

**Muskegon County
Courts & Public Safety Committee Meeting
January 8, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:42 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins to approve the closed session and regular session minutes of the December 4, 2018 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/01 - 01 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize the Public Defender's Office to enter into a contract with attorney Mike Flynn for conflict attorney services on Neglect/Abuse cases from December 1, 2018 through September 30, 2019 in the amount of \$15,833.33. Motion carried.

CPS19/01 - 02 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the application to the State of Michigan, Department of Licensing and Regulatory Affairs Bureau for the 2019 Medical Marijuana Operations and Oversight funding available to counties. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Mahoney reminded those present that the MLK Unity Day Breakfast is being held on Friday, January 18th, 7:30 a.m., at Muskegon Community College. He also noted the Lakeshore Chamber's Economic Forecast Business for Breakfast was being held on Friday, January 25th at 7:15 a.m. at the Trillium Banquet Center in Spring Lake.

PUBLIC COMMENT

None.

CLOSED SESSION

It was moved by Commissioner Nash, supported by Commissioner Foster, to go into closed session, pursuant to MCL 15.268(e) to discuss pending litigation, Case Numbers 1:17-CV- 1136; 1:18-CV-10284 and Case Number 18-0008067-CB and pursuant to MCL 15.268(h) and 15.243(g) to discuss Corporate Counsel's Written Legal Opinions dated November 30 and December 6, 2018.

Roll Call Vote:

Yes: Foster, Hovey-Wright, Hughes, Lahring, Mahoney, Nash, Scolnik, Snider,
 Wilkins

Motion carried.

The Courts & Public Safety Committee went into closed session at 3:50 p.m.

The Courts & Public Safety Committee returned to open session at 4:54 p.m.

CPS19/01 – 03 It was moved by Chairman Hughes, supported by Commissioner Nash, to approve the recommendation from Attorney Laura Bailey-

Brown regarding settlement negotiations on case #1:17-CV-1136.
Motion carried.

CPS19/01 – 04 It was moved by Chairman Hughes, supported by Commissioner Foster, to approve the recommendation of Corporate Counsel to allow the County Administrator to continue negotiations on case #18-0008067-CB. Motion carried.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:56 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
February 5, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Mahoney, supported by Commissioner Wilkins to approve the closed session and regular session minutes of the January 8, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/02 - 05 It was moved by Commissioner Nash, supported by Commissioner Wilkins, to authorize the Sheriff's Office to replace one (1) 2013 FWD Ford Fusion from Emergency Services with the associated cost covered by insurance reimbursement and by the sale proceeds from the Sheriff's fleet vehicles. Motion carried.

- CPS19/02 - 06 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the acceptance of the State of Michigan, Department of Licensing and Regulatory Affairs Bureau, 2019 Medical Marijuana Operations and Oversight funding in the amount of \$50,923 for this grant period. Motion carried.
- CPS19/02 – 07 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the negotiated trade of an aluminum boat with the Sheriff's Office and Facilities Management and to allow the Sheriff's Office to use funds from the Marine Safety Fund Balance to outfit the boat with a motor and equipment at a cost of approximately \$6,600.00; and amend the budget accordingly. Motion carried.
- CPS19/02 – 08 It was moved by Commissioner Foster, supported by Commissioner Hughes, to approve the Sheriff's request to reclassify job classifications for the Administrative Analyst, X04007, (NX-00220) to a Sheriff Operations Supervisor (NX-00290) and the Sheriff Administrative Secretary, N73501, (NO-00195) to an Administrative Analyst (NX-00220) position at a cost of approximately \$4,800.00 for Fiscal Year 2019. [No – Lahring] Motion carried.
- CPS19/02 – 09 It was moved by Commissioner Foster, supported by Commissioner Nash, to approve and authorize the Sheriff to sign the third amendment to the contract between the Muskegon County Sheriff and Correctional Care Solutions to provide medical services in the jail, to include an increase of \$105,000, at a date effective October 1, 2018 through September 30, 2022; and amend the budget accordingly. [No – Lahring] Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Scolnik inquired about the overall maintenance and capacity of the Muskegon County Jail. Sheriff Poulin noted there are 542 beds in the facility and they are currently holding 539 people. Of the 539 people, 501 are currently housed and 38 are in holding; either for observation, bond out or classification. Of the 501 that are housed, 35 of them are state parole inmates.

Commissioner Scolnik asked if a tour of the jail could be provided to Commissioners and Sheriff Poulin noted that could certainly be arranged. A Board Work session will be scheduled in the near future for a tour and further discussion about the Muskegon County Jail.

Chairman Hughes thanked the Juvenile Transition Center staff for the tour provided during a recent Board Work Session.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
March 5, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Wilkins at 3:32 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: John Snider, II

Also

Present: Zaneta Adams, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of February 5, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/03 - 10 It was moved by Commissioner Foster, supported by Commissioner Nash, to authorize the Board Chair to approve the sole RFP bid submitted for the JTC kitchen upgrade from Northside Heating and Cooling in the amount of \$73,337.25, to be paid from the remaining Jail/JTC project funds. The upgrades specifically include a commercial stove/oven combo, vent hood, and necessary

mechanical work, at the Muskegon County Family Court- Juvenile Transition Center. Motion carried.

- CPS19/03 - 11 It was moved by Commissioner Foster, supported by Commissioner Hughes, to authorize the Prosecutor to accept the Byrne Justice Assistance Grant from the Michigan State Police in the amount of \$14,000.00 and amend the budget accordingly. Motion carried.
- CPS19/03 – 12 It was moved by Commissioner Nash, supported by Commissioner Mahoney, to accept the FY2019 Off-Road Vehicle (ORV) Law Enforcement Grant in the amount of \$10,000.00 from the Michigan Department of Natural Resources and to authorize the Sheriff sign the agreement. Motion carried.
- CPS19/03 – 13 It was moved by Commissioner Foster, supported by Commissioner Hughes, to approve the funding increase in the amount of \$31,800.00 from the Office of Highway Safety Planning for the Secondary Road Patrol Program; and to adjust the budget accordingly. Motion carried.
- CPS19/03 – 14 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to accept and sign the FY19 Byrne JAG – WEMET grant (MSP #JAG 70834-7-WEMET-19) in the amount of \$14,000.00 and amend the budget accordingly. Motion carried.
- CPS19/03 – 15 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the increase to the Sheriff's purchase order with Concierge Corrections to a total amount of \$150,000 (one hundred fifty thousand dollars) to cover reimbursement costs for inmate medical bills. Motion carried.
- CPS19/03 – 16 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize the Sheriff's Office to apply for the 2019 calendar year Marine Safety grant in the amount of \$193,969.00 for personnel and operating costs with a 25% match requirement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Commissioner Foster noted the ARGO all-terrain vehicle was used in Ravenna Township to assist an injured logger. He thanked those Commissioners who supported the purchase of the vehicle which is leased to the Moorland Township Fire Department

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:48 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
April 9, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chairman Hughes at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve the minutes of March 5, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION

Mr. Fred Johnson, Public Defender, introduced Ms. Manda Mitteer, Public Defender Family Division Director. He noted Ms. Mitteer was recently recognized and chosen as the recipient of the Grand Valley State University School of Social Work's MSW Distinguished Alumnus Award for 2018-2019.

He also noted Ms. Mitteer was instrumental in the Public Defender's Office practicing Holistic Defense. She wrote and won a grant, and recruited and supervised the social workers necessary to implement the holistic approach.

Ms. Mitteer thanked the Board and Administration for their continued support of the Public Defender's Office. The Board thanked Ms. Mitteer and Mr. Johnson for their tireless efforts.

ITEMS FOR CONSIDERATION

- CPS19/04 - 17 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Egleston Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$54,555.85 and authorize the Board Chair and Sheriff to sign the document. Motion carried.
- CPS19/04 - 18 It was moved by Commissioner Snider, supported by Commissioner Foster, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Fruitland Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$63,462.16 and authorize the Board Chair and Sheriff to sign the document. Motion carried.
- CPS19/04 – 19 It was moved by Commissioner Snider, supported by Commissioner Wilkins, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Laketon Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or \$60,741.96 and authorize the Board Chair and Sheriff to sign the document. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
May 7, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Kenneth Mahoney, Charles Nash

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve the minutes of April 9, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

PRESENTATION

Honorable Kathy L. Hoogstra addressed the Board and presented information regarding the Juvenile Mental Health Court. She discussed the areas of focus and the summer programming.

Some members of the Juvenile Mental Health Court team were introduced and they apprised the Board of their roles:

- Juvenile Probation Officer- Jenny Zaverl
- Therapist- Kelsey Benjamin
- Supports Coordinator- Lucas Hakken

The Board thanked Judge Hoogstra for the informative presentation.

ITEMS FOR CONSIDERATION

CPS19/05 - 20 It was moved by Commissioner Wilkins, supported by Chairman Hughes, to approve a step increase for Kendrah Robinson, Assistant Public Defender I (X09209), effective October 1, 2018. Motion carried.

CPS19/05 - 21 It was moved by Commissioner Hovey-Wright, supported by Commissioner Foster, to approve a two-step increase for Karri Russell, Assistant Public Defender I (X09210) effective October 1, 2018. [Oppose – Lahring] Motion carried.

CPS19/05 – 22 It was moved by Commissioner Hovey-Wright, supported by Commissioner Foster, to approve the creation of an Assistant Public Defender III position, delete the Assistant Public Defender II position (X09302) and appoint David Williams to the new Assistant Public Defender III position at Step 1, \$36.766/hr, effective October 1, 2018. [Oppose – Lahring] Motion carried.

CPS19/05 – 23 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the creation of a Chief Social Work Defender position at pay table/grade NX-00288 \$24.348/hr - \$32.444/hr. Motion carried.

CPS19/05 – 24 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the creation of an Attorney/Researcher position for the Muskegon County Public Defender's Office at a pay grade of NX-0288 (\$24.348/hr- \$32.444/hr) and appoint Charles Ayres to the position at step 6 retroactively back to October 1, 2018. Motion carried.

CPS19/05 – 25 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the creation of an Arraignment Attorney position at pay grade of NX-0288 (\$24.348/hr-\$32.444/hr) for the Muskegon County Public Defender's Office. Motion carried.

CPS19/05 – 26 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the Sheriff's Office request for Emergency Services, LLC to broker the sale of two (2) 2014 Ford Transit Connect vans and to purchase two used replacement vehicles for the Sheriff's Office at a price not to exceed the sale price of the sold vehicles. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Calvin Dykstra addressed the Board in support of Ms. Kathy Moore, Public Health Director.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:02 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
June 4, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of May 7, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/06 - 27 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the Office of Emergency Management to apply and accept the FY18-19 Hazardous Materials Emergency Preparedness (HMEP) grant for the Muskegon County Local Emergency Planning Committee (LEPC). Motion carried.

CPS19/06 - 28 It was moved by Commissioner Foster, supported by Chairman Hughes, to accept the amended Agreement between the Prosecutor and the State of Michigan, Department of Health and Human Services, to provide legal representation for all cases of abuse and neglect in Muskegon County at a reimbursement amount not to exceed \$160,000 annually and to adjust the budget accordingly. Motion carried.

CPS19/06 – 29 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve a five (5) year agreement between the Sheriff's Office and Emergency Services, LLC to provide Fleet Maintenance & Management Services with a first year cost of \$119,616.00 for labor and a 15% markup on parts. Motion carried.

CPS19/06 – 30 It was moved by Commissioner Wilkins, supported by Chairman Hughes, to approve the Sheriff's Office accepting the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (16-LE-11090400-017) between the Muskegon County Sheriff's Office and the USDA, Forest Service and authorize the Sheriff to sign. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
July 9, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Nash, supported by Commissioner Wilkins, to approve the minutes of June 4, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/07 - 31 It was moved by Chairman Hughes, supported by Commissioner Wilkins, to accept the 2017 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Regional Medical Consortium (WMRMC) and Muskegon County on behalf of the Muskegon County Emergency Services/Management, and authorize the Board Chair and appropriate staff to sign the agreement. [Voice Vote No – Lahring] Motion carried.

- CPS19/07 - 32 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to accept the 2018 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Regional Medical Consortium (WMRMC) and Muskegon County on behalf of the Muskegon County Emergency Services/Management, and authorize the Board Chair and appropriate staff to sign the agreement. [Voice Vote No – Lahring] Motion carried.
- CPS19/07 – 33 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve the Sheriff's Office to purchase a fingerprint machine from IDNetworks at an estimated price of \$15,495.00. Motion carried.
- CPS19/07 – 34 It was moved by Chairman Hughes, supported by Commissioner Foster, to approve the increase to the Sheriff's purchase order with Correctional Recovery to a total amount of \$250,000 to cover reimbursement costs for inmate medical bills and amend the budget accordingly. Motion carried.

OLD BUSINESS

Commissioner Scolnik noted he recently toured the Emergency Services facility utilized by the Sheriff's Department for vehicle maintenance. He was impressed with the facility and the cleanliness as well as its organization of property, to include engines/motors and tires all designated for their respective municipalities.

NEW BUSINESS

Sheriff Poulin addressed the Board and informed them of an upcoming fundraiser for the Sheriff's Office dive team, K-9 Unit, mounted unit, victim services and jail chaplain services. The Support Services Spectacular will take place August 17th at 5:00 p.m. at Hampton Green Farm.

Ms. Melinda Pego addressed the Board regarding the City of Muskegon's recent purchase of the former prison and their promissory note repayment to the County of Muskegon.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:46 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
August 6, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Susie Hughes, Charles Nash

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve the minutes of July 9, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/08 - 35 It was moved by Commissioner Foster, supported by Commissioner Wilkins, that effective October 1, 2019, the full time District Court Administrative Assistant position #N03501 be reclassified from full-time to hourly at pay table/grade NO-00165 \$15.590/hour -\$19.629/hour. Motion carried.

- CPS19/08 - 36 It was moved by Commissioner Foster, supported by Commissioner Wilkins, that the vacant District Court Clerical Support Specialist position #D09001 be eliminated, effective immediately. Motion carried.
- CPS19/08 – 37 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the creation of District Court Project/Training Manager position at pay table/grade NX-00195 \$20.904/hr - \$26.333/hr effective October 1, 2019. Motion carried.
- CPS19/08 – 38 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the Prosecutor to apply the Crime Victim Rights Navigator Pilot Program FY 2020 grant. Motion carried.
- CPS19/08 – 39 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the Prosecutor to apply for and accept the FY2020 VOCA Grant in the amount of \$70,791. Motion carried.
- CPS19/08 – 40 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the creation of an additional Sergeant position temporarily until September 30, 2019. Motion carried.
- CPS19/08 – 41 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the request to apply for \$153,325 from the Office of Community Corrections in Lansing for FY 2020. Motion carried.
- CPS19/08 – 42 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the Muskegon County Sheriff's Department to initiate the proposal process for cognitive behavioral services in the Muskegon County Jail and in the community and allow the Sheriff's Department to enter into a contract with the most qualified vendor. [No – Lahring] Motion carried.
- CPS19/08 – 43 It was moved by Commissioner Wilkins, supported by Commissioner Mahoney, to approve the Memorandum of Understanding between the City of Muskegon, City of Muskegon Heights and the County of Muskegon for the FY2019 Justice Assistance Grant Award Program and authorize the Board Chair to sign the memorandum. Motion carried.

CPS19/08 – 44 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to allow the Sheriff's Office to apply for the Off-Road Vehicle (ORV) and the Snowmobile grants from the Michigan Department of Natural Resources. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

CPS19/08 – 45 It was moved by Commissioner Mahoney, supported by Commissioner Wilkins, to cancel the August 15, 2019, Community Development/Strategic Planning Committee meeting due to lack of action items. Motion carried.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:49 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
September 3, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright [arrived at 3:33 p.m.], Susie Hughes, Zach Lahring, Kenneth Mahoney, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Charles Nash

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of August 6, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/09 - 46 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the two (2) year contract extension between Correctional Recovery and the County of Muskegon and to authorize the Sheriff to sign the agreement. Motion carried.

OLD BUSINESS

CPS19/09 – 47 It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the County Administrator to direct the Information Technology Department staff to begin installation of video recording equipment in the Muskegon County Board of Commissioners Room. Motion carried.

NEW BUSINESS

None.

PUBLIC COMMENT

Ms. Malinda Reese Pego addressed the Board regarding free training for law enforcement officials with MCOLES regarding domestic violence. She encouraged the Muskegon County Sheriff to utilize the training for his staff.

It was moved by Commissioner Lahring, to request the Sheriff to send his staff to at least one such training. Motion failed due to lack of support.

Sheriff Poulin addressed the Board and noted his officers continue to attend trainings, conferences and in-services. He noted his office works very collaboratively with Every Women's Place and the Domestic and Sexual Violence Task Force.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:42 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
October 1, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:47 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, John Snider, II, Rillastine Wilkins

Excused: Charles Nash, Bob Scolnik

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of September 3, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Mr. Jim Riley addressed the Board regarding the Sheriff's grant motions.

Mr. Larry Hard provided comment to the Board.

ITEMS FOR CONSIDERATION

CPS19/10 - 48 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to accept, through the 2019 Michigan State Police – Emergency Management & Homeland Security Division (EMPG), reimbursement for up to 35.69% of the Muskegon

County Emergency Services Director's salary and fringe benefits.
Motion carried.

CPS19/10 – 49 It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve the Prosecutor to accept the FY2020 Crime Victim Rights Navigator grant, to approve the creation of a full-time Crime Victim Rights Navigator (pay table NO-00165 \$15.590-\$19.629), and approve the proposed Crime Victim Rights Navigator position description. Motion carried.

CPS19/10 – 50 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to accept the Independent Contractor Agreement for Law Enforcement Service between Michigan Works! West Central and the Muskegon County Sheriff's Office. Funding for the first and second years of the agreement is \$16,560 for each year, October 1, 2019 through September 30, 2021. Motion carried.

CPS19/10 – 51 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the Sheriff's Office to utilize a portion of the remaining jail project funds to purchase a one-year software support package extension for the GTL – Video Visitation System. Motion carried.

CPS19/10 – 52 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the Sheriff's Office to accept for the Fiscal Year 2020 Secondary Road Patrol grant from the Office of Highway Safety Planning in the amount of \$135,150. Motion carried.

OLD BUSINESS

It was moved by Commissioner Lahring, to propose Muskegon County law enforcement agencies enter agreement with I.C.E. Director to adopt the Illegal Immigration Reform and Immigrant Responsibility Act of 1997, Section 287(g). Motion failed due to lack of support.

NEW BUSINESS

None.

PUBLIC COMMENT

Mr. Tony Barnes, Blue Lake Township Supervisor, addressed the Board regarding a golf cart ordinance.

The following individuals addressed the Board regarding I.C.E:

Anna Derouin
Lois Flagg
Tammy Barnhart
Malina Pego

Nola Twining
Larry Houseman
Pat Vendl
Jim Riley

Sean Campell
John Anderson
Tudor Dixon
Larry Hard

Sheriff Poulin addressed the Board and provided the following information/statistics pertaining to his first two years in office:

- Staff received an average of 33,898 calls for service (a 6% increase)
- Residential break ins decreased by 23%
- Larceny complains were down by 6%
- There was a 3% increase in solvability rate, related to sexual assault complaints
- There was a 27% reduction in fatal car crashes
- There was a 60% reduction in negligent homicides
- There was a 100% increase in property checks

Sheriff Poulin also noted during this period, requests of detainers made up less than 25 hundred thousandths (.00025) of a percent of their inmate population annually.

He noted he was proud of the work of his staff (Law Enforcement Division, Corrections Division, Court Services Division, and Support Services) and the services they provide to our community.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:20 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
November 5, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:30 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of October 1, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

None.

ITEMS FOR CONSIDERATION

CPS19/11 - 53 It was moved by Commissioner Wilkins, supported by Commissioner Foster, to approve the Prosecutor to apply for the STOP Violence Against Women grant. Motion carried.

CPS19/11 – 54 It was moved by Commissioner Foster, supported by Commissioner Nash, to approve the Muskegon County Sheriff's

Office to accept the FY20 Bryne Justice Assistance Grant (JAG), administered by the Michigan State Police for the purchase of body worn cameras and cruiser cameras in the amount of \$213,829.00 from WatchGuard contingent upon the federal grantor agency's approval otherwise authorize going out for bid for these items. Motion carried.

CPS19/11 – 55 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve acceptance of the FY2020 Strategic Traffic Enforcement Grant in the amount of \$52,190.00 (PT-20-32). Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 3:37 p.m.

**Muskegon County
Courts & Public Safety Committee Meeting
December 3, 2019
3:30 p.m.
Hall of Justice, 4th Floor
Muskegon, MI**

I. John Snider, II, Chair

Rillastine Wilkins, Vice-Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Commissioner Snider at 3:35 p.m.

ROLL CALL

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

APPROVAL OF MINUTES

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of November 5, 2019 meeting as written. Motion carried.

PUBLIC COMMENT (On an agenda item)

Ms. Anna Derouin addressed the Board regarding agenda item WM19/12 – 57.

ITEMS FOR CONSIDERATION

CPS19/12 - 56 It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize the Prosecutor to accept the Byrne Justice Assistance Grant from the Michigan State Police in the amount of \$15,000.00. Motion carried.

CPS19/12 – 60 It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to accept the FY20 Snowmobile Law Enforcement Grant in the amount of \$2,000.00 from the Michigan Department of Natural Resources and authorize the Sheriff to sign the agreement. Motion carried.

OLD BUSINESS

None.

NEW BUSINESS

Commissioner Foster thanked Sheriff Poulin and his office for their services to the residents of Muskegon County.

PUBLIC COMMENT

Ms. Anna Derouin addressed the Board regarding the video recording.

Norton Shores Fire Chief Gagnon addressed the Board and thanked them for their support of the Sheriff's vehicle motion.

ADJOURNMENT

There being no further business to come before the Courts & Public Safety Committee, the meeting adjourned at 4:08 p.m.