Totals for dept 0275 - Drain Commissioner	368,272	268,918	415,859	575,542
Totals for dept 0284 - Plat Board	0	700	700	700
Totals for dept 0285 - Gypsy Moth	0	0	0	0
Totals for dept 0297 - Vehicle Pool	13,804	18,000	19,000	18,000
Totals for dept 0650 - State Institutions	284,070	198,000	302,299	198,000
Totals for dept 0941 - Misc Contingency	2,246,102	2,031,832	2,241,192	2,254,070
Totals for dept 0942 - Current Year Unused Leave Payoffs	(1)	0	0	0
Totals for dept 0943 - Donated Leave Payments	(1)	0	0	0
Totals for dept 0947 - Early Retirement Incentive	0	0	0	0
Totals for dept 0959 - Information Systems	0	0	0	0
Totals for dept 2320 - DHHS Legal Representation Grant	243,235	295,107	302,167	301,167
Total - Function 300-General County Government	12,845,708	12,545,724	13,376,912	13,020,523
Function: 400-Public Safety				
Totals for dept 0266 - Sheriff Building Security	124,756	130,855	251,068	138,618
Totals for dept 0270 - County Jail Building 2015	522,084	505,352	532,662	490,246
Totals for dept 0301 - Sheriff Operations	4,014,030	3,879,660	3,978,434	3,893,550
Totals for dept 0305 - Sheriff Administration	427,087	481,346	469,600	473,504
Totals for dept 0306 - Emergency Response Team	3,340	17,900	8,375	8,375

BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
Totals for dept 0317 - Traffic Safety-High Visibility Enfo	0	0	0	0
Totals for dept 0320 - Officer Training Act 320	9,233	12,000	10,000	10,000
Totals for dept 0350 - Correction Officer Training	75,242	64,250	50,149	60,000
Totals for dept 0351 - Sheriff Jail	7,532,266	8,012,275	7,977,335	8,182,811
Totals for dept 0355 - Courtroom Security	1,154,317	1,160,427	1,175,909	1,143,162
Totals for dept 0371 - Administration	0	0	0	0
Totals for dept 0421 - Dog Licensing/Animal Control	368,289	340,131	337,023	340,010
Total - Function 400-Public Safety	14,230,644	14,604,196	14,790,555	14,740,276
Function: 500-Health				
Totals for dept 0052 - Brookhaven Plant O&M	96,923	146,601	86,013	137,163
Totals for dept 0244 - Bldg D-Health Dept	0	0	0	0
Totals for dept 0272 - Vector Control Building	5,654	36,245	9,071	8,551
Totals for dept 0662 - Juvenile Transition Center-Detention	0	0	0	0
Totals for dept 6496 - Agnes Potuznik/Wesley Roberts Building	382	0	0	0
Total - Function 500-Health	102,959	182,846	95,084	145,714
Function: 600-Welfare				
Totals for dept 0175 - Residential Energy Efficiency Pgm	1,327,980	3,285,410	1,362,233	1,361,885
Total - Function 600-Welfare	1,327,980	3,285,410	1,362,233	1,361,885
Function: 670-Economic Development				
Totals for dept 7280 - Economic Development	77,386	9,710	0	0
Total - Function 670-Economic Development	77,386	9,710	0	0
Function: 700-Culture				
Totals for dept 0731 - MSU Extension	0	0	0	0
Total - Function 700-Culture	0	0	0	0
Function: 800-Recreation				
Totals for dept 0273 - Heritage Landing O & M	0	0	0	0
Totals for dept 0758 - Fairgrounds Training Center	108,533	154,660	13,502	104,497
Total - Function 800-Recreation	108,533	154,660	13,502	104,497
Function: 905-Debt Service				
Totals for dept 8060 - MERS Payment	0	40,735,808	0	0
Total - Function 905-Debt Service	0	40,735,808	0	0
Function: 950-Other				
Dept 0252 - Transfers				
958.090 Liquor Tax Transfer Out	393,866	413,860	414,884	430,418
Totals for dept 0252 - Transfers	393,866	413,860	414,884	430,418
Dept 0901 - Appropriations				
965.117 Approp to Sobriety Court	42,685	33,472	27,966	0
965.119 Appropriation to Emergency Services	170,053	156,317	171,700	162,748
965.120 Appropriation to 1200-Marine Safety	114,654	131,038	129,219	135,007
965.121 Appropriation to 1210-Highway Safety	160,132	128,683	122,547	122,274
965.124 Approp. to Township Patrols	198,883	195,043	195,048	195,482
965.215 Approp. to Friend of the Court	1,422,583	1,189,615	1,606,689	1,205,893
965.221 Approp. to Health Department	1,691,885	1,690,689	1,790,689	1,790,689
965.222 Approp to HealthWest	736,934	736,934	750,895	736,934
965.251 Appropriation to Fund 2151	1,090	0	0	0
965.253 Approp. To SSSPP Fund 2153	5,296	6,556	3,479	1,554
965.260 Approp. to Community Corrections	154,316	166,548	195,792	197,751
965.267 Appropriation to Fund 2673	834	0	0	0
965.269 Approp to Fund 2600 Indigent Defense	0	1,254,069	0	1,310,002
965.280 Approp. to Crime Victim's Rights	36,989	20,735	15,231	14,621
965.289 Approp. to Remonumentation	866	15	15	15
965.290 Transfers to Brookhaven	82,840	0	0	0
965.291 Approp. to Social Services	4,201	9,829	10,703	9,829
965.292 Approp. to Child Care Fund	4,161,469	4,639,223	4,591,154	4,297,141
965.313 Approp. to County Facility Debt Ser	214,767	215,971	219,894	219,894
965.366 Transfers to Jail/JTC Debt Service Fund	924,391	0	0	0
965.369 Transfers to MCBA Jail/JTC Debt Service	0	2,507,044	2,665,734	2,649,029
965.581 Appropriation to Airport	58,887	304,181	392,922	183,307

09/09/2019

BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
965.588	Appropriation to Transit	203,244	372,000	0
965.666	Appropriation to Fund 6660	42,828	42,828	42,828
965.801	Appr to Drain Fund (8010)	10,164	0	0
965.841	Approp to 8410 Browns Pond Dam LLF	123,052	21,188	4,239
	Totals for dept 0901 - Appropriations	10,563,043	13,821,978	13,279,237
	Total - Function 950-Other	10,956,909	14,235,838	13,709,655
Function: 965-Transfers Out & Other Financing Uses				
	Totals for dept 9750 - Other Financing Uses	0	443,525	0
	Total - Function 965-Transfers Out & Other Financing Uses	0	443,525	0
Function: Extraordinary Item				
	Totals for dept 9990 - Extraordinary Item	1,673,127	0	0
	Total - Function Extraordinary Item	1,673,127	0	0
APPROPRIATIONS - FUND 1010		49,742,059	93,381,054	52,436,464
				50,289,440

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
ALL FUND REVENUES					
1010	General Fund	48,170,413	92,692,307	50,878,680	50,289,440
1060	Senior Millage Fund	2,166,812	2,368,013	2,158,649	2,360,013
1170	Sobriety Court	341,638	506,766	544,617	516,651
1172	Adult Drug Treatment Court	14,312	195,196	383,185	383,736
1190	Emergency Services	335,072	338,295	345,268	339,066
1200	Marine Safety	189,357	211,338	214,219	217,307
1210	Highway Safety Programs	346,807	335,733	329,597	329,324
1240	Township Patrols	397,766	390,086	390,096	390,964
2080	Parks	826,384	814,000	854,000	854,000
2150	Family Court	5,693,854	6,013,835	6,416,881	6,141,556
2151	Access & Visitation Program	5,850	5,850	5,850	5,850
2153	SSSPP Grant	273,904	321,494	323,479	321,554
2171	District Ct Eviction Prevention Docket	21,350	0	21,350	21,350
2210	Public Health	5,754,611	6,143,120	5,948,808	6,324,389
2212	Lead Hazard Control	289,751	0	0	0
2217	Community Health Improvement Fund	414,413	750,750	750,750	750,750
2220	HealthWest	64,225,935	70,660,159	66,835,060	66,527,138
2240	Lake Pollution Control Fund	0	5,031,000	0	14,282
2261	Sustainability Grant	33,802	44,124	38,000	61,014
2271	NOAA Habitat Conservation Grants	3,220	0	0	0
2300	Accommodations Tax	1,321,802	1,882,080	1,799,440	1,799,440
2411	Parks Development	30,000	227	0	0
2470	CDBG Housing Grant	30,140	16,250	16,250	16,250
2471	Neighborhood Stabilization Prog 3	81,008	13,298	0	0
2530	Pass-Through Grants Fund	4,931	5,000	5,000	5,000
2550	Blight Elimination	628,994	1,037,465	1,037,465	1,037,465
2560	Deeds Automation Fund	172,711	174,000	174,000	174,000
2600	Indigent Defense Fund	0	2,281,878	0	2,703,096
2630	Concealed Pistol Licensing	74,078	75,200	45,200	75,200
2640	Community Corrections	351,936	358,581	359,817	361,776
2671	Sheriff Forfeitures	91	9,320	10,647	10,647
2673	Special Investigative Fund	58,459	64,923	50,923	64,923
2800	Crime Victims' Rights	298,420	380,684	396,719	410,100
2823	Muskegon Area Stormwater Committee	0	50,000	50,000	50,000
2890	Remonumentation	46,096	96,101	54,530	54,530
2900	Brookhaven	3,880,721	0	0	0
2910	Social Welfare	4,201	9,829	10,703	9,829
2920	Child Care Fund	9,836,423	10,365,573	10,323,151	9,833,283
2930	Veterans Affairs Dept	355,891	479,454	418,824	412,234
2970	Mental Health Buildings	375,562	310,804	307,705	365,093
2980	Victim Restitution	1,210	1,300	700	1,300
3010	General Debt Service Fund	72,790	71,898	71,891	75,948
3111	Quality of Life Bonds Debt Service	15,603	1,179	0	0
3130	Hall of Justice Bonds Debt Service	535,604	537,610	544,148	544,149
3140	HealthWest Building Bonds Debt Service	5,281,602	414,830	499,115	413,095
3660	Jail/JTC Debt Service Fund	44,105,964	0	0	0
3690	Building Authority Debt Service	43,455,000	2,661,007	2,665,734	2,665,692
3960	Pension Bonds DSF-Governmental Funds	0	2,466,785	0	3,059,299
4660	Jail/JTC Capital Projects Fund	1,982	1,900	0	0
4930	Public Improvement	300,448	127,000	2,000	1,500
5500	Land Bank	1,490,290	848,817	909,480	909,480
5710	Solid Waste Management	3,762,125	3,622,675	3,653,400	3,653,400
5711	Fly Ash Program	6,682	5,500	5,500	5,500
5810	Airport	1,783,643	1,659,639	7,089,512	1,583,174
5880	Muskegon Area Transit System	5,147,360	5,612,726	7,744,655	7,487,312
5890	Muskegon Trolley Company	53,592	51,000	51,000	51,000
6330	Office Services	444,963	497,320	533,800	533,800
6340	County South Campus	743,100	780,603	742,903	777,254
6345	Maintenance Garage	0	0	3,310	0
6350	Energy Improvements	695,918	758,538	734,211	734,211
6770	Insurance	22,892,494	20,354,640	21,331,363	20,447,405
8010	Drain Fund	27,029	84,543	38,500	53,050
8410	Lake Level Fund	107,662	25,536	(3,848)	4,239
8711	Water Supply-Fruitport #1	119,298	121,904	125,357	125,357
8718	Fruit/NS Reg. Water System II	41,750	27,213	11,913	11,928

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY		AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
8841	Muskegon/Egelston/Dalton Sewer	602,554	568,811	549,028	548,917
8845	Whitehall Twnshp Water Project	15,380	11,694	8,135	8,141
	SUBTOTAL - FUND BALANCE DETAIL	278,760,758	245,747,401	198,810,670	196,926,401
4150	Northside Water Construction	22,445	19,000	19,000	19,000
5910	Regional Water System	2,796,176	3,286,398	3,560,101	3,560,101
	SUBTOTAL - WATER SYSTEM	2,818,621	3,305,398	3,579,101	3,579,101
5920	Wastewater Management Operations	15,453,808	17,108,610	13,888,230	14,758,145
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	1,313,945	1,171,737	1,171,737	1,171,737
5937	WWMS#1 2005 Bonds \$17.5M GOLT	870,476	999,291	999,291	999,291
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	690,221	803,423	803,423	803,423
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	700,509	932,114	932,114	932,114
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	813,853	1,053,040	1,053,040	1,053,040
	SUBTOTAL - WASTEWATER	19,842,812	22,068,215	18,847,835	19,717,750
5100	Delinquent Tax Revolving	184,936	367,235	100,950	100,950
5110	Tax Forfeitures	1,064,130	934,396	711,350	711,450
5166	2016 Delinquent Tax Revolving	962,433	0	0	0
5167	2017 Delinquent Tax Revolving	1,103,011	1,346,825	1,125,886	0
5168	2018 Delinquent Tax Revolving	0	1,157,470	1,187,454	1,184,257
5169	2019 Delinquent Tax Revolving	0	0	0	1,179,778
	SUBTOTAL - TAX FUNDS	3,314,510	3,805,926	3,125,640	3,176,435
6660	Equipment Revolving	1,045,519	876,682	729,763	729,763
6680	Information Technology Services ISF	3,174,525	2,937,736	2,965,221	2,966,354
	SUBTOTAL - EQUIPMENT REVOLVING	4,220,044	3,814,418	3,694,984	3,696,117
ESTIMATED REVENUES - ALL FUNDS		308,956,745	278,741,358	228,058,230	227,095,804

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED	2019-20
		BUDGET	BUDGET	BUDGET	BUDGET
ALL FUND EXPENDITURES					
1010	General Fund	49,742,059	93,381,054	52,436,464	50,289,440
1060	Senior Millage Fund	1,066,821	2,369,392	2,072,974	2,364,406
1170	Sobriety Court	341,637	506,766	544,124	516,651
1172	Adult Drug Treatment Court	14,311	195,196	383,185	383,736
1190	Emergency Services	331,321	339,357	346,330	339,890
1200	Marine Safety	189,357	223,960	214,219	217,307
1210	Highway Safety Programs	346,809	335,733	329,487	329,324
1240	Township Patrols	397,766	390,086	390,096	390,964
2080	Parks	813,725	1,098,609	854,000	1,035,058
2150	Family Court	5,694,808	6,013,835	6,416,881	6,141,556
2151	Access & Visitation Program	5,850	5,850	5,850	5,850
2153	SSSPP Grant	273,905	321,494	323,479	321,554
2171	District Ct Eviction Prevention Docket	0	21,350	2,581	21,350
2210	Public Health	5,754,620	6,143,120	6,805,269	6,324,389
2212	Lead Hazard Control	289,751	0	0	0
2217	Community Health Improvement Fund	415,003	750,814	750,879	750,750
2220	HealthWest	69,000,297	70,660,159	75,701,042	66,527,138
2240	Lake Pollution Control Fund	0	2,500,000	0	2,545,282
2261	Sustainability Grant	33,802	44,124	40,000	61,014
2271	NOAA Habitat Conservation Grants	3,219	0	0	0
2300	Accommodations Tax	1,296,515	1,349,325	1,927,035	1,931,732
2411	Parks Development	30,001	227	0	0
2470	CDBG Housing Grant	354	16,060	16,060	15,973
2471	Neighborhood Stabilization Prog 3	144,834	13,298	0	0
2530	Pass-Through Grants Fund	4,931	5,000	5,000	5,000
2550	Blight Elimination	628,994	1,037,465	1,037,465	1,037,465
2560	Deeds Automation Fund	267,545	490,699	530,905	489,719
2600	Indigent Defense Fund	0	2,281,878	0	2,703,096
2630	Concealed Pistol Licensing	35,485	50,299	63,591	49,433
2640	Community Corrections	351,936	358,581	359,817	361,776
2671	Sheriff Forfeitures	35	9,320	10,647	10,889
2672	Prosecutor Drug	35	36	36	36
2673	Special Investigative Fund	58,461	64,923	50,923	64,923
2800	Crime Victims' Rights	298,492	380,684	400,128	410,100
2823	Muskegon Area Stormwater Committee	37,751	50,000	50,000	50,000
2890	Remonumentation	46,096	96,101	54,530	54,530
2900	Brookhaven	(5,580,648)	0	0	0
2910	Social Welfare	4,201	9,829	10,703	9,829
2920	Child Care Fund	9,836,417	10,365,573	10,323,150	9,833,283
2930	Veterans Affairs Dept	292,514	447,740	429,030	350,315
2940	Veterans Trust Fund	2,325	0	0	0
2970	Mental Health Buildings	347,856	358,538	350,340	366,496
2980	Victim Restitution	5,278	8,000	10,000	8,500
3010	General Debt Service Fund	72,790	71,898	75,951	75,948
3111	Quality of Life Bonds Debt Service	6	137,305	136,559	0
3130	Hall of Justice Bonds Debt Service	535,604	537,610	544,148	544,149
3140	HealthWest Building Bonds Debt Service	5,278,003	414,830	413,028	413,095
3660	Jail/JTC Debt Service Fund	44,105,964	0	0	0
3690	Building Authority Debt Service	43,449,767	2,666,240	2,665,734	2,665,692
3960	Pension Bonds DSF-Governmental Funds	0	0	2,280,279	3,563,852
4010	Capital Projects Fund	147,281	56,025	0	0
4180	Heritage Landing Development	29,019	0	0	0
4660	Jail/JTC Capital Projects Fund	22,527	128,168	30,818	49,336
4930	Public Improvement	309,812	809,555	705,575	100,542
4960	Capital Improvement	0	0	91,000	58,189
5500	Land Bank	955,112	907,167	858,557	954,038
5710	Solid Waste Management	3,869,705	3,748,682	3,255,822	3,377,587
5711	Fly Ash Program	(21,735)	41,908	36,825	34,921
5810	Airport	2,455,761	2,973,889	3,182,646	3,191,825
5880	Muskegon Area Transit System	6,396,481	6,101,392	6,149,865	5,822,113
5890	Muskegon Trolley Company	58,200	38,009	49,787	50,620
6330	Office Services	443,586	548,695	533,004	533,885
6340	County South Campus	743,103	780,603	650,259	777,254
6345	Maintenance Garage	11,947	12,638	9,790	9,990
6350	Energy Improvements	773,426	752,645	731,007	731,708

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY	BUDGET	AMENDED BUDGET	19/20 DEPARTMENTS BUDGET	19/20 RECOMMENDED BUDGET
6770	Insurance	24,106,906	21,339,600	21,369,842	21,355,025
8010	Drain Fund	44,447	43,500	38,500	43,500
8410	Lake Level Fund	107,663	25,536	0	4,239
8711	Water Supply-Fruitport #1	761,515	9,906	9,646	10,292
8718	Fruit/NS Reg. Water System II	41,751	27,213	11,913	11,928
8841	Muskegon/Egelston/Dalton Sewer	602,554	568,811	549,028	548,917
8845	Whitehall Twnshp Water Project	15,380	11,694	8,135	8,141
	SUBTOTAL APPROPRIATIONS-ALL FUNDS	278,141,044	245,447,994	207,633,938	201,255,540
4150	Northside Water Construction	0	183,826	0	1,620,000
5910	Regional Water System	3,200,067	3,197,825	3,190,851	3,172,629
	SUBTOTAL -WATER SYSTEM	3,200,067	3,381,651	3,190,851	4,792,629
5920	Wastewater Management Operations	14,095,538	14,064,423	13,285,485	13,845,260
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	275,959	242,994	242,994	210,390
5937	WWMS#1 2005 Bonds \$17.5M GOLT	590,783	576,413	576,413	561,870
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	520,928	509,593	509,593	498,056
5939	WWMS#2 2007 Revenue Bonds \$1.8M	59,381	57,919	57,919	56,375
5940	WWMS#2 2008 Revenue Bonds \$945K	36,558	35,558	35,558	34,496
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	847,635	829,447	829,447	810,823
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	638,862	619,550	619,550	599,800
5943	WWMS#2 2010 Revenue Bonds \$2.85M	107,992	106,117	106,117	104,180
	SUBTOTAL - WASTEWATER	17,173,636	17,042,014	16,263,076	16,721,250
5100	Delinquent Tax Revolving	51,101	50,727	50,727	50,727
5110	Tax Forfeitures	877,288	857,072	497,904	898,026
5166	2016 Delinquent Tax Revolving	2,317,795	0	0	0
5167	2017 Delinquent Tax Revolving	418,601	2,265,783	2,053,481	972
5168	2018 Delinquent Tax Revolving	0	374,733	693,048	2,224,759
5169	2019 Delinquent Tax Revolving	0	0	354,419	656,270
	SUBTOTAL - TAX FUNDS	3,664,785	3,548,315	3,649,579	3,830,754
6660	Equipment Revolving	860,772	798,498	825,723	827,977
6680	Information Technology Services ISF	2,730,784	3,480,215	2,057,995	4,078,204
	SUBTOTAL - EQUIPMENT REVOLVING	3,591,556	4,278,713	2,883,718	4,906,181
APPROPRIATIONS - ALL FUNDS		305,771,088	273,698,687	233,621,162	231,506,354

BUDGET REPORT FOR MUSKEGON COUNTY
Fund Balance Detail

FUND	DESCRIPTION	FY2018	2019 ANTICIPATED	2020 ANTICIPATED	FY2020
		ACCUMULATED FUND BALANCE	FUND BALANCE INCREASE/(DECREASE)	FUND BALANCE INCREASE/(DECREASE)	ACCUMULATED FUND BALANCE
1010	General Fund	9,065,801	(688,747)	0	8,377,055
1060	Senior Millage Fund	1,430,584	(1,379)	(4,393)	1,424,812
1170	Sobriety Court	1	0	0	0
1172	Adult Drug Treatment Court	1	0	0	0
1190	Emergency Services	3,751	(1,062)	(824)	1,867
1200	Marine Safety	23,156	(12,622)	0	10,534
1201	Port Security	0	0	0	0
1202	Jail Education Support	0	0	0	0
1210	Highway Safety Programs	(2)	0	0	0
1211	ENHANCE 9-1-1 GIS	0	0	0	0
1240	Township Patrols	0	0	0	0
2080	Parks	541,075	(284,609)	(181,058)	75,410
2140	Title IV-E Abuse/Neglect	0	0	0	0
2150	Family Court	6	0	0	0
2151	Access & Visitation Program	0	0	0	0
2152	Safe Schools / Healthy Students	0	0	0	0
2153	SSSPP Grant	(1)	0	0	0
2171	District Ct Eviction Prevention Docket	21,350	(21,350)	0	0
2210	Public Health	24,316	0	0	24,325
2212	Lead Hazard Control	0	0	0	0
2217	Community Health Improvement Fund	64	(64)	0	0
2220	HealthWest	(3,572,488)	0	0	(3,572,479) 1)
2240	Lake Pollution Control Fund	0	2,531,000	(2,531,000)	0
2261	Sustainability Grant	0	0	0	0
2271	NOAA Habitat Conservation Grants	7	0	0	6
2300	Accommodations Tax	540,883	532,755	(132,292)	941,343
2411	Parks Development	(1)	0	0	0
2450	Economic Development Fund	0	0	0	0
2470	CDBG Housing Grant	97,561	190	277	98,028
2471	Neighborhood Stabilization Prog 3	0	0	0	0
2530	Pass-Through Grants Fund	0	0	0	0
2550	Blight Elimination	0	0	0	0
2555	Blight Prevention Fund	0	0	0	0
2560	Deeds Automation Fund	632,418	(316,699)	(315,719)	0
2570	Budget Stabilization	0	0	0	0
2600	Indigent Defense Fund	0	0	0	0
2610	Law Library	0	0	0	0
2630	Concealed Pistol Licensing	128,254	24,901	25,767	178,922
2640	Community Corrections	0	0	0	0
2671	Sheriff Forfeitures	4,967	0	(242)	4,725
2672	Prosecutor Drug	1,478	(36)	(36)	1,406
2673	Special Investigative Fund	(2)	0	0	0
2800	Crime Victims' Rights	928	0	0	927
2823	Muskegon Area Stormwater Committee	43,854	0	0	43,854
2835	JAG ARRA Crime Analysis	0	0	0	0
2850	Revenue Sharing Reserve	0	0	0	0
2890	Remonumentation	0	0	0	0
2900	Brookhaven	(2)	0	0	0
2910	Social Welfare	0	0	0	0
2920	Child Care Fund	6	0	0	0
2930	Veterans Affairs Dept	150,212	31,714	61,919	243,845
2940	Veterans Trust Fund	0	0	0	0
2965	Youth, Family and Community Millage Fund	0	0	0	0
2970	Mental Health Buildings	49,137	(47,734)	(1,403)	0
2980	Victim Restitution	15,769	(6,700)	(7,200)	1,869
3010	General Debt Service Fund	0	0	0	0
3111	Quality of Life Bonds Debt Service	136,126	(136,126)	0	0
3130	Hall of Justice Bonds Debt Service	0	0	0	0
3140	HealthWest Building Bonds Debt Service	121,444	0	0	121,443
3660	Jail/JTC Debt Service Fund	0	0	0	0
3690	Building Authority Debt Service	5,233	(5,233)	0	0
3960	Pension Bonds DSF-Governmental Funds	0	2,466,785	(504,553)	1,962,232
4010	Capital Projects Fund	56,025	(56,025)	0	0
4180	Heritage Landing Development	9,262	0	0	9,262
4660	Jail/JTC Capital Projects Fund	175,604	(126,268)	(49,336)	0
4930	Public Improvement	783,554	(682,555)	(99,042)	1,955

BUDGET REPORT FOR MUSKEGON COUNTY
Fund Balance Detail

FUND	DESCRIPTION	FY2018 ACCUMULATED FUND BALANCE	2019 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	2020 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2020 ACCUMULATED FUND BALANCE
4960	Capital Improvement	300,000	0	(58,189)	241,811
5500	Land Bank	2,375,941	(58,350)	(44,558)	2,273,037
5710	Solid Waste Management	5,551,005	(126,007)	275,813	5,700,807 2)
5711	Fly Ash Program	482,016	(36,408)	(29,421)	416,187
5810	Airport	26,791,774	(1,314,250)	(1,608,651)	23,868,873 2,3)
5880	Muskegon Area Transit System	2,115,075	(488,666)	1,665,199	3,291,614 2,3)
5890	Muskegon Trolley Company	242,148	12,991	380	255,520
6330	Office Services	72,958	(51,375)	(85)	21,499
6340	County South Campus	(3)	0	0	0
6345	Maintenance Garage	86,953	(12,638)	(9,990)	64,325
6350	Energy Improvements	52,259	5,893	2,503	60,655
6770	Insurance	2,939,845	(984,960)	(907,620)	1,047,265
8010	Drain Fund	3,681	41,043	9,550	54,274
8410	Lake Level Fund	(1)	0	0	0
8711	Water Supply-Fruitport #1	58,337	111,998	115,065	285,400
8715	Fruitport Township Sewer	0	0	0	0
8718	Fruit/NS Reg. Water System II	(1)	0	0	0
8841	Muskegon/Egelston/Dalton Sewer	0	0	0	0
8845	Whitehall Twnshp Water Project	0	0	0	0
	SUBTOTAL - FUND BALANCE DETAIL	51,562,318	299,407	(4,329,139)	47,532,608
4150	Northside Water Construction	2,252,223	(164,826)	(1,601,000)	486,398
5910	Regional Water System	4,289,354	88,573	387,472	4,765,398 2)
	SUBTOTAL - WATER SYSTEM	6,541,577	(76,253)	(1,213,528)	5,251,796
4911	Wastewater Construction	770,958	0	0	770,958
5920	Wastewater Management Operations	51,057,955	3,044,187	912,885	55,015,035 2)
5921	Wastewater Equipment	6,799,424	0	0	6,799,424
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	(5,943,305)	928,743	961,347	(4,053,216)
5937	WWMS#1 2005 Bonds \$17.5M GOLT	4,443,556	422,878	437,421	5,303,855
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	4,776,797	293,830	305,367	5,375,994
5939	WWMS#2 2007 Revenue Bonds \$1.8M	(122,737)	(57,919)	(56,375)	(237,032)
5940	WWMS#2 2008 Revenue Bonds \$945K	(153,465)	(35,558)	(34,496)	(223,519)
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	672,909	102,667	121,291	896,868
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	2,445,131	433,490	453,240	3,331,861
5943	WWMS#2 2010 Revenue Bonds \$2.85M	(5,912)	(106,117)	(104,180)	(216,208)
5944	WW SAW Grant Project Fund	(89,575)	0	0	(89,575)
	SUBTOTAL - WASTEWATER	64,651,736	5,026,201	2,996,500	72,674,445
5100	Delinquent Tax Revolving	340,730	316,508	50,223	707,461
5110	Tax Forfeitures	1,682,236	77,324	(186,576)	1,572,985
5166	2016 Delinquent Tax Revolving	(361,500)	0	0	(361,501)
5167	2017 Delinquent Tax Revolving	684,410	(918,958)	(972)	(235,518)
5168	2018 Delinquent Tax Revolving	0	782,737	(1,040,502)	(257,765)
5169	2019 Delinquent Tax Revolving	0	0	523,508	523,508
	SUBTOTAL - TAX FUNDS	2,345,876	257,611	(654,319)	1,949,170
6660	Equipment Revolving	6,172,239	78,184	(98,214)	6,152,209
6680	Information Technology Services ISF	(246,282)	(542,479)	(1,111,850)	(1,900,612)
	SUBTOTAL - EQUIPMENT REVOLVING	5,925,957	(464,295)	(1,210,064)	4,251,597
	FUND BALANCE - ALL FUNDS	131,027,464	5,042,671	(4,410,550)	131,659,616

1) This negative reserve balance is offset by deferred revenue.

2) Equity balances of enterprise funds (called "Net Position" by the Governmental Accounting Standards Board) reflect the impact of adjustments that reduced equity by recording (1) Net Pension Liability beginning in 2015 (per GASB 68 - Accounting and Financial Reporting for Pensions) and (2) Net OPEB Liability beginning in 2018 (per GASB 75 - Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions).

3) Equity balances include capital contributions from other funding sources, such as State and Federal sources. The budget activity will include depreciation for these capital items.

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
		ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
GENERAL FUND REVENUES BY DEPARTMENT					
Fund 1010 - General Fund					
0052	Brookhaven Plant O&M	700	0	0	0
0131	Circuit Court	162,697	195,700	167,700	195,700
0132	Circuit Court Collections	37,687	46,000	46,000	46,000
0136	District Court	2,122,176	2,263,556	2,190,775	2,283,375
0137	District Ct Probation(Cobo Hall PA2 Tax)	39,003	40,000	40,000	40,000
0145	Jury Commission	0	1,300	1,300	0
0148	Probate Court	56,999	49,486	49,486	49,486
0151	State Probation	5,756	2,348	2,348	2,348
0164	Public Defender	116,687	0	629,768	0
0171	Administration	0	0	0	0
0175	Residential Energy Efficiency Pgm	1,482,875	3,588,618	1,521,123	1,521,123
0191	Elections	38,209	95,988	38,000	38,000
0201	Accounting	0	0	0	0
0210	Corporate Counsel	0	0	0	0
0215	County Clerk	360,305	307,430	303,430	341,430
0216	Circuit Court Records	162,696	139,646	135,146	139,646
0217	Juror Showcause	25,155	22,000	15,000	20,000
0225	Equalization	1,062,020	1,065,867	1,048,092	1,089,336
0226	Human Resources	82,800	84,025	85,000	85,000
0227	City of Muskegon	0	0	0	0
0229	Prosecutor	56,427	50,117	47,937	47,937
0236	Register of Deeds	1,577,949	1,287,800	1,287,800	1,306,444
0241	Bldg A-Johnny O. Harris	3,854	4,000	5,700	5,700
0242	Bldg B-Training Center	0	0	0	0
0252	Transfers	787,733	827,720	829,768	860,835
0253	Treasurer	37,468,247	38,586,314	39,632,779	38,782,072
0263	Cordova Site O&M	0	4,000	0	2,000
0265	Michael E. Kobza Hall of Justice	4,085	1,764	0	2,400
0268	Oak Ave. Building	112,070	109,787	106,923	120,444
0273	Heritage Landing O & M	0	0	0	0
0275	Drain Commissioner	55,466	0	38,000	77,090
0292	Law Library	9,196	10,250	9,000	10,500
0297	Vehicle Pool	23,758	22,000	22,000	22,000
0301	Sheriff Operations	125,005	85,000	81,150	86,079
0305	Sheriff Administration	340	486	486	486
0306	Emergency Response Team	2,554	0	0	0
0320	Officer Training Act 320	9,421	12,000	10,000	10,000
0350	Correction Officer Training	61,296	64,250	60,000	60,000
0351	Sheriff Jail	1,591,563	1,906,753	1,947,221	2,159,461
0355	Courtroom Security	0	0	1,200	0
0421	Dog Licensing/Animal Control	219,383	185,500	207,650	446,650
0758	Fairgrounds Training Center	98,884	110,000	0	100,000
0901	Appropriations	63,851	2,500	0	0
0941	Misc Contingency	(26,311)	175,234	177,898	177,898
0959	Information Systems	0	0	0	0
2320	DHHS Legal Representation Grant	129,952	160,000	140,000	160,000
6496	Agnes Potuznik/Wesley Roberts Building	0	0	0	0
7280	Economic Development	39,925	5,535	0	0
9314	Other Financing Sources	0	41,179,333	0	0
ESTIMATED REVENUES - FUND 1010		48,170,413	92,692,307	50,878,680	50,289,440
NET OF REVENUES/APPROPRIATIONS - FUND 1010		(1,571,646)	(688,747)	(1,557,784)	0

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
		ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
GENERAL FUND REVENUES BY CATEGORY					
Fund 1010 - General Fund					
ESTIMATED REVENUES					
GAIN ON SALE					
673.020	Sale of Assets	17,401	0	0	0
673.100	Gain on Sale of Fixed Assets	0	3,000	0	0
GAIN ON SALE		17,401	3,000	0	0
STATE					
539.000	State Grant	84,976	120,000	601,018	80,000
541.000	Probate Judges Salary	220,127	206,385	206,385	206,385
545.010	State Aid-Caseflow Assistance	36,524	28,956	33,000	33,000
545.020	Drug Case Information Mgt Acct	4,298	3,700	3,500	3,700
574.001	State Revenue-PPT Replacement	785,151	1,487,452	1,788,030	1,487,452
575.000	State Revenue Sharing-Twshp Liq Tax	426	18,909	17,000	17,000
576.000	State Revenue Sharing Income Tax	3,672,600	3,673,076	3,689,767	3,774,456
577.000	State Court Fund Distribution	1,093,107	1,024,423	1,024,423	980,764
STATE		5,897,209	6,562,901	7,363,123	6,582,757
CHARGES FOR SERVICES					
477.000	Dog Licenses-1 year	46,015	39,730	41,575	41,575
477.001	Altered Licenses-1 year	135,090	110,040	130,300	366,800
477.002	Late Licenses	19,788	20,000	20,000	20,000
477.003	Senior Regular License-1 year	10,080	9,000	9,045	9,045
477.004	Puppy License	7,010	5,000	5,000	7,500
477.050	Kennel Licenses	1,400	1,730	1,730	1,730
510.800	Federal Pass Thru-Vendor	108,501	116,400	106,400	116,400
603.010	Circuit Court Costs	198,721	237,348	209,348	237,348
603.020	District Court Costs	774,791	840,000	800,000	840,000
603.025	District Court No - Ins Fee	16,580	17,000	16,000	17,000
603.450	Forensic Fund Fee 5%	238	350	325	325
604.100	Bonding Fee	1,126	1,500	1,500	1,500
605.000	Alcohol Assess/Probation OS Fee	207,509	225,000	220,000	225,000
605.100	Domestic Violence Assess	1,100	2,000	2,000	2,000
605.200	Presentence Investigation Fee	2,634	2,000	2,000	2,000
607.050	Lease revenues	23,758	22,000	22,000	22,000
608.010	Court Filing Fee	33,387	33,200	28,700	33,200
608.040	Jury Fee	9,315	11,000	11,000	11,000
608.060	Appeal Fee	400	400	400	400
608.070	Motion Fees	48,038	50,700	50,200	50,700
608.080	WOG/ATTACH/EXEC/JDDS PA 189 FEES	4,930	5,500	5,500	5,500
608.100	Booking Fee	61,296	60,000	60,000	60,000
609.000	Crime Victim Rights Assess/Admin.	39,058	45,000	45,000	45,000
609.010	Filing Fees	178,074	185,000	175,000	185,000
609.030	Certified Mailing Fee	1,607	1,700	1,500	1,700
609.040	Writ, Garnish, Restit, Attach, Exec	260,095	260,000	260,000	260,000
609.050	Marriage Ceremony	4,225	5,500	5,500	4,300
609.060	Jury Demand Fees	400	500	500	500
609.070	DNA Assessment County Share	705	230	230	230
609.080	Clearance Fees	43,003	55,000	45,000	55,000
610.000	Copy Fees	1,936	2,000	2,000	2,000
610.030	Form Fees	1,550	2,500	1,000	2,500
611.000	Safety Deposit Fee	20	50	50	50
612.010	Notarial Certificates	40	100	100	100
612.025	Notary filing fee	2,425	2,500	3,100	2,500
612.030	Assumed Names	5,342	6,400	6,400	5,400
612.040	Notary Bond Filing Fee	2,272	1,800	1,800	1,800
612.100	Other Service Charges	22,445	22,200	25,400	22,200
613.010	Certification of Deeds	23,315	20,000	20,000	20,000
613.020	Tax history - Hard copy	5	25	25	25
613.070	Geographic Services	479	500	500	500
614.010	Estate Inventory Fee	31,732	28,000	28,000	28,000
614.030	Deposit of Wills	3,150	2,200	2,200	2,200
614.040	Secret Marriages	0	6	6	6
614.050	Marriage Ceremony	4	30	30	30

BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18	2018-19	2019-20	2019-20
	ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
		BUDGET	BUDGET	BUDGET
614.060	Motion and Petition Fee	5,440	4,200	4,200
614.065	Probate Home Study	3,400	3,200	3,200
614.070	Other Probate Fees and Charges	657	500	500
614.080	Certified Copies	11,030	8,600	8,600
615.010	Deeds Recording Fee	187,167	155,800	155,800
615.020	Mortgage Recording Fee	290,972	257,000	265,644
615.030	Financing Stmt's Recording Fee	5,519	0	0
615.040	Miscellaneous Recording Fee	250,023	241,000	241,000
615.060	Transfer Tax	688,321	500,000	510,000
615.070	Recording Copy	25,674	20,000	20,000
615.080	Record Search	6,594	4,200	4,200
617.000	Sex Offender Registrations	5,920	6,000	7,184
626.000	Charges for Services	107,505	316,225	321,267
626.001	CPL Fee	30	100	100
626.011	Public Defend Svcs-Juvenile	1,967	0	1,000
626.016	Public Defender Svcs-Mental Health	16,675	0	10,100
626.017	Public Defend Svcs-Guard/Conserv Petition	31,772	0	18,900
626.018	Public Defend Svcs-Felony	58,588	0	59,000
626.050	Freedom of Information Request	0	906	0
626.071	CFAT Court Appointed Atty Fee Contribtn	0	0	2,000
626.072	PFAT Court Appointed Atty Fee Reimb	0	0	2,000
626.351	Jail Kit Revenue	8,391	8,000	8,000
628.010	Sheriff Services	58,541	42,000	42,000
628.040	State Prisoner Board	570,900	655,000	408,840
628.045	MDOC Beds Reimb	94,885	260,000	511,000
628.046	Detainer Medical Reimbursement	12,593	1,800	1,800
628.050	Prisoners Board-County	150,398	148,000	148,000
628.070	Restitutions	2,544	2,750	2,250
628.080	Prisoner Medical Services	30,999	40,000	40,000
628.090	Collection Agency-Inmate R&B	317	300	300
628.100	Breathalyzer Testing	176	80	80
628.250	Liquor Licenses	385	600	600
628.280	Salvage Vehicle Inspections	1,400	0	0
628.300	Abandoned Vehicle	11,175	15,000	15,000
629.000	Certified Copies	354,892	295,650	293,650
629.300	Forms Sales	10,542	13,000	20,000
629.900	Certified Copies MiCBCS	5,754	6,500	6,500
630.000	Photographic Services	7,608	7,680	7,680
630.040	BSA Web Fees	25,069	23,000	23,000
630.071	Fingerprinting Fees-CPL	14,145	17,000	17,000
630.072	Fingerprinting Fees-Expungement	32	100	1,000
630.073	Fingerprinting Fees-Name Changes	127	300	1,000
630.640	Live Scan Finger Printing Revenue	1,892	5,600	0
630.641	Finger Printing Card Revenue	81	0	0
631.000	Assessments by Equalization	1,046,271	1,053,367	1,029,592
636.217	SSI	24,800	27,000	34,000
642.000	Charges for Services-Sales	1,012	1,300	1,000
642.010	Video Transcript Purchases	600	30	30
646.090	Commissions-Other	10,098	7,000	7,000
646.351	Misc Sales	8,286	9,000	9,000
648.500	Plat Book Sales	963	3,000	3,000
650.000	Provision for Uncollectible Accts Rec	(26,311)	(37,936)	(35,030)
651.010	Admin Costs	2,244,905	2,451,356	2,380,777
654.100	Training Fee Revenue	7,785	5,000	11,000
677.289	Juror Compensation Reim Fund	47,448	29,500	29,000
679.261	ATM Service Fees	0	250	500
680.010	Other Reimbursements-Bed Days	5,609	7,000	7,000
680.135	PPO Violation Hearings	1,350	350	200
680.140	Drivers License Restoration	728	1,200	1,000
680.145	Prosecutor Diversion Revenue	18,600	10,000	10,000
680.160	Prisoner Transport Reimbursement	5,928	10,000	9,000
680.170	Reimb-Food Stamp Fraud	1,913	2,000	1,000
680.182	Reimbursement DUIL Prosecution	13,951	15,000	15,000
680.393	Reimb Rev-Ord 393 Prosecution Costs	3,300	1,000	1,000
694.020	Commission-Pay Phones	123,318	170,000	170,000
694.040	Commissions-Video Visits	22,267	22,000	28,000

09/09/2019

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
694.050	Commissions-Lockers	349	2,000	2,000	2,000
694.060	Commissions-Snack Bags	0	17,000	2,400	62,000
694.351	Commissions-commissary	209,142	270,000	250,000	250,000
CHARGES FOR SERVICES		9,166,001	9,587,647	9,495,333	10,111,374
OTHER					
540.000	Judicial Salary Standardization	457,353	457,240	457,240	457,240
542.000	Juvenile Court Reimbursement	78,389	78,388	78,388	78,388
604.000	10% Bond Costs	5,128	6,800	6,200	6,800
628.020	Prisoners Incarceration Reimb.	256,506	202,272	260,000	268,290
630.020	Tax history - Digital	13,115	13,100	13,100	13,100
643.000	Sale of Scrap and Salvage	906	0	0	0
644.000	Sale of Office Supplies	129,555	110,000	110,000	110,000
675.000	Contributions and Donations	85,384	71,100	0	100,000
677.000	Miscellaneous Reimbursements	9,421	16,000	10,000	12,000
679.100	Rebate-PCard Program	38,383	44,353	38,383	44,353
680.000	Reimbursements-Other	96,942	122,923	56,236	56,012
695.000	Cash Over/Short	(1,062)	0	0	0
OTHER		1,170,020	1,122,176	1,029,547	1,146,183
FINES AND FORFEITURES					
614.110	Fines and Costs	25,155	23,300	16,300	20,000
656.000	Penal Fines	6,500	6,500	6,500	6,500
658.000	Bond Forfeiture	55,316	47,400	52,400	52,400
659.000	Ordinance Fines and Costs	488,931	523,000	500,000	523,000
660.010	Filiation Fees	152	36	36	36
663.000	Bond Forfeitures and Bond Costs	4,235	0	0	0
FINES AND FORFEITURES		580,289	600,236	575,236	601,936
INVESTMENT INCOME					
665.000	Interest Earned	65,336	65,000	50,000	65,000
665.010	Interest on Past Due Accounts	19,305	5,001	11,251	5,001
665.468	Interest Earned-Interfund	10,740	0	0	0
INVESTMENT INCOME		95,381	70,001	61,251	70,001
FEDERAL					
510.000	Federal Pass Thru-WEMET Ottawa Co	11,200	14,000	14,000	14,000
510.951	Federal Pass Through-HIDTA Program	353	1,800	1,800	1,800
529.000	Federal Grant Revenue-Direct	5,587	2,750	2,750	2,750
529.226	Federal Revenue-Pmts in Lieu of Taxes	30,317	25,894	25,894	25,894
FEDERAL		47,457	44,444	44,444	44,444
CONTRIBUTIONS FROM PRIVATE SOURCES					
675.175	DTE Program Revenue	1,482,875	3,588,618	1,521,123	1,521,123
CONTRIBUTIONS FROM PRIVATE SOURCES		1,482,875	3,588,618	1,521,123	1,521,123
LICENSES AND PERMITS					
481.000	Marriage License Fee	5,942	6,000	6,000	4,500
481.030	Marriage License Wait Period Waivers	1,000	200	200	900
LICENSES AND PERMITS		6,942	6,200	6,200	5,400
RENTALS					
669.000	Rents	117,002	114,719	111,855	125,376
669.010	Rental of property and Equipment	2,400	1,400	0	2,400
669.045	Meeting Room Rental	3,974	4,000	5,700	5,700
RENTALS		123,376	120,119	117,555	133,476
TRANSFERS					
676.230	Contrib from Accom Tax	30,000	2,500	0	0
676.293	Appropriation from Fund 2930	33,851	0	0	0
676.493	Approp from Public Improvement	204,056	441,652	510,009	100,000
676.510	Approp from Fund 5100	50,000	50,000	50,000	50,000
676.511	Approp from Fund 5110	400,000	400,000	400,000	400,000
676.516	Approp from Del Tax	1,942,933	1,811,570	1,811,570	1,648,847
TRANSFERS		2,660,840	2,705,722	2,771,579	2,198,847

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BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY		AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
TAXES					
403.000	Property Taxes-Current	24,864,451	25,125,740	25,830,912	25,741,365
409.000	Delinquent Prop Taxes-Current Yr	960,743	958,870	995,515	995,515
411.000	Tax Reverted Lands	478	0	0	0
417.000	Delinquent Personal Prop tax	53,192	27,000	27,000	27,000
418.000	Swamp Land Tax Revenue 1994 PA 451	0	12,315	5,900	5,900
424.000	Commercial Forest Reserve	345	0	0	0
426.000	Payment in Lieu of taxes	56,851	35,000	35,000	35,000
426.010	IFT Taxes	116,629	90,265	106,194	106,194
427.000	Trailer Fees	26,734	25,000	25,000	25,000
449.000	4% Facility Liquor Control Tax	787,733	827,720	829,768	860,835
	TAXES	26,867,156	27,101,910	27,855,289	27,796,809
SPECIAL ASSESSMENTS					
672.820	14a Drain Assessments Revenue	55,466	0	38,000	77,090
	SPECIAL ASSESSMENTS	55,466	0	38,000	77,090
PROCEEDS FROM ISSUE OF BONDS					
696.000	Bond Proceeds	0	41,179,333	0	0
	PROCEEDS FROM ISSUE OF BONDS	0	41,179,333	0	0
TOTAL ESTIMATED REVENUES - FUND 1010		48,170,413	92,692,307	50,878,680	50,289,440

BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
GENERAL FUND EXPENDITURES BY FUNCTION				
Fund 1010 - General Fund				
Function: 100-Legislative				
Totals for dept 0101 - Board of Commissioners	398,247	393,672	404,588	403,420
Total - Function 100-Legislative	398,247	393,672	404,588	403,420
Function: 200-Judicial				
Totals for dept 0131 - Circuit Court	1,249,928	1,453,248	1,381,192	1,486,511
Totals for dept 0132 - Circuit Court Collections	79,046	135,742	80,718	115,853
Totals for dept 0136 - District Court	3,552,338	3,701,661	3,855,917	3,736,464
Totals for dept 0137 - District Ct Probation(Cobo Hall PA2 Tax)	189,060	182,602	181,893	180,547
Totals for dept 0138 - District Court Collections	201,792	222,555	246,789	225,477
Totals for dept 0145 - Jury Commission	60,510	71,154	68,642	62,346
Totals for dept 0148 - Probate Court	848,037	944,445	924,615	920,857
Totals for dept 0151 - State Probation	61,726	72,293	65,026	69,415
Totals for dept 0164 - Public Defender	1,770,303	0	2,232,409	0
Totals for dept 0292 - Law Library	7,826	5,965	9,000	6,000
Total - Function 200-Judicial	8,020,566	6,789,665	9,046,201	6,803,470
Function: 300-General County Government				
Totals for dept 0171 - Administration	840,863	713,650	748,798	706,008
Totals for dept 0191 - Elections	210,252	225,978	172,798	242,296
Totals for dept 0201 - Accounting	927,372	1,031,696	1,001,694	970,685
Totals for dept 0210 - Corporate Counsel	193,036	375,425	200,425	200,425
Totals for dept 0212 - Budget	0	0	0	0
Totals for dept 0215 - County Clerk	449,468	380,847	424,085	426,834
Totals for dept 0216 - Circuit Court Records	428,017	455,222	678,956	602,491
Totals for dept 0217 - Juror Showcause	9,844	36,883	9,358	7,090
Totals for dept 0225 - Equalization	1,585,370	1,730,983	1,783,382	1,751,165
Totals for dept 0226 - Human Resources	279,866	387,287	396,414	336,574
Totals for dept 0227 - City of Muskegon	0	0	0	0
Totals for dept 0229 - Prosecutor	2,272,837	2,275,482	2,291,623	2,264,904
Totals for dept 0233 - Purchasing	0	0	0	0
Totals for dept 0236 - Register of Deeds	616,418	538,252	581,208	575,088
Totals for dept 0241 - Bldg A-Johnny O. Harris	87,677	57,898	60,469	14,582
Totals for dept 0242 - Bldg B-Training Center	51,567	46,247	52,088	46,997
Totals for dept 0243 - Bldg C-Treas/Equal/RoD	0	0	0	0
Totals for dept 0245 - Bldg E-Jewell Bldg (formerly Brinks)	16,137	17,872	17,077	17,032
Totals for dept 0246 - Bldg F-Veterans Center	15,935	9,510	15,515	0
Totals for dept 0247 - Bldg G-Central Services	0	0	0	0
Totals for dept 0248 - Bldg H-Stark Hall	17,916	1,713	17,571	0
Totals for dept 0253 - Treasurer	554,927	353,984	353,914	354,153
Totals for dept 0260 - Shady Grove Cemetery	1,987	3,973	3,734	3,696
Totals for dept 0263 - Cordova Site O&M	1,700	1,960	1,600	1,600
Totals for dept 0265 - Michael E. Kobza Hall of Justice	887,893	865,695	1,055,961	923,960
Totals for dept 0268 - Oak Ave. Building	162,374	151,120	151,854	152,364
Totals for dept 0271 - County Jail Building-Old	78,771	71,490	77,171	75,100
Totals for dept 0275 - Drain Commissioner	368,272	268,918	415,859	575,542
Totals for dept 0284 - Plat Board	0	700	700	700
Totals for dept 0285 - Gypsy Moth	0	0	0	0
Totals for dept 0297 - Vehicle Pool	13,804	18,000	19,000	18,000
Totals for dept 0650 - State Institutions	284,070	198,000	302,299	198,000
Totals for dept 0941 - Misc Contingency	2,246,102	2,031,832	2,241,192	2,254,070
Totals for dept 0942 - Current Year Unused Leave Payoffs	(1)	0	0	0
Totals for dept 0943 - Donated Leave Payments	(1)	0	0	0
Totals for dept 0947 - Early Retirement Incentive	0	0	0	0
Totals for dept 0959 - Information Systems	0	0	0	0
Totals for dept 2320 - DHHS Legal Representation Grant	243,235	295,107	302,167	301,167
Total - Function 300-General County Government	12,845,708	12,545,724	13,376,912	13,020,523
Function: 400-Public Safety				
Totals for dept 0266 - Sheriff Building Security	124,756	130,855	251,068	138,618
Totals for dept 0270 - County Jail Building 2015	522,084	505,352	532,662	490,246
Totals for dept 0301 - Sheriff Operations	4,014,030	3,879,660	3,978,434	3,893,550
Totals for dept 0305 - Sheriff Administration	427,087	481,346	469,600	473,504
Totals for dept 0306 - Emergency Response Team	3,340	17,900	8,375	8,375

BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
Totals for dept 0317 - Traffic Safety-High Visability Enfo	0	0	0	0
Totals for dept 0320 - Officer Training Act 320	9,233	12,000	10,000	10,000
Totals for dept 0350 - Correction Officer Training	75,242	64,250	50,149	60,000
Totals for dept 0351 - Sheriff Jail	7,532,266	8,012,275	7,977,335	8,182,811
Totals for dept 0355 - Courtroom Security	1,154,317	1,160,427	1,175,909	1,143,162
Totals for dept 0371 - Administration	0	0	0	0
Totals for dept 0421 - Dog Licensing/Animal Control	368,289	340,131	337,023	340,010
Total - Function 400-Public Safety	14,230,644	14,604,196	14,790,555	14,740,276
Function: 500-Health				
Totals for dept 0052 - Brookhaven Plant O&M	96,923	146,601	86,013	137,163
Totals for dept 0244 - Bldg D-Health Dept	0	0	0	0
Totals for dept 0272 - Vector Control Building	5,654	36,245	9,071	8,551
Totals for dept 0662 - Juvenile Transition Center-Detention	0	0	0	0
Totals for dept 6496 - Agnes Potuznik/Wesley Roberts Building	382	0	0	0
Total - Function 500-Health	102,959	182,846	95,084	145,714
Function: 600-Welfare				
Totals for dept 0175 - Residential Energy Efficiency Pgm	1,327,980	3,285,410	1,362,233	1,361,885
Total - Function 600-Welfare	1,327,980	3,285,410	1,362,233	1,361,885
Function: 670-Economic Development				
Totals for dept 7280 - Economic Development	77,386	9,710	0	0
Total - Function 670-Economic Development	77,386	9,710	0	0
Function: 700-Culture				
Totals for dept 0731 - MSU Extension	0	0	0	0
Total - Function 700-Culture	0	0	0	0
Function: 800-Recreation				
Totals for dept 0273 - Heritage Landing O & M	0	0	0	0
Totals for dept 0758 - Fairgrounds Training Center	108,533	154,660	13,502	104,497
Total - Function 800-Recreation	108,533	154,660	13,502	104,497
Function: 905-Debt Service				
Totals for dept 8060 - MERS Payment	0	40,735,808	0	0
Total - Function 905-Debt Service	0	40,735,808	0	0
Function: 950-Other				
Dept 0252 - Transfers				
958.090 Liquor Tax Transfer Out	393,866	413,860	414,884	430,418
Totals for dept 0252 - Transfers	393,866	413,860	414,884	430,418
Dept 0901 - Appropriations				
965.117 Approp to Sobriety Court	42,685	33,472	27,966	0
965.119 Appropriation to Emergency Services	170,053	156,317	171,700	162,748
965.120 Appropriation to 1200-Marine Safety	114,654	131,038	129,219	135,007
965.121 Appropriation to 1210-Highway Safety	160,132	128,683	122,547	122,274
965.124 Approp. to Township Patrols	198,883	195,043	195,048	195,482
965.215 Approp. to Friend of the Court	1,422,583	1,189,615	1,606,689	1,205,893
965.221 Approp. to Health Department	1,691,885	1,690,689	1,790,689	1,790,689
965.222 Approp to HealthWest	736,934	736,934	750,895	736,934
965.251 Appropriation to Fund 2151	1,090	0	0	0
965.253 Approp. To SSSPP Fund 2153	5,296	6,556	3,479	1,554
965.260 Approp. to Community Corrections	154,316	166,548	195,792	197,751
965.267 Appropriation to Fund 2673	834	0	0	0
965.269 Approp to Fund 2600 Indigent Defense	0	1,254,069	0	1,310,002
965.280 Approp. to Crime Victim's Rights	36,989	20,735	15,231	14,621
965.289 Approp. to Remonumentation	866	15	15	15
965.290 Transfers to Brookhaven	82,840	0	0	0
965.291 Approp. to Social Services	4,201	9,829	10,703	9,829
965.292 Approp. to Child Care Fund	4,161,469	4,639,223	4,591,154	4,297,141
965.313 Approp. to County Facility Debt Ser	214,767	215,971	219,894	219,894
965.366 Transfers to Jail/JTC Debt Service Fund	924,391	0	0	0
965.369 Transfers to MCBA Jail/JTC Debt Service	0	2,507,044	2,665,734	2,649,029
965.581 Appropriation to Airport	58,887	304,181	392,922	183,307

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BUDGET REPORT FOR MUSKEGON COUNTY

	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2019-20 19/20 DEPARTMENTS BUDGET	2019-20 19/20 RECOMMENDED BUDGET
965.588	Appropriation to Transit	203,244	372,000	0
965.666	Appropriation to Fund 6660	42,828	42,828	42,828
965.801	Appr to Drain Fund (8010)	10,164	0	0
965.841	Approp to 8410 Browns Pond Dam LLF	123,052	21,188	4,239
	Totals for dept 0901 - Appropriations	10,563,043	13,821,978	12,932,505
	Total - Function 950-Other	10,956,909	14,235,838	13,347,389
Function: 965-Transfers Out & Other Financing Uses				
	Totals for dept 9750 - Other Financing Uses	0	443,525	0
	Total - Function 965-Transfers Out & Other Financing Uses	0	443,525	0
Function: Extraordinary Item				
	Totals for dept 9990 - Extraordinary Item	1,673,127	0	0
	Total - Function Extraordinary Item	1,673,127	0	0
APPROPRIATIONS - FUND 1010		49,742,059	93,381,054	52,436,464
				50,289,440

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED	2019-20
		BUDGET	BUDGET	BUDGET	BUDGET
ALL FUND REVENUES					
1010	General Fund	48,170,413	92,692,307	50,878,680	50,289,440
1060	Senior Millage Fund	2,166,812	2,368,013	2,158,649	2,360,013
1170	Sobriety Court	341,638	506,766	544,617	516,651
1172	Adult Drug Treatment Court	14,312	195,196	383,185	383,736
1190	Emergency Services	335,072	338,295	345,268	339,066
1200	Marine Safety	189,357	211,338	214,219	217,307
1210	Highway Safety Programs	346,807	335,733	329,597	329,324
1240	Township Patrols	397,766	390,086	390,096	390,964
2080	Parks	826,384	814,000	854,000	854,000
2150	Family Court	5,693,854	6,013,835	6,416,881	6,141,556
2151	Access & Visitation Program	5,850	5,850	5,850	5,850
2153	SSSPP Grant	273,904	321,494	323,479	321,554
2171	District Ct Eviction Prevention Docket	21,350	0	21,350	21,350
2210	Public Health	5,754,611	6,143,120	5,948,808	6,324,389
2212	Lead Hazard Control	289,751	0	0	0
2217	Community Health Improvement Fund	414,413	750,750	750,750	750,750
2220	HealthWest	64,225,935	70,660,159	66,835,060	66,527,138
2240	Lake Pollution Control Fund	0	5,031,000	0	14,282
2261	Sustainability Grant	33,802	44,124	38,000	61,014
2271	NOAA Habitat Conservation Grants	3,220	0	0	0
2300	Accommodations Tax	1,321,802	1,882,080	1,799,440	1,799,440
2411	Parks Development	30,000	227	0	0
2470	CDBG Housing Grant	30,140	16,250	16,250	16,250
2471	Neighborhood Stabilization Prog 3	81,008	13,298	0	0
2530	Pass-Through Grants Fund	4,931	5,000	5,000	5,000
2550	Blight Elimination	628,994	1,037,465	1,037,465	1,037,465
2560	Deeds Automation Fund	172,711	174,000	174,000	174,000
2600	Indigent Defense Fund	0	2,281,878	0	2,703,096
2630	Concealed Pistol Licensing	74,078	75,200	45,200	75,200
2640	Community Corrections	351,936	358,581	359,817	361,776
2671	Sheriff Forfeitures	91	9,320	10,647	10,647
2673	Special Investigative Fund	58,459	64,923	50,923	64,923
2800	Crime Victims' Rights	298,420	380,684	396,719	410,100
2823	Muskegon Area Stormwater Committee	0	50,000	50,000	50,000
2890	Remonumentation	46,096	96,101	54,530	54,530
2900	Brookhaven	3,880,721	0	0	0
2910	Social Welfare	4,201	9,829	10,703	9,829
2920	Child Care Fund	9,836,423	10,365,573	10,323,151	9,833,283
2930	Veterans Affairs Dept	355,891	479,454	418,824	412,234
2970	Mental Health Buildings	375,562	310,804	307,705	365,093
2980	Victim Restitution	1,210	1,300	700	1,300
3010	General Debt Service Fund	72,790	71,898	71,891	75,948
3111	Quality of Life Bonds Debt Service	15,603	1,179	0	0
3130	Hall of Justice Bonds Debt Service	535,604	537,610	544,148	544,149
3140	HealthWest Building Bonds Debt Service	5,281,602	414,830	499,115	413,095
3660	Jail/JTC Debt Service Fund	44,105,964	0	0	0
3690	Building Authority Debt Service	43,455,000	2,661,007	2,665,734	2,665,692
3960	Pension Bonds DSF-Governmental Funds	0	2,466,785	0	3,059,299
4660	Jail/JTC Capital Projects Fund	1,982	1,900	0	0
4930	Public Improvement	300,448	127,000	2,000	1,500
5500	Land Bank	1,490,290	848,817	909,480	909,480
5710	Solid Waste Management	3,762,125	3,622,675	3,653,400	3,653,400
5711	Fly Ash Program	6,682	5,500	5,500	5,500
5810	Airport	1,783,643	1,659,639	7,089,512	1,583,174
5880	Muskegon Area Transit System	5,147,360	5,612,726	7,744,655	7,487,312
5890	Muskegon Trolley Company	53,592	51,000	51,000	51,000
6330	Office Services	444,963	497,320	533,800	533,800
6340	County South Campus	743,100	780,603	742,903	777,254
6345	Maintenance Garage	0	0	3,310	0
6350	Energy Improvements	695,918	758,538	734,211	734,211
6770	Insurance	22,892,494	20,354,640	21,331,363	20,447,405
8010	Drain Fund	27,029	84,543	38,500	53,050
8410	Lake Level Fund	107,662	25,536	(3,848)	4,239
8711	Water Supply-Fruitport #1	119,298	121,904	125,357	125,357
8718	Fruit/NS Reg. Water System II	41,750	27,213	11,913	11,928

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY		AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
8841	Muskegon/Egelston/Dalton Sewer	602,554	568,811	549,028	548,917
8845	Whitehall Twnshp Water Project	15,380	11,694	8,135	8,141
	SUBTOTAL - FUND BALANCE DETAIL	278,760,758	245,747,401	198,810,670	196,926,401
4150	Northside Water Construction	22,445	19,000	19,000	19,000
5910	Regional Water System	2,796,176	3,286,398	3,560,101	3,560,101
	SUBTOTAL - WATER SYSTEM	2,818,621	3,305,398	3,579,101	3,579,101
5920	Wastewater Management Operations	15,453,808	17,108,610	13,888,230	14,758,145
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	1,313,945	1,171,737	1,171,737	1,171,737
5937	WWMS#1 2005 Bonds \$17.5M GOLT	870,476	999,291	999,291	999,291
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	690,221	803,423	803,423	803,423
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	700,509	932,114	932,114	932,114
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	813,853	1,053,040	1,053,040	1,053,040
	SUBTOTAL - WASTEWATER	19,842,812	22,068,215	18,847,835	19,717,750
5100	Delinquent Tax Revolving	184,936	367,235	100,950	100,950
5110	Tax Forfeitures	1,064,130	934,396	711,350	711,450
5166	2016 Delinquent Tax Revolving	962,433	0	0	0
5167	2017 Delinquent Tax Revolving	1,103,011	1,346,825	1,125,886	0
5168	2018 Delinquent Tax Revolving	0	1,157,470	1,187,454	1,184,257
5169	2019 Delinquent Tax Revolving	0	0	0	1,179,778
	SUBTOTAL - TAX FUNDS	3,314,510	3,805,926	3,125,640	3,176,435
6660	Equipment Revolving	1,045,519	876,682	729,763	729,763
6680	Information Technology Services ISF	3,174,525	2,937,736	2,965,221	2,966,354
	SUBTOTAL - EQUIPMENT REVOLVING	4,220,044	3,814,418	3,694,984	3,696,117
ESTIMATED REVENUES - ALL FUNDS		308,956,745	278,741,358	228,058,230	227,095,804

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
		ACTIVITY	AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
ALL FUND EXPENDITURES					
1010	General Fund	49,742,059	93,381,054	52,436,464	50,289,440
1060	Senior Millage Fund	1,066,821	2,369,392	2,072,974	2,364,406
1170	Sobriety Court	341,637	506,766	544,124	516,651
1172	Adult Drug Treatment Court	14,311	195,196	383,185	383,736
1190	Emergency Services	331,321	339,357	346,330	339,890
1200	Marine Safety	189,357	223,960	214,219	217,307
1210	Highway Safety Programs	346,809	335,733	329,487	329,324
1240	Township Patrols	397,766	390,086	390,096	390,964
2080	Parks	813,725	1,098,609	854,000	1,035,058
2150	Family Court	5,694,808	6,013,835	6,416,881	6,141,556
2151	Access & Visitation Program	5,850	5,850	5,850	5,850
2153	SSSPP Grant	273,905	321,494	323,479	321,554
2171	District Ct Eviction Prevention Docket	0	21,350	2,581	21,350
2210	Public Health	5,754,620	6,143,120	6,805,269	6,324,389
2212	Lead Hazard Control	289,751	0	0	0
2217	Community Health Improvement Fund	415,003	750,814	750,879	750,750
2220	HealthWest	69,000,297	70,660,159	75,701,042	66,527,138
2240	Lake Pollution Control Fund	0	2,500,000	0	2,545,282
2261	Sustainability Grant	33,802	44,124	40,000	61,014
2271	NOAA Habitat Conservation Grants	3,219	0	0	0
2300	Accommodations Tax	1,296,515	1,349,325	1,927,035	1,931,732
2411	Parks Development	30,001	227	0	0
2470	CDBG Housing Grant	354	16,060	16,060	15,973
2471	Neighborhood Stabilization Prog 3	144,834	13,298	0	0
2530	Pass-Through Grants Fund	4,931	5,000	5,000	5,000
2550	Blight Elimination	628,994	1,037,465	1,037,465	1,037,465
2560	Deeds Automation Fund	267,545	490,699	530,905	489,719
2600	Indigent Defense Fund	0	2,281,878	0	2,703,096
2630	Concealed Pistol Licensing	35,485	50,299	63,591	49,433
2640	Community Corrections	351,936	358,581	359,817	361,776
2671	Sheriff Forfeitures	35	9,320	10,647	10,889
2672	Prosecutor Drug	35	36	36	36
2673	Special Investigative Fund	58,461	64,923	50,923	64,923
2800	Crime Victims' Rights	298,492	380,684	400,128	410,100
2823	Muskegon Area Stormwater Committee	37,751	50,000	50,000	50,000
2890	Re monumentation	46,096	96,101	54,530	54,530
2900	Brookhaven	(5,580,648)	0	0	0
2910	Social Welfare	4,201	9,829	10,703	9,829
2920	Child Care Fund	9,836,417	10,365,573	10,323,150	9,833,283
2930	Veterans Affairs Dept	292,514	447,740	429,030	350,315
2940	Veterans Trust Fund	2,325	0	0	0
2970	Mental Health Buildings	347,856	358,538	350,340	366,496
2980	Victim Restitution	5,278	8,000	10,000	8,500
3010	General Debt Service Fund	72,790	71,898	75,951	75,948
3111	Quality of Life Bonds Debt Service	6	137,305	136,559	0
3130	Hall of Justice Bonds Debt Service	535,604	537,610	544,148	544,149
3140	HealthWest Building Bonds Debt Service	5,278,003	414,830	413,028	413,095
3660	Jail/JTC Debt Service Fund	44,105,964	0	0	0
3690	Building Authority Debt Service	43,449,767	2,666,240	2,665,734	2,665,692
3960	Pension Bonds DSF-Governmental Funds	0	0	2,280,279	3,563,852
4010	Capital Projects Fund	147,281	56,025	0	0
4180	Heritage Landing Development	29,019	0	0	0
4660	Jail/JTC Capital Projects Fund	22,527	128,168	30,818	49,336
4930	Public Improvement	309,812	809,555	705,575	100,542
4960	Capital Improvement	0	0	91,000	58,189
5500	Land Bank	955,112	907,167	858,557	954,038
5710	Solid Waste Management	3,869,705	3,748,682	3,255,822	3,377,587
5711	Fly Ash Program	(21,735)	41,908	36,825	34,921
5810	Airport	2,455,761	2,973,889	3,182,646	3,191,825
5880	Muskegon Area Transit System	6,396,481	6,101,392	6,149,865	5,822,113
5890	Muskegon Trolley Company	58,200	38,009	49,787	50,620
6330	Office Services	443,586	548,695	533,004	533,885
6340	County South Campus	743,103	780,603	650,259	777,254
6345	Maintenance Garage	11,947	12,638	9,790	9,990
6350	Energy Improvements	773,426	752,645	731,007	731,708

BUDGET REPORT FOR MUSKEGON COUNTY

		2017-18	2018-19	2019-20	2019-20
	ACTIVITY		AMENDED	19/20 DEPARTMENTS	19/20 RECOMMENDED
			BUDGET	BUDGET	BUDGET
6770	Insurance	24,106,906	21,339,600	21,369,842	21,355,025
8010	Drain Fund	44,447	43,500	38,500	43,500
8410	Lake Level Fund	107,663	25,536	0	4,239
8711	Water Supply-Fruitport #1	761,515	9,906	9,646	10,292
8718	Fruit/NS Reg. Water System II	41,751	27,213	11,913	11,928
8841	Muskegon/Egelston/Dalton Sewer	602,554	568,811	549,028	548,917
8845	Whitehall Twnshp Water Project	15,380	11,694	8,135	8,141
	SUBTOTAL APPROPRIATIONS-ALL FUNDS	278,141,044	245,447,994	207,633,938	201,255,540
4150	Northside Water Construction	0	183,826	0	1,620,000
5910	Regional Water System	3,200,067	3,197,825	3,190,851	3,172,629
	SUBTOTAL - WATER SYSTEM	3,200,067	3,381,651	3,190,851	4,792,629
5920	Wastewater Management Operations	14,095,538	14,064,423	13,285,485	13,845,260
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	275,959	242,994	242,994	210,390
5937	WWMS#1 2005 Bonds \$17.5M GOLT	590,783	576,413	576,413	561,870
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	520,928	509,593	509,593	498,056
5939	WWMS#2 2007 Revenue Bonds \$1.8M	59,381	57,919	57,919	56,375
5940	WWMS#2 2008 Revenue Bonds \$945K	36,558	35,558	35,558	34,496
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	847,635	829,447	829,447	810,823
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	638,862	619,550	619,550	599,800
5943	WWMS#2 2010 Revenue Bonds \$2.85M	107,992	106,117	106,117	104,180
	SUBTOTAL - WASTEWATER	17,173,636	17,042,014	16,263,076	16,721,250
5100	Delinquent Tax Revolving	51,101	50,727	50,727	50,727
5110	Tax Forfeitures	877,288	857,072	497,904	898,026
5166	2016 Delinquent Tax Revolving	2,317,795	0	0	0
5167	2017 Delinquent Tax Revolving	418,601	2,265,783	2,053,481	972
5168	2018 Delinquent Tax Revolving	0	374,733	693,048	2,224,759
5169	2019 Delinquent Tax Revolving	0	0	354,419	656,270
	SUBTOTAL - TAX FUNDS	3,664,785	3,548,315	3,649,579	3,830,754
6660	Equipment Revolving	860,772	798,498	825,723	827,977
6680	Information Technology Services ISF	2,730,784	3,480,215	2,057,995	4,078,204
	SUBTOTAL - EQUIPMENT REVOLVING	3,591,556	4,278,713	2,883,718	4,906,181
APPROPRIATIONS - ALL FUNDS		305,771,088	273,698,687	233,621,162	231,506,354

BUDGET REPORT FOR MUSKEGON COUNTY
Fund Balance Detail

FUND	DESCRIPTION	FY2018 ACCUMULATED FUND BALANCE	2019 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	2020 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2020 ACCUMULATED FUND BALANCE
1010	General Fund	9,065,801	(688,747)	0	8,377,055
1060	Senior Millage Fund	1,430,584	(1,379)	(4,393)	1,424,812
1170	Sobriety Court	1	0	0	0
1172	Adult Drug Treatment Court	1	0	0	0
1190	Emergency Services	3,751	(1,062)	(824)	1,867
1200	Marine Safety	23,156	(12,622)	0	10,534
1201	Port Security	0	0	0	0
1202	Jail Education Support	0	0	0	0
1210	Highway Safety Programs	(2)	0	0	0
1211	ENHANCE 9-1-1 GIS	0	0	0	0
1240	Township Patrols	0	0	0	0
2080	Parks	541,075	(284,609)	(181,058)	75,410
2140	Title IV-E Abuse/Neglect	0	0	0	0
2150	Family Court	6	0	0	0
2151	Access & Visitation Program	0	0	0	0
2152	Safe Schools / Healthy Students	0	0	0	0
2153	SSSPP Grant	(1)	0	0	0
2171	District Ct Eviction Prevention Docket	21,350	(21,350)	0	0
2210	Public Health	24,316	0	0	24,325
2212	Lead Hazard Control	0	0	0	0
2217	Community Health Improvement Fund	64	(64)	0	0
2220	HealthWest	(3,572,488)	0	0	(3,572,479) 1)
2240	Lake Pollution Control Fund	0	2,531,000	(2,531,000)	0
2261	Sustainability Grant	0	0	0	0
2271	NOAA Habitat Conservation Grants	7	0	0	6
2300	Accommodations Tax	540,883	532,755	(132,292)	941,343
2411	Parks Development	(1)	0	0	0
2450	Economic Development Fund	0	0	0	0
2470	CDBG Housing Grant	97,561	190	277	98,028
2471	Neighborhood Stabilization Prog 3	0	0	0	0
2530	Pass-Through Grants Fund	0	0	0	0
2550	Blight Elimination	0	0	0	0
2555	Blight Prevention Fund	0	0	0	0
2560	Deeds Automation Fund	632,418	(316,699)	(315,719)	0
2570	Budget Stabilization	0	0	0	0
2600	Indigent Defense Fund	0	0	0	0
2610	Law Library	0	0	0	0
2630	Concealed Pistol Licensing	128,254	24,901	25,767	178,922
2640	Community Corrections	0	0	0	0
2671	Sheriff Forfeitures	4,967	0	(242)	4,725
2672	Prosecutor Drug	1,478	(36)	(36)	1,406
2673	Special Investigative Fund	(2)	0	0	0
2800	Crime Victims' Rights	928	0	0	927
2823	Muskegon Area Stormwater Committee	43,854	0	0	43,854
2835	JAG ARRA Crime Analysis	0	0	0	0
2850	Revenue Sharing Reserve	0	0	0	0
2890	Remonumentation	0	0	0	0
2900	Brookhaven	(2)	0	0	0
2910	Social Welfare	0	0	0	0
2920	Child Care Fund	6	0	0	0
2930	Veterans Affairs Dept	150,212	31,714	61,919	243,845
2940	Veterans Trust Fund	0	0	0	0
2965	Youth, Family and Community Millage Fund	0	0	0	0
2970	Mental Health Buildings	49,137	(47,734)	(1,403)	0
2980	Victim Restitution	15,769	(6,700)	(7,200)	1,869
3010	General Debt Service Fund	0	0	0	0
3111	Quality of Life Bonds Debt Service	136,126	(136,126)	0	0
3130	Hall of Justice Bonds Debt Service	0	0	0	0
3140	HealthWest Building Bonds Debt Service	121,444	0	0	121,443
3660	Jail/JTC Debt Service Fund	0	0	0	0
3690	Building Authority Debt Service	5,233	(5,233)	0	0
3960	Pension Bonds DSF-Governmental Funds	0	2,466,785	(504,553)	1,962,232
4010	Capital Projects Fund	56,025	(56,025)	0	0
4180	Heritage Landing Development	9,262	0	0	9,262
4660	Jail/JTC Capital Projects Fund	175,604	(126,268)	(49,336)	0
4930	Public Improvement	783,554	(682,555)	(99,042)	1,955

BUDGET REPORT FOR MUSKEGON COUNTY
Fund Balance Detail

FUND	DESCRIPTION	FY2018 ACCUMULATED FUND BALANCE	2019 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	2020 ANTICIPATED FUND BALANCE INCREASE/(DECREASE)	FY2020 ACCUMULATED FUND BALANCE
4960	Capital Improvement	300,000	0	(58,189)	241,811
5500	Land Bank	2,375,941	(58,350)	(44,558)	2,273,037
5710	Solid Waste Management	5,551,005	(126,007)	275,813	5,700,807 2)
5711	Fly Ash Program	482,016	(36,408)	(29,421)	416,187
5810	Airport	26,791,774	(1,314,250)	(1,608,651)	23,868,873 2,3)
5880	Muskegon Area Transit System	2,115,075	(488,666)	1,665,199	3,291,614 2,3)
5890	Muskegon Trolley Company	242,148	12,991	380	255,520
6330	Office Services	72,958	(51,375)	(85)	21,499
6340	County South Campus	(3)	0	0	0
6345	Maintenance Garage	86,953	(12,638)	(9,990)	64,325
6350	Energy Improvements	52,259	5,893	2,503	60,655
6770	Insurance	2,939,845	(984,960)	(907,620)	1,047,265
8010	Drain Fund	3,681	41,043	9,550	54,274
8410	Lake Level Fund	(1)	0	0	0
8711	Water Supply-Fruitport #1	58,337	111,998	115,065	285,400
8715	Fruitport Township Sewer	0	0	0	0
8718	Fruit/NS Reg. Water System II	(1)	0	0	0
8841	Muskegon/Egelston/Dalton Sewer	0	0	0	0
8845	Whitehall Twnshp Water Project	0	0	0	0
	SUBTOTAL - FUND BALANCE DETAIL	51,562,318	299,407	(4,329,139)	47,532,608
4150	Northside Water Construction	2,252,223	(164,826)	(1,601,000)	486,398
5910	Regional Water System	4,289,354	88,573	387,472	4,765,398 2)
	SUBTOTAL - WATER SYSTEM	6,541,577	(76,253)	(1,213,528)	5,251,796
4911	Wastewater Construction	770,958	0	0	770,958
5920	Wastewater Management Operations	51,057,955	3,044,187	912,885	55,015,035 2)
5921	Wastewater Equipment	6,799,424	0	0	6,799,424
5935	WWMS#2 2011 Rev Refndg Bonds\$12.38M GOLT	(5,943,305)	928,743	961,347	(4,053,216)
5937	WWMS#1 2005 Bonds \$17.5M GOLT	4,443,556	422,878	437,421	5,303,855
5938	WWMS#2 2006 Revenue Bonds \$14M GOLT	4,776,797	293,830	305,367	5,375,994
5939	WWMS#2 2007 Revenue Bonds \$1.8M	(122,737)	(57,919)	(56,375)	(237,032)
5940	WWMS#2 2008 Revenue Bonds \$945K	(153,465)	(35,558)	(34,496)	(223,519)
5941	WWMS#2 2008-B Revenue Bonds \$16.79M	672,909	102,667	121,291	896,868
5942	WWMS#2 2008-C Revenue Bonds \$17.48M	2,445,131	433,490	453,240	3,331,861
5943	WWMS#2 2010 Revenue Bonds \$2.85M	(5,912)	(106,117)	(104,180)	(216,208)
5944	WW SAW Grant Project Fund	(89,575)	0	0	(89,575)
	SUBTOTAL - WASTEWATER	64,651,736	5,026,201	2,996,500	72,674,445
5100	Delinquent Tax Revolving	340,730	316,508	50,223	707,461
5110	Tax Forfeitures	1,682,236	77,324	(186,576)	1,572,985
5166	2016 Delinquent Tax Revolving	(361,500)	0	0	(361,501)
5167	2017 Delinquent Tax Revolving	684,410	(918,958)	(972)	(235,518)
5168	2018 Delinquent Tax Revolving	0	782,737	(1,040,502)	(257,765)
5169	2019 Delinquent Tax Revolving	0	0	523,508	523,508
	SUBTOTAL - TAX FUNDS	2,345,876	257,611	(654,319)	1,949,170
6660	Equipment Revolving	6,172,239	78,184	(98,214)	6,152,209
6680	Information Technology Services ISF	(246,282)	(542,479)	(1,111,850)	(1,900,612)
	SUBTOTAL - EQUIPMENT REVOLVING	5,925,957	(464,295)	(1,210,064)	4,251,597
	FUND BALANCE - ALL FUNDS	131,027,464	5,042,671	(4,410,550)	131,659,616

1) This negative reserve balance is offset by deferred revenue.

2) Equity balances of enterprise funds (called "Net Position" by the Governmental Accounting Standards Board) reflect the impact of adjustments that reduced equity by recording (1) Net Pension Liability beginning in 2015 (per GASB 68 - Accounting and Financial Reporting for Pensions) and (2) Net OPEB Liability beginning in 2018 (per GASB 75 - Accounting and Financial Reporting by Employers for Postemployment Benefits other than Pensions).

3) Equity balances include capital contributions from other funding sources, such as State and Federal sources. The budget activity will include depreciation for these capital items.

FY2020 BUDGET - REQUEST FOR FUNDING TRANSFER

Department	Position	Present Funding	Requested Funding	Recommendation
Accounting	Senior Procurement Analyst FT - X82801	1010-0201-100%	1010-0201-50% 5920-5040-50%	Yes
Administration	Finance Director/Asst Co Admin FT - Y18001	1010-0171-90% 6770-0203-10%	1010-0171-85% 6770-0203-15%	Yes
Human Resources	Payroll Specialist FT - N53601	1010-0226-75% 6770-0203-25%	1010-0226-40% 6770-0203-60%	Yes
	Administrative Analyst FT - X04015	1010-0226-50% 6770-0203-50%	1010-0226-40% 6770-0203-60%	Yes
Treasurer	Cash Manager - FT - X11501	1010-0253-75% 5168-2018-25%	1010-0253-75% 5169-2019-25%	Yes
	Property Tax Technician FT - G62401	5168-2018-80% 1010-0253-10% 1010-0421-10%	5169-2019-80% 1010-0253-10% 1010-0421-10%	Yes
	Property Tax Technician FT - G62404	5168-2018-80% 1010-0253-10% 1010-0421-10%	5169-2019-80% 1010-0253-10% 1010-0421-10%	Yes
	Property Tax Specialist FT - N55701	5110-1017-85% 1010-0421-10% 1010-0253-5%	5110-1018-85% 1010-0421-10% 1010-0253-5%	Yes
	Property Tax Technician FT - G62403	5168-2018-80% 1010-0253-10% 1010-0421-10%	5169-2019-80% 1010-0253-10% 1010-0421-10%	Yes
	Property Tax Technician FT - G62402	5168-2018-80% 1010-0253-10% 1010-0421-10%	5169-2019-80% 1010-0253-10% 1010-0421-10%	Yes
	Property Tax Technician FT - G62406	5168-2018-80% 1010-0253-10% 1010-0421-10%	5169-2019-80% 1010-0253-10% 1010-0421-10%	Yes
	Deputy County Treasurer FT - X26501	1010-0253-60% 5500-2550-25% 5110-1017-15%	1010-0253-60% 5500-2550-25% 5110-1018-15%	Yes

FY2020 BUDGET - UNFUNDED POSITIONS

Department	Position #	Position Classification	Status	GF	Other	Comments
Accounting	X68501	Procurement Analyst	Vacant	currently unfunded		Yes
Administration	X31601	Economic Development Manager FT	Vacant	\$70,449	\$34,699	Yes
Airport	N07501	Airport Maintenance Supervisor FT	Vacant	currently unfunded		Yes
	N04003	Administrative Secretary FT	Vacant	currently unfunded		Yes
	X06301	Airport Manager FT	Vacant	currently unfunded		Yes
Clerk	N30501	Elections Coordinator FT	Vacant	currently unfunded		Yes
	G27101	County Clerk Deputy Hrly	Vacant	currently unfunded		Yes
Clerk-Circuit Court Records	G19503	Circuit Court Clerk FT	Vacant	currently unfunded		Yes
	G19701	Circuit Court Liaison FT	Vacant	currently unfunded		Yes
	G19702	Circuit Court Liaison FT	Vacant	currently unfunded		Yes
CVB	N80301	Tourism Asst Hrly	Vacant	currently unfunded		Yes
CVB/Parks	X60001	Park Superintendent FT	Vacant	currently unfunded		Yes
District Court	D15026	Court Clerk/District Ct Hourly	Vacant	currently unfunded		Yes
Drain	G20003	Clerk II	Vacant	currently unfunded		Yes
Equalization	G09301	Assessment Administration Clerk FT	Vacant	currently unfunded		Yes
	G09203	Appraisal Technician FT	Vacant	currently unfunded		Yes
Facilities Management	G12403	Building Maintenance Mech II FT	Vacant	currently unfunded		Yes
Family Court	G19303	Child Support Specialist FT	Vacant	currently unfunded		Yes
	G27504	Court Services Specialist FT	Vacant	currently unfunded		Yes
	G27501	Court Services Specialist FT	Vacant	currently unfunded		Yes
	G35501	Family Court Transport Officer FT	Vacant	currently unfunded		Yes
	G93001	Word Processing Coordinator FT	Vacant	currently unfunded		Yes
	N33701	Family Court Project Manager FT	Vacant	currently unfunded		Yes
	G01007	Account Clerk I FT	Vacant	currently unfunded		Yes
	G36101	FOC Caseworker II FT	Vacant	currently unfunded		Yes
	X40501	FOC Chief Enforcement Officer FT	Vacant	currently unfunded		Yes
	X18201	Clinical Supervisor II/Fam Ct FT	Vacant	currently unfunded		Yes

FY2020 BUDGET - UNFUNDED POSITIONS

Department	Position #	Position Classification	Status	GF	Other	Comments
Family Court - Child Care Fund	X42202	Grants Monitor - Hourly	Vacant	currently unfunded		Yes
	X08001	Assistant Prosecutor I FT	Vacant	currently unfunded		Yes
Human Resources	N39703	Human Resources Specialist FT	Vacant	currently unfunded		Yes
Public Health	N20602	Community Nutrition Counselor FT	Vacant	currently unfunded		Yes
	N20701	Community Nutrition Specialist Hrly	Vacant	currently unfunded		Yes
Register of Deeds	G31204	Deeds Record Technician FT	Vacant	currently unfunded		Yes
Sheriff Animal Control	G20007	Clerk II FT	Vacant	currently unfunded		Yes
	G06001	Animal Control Officer FT	Vacant	currently unfunded		Yes
Sheriff Courtroom Security	S05051	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05052	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05053	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
	S05054	Sheriff Deputy Hrly	Vacant	currently unfunded		Yes
Sheriff Jail Operations	G22002	Communication Dispatcher FT	Vacant	currently unfunded		Yes
Sheriff Operations	G34002	Departmental Clerk FT	Vacant	currently unfunded		Yes
	G54001	Mechanic/Sheriff FT	Vacant	currently unfunded		Yes
	C02505	Lieutenant AA Degree FT	Vacant	currently unfunded		Yes
Sheriff/Marine Safety	G02002	Account Clerk II FT	Vacant	currently unfunded		Yes
Solid Waste	W32505	Solid Waste Disp Site Oper/Seasonal	Vacant		\$13,844	Yes
	W32506	Solid Waste Disp Site Operator FT	Vacant		\$87,159	Yes
Treasurer	G62405	Property Tax Technician FT	Vacant	currently unfunded		Yes

FY2020 BUDGET
SMALL EQUIPMENT REQUESTS (UNDER \$5,000)

Department	Qty.	Description	Total Cost	General Fund	Equipment Revolving	Other Fund	Recommended to Board? (Yes/No)
<i>Convention & Visitors Bureau</i>	1	Camera Lense	350			350	Yes
	1	10X10 Tent	950			950	Yes
<i>County Clerk Circuit Court Records - 0216</i>	3	Headsets	900	900			Yes
<i>Information Systems ECM</i>		Miscellaneous Equipment for ECM Phase II Completion				10,000	Yes
<i>Sheriff Road</i>	3	Desk Stands	1,500	1,500			Yes
		Night Light Holsters	5,900	5,900			Yes
		Hand Gun Lights	4,600	4,600			Yes
		Rear Flip Sights for Patrol Rifles	1,500	1,500			Yes
<i>Emergency Response Team</i>	5	Medical Kits	675	675			Yes
<i>Jail</i>	3	Monitor	3,000	3,000			Yes
	2	St/Stand Station	1,000	1,000			Yes
		Command Chair	550	550			Yes

**COUNTY OF MUSKEGON
CAPITAL IMPROVEMENT RECOMMENDATIONS BY FUNDING SOURCE
FOR BUDGET YEARS: FY2020 - FY2024**

DEPARTMENT / PROJECT	TOTAL COST	FY2020	REQUESTED TOTAL SOURCE OF FUNDING (FY 2020)					NOTES
			OPERATING FUNDS	EQUIPMENT REVOLVING	BOND PROCEEDS	GRANT	OTHER	
AIRPORT								
Airport Operations								
MDOT Capital & Equipment Grant	11,111	11,111	1,111			10,000		1
Airport Improvement Program								
Taxiway A Pavement and Lighting Rehab	114,000	114,000	2,850			111,150		1
Emergency Generator	18,283	18,283	458			17,825		1
COUNTY CLERK - CPL								
New Identphoto Equipment	6,500	6,500					6,500	2
COUNTY PARKS								
Picnic Tables	5,000	5,000	5,000					
Blue Lake								
Fiber Optic Lines	7,050	7,050			7,050			3
Patterson								
New Garage	15,000	15,000			15,000			3, 4
Pioneer								
Maintenance Building Pole Barn	300,000	300,000	266,025		33,975			3
INFORMATION SYSTEMS								
Server Upgrades/Replacement	150,000	150,000	150,000					4
SAN Upgrade/Replacement	110,000	110,000	110,000					4
VXC Upgrade/Replacement	36,469	36,469	36,469					4
Fiber Optic Replacement	30,000	30,000	30,000					4
FACILITIES MANAGEMENT								
New Jail Bldg								
Replacement Cameras	32,092	32,092					32,092	5, 6
North Pointe Software	23,542	23,542					23,542	5, 6
Airflow Rebalancing	10,000	10,000					10,000	5, 6
Video Visitation Software	8,500	8,500					8,500	5, 6
REGIONAL WATER SYSTEM								
Northside Water								
Channel Crossing	600,000	600,000					600,000	7
Eastside Water								
Quarterline Tank Drain, Inspect and Wash	6,000	6,000	6,000					
REGISTER OF DEEDS								
Replacement of Kodak Archive Writer & Microfilm Processor	93,000	93,000					93,000	8
Integrated Content Management Solution and Imaging Lab updates	128,669	128,669					128,669	8
SOLID WASTE								
Cap Cell 2/3	4,420,000	4,420,000	4,420,000					
Construct the GAP CELL	3,100,000	3,100,000	3,100,000					
Purchase Of Land (Expansion West)	600,000	600,000	600,000					
Dozer Replace	425,000	425,000	425,000					
Engineering/Hydrogeo work on Expansion	300,000	300,000	300,000					
Engineering/Inspection CAP/GAP	250,000	250,000	250,000					
Secondary Compactor Rebuild/Replace	250,000	250,000	250,000					
Replace Hybon Lfg Compressor	125,000	125,000	125,000					
Expansion of Maintenance Building	125,000	125,000	125,000					
HHW Storage Facility (Relocation)	120,000	120,000	120,000					
Clean Interceptor Ditch	100,000	100,000	100,000					
Alternate Daily Cover/Maintenance	100,000	100,000	100,000					
Transfer Station Modifications Electronics	100,000	100,000	100,000					
Secondary Compactor Wheel Tips	100,000	100,000	100,000					
Site Pickup Truck 3/4 Ton	60,000	60,000	60,000					
Repair/Replace Site Paved Surfaces	50,000	50,000	50,000					
New Controls/Panel Leachate Station 2	40,000	40,000	40,000					
Shop Roof Membrane	40,000	40,000	40,000					
GPS Unit for #55 with Rebuild	40,000	40,000	40,000					
GPS Unit Change/Update for Dozer	40,000	40,000	40,000					
Roof Scale Building and Facia	30,000	30,000	30,000					
Spare PLC for Compressor Station	25,000	25,000	25,000					
Leachate Stations Remote Reporting	20,000	20,000	20,000					
Scale Building HVAC Replacement	15,000	15,000	15,000					
Upgrade Reporting From Comp Stn (W/WWW)	10,000	10,000	10,000					
40 Yard/20 Yard/Closed Top Containers	10,000	10,000	10,000					
Pneumatic Tires	6,000	6,000	6,000					
TRANSIT (M.A.T.S.)								
Heavy Duty Buses (4)	1,950,000	1,950,000				1,950,000		1
Facility A&E, Construction Program Management, and Equipment	267,571	267,571				267,571		1
Property Acquisition	100,000	100,000				100,000		1
Support Equipment	249,694	249,694				249,694		1
Support Vehicles	60,000	60,000				60,000		1
Muskegon Trolley Company								
Trolley Buses	140,000	140,000					140,000	9, 10
WASTEWATER								
Ops Coll/Treat/Maint 5060								
SCADA System Improvements	600,000	600,000	600,000					
C Station Biodome	400,000	400,000	400,000					
Pump Station J Improvements	114,000	114,000	114,000					
Farm 5030								
South Irrigation Pump Station Improvements	3,135,000	3,135,000	3,135,000					
Irrigation Rig Replacements	287,000	287,000	287,000					

**COUNTY OF MUSKEGON
CAPITAL IMPROVEMENT RECOMMENDATIONS BY FUNDING SOURCE
FOR BUDGET YEARS: FY2020 - FY2024**

DEPARTMENT / PROJECT	TOTAL COST	FY2020	REQUESTED TOTAL SOURCE OF FUNDING (FY 2020)					NOTES
			OPERATING FUNDS	EQUIPMENT REVOLVING	BOND PROCEEDS	GRANT	OTHER	
No-Till Drill	155,400	155,400	155,400					
Laboratory 5020								
Lab Makeover	1,156,800	1,156,800	1,156,800					
ICP-MS for Laboratory	125,000	125,000	125,000					
Fleet 5050								
Swanson Road Improvements	2,301,196	2,301,196	2,301,196					
Interception Ditch Cleaning	180,000	180,000	180,000					
Vehicle Replacement	45,000	45,000	45,000					
	23,472,877	23,472,877	19,608,309	-	56,025	2,766,240	1,042,303	

NOTES:

- 1 Contingent upon grant funding
- 2 To be funded from the Concealed Pistol Licensing reserves
- 3 Part of the 2015 Capital Improvement Bond projects
- 4 Previously approved as part of the FY2018 OR FY2019 Budget
- 5 To be funded from the Jail/JTC Construction reserves
- 6 Contingent upon fund balance
- 7 To be funded from the Northside Water Construction reserves
- 8 To be funded from the Deeds Automation Fund
- 9 To be funded from the Muskegon Trolley Company reserves
- 10 Alternative funding: Multiple financing arrangements

**Muskegon County
Ways & Means Committee
October 3, 2019
3:30 p.m.
Hall of Justice
990 Terrace
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Hughes at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, I John Snider, II, Rillastine Wilkins

Excused: Charles Nash, Bob Scolnik

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of September 17, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/10 – 122 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve payment of the accounts payable of \$15,822,387.45, covering the period of September 6, 2019 through September 19, 2019 for checks and August 1, 2019 through August 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. [Oppose – Lahring] Motion carried.

WM19/10 – 123 It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize the County Administrator to offer three (3) one (1) day Personal Days as silent auction items at the Employee Picnic on October 5, 2019.

ROLL CALL:

Yes: Hovey-Wright, Mahoney, Snider

No: Foster, Hughes, Lahring, Wilkins

Excused: Nash, Scolnik

Motion defeated.

WM19/10 – 124 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Roosevelt Park and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services. Motion carried.

WM19/10 – 125 It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize staff to issue a request for proposals for vending services at the Hall of Justice. Motion carried.

WM19/10 – 126 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to renew the contract with Delta Dental as the self-insured dental provider for active employees and fully-insured dental provider for retirees from January 1, 2020-December 31, 2021. Motion carried.

WM19/10 – 127 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to renew the contract with Blue Cross Blue Shield of Michigan (BCBSM) as the medical and prescription insurance benefit provider from January 1, 2020 through December 31, 2021 for active employees and pre-65 retirees. Motion carried.

OLD BUSINESS

WM19/10 – 128 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve the vendor and contractor relationships outlined in the attached schedule under existing arrangements for the time period of October 1, 2019 through September 30, 2020. Motion carried.
[Formerly Motion #WM19/09 – 115]

NEW BUSINESS

Chairman Hughes requested an update from the IT Director regarding the board room video recording.

Mr. Ivan Phillips, IT Director, noted the equipment has been ordered and is expected this week or early next week and will be installed upon receipt. He shared that the video from the meetings will be live streamed on YouTube and the link to that live stream will be available on the Board's web page.

Mr. Eisenbarth, County Administrator, apprised the Board of the Governor's budget cuts directly affecting the County.

WM19/10 – 129 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize the Muskegon County Administrator to prepare three resolutions for review by the Muskegon County Board of Commissioners for legislative disbursement regarding recent state budget cuts specific to the Department of Environment, Great Lakes and Energy (\$15 million cut), County Jail Reimbursement Program (\$414,000 cut), and the Secondary Road Patrol (\$131,000 cut). Motion carried.

Commissioner Snider requested a Board Work Session to discuss the combination of the Register of Deeds coming under the jurisdiction of the County Clerk. Mr. Eisenbarth noted the administration office will schedule the Work Session.

Commissioner Foster requested a Board Work Session to discuss Immigration and Customs Enforcement (ICE), particularly the role of the County Board of Commissioners. Mr. Eisenbarth noted the administration office will schedule the Work Session.

PUBLIC COMMENT

Ms. Malinda Reese Pego addressed the Board under Public Comment.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:53 p.m.

**Muskegon County
Ways & Means Committee
October 15, 2019
3:30 p.m.
Montague Township Hall
Montague, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:06 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Admin Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Nash, to approve the minutes of October 3, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION

The budget report for expenditures and revenues for the period ending August 31, 2019, was presented for information.

A draft resolution was presented for information from the Muskegon County Board of Commissioners Urging our Governor to Restore Funding to the Department of Environment, Great Lakes and Energy (EGLE) Budget.

ITEMS FOR CONSIDERATION

WM19/10 – 130 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve payment of the accounts payable of \$2,873,551.09, covering the period of September 20, 2019 through October 3, 2019 for checks as presented by the County Clerk. [Oppose – Nash] Motion carried.

WM19/10 – 131 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve a salary increase of 2.0% for the Sheriff, County Clerk, County Treasurer, Register of Deeds, Prosecutor and Drain Commissioner above their current salary to be effective the first pay in January 2020.

ROLL CALL:

Yes Hovey-Wright, Hughes, Mahoney, Nash, Scolnik, Wilkins

No Foster, Lahring, Snider Motion carried.

WM19/10 – 132 It was moved by Commissioner Foster, supported by Commissioner Nash, to approve adoption of the 2019 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department. Motion carried.

WM19/10 – 133 It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize the sale of surplus items though Miedema Auctioneering, Inc. Motion carried.

WM19/10 – 134 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize a one year extension on the contract with Jones Lang LaSalle, LLC. Motion carried.

WM19/10 – 135 It was moved by Commissioner Nash, supported by Chairman, Hughes to approve the resolution Urging our Governor to Restore Funding to the Department of Environment, Great Lakes and Energy (EGLE) Budget. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:17 p.m.

**Muskegon County
Ways & Means Committee
November 7, 2019
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Excused: Marcia Hovey-Wright

Also

Present: Mark Eisenbarth, County Administrator; Kathy Tharp, Executive Assistant to the County Administrator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of October 15, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION

None.

ITEMS FOR CONSIDERATION

WM19/11 – 136 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$22,862,996.35, covering the period of October 4, 2019 through October 24, 2019 for checks and September 1, 2019 through September 30, 2019 for P-Card and EFT payments as presented by the County Clerk. [Oppose – Lahring & Nash] Motion carried.

- WM19/11 – 137 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to approve the Resolution Authorizing Issuance of 2019 Refunding Bonds. Motion carried.
- WM19/11 – 138 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize deletion of Building Maintenance Electrician and create a Building Maintenance Mechanic II Position. Motion carried.
- WM19/11 – 139 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize to waive the Right of First Refusal on vacant lot at 500 E. Ellis Road and authorize Board Chair to sign Waiver. Motion carried.
- WM19/11 – 140 It was moved by Commissioner Foster, supported by Commissioner Nash, to authorize to accept Offer of Purchase of county-owned home at 7875 Whitehall Road and authorize Board Chair to sign Purchase Agreement. Motion carried.
- WM19/11 – 141 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve payment from the Dept. of Veterans Affairs Fund toward the cost of proposed water control structure at Veterans Memorial Park contingent upon equal commitment from the Cities of Muskegon and North Muskegon and amend the budget accordingly. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:43 p.m.

**Muskegon County
Ways & Means Committee
November 19, 2019
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:45 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Hovey-Wright, to approve the minutes of November 7, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

Ms. Beth Dick, Assistant County Administrator/Budget Director, addressed the Board and noted the Budget Report provided for their information is a preliminary report as staff are still closing the fiscal year-end.

Ms. Anna Derouin addressed the Board regarding motion #WM19/11-146.

COMMUNICATION: Budget Report

The preliminary revenue and expenditure report for the period ending September 30, 2019 was presented for information.

ITEMS FOR CONSIDERATION

WM19/11 – 142 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$11,026,461.12, covering the period of October 25, 2019 through November 8, 2019 for checks as presented by the County Clerk.

ROLL CALL

Yes: Foster, Hovey-Wright, Hughes, Mahoney, Scolnik, Snider, Wilkins
No: Lahring, Nash
Motion carried.

WM19/11 – 143 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to accept the Community Foundation for Muskegon County's Grant of \$21,350 for the 60th District Court Eviction Prevention Program for the period of 10/1/19 through 9/30/20 and to authorize the Board Chair to sign the Grant Agreement. Motion carried.

WM19/11 – 144 It was moved by Commissioner Mahoney, supported by Chairman Hughes, to authorize the sale of the 2002 Chevy 2500 Truck VIN# 1GCHK24U72E248399 through Miedema Auctioneering, Inc. Motion carried.

WM19/11 – 145 It was moved by Commissioner Wilkins, supported by Commissioner Foster, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2019 through 11/30/2020 with an annual contribution of \$113,336.00 paid in quarterly installments. Motion carried.

WM19/11 – 146 It was moved by Commissioner Mahoney, supported by Commissioner Snider, to approve increases to HealthWest purchase orders for FY2019 as outlined on the FY2019 HealthWest Purchase Order Changes with authorization to pay the associated invoices given that the expenditures in excess of budget will be covered by corresponding increases in revenues.

ROLL CALL

Yes Hovey-Wright, Mahoney, Nash, Scolnik, Snider, Wilkins
No Foster, Hughes, Lahring
Motion carried.

OLD BUSINESS

WM19/11 – 147 It was moved by Commissioner Foster, supported by Commissioner Lahring, to direct administration to provide the necessary information to the Board of Commissioners regarding HealthWest becoming an authority.

It was moved by Commissioner Hovey-Wright, supported by Commissioner Mahoney, to table motion #WM19/11 – 147 for 30 days.

ROLL CALL

Yes Hovey-Wright, Hughes, Mahoney, Nash, Scolnik, Snider, Wilkins
No Foster, Lahring
Motion carried.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Jim Riley and Ms. Anna Derouin addressed the Board.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:23 p.m.

**Muskegon County
Ways & Means Committee
December 5, 2019
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of November 19, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

ITEMS FOR CONSIDERATION

WM19/12 – 148 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve payment of the accounts payable of \$11,072,075.99, covering the period of November 9, 2019 through November 21, 2019 for checks and October 1, 2019 through October 31, 2019 for P-Card and EFT payments, as presented by the County Clerk. [Nash – No] Motion carried.

WM19/12 – 149 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize the sale of the former Brookhaven Medical Care Facility and authorize the Board Chair to sign the purchase agreement. Motion carried.

OLD BUSINESS

Mark Eisenbarth, County Administrator, noted the Senate passed supplemental appropriations restoring 27 of the 147 vetoes, with further details expected. He noted many of the restored items will impact Muskegon County such as county jail reimbursement, secondary road patrol, PFAS monitoring, veteran county services and PILT payments.

Mr. Eisenbarth also informed the Board that the meeting was being recorded remotely by the IT staff. Commissioner Scolnik inquired if the camera could be moved closer if need be. Commissioner Scolnik also commended the IT staff on the work in this project and for being fiscally responsible in the equipment purchase.

NEW BUSINESS

Commissioner Foster asked for a show of hands of who wanted to continue with the scheduled Board Work Session regarding the County Clerk and Register of Deeds offices. The Work Session will be held as scheduled on Tuesday, December 10th at 2:00 in the Board Room.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 3:51 p.m.

**Muskegon County
Ways & Means Committee
December 17, 2019
3:30 p.m.
Hall of Justice
990 Terrace Street
Muskegon, MI**

Robert Scolnik, Chair

Charles Nash, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Scolnik at 4:22 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Ken Mahoney, Charles Nash, Bob Scolnik, I John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of December 5, 2019, as written. Motion carried.

PUBLIC COMMENT (On an agenda item.)

None.

COMMUNICATION: Budget Report

The preliminary budget report for the period ending September 30, 2019 was provided for information.

ITEMS FOR CONSIDERATION

- WM19/12 – 150 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve payment of the accounts payable of \$4,797,356.89, covering the period of November 22, 2019 through December 6, 2019 for checks as presented by the County Clerk. [Oppose – Lahring & Nash] Motion carried.
- WM19/12 – 151 It was moved by Commissioner Nash, supported by Commissioner Snider, to approve the payment of \$25,483.26 to the State of Michigan for September state psychiatric hospital services. Motion carried.
- WM19/12 – 152 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to approve the Agreement for Filing Assistance Services with PFM Financial Advisors LLC for an annual filing fee of \$2,250 upon review and approval of Corporate Counsel and authorize the Board Chairperson to sign the agreement. Motion carried.

- WM19/12 – 153 It was moved by Commissioner Nash, supported by Chairman Hughes, to approve the write-off of the delinquent account balances in the Public Health and Sheriff departments totaling \$5,932.16 effective September 30, 2019 as well as any interest and penalties that have accrued to these account balances to date. Motion carried.
- WM19/12 – 154 It was moved by Commissioner Nash, supported by Chairman Hughes, to approve issuing Requests for Proposals for collection agency services; and further move to amend the Accounts Receivable and Debt Recovery Policy No. 2007-362 upon selection of the collection agency. Motion carried.
- WM19/12 – 155 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize staff to seek bids for the demolition of Building B, 133 East Apple Avenue, Muskegon. Motion carried.
- WM19/12 – 156 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to approve the payment of the list of HealthWest invoices totaling \$282,979.06 for FY2019 and increase the corresponding purchase orders accordingly given that the expenditures in excess of budget will be covered by corresponding increases in revenues. [Oppose – Hughes & Lahring] Motion carried.
- WM19/12 – 157 It was moved by Commissioner Nash, supported by Chairman Hughes, to waive the Procurement Level Quote and accept the Department Level Quote to Feyen Zylstra LLC for the installation of MM Fiber Optic Cable and authorize the Board to sign the agreement with Feyen Zylstra LLC for \$28,800. Motion carried.
- WM19/12 – 158 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve a contract addendum with ImageSoft to provide contractual project management services at a cost not to exceed \$50,000.00 for the completion of the District Court portion of the electronic content management project and authorize the Board Chair to sign the addendum. Motion carried.
- WM19/12 – 159 It was moved by Commissioner Foster, supported by Commissioner Snider, to waive the Procurement Level Quote and accept the Department Level Quote to CDW for the add-on to Trend Micro Security for a period of 3-years and authorize the Board Chair to sign the agreement with CDW for \$84,483.00 and amend the budget accordingly. Motion carried.
- WM19/12 – 160 It was moved by Commissioner Foster, supported by Commissioner Nash, to award bid for County offset printing to Advanced Printing and Graphics from October 1, 2019 – September 30, 2024. Motion carried.

WM19/12 – 161 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize the Public Defender’s Office to purchase a new copier/printer from Applied Imaging for the purchase price of \$7,695.00 with MIDC grant funds; and amend the budget accordingly. Motion carried.

WM19/12 – 162 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize Public Health to apply for the 2020 Medical Marihuana Operation and Oversight Grant from the Michigan Department of Licensing and Regulatory Affairs in the amount of \$34,837. Motion carried.

WM19/12 – 163 It was moved by Chairman Hughes, supported by Commissioner Snider, to extend the work for remonumentation and remonumentation maintenance services equally to Moore & Bruggink, Driesenga & Associates, and Westshore Consulting and direct the County Surveyor to oversee the work pursuant to the terms and conditions of the grant for one year covering the 2020 calendar year. Motion carried.

WM19/12 – 164 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize the Treasurer’s Office salary adjustments to be effective as follows:

Position Title	Position Number	Current Salary Grade	Proposed Salary Grade
Cash Manager	X11501	NX-00310 \$28.961-\$36.62/hr	NX-00330 \$30.811-\$38.822/hr
Deputy Treasurer	X26501	NX-00362 \$32.211-\$40.592/hr	NX-00380 \$34.063-\$43.318/hr
Property Tax Specialist	N55701	NO-00210 \$18.248-\$22.982/hr	NO-00220 \$19.463-\$24.712/hr

[Oppose – Lahring] Motion carried.

OLD BUSINESS

Tabled motion from November 19, 2019 Ways & Means Committee Meeting:

WM19/11 - 147 To direct administration to provide the necessary information to the Board of Commissioners regarding HealthWest becoming an Authority.

No action taken as a Board Work session was held and information was provided.

NEW BUSINESS

Chairman Hughes inquired about the computers no longer be utilized by HealthWest with their request to purchase new computers. Ms. Brandy Carlson, HealthWest CFO, noted the computers being replaced no longer support Microsoft Windows. She noted following their technology plan, the computers are being upgraded and the old computers will be disposed of following the county’s disposal policy.

Commissioner Lahring requested a solution to the problem of the audience not being able to hear the commissioners. Mr. Ivan Phillips, IT Director, noted the microphones could be replaced or a new amplifier may need to be purchased.

It was determined that some of microphones were in the “off” position and were not transmitting appropriately.

PUBLIC COMMENT

Mr. Jim Riley addressed the Board and noted the State of Michigan, some years back, took an official stand on the spelling of marihuana and its official spelling is with an “h” instead of “j”.

ADJOURNMENT

There being no further business to come before the Ways & Means Committee, the meeting adjourned at 4:55 p.m.