

**Muskegon County  
Human Services Committee Meeting  
January 8, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of the December 4, 2018, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**PRESENTATION: Veterans Advisory Committee Bylaw Review**

Mr. Michael Baauw, Veterans Services & Programs Coordinator, reviewed the proposed Veterans Advisory Committee (VAC) Bylaws approved by the VAC.

Chairman Hughes proposed a term limit for the Chairman of the Veterans Advisory Committee of two years. Commissioners were in agreement.

Commissioner Hovey-Wright inquired about the compensation of members and the entitlement to receive per diem and mileage in attending meetings. Mr. Baauw noted this compensation is included in the Public Act 192 language.

Mr. Baauw will present the recommended revision to the Veterans Advisory Committee for their approval being presenting to the County Board for approval.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:42 p.m.

**Muskegon County  
Human Services Committee Meeting  
February 5, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:50 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of the January 8, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/02 - 01      It was moved by Snider, supported by Foster, to approve and adopt the Veterans Advisory Committee By-Laws and authorize the Board Chair to sign. Motion carried.

HS19/02 – 02      It was moved by Commissioner Snider, supported by Commissioner Mahoney, to authorize Public Health to accept \$5,431 from Muskegon Community Health Project and subcontract with Coalition for Community Development to provide community level technical support and training to help empower the neighborhood groups and/or representatives in the Resilience Zone; and to refer/link them to existing community resources. Motion carried.

HS19/02 – 03      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorization Public Health to accept \$78,000 from the

Michigan Department of Health and Human Service's WIC Division and to create and fill two (2) hourly Breastfeeding Peer Counselor positions at pay scale NO-00060 (\$12.536 - \$15.29 hourly). [No – Hughes] Motion carried.

HS19/02 – 04 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to authorize the following vendors as sole source supplier of vaccines in FY 2019 for Public Health: Sanofi Pasteur, GlaxoSmithKline, Merck, and PaxVax, and allow immediate release of payment. [No – Lahring] Motion carried.

### **OLD BUSINESS**

Commissioner Scolnik gave kudos to Mike Baauw, Muskegon Department of Veterans Affairs. He noted even while Mr. Baauw was on vacation, he was able to assist a citizen in obtaining a new furnace through the DTE Test and Tune program.

Commissioner Hughes noted she also contacted Mr. Baauw during his vacation to ensure the paperwork for a HUD home closing could occur as scheduled, which it did, allowing for a single mother to be a first time home owner.

### **NEW BUSINESS**

Commissioner Foster discussed the need for an easier application process for requests for Senior Millage funds. Ms. Moore, Public Health Director, noted the Senior Activities Committee will discuss and provide a recommendation to the Board on simplifying the process for requests based on the dollar amount being requested.

Commissioner Wilkins discussed indigent burials and the need for assistance for many individuals who are unprepared for these expenses. Ms. Kathy Moore, Public Health Director, noted this is an ongoing problem nation-wide.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:14 p.m.

**Muskegon County  
Human Services Committee Meeting  
March 5, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

Excused: I. John Snider, II

Also

Present: Zaneta Adams, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of the February 5, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/03 - 05      It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize the County of Muskegon Department of Veterans Affairs staff to provide the Muskegon County Clerk with the following Veterans Millage Renewal language to be included on the August, 2019 primary election ballot:

Shall the millage approved by Muskegon County voters in 1994 and renewed in 1998 and 2008 for the purpose of providing funds to equip, operate, maintain and defray debt service and provide support and assistance to Veterans through a County Department of Veteran Affairs be renewed and continued (and the limitation continue be maintained) by an amount not to exceed 1/13<sup>th</sup> mill

(\$0.077 per \$1,000) on taxable value on all property in the County of Muskegon, for an additional period of ten (10) years, being 2019 through 2028, inclusive, resulting in an annual estimated revenue of \$330,534 for 2019? Motion carried.

HS19/03 – 06      It was moved by Chairman Hughes, supported by Commissioner Hovey-Wright, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master, and to enter into agreements with the participating farmers; further authorize the Public Health Director to sign Market Master and related Project Fresh agreements, with no change in the general fund appropriation. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:32 p.m.

**Muskegon County  
Human Services Committee Meeting  
April 9, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:37 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Mahoney, to approve the minutes of the March 5, 2019, meeting as written. Motion carried.

**PRESENTATION**

Commissioner Nash asked Ms. Kathy Moore, Public Health Director, to address the Board and to speak about the need for additional space at the Public Health office.

Ms. Moore discussed the need for additional space in the Public Health department for a second clinical room to expand the STD/HIV program and to assist with current space inefficiencies. She introduced staff who spoke on the need for privacy and expanded space.

**PUBLIC COMMENT (On an agenda item)**

The following individuals spoke regarding motion #HS19/04 – 08:

Pat Camp  
Sean Campbell  
Shawn Lahring  
Doug Geib  
Anna Derouin  
Sondra Cross

Peggy Jensen  
Lisa Middlecamp-Lowder  
Kristi Clark  
Barbara Klingenmaier  
Donna Lachniet  
Susan Koppel

Lindy Patterson  
Patti Groessl  
Daniel Newman  
Penny Russick  
Tom Bessinger  
Lorelie Hard

Jerry DePoy  
Mitchell Derouin  
Tammy Kipen  
Peter Bartels  
Colleen Johnson  
Karen Fritzmeier  
Leah Powers  
Matthew Barnum  
Katherine Cron  
Christine Tourcotte  
Monica Tallent  
Charles Loss  
Dennis Chandonnet  
Marilyn Chandonnet  
Jim Vendal  
Pat Vendal  
Karen Dear

Alex Koppel  
Ann Brown  
Luanne Fowler  
Curtis Lucas  
Wally Teames  
Michael Kempf  
Jim Maxwell  
Deann Kiely  
James Schiltz  
Lotta Ahlren  
Vickie May  
David May  
Sandy Glore  
Teresa Huston  
Dr. Abiade  
Lana Brock  
Milo Keck

Larry Hard  
Lois Flagg  
Joseph Richards  
Melinda Pego  
Donna Pennington  
Joe Bush  
Benjamin Spencer  
Betty Sweezer  
Joe Langley  
Leann Davidson  
John Davidson  
Debra Null  
Billie Pickelsimer  
Kathy Geib  
Tim Cross

#### **ITEMS FOR CONSIDERATION**

HS19/04 - 07            It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize Public Health to reclassify one vacant Environmental Health Officer II position #G34302 and one vacant Environmental Protection Officer II #G34901 (table GU-00280) to Environmental Health Officer - Unit Leader positions (table GU-00290) to provide oversight and guidance of daily work activities in the Food Service Sanitation and environmental quality programs with no change to general fund. [Abstain – Mahoney] Motion carried.

HS19/04 – 08            It was moved Commissioner Foster, supported by Commissioner Snider, to give 90-days written notice to terminate the rental contract agreement with Planned Parenthood and reclaim the clinical space/rooms to expand STD/HIV services to high-risk residents in Muskegon County and to assure safe, confidential and sanitary operations for all nursing programs/services within the health department; with no change/increase in general fund appropriation.

#### **ROLL CALL:**

Yes:                      Foster, Hughes, Lahring, Nash, Scolnik, Snider, Wilkins  
No:                        Hovey-Wright, Mahoney

Motion carried.

It was moved by Commissioner Hovey-Wright, supported by Commissioner Mahoney, to postpone motion #HS19/04 – 08.

**ROLL CALL:**

Yes: Hovey-Wright, Mahoney  
No: Foster, Hughes, Lahring, Nash, Scolnik, Snider, Wilkins  
Motion defeated.

HS19/04 – 09 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve 16 senior millage funding awards totaling \$523,415 and 1 contract amendment (additional \$10,000) as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources (excluding the 2 awards granted to Senior Resources) to proceed with the administration of the programs.

It was moved by Commissioner Scolnik, supported by Commissioner Snider, to table motion #HS19/04 – 09 until the May 7<sup>th</sup>, 2019, Human Services Committee meeting.

**ROLL CALL:**

Yes: Foster, Hovey-Wright, Hughes, Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins  
Motion carried.

Commissioners requested a Board Work session to further discuss the Senior Millage proposal process and Senior Activities Committee.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Ms. Beth Dick, Finance Director/Assistant County Administrator, addressed the Board and noted the 2018 Comprehensive Annual Financial Report would be presented by Rehmann Robson at the Ways & Means Committee meeting of Thursday, April 11<sup>th</sup>.

Ms. Donna Pennington requested the Board consider an alternate venue when a large number of people are expected to attend a meeting.

Mr. Benjamin Spencer addressed the Board and questioned how the Board would know in advance of attendance. He also commended the Board for their objectiveness in dealing with public comments at the meeting.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 5:32 p.m.

**Muskegon County  
Human Services Committee Meeting  
May 7, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Commissioner Hovey-Wright at 4:02 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Kenneth Mahoney, Charles Nash

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Wilkins, supported by Chairman Hughes, to approve the minutes of the April 9, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

Mr. Benjamin Spencer addressed the Board regarding motion #2019-146.

**COMMUNICATION**

**Planned Parenthood of Michigan Correspondence Dated April 26, 2019**

It was moved by Chairman Hughes, supported by Commissioner Snider, to accept the communication and place on file. Motion carried.

**ITEMS FOR CONSIDERATION**

HS19/05 - 10      It was moved by Commissioner Foster, supported by Commissioner Lahring, to Authorize Public Health to subcontract with GVSU Annis Water Resources Institute (AWRI) to conduct FY19 Great Lakes Beach Water Monitoring, using pass through funds received from the Michigan Department of Environment, Great Lakes, and Energy (EGLE), formerly

known as Michigan Department of Environmental Quality (MDEQ), with no effect on county general fund. Motion carried.

HS19/05 – 11 It was moved by Commissioner Foster, supported by Commissioner Wilkins, to authorize Public Health to accept \$44,966 from Muskegon Community Health Project, and subcontract with Coalition for Community Development to provide community level technical support and training to help empower the neighborhood groups and/or representatives in the Resilience Zone; and to refer/link them to existing community resources. Motion carried.

HS19/05 – 12 It was moved by Chairman Hughes, supported by Commissioner Foster, to approve 15 senior millage funding awards and 1 contract amendment, totaling \$496,228 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs. Motion carried.

Friendly amendment as the total amount was in error on the original motion. The total amount should be \$496,228 as shown in the revised motion.

### **OLD BUSINESS**

It was moved by Chairman Hughes, supported by Commissioner Foster to reject motion HS19/04 – 09 as presented under Old Business. Motion carried.

HS19/04 – 09 It was moved by Commissioner Foster, supported by Commissioner Snider, to approve 16 senior millage funding awards totaling \$523,415 and 1 contract amendment (additional \$10,000) as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources (excluding the 2 awards granted to Senior Resources) to proceed with the administration of the programs. Motion rejected.

### **NEW BUSINESS**

Commissioner Lahring requested support of a resolution in support of the “heartbeat” bill. There was no support of this motion.

**PUBLIC COMMENT**

The following individuals addressed the Board:

Jennifer Barnes  
Faith Groesbeck  
Peggy Jensen  
Michelle Burley  
Pablo Babiare  
Benjamin Spencer  
Zach Lahring

Rachel Cereska  
Lois Flaig  
Angela Bush  
Toni Way  
Mitchell Derouin  
Anna Derouin  
Gail Eichorst

Patti Groessl  
Donna Pennington  
Larry Hard  
Melinda Pego  
Mary Valentine  
Linda Dykstra  
Marcia Hovey-Wright

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:59 p.m.

**Muskegon County  
Human Services Committee Meeting  
June 4, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:38 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Doug Hughes, Williams Hughes, PLLC, Corporate Counsel; Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Hovey-Wright, to approve the minutes of the May 7, 2019, meeting as written. Motion carried.

**PRESENTATION – Public Health Update**

Ms. Kathy Moore, Public Health Director, presented a brief overview of Public Health. She discussed the legal responsibility and enforcement authority of Public Health Muskegon County.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/06 - 13      It was moved by Commissioner Snider, supported by Chairman Hughes, to authorize Public Health to subcontract with the Red Project and Muskegon County Cooperating Churches to address opioid abuse in Muskegon County, using pass through funds received from the Michigan Department of Health and Human Services for the Local Health Opioid Response. Motion carried.

- HS19/06 – 14        It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve reimbursement to Senior Resources up to \$27,667 for the cost of coordinating and processing millage funded purchase-of-services transactions; and up to \$13,583 for Medicare/Medicaid community educational services. Motion carried.
- HS19/06 – 15        It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize the Public Health Department to amend its FY19 budget from \$5,950,100 to \$6,131,295, which includes grant funding changes, program line item adjustments and staff/funding transfers with a \$75,000 decrease in the general fund appropriation from \$1,790,689 to \$1,715,689. Motion carried.
- HS19/06 – 16        It was moved by Commissioner Foster, supported by Chairman Hughes, to approve proposed position changes for Public Health to improve operational efficiencies and reduce salaries/fringe expense as follows: Reclass vacant Accounting Technician position (G03007, GU-00160, \$14.57 - \$17.97/hr) from full-time to hourly (24 hours per week or less); reclass Fiscal Technician (N34101, NO-00161, \$14.94 - \$18.912/hr) to a Fiscal Specialist and place incumbent at step 4 (\$20.546/hr) of pay table NO-00210, \$17.89 - \$22.531/hr; reclass Customer Service Specialist (N23701, NO-00210, \$17.89 - \$22.531/hr) to a Public Health Compliance Specialist at pay table NO-00220, \$19.081 - \$24.227/hr; adjust the wage of the Public Health Epidemiologist (X76501, NX-00380, \$33.395 - \$42.469/hr) to pay table NX-00400, \$34.875 - \$44.347/hr; and adjust the wage of the Disease Intervention Specialist (N27401, NO-00210, \$17.89 - \$22.531/hr) to pay table NO-00240, \$19.629 - \$24.714/hr to result in a net savings in salaries and fringes. Motion carried.
- HS19/06 – 17        It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the revised Veterans Millage Renewal Language to be included on the August, 2019 primary election ballot:
- Shall the millage approved by Muskegon County voters in 1994 and renewed in 1998 and 2008 for the purpose of providing funds to equip, operate, maintain and defray debt service and provide support and assistance to Veterans through a County Department of Veterans Affairs be renewed and continued (and the limitation continue to be maintained) by an amount not to exceed 1/13<sup>th</sup> mill (\$0.077 per \$1,000) on taxable value on all property in the County of Muskegon, for an additional period of ten (10) years, being 2019 through 2028, inclusive, resulting in an annual estimated revenue of \$330,534 for 2019?        Motion carried.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Mr. Eisenbarth, County Administrator, reminded Commissioners of the Board Work Session being held on Thursday, June 6<sup>th</sup> at 2:30 PM in the Board's Chambers regarding video recording.

He also informed the Board of recent County Employee Picnic discussion. Commissioners asked him to continue to work on this project and to secure the Muskegon County Fairgrounds as its venue.

## **PUBLIC COMMENT**

Mr. Douglas Scott addressed the Board regarding untimely sidewalk repair.

Ms. Faith Groesbeck addressed the Board regarding Public Health requirements.

Ms. Gail Eichorst addressed the Board regarding Veterans Park and Planned Parenthood.

Ms. Barbara Kolen addressed the Board regarding transparency, Planned Parenthood and prevailing wage.

## **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:27 p.m.

**Muskegon County  
Human Services Committee Meeting  
July 9, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:38 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of the June 4, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/07 - 18      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize Public Health to accept the Inland Beach Monitoring Grant from the Michigan Department of Environment, Great Lakes, and Energy in the amount of \$13,080; and to contract with Grand Valley State University – Annis Water Resources Institute not to exceed \$8,600 for related sampling and testing services, with no effect on county general fund; and further, authorize the Public Health Director to sign the agreements. Motion carried.

HS19/07 – 19      It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to authorize Public Health to request bids for drinking water laboratory analysis for the period of October 2019 through September 2020 with a one year renewal option, with no change in general fund appropriation. Motion carried.

HS19/07 – 20        It was moved by Commissioner Foster, supported by Chairman Hughes, to approve senior millage funded contract amendments with Community enCompass to provide an additional \$40,000 in major home repairs for older adults; and with Disability Network West Michigan to provide an additional \$10,000 in transportation for older adults; and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

The following individuals and Commissioners addressed the Board regarding Planned Parenthood: Ms. Donna Pennington, Ms. Faith Groesbeck, Melinda Pego, Commissioner Lahring, Commissioner Hovey-Wright, and Chairman Hughes.

HS19/07 – 21        It was moved by Commissioner Hovey-Wright, supported by Commissioner Nash, to provide a clear link to family planning services in Muskegon County on the Public Health Department web page. Voice Vote – Motion defeated.

Mr. Mark Eisenbarth, County Administrator, reminded Commissioners of the upcoming Board Work Session regarding Board Rules being held on Thursday, July 11<sup>th</sup> at 2:30 p.m., Hall of Justice, 6<sup>th</sup> Floor, Jury Assembly Room.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:06 p.m.

**Muskegon County  
Human Services Committee Meeting  
August 6, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Hovey-Wright at 3:49 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Susie Hughes, Charles Nash

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Snider, to approve the minutes of the July 9, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/08 - 22      It was moved by Commissioner Foster, supported by Commissioner Snider, to approve the resolution of support for the 100-day Challenge sponsored by the United Way of the Lakeshore, Mercy Health Muskegon and the Muskegon Community Health Innovation Region to help achieve economic self-sufficiency in Muskegon County and to ensure that Muskegon County actively participates in this process. Motion carried.

**OLD BUSINESS**

None.

## **NEW BUSINESS**

Commissioner Wilkins informed those present that the funeral for Mr. Larry Gardner would be held on Wednesday, August 7<sup>th</sup> at noon at the Friendship Baptist Church.

## **PUBLIC COMMENT**

Ms. Kathy Moore, Public Health Director, addressed the Board and provided information regarding updates made recently to the Public Health Department website.

## **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:56 p.m.

**Muskegon County  
Human Services Committee Meeting  
September 3, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Hovey-Wright at 3:43 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Charles Nash

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Chairman Hughes, to approve the minutes of the August 6, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/09 - 23      It was moved by Chairman Hughes, supported by Commissioner Mahoney, to approve 2 senior millage awards: \$130,917 to AgeWell Services for medical transportation and \$30,000 to YMCA for Veggie Van activities, totaling \$160,917 for FY20 effective October 1, 2019 through September 30, 2020 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs. Motion carried.

HS19/09 – 24      It was moved by Commissioner Foster, supported by Chairman Hughes, to approve 59 senior millage continuation of funding awards totaling \$2,091,015 for FY20 effective October 1, 2019 through September 30, 2020 as recommended by the Senior Activities Committee; and to

authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs. Motion carried.

HS19/09 – 25 It was moved by Commissioner Foster, supported by Chairman Hughes, to authorize Public Health to amend its FY19 budget from \$6,131,295 to \$6,143,120 to reflect current projections and an additional \$25,000 decrease in FY19 general fund appropriation from \$1,715,689 to \$1,690,689. Motion carried.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

Commissioner Hovey-Wright inquired about the current Title 10 provider. Ms. Kathy Moore, Public Health Director, noted the state of Michigan is asking public health agencies throughout the state to consider providing those services. Public Health Muskegon County will consider applying for funding dollars and providing those services if funds are received.

Ms. Lisa Tyler, Senior Resources, invited the Board and those present to the Senior Millage Open House being held on Friday, September 13<sup>th</sup> from 10 a.m. to noon at Forest Park Covenant Church. She asked Commissioners to please share the information with their constituents and on their social media pages.

Chairman Hughes requested additional information regarding the senior services being offered per the senior millage dollars. Ms. Tyler will provide a full report to the Board in November.

### **PUBLIC COMMENT**

Ms. Kathy Moore, Public Health Director, addressed the Board and provided information regarding the STD clinic performance.

Jean Chang, PhD. Public Health Epidemiologist, reviewed statistics regarding sexually transmitted diseases.

### **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 4:34 p.m.

**Muskegon County  
Human Services Committee Meeting  
October 1, 2019  
4:00 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Hovey-Wright at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, John Snider, II, Rillastine Wilkins

Excused: Charles Nash, Bob Scolnik

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of the September 3, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

Mr. James Kelly, MSU Extension Director, spoke in support of motion HS19/-10 – 28. He provided an update on the many services provided by the MSU Extension staff. He also apprised the Board of the availability of on-line resources.

**ITEMS FOR CONSIDERATION**

HS19/10 - 26           It was moved by Commissioner Snider, supported by Commissioner Foster, to authorize VFW Post 446 to place the proposed VFW Post 446 Monument Bench and Memorial Monument in Veterans Memorial Park on the same concrete pad as the monument opposite of the Purple Heart Monument on the South end of the Park, with the understanding that the County of Muskegon will incur no costs in the design, manufacture, placement, and perpetual care of the Monument. Motion carried.

HS19/10 – 27           It was moved by Commissioner Snider, supported by Commissioner Foster, to authorize Muskegon County Department of Veterans Affairs staff to apply for the 2020 State of Michigan County Veteran Service Fund Grant. Motion carried.

HS19/10 – 28        It was moved by Chairman Hughes, supported by Commissioner Foster, to accept the “Agreement for Extension Services” submitted by Michigan State University (MSU) Extension for FY2020 programs and services; and authorize the Board Chair to sign. Motion carried.

HS19/10 – 29        It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize Public Health to accept a \$15,000 grant from the Community Foundation for Muskegon County to purchase two Spot Vision Screeners with no increase in the general fund appropriation. Motion carried.

### **OLD BUSINESS**

Chairman Hughes noted she has seen many “Lock it Up” marketing campaign billboards around town and feels they are very well done and was hopeful the campaign would be successful.

### **NEW BUSINESS**

Ms. Kathy Moore, Public Health Director, provided an update to the Board on Eastern Equine Encephalitis (EEE). She noted while there are no known cases in Muskegon County, the Public Health Department continues to partner with stakeholders, local schools, the Lakeshore Chamber, etc., to provide education and to remain proactive. If a positive case in an animal or human were to occur in Muskegon County, the community would be informed via press release, email, social media, flyers, and website notices.

Ms. Moore also informed the Board that one response was received for snow removal services relative to the Senior Millage. Staff at Senior Resources and the Senior Activities Committee continue to discuss this needed service.

Commissioner Hovey-Wright reminded folks in the audience to remove hats prior to entering the Board Room.

### **PUBLIC COMMENT**

None.

### **ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:46 p.m.

**Muskegon County  
Human Services Committee Meeting  
November 5, 2019  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:38 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to approve the minutes of the October 1, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/11 - 30      It was moved by Commissioner Snider, supported by Commissioner Mahoney, to approve allocating 25% of the annual senior millage funds to the local municipalities to coordinate and provide services, programs, and/or activities for seniors in their jurisdiction. Each municipality would receive a base funding of \$3,500 and additional funding based on the population of seniors in the municipality. To accept the optional funding each municipality must present a 1-2 page plan approved by their governing entity and endorsed by the jurisdictional County Commissioner(s). Motion carried.

HS19/11 – 31      It was moved by Commissioner Snider, supported by Commissioner Foster, to approve a FY20 senior millage award to Living Word Church for \$80,000 for the initiation, coordination and provision of both snow removal and lawn care services to seniors in Muskegon County who are

eligible for the program services; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

It was moved by Commissioner Foster, supported by Commissioner Wilkins, to include an additional \$40,000 in the grant for snow removal and lawn care services to seniors for reserve emergency funds.

ROLL CALL (On the Amendment):

Yes:	Foster, Lahring, Scolnik, Wilkins	
No:	Hovey-Wright, Mahoney, Nash, Snider	Amended Motion Fails
Excused:	Hughes	

ROLL CALL (On the Original Motion):

Yes:	Foster, Hovey-Wright, Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins	Motion carried
Excused:	Hughes	

HS19/11 – 32 It was moved by Commissioner Snider, supported by Commissioner Hovey-Wright, to approve adjusting FY20 senior millage awards from partial year funding to full year funding for Muskegon Community College/Lakeshore Fitness Center – Next Steps Program to \$30,000; YMCA – Veggie Van activities to \$55,000; and Trinity Village – Major home repairs (county-wide) to \$56,000 effective October 1, 2019 through September 30, 2020; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs. [Oppose – Foster, Lahring] Motion carried.

HS19/11 – 33 It was moved by Commissioner Snider, supported by Commissioner Mahoney, to authorize Public Health – Muskegon County to award the drinking water laboratory analysis contract to Trace Analytical Laboratories for the period of October 1, 2019 through September 30, 2020, with a one year renewal option, with no effect on county general fund. Motion carried.



**Muskegon County  
Human Services Committee Meeting  
December 3, 2019  
3:30 p.m.  
Hall of Justice, 4<sup>th</sup> Floor  
Muskegon, MI**

**Charles Nash, Chair**

**Marcia Hovey-Wright, Vice-Chair**

---

**MINUTES**

---

**CALL TO ORDER**

The meeting was called to order by Commissioner Nash at 3:30 p.m.

**ROLL CALL**

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, John Snider, II, Rillastine Wilkins

Excused: Susie Hughes

Also

Present: Mark Eisenbarth, County Administrator; Lisa Chalko, Administrative Coordinator

**APPROVAL OF MINUTES**

It was moved by Commissioner Mahoney, supported by Commissioner Foster, to approve the regular and closed session minutes of the November 5, 2019, meeting as written. Motion carried.

**PUBLIC COMMENT (On an agenda item)**

None.

**ITEMS FOR CONSIDERATION**

HS19/12 - 35      It was moved by Commissioner Foster, supported by Commissioner Mahoney, to authorize the Public Health Director to sign the Comprehensive, Planning, Budget and Contracting Agreement with the Michigan Department of Health and Human Services for the provision of public health programs and services in the amount of \$2,858,898 effective October 1, 2019 to September 30, 2020. Motion carried.

HS19/12 – 36      It was moved by Commissioner Foster, supported by Commissioner Snider, to authorize the staff to continue administering the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2021, utilizing the following approved contractors: Accurate Mechanical, Aire-Pro HVAC, American Mechanical, Assured Comfort, Bishop Heating & Cooling, Boardwell Mechanical, Bowen

Heating & Cooling, Carmichael Heating & Cooling, Comfort Solutions by James, G&W Refrigeration, Jewett Heating and Cooling, Mr. Heat and Cool, Northside Heating, P&H Heating and Cooling, Scheid Plumbing Heating & Cooling, Staffords Heating & Cooling, and Tauler Heating & Cooling. Motion carried.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

There being no further business to come before the Human Services Committee, the meeting adjourned at 3:35 p.m.