Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Gary Foster
Marcia Hovey-Wright
Susie Hughes
Zach Lahring
Kenneth Mahoney
Charles Nash
Robert Scolnik
I. John Snider II
Rillastine R. Wilkins

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Organizational Meeting Thursday, January 3, 3:30 p.m.

Deputy County Clerk Jeanne Pezet, Presiding

The Organizational Meeting of the Board of Commissioners was called to order by Deputy County Clerk Jeanne Pezet. The Invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Ms. Pezet noted that County Clerk Waters who would otherwise be Chairing the Organizational Meeting was present but losing her voice so, as one of the County Clerk Deputies, Ms. Pezet has been asked to Chair.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator
Lisa Chalko, Administrative Coordinator
Doug Hughes, Corporate Counsel

PUBLIC COMMENT (on an agenda item)

Tony Barnes, Dalton Township Supervisor, addressed the Board regarding item #7 on the Agenda, Election of Chair, requesting open transparency and urging the vote for the Board Chair to be an open process, not by secret ballot.

2019-1 **RESOLUTION AUTHORIZING ADOPTION OF THE RULES OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR 2019**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to adopt the Resolution authorizing adoption of the Rules of the Muskegon County Board of Commissioners for 2019. (Board Rules may be reviewed at the following website: https://mi-muskegoncounty.civicplus.com/DocumentCenter/View/177/Rules-of-the-Muskegon-County-Board-of-Commissioners)

2019-2 **MOVE THE COUNTY COMMISSIONER MEETING START TIME TO 3:00 P.M.**

Moved by Commissioner Foster, seconded by Commissioner Hughes, to move the County Commissioner Meeting start time to 3:00 p.m.

Discussion ensued.

2018-3 **FRIENDLY AMENDMENT TO MOVE THE COUNTY COMMISSIONER MEETING START TIME TO 3:30 P.M.**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve a friendly amendment to move the County Commissioner Meeting start time to 3:30 p.m.

Commissioner Hovey-Wright suggested accommodating the working people to make the meeting later.

Commissioner Foster noted that the building closes at 5:00 p.m. and staff overtime is required when meetings go later than 5 p.m.

Commissioner Nash stated that since having the meetings at 4:00 there have been more meetings and work sessions and changing the time would be a disservice.

Roll Call on the friendly amendment to move the meeting start time to 3:30 p.m.:

Yes: Gary Foster, Susie Hughes, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: Hovey-Wright, Charles Nash **Motion Carried**

2019-4 **CHANGE THE TERM FOR THE BOARD CHAIR FROM A ONE-YEAR TERM TO A TWO-YEAR TERM**

Moved by Commissioner Foster, seconded by Commissioner Snider, to change the term for the Board Chair from a one-year term to a two-year term.

Commissioner Hovey-Wright asked why the change is suggested. Commissioner Foster indicated it would provide continuity in leadership when issues are being made in the middle of the Commissioner's two-year term.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: Kenneth Mahoney, Charles Nash **Motion Carried**

2019-5 **APPROVE THE MUSKEGON BOARD RULES FOR 2019 AS AMENDED**

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the Muskegon Board Rules for 2019 as amended.

Roll Call:
Yes: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: None **Motion Carried**

Deputy County Clerk Pezet opened the Nominations for Board Chair.

Moved by Commissioner Mahoney to Nominate Commissioner Nash as County Chair.

Moved by Commissioner Foster to Nominate Commissioner Hughes as County Chair.

2019-6 **VOTE FOR COUNTY CHAIR BY SECRET BALLOT**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to vote for County Chair by secret ballot.

Roll Call:
Yes: Kenneth Mahoney, I. John Snider, II, Rillastine Wilkins, Charles Nash

No: Robert Scolnik, Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring

Motion Defeated

Corporate Counsel Doug Hughes commented on the process for voting for Chair.

2019-7 **CLOSE THE NOMINATIONS FOR CHAIR AND PROCEED WITH THE BALLOTING PROCESS**

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to close the nominations for Chair and proceed with the balloting process.

Voice Vote **Motion Carried**

Roll Call Vote for Board Chair:

Commissioner Scolnik – vote for Hughes
Commissioner Snider – vote for Nash
Commissioner Wilkins – vote for Hughes
Commissioner Foster – vote for Hughes
Commissioner Hovey-Wright – vote for Hughes
Commissioner Hughes – vote for Hughes
Commissioner Lahring – vote for Hughes
Commissioner Mahoney – vote for Nash
Commissioner Nash – vote for Nash

Commissioner Hughes – 6 votes Commissioner Nash – 3 votes

It is determined that Commissioner Hughes is elected as Chair to the Muskegon County Board of Commissioners.

Deputy County Clerk Pezet issued the Oath of Office to Commissioner Hughes and congratulated her as Chair to the Muskegon County Board of Commissioners and she passed the gavel for the new Chair to continue the meeting.

Chair Susie Hughes presiding.

Chair Susie Hughes thanked Commissioners for their confidence.

Chair Susie Hughes opened the floor for Nominations for Vice Chair to the Muskegon County Board of Commissioners.

Moved by Commissioner Scolnik, to nominate Commissioner Snider as Vice Chair.

Moved by Commissioner Wilkins, to nominate Commissioner Foster as Vice Chair.

There being no other nominations.

2019-8 **CLOSE THE NOMINATIONS FOR VICE CHAIR AND PROCEED WITH THE BALLOTING PROCESS**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to close the nominations for Vice Chair and proceed with the balloting process.

Voice Vote **Motion Carried**

Roll Call Vote for Board Vice Chair

Commissioner Foster – Vote for Commissioner Foster
Commissioner Hovey-Wright – Vote for Commissioner Foster
Commissioner Hughes – Vote for Commissioner Foster
Commissioner Lahring – Vote for Commissioner Foster
Commissioner Mahoney – Vote for Commissioner Snider
Commissioner Nash – Vote for Commissioner Snider
Commissioner Scolnik – Vote for Commissioner Snider
Commissioner Snider – Vote for Commissioner Snider
Commissioner Wilkins – Vote for Commissioner Foster

Commissioner Foster – 5 Votes Commissioner Snider – 4 Votes

It is determined that Commissioner Foster is elected as Vice Chair to the Muskegon County Board of Commissioners.

Chair Hughes congratulated Commissioner Foster as new Vice Chair to the Muskegon County Board of Commissioners.

Deputy County Clerk Pezet issued the Oath of Office to Commissioner Foster and congratulated him as Vice Chair to the Muskegon County Board of Commissioners.

2019-9 **ADOPT THE CALENDAR FOR THE MUSKEGON COUNTY BOARD OF COMMISSIONERS WITH MEETINGS BEGINNING AT 3:30 P.M.**

Moved by Commissioner Snider, seconded by Commissioner Hovey-Wright, to adopt the 2019 Calendar for the Muskegon County Board of Commissioners with meetings beginning at 3:30 p.m. (See attached).

Voice Vote **Motion Carried**

2019-10 **ADOPT THE ADMINISTRATIVE SETTLEMENT AUTHORITY**

Moved by Commissioner Mahoney, seconded by Commissioner Foster, to adopt the Administrative Settlement Authority. (See attached).

Voice vote. **Motion Carried**

2019-11 **APPROVE THE COUNTY BOARD CONTRIBUTION POLICY**

Moved by Commissioner Foster, seconded by Commissioner Hovey-Wright, to approve the County Board Contribution Policy. (See attached).

Voice vote. **Motion Carried**

2019-12 **APPROVE THE 2019 COMMITTEE ASSIGNMENTS/CHAIR AND VICE-CHAIR APPOINTMENTS**

Moved by Commissioner Foster, seconded by Commissioner Snider, to approve the 2019 Committee assignments/Chair and Vice-Chair Appointments. (See attached)

Chair Hughes noted that the Public Works Board is a statutory 9-person board made up of the Drain Commissioner and all Commissioner except the Board Chair, however, at this time Commissioner Hovey-Wright will sit off and all remaining Commissioners will serve on the Public Works Board. There are two non-voting members from the Solid Waste Planning Committee, one representing the Townships – Jennifer Hernandez from Muskegon Charter Township and one representing the Cities – Leann Miksell from the City of Muskegon.

Voice vote. **Motion Carried**

Chair Hughes requested additional time to review the Commissioner Liaison appointments and will have this motion at the next Full Board on January 15, 2019.

PUBLIC COMMENT

Ellen Beal addressed the Board conveying her disappointment in the way the meeting rules were amended, without the public having opportunity to comment on the change in meeting time. Ms. Beal noted she had been a member of the Ingham County Board of Commissioners which held their meetings at 7:00 p.m. and Committee meetings at 5:30 p.m. or 7:00 p.m. to allow the public to attend as well as allow working people to run and serve on the County Board. She further noted that arrangements could be made for building hours and staff comp time to allow these changes.

Chair Hughes recognized Elected officials in the audience:
State Representative Terry Sabo,
Heidi Tice - Fruitport Township Supervisor,
Jennifer Hernandez - Muskegon Charter Township Supervisor,
Elmer Hoyle – Ravenna Township Supervisor,
Sheriff Michael Poulin, and
County Clerk Nancy A. Waters.

Also in attendance: Muskegon County Emergency Manager Rich Warner, Bob Lukens from the Convention and Visitors Bureau, Kathy Moore – Public Health Director, Kristin Wade – Human Resources Director, Ivan Phillips – IT Director, Sandra Vanderhyde – Circuit Court Administrator, Matt Farrar – Public Works Director, Patrick Finnegan – District Court Administrator, and Undersheriff Ken Sanford.

Meeting adjourned at 3:56 p.m.

_____
Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, January 15, 2019

2019 MUSKEGON COUNTY BOARD OF COMMISSIONERS MEETING SCHEDULE

Full Board	Community Development & Transportation & Ways & Means	Courts/Public Safety & Human Services	Public Works & Ways & Means
Tues. January 15th Tues. January 29th	Tues. January 22nd	Tues. January 8th	Thurs. January 10th
Tues. February 12th Tues. February 26th	Tues. February 19th	Tues. February 5th	Thurs. February 7th
Tues. March 12th Thurs. March 21st	Tues. March 19th	Tues. March 5th	Thurs. March 7th
Tues. April 16th Tues. April 30th	Tues. April 23rd	Tues. April 9th	Thurs. April 11th
Tues. May 14th Thurs. May 23rd	Tues. May 21st	Tues. May 7th	Thurs. May 2nd
Tues. June 11th Tues. June 25th	Tues. June 18th	Tues. June 4th	Thurs. June 6th
Tues. July 16th Tues. July 30th	Tues. July 23rd	Tues. July 9th	Thurs. July 11th
Tues. August 13th Thurs. August 22nd	Thurs. August 15th	Tues. August 6th	Thurs. August 1st
Tues. September 10th Tues. September 24th	Tues. September 17th	Tues. September 3rd	Thurs. September 5th
Tues. October 8th Tues. October 22nd	Tues. October 15th	Tues. October 1st	Thurs. October 3rd
Tues. November 12th Thurs. November 21st	Tues. November 19th	Tues. November 5th	Thurs. November 7th
Tues. December 10th Thurs. December 19th	Tues. December 17th	Tues. December 3rd	Thurs. December 5th

All meetings are held in the Board of Commissioners' Room on the 4th Floor of the Hall of Justice, 990 Terrace, Muskegon at 3:30 PM unless otherwise noted

Special meetings & changes to this schedule will be posted 18 hours in advance at the Hall of Justice, 4th Floor and also posted on Twitter. For further info, call 724-6520

The County of Muskegon will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting upon 24 hours' notice by writing or calling the County Administrator, 990 Terrace Street, Muskegon, MI 49442; 231.724.6520

COUNTY OF MUSKEGON

POLICY AND PROCEDURE

ADMINISTRATIVE SETTLEMENT AUTHORITY 2019

I. POLICY

A. Any claim brought against the County involving more than Fifteen Thousand ($15,000.00) Dollars shall be presented to the County Board of Commissioners for their consideration, and settlement authorization, consistent with the procedure listed below.

B. Any claim brought against the County involving sums of less than Fifteen Thousand ($15,000.00) may be settled by the Administrator without the approval of the County Board of Commissioners.

II. PROCEDURE

A. The Administrator, in considering the settlement of any claim within the authority provided above, will prepare a written summary for the Chairperson of the Muskegon County Board of Commissioners and the Chairperson of the Muskegon County Board of Commissioners' Ways & Means Committee for their approval.

B. If the Administrator's recommendation is approved by both the Board Chair and the Chairperson of Ways & Means, the Administrator will be authorized to enter into a settlement on behalf of the County.

C. If the recommendation is approved, the settlement will be reported to all of the members of the County Board of Commissioners within thirty calendar (30) days of the approval.

III. TERM

This authority shall remain in effect until the Organizational Meeting of 2020, or until terminated by a majority vote of the Muskegon County Board of Commissioners.

MUSKEGON COUNTY BOARD OF COMMISSIONERS

COUNTY BOARD CONTRIBUTION POLICY

POLICY NO. 2019-____

APPROVAL DATE: JANUARY 3, 2019

I. POLICY

It is the general policy of the County Board of Commissioners that Muskegon County will not provide funds for community events, as funds collected by the County are taxpayer funds intended for County governmental purposes only. While there are many worthy causes to which County funds could be allocated, the County Board of Commissioners will only appropriate funds for purposes that are authorized by Michigan statute. This policy is intended to define the permitted purposes and procedures required for the County to allocate funds to any community public purpose. If a request for County funds does not adhere to this policy, the County Board of Commissioners will not appropriate funds for that request.

All recipients of funds will be required to submit an application and execute a contract with the County of Muskegon. Recipient shall also be required to report to the County Board of Commissioners regarding its activities and the degree to which the recipient has met the stated public purpose of the funding. The report may be either presented at a Board meeting or in writing, at the Board's discretion.

Any organization requesting and receiving funds shall provide to the County Board an accounting of the use of any funds received under this policy. The timing of this accounting shall be specified in the resolution authorizing the appropriation.

Generally, funds will only be approved for statutorily authorized purposes, which include, but are not limited to:

A. Economic Development

B. Promotion of Tourism

C. Contributions Specifically Authorized by Statute

II. ECONOMIC DEVELOPMENT

A. Economic Development Grants From Federal or State Governments

1. The County may grant or loan funds derived from a federal or state grant or the proceeds of such a grant, that have been received by the County for the purposes of economic development, to a city, village, township, corporation or other business association or private person, unless the grant or loan is prohibited by the terms of the state or federal grant. These funds may only be appropriated for the purpose of encouraging and assisting businesses to locate and expand within the county.

2. These funds may only be derived from a grant, not from the County general fund.

3. A grant under this section may only be made after a public hearing of the County Board. The public shall be given the opportunity for comment on a grant at the public hearing.

B. Economic Development Grants From the County

1. The County may provide grants or loans to a city, village or township within Muskegon County for the purpose of encouraging and assisting businesses to locate and expand within the County.

2. A grant under this section may not be derived from ad valorem taxes unless it is from ad valorem taxes approved by a vote of the people for economic development.

3. Any other grant by the County Board for economic development shall designate the fund from which the grant or loan is derived.

4. A grant may be made by the County Board only after a public hearing, with the opportunity for public comment.

5. An applicant for a grant or a loan shall be required to complete an application on a form approved by the Board. The application shall be reviewed at the public hearing.

III. TOURISM

A. The County Board may appropriate funds from the accommodations tax for the purpose of promotion and encouragement of tourist and convention business in the County. No ad valorem tax revenues may be used for this purpose.

B. Funds derived from the accommodations tax may only be used for the promotion and encouragement of tourist and convention business in the County including but not limited to, advertising and marketing.

C. Any request for funds under this section shall require an application in a form approved by the County Board.

D. Approval of an application under this section shall be at a public hearing, with opportunity for public comment.

IV. SPECIFIED STATUTORY AUTHORIZATION

In some cases, there are specific statutes which authorize the expenditure of general fund revenue on community events. If an organization is relying on a specific statute in connection with its request, the specific statute should be identified as part of its request.

A. Statutory Grant or Loan

1. The County may provide a grant or loan when specifically authorized by statute.

2. An organization seeking a grant or loan under this subsection must identify the authorizing statute.

3. Any request for funds under this section shall require an application in a form approved by the County Board.

4. Approval of an application under this section shall be at a public hearing, with opportunity for public comment.

V. PROCEDURE

In order for any organization or local unit to receive funds from the County of Muskegon, they must comply with the procedure shown below.

A. All requests for contributions, grants or loans from the County of Muskegon, must be submitted on an application form provided by the County at least forty-five (45) days prior to the date the funds will be needed, in order to allow for staff review and a public hearing.

B. After the application is reviewed and if it is recommended by staff, a public hearing will be scheduled at a meeting of the Muskegon County Ways and Means Committee.

VI. TERM

This Policy shall expire on odd numbered years on the same date as the Muskegon County Board of Commissioners' annual Organizational Meeting.

CERTIFICATION:

Motion by _____, second by _____, to adopt the foregoing policy at the Organizational Meeting of the Muskegon County Board of Commissioners held January 3, 2019.

AYES:

NAYS:

I, Nancy A. Waters, Clerk of Muskegon County, State of Michigan, do hereby certify that the above is a true and correct copy of a policy adopted by the Muskegon County Board of Commissioners at the January 3, 2019, Organizational Meeting, in testimony whereof, I have hereunto set my hand and affixed the seal of my office this 3rd day of January 2019.

_____
Nancy A. Waters, County Clerk

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, January 15, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Pastor Tim Cross, Living Word Church. The Pledge of Allegiance was led by Vice Chairman Foster and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator
Doug Hughes, Corporate Counsel

2019-13 **APPROVAL OF THE AGENDA**

Moved by Vice Chairman Foster, seconded by Commissioner Wilkins, to approve the agenda adding three additional Citizens appointments to the Veterans Advisory Committee under the Chairman's Report.

Voice vote **Motion Carried**

2019-14 **APPROVE THE REGULAR MINUTES OF DECEMBER 20, 2018 AND OF THE ORGANIZATIONAL MEETING OF JANUARY 3, 2019**

Moved by Vice Chairman Foster, seconded by Commissioner Snider, to approve the Regular Minutes of December 20, 2018 and of the Organizational Meeting of January 3, 2019.

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

The following Communication Item was provided to Commissioners for informational purposes and placed on file:

- Kalkaska County Resolution: #2018-45 – Opposition to Senate Bill 396 Forest Industry Weight Limit Exemptions (see attached)

COMMITTEE/BOARD REPORTS

2019-15 **AUTHORIZE THE PUBLIC DEFENDER'S OFFICE TO ENTER INTO A CONTRACT WITH ATTORNEY MIKE FLYNN FOR CONFLICT ATTORNEY SERVICES ON NEGLECT/ABUSE CASES FROM DECEMBER 1, 2018 THROUGH SEPTEMBER 30, 2019 IN THE AMOUNT OF $15,833.33**

CPS19/01-01
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Nash, to authorize the Public Defender's Office to enter into a contract with attorney Mike Flynn for conflict attorney services on Neglect/Abuse cases from December 1, 2018 through September 30, 2019 in the amount of $15,833.33.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-16 **APPROVE THE APPLICATION TO THE STATE OF MICHIGAN, DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS BUREAU FOR THE 2019 MEDICAL MARIJUANA OPERATIONS AND OVERSIGHT FUNDING AVAILABLE TO COUNTIES**

CPS19/01-02
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Nash, to approve the application to the State of Michigan, Department of Licensing and Regulatory Affairs Bureau for the 2019 Medical Marijuana Operations and Oversight funding available to counties.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-17 **APPROVE THE RECOMMENDATION FROM ATTORNEY LAURA BAILEY-BROWN REGARDING SETTLEMENT NEGOTIATIONS ON CASE #1:17-CV-1136**

CPS19/01-03

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Nash, to approve the recommendation from Attorney Laura Bailey-Brown regarding settlement negotiations on case #1:17-CV-1136.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-18 **APPROVE THE RECOMMENDATION OF CORPORATE COUNSEL TO ALLOW THE COUNTY ADMINISTRATOR TO CONTINUE NEGOTIATIONS ON CASE #18-0008067-CB**

CPS19/01-04

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Nash, to approve the recommendation of Corporate Counsel to allow the County Administrator to continue negotiations on case #18-0008067-CB.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Commissioner Nash noted there were no action items for approval from the Human Services Committee.

2019-19 **APPROVE AND AUTHORIZE THE CHAIR TO SIGN AMENDMENT NO. 2 TO A CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH C & S ENGINEERS, INC. FOR ASSISTANCE IN ADMINISTERING THE AIRPORT'S DOT-REQUIRED DISADVANTAGED BUSINESS ENTERPRISE (DBE) AND AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (ACDBE) PROGRAMS IN A LUMP SUM FEE OF $12,725.00**

TR18/12-40

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chairman Foster, to approve and authorize the Chair to sign Amendment No. 2 to a contract for professional engineering services with C & S Engineers, Inc. for assistance in administering the Airport's DOT-required Disadvantaged Business Enterprise (DBE) and Airport Concession Disadvantaged Business Enterprise (ACDBE) Programs in a lump sum fee of $12,725.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-20 **APPROVE THE AWARD OF RFP 18-2310 FOR A TRANSIT TECHNOLOGY IMPLEMENTATION PLAN TO SRF CONSULTING GROUP FOR THE SUM OF $55,247.00, AND TO AUTHORIZE THE CHAIR TO SIGN CONTRACT DOCUMENTS**

TR18/12-41

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chairman Foster, to approve the award of RFP 18-2310 for a Transit Technology Implementation Plan to SRF Consulting Group for the sum of $55,247.00, and to authorize the chair to sign contract documents.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-21 **AUTHORIZE MATS TO ISSUE A SOLICITATION FOR PROPOSALS FOR CONSULTING SERVICES TO CONDUCT A ROUTE STUDY AND COMPREHENSIVE OPERATIONAL ANALYSIS**

TR18/12-42

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chairman Foster, to authorize MATS to issue a solicitation for proposals for consulting services to conduct a Route Study and Comprehensive Operational Analysis.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-22 **AUTHORIZE MATS TO ENGAGE A BROKERAGE FIRM AND TO OFFER FOR SALE THREE (3) 1999 CHANCE AH-28 TROLLEY REPLICA BUSES THAT HAVE MET THEIR USEFUL LIFE BY AGE CRITERIA**

TR18/12-43

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chairman Foster, to authorize MATS to engage a brokerage firm and to offer for sale three (3) 1999 Chance AH-28 Trolley Replica Buses that have met their useful life by age criteria.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-23 **APPROVE THE DISPOSAL OF MUSKEGON TROLLEY COMPANY VEHICLES 8201, 8202, 8203, AND 8401 AND TO ALLOW THE MUSKEGON TROLLEY COMPANY TO BEGIN THE SEARCH FOR A SUITABLE TROLLEY VEHICLE TO BE ADDED TO THE PROGRAM FOR THE 2019 SEASON**

TR18/12-44

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chairman Foster, to approve the disposal of Muskegon Trolley Company vehicles 8201, 8202, 8203, and 8401 and to allow the Muskegon Trolley Company to begin the search for a suitable trolley vehicle to be added to the program for the 2019 season.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-24 **AUTHORIZE STAFF TO WAIVE THE BID PROCESS AND TO NEGOTIATE PROCUREMENT OF A USED TROLLEY BUS FOR A PRICE NOT TO EXCEED $136,000 AND TO ADOPT NEW MUSKEGON TROLLEY COMPANY RENTAL RATES EFFECTIVE JANUARY 1, 2019, AS PRESENTED**

TR18/12-45

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chairman Foster, to authorize staff to waive the bid process and to negotiate procurement of a used trolley bus for a price not to exceed $136,000 and to adopt new Muskegon Trolley Company rental rates effective January 1, 2019, as presented.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-25 **APPROVE THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY AND MEGAN LATSCH FOR AIRPORT MARKETING CONSULTING SERVICES WITH AN INITIAL TERM OF 6 MONTHS AT A RATE OF $20.00 PER HOUR WITH AN OPTION TO EXTEND ON MONTHLY BASIS THEREAFTER WITH A NOT TO EXCEED AMOUNT OF $20,800 IN THE FISCAL YEAR**

TR18/12-46

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chairman Foster, to approve the professional services agreement between the County and Megan Latsch for airport marketing consulting services with an initial term of 6 months at a rate of $20.00 per hour with an option to extend on monthly basis thereafter with a not to exceed amount of $20,800 in the fiscal year.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-26 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $14,309,057.98, COVERING THE PERIOD OF DECEMBER 8, 2018 THROUGH DECEMBER 20, 2018 FOR CHECKS AND NOVEMBER 1, 2018 THROUGH NOVEMBER 30, 2018 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/01-01

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chairman Foster, to approve payment of the accounts payable of $14,309,057.98, covering the period of December 8, 2018 through December 20, 2018 for checks and November 1, 2018 through November 30, 2018 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-27 **AUTHORIZE AN EIGHT MONTH EXTENSION, BEGINNING AUGUST 9, 2018 TO APRIL 8, 2019, OF THE DEVELOPMENT AGREEMENT BETWEEN MUSKEGON COUNTY AND GRAND TRUNK LLC FOR THE GRAND TRUNK DEPOT (PARCEL 61-24-205-318-001-10) LOCATED AT 683 WEST WESTERN AVENUE, AND AUTHORIZE THE BOARD CHAIR TO SIGN**

WM19/01-02

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chairman Foster, to authorize an eight month extension, beginning August 9, 2018 to April 8, 2019, of the Development Agreement between Muskegon County and Grand Trunk LLC for the Grand Trunk Depot (Parcel 61-24-205-318-001-10) located at 683 West Western Avenue, and authorize the Board Chair to sign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-28 **TO APPROVE THE 2019 – 2020 COMMISSIONER LIAISON APPOINTMENTS AND THE 2019-2020 ADMINISTRATION/DESIGNEE LIAISON APPOINTMENTS AND THE VETERANS ADVISORY COMMITTEE TO APPOINT JOSEPH KEMP, DARYL VANFOSSEN, AND BILLY STANCROFT WITH TERMS THROUGH 12/31/2022**

The Chairman recommends, moved by Commissioner Snider, seconded by Vice Chairman Foster, to approve the 2019 – 2020 Commissioner Liaison Appointments and the 2019-2020 Administration/Designee Liaison Appointments *(as presented, see attached)* and the Veterans Advisory Committee to appoint Joseph Kemp, Daryl VanFossen, and Billy Stancroft with terms through 12/31/2022.

Commissioner Mahoney noted that he will be opposed to these appointments.

Commissioner Nash noted there were concerns regarding the HealthWest Board and suggested delaying approval of the HealthWest Board appointments pending discussion with the Board Members and the Department Director. Discussion ensued. Chairman Hughes proceeded with the vote.

Voice vote **Motion Carried**

2019-29 **APPROVE THE SOLID WASTE PLANNING COMMITTEE APPOINTMENT OF JENNIFER HERNANDEZ – PUBLIC SLOT AND DAN BROERSMA – PUBLIC SLOT WITH TERMS THROUGH 12/31/2021**

The Chairman recommends, moved by Vice Chairman Foster, seconded by Commissioner Snider, to approve the Solid Waste Planning Committee Appointment of Jennifer Hernandez – Public Slot and Dan Broersma – Public Slot with terms through 12/31/2021.

Voice vote **Motion Carried**

Chairman Hughes reminded everyone that the MLK Unity Day Breakfast will take place on Friday, January 18th, doors open at 7:30 a.m., at the Muskegon Community College Collegiate Hall.

Chairman Hughes also reminded Commissioners that the Michigan Association of Counties Legislative Conference will be held Monday, March 25th – Wednesday, March 27th, in Lansing.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth asked Bob Lukens, Community Development Director, to present a brief update on the progress of the Convention Center. Discussion ensued regarding the construction manager, environmental studies, local participation, labor agreement, prevailing wage, and hiring authority although it was noted that sub-contractors have not yet been hired.

Chairman Hughes reminded Commissioners about the Lew Bender Workshop on Thursday, January 31st – 11 a.m. to 5 p.m. in the South Campus Training Room #119

2019-30 **AUTHORIZE THE COUNTY ADMINISTRATOR TO OBTAIN FORMAL QUOTES, PER THE MUSKEGON COUNTY PROCUREMENT POLICY PURCHASING THRESHOLDS, FOR LEGISLATIVE CONSULTING SERVICES**

The Administrator recommends, moved by Vice Chairman Foster, seconded by Commissioner Mahoney, to authorize the County Administrator to obtain formal quotes, per the Muskegon County Procurement Policy Purchasing Thresholds, for legislative consulting services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Administrator Eisenbarth reported that the Department of Environmental Quality (DEQ) requested a public hearing about the PFAS (abbreviation for per- and polyfluoroalkyl substances). Matt Farrar, Director of Public Works, reported that the DEQ, Department of Health and Human Services, Muskegon County Department of Public Works, Public Health, and Muskegon County Airport are jointly planning a public meeting to update the residents on the status of the investigation and answer any questions they may have. Tentative dates include the evenings of February 11th, 12th, or 13th. Once the date and location are set, Commissioners will be informed and a press release will be published.

2019-31 **AUTHORIZE CORPORATE COUNSEL TO DRAFT AN AGREEMENT FOR $200,000 TO HINMAN CORPORATION AND TERMINATE THE LEASE AT TERRACE PLAZA WITHOUT FURTHER LIABILITY TO THE COUNTY AND AUTHORIZE BOARD CHAIR TO SIGN**

Moved by Commissioner Snider, seconded by Commissioner Hovey-Wright to authorize Corporate Counsel to draft an agreement for $200,000 to Hinman Corporation and terminate the lease at Terrace Plaza without further liability to the County and authorize Board Chair to sign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Chairman Hughes thanked Elmer Hoyle – Ravenna Township Supervisor, and Pat Camp – Board of Canvasser, for attending today's meeting.

2019-32 **CANCEL THE COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE MEETING SCHEDULED FOR JANUARY 22, 2019 DUE TO THE LACK OF AGENDA ITEMS**

Moved by Commissioner Nash, seconded by Vice Chairman Foster, to cancel the Community Development/Strategic Planning Committee meeting scheduled for Januray 22, 2019 due to the lack of action items.

Voice vote **Motion Carried**

PUBLIC COMMENT

Brandon Popps addressed the Board about the Convention Center noting that in 2013, House Bill 4052 was enacted which made it illegal for municipalities to mandate a project labor agreement. The agreement would need to be between the contractor and the construction entities. Mr. Popps also said, "As far as I know, regardless of the close wage, according to your contract with the City, this is a prevailing wage project."

2019-33 **CLOSED SESSION: PURSUANT TO MCL 15.268(E) TO DISCUSS PENDING LITIGATION CASE NUMBER 16-000694-CB**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to go into closed session Closed Session: Pursuant to MCL 15.268(e) to discuss pending litigation Case Number 16-000694-CB

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into closed session at 4:08 p.m.

Returned to open session at 4:44 p.m.

2019-34 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN.**

Meeting adjourned at 4:44 p.m.

_____
Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, January 29, 2019

KALKASKA COUNTY BOARD OF COMMISSIONERS
RESOLUTION 2018-45
OPPOSING SENATE BILL 396
FOREST INDUSTRY WEIGHT LIMIT EXEMPTIONS

At the Regular/Reconvene of the Annual Meeting November 12, 2018, present Commissioners Truman Bicum, David Comai, Patty Cox, Craig Crambell, Kohn Fisher, Stuart McKinnon and James Sweet:

WHEREAS, Roads are the backbone to the social, cultural and economic stability of Kalkaska County and the State of Michigan; and

WHEREAS, Senate Bill (SB) 396 (S-5) passed and reported out of the Senate Transportation Committee on September 6, 2018 allows exemptions from seasonal weight restrictions (aka "frost laws") to the forest product industry during the spring thaw when roads are the most vulnerable to damage from heavy loads; and

WHEREAS, It is a fact in Kalkaska County and throughout the northern states that roads become soft in the spring and applying unrestricted 164,000-pound truck loading on soft roads, is in our opinion, poor public policy; and

WHEREAS, SB-396 also grants exemptions to the forest industry that will allow the hauling of forest products and transport of equipment on the public road system without obtaining permits from road authorities at all times of the year; and

WHEREAS, the provisions from SB 396 will result in damage to the public road system; and

WHERAS, the provisions of SB 396 will negatively impact the traveling public accessing the road system, resulting in burdening road authorities with expensive reactive maintenance repairs and significantly increased taxpayer costs to maintain the public road system; and

WHEREAS, the provisions in SB 396 and subsequent impacts to the local road system will negatively impact the health, safety and welfare of Kalkaska County residents and the traveling public; and

WHEREAS, the Kalkaska County Road Commission and other road commissions throughout the State of Michigan work closely with the logging industry to keep the economic vitality of the Townships, Counties and the State of Michigan moving by continuously monitoring road conditions and permitting the logging industry to move equipment and material on roads when the roads can structurally support such loading without negatively impacting the road system and traveling public;

THEREFORE, BE IT RESOLVED, that the Kalkaska County Board of Commissioners hereby strongly opposes SB 396; and

BE IT FURTHER RESOLVED that a vote hereon be taken by aye and nay and spread at large on the minutes of the Board.

Motion by Fisher. Supported by Comai. Roll call vote: Fisher, yes; Comai, yes; Bicum, yes; Cox, yes; Crambell, yes; Sweet, yes; McKinnon, yes. 7 yeas 0 nays. **Carried.**

RESOLUTION DECLARED ADOPTED

Stuart McKinnon, Chairperson
Kalkaska County Board of Commissioners

I, the undersigned, County Clerk of Kalkaska County, Kalkaska, Michigan, do hereby certify that the foregoing is a true and correct copy of certain proceedings taken by the Kalkaska County Board of Commissioners of said municipality at a regular meeting held on November 12, 2018 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required b said Act.

STATE OF MICHIGAN)
County of Kalkaska)

November 12, 2018

Deborah Hill, Kalkaska County Clerk

2019 - 2010 Commissioner Liaison Appointments

Gary Foster
- Public Works Board
- Solid Waste Planning
- Veterans Advisory Committee
- Water System Policy Board (Alternate)

Marcia Hovey-Wright
- Foreign Trade Zone
- HealthWest Board
- Lakeshore Regional Entity SUD Oversight Board
- SMART Committee
- Senior Activities Committee
- WMSRDC

Susie Hughes
- ACSET Area Community Service Employment & Training Governing Board
- Economic Development Corporation
- Land Bank Fast Track Authority
- Local Emergency Planning Committee
- Muskegon Area-Wide Plan Advisory
- Muskegon Central Dispatch 9-1-1
- Public Works Board
- Water System Policy Board

Zach Lahring
- 457 Investment Committee
- MSU District Extension Council
- Muskegon County Fair Board
- Public Health Advisory Committee
- Public Works Board
- Road Commission
- Veterans Advisory Committee

Ken Mahoney
- Accommodations Tax Committee
- ACSET Area Community Service Employment & Training Governing Board
- Airport Advisory Committee
- Lakeshore Museum Board
- Local Emergency Planning Committee (at-large)
- Public Works Board
- Road Commission
- SMART Committee
- Senior Activities Committee
- Water System Policy Board (by contract)
- White River Zoning
- Whitehall LDFA

Charles Nash
- HealthWest Board
- Michigan Association of Local Public Health Officials (Alternate)
- Public Works Board

Bob Scolnik
- Airport Advisory Committee
- Department of Health & Human Services Board
- Economic Development Corporation
- Land Bank Fast Track Authority
- Muskegon Area District Library Board
- Muskegon Area First (Alternate)
- Public Works Board
- Veterans Advisory Committee
- WMSRDC + Transportation Policy

I. John Snider, II
- Bear Lake Improvement Board
- Community Corrections Advisory Board
- HealthWest Board
- Land Bank Fast Track Authority
- Public Works Board
- Water System Policy Board
- WEMET

Rillastine Wilkins
- Airport Advisory Committee
- Public Health Advisory Committee
- Public Works Board
- Senior Activities Committee
- WMSRDC (to include Transportation Policy Committee)

2019 - 2020 Administration/Designee Liaison Appointments

- Economic Development Corporation
- Foreign Trade Zone
- Local Development Finance Authority
- Muskegon Area First
- Muskegon Area-Wide Plan
- Muskegon Central Dispatch 9-1-1
- Storm Water Technical Policy Committee
- Veterans' Memorial Park Board
- WEMET

Please be prepared to present a liaison report at future Full Board meetings

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, January 29, 2019
3:34 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Pastor Rodney Stevenson of Rivers of Living Waters Church at 1550 E. Laketon Avenue. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: Kenneth Mahoney, I. John Snider II

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator
Doug Hughes, Corporate Counsel

2019-35 **APPROVAL OF THE AGENDA WITH ADDITION TO THE ADMINISTRATOR'S REPORT OF A MOTION TO CREATE A REVOLVING DRAIN FUND**

Moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to approve the agenda with addition to the Administrator's Report of a motion to create a Revolving Drain Fund.

Voice vote **Motion Carried**

2019-36 **APPROVE THE REGULAR AND CLOSED SESSION MINUTES OF JANUARY 15, 2019**

Moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the Regular and Closed Session Minutes of January 29, 2019.

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATION

The following Communication Items were provided to Commissioners for informational purposes and placed on file:

A. Bay County Board Resolution: Support of Revising the Medicare Prescription Drug Bill of 2003

B. Jackson County Board Resolution: To Not Enter into an Agreement for Compliance and Funding with MIDC (Michigan Indigent Defense Commission) Until Such Time as Full Funding is Provided for Compliance with All New MIDC Standards

Commissioner Hovey-Wright noted that, having served in the legislature, these items from Counties are looked into and included in summaries as to who is supporting and who is opposed and should let MAC know how Muskegon feels about these items and we should take some action where appropriate. Discussion took place regarding how Communication items have been and should be handled. It was noted by County Clerk Waters that the Resolutions come from other Counties that often send them to all 83 Counties and their legislators. It was also noted that 100% of the resolutions from other counties are put on the Full Board Agendas. Commissioner Nash also noted that these have been moved on in the past and it might be helpful to let other Commissioners know if you plan to move to support or oppose a communication item at the next Board meeting.

COMMITTEE/BOARD REPORTS

Commissioner Nash reported that the Community Development/Strategic Planning Committee was cancelled for January 22, 2019, due to lack of action items.

2019-37 **APPROVE THE MARCH 31, 2018, APRIL 9, 2018, AND OCTOBER 1, 2018 CONTRACT ADDENDUMS WITH GREYHOUND LINES, INC., AND TO AUTHORIZE THE CHAIRPERSON TO EXECUTE THE CONTRACTS**

TR19/01-01

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the March 31, 2018, April 9, 2018, and October 1, 2018 Contract Addendums with Greyhound Lines, Inc., and to authorize the Chairperson to execute the contracts.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-38 **AUTHORIZE THE ELIMINATION OF MATS NON-BARGAINING POSITIONS N52201 (MOBILITY COORDINATOR) AND N54901 (TRANSIT PROCUREMENT SPECIALIST) FROM THE MATS DEPARTMENT, EFFECTIVE FEBRUARY 1, 2019, AND TO LAYOFF THE INCUMBENTS IN THESE POSITIONS**

TR19/01-02

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to authorize the elimination of MATS non-bargaining positions N52201 (Mobility Coordinator) and N54901 (Transit Procurement Specialist) from the MATS department, effective February 1, 2019, and to layoff the incumbents in these positions.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Charles Nash

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-39 **AUTHORIZE MATS TO CONDUCT A PUBLIC COMMENT PERIOD ON PROPOSED SERVICE ELIMINATIONS AND TO HOLD A PUBLIC HEARING REGARDING THE CHANGES BEFORE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TRANSPORTATION COMMITTEE MEETING AT 3:30PM ON TUESDAY, FEBRUARY 19, 2019**

TR19/01-03

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to authorize MATS to conduct a public comment period on proposed service eliminations and to hold a public hearing regarding the changes before the Muskegon County Board of Commissioners Transportation Committee meeting at 3:30pm on Tuesday, February 19, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-40 **APPROVE THE FISCAL YEAR 2020 - 2023 TRANSPORTATION IMPROVEMENT PROGRAM PROPOSED PROJECT LIST AS DEVELOPED BY THE MUSKEGON AREA TRANSIT SYSTEM FOR CONSIDERATION BY THE WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION**

TR19/01-04

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Fiscal Year 2020 - 2023 Transportation Improvement Program proposed project list as developed by the Muskegon Area Transit System for consideration by the West Michigan Shoreline Regional Development Commission.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-41 **APPROVE UNFUNDING THE ADMINISTRATIVE SECRETARY POSITION N04003 FROM THE AIRPORT'S APPROVED FY2019 BUDGET, APPROVING THE FUNDING OF THE NEW AIRPORT OPERATIONS AND MAINTENANCE LEAD POSITION NO-00290 ($22.531/HR. - $28.393/HR.), AND MODIFYING THE DEPARTMENTAL FUNDING SPLITS FOR THE COMMUNITY DEVELOPMENT DIRECTOR POSITION Y08001 WITH REVISED PERCENTAGES OF 70% CVB, 10% MATS, 10% AIRPORT AND 10% PARKS**

TR19/01-05

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve unfunding the Administrative Secretary position N04003 from the Airport's approved FY2019 Budget, approving the funding of the new Airport Operations and Maintenance Lead position NO-00290 ($22.531/hr. - $28.393/hr.), and modifying the departmental funding splits for the Community Development Director position Y08001 with revised percentages of 70% CVB, 10% MATS, 10% Airport and 10% Parks.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Charles Nash

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-42 **APPROVE THE AIRPORT'S REQUEST TO INCREASE FISCAL YEAR 2019 BUDGET LINE ITEM 5810-0536-805.010 (CRASH FIRE RESCUE) BY $101,361 TO PROVIDE FUNDING FOR THE NORTON SHORES FIRE DEPARTMENT TO HIRE THREE ADDITIONAL DEDICATED AIRPORT RESCUE AND FIREFIGHTING PERSONNEL. THIS MOTION WILL INCREASE THE LINE ITEM FROM $118,500 TO $219,861.00**

TR19/01-06

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Airport's request to increase fiscal year 2019 Budget line item 5810-0536-805.010 (Crash Fire Rescue) by $101,361 to provide funding for the Norton Shores Fire Department to hire three additional dedicated airport rescue and firefighting personnel. This motion will increase the line item from $118,500 to $219,861.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-43 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $5,663,692.79, COVERING THE PERIOD OF DECEMBER 21, 2018 THROUGH JANUARY 11, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/01-03

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $5,663,692.79, covering the period of December 21, 2018 through January 11, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-44 **APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR BOND COUNSEL SERVICES**

WM19/01-04

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the issuance of Request for Proposals for bond counsel services. (See attached)

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-45 **APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR FINANCIAL ADVISORY SERVICES**

WM19/01-05

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the issuance of Request for Proposals for financial advisory services. (See attached)

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-46 **APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR CORPORATE COUNSEL SERVICES**

WM19/01-06

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the issuance of Request for Proposals for corporate counsel services. (See attached)

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-47 **AUTHORIZE A ONE (1) YEAR CONTRACT EXTENSION WITH GOODTEMPS, INC., STAFFING SERVICES FROM APRIL 1, 2019 - MARCH 31, 2020**

WM19/01-07
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize a one (1) year contract extension with Goodtemps, Inc., Staffing Services from April 1, 2019 - March 31, 2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-48 **AUTHORIZE HUMAN RESOURCES TO RELEASE A REQUEST FOR PROPOSALS (RFP) FOR INSURANCE BROKERAGE SERVICES**

WM19/01-08
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize Human Resources to release a Request for Proposals (RFP) for insurance brokerage services. (See attached)

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-49 **APPROVE THE REQUEST FOR THE INFORMATION SYSTEMS DEPARTMENT TO GO OUT FOR REQUEST FOR PROPOSALS FOR NEW VXC CLIENTS**

WM19/01-09
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the request for the Information Systems department to go out for Request for Proposals for new VXC clients. (See attached)

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

2019-50 **AUTHORIZE THE MUSKEGON COUNTY INFORMATION SYSTEMS DEPARTMENT TO ENTER INTO A CONTRACT WITH KUCERA INTERNATIONAL FOR ACQUISITION OF SPRING 2019 DIGITAL ORTHOPHOTOGRAPHY FOR ENHANCEMENT INTO THE COUNTY'S GEOGRAPHIC INFORMATION SYSTEM AT A PRICE NOT TO EXCEED $45,000**

WM19/01-10

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the Muskegon County Information Systems Department to enter into a contract with Kucera International for acquisition of spring 2019 digital orthophotography for enhancement into the County's Geographic Information System at a price not to exceed $45,000.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-51 **APPROVE THE FOLLOWING APPOINTMENTS/REAPPOINTMENTS TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE WITH TERMS ENDING 12/31/2021: AMY BRASCHLER – AMUSEMENT/ATTRACTIONS SLOT, ROGER JOURDEN – CAMPGROUND SLOT, CATHLEEN RUSSELL – HOTELS/MOTELS SLOT, CHRIS ZAHRT – FESTIVALS/EVENTS SLOT, AS WELL AS THE LAND BANK AUTHORITY REAPPOINTMENT OF BONNIE MCGLOTHIN – CITY OF MUSKEGON HEIGHTS SLOT WITH A TERM THROUGH 12/31/2021, AND THE LAKESHORE MUSEUM BOARD REAPPOINTMENT OF OZETTA AARON – UNDESIGNATED SLOT WITH A TERM THROUGH 12/31/2021 AND THE MSU DISTRICT EXTENSION COUNCIL APPOINTMENT OF ROBERT GUSTAFSON – UNDESIGNATED SLOT FOR A TERM THROUGH 12/31/2021**

The Chairman recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the following appointments/reappointments to the Accommodations Tax Advisory Committee with terms ending 12/31/2021: Amy Braschler – Amusement/Attractions Slot, Roger Jourden – Campground Slot, Cathleen Russell – Hotels/Motels Slot, Chris Zahrt – Festivals/Events Slot, as well as the Land Bank Authority reappointment of Bonnie McGlothin – City of Muskegon Heights Slot with a term through 12/31/2021; and the Lakeshore Museum Board reappointment of Ozetta Aaron – Undesignated Slot with a term through 12/31/2021; and the MSU District Extension Council appointment of Robert Gustafson – Undesignated Slot for a term through 12/31/2021.

Voice vote **Motion Carried**

2019-52 **PREPARE A RESOLUTION FOR STEVE JACKSON FOR THE GENEROUS DONATION OF THE FLAG POLE AND TO JACKSON MERKEY FOR THE INSTALLATION OF THE FLAG POLE AT VETERANS MEMORIAL PARK**

The Chairman recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to prepare a Resolution for Steve Jackson for the generous donation of the flag pole and to Jackson Merkey for the installation of the flag pole at Veterans Memorial Park.

Voice vote **Motion Carried**

2019-53 **PREPARE A RESOLUTION IN RECOGNITION OF LUPE ALVIAR AND ORVILLE SYDNOR FOR THEIR 28 YEARS ON THE VETERANS ADVISORY BOARD**

The Chairman recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to prepare a Resolution in recognition of Lupe Alviar and Orville Sydnor for their 28 years on the Veterans Advisory Board.

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

Administrator Eisenbarth noted there has not been a meeting since our last update on the Convention Center so there is nothing new to report. However, the Convention Center Update will be a standing item on the Full Board Agenda since there is a lot going on with this project.

Administrator Eisenbarth reminded Commissioners about the Lew Bender Workshop on Thursday, January 31st, 11 a.m. to 5 p.m. at the South Campus Training Room #119.

Administrator Eisenbarth announced the PFAS (Per-and Polyfluoroalkyl Substances) Public Meeting will be held on Tuesday, February 19th with an Open House from 6 p.m. to 7 p.m. and the meeting at 7 p.m. to be held at West Michigan Christian High School, 455 East Ellis Road, Norton Shores, across the street from the Airport. The public is welcome to attend.

2019-54 **APPROVE THE CORRECTION TO THE TERM DATE OF SOLID WASTE PLANNING COMMITTEE MEMBERS APPOINTED ON 12/31/2017 WITH A TERM DATE ENDING ON 12/31/2019**

The Administrator recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the correction to the term date of Solid Waste Planning Committee Members appointed on 12/31/2017 with a term date ending on 12/31/2019. (See attached)

Voice vote **Motion Carried**

2019-55 **APPROVE THE CREATION OF A REVOLVING DRAIN FUND (8020) FOR A TOTAL OF $100,000 THROUGH AN ADVANCE FROM THE GENERAL FUND OF $78,500 AND A TRANSFER OF $21,500 FROM THE DRAIN REVOLVING FUND (6010)**

The Administrator recommends, moved by Vice Chair Foster, seconded by Commissioner Scolnik, to approve the creation of a Revolving Drain Fund (8020) for a total of $100,000 through an advance from the General Fund of $78,500 and a transfer of $21,500 from the Drain Revolving Fund (6010).

Chairman Hughes asked if this will be a recurring event. Beth Dick, Finance Director/Assistant County Administrator, responded that this is reviewed each October and will not necessarily be recurring but at the discretion of the Board of Commissioners. Brenda Moore, Drain Commissioner, provided a brief history explaining that when she took office, most accounts were negative. This action is necessary to fairly access all district with the intent that once this is complete, there will be funds available and no need to take the same action in the future. Chairman Hughes asked if this is done by the County Surveyor to which Drain Commissioner Moore responded that this will be carried out by engineers. Commissioner Nash expressed concern about setting a precedent and does not want to see this coming back. Drain Commissioner Moore noted most Drain Commissioners use a revolving fund. Commissioner Scolnik stated this should have been done a long time ago. Commissioner Lahring expressed concern of redistricting drains which may cause an assessment for those who were not previously charged. Drain Commissioner Moore stated more land is being taken out than being put in for assessment.

Roll Call:

Yes: Marcia Hovey-Wright, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Gary Foster, Zach Lahring, Charles Nash

Excused: Kenneth Mahoney, I. John Snider, II **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

2019-56 **THAT THE FOLLOWING COMMITTEE MEETINGS: TRANSPORTATION, COMMUNITY DEVELOPMENT/STRATEGIC PLANNING, AND WAYS AND MEANS, SCHEDULED FOR FEBRUARY 19TH, BE MOVE TO THE LOUIS A. MCMURRAY CONFERENCE CENTER AT 2624 SIXTH STREET, MUSKEGON HEIGHTS, MI 49444**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, that the following Committee Meetings: Transportation, Community Development/Strategic Planning, and Ways and Means, scheduled for February 19th, be move to the Louis A. McMurray Conference Center at 2624 Sixth Street, Muskegon Heights, MI 49444. Meetings begin at 3:30 p.m. and are opened to the public.

Voice vote **Motion Carried**

PUBLIC COMMENT

Ryan Bennett, lifelong Muskegon resident, representing West Michigan Plumbers, Fitters and Service Trades, Local Union 174, addressed the Board regarding the benefits of hiring Union contractors for the new Convention Center, indicating that he also addressed the City Commission meeting on the same point. Mr. Bennett indicated that the Union will work with their labor union and signatory partners to provide as many Muskegon workers on that job site as possible which will not happen if you hire a non-union company outside of the area. Also, you will be helping to create and maintain the talent pipeline from the Muskegon County M-tech skilled trade center into the building trades unions around this area.

2019-57 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER HOVEY-WRIGHT, TO ADJOURN.**

Meeting adjourned at 4:37 p.m.

_____
Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, February 12, 2019

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Ways and Means	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	January 22, 2019	Beth Dick

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The County of Muskegon has used Miller Canfield as its bond counsel on various bond issues for many years. Administration would like to request permission to issue requests for proposals for bond counsel services for a 3 year contract with 2 one-year option renewals. The cost of services depends on the dollar amount of bonds issued in any given year.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the issuance of Request for Proposals for bond counsel services.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	**FINANCE & MANAGEMENT ANALYSIS**:
	Concur B. Dick
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION**:
	

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee Date

AGENDA DATE: 1/22/19	AGENDA NO.: WM19/01-04	BOARD DATE: 1/29/19	PAGE NO.

Revised 1/17/19

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Ways and Means	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	January 22, 2019	Beth Dick

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The County has used Hilltop Securities, Inc. (formerly First Southwest) as its financial advisor since 2011 on various bond issues over the last 8 years. Administration would like to request permission to issue requests for proposals for financial advisor services for a 3 year contract with 2 one-year option renewals. The cost of services depends on the dollar amount of bonds issued in any given year.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the issuance of Request for Proposals for financial advisor services.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	**FINANCE & MANAGEMENT ANALYSIS**:
	Concur B. Dick
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION**:
	

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee Date

AGENDA DATE: 1/22/19	AGENDA NO.: WM19/01-05	BOARD DATE: 1/29/19	PAGE NO.

Revised 1/17/19

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Ways and Means	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	January 22, 2019	Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The County of Muskegon has used the law firm Williams Hughes, PLLC, as its corporate counsel since 2013. The current contract with corporate counsel is due to expire. Administration seeks permission to issue Requests for Proposals for corporate counsel services for a 3-year contract with one 3-year optional renewal.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the issuance of Request for Proposals for corporate counsel services.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
	Approved B. Dick
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION:**
	Approved M. Eisenbarth

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee Date

AGENDA DATE: 1/22/19	AGENDA NO.: WM 19/01-06	BOARD DATE: 1/29/19	PAGE NO.

Revised 1/18/19

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED	NON-BUDGETED	PARTIALLY BUDGETED
Ways & Means			

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Human Resources	January 22, 2019	KRISTEN N. WADE

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

On March 22, 2016, the Board of Commissioners awarded a one (1) year contract for insurance brokerage services to Arthur J. Gallagher with the option of two (2) subsequent one (1) year extensions. The last available contract extension is currently valid through April 30, 2019; therefore, Human Resources requests permission to release a Request for Proposal for insurance brokerage services.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Authorize Human Resources to release a Request for Proposals (RFP) for insurance brokerage services.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	FINANCE & MANAGEMENT ANALYSIS:
Recommend Approval K. Wade	
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION:**

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee

Date

AGENDA DATE: 1/22/19	AGENDA NO.: WM19/01-08	BOARD DATE: 1/29/19	PAGE NO.

Revised 1/10/19

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED	NON-BUDGETED	PARTIALLY BUDGETED
Ways and Means	X		

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Information Technologies	January 22, 2019	Ivan Phillips

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

The endpoint client devices (VXC's) used by employees to connect to their virtual desktops were purchased in 2011 which makes them 7 years old. This equipment is no longer supported by current versions of VMware preventing us from upgrading our virtual desktop software.

Therefore, the Information Systems department would like to request permission to issue Request for Proposals for new VXC clients.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to approve the request for the Information Systems department to go out for Request for Proposals for new VXC clients.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	**FINANCE & MANAGEMENT ANALYSIS**:
	BMP
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION**:
	MJE

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee

Date

AGENDA DATE: 1/22/19	AGENDA NO.: WM 19/01-09	BOARD DATE: 1/29/18	PAGE NO.

Revised 1/14/19

2017-498 **APPROVE THE FOLLOWING REAPPOINTMENTS/APPOINTMENTS TO THE SOLID WASTE PLANNING COMMITTEE WITH TERMS THROUGH 12/31/2019*: ROBERT SIDNEY SHAW (ENVIRONMENTAL SLOT) – REAPPOINTMENT; WILLIAM CRABTREE (INDUSTRIAL SLOT) – APPOINTMENT; DOUG WOOD (SOLID WASTE MANAGEMENT SLOT) – APPOINTMENT; KATHY EVANS (ENVIRONMENTAL SLOT) – REAPPOINTMENT; RUSS JONES (SOLID WASTE MANAGEMENT SLOT) – REAPPOINTMENT; CHRIS HALL (PUBLIC SLOT) – REAPPOINTMENT; JIM FISHER (PUBLIC SLOT) – APPOINTMENT; TERRY SLADICK (CITY SLOT) – APPOINTMENT; KIM ARTER (TOWNSHIP SLOT) – REAPPOINTMENT; LEIGHANN MIKESELL (PLANNING) - APPOINTMENT**

The Chairman recommends, moved by Commissioner Engle, seconded by Commissioner Snider, to approve the following Reappointments/Appointments to the Solid Waste Planning Committee with terms through 12/31/**2019***: Robert Sidney Shaw (Environmental Slot) – Reappointment; William Crabtree (Industrial Slot) – Appointment; Doug Wood (Solid Waste Management Slot) – Appointment; Kathy Evans (Environmental Slot) – Reappointment; Russ Jones (Solid Waste Management Slot) – Reappointment; Chris Hall (Public Slot) – Reappointment; Jim Fisher (Public Slot) – Appointment; Terry Sladick (City Slot) – Appointment; Kim Arter (Township Slot) – Reappointment; LeighAnn Mikesell (Planning) – Appointment.

Discussion ensued regarding how appointments are made to this Committee, informing Townships of open slots, and the required make-up of the Committee.

Voice vote **Motion Carried**

Commissioner Hughes reported for West Michigan Shoreline Regional Development Commissioner (WMSRDC). Commissioner Hughes distributed road and trail maps which are also available from WMSRDC at 316 Morris avenue, Suite 340, Muskegon, MI 49443, email: wmsrdc@wmsrdc.org. (See attached)

ADMINISTRATOR'S REPORT

County Administrator, Mark Eisenbarth, reminded Commissioners that their next meeting will be the 2018 Organizational Meeting of the Board of Commissioners on Thursday, January 4, 2018, at 3:30 p.m.

***Amended at the Full Board Meeting on January 29, 2019 from expiring in 2020 to 2019 as these are 2-year terms.**

REVISED
Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, February 12, 2019
REVISED 3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Pastor Nate Parsekian of Shores Community Church, Lake Harbor Road, Norton Shores. The Pledge of Allegiance was led by Commissioner Snider and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator
Doug Hughes, Corporate Counsel

2019-58 **APPROVE THE AGENDA MOVING COMMITTEE REPORTS, ITEM C. WAYS AND MEANS TO ITEM A. AND ITEM A. COURTS AND PUBLIC SAFETY TO ITEM C. DUE TO TIME CONSTRAINTS**

Moved by Vice Chair Foster, seconded by Commissioner Wilkins, to approve the agenda moving Committee Reports, item C. Ways and Means to item A. and item A. Courts and Public Safety to item C. due to time constraints.

Voice vote **Motion Carried**

2019-59 **APPROVE THE FULL BOARD MINUTES OF JANUARY 29, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Wilkins, to approve the Full Board Minutes of January 29, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMITTEE/BOARD REPORTS

2019-60 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $27,764,380.35, COVERING THE PERIOD OF JANUARY 12, 2019 THROUGH JANUARY 24, 2019 FOR CHECKS AND DECEMBER 1, 2018 THROUGH DECEMBER 31, 2018 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/02-11

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $27,764,380.35, covering the period of January 12, 2019 through January 24, 2019 for checks and December 1, 2018 through December 31, 2018 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-61 **APPROVE THE CONTINUATION OF THE LOCAL SURCHARGE RATE OF $0.42 AND TO PROVIDE PROPER NOTIFICATION OF THIS TO THE STATE 9-1-1 COMMITTEE, CONTINGENT UPON A SUCCESSFUL SURCHARGE CAMPAIGN**

WM19/02-12

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the continuation of the local surcharge rate of $0.42 and to provide proper notification of this to the State 9-1-1 Committee, contingent upon a successful surcharge campaign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-62 **APPROVE 9-1-1 BALLOT LANGUAGE AND TO SUBMIT TO THE COUNTY CLERK FOR PLACEMENT ON THE MAY 2019 BALLOT**

WM19/02-13

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve 9-1-1 ballot language and to submit to the County Clerk for placement on the May 7, 2019 ballot:

9-1-1 Muskegon Central Dispatch Surcharge

"To provide dedicated capital funding for Muskegon Central Dispatch 9-1-1 for equipment directly related to the delivery of 9-1-1 services which includes; replacing outdated emergency radio equipment, including over 1700 mobiles and portables for all fire, police and local ambulances in Muskegon County, five new radio towers, computers, wireless data backup, and related 9-1-1 costs, shall Muskegon County be authorized to assess a monthly surcharge not to exceed $2.75, against landlines, wireless and VoIP services to users capable of accessing 9-1-1 services within Muskegon County for a period of thirteen (13) years, beginning July 1, 2019 and ending June 30, 2032?"

Discussion ensued.

Roll Call @ 3:43 p.m.

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Susie Hughes

No: Gary Foster, Zach Lahring, Charles Nash, Rillastine Wilkins **Motion Carried**

2019-63 **APPROVE A SALARY RANGE ADJUSTMENT, EFFECTIVE 3/29/19, FOR THE SEASONAL MARINE OFFICER CLASSIFICATION TO TS-00200, $9.45/HR-$9.95/HR**

WM19/02-14

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve a salary range adjustment, effective 3/29/19, for the Seasonal Marine Officer classification to TS-00200, $9.45/hr-$9.95/hr.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-64 **AUTHORIZE THE ADOPTION OF THE RESOLUTION ALLOWING THE COUNTY OF MUSKEGON TREASURER TO BORROW UP TO TWELVE MILLION DOLLARS ($12,000,000) AGAINST THE ANTICIPATED 2018 DELINQUENT REAL PROPERTY TAXES**

WM19/02-15

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the adoption of the resolution allowing the County of Muskegon Treasurer to borrow up to twelve million dollars ($12,000,000) against the anticipated 2018 delinquent real property taxes.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-65 **AUTHORIZE THE ADOPTION OF THE RESOLUTION TO WAIVE THE MONTHLY INTEREST CHARGE OF 1% AND THE ADMINISTRATIVE FEE OF 4% FOR THE PERIOD MARCH 1ST TO APRIL 30TH FOR 2018 DELINQUENT TAXES (FIRST YEAR OF DELINQUENCY) FOR A SENIOR CITIZEN, PARAPLEGIC, HEMIPLEGIC, QUADRIPLEGIC, ELIGIBLE SERVICEMAN, ELIGIBLE VETERAN, ELIGIBLE WIDOW, TOTALLY AND PERMANENTLY DISABLED PERSON, OR BLIND PERSON IN ACCORDANCE WITH SECTIONS 211.59 AND 211.51 OF THE GENERAL PROPERTY TAX ACT 206 OF 1893, AS AMENDED**

WM19/02-16

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the adoption of the resolution to waive the monthly interest charge of 1% and the administrative fee of 4% for the period March 1st to April 30th for 2018 delinquent taxes (first year of delinquency) for a senior citizen, paraplegic, hemiplegic, quadriplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled person, or blind person in accordance with sections 211.59 and 211.51 of the General Property Tax Act 206 of 1893, as amended.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring **Motion Carried**

2019-66 **APPROVE AND ADOPT THE VETERANS ADVISORY COMMITTEE BY-LAWS AND AUTHORIZE THE BOARD CHAIR TO SIGN**

HS19/02-01

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve and adopt the Veterans Advisory Committee By-Laws and authorize the Board Chair to sign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-67 **AUTHORIZE PUBLIC HEALTH TO ACCEPT $5,431 FROM MUSKEGON COMMUNITY HEALTH PROJECT AND SUBCONTRACT WITH COALITION FOR COMMUNITY DEVELOPMENT TO PROVIDE COMMUNITY LEVEL TECHNICAL SUPPORT AND TRAINING TO HELP EMPOWER THE NEIGHBORHOOD GROUPS AND/OR REPRESENTATIVES IN THE RESILIENCE ZONE; AND TO REFER/LINK THEM TO EXISTING COMMUNITY RESOURCES**

HS19/02-02

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to authorize Public Health to accept $5,431 from Muskegon Community Health Project and subcontract with Coalition for Community Development to provide community level technical support and training to help empower the neighborhood groups and/or representatives in the Resilience Zone; and to refer/link them to existing community resources.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-68 **AUTHORIZATION PUBLIC HEALTH TO ACCEPT $78,000 FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICE'S WIC DIVISION AND TO CREATE AND FILL TWO (2) HOURLY BREASTFEEDING PEER COUNSELOR POSITIONS AT PAY SCALE NO-00060 ($12.536 - $15.29 HOURLY)**

HS19/02-03

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to authorization Public Health to accept $78,000 from the Michigan Department of Health and Human Service's WIC Division and to create and fill two (2) hourly Breastfeeding Peer Counselor positions at pay scale NO-00060 ($12.536 - $15.29 hourly).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-69 **AUTHORIZE THE FOLLOWING VENDORS AS SOLE SOURCE SUPPLIER OF VACCINES IN FY 2019 FOR PUBLIC HEALTH: SANOFI PASTEUR, GLAXOSMITHKLINE, MERCK, AND PAXVAX, AND ALLOW IMMEDIATE RELEASE OF PAYMENT**

HS19/02-04

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to authorize the following vendors as sole source supplier of vaccines in FY 2019 for Public Health: Sanofi Pasteur, GlaxoSmithKline, Merck, and PaxVax, and allow immediate release of payment.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-70 **AUTHORIZE THE SHERIFF'S OFFICE TO REPLACE ONE (1) 2013 FWD FORD FUSION FROM EMERGENCY SERVICES WITH THE ASSOCIATED COST COVERED BY INSURANCE REIMBURSEMENT AND BY THE SALE PROCEEDS FROM THE SHERIFF'S FLEET VEHICLES**

CPS19/02-05

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Sheriff's Office to replace one (1) 2013 FWD Ford Fusion from Emergency Services with the associated cost covered by insurance reimbursement and by the sale proceeds from the Sheriff's fleet vehicles.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-71 **APPROVE THE ACCEPTANCE OF THE STATE OF MICHIGAN, DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS BUREAU, 2019 MEDICAL MARIJUANA OPERATIONS AND OVERSIGHT FUNDING IN THE AMOUNT OF $50,923 FOR THIS GRANT PERIOD**

CPS19/02-06

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the acceptance of the State of Michigan, Department of Licensing and Regulatory Affairs Bureau, 2019 Medical Marijuana Operations and Oversight funding in the amount of $50,923 for this grant period.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-72 **APPROVE THE NEGOTIATED TRADE OF AN ALUMINUM BOAT WITH THE SHERIFF'S OFFICE AND FACILITIES MANAGEMENT AND TO ALLOW THE SHERIFF'S OFFICE TO USE FUNDS FROM THE MARINE SAFETY FUND BALANCE TO OUTFIT THE BOAT WITH A MOTOR AND EQUIPMENT AT A COST OF APPROXIMATELY $6,600.00; AND AMEND THE BUDGET ACCORDINGLY**

CPS19/02-07

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the negotiated trade of an aluminum boat with the Sheriff's Office and Facilities Management and to allow the Sheriff's Office to use funds from the Marine Safety Fund Balance to outfit the boat with a motor and equipment at a cost of approximately $6,600.00; and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-73 **APPROVE THE SHERIFF'S REQUEST TO RECLASSIFY JOB CLASSIFICATIONS FOR THE ADMINISTRATIVE ANALYST, X04007, (NX-00220) TO A SHERIFF OPERATIONS SUPERVISOR (NX-00290) AND THE SHERIFF ADMINISTRATIVE SECRETARY, N73501, (NO-00195) TO AN ADMINISTRATIVE ANALYST (NX-00220) POSITION AT A COST OF APPROXIMATELY $4,800.00 FOR FISCAL YEAR 2019**

CPS19/02-08

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's request to reclassify job classifications for the Administrative Analyst, X04007, (NX-00220) to a Sheriff Operations Supervisor (NX-00290) and the Sheriff Administrative Secretary, N73501, (NO-00195) to an Administrative Analyst (NX-00220) position at a cost of approximately $4,800.00 for Fiscal Year 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-74 **APPROVE AND AUTHORIZE THE SHERIFF TO SIGN THE THIRD AMENDMENT TO THE CONTRACT BETWEEN THE MUSKEGON COUNTY SHERIFF AND CORRECTIONAL CARE SOLUTIONS TO PROVIDE MEDICAL SERVICES IN THE JAIL, TO INCLUDE AN INCREASE OF $105,000, AT A DATE EFFECTIVE OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2022; AND AMEND THE BUDGET ACCORDINGLY**

CPS19/02-09

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve and authorize the Sheriff to sign the third amendment to the contract between the Muskegon County Sheriff and Correctional Care Solutions to provide medical services in the jail, to include an increase of $105,000, at a date effective October 1, 2018 through September 30, 2022; and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-75 **APPROVE THE REAPPOINTMENT OF LISA GROSSENBACHER – HOTELS/MOTELS TO THE ACCOMMODATIONS TAX ADVISORY COMMITTEE (ATAC) (SHORELINE INN) WITH A TERM ENDING 12/31/21 AND THE REAPPOINTMENT OF KERRY RATTINGER TO THE SOLID WASTE PLANNING COMMITTEE (SOLID WASTE MANAGEMENT SLOT) WITH A TERM ENDING 12/31/20**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Vice Chair Foster, to approve the reappointment of Lisa Grossenbacher – Hotels/Motels to the Accommodations Tax Advisory Committee (ATAC) (Shoreline Inn) with a term ending 12/31/21; and the reappointment of Kerry Rattinger to the Solid Waste Planning Committee (Solid Waste Management Slot) with a term ending 12/31/20.

Voice vote **Motion Carried**

2019-76 **APPROVE THE APPOINTMENTS OF COMMISSIONER MAHONEY, VICE CHAIR FOSTER, AND COMMISSIONER WILKINS TO THE MUSKEGON COUNTY BOARD RULES COMMITTEE**

The Chairman recommends, moved by Vice Chair Foster, seconded by Commissioner Lahring, to approve the appointments of Commissioner Mahoney, Vice Chair Foster, and Commissioner Wilkins to the Muskegon County Board Rules Committee.

Voice vote **Motion Carried**

Chairman Hughes recommended Commissioners review the County Board Rules on the County's Board of Commissioners web page:
http://www.muskegoncounty.net/DocumentCenter/View/177/Rules-of-the-Muskegon-County-Board-of-Commissioners

Commissioners were asked to contact members of the Board Rules Committee if they see anything that might need to be updated.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth asked Mr. Bob Lukens, Community Development Director, to provide an update on the Convention Center. Mr. Lukens noted a meeting took place last week via phone and skype to discuss the potential connection between the Convention Center and the Walker Arena. Currently there are two ramps between the two buildings and they are asking the two architecture companies to put the ramps under an enclosed roof so people would not have to walk outside. There was active discussion about how that could be done without incurring additional costs.

Commissioner Lahring asked if there has been any progress with an environmental study of the existing soil conditions. Mr. Lukens answered, that topic had not been discussed at the meeting.

2019-77 **AUTHORIZE TO ACCEPT $5 MILLION FROM THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) FOR ENVIRONMENTAL REMEDIATION EFFORTS RELATED TO MUSKEGON LAKE AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN**

The Administrator recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to authorize to accept $5 million from the Michigan Economic Development Corporation (MEDC) for environmental remediation efforts related to Muskegon Lake and authorize the County Administrator to sign. (See attached)

Commissioner Lahring asked if this could cost the County additional money. Administrator Eisenbarth responded that there would not be any additional costs for the County.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Administrator Eisenbarth asked Mr. Rich Warner, Muskegon County Emergency Services Manager, to discuss the power outage.

Rich Warner, Muskegon County Emergency Services Manager, reported that on Friday, February 8th, there were nearly 16,000 people without power in Muskegon County. The Emergency Operations Center (EOC) was activated via telephone to assist a Montague area home for the elderly to evacuate approximately 100 people who had been without power and heat for 36 hours. Two 24 hour shelters were open, one at the Salvation Army and one at the Methodist Church in Montague and there were a handful of warming shelters open 10 – 12 hours a day. The EOC participants included: Red Cross, Salvation Army, State of Michigan, Consumers Energy, Fire Chief Bob Gagnon, Rich Warner, Bob Grabinski, Shawn Grabinski, Chad Lawton, Jim Norton, and Rhona Colbert. Mr. Warner credited the volunteers for their swift action in getting people moved, providing cots, blankets, etc.

Discussion ensued.

Vice Chair Foster asked Mr. Warner to pass on to the EOC the appreciation of the Muskegon County Commissioners. Administrator Eisenbarth also thanked the Police and Fire personnel that worked so hard serving the community during the outage over the weekend.

Administrator Eisenbarth asked Ms. Kathy Moore, Public Health Director, to provide information about the Public Meeting regarding PFAS.

Kathy Moore, Public Health Director, and Matt Farrar, Public Works Director, reported on the public meeting scheduled for next Tuesday, February 19th, at 6:00 p.m. noting everyone is invited.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Ms. Shawn Grabinski, 911 Managing Director, thanked the Board for their input and comments and noted that she and two of the Fire Chiefs have been campaigning for the surcharge. They have taken the comments/questions received and are working toward answering those questions for the citizens. Ms. Grabinski played a clip of the daily average radio communication with public safety personnel (static, inaudible message) Ms. Grabiniski indicated this was typical communication and this was from the fire department on a fire scene asking for additional resources.

Chairman Hughes asked if it is true that while someone is talking to someone on the radio, no one else can get through. Ms. Grabinski explained that is correct; they only have one police channel and one fire channel for 15 fire departments throughout the county. Ms. Grabinski noted that last Thursday, Central Dispatch handled over 1100 calls during the day time, stating that some of the calls didn't go over the radio because it was necessary to make sure it was essential for medical emergency and structure fires.

Chairman Hughes recognized Heide Tice, Fruitport Charter Township Supervisor; Leighann Mikesell, City of Muskegon Public Works Director; Whitehall Police Chief Roger Squires; Muskegon Charter Township Fire Chief David Glotzbach, and Undersheriff Ken Sanford.

2019-78 **GO INTO CLOSED SESSION PURSUANT TO MCL15.268(E) TO DISCUSS PENDING LITIGATION, CASE NUMBERS 1:17-CV-1136, 16-000694-CB AND 15-50122-AA**

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to go into Closed Session Pursuant to MCL15.268(e) to discuss pending litigation, Case numbers 1:17-CV-1136, 16-000694-CB and 15-50122-AA

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into closed session at 4:15 p.m.

Returned to open session at 4:42 p.m.

2019-79 **APPROVE LITIGATION COUNSEL'S RECOMMENDATION FOR FEDERAL CASE # 1:17-CV-1136 AND FOR ADMINISTRATION TO SIGN THE NECESSARY DOCUMENTS**

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to approve Litigation Counsel's recommendation for Federal Case # 1:17-CV-1136 and for Administration to sign the necessary documents.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-80 **APPROVE CORPORATE COUNSEL'S RECOMMENDATION REGARDING CASE #6-000694-CB**

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve Corporate Counsel's recommendation regarding Case #6-000694-CB.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Charles Nash **Motion Carried**

2019-81 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN.**

Meeting adjourned at 4:45 p.m.

_____
Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, March 12, 2019

REQUEST FOR BOARD CONSIDERATION-COUNTY OF MUSKEGON

COMMITTEE	BUDGETED NON-BUDGETED PARTIALLY BUDGETED
Full Board	

REQUESTING DEPARTMENT	COMMITTEE DATE	REQUESTOR SIGNATURE
Administration	February 12, 2019	Mark Eisenbarth

SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL IMPACT, POSSIBLE ALTERNATIVES)

During the Michigan Legislature's 2018 end-of-year session, $2 million was authorized to fund the Food Forward FARM for the food processing initiative, Muskegon Heights was awarded $3 million for the Sherman corridor improvements, the City of Muskegon was awarded $4 million for industrial park expansion, and Muskegon County was awarded $5 million for the 120 acres of contaminated property situated along the south shoreline of Muskegon Lake. Liable party obligations have been met, but existing contamination poses significant obstacles to the safe redevelopment of the property for proposed mixed-use purposes. Contaminants present on the property represent human exposure concerns associated with the proposed redevelopment and threaten the integrity of Muskegon Lake.

Administration is requesting authorization to accept $5 million from the Michigan Economic Development Corporation (MEDC) for environmental remediation efforts related to Muskegon Lake.

SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES)

Move to authorize to accept $5 million from the Michigan Economic Development Corporation (MEDC) for environmental remediation efforts related to Muskegon Lake and authorize the County Administrator to sign.

ADMINISTRATIVE ANALYSIS (AS APPLICABLE)

HUMAN RESOURCES ANALYSIS:	**FINANCE & MANAGEMENT ANALYSIS**:
	Concur B. Dick
CORPORATE COUNSEL ANALYSIS:	**ADMINISTRATOR RECOMMENDATION**:
	MEB

If motion originates from a Statutory Board, Authority or Advisory Committee, please provide the date the motion was approved by that Board/Authority/Committee Date

AGENDA DATE: 2/12/19	AGENDA NO.:	BOARD DATE: 2/12/19	PAGE NO.

Revised 2/8/19

Michigan Enhancement Grant Application Form

Official Grantee: Muskegon County

Grantee Address: 990 Terrace Street, Muskegon, MI 49442

Grantee Primary Contact: Mark Eisenbarth

Grantee Tax ID #:

Phone: 231-724-6520 Email: Eisenbarthma@Muskegoncounty.net

Instructions: This form and the proposed budget are due to MEDC by February 15, 2019. If a response is not received as required additional approval from State Budget Office may be required.

1. Please describe the public purpose of the project, demonstrating it is consistent with PA 618 of 2018, Section 759.

Muskegon County is supporting economic development activities related to 120-acres of contaminated property situated along the south shoreline of Muskegon Lake. Environmental remediation is required to prepare this land for future mixed-use development, which will improve the conditions of Muskegon Lake, enable safe reuse of former industrial property, and stimulate private investment in the community.

2. Fill out the anticipated dollar amount for each respective category of the budget, using the excel budget form provided. Please note the general administrative expenese cannot exceed 10% of the grant amount.

3. Anticipated timeframe for each cost identified in the budget. (Project must be completed no later than January 31, 2021.)

Environmental Remediation Efforts - Spring 2019 through Winter 2020
General Administration - Spring 2019 through Winter 2020

4. I acknowledge that I will be required to submit quarterly progress reports and a final report including:

   i. A summary of the Grant Activities performed over the immediately prior calendar quarter;
   ii. An accounting of Grantee's actual expenditure of all funds on the Project over the immediately prior quarter, including the breakdown of Grantee's actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements;
   iii. the Grantee's estimated percentage of completion of the Project; and
   iv. Any other information deemed relevant by Grantee to support the Grant Activities actually performed.

5. If the Grantee is also a recipient of grant funds under one or more of a prior grant agreement authorized by any of PA 268 of 2016, PA 107 of 2017 and/or PA 207 of 2018, Grantee must first certify in writing to the Grant Administrator that all such grant funds disbursed thereunder have been expended as required under the applicable prior grant agreement, before any Grant funds from PA 618 of 2018 may be disbursed to Grantee.

6. Identify authorized signer(s).

NOTICE: Please be advised any portion of the grant funds paid to grantee and not spent or not spent in accordance with the grant agreement must be retunred to the MEDC.

This Grant Application Form is not a legally binding agreement and should not be viewed as such. Moreover, the Grant Application Form does not embody all of the terms and conditions of the grant agreement and neither the MEDC nor the grantee will be bound until there is an executed grant agreement that sets forth all the terms and conditions.

Authorized Signature: _____ Date: _____

Michigan Enhancement Grant Project Budget

Please enter the major cost elements of the project, selecting from the drop down list options. If you select an activity with a ":" please add a few additional words of description in the "Other/Additional Notes" column. You will be asked to report based on these budget categories. It is recommended that the budget have between 2-5 line items. Keeping the budget at a fairly high-level minimizes the need to amend the budget if the project costs deviate slightly from the plan. The "Local" and "Other" columns are optional. **Six line items is the maximum allowed.**

1. Grantee: Muskegon County		2. Project Title: Windward Pointe			
3. Project Cost Elements		4. Funding Sources			
Activities	Other/Additional Notes	Special Legislative Grant	Local Funding	Other Funding	Total
Environmental		$ 4,875,000.00			$ 4,875,000.00
General Admin Costs Necessasry to Impliment the Project (staff costs, etc.):		$ 125,000.00			$ 125,000.00
Total		$ 5,000,000.00	$ -	$ -	$ 5,000,000.00

Windward Pointe Project Summary

Background and Redevelopment Vision

In July 2016, Pure Muskegon LLC (PM) purchased the 120-acre former Sappi Paper Mill located at 2400 Lakeshore Drive in Muskegon, Muskegon County, Michigan ("Property"). PM is comprised of a dedicated group of local business and community leaders that have come together to drive a major transformational brownfield redevelopment project, Windward Pointe, in the City of Muskegon, Muskegon County, Michigan. It is the vision of PM and the City of Muskegon that the former industrial property be revitalized into a unique mixed-use residential, commercial and community destination offering public access opportunities to Muskegon Lake and providing a major economic development catalyst for the City of Muskegon, North Muskegon, Muskegon County and the greater West Michigan Region. Windward Pointe is expected to create substantial measurable economic benefit in the form of construction, direct and indirect jobs, and significantly increased taxable property values for the applicable taxing jurisdictions, as well as health and safety benefits to the community by addressing real and potential health risks posed by the former industrial use of the Property.

Site History and Environmental Concerns

The Property has been utilized for industrial purposes from approximately 1874 to 2009. Most of the industrial use consisted of paper production operations, which commenced around 1900 and ceased in 2009 when the Sappi paper plant was shut-down. From 2011 to 2018, demolition activities were conducted to remove blighted and functionally obsolete structures from the Property, and environmental investigations were completed to evaluate soil and groundwater conditions. An administrative agreement between the Michigan Department of Environmental Quality (MDEQ), previous Property owners, and PM was executed to address liable party obligations related to known contamination and facilitate PM's acquisition of the Property.

Liable party obligations have been met, but existing contamination poses significant obstacles to the safe redevelopment of the Property for proposed mixed-use purposes. Contaminants present on the Property represent human exposure concerns associated with the proposed redevelopment and threaten the integrity of Muskegon Lake.

Michigan Enhancement Grant

To assist with advancing the Windward Pointe project forward, a Michigan Enhancement Grant has been appropriated toward environmental remediation efforts on the Property. Use of these grant funds for this purpose will position the Property for safe redevelopment and continue the ongoing efforts to protect Muskegon Lake from the adverse environmental impact of past industrial uses.

Other Funding Resources Leveraged

The City of Muskegon and its Brownfield Authority have partnered with and supported the efforts of PM in several ways, including the adoption of a Brownfield Plan amendment for Windward Pointe in March 2017, approval of two Act 381 Work Plans, securing a $1 million MDEQ Brownfield Grant to demolish two smokestacks, and allocation of over $100,000 in federal EPA Brownfield Assessment grant funds to help fund Due Care investigations.

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, February 26, 2019
3:31 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Pastor Scott Church of Trinity Baptist Church, 4381 S. Sheridan Drive, Muskegon. The Pledge of Allegiance was led by Commissioner Scolnik and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: I. John Snider II

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Lisa Chalko, Administrative Coordinator
Doug Hughes, Corporate Counsel

2019-82 **APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the agenda.

Voice vote **Motion Carried**

2019-83 **POSTPONE APPROVAL OF THE REGULAR SESSION BOARD MINUTES OF FEBRUARY 12, 2019 UNTIL MARCH 12, 2019**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to postpone approval of the Regular Session Board Minutes of February 12, 2019 until March 12, 2019.

Voice vote **Motion Carried**

2019-84 **APPROVE THE CLOSED SESSION MINUTES OF FEBRUARY 12, 2019**

Moved by Commissioner Mahoney, seconded by Vice Chair Foster, to approve the Closed Session Minutes of February 12, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATIONS

A. Muskegon County Sheriff's Department Staff Recognition

Sheriff Poulin, Lt. Herremans and Lt. Burns recognized eight staff members (one retired) for their work and commitment to professionalism.

Sheriff's Office Service Awards – 2019

Deputy Jamal Lane	Life Saving Award
Deputy Brandon Tenhove	Life Saving Award
Deputy Micah Mosher	Life Saving Award
Deputy Chris Riddle	Life Saving Award
Sgt. Lisa Freres	Meritorious Service Award
Det. Chad Petersen	Meritorious Service Award
Det. Matt Schultz	Meritorious Service Award
Capt. (Ret.) James Christiansen	Meritorious Service Award
Det. Matt Schultz	Distinguished Service Award

B. Equalization Update

Donna VanderVries, Equalization Director, presented the 2019 Muskegon County Equalization and Assessing Report. (See attached)

COMMITTEE/BOARD REPORTS

2019-85 **AUTHORIZE TRANSFER OF THE REMAINING FUNDS AVAILABLE TO THE PARKS DEPARTMENT THROUGH THE 2015 CAPITAL IMPROVEMENT BOND PROCEEDS (4010-9015) TO THREE PROJECTS EXPECTED TO BE COMPLETED IN FY19: A NEW GARAGE AT PATTERSON PARK ($15,000), FIBER OPTIC CABLING FOR BLUE LAKE PARK CAMPGROUND ($7,050) AND A PORTION OF THE TOTAL COST FOR A MAINTENANCE BUILDING AT PIONEER PARK ($33,975), FOR A TOTAL OF $56,025 IN EXPENDITURES AND AMEND THE BUDGET ACCORDINGLY**

CD/SP19/02-01
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize transfer of the remaining funds available to the Parks Department through the 2015 Capital Improvement Bond proceeds (4010-9015) to three projects expected to be completed in FY19: a new garage at Patterson Park ($15,000), fiber optic cabling for Blue Lake Park Campground ($7,050) and a portion of the total cost for a maintenance building at Pioneer Park ($33,975), for a total of $56,025 in expenditures and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-86 **APPROVE THE SALARY RANGE ADJUSTMENT FOR THE SEASONAL PARK RANGER/DOCK SECURITY CLASSIFICATION FROM TS-00105 ($10.50-$11.00/HR) TO TS-00305 ($11.00-$11.50/HR) AND FOR THE SEASONAL CREW LEADER CLASSIFICATION FROM TS-00325 ($12.50-$13.00/HR) TO TS-00330 ($12.75-$13.25/HR) AND AMEND THE BUDGET ACCORDINGLY**

CD/SP19/02-02
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney,to approve the salary range adjustment for the Seasonal Park Ranger/Dock Security classification from TS-00105 ($10.50-$11.00/hr) to TS-00305 ($11.00-$11.50/hr) and for the Seasonal Crew Leader classification from TS-00325 ($12.50-$13.00/hr) to TS-00330 ($12.75-$13.25/hr) and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-87 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO CONDUCT A SMALL PURCHASE SOLICITATION FOR A FOUR YEAR PERIOD OF CNG STATION PREVENTIVE AND ON-CALL MAINTENANCE SERVICES AND PARTS**

TR19/02-07

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to authorize the Muskegon Area Transit System to conduct a small purchase solicitation for a four year period of CNG station preventive and on-call maintenance services and parts.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-88 **APPROVE THE MUSKEGON AREA TRANSIT SYSTEM'S FY2020 APPLICATION TO THE STATE OF MICHIGAN FOR OPERATING AND CAPITAL ASSISTANCE, TO AUTHORIZE THE RESOLUTION OF INTENT TO APPLY FOR FINANCIAL ASSISTANCE, TO NAME THE COUNTY ADMINISTRATOR AS THE TRANSPORTATION COORDINATOR, AND TO PUBLISH THE PUBLIC NOTICE**

TR19/02-08

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Muskegon Area Transit System's FY2020 application to the State of Michigan for operating and capital assistance, to authorize the Resolution of Intent to apply for financial assistance, to name the County Administrator as the Transportation Coordinator, and to publish the public notice.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-89 **APPROVE THE REVISIONS TO THE MCMURRAY FACILITY USE POLICY 2003-431, EFFECTIVE FEBRUARY 26, 2019**

TR19/02-09

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the revisions to the McMurray Facility Use Policy 2003-431, effective February 26, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-90 **APPROVE THE AIRPORT'S REQUEST TO ISSUE A REQUEST FOR PROPOSALS TO PROCURE A REPLACEMENT PARKING ACCESS AND REVENUE CONTROL SYSTEM (PARCS) INCLUDING HARDWARE AND SOFTWARE FOR THE TERMINAL PARKING LOTS**

TR19/02-10

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Airport's request to issue a Request for Proposals to procure a replacement Parking Access and Revenue Control System (PARCS) including hardware and software for the Terminal Parking Lots.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-91 **APPROVE AMENDMENT NO. 2 TO FEDERAL GRANT NO. 3-26-0071-041-2017 IN THE AMOUNT OF $10,106 FOR ADDITIONAL DESIGN PHASE TASKS FOR THE RUNWAY 6-24 PAVEMENT AND LIGHTING REHABILITATION PROJECT, AND FURTHER AUTHORIZING THE CHAIR TO EXECUTE, UPON RECEIPT, THE MATCHING STATE GRANT OFFER, AND FURTHER AUTHORIZE THE CLERK TO EXECUTE ANY NECESSARY RESOLUTIONS FOR SAID GRANT OFFERS**

TR19/02-11

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve Amendment No. 2 to Federal Grant No. 3-26-0071-041-2017 in the amount of $10,106 for additional design phase tasks for the Runway 6-24 Pavement and Lighting Rehabilitation Project, and further authorizing the Chair to execute, upon receipt, the matching State Grant Offer, and further authorize the Clerk to execute any necessary resolutions for said Grant Offers.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-92 **APPROVE THE FISCAL YEAR 2019 – 2023 AIRPORT CAPITAL IMPROVEMENT PROGRAM PROPOSED PROJECT LIST DEVELOPED IN COORDINATION BETWEEN THE AIRPORT, MDOT AERONAUTICS AND THE FEDERAL AVIATION ADMINISTRATION**

TR19/02-12

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve the Fiscal Year 2019 – 2023 Airport Capital Improvement Program proposed project list developed in coordination between the Airport, MDOT Aeronautics and the Federal Aviation Administration.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-93 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $3,125,150.21, COVERING THE PERIOD OF JANUARY 25, 2019 THROUGH FEBRUARY 7, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/02-17

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $3,125,150.21, covering the period of January 25, 2019 through February 7, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-94 **EXTEND THE THREE CLEANING CONTRACTS WITH RELIANT BY 90 DAYS AND AUTHORIZE THE CHAIR AND CLERK TO SIGN THE AMENDMENTS**

WM19/02-18

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to extend the three cleaning contracts with Reliant by 90 days and authorize the Chair and Clerk to sign the amendments.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-95 **AUTHORIZE SALE OF PROPERTY BETWEEN MUSKEGON COUNTY AND BLUE PHOTON REAL ESTATE HOLDINGS LLC, CONTINGENT ON CORPORATE COUNSEL APPROVAL, FOR PARCELS LOCATED AT 700 E. PORTER RD AND 740 E. PORTER RD, FOR A SALE PRICE OF $75,960 WITH THE PROCEEDS FROM THE SALE BEING DEPOSITED IN THE AIRPORT FUND, AND FOR THE BOARD CHAIR TO SIGN APPROPRIATE DOCUMENTS**

WM19/02-19

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize Sale of Property between Muskegon County and Blue Photon Real Estate Holdings LLC, contingent on corporate counsel approval, for parcels located at 700 E. Porter Rd and 740 E. Porter Rd, for a sale price of $75,960 with the proceeds from the sale being deposited in the Airport Fund, and for the Board Chair to sign appropriate documents.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-96 **AUTHORIZE THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE COUNTY VETERANS SERVICE FUND GRANT AWARD, AND AUTHORIZE THE CHAIR TO SIGN**

WM19/02-20

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the Muskegon County Board of Commissioners to accept the County Veterans Service Fund grant award, and authorize the Chair to sign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-97 **AUTHORIZE THE STAFF TO INCLUDE CONSUMERS ENERGY AS A PARTNER WITH THE DTE TEST AND TUNE-UP PROGRAM FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2019, UTILIZING THE FOLLOWING APPROVED CONTRACTORS: ASSURED COMFORT, BISHOP HEATING & COOLING, BOWEN HEATING & COOLING, CARMICHAEL HEATING & COOLING, G&W REFRIGERATION, JEWETT HEATING AND COOLING, LASCKO, AND NORTHSIDE HEATING**

WM19/02-21

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the staff to include Consumers Energy as a partner with the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2019, utilizing the following approved contractors: Assured Comfort, Bishop Heating & Cooling, Bowen Heating & Cooling, Carmichael Heating & Cooling, G&W Refrigeration, Jewett Heating and Cooling, Lascko, and Northside Heating.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-98 **APPROVE THE REAPPOINTMENT OF JOHN SCHIRIER TO THE UNDESIGNATED SLOT ON THE HEALTHWEST BOARD WITH A TERM THROUGH 3/31/2022 AND TO REAPPOINT WAYNE KUERTH TO THE SOLID WASTE MANAGEMENT SLOT OF THE SOLID WASTE PLANNING COMMITTEE WITH A TERM THROUGH 12/31/2020**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Hovey-Wright, to approve the reappointment of John Schirier to the Undesignated Slot on the HealthWest Board with a term through 3/31/2022 and to reappoint Wayne Kuerth to the Solid Waste Management Slot of the Solid Waste Planning Committee with a term through 12/31/2020.

Voice vote **Motion Carried**

Commissioner Lahring reported as Liaison for the Muskegon County Fair Board.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth asked Bob Lukens, Community Development Director, to provide an update on the Convention Center.

Bob Lukens, Community Development Director, reported that the Convention Center is in the design/development stage to be completed in the next couple weeks. Mr. Lukens is hoping the groundbreaking ceremony will be scheduled in mid-May during National Travel and Tourism Week (May 5th – 11th).

At the Administrator's request, Mr. Lukens also provided information regarding the County's 160th Anniversary this year which coincides with the City of Muskegon's Sesquicentennial (150 years). The City plans to have an event at Heritage Landing Thursday, July 11 through Sunday, July 13, 2019. The complete summer festival schedule will be coming before the Board in March. Commissioner Lahring noted Fruitport Charter Township is also celebrating 150 years at their Old Fashion Days.

Administrator Eisenbarth reported there was good turnout for the PFAS Public Hearing with good questions. A meeting is scheduled with the State to find funds to provide water for the 6 households that are above threshold. Discussion ensued. Chairman Hughes credited Kathy Moore, Public Health Director/Health Officer, with doing an excellent job.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Sandra Vanderhyde, Circuit Court Administrator, distributed information to the Board regarding recent allegations of abuse at a prestigious residential placement facility for youth, Glen Mills Schools, located in Pennsylvania. She noted this facility had been used at times by the Muskegon County 14th Circuit Court for juvenile youth on probation. She reported as soon as the courts learned of concerns regarding this facility in November 2018, all of the Muskegon County youth were promptly removed from the facility and returned to Muskegon County, effective November 28, 2018. Since then other Counties have followed Muskegon's lead.

2019-99 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER SCOLNIK, TO ADJOURN.**

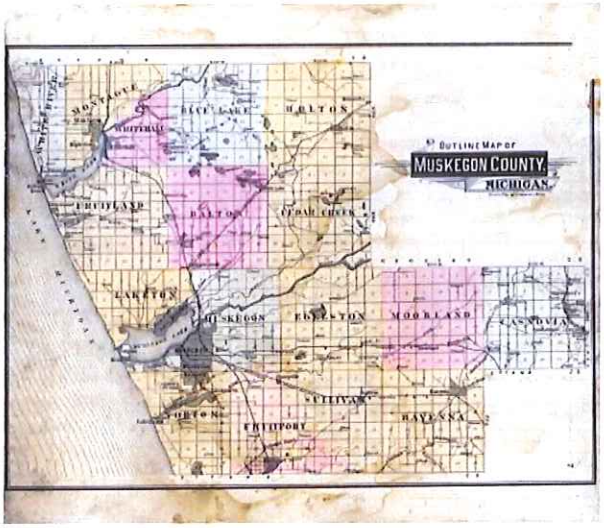
Meeting adjourned at 4:36 p.m.

_____
Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, March 12, 2019

Muskegon County Equalization & Assessing Report 2019



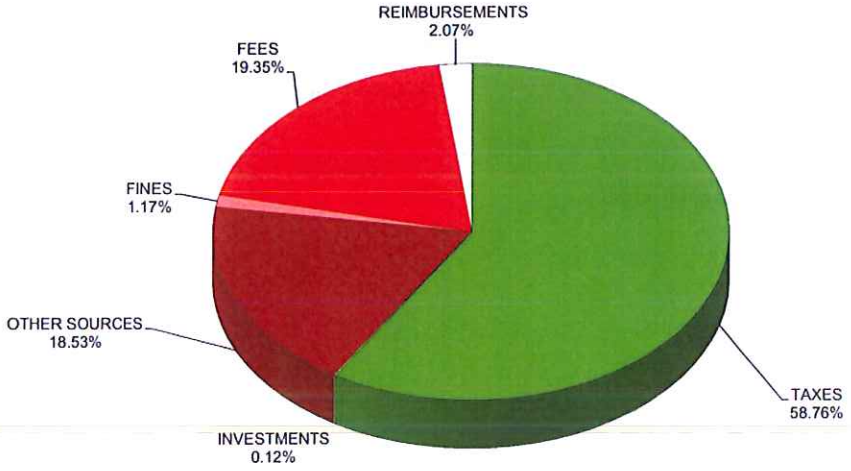
Presented and prepared by:

Donna VanderVries
Equalization Director

Property Tax and General Fund Revenues

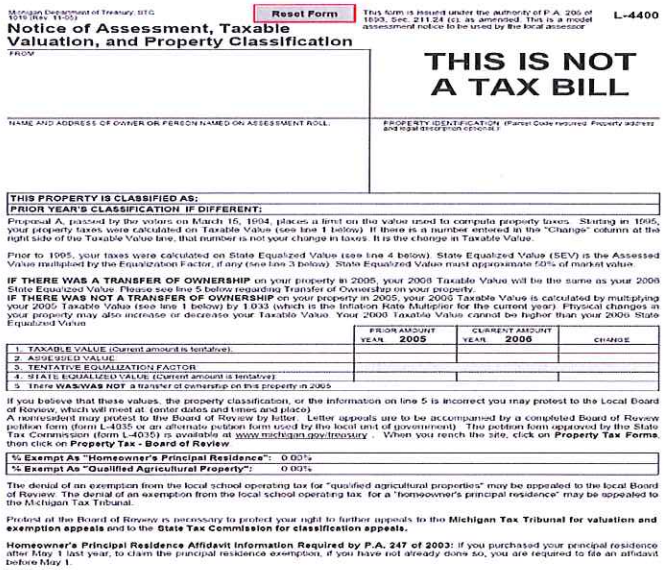
MUSKEGON COUNTY 2019 BUDGET

GENERAL FUND REVENUES BY CATEGORY



Assessment Administration

Assessing is the official valuation of property for ad valorem (according to value) taxation, assessed at 50% of true cash value as of Tax Day - December 31



Reset Form

L-4400

Notice of Assessment, Taxable Valuation, and Property Classification

THIS IS NOT A TAX BILL

	PRIOR AMOUNT YEAR 2005	CURRENT AMOUNT YEAR 2006	CHANGE
1. TAXABLE VALUE (Current amount is tentative)			
2. ASSESSED VALUE			
3. TENTATIVE EQUALIZATION FACTOR			
4. STATE EQUALIZED VALUE (Current amount is tentative)			

Muskegon County vs. Other Counties' Equalization

- We are second in departmental revenue behind Oakland Co.
- Wayne Co. discontinued assessing
- Top quarter of Counties in value
- Oakland Co. revenue more than $3 Mill
- Muskegon Co. more than $1 Mill
- Lenawee third

Who We Are

- Certified with the State of Michigan Department of Treasury
  - MCAT, MCAO, MAAO, MMAO
  - Certified Personal Property Examiner
- Certified General Appraiser, CPA, Attorney and other designations add to staff expertise (AAS, CAE, PPS, ASA)
- Staff currently inexperienced

Our Customers

- The Local Unit
  - City Managers, Township Supervisors, Treasurers and Finance Directors
- The Public
  - The property owners
  - Private Appraisers
  - Real Estate brokers
  - Title Companies, Surveyors

What We Do

- Value properties using mass appraisal techniques as prescribed by the State Tax Commission
- Assessing property is the responsibility of the local unit of government

Contract Assessing

- Thirteen local units have contracted with the Equalization Department to perform Assessing Duties; 65% of County (Norton Shores satellite office)
  - Assessing contracts contribute over $1,000,000 in annual revenue (plus other benefits). They subsidize mandated equalization.

Unit	# of Parcels	SEV
Egelston Township	4,207	$212,956,800
Holton Township	1,576	$74,665,900
Montague Township	1,165	$71,300,400
Moorland Township	913	$58,455,600
Sullivan Township	1,349	$88,874,200
White River Township	1,415	$150,438,500
Whitehall Township	998	$78,425,400
City of Muskegon	15,926	$630,665,200
Fruitport Township	6,783	$583,572,400
Dalton Township	6,646	$271,679,500
City of Norton Shores	11,447	$1,025,175,700
City of Roosevelt Park	1,658	$113,810,300
City of Whitehall	1,760	$116,831,800
Totals for Our Units	**55,843**	**$3,476,851,700**
Totals for County	87,436	$5,277,915,753

Preparation of Assessment Roll

- Performed annually in compliance with law
- The assessor has distinct duties:
  - Determine Taxability of Property
  - Determine Ownership of Property
  - Describe the Property
  - Value the Property

Valuation of Property

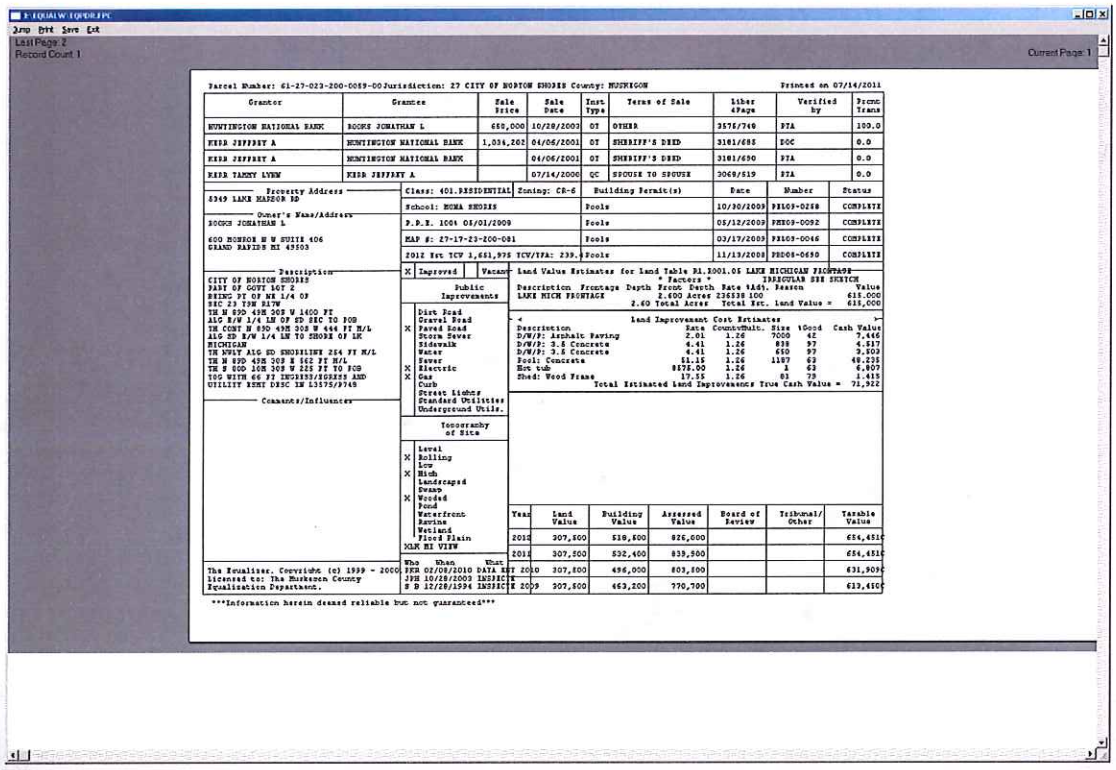
Classification of Property

- Real
  - ✓Agricultural
  - ✓Commercial
  - ✓Industrial
  - ✓Residential
  - ✓Timber Cutover
  - ✓Developmental
- Personal
  - ✓Agricultural
  - ✓Commercial
  - ✓Industrial
  - ✓Residential
  - ✓Utility

Valuation of Property

- Real Property
  - Determine Land Value
  - Determine Building and Improvement Value
- Personal Property
  - Determine Location (Canvassing)
  - Analyze/Audit Personal Property Statement

Valuation of Property



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Last Page: 2
Record Count: 1
Current Page: 1

Parcel Number: 61-27-023-200-0059-00 Jurisdiction: 27 CITY OF BOYNE SHORES County: MUSKEGON Printed on 07/14/2011

Grantor	Grantee	Sale Price	Sale Date	Inst Type	Terms of Sale	Liber &Page	Verified By	Prcnt Trans
HUNTINGTON NATIONAL BANK	BOOKS JONATHAN L	650,000	10/28/2003	QT	OTHER	3575/749	BTA	100.0
KEEB JEFFREY A	HUNTINGTON NATIONAL BANK	1,034,262	04/06/2001	QT	SHERIFF'S DEED	3101/685	BOC	0.0
KEEB JEFFREY A	HUNTINGTON NATIONAL BANK		04/06/2001	QT	SHERIFF'S DEED	3101/650	BTA	0.0
KEEB TAMMY LYNN	KEEB JEFFREY A		07/14/2000	QC	SPOUSE TO SPOUSE	3069/519	BTA	0.0

Property Address: 8349 LAKE HARBOR RD
Owner's Name/Address: BOOKS JONATHAN L
600 HUDSON S W SUITE 406
GRAND RAPIDS MI 49503

Class: 401.RESIDENTIAL Zoning: CR-6
School: NOMA SHORES
P.P.R. 1001 01/01/2009
MAP #: 27-17-23-200-081
2011 Est TCV 1,651,975 TCV/TFA: 239.4

Building Permit(s)

Date	Number	Status
10/30/2009	PB109-0258	COMPLETE
05/12/2009	PE909-0092	COMPLETE
03/17/2009	PB109-0046	COMPLETE
11/13/2008	PB008-0650	COMPLETE

Pools
Pools
Pools
Pools

Description:
CITY OF BOYNE SHORES
PART OF GOVT LOT 2
BEING PT OF NE 1/4 OF
SEC 23 T29N R17W
TH N 89D 49M 30S W 1400 FT
ALG N/W 1/4 LN OF SD SEC TO POB
TH CONT N 89D 49M 30S W 444 FT M/L
ALG SD N/W 1/4 LN TO SHORE OF LK
MICHIGAN
TH NWLY ALG SD SHORELINE 254 FT M/L
TH N 89D 49M 30S E 662 FT M/L
TH S 00D 10M 30S W 225 FT TO POB
100 WITH 66 FT INGRESS/EGRESS AND
UTILITY RENT DESC IN L3575/P749

Comments/Influences:

[X] Improved [ ] Vacant

Public Improvements: [ ] Dirt Road [ ] Gravel Road [X] Paved Road [ ] Storm Sewer [ ] Sidewalk [ ] Water [X] Sewer [X] Electric [X] Gas [ ] Curb [ ] Street Lights [ ] Standard Utilities [ ] Underground Utils.

Topography of Site: [ ] Level [X] Rolling [ ] Low [X] High [ ] Landscaped [ ] Swamp [X] Wooded [ ] Pond [ ] Waterfront [ ] Ravine [ ] Wetland [ ] Flood Plain
MAK MI VIEW

Land Value Estimates for Land Table R1.2001.05 LAKE MICHIGAN FRONTAGE
* Factors * IRREGULAR SEE SKETCH

Description	Frontage	Depth	Front Depth	Rate	%Adj.	Reason	Value
LAKE MICH FRONTAGE			2.400 Acres	236338	100		615,000
			2.40 Total Acres		Total Est. Land Value =		615,000

Land Improvement Cost Estimates

Description	Rate	Code	Cnty%Mult.	Size	%Good	Cash Value
D/W/P: Asphalt Paving	2.01		1.26	7000	42	7,446
D/W/P: 3.5 Concrete	4.41		1.26	838	97	4,817
D/W/P: 3.5 Concrete	4.41		1.26	650	97	3,803
Pool: Concrete	11.15		1.26	1197	69	49,238
Hot tub	8575.00		1.26	1	63	6,807
Shed: Wood Frame	17.15		1.26	61	73	1,413
Total Estimated Land Improvements True Cash Value =						71,922

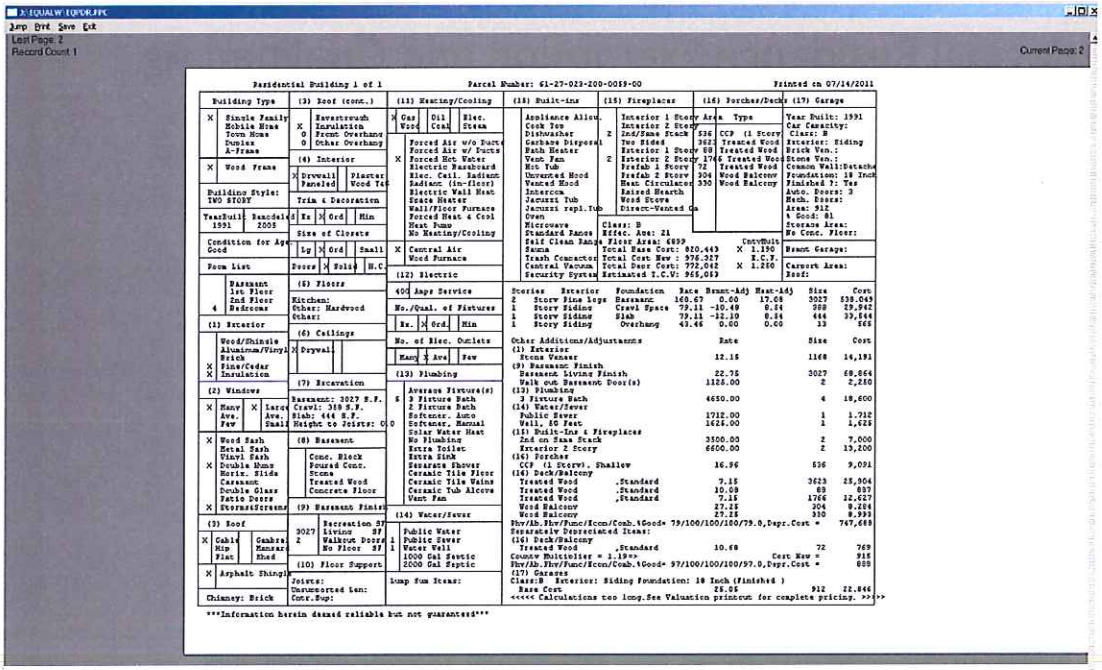
Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/ Other	Taxable Value
2012	307,500	519,500	826,000			654,451
2011	307,500	532,400	839,900			654,451
2010	307,500	496,000	803,500			631,909
2009	307,500	463,200	770,700			613,410

The Equalizer. Copyright (c) 1999 - 2000 Licensed to: The Muskegon County Equalization Department.

Thm Khan Khat
FEH 02/08/2010 DATA EXT
JPH 10/28/2003 INSPECTE
P D 12/28/1994 INSPECTE

Information herein deemed reliable but not guaranteed

Valuation of Property



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Last Page: 2
Record Count: 1
Current Page: 2

Residential Building 1 of 1 Parcel Number: 61-27-023-200-0059-00 Printed on 07/14/2011

Building Type: [X] Single Family [ ] Mobile Home [ ] Town Home [ ] Duplex [ ] A-Frame
[X] Wood Frame
Building Style: TWO STORY
Year Built: 1991 Remodeled: 2005
Condition for Age: Good
Room List: 4 Basement, 1st Floor, 2nd Floor, Bedrooms

(1) Exterior: [X] Wood/Shingle [ ] Aluminum/Vinyl [X] Brick [X] Pine/Cedar [X] Insulation

(2) Windows: [X] Many Ave. Few [X] Large Ave. Small
[X] Wood Sash [ ] Metal Sash [ ] Vinyl Sash [X] Double Hung [ ] Horiz. Slide [ ] Casement [ ] Double Glass Patio Doors [X] Storms/Screens

(3) Roof: [X] Gable [ ] Hip [ ] Flat [ ] Gambrel [ ] Mansard [ ] Shed
[X] Asphalt Shingle
Chimney: Brick

(3) Roof (cont.): [X] Sheathing [X] Insulation [ ] Perm. Overhang [ ] Other Overhang

(4) Interior: [X] Drywall/Panelled [ ] Plaster [ ] Wood Trim
Trim & Decoration: [ ] Ex [X] Ord [ ] Min
Size of Closets: [ ] Lg [X] Ord [ ] Small
Floors: [ ] Poor [X] Fair [ ] Good [ ] H.C.

(5) Floors
Kitchen:
Other: Hardwood
Other:

(6) Ceilings: [X] Drywall

(7) Excavation
Basement: 3027 S.F.
Crawl: 319 S.F.
Slab: 444 S.F.
Height to Joists: 0.0

(8) Basement: [ ] Conc. Block [ ] Poured Conc. [ ] Stone [ ] Treated Wood [ ] Concrete Floor

(9) Basement Finish
3027 Recreation SF
2 Living SF
Walkout Doors
No Floor SF

(10) Floor Support
Joists:
Unsupported Len:
Conv.Sup:

(11) Heating/Cooling: [X] Gas [ ] Wood [ ] Oil [ ] Coal [ ] Elec. [ ] Steam
[X] Forced Air w/o Ducts [ ] Forced Air w/ Ducts [X] Forced Hot Water [ ] Electric Baseboard [ ] Elec. Ceil. Radiant [ ] Radiant (in-floor) [ ] Electric Wall Heat [ ] Space Heater [ ] Wall/Floor Furnace [ ] Forced Heat & Cool [ ] Heat Pump [ ] No Heating/Cooling
[X] Central Air [ ] Wood Furnace

(12) Electric
400 Amps Service
No./Qual. of Fixtures: Re. [X] Ord. [ ] Min
No. of Elec. Outlets: [ ] Many [X] Ave. [ ] Few

(13) Plumbing
Average Fixtures(s): 6
3 Fixture Bath
2 Fixture Bath
Softener, Auto
Softener, Manual
Solar Water Heat
No Plumbing
Extra Toilet
Extra Sink
Separate Shower
Ceramic Tile Floor
Ceramic Tile Walns
Ceramic Tub Alcove
Vent Fan

(14) Water/Sewer
[X] Public Water
[X] Public Sewer
1 Water Well
1 1000 Gal Septic
2000 Gal Septic
Lump Sum Items:

(15) Built-ins: Appliance Allow. [ ] Cook Top [ ] Dishwasher [ ] Garbage Disposal [ ] Bath Heater [ ] Vent Fan 2 [ ] Hot Tub [ ] Ventless Hood [ ] Vented Hood [ ] Intercom [ ] Jacuzzi Tub [ ] Jacuzzi rep1.Tub [ ] Oven [ ] Microwave [ ] Standard Range [ ] Self Clean Range [ ] Sauna [ ] Trash Compactor [ ] Central Vacuum [ ] Security System

(15) Fireplaces: Interior 1 Story 1 [ ] Interior 2 Story [ ] 2nd/Same Stack 1 [ ] Two Sided [ ] Interior 1 Story 0 [ ] Interior 2 Story 0 [ ] Prefab 1 Story [ ] Prefab 2 Story [ ] Heat Circulator [ ] Raised Hearth [ ] Wood Stove [ ] Direct-Vented Ga

(16) Porches/Decks (17) Garage

Area	Type
336	CCP (1 Story
3621	Treated Wood
1746	Treated Wood
72	Treated Wood
304	Wood Balcony
330	Wood Balcony

Year Built: 1991
Car Capacity:
Class: B
Exterior: Siding
Brick Ven.:
Stone Ven.:
Common Wall: Detache
Foundation: 18 Inch
Finished ?: Yes
Auto. Doors: 3
Mech. Doors:
Area: 912
Good: 81
Storage Area:
No Conc. Floor:
Bsmnt Garage:
Carport Area:
Roof:

Class: B
Effec. Age: 21
Floor Area: 6899
Total Base Cost: 820,443 X 1.190
Total Cost New : 976,327 R.C.N.
Total Door Cost: 792,042 X 1.250
Estimated T.C.V: 965,053
Cnty%Mult

Stories	Exterior	Foundation	Rate	Bsmnt-Adj	Heat-Adj	Size	Cost
2	Story Fine Logs	Basement	160.67	0.00	17.08	3027	$38,049
1	Story Siding	Crawl Space	79.11	-10.49	8.84	888	29,942
1	Story Siding	Slab	79.11	-12.19	8.84	444	33,544
1	Story Siding	Overhang	43.46	0.00	0.00	33	565

Other Additions/Adjustments

	Rate	Size	Cost
(1) Exterior			
Stone Veneer	12.15	1168	14,191
(9) Basement Finish			
Basement Living Finish	22.75	3027	68,864
Walk out Basement Door(s)	1125.00	2	2,250
(13) Plumbing			
3 Fixture Bath	4650.00	4	18,600
(14) Water/Sewer			
Public Sewer	1712.00	1	1,712
Well, 50 Feet	1625.00	1	1,625
(15) Built-Ins & Fireplaces			
2nd on Same Stack	3500.00	2	7,000
Exterior 2 Story	6600.00	2	13,200
(16) Porches			
CCP (1 Story), Shallow	16.96	536	9,091
(16) Deck/Balcony			
Treated Wood ,Standard	7.15	3623	25,904
Treated Wood ,Standard	10.08	68	687
Treated Wood ,Standard	7.15	1746	12,627
Wood Balcony	27.25	304	8,286
Wood Balcony	27.25	330	8,993
Fbr/Lb.Fbr/Func/Econ/Cnab.%Good= 79/100/100/100/79.0,Depr.Cost =			747,688
Separately Depreciated Items:			
(16) Deck/Balcony			
Treated Wood ,Standard	10.68	72	769
County Multiplier = 1.190		Cost New =	918
Fbr/Lb.Fbr/Func/Econ/Cnab.%Good= 97/100/100/100/97.0,Depr.Cost =			889
(17) Garages			
Class:B Exterior: Siding Foundation: 18 Inch (Finished)			
Base Cost	28.05	912	22,846

<<<<< Calculations too long.See Valuation printout for complete pricing. >>>>>

Information herein deemed reliable but not guaranteed

Board of Review

- Reviews Assessment Roll
- Serves as an appeal board for property owners
- Also meets in July and December to make corrections



Proposal A

- Principal Residence Exemption and Qualified Ag Exemption
- Capped and Taxable Value
- Transfer of Ownership



Michigan Tax Tribunal Appeals

- Small Claims
  - Residential and Small Commercial
  - Principal Residence Exemptions
  - Poverty Exemptions
- Entire Tribunal
  - Large Commercial and Industrial



Assist Local Units – MCL211.34(3)

- Year-round assistance
- Help answer questions
- Test and implement software upgrades
- Balance Databases
- Establish policies
- Host consistency meetings
- Present and host mandatory training
- Maintenance of property descriptions and tax maps

Equalization Audits

- Assessors submit databases digitally following March Board of Review
- Audits conducted on annual basis
- Every City, Township, and Village is audited
- Results of each audit are shared with the local unit

Equalization Report MCL 211.34

- County Board must equally distribute tax burden
- If inequalities exist, either in the County as a whole, or also in any individual class of property, the Board is required to correct this via a factor
- Valuations must reflect the Constitutional maximum and statutory 50% level of assessment
- May be appealed
- Subject to State Equalization
- Sales & Appraisal Studies to verify level of Assessment

Sales Studies

- Recorded documents from register of deeds reviewed to determine status for use in sales studies.
- Sales Studies compiled for all classes of real property and used to determine the starting ratio for all residential classes. Appraisal studies used for most other classes.
- Sent to local units for review before being used in Equalization studies and sent to the State Tax Commission.

Appraisal Studies

- Appraisers field inspect, list and analyze usable vacant sales. They analyze all improved Agricultural, Commercial and Industrial sales. They field inspect all good sales to compute ECFs.
- Sales data gathered is used to compute land value and ECFs.
- Appraisers select representative random samples for each class studied, field inspect, draw and price all parcels selected using land value and ECF data previously derived.
- Studies are reviewed and sent to the local unit for review before entry on the L-4018.

Property Classification

- Agricultural
- Commercial
- Industrial
- Residential
- Personal Property (including Utility)





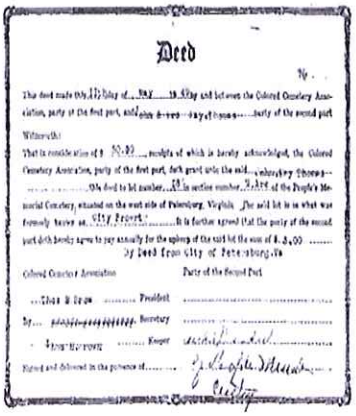


Sales Studies

- Primarily done for Residential
- Over 4,435 Sales used in Studies for Independent review of sales for Equalization purposes
- Numerous additional documents reviewed as well (i.e. Transfer Affidavits, Death Certificates, Real Estate Summaries, and Court Orders)

Neighbor #1: Register of Deeds

- Deed Certifications
- Legal descriptions reviewed
- Multiple documents checked every day
- Over 5,250 deeds certified in 2018



Deed

No. .

This deed made this 17th day of May in the year of our Lord one thousand nine hundred and fifty-two between the Colored Cemetery Association, party of the first part, and [illegible] party of the second part.

Witnesseth:

That in consideration of $ 50.00 receipts of which is hereby acknowledged, the Colored Cemetery Association, party of the first part, doth grant unto the said [illegible] party of the second part, the following described lot, piece or parcel of land, to-wit: Lot number 94 in section number 9 Tree of the People's Memorial Cemetery, situated on the west side of Petersburg, Virginia. The said lot is in what was formerly known as City Property. It is further agreed that the party of the second part doth hereby agree to pay annually for the upkeep of the said lot the sum of $ 5.00

Deed from City of Petersburg, Va

Colored Cemetery Association — Party of the Second Part

[illegible] President

By [illegible] Secretary

[illegible] Keeper

Signed and delivered in the presence of [illegible]

Appraisal Studies

- Commercial, Industrial, & Agricultural
- Used when not enough sales
- Sales still reviewed
- Land / Economic Condition Analysis
- More than 5000 parcels inspected for 2019 assessments
- Sent to local units for review

Neighbor #2: Treasurer's Office

- Principal Residence Exemption Audits
- Treasurer assists with Assessor's reports
- Computation of millage reduction fractions
- Prepared by Equalization, Certified by Equalization Director
- Truth in Taxation



Apportionment Report

- Tax levy requests are collected and audited
- Over 70 different taxing entities in Muskegon County
- Used by local units for tax billing, and incorporated into required reports
- Monitor expiration dates and ballot language
- This report is due in October prior to November elections

Equalization Forms

- L-4018s completed and submitted to STC by 12/31 annually giving starting ratio for each class in local unit.
- Local Assessors complete and submit rolls to equalization. The rolls are imported and new, loss and adjustments on the L4021 are audited.
- L4023 forms are compiled from audited assessment rolls to determine if local unit has ratios between 49% and 50%.
- The Equalization report is completed from the results and presented to the county board for approval.

Equalization Forms

- Import, review, compile, and balance L4024 for use in millage rollbacks.
- Import, review, compile, and balance Principal Residence Exemption figures.
- Personal Property reporting

Abatement Report

- Industrial Facilities
- Eligible Distressed Areas
  - ✓Enterprise Zones
  - ✓Obsolete Rehab
- Department of Natural Resources
- Land Bank

MUSKEGON COUNTY
LAND BANK
AUTHORITY

State Tax Commission

- Equalization works closely with the State
- Most forms and reports are now filed electronically
- All major reports available on our website
- Additionally, assigned staff visits and conducts "hands-on" reviews. State guidelines are 20% of property assessed, or more than 10,000 parcels.
- Many forms and reports prepared and filed by Equalization on behalf of local units

Questions?

- Contact Information
  - Donna VanderVries
    - vandervriesdo@muskegoncounty.net
    - 231-724-6726
  - Dan VanderKooi
    - vanderkooida@muskegoncounty.net
    - 231-724-6667

Other Duties

- Damage Assessment - gather preliminary damage assessment info in event of disaster.
- Education – I teach classes – Board of Review Class, Past President of MAED, Legislative Committee, IAAO Board, etc.

Assessing Reform

- Changes to be implemented over next few years
- Includes an Assessor of Record for the county

Certification Preparation of Assessing Roll

Michigan Department of Treasury
2691 (Rev. 05-11)

L-4037

State Tax Commission Assessment Roll Certification
(Assessor of Record, Pre-March Board of Review)

This form is issued under the authority of the General Property Tax Act, P.A. 206 of 1893, MCL 211.10d. **Attach original copy to the assessment roll.**

PART 1: ASSESSOR AND LOCAL UNIT INFORMATION
(This form must be filed with the MBOR by the first Monday in March or by the specified charter deadline.)

Assessing Officer Name	Certification Number	Certification Level (MCAO, MAAO, MMAO)	Tax Year

Local Unit of Government Name	City or Township	County Name

PART 2: PRE-BOARD OF REVIEW ASSESSED VALUES, CAPPED VALUES AND TENTATIVE TAXABLE VALUES – AD VALOREM AND SPECIAL ACTS

Property Class	Assessed Values	Capped Values	Tentative Taxable Values
Real Agriculture			
Real Commercial			
Real Industrial			
Real Residential			
Real Timber Cutover			
Real Developmental			
TOTAL REAL PROPERTY			
TOTAL PERSONAL PROPERTY			
TOTAL OF REAL AND PERSONAL PROPERTY			

PART 3: ASSESSOR CERTIFICATION

I hereby certify that the information contained within this Assessor of Record Assessment Roll Certification is true and accurate to the best of my knowledge, information and belief and that the valuations were prepared by myself as the assessing officer of record and pursuant to the guidelines found within the State Tax Commission's Supervising Preparation of the Assessment Roll document. I further certify that I have determined that the Ad Valorem and Special Acts assessed, capped and tentative taxable valuations contained within this Assessor Certification Statement compose the aggregate assessed valuations of taxable property for the above mentioned local unit of government prior to the March Board of Review.

Assessing Officer Signature	Date

Assessing

- AMAR AUDITS – County is 2020

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, March 12, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Commissioner Wilkins. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator
Enrika L.F. McGahan, Corporate Counsel

2019-100 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2019-101 **APPROVE THE BOARD MINUTES OF FEBRUARY 12, 2019 AND FEBRUARY 26, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Hovey-Wright, to approve the Board Minutes of February 12, 2019 and February 26, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

The following citizens addressed the Board opposed to changes to the MATS (Muskegon Area Transit System) bus routes: Bonnie Vokits, Chris Poniatowski, LaToya Jemison, Mary Goryl, Doris Jones, Darma Canter, Jackie Knight, Al Nichols, Julie Aaron, Fay Redmond, Larry Fife, Eric Hood, Patsy Petty, and Eleanor Canter.

COMMUNICATIONS

The following Communication item was provided to the Board for informational purposes:

- Alger County Resolution: Support of Revising the Medicare Prescription Drug Bill of 2003

2019-102 **PREPARE A RESOLUTION IN SUPPORT OF REVISING THE MEDICARE PRESCRIPTION DRUG BILL OF 2003 AND FORWARD THE RESOLUTION TO FEDERAL AND STATE LEGISLATORS, THE NATIONAL ASSOCIATION OF COUNTIES (NACO), MICHIGAN ASSOCIATION OF COUNTIES (MAC), AND OTHER MICHIGAN COUNTIES**

Moved by Commissioner Hovey-Wright, seconded by Commissioner Nash, to prepare a resolution in support of revising the Medicare Prescription Drug Bill of 2003 and forward the resolution to Federal and State Legislators, the National Association of Counties (NACo), Michigan Association of Counties (MAC), and other Michigan Counties.

Voice vote **Motion Carried**

PRESENTATIONS

A. HAZMAT Introductions (Rich Warner, Emergency Services Manager)

Rich Warner, Emergency Services Manager, introduced new HAZMAT Chief Tony Gutierrez. Chief Gutierrez presented a report to County Commissioners. (See attached)

B . Muskegon County Drain Commission Annual Report & Project Update

Brenda Moore presented information from the attached report and then reviewed a PowerPoint presentation. (See attached)

COMMITTEE/BOARD REPORTS

2019-103 **AUTHORIZE THE BOARD CHAIR TO APPROVE THE SOLE RFP BID SUBMITTED FOR THE JTC KITCHEN UPGRADE FROM NORTHSIDE HEATING AND COOLING IN THE AMOUNT OF $73,337.25, TO BE PAID FROM THE REMAINING JAIL/JTC PROJECT FUNDS. THE UPGRADES SPECIFICALLY INCLUDE A COMMERCIAL STOVE/OVEN COMBO, VENT HOOD, AND NECESSARY MECHANICAL WORK, AT THE MUSKEGON COUNTY FAMILY COURT- JUVENILE TRANSITION CENTER**

CPS19/03-10

The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize the Board Chair to approve the sole RFP bid submitted for the JTC kitchen upgrade from Northside Heating and Cooling in the amount of $73,337.25, to be paid from the remaining Jail/JTC project funds. The upgrades specifically include a commercial stove/oven combo, vent hood, and necessary mechanical work, at the Muskegon County Family Court- Juvenile Transition Center.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-104 **AUTHORIZE THE PROSECUTOR TO ACCEPT THE BYRNE JUSTICE ASSISTANCE GRANT FROM THE MICHIGAN STATE POLICE IN THE AMOUNT OF $14,000.00 AND AMEND THE BUDGET ACCORDINGLY**

CPS19/03-11

The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize the Prosecutor to accept the Byrne Justice Assistance Grant from the Michigan State Police in the amount of $14,000.00 and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-105 **ACCEPT THE FY2019 OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT GRANT IN THE AMOUNT OF $10,000.00 FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND TO AUTHORIZE THE SHERIFF SIGN THE AGREEMENT**

CPS19/03-12
The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to accept the FY2019 Off-Road Vehicle (ORV) Law Enforcement Grant in the amount of $10,000.00 from the Michigan Department of Natural Resources and to authorize the Sheriff sign the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-106 **APPROVE THE FUNDING INCREASE IN THE AMOUNT OF $31,800.00 FROM THE OFFICE OF HIGHWAY SAFETY PLANNING FOR THE SECONDARY ROAD PATROL PROGRAM; AND TO ADJUST THE BUDGET ACCORDINGLY**

CPS19/03-13
The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve the funding increase in the amount of $31,800.00 from the Office of Highway Safety Planning for the Secondary Road Patrol Program; and to adjust the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-107 **ACCEPT AND SIGN THE FY19 BYRNE JAG – WEMET GRANT (MSP #JAG 70834-7-WEMET-19) IN THE AMOUNT OF $14,000.00 AND AMEND THE BUDGET ACCORDINGLY**

CPS19/03-14
The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to accept and sign the FY19 Byrne JAG – WEMET grant (MSP #JAG 70834-7-WEMET-19) in the amount of $14,000.00 and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-108 **APPROVE THE INCREASE TO THE SHERIFF'S PURCHASE ORDER WITH CONCIERGE CORRECTIONS TO A TOTAL AMOUNT OF $150,000 (ONE HUNDRED FIFTY THOUSAND DOLLARS) TO COVER REIMBURSEMENT COSTS FOR INMATE MEDICAL BILLS**

CPS19/03-15

The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve the increase to the Sheriff's purchase order with Concierge Corrections to a total amount of $150,000 (one hundred fifty thousand dollars) to cover reimbursement costs for inmate medical bills.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-109 **AUTHORIZE THE SHERIFF'S OFFICE TO APPLY FOR THE 2019 CALENDAR YEAR MARINE SAFETY GRANT IN THE AMOUNT OF $193,969.00 FOR PERSONNEL AND OPERATING COSTS WITH A 25% MATCH REQUIREMENT**

CPS19/03-16

The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize the Sheriff's Office to apply for the 2019 calendar year Marine Safety grant in the amount of $193,969.00 for personnel and operating costs with a 25% match requirement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-110 **AUTHORIZE THE COUNTY OF MUSKEGON DEPARTMENT OF VETERANS AFFAIRS STAFF TO PROVIDE THE MUSKEGON COUNTY CLERK WITH THE FOLLOWING VETERANS MILLAGE RENEWAL LANGUAGE TO BE INCLUDED ON THE AUGUST, 2019 PRIMARY ELECTION BALLOT: *"SHALL THE MILLAGE APPROVED BY MUSKEGON COUNTY VOTERS IN 1994 AND RENEWED IN 1998 AND 2008 FOR THE PURPOSE OF PROVIDING FUNDS TO EQUIP, OPERATE, MAINTAIN AND DEFRAY DEBT SERVICE AND PROVIDE SUPPORT AND ASSISTANCE TO VETERANS THROUGH A COUNTY DEPARTMENT OF VETERAN AFFAIRS BE RENEWED AND CONTINUED (AND THE LIMITATION CONTINUE BE MAINTAINED) BY AN AMOUNT NOT TO EXCEED 1/13TH MILL ($0.077 PER $1,000) ON TAXABLE VALUE ON ALL PROPERTY IN THE COUNTY OF MUSKEGON, FOR AN ADDITIONAL PERIOD OF TEN (10) YEARS, BEING 2019 THROUGH 2028, INCLUSIVE, RESULTING IN AN ANNUAL ESTIMATED REVENUE OF $330,534 FOR 2019?"***

HS19/03-05
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to authorize the County of Muskegon Department of Veterans Affairs staff to provide the Muskegon County Clerk with the following Veterans Millage Renewal language to be included on the August, 2019 primary election ballot:

> Shall the millage approved by Muskegon County voters in 1994 and renewed in 1998 and 2008 for the purpose of providing funds to equip, operate, maintain and defray debt service and provide support and assistance to Veterans through a County Department of Veteran Affairs be renewed and continued (and the limitation continue be maintained) by an amount not to exceed 1/13th mill ($0.077 per $1,000) on taxable value on all property in the County of Muskegon, for an additional period of ten (10) years, being 2019 through 2028, inclusive, resulting in an annual estimated revenue of $330,534 for 2019?

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-111 **AUTHORIZE PUBLIC HEALTH TO PARTICIPATE IN THE WIC PROJECT FRESH PROGRAM AS THE STATE AUTHORIZED WIC MARKET MASTER, AND TO ENTER INTO AGREEMENTS WITH THE PARTICIPATING FARMERS; FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN MARKET MASTER AND RELATED PROJECT FRESH AGREEMENTS, WITH NO CHANGE IN THE GENERAL FUND APPROPRIATION**

HS19/03-06

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to authorize Public Health to participate in the WIC Project FRESH Program as the state authorized WIC Market Master, and to enter into agreements with the participating farmers; further authorize the Public Health Director to sign Market Master and related Project Fresh agreements, with no change in the general fund appropriation.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-112 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $13,745,881.93, COVERING THE PERIOD OF FEBRUARY 8, 2019 THROUGH FEBRUARY 21, 2019 FOR CHECKS AND JANUARY 1, 2019 THROUGH JANUARY 31, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/03-22

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $13,745,881.93, covering the period of February 8, 2019 through February 21, 2019 for checks and January 1, 2019 through January 31, 2019 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-113 **APPROVE ENTERING INTO A 5 YEAR PURCHASE OF SERVICE AGREEMENT (APRIL 1, 2019 THROUGH MARCH 31, 2024) WITH COBBLESTONE SOFTWARE WITH HEALTHWEST AND THE COUNTY OF MUSKEGON TO ASSIST IN CONTRACT MANAGEMENT PROCESS AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT; THE COUNTY'S PORTION OF THE COST RANGES FROM $8,735.24 IN YEAR 1 TO $7,377.85 IN YEAR 5; AND TO AMEND THE BUDGET ACCORDINGLY FOR YEAR 1**

WM19/03-23

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve entering into a 5 year purchase of service agreement (April 1, 2019 through March 31, 2024) with Cobblestone Software with HealthWest and the County of Muskegon to assist in contract management process and authorize the Board Chair to sign the agreement; the County's portion of the cost ranges from $8,735.24 in year 1 to $7,377.85 in year 5; and to amend the budget accordingly for year 1.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-114 **APPROVE SUBMITTAL OF A GRANT APPLICATION TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF AN E-ONE ECOLOGIC FIREFIGHTING FOAM TESTING SYSTEM IN THE AMOUNT OF $31,662**

WM19/03-24

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve submittal of a grant application to the Michigan Department of Transportation for the purchase of an E-One ECOLOGIC firefighting foam testing system in the amount of $31,662.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-115 **APPROVE THE REQUEST FROM THE COUNTY CLERK TO PURCHASE A WEB BASED SOFTWARE UPGRADE FOR THE JURY SYSTEM, INC., SOFTWARE AT A COST OF $22,325 TO BE UTILIZED BY THE 14TH CIRCUIT COURT AND THE 60TH DISTRICT COURT AND AMEND THE BUDGET ACCORDINGLY**

WM19/03-25

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the request from the County Clerk to purchase a web based software upgrade for the Jury System, Inc., software at a cost of $22,325 to be utilized by the 14th Circuit Court and the 60th District Court and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-115 **APPROVE THE EASEMENT AGREEMENT WITH THE MICHIGAN STATE POLICE AND KENT COUNTY TO GRANT THEM THE RIGHT TO CONSTRUCT AND MAINTAIN A TOWER AT MOORE PARK AND AUTHORIZE THE BOARD CHAIR TO SIGN SAME**

WM19/03-26

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the easement agreement with the Michigan State Police and Kent County to grant them the right to construct and maintain a tower at Moore Park and authorize the Board Chair to sign same.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-116 **AWARD THE MATS SOLICITATION FOR 120 CONCRETE BENCHES TO PETERSEN MANUFACTURING IN THE AMOUNT OF $54,996.00, PENDING MDOT CONCURRENCE**

WM19/03-27

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award the MATS solicitation for 120 concrete benches to Petersen Manufacturing in the amount of $54,996.00, pending MDOT concurrence.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-117 **APPOINT LEO EVANS TO THE CITY SLOT FOR THE SOLID WASTE PLANNING COMMITTEE WITH A TERM THROUGH 3/31/2020**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to appoint Leo Evans to the City Slot for the Solid Waste Planning Committee with a term through 3/31/2020.

Voice vote **Motion Carried**

Chairman Hughes invited everyone to attend the Muskegon's St. Patrick's Day Parade: Downtown Muskegon, Saturday, March 16th at11:00 a.m.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth asked Mr. Jim Koens, Muskegon Area Transit System (MATS) Transit System Manager, to provide information regarding the proposed motion to reduce MATS bus routes.

Mr. Jim Koens, Muskegon Area Transit System (MATS) Transit System Manager, presented a PowerPoint to show the changes in the operating expenditures and revenues. (See attached)

Discussion ensued.

2019-118 **POSTPONE MATS SERVICE REDUCTIONS FOR SIX (6) MONTHS OR UNTIL WE GET THE RESULTS OF THE STUDY**

Moved by Commissioner Wilkins, seconded by Commissioner Hovey-Wright, to postpone MATS service reductions for six (6) months or until we get the results of the study.

Discussion ensued.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Rillastine Wilkins, Susie Hughes

No: Zach Lahring, Bob Scolnik, I. John Snider, II **Motion Carried**

Administrator Eisenbarth noted that the Convention Center group continues discussing design and environmental study. Additional soil studies will take place. Commissioner Snider noted Terrace Plaza building construction had similar issues and used a float foundation approach. Discussion ensued.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Mahoney noted there is a Rotary Pancake Breakfast at Whitehall High School, Saturday, March 16th and a Business Expo for the White Lake Area.

Commissioner Lahring asked for the Prevailing Wage issue to be brought before the Ways and Means Committee. Administrator Eisenbarth stated he would do that.

PUBLIC COMMENT

Mirelda Tokarczyk, thanked Commissioners who voted to hold off on the bus schedule issue and asked that things start now to make changes that can save or improve the bus ridership and routes.

2019-119 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN.**

Meeting adjourned at 5:07 p.m.

_____
Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Thursday, March 21, 2019



2018 Annual Report







RETIREMENT OF HAZMAT CHIEF

As of December 21, 2018, the hazmat team's long-standing Hazmat Chief, Steve Lague, will retire after 35 ½ years of service with the hazmat team. Chief Lague was at the helm for many positive changes that the team experienced over the years. We wish him his best years yet in his retirement and are forever grateful for his years of service to the team and community.

NEW HAZMAT CHIEF

Tony Gutierrez has been serving in the role of interim Hazmat Chief since September 2018. On December 21, 2018, he officially became the Hazmat Chief. Chief Gutierrez previously served as one of the Hazmat Captains and has been a hazmat technician on the team since 2000. Chief Gutierrez brings 18 years' worth of hazardous materials experience. He currently is employed as a full-time Fire Captain/EMT with the Gerald R. Ford International Airport Fire Department. Chief Gutierrez has extensive knowledge in fire service/hazmat operations and administration, and has a degree in EMS management and will graduate with a bachelor's degree in Business Management in July 2019. His vision is to continue to move the organization forward, and provide the highest levels of customer service to the community and surrounding service areas. Through education, training, seminars and statistical data collection the team will continually analyze how to best provide services to the citizens of Muskegon, as well as our neighboring cities and towns.

DEVELOPMENT OF HAZMAT TEAM MISSION STATEMENT, VISION, AND MOTTO

Mission Statement

The Muskegon County Hazardous Materials Response Team is a highly motivated, organized and well-trained team dedicated to serving our county and protecting the environment through prevention, preparedness, with both efficient and effective response to hazardous materials incidents, whether accidental or intentional. We serve residents by responding to emergencies and monitoring for hazardous materials.

Vision

To grow a dynamic and innovative team while maintaining proud, competent, and professional members who take ownership of mission goals and objectives.

Motto

"Dedicated to excellence, delivered with pride"

HAZMAT TEAM OVERVIEW

The Muskegon County Hazardous Materials Response Team serves Muskegon, Oceana, and Newaygo Counties under mutual aid agreements for hazardous materials emergency response and training. The team has been responding to hazmat incidents since 1982 and is currently made up of 15 hazmat technicians from the fire service, police service, and general/chemical industry. Each hazmat technician has over 200 hours of training in hazardous materials. The team leadership consists of a hazmat chief, hazmat deputy chief, and hazmat captain. The team has two hazmat apparatus along with two hazmat decon trailers. The team's overall function is to:

1) Detect the presence of and identifies associated chemical and physical properties of hazardous materials/WMD
2) Identifies and establishes control zones after contamination spread
3) Contains and mitigates liquid and vapor leaks through interventions such as neutralization, plugging, and patching
4) Uses protocols to collect and label substances and evidence in preparation for transportation
5) Detects and surveys for different types of ionizing radiation
6) Interprets readings accurately from radiation detection devices and conducts geographical survey search for suspected radiological sources or contamination
7) Takes actions to limit personnel exposure to radiation and contain the spread of contamination
8) Conducts research related to hazardous materials and WMD to contribute to the Incident Action Plan (IAP)
9) Develops predictive plume models to inform protective actions and support the IAP.

HAZMAT TEAM PERSONNEL

Name	Position	Years of Service	Agency
Tony Gutierrez	Hazmat Chief	18	Gerald R. Ford Airport FD
Christopher Dean	Hazmat Deputy Chief	21	Muskegon Heights FD
Brad Walters	Hazmat Captain	3.5	Muskegon Twp FD
Paul Christiansen	Technician	35	Muskegon FD (Retired)
Jon Mink	Technician	25	Fruitport FD/Trace Analytical
Joe Munson	Technician	18	Norton Shores FD
Brian Harris	Technician	16.5	Muskegon Sheriffs Dept (Retired)
Chad Wilson	Technician	15	City of Muskegon PD
Mike Wolffis	Technician	13	Fruitport FD
Heather Stevens	Technician	12	Gentex
Jake Grabinski	Technician	7.5	Muskegon Twp FD
Jim Thompson	Technician	3.5	BASF
Tim Doctor	Technician	3.5	Fruitport FD
Ryan Mylenek	Operations	0	Norton Shores FD
Chris May	Operations	0	Webb Chemical

HAZMAT TEAM TRAINING

We held 24 team training drills consisting of a total of 51 hours which exceeds the OSHA hazmat technician refresher training requirement (24 hours). We also had several members attend several training courses throughout the year. Those courses consisted of Hazardous Materials Branch Officer Course (4-day course), Chemistry I (3-day course), Chemistry II (3-day course), and Highway Cargo Specialist (3-day course). Our team also participated in Northern Exposure 2018 with the 51st CST on May 16, 2018 and conducted a functional exercise with the Muskegon County Correctional Facility on November 19, 2018.

HAZMAT TEAM BUDGET

The budget for FY 2018 was $54,930.00 and the team stayed within the budget. As to cost recovery for FY 2018, $10,170.00 was collected. The majority of the budget is to sustain our current operations. For example, the budget covers the following:

- Maintenance cost of our direct reading instruments (meters) for calibration gas, repairs, and new sensors that have expired.
- Annual DOT inspection and minor repairs on our Hazmat apparatus
- Purchase of new personal protective equipment (PPE) that has expired such as our Level A suits
- Pay for our personnel who have not received a pay raise in over 20 years to keep costs down
- Portable equipment insurance, general liability insurance, accident & sickness, and workers compensation coverage
- Utility costs for the Hazmat Building (Hanger)
- A small line item for training costs

COMMUNITY OUTREACH INITIATIVE'S

As a hazmat team, we plan to provide more outreach to our community such as training with the SARA Title III 302 sites, providing hazmat training to our County fire departments, providing decon training to our local hospitals and continuing to participate in public relations such hazmat apparatus demonstrations. We feel it is important we work with our community and develop those partnerships.

TEAM STRAGEIC PLANNING

The Muskegon County Hazardous Materials Response Team is continuing to move forward. Part of our planning for FY 2019 is:

1) We plan to develop a mission and vision statement for our team.
2) Recognize and scale to changing budgetary, fiscal, and regulatory conditions.
3) Seek to improve operational efficiency and effectiveness by shaping, enhancing, and adapting to changing circumstances.
4) Cultivate and strengthen relationships with stakeholders, governing bodies, fire departments, and the public.
5) Foster a culture that emphasizes and enhances member health and safety.
6) Promote a highly motivated and well-trained workforce.

HAZMAT INCIDENTS AND COST RECOVERY

Our team had three full hazmat team responses for the calendar year. They consisted of the following:

Date	Location	Incident	Cost Recovery
5/21/18	Holton Rd	Semi-Truck Saddle Tank Rupture/diesel fuel spill	$6,187.72
6/6/18	Dollar General (Rothbury)	Unknown Odor/Substance (liquid)	$1845.00-In Process of paying
12/5/18	Sherman Blvd	Transformer Oil Spill (Possible PCBs)	Insurance Invoiced

CHEMICAL FEE PROGRAM

As you may know, the Muskegon County Emergency Management Office has established the "chemical fee program" as a needed funding source. Steve Lague and Rich Warner implemented this program in 2018. The funding source will support the Hazmat team budget for many items such as equipment, operating supplies, training, maintenance of hazmat apparatus, etc.

The goal is for the 43 SARA Title III 302 sites in Muskegon County, 14 Tier II sites in Oceana, and the seven Tier II sites in Newaygo Counties to donate $1,500.00 to the hazmat team. To date this program has raised $39,500.00.

We have received donations from the following Tier II sites: Sixteen (16) from Muskegon County: Sun Chemical, TGW Systems, AGS Company Automotive Solutions, Shoreline Division, ALTA Industrial Equipment, Great Lakes Finishing Inc, Lorin Industries, Brunswick Bowling Products, BASF/Bayer, ADAC , Concept Metals Group, Fleet Engineers, Hanson Logistics, Coles Quality Foods, Webb Chemical, and Honeywell; Seven (7) from Oceana County: Peterson Farms, Wilbur-Ellis Company, Arbre Farms, Gray and Company, Seneca Food Corporation, Oceana Foods, and Oceana County Freezer Storage; and one (1) from Newaygo County: Gerber Products Company.

THANK YOU

On behalf of all the members of the Muskegon County Hazardous Materials Response Team, I would like to thank our citizens, the Muskegon County Board of Commissioners for their support in 2018. We look forward to continuing to work together to protect the communities we serve!

MUSKEGON COUNTY
M I C H I G A N

OFFICE OF THE DRAIN COMMISSIONER

Brenda M. Moore
Drain Commissioner
moorebr@co.muskegon.mi.us

141 E. Apple Avenue, Muskegon, Michigan 49442-3404

231-724-6219
(Fax) 231-724-3480
www.co.muskegon.mi.us/drain

March 7, 2019

Muskegon County Board of Commissioners
State of Michigan

Commissioners:

Pursuant to Section 31, Chapter 2 of Act No. 40 of the Public Acts of 1956 as amended, I respectfully submit the Annual Report for this office for October 1, 2017 through September 30, 2018. In previous years we have also supplied a chart of accounts as the office's financial statement but this year an *Audited Financial Statement Report* was generated by the county's auditors for all County Drainage Districts. This financial report is currently being finalized by the County's Accounting Department and will be provided to the County Board prior to the Drain Code deadline of April 1st.

This report includes background information about the Drain Code and emerging projects. As with previous years, we provide a table with cumulative projects undertaken since Ms. Barrett, the Deputy Drain Commissioner, and I took our offices in November of 2013.

Of particular note is an outstanding balance for Wolf Lake. We are waiting for Board Authorization for an updated lake level report. This authorization must be done by the County Board of Commissioners under state Inland Lakes and Streams legislation to satisfy the judge in the establishment of a lake level. Even though the project was completed in 1984 the final step to determine the lake level by the court did not occur. The cost of the study can be recuperated through an assessment. Staff has been advised of this matter and we await your direction.

Respectfully submitted,

Brenda M. Moore
Muskegon County Drain Commissioner

Muskegon County Drain Commissioner
Annual Report FY 2018

Office Philosophy & History

Muskegon County's economic health and quality of life are fundamentally linked to its water. In addition to 26 miles of Lake Michigan coastline there are over 10,000 acres of surface water in county inland lakes being fed by hundreds of miles of streams running across our countryside. Many streams discharge to inland lakes that are open conduits to Lake Michigan. For public health and our economic future, we must be good stewards of our surface water resources.

Numerous water bodies in Muskegon County are considered "impaired" by the US Environmental Protection Agency including: Bear Lake (phosphorus), Bear Creek (biota), Ruddiman Creek (e. coli), Black Creek (biota), and Little Black Creek (biota). Other waterways have not graduated to the EPA list, but they are degraded (e.g., Cedar, Duck, Flower, Stevens, Norris, and Crockery Creeks). Muskegon and White Rivers have also suffered from pollution. Most waterway damage originates from "nonpoint" pollution carried by storm water runoff from streets, parking lots, rooftops, lawns, cleared land, and farm fields. Biota, or the living organisms of a stream, is most often impacted by excessive sediment (soil transported by water that smothers creatures, their food, and habitat). Another common impact to biota is a lack of oxygen because of the presence of pollutants that increase biochemical oxygen demand (i.e., they take oxygen to break down). E. coli originates from human or animal excrement and poses a health risk to humans who come in contact with contaminated water. Thermal pollution coming from heated rooftops and parking lots can exacerbate blue-green algae blooms that produce neurotoxins. Finally, there are areas of streams known to contain heavy metals in their sediment. When storm water blasts through a "flashy" stream channel it can transport contaminated sediment downstream into lakes.

In the late 1800s and early 1900s the majority of the county's 130+ drains were created under the State Drain Code. These drains represent over 200 miles of surface water within the county. Most county drains are altered creek systems. Many of these drains are at the headwaters of major creeks. If not properly managed, county drains send poor water quality and sediment downstream. Early on, dynamite was often used to create county drains; draining wetlands and rerouting or straightening creeks to expedite surface water drainage. At the time, the tremendous negative impacts of such actions were not well understood. Today, most would never think of doing such things. Still, county drains are established infrastructure systems relied on by numerous property owners. They must be properly maintained. However, while we conduct drain work we can restore some natural functions of the stream that improve water quality *and* extend the life expectancy of drainage improvements.

What constitutes "properly maintained" has been redefined in recent history. The same year I took office, the state legislature amended the Natural Resources & Environmental Protection Act (NREPA) to hold Drain Commissioners more accountable for environmental impacts. Previously, Drain Commissioners were exempt from environmental standards (e.g., soil erosion control, wetland protection, and inland lakes and streams protection). Literally, they could tear up the countryside with absolutely no responsibility to protect or restore the environment. Now, Drain Commissioners must follow state established "*best management practices*" and obtain state permits for most of our work. In addition to these new demands, drain commissioners now have some responsibility for surface water quality.

This Report

The Drain Code requires that annually the Drain Commissioner provides a report of annual activities to the County Board. This report provides more detail about the operations of the office in an effort to foster a broader understanding of what we do. At this point, the only full time employees in our office are the Drain Commissioner and Deputy Drain Commissioner. A temp employee assists with the MS4 Municipal Storm Water Committee and internal records for approximately 5 hours per week. In terms of managing various drain projects, we rely on contractors to help us execute project tasks. This works well in that we can "ramp-up" or trim back as needs dictate. Historically the Drain Office had three employees in addition to the Commissioner and Deputy; an inspector and two administrative staff.

Team Members

We have worked with several **engineering firms** (listed alphabetically) that we utilize for design and project inspection services, including;

- Eng. Inc.
- J&A Engineering
- Land & Resources Engineering
- Schultz Land & Water Consulting

Both staff members are certified soil erosion control officers. We regularly inspect drains as well. We also have a contract with the **Muskegon Conservation District** (MCD) to assist with spraying herbicides, erosion control measures, planting, and invasive species control. MCD staff members are licensed applicators and they have expertise in conservation practices. To date, we have not used chemicals to manage the drains. In rural areas prescribed burns may be an option. MCD staff has recently become a certified burn team.

Excavating contractors are selected based on a competitive, line-item bid process. For larger projects we also hold mandatory pre-bid meetings. Following are contractors who have been awarded contracts by our office:

- Busscher Development
- Jackson Merkey
- McCormick Sand
- Mead Brothers
- Quantum Excavating
- Randall Meyer
- Stein Construction
- Volker Crane Services

Our **legal counsel** is Fahey, Schultz, Burzych Rhodes PLC of Okemos, who also represents the MI Association of Drain Commissioners.

Our **financial advisors** are Steve Mann, Esq., of Miller Canfield and Paul Stauder of Public Financial Management, Inc.

Other important **partners** include:

- Michigan Department of Environmental Quality – Nonpoint Pollution, Wetland & Inland Lakes and Streams (permits, tech support, and potential grants)
- Michigan Department of Natural Resources, Fisheries Division (tech support and potential grants)
- Michigan Department of Transportation (supplemental assessments and design assistance)
- Muskegon County GIS (services billed to individual districts)
- Muskegon County Road Commission (cost-sharing for road culverts, engineer comments)
- US Fish and Wildlife (tech support and grants)

Drain Code Process and County Practices

Drain projects are completed under one of two scenarios; as maintenance projects or as petitioned projects. The Drain Code limits spending on a drain project to $5,000 per mile, per year-- unless it comes under petition or a local municipality passes a resolution to allow additional spending. The $5,000 per mile limit was put in the law decades ago and is nowhere near the actual cost of conducting maintenance now--especially considering state restoration requirements. Working through an entire drain branch under the maintenance scenario can take years. The down-side of that is it is difficult to work on a stream system in small segments because what happens to one segment of the system impacts other parts of the system. For example, if sediment is removed from a portion of stream, it invites water to move faster downstream; this can cause additional flooding or sediment deposition downstream. Ideally, it is more cost effective and environmentally sound to maintain and restore a section of stream (drain) through its entire run.

Under the Drain Code, projects are generally paid through an assessment process. Each Drainage District is treated like its own corporation, having individual charts of account. Drain projects in Muskegon County are currently financed solely through bank notes and bonds paid off by assessments. Other Drain Commissioners have healthy revolving funds that have grown over time and/or County Boards provide a significant general fund injection to their office. In other counties townships often pay most or all of an assessment for their constituents. Whatever the reason, this has not been the culture of Muskegon County in the past. Around 2011 the County Board stopped providing general funds for drain maintenance when the previous Drain Commissioner suggested assessments for work was more appropriate than a flat general fund contribution. He did not get the chance to levy assessments nor was he able to turn around the fact that many drain accounts had zero or negative balances because of an historic lack of assessments to support maintenance. Regardless of the history, we are working with what we can now; bank notes and bonds being paid back with assessments. In addressing negative balances, the newly created revolving fund will prevent the need for 40 bank notes, saving an estimated $80,000 in financing fees.

Most drain work in the county has required more excavation and restoration work than normally necessary because of a long term lack of consistent management of the systems. To add to the issue, during this time, various property owners were permitted to dig in public drains. Many overly deepened or widened them, which caused damage to downstream segments of the system. Getting state permits, fixing the damage of sporadic digging, and catching up with decades of inadequate maintenance makes what we have to do more complex and expensive. Further, because of the cost to replace or upsize culverts, they can rarely be done as part of maintenance projects. This is why many projects have been petitions, because the cost to effectively undertake a project requested by property owners far exceeds maintenance spending limits of the Drain Code.

A petition must be employed and approved when adding branches to a drain system, abandoning portions of a drain, deepening or widening a channel, or placing a certain amount of culverts or storm sewer. As a check-and-balance under the Drain Code, a Commissioner cannot act on a petition alone. There must be a public hearing process in which all property owners of a district are notified by 1st class mail and via newspaper notices. There is a Board of Determination appointed (BOD) comprised of 3 citizens plus an alternate. Members cannot own property in the district or community in which the project is proposed but they must own land and reside in the county. Under the Drain Code, the Drain Commissioner appoints the BOD members. Early on, some township board members served on BODs but they became less comfortable serving when they realized BOD meetings could be very contentious. Soon after I took office we asked township supervisors if they knew of local people who served on a local board who could handle meetings and, perhaps, an angry crowd. From the local units we generated a list of about 12 people who were willing to serve. They received training from our attorney regarding their roles and responsibilities under the Drain Code.

The Board of Determination process has received a lot of criticism, most notably because the Drain Commissioner appoints BOD members. Truly, I believe we have done the best we can to pick independent thinkers, prepare them legally, and then be "hands off" at meetings. We have legal counsel at hearings if BOD members have procedural questions. At a recent hearing, for example, I was not able to correct the impression that citizens would have to help pay for a new branch of a drain specifically requested by a few property owners. That would not have happened. The benefiting properties would have received the assessment for the new branch because it only served them.

We have also wished there could be a different process then the BOD because we have seen petitioners bullied at meetings and members of the public (some of them elected officials) insult our engineers, legal counsel, and BOD members by questioning their integrity. Many of the public comments have degenerated into the perpetuation of misinformation, spiteful comments, and irrelevant hearsay. Because BOD members are citizen volunteers, they may not feel well equipped to "gavel down" inappropriate behavior. As consultants and staff we have very little ability to stop such activity or correct misinformation because it looks like we are trying to sway the process. Still, this is what the Drain Code gave us.

If the BOD determines that a petitioned project should continue, and there are no court challenges, the engineering survey & design process begins. The Drain Commissioner, with her team, determines the scope of the project. During this time the Road Commission and MI Department of Transportation are asked if they want to be partners in any culvert replacements. This opportunity allows a township to pay for culvert replacements over time via an assessment vs. having to pay their half of the culvert cost in one payment to the Road Commission. The Road Commission may request supplemental assessments to finance culvert replacements over time but has chosen not to thus far. MDOT pays for the bulk of work it requests (e.g., Robinson Drain 80% of all costs; Kuis Drain, 100%, of requested work). During this time there are also discussions with permitting agencies, local officials and property owners regarding options.

As part of the "scoping" process, we also look into potential grants. To date, we have investigated grants for in-line wetland creation; full streambed span box culverts to replace side by side metal culverts that sit within the creek bed, and soil erosion and sedimentation control grants for plant materials along drains. The wetland creation grants we pursued went to Lake Erie projects. Fish passage grants generally go to healthier ecosystems with significant fish populations. We also learned that agencies tied to Areas of Concern get more attention from funding entities, as was the intent of being designated an AOC. In short, by comparison, our recent projects were not of interest to many funding agencies. Recently, however, the Muskegon Conservation District partnered with our office for

two grants related to erosion control: one for the Peterson-Ahlert Drain (Bear Creek Watershed) to plant and stabilize stream banks and the other for the Muskegon River Watershed for tree planting, which will primarily target the Holland Drain (Ryerson Creek).

Once the project scope and partners are determined and engineering design is complete we submit for state and/or federal permits. It is during this time that we obtain additional drain easements if necessary. When design and permitting are complete bid specification packets are developed for competitive bid. This is the beginning of the construction phase. For initial phases of the project (survey, design, etc.) we obtain bank notes. For many projects we have been able to finance the entire project using bank notes. Larger construction projects (exceeding 1 million dollars) have required bonding.

Drain Projects

When my tenure began in 2013, four petitions were in process from Mr. Fisher's tenure (Pierson Swamp, Kuis, Ellis, and Mason Drains). Since then, we have received one community petition from the City of Montague to extend and improve the Montague Drain (Buttermilk Creek). Two petitions originated from the County Road Commission (Laurene Taylor and Norris Creek). The remaining petitions were from property owners. See our list following: those ~~stricken~~ are completed projects. Those *italicized* were deemed not necessary by a Board of Determination. Those **bolded** are in progress.

1. **Black Creek Consol. (in planning)**
2. *Chaddock*
3. ~~Ellis~~
4. *Erickson*
5. *Holland*
6. **Hurlbut (contract awarded)**
7. ~~Kent~~
8. **Kuis**
9. ~~Laurene Taylor~~
10. ~~Mason~~
11. **Montague (in planning)**
12. **Norris Creek (in planning)**
13. **Pierson**
14. **Ribe (in litigation)**
15. ~~Saxe~~
16. *Schwemer*
17. ~~Stewart~~
18. *Wilsie*

2018 Construction Projects:

- Pierson Drain- estimate 85% complete
- Kuis Drain - estimate 90% complete
- Cleaning & stabilization of a portion of the Wilsie Drain with future phases planned (petition failed)
- Stabilization of unauthorized work done by a property owner on the Walsworth Drain.

2019 Certifications:

In 2019 we are focusing on "cleaning up" the remaining drain district records to; 1) verify the drains were legally established, 2) verify watershed (district) boundaries using 2016 LiDAR data to derive 1-foot elevation contours (vs. 1800s and early 1900s surveys) and, 3) assess each district to both cover the above costs and to rectify negative drain balances which have existed for years. Much of this work is being funded by the newly established revolving fund.

1. Ackerburg
2. Artibey
3. Bailey
4. Barnes
5. Bartholomew
6. Becker
7. Bussing
8. Dobe
9. Dolph,
10. Ellis
11. Falbe
12. Fielder

13. Four Mile Creek
14. Fred Dow
15. Fruitland #1
16. Henry St 61
17. Henry Street 66
18. Herschel
19. Holland
20. Humphrey
21. Klever IC
22. Knudsen
23. Martin
24. Scott & Waters
25. Orchard Grove
26. Orland Johnson
27. Parent
28. Peters
29. Pett
30. Ruddiman Creek
31. Sanford
32. Seider
33. Staples
34. Taylor
35. Tidioute
36. Tony Rupar
37. Turtle
38. Waalkens
39. Washburn
40. Wells
41. Yonker

2019 Engineering Surveys:

The following drains have been previously certified, they are getting engineered surveys to diagnose potential issues. The cost of which is being covered by a state SAW grant. Note: IC = Inter-county drain.

1. Anderson
2. Bowen IC
3. Canada
4. Carlson
5. Clyde Thompson
6. Crockery Cr. IC
7. Dry IC
8. Eadie
9. Farkas
10. John Smith
11. Klever
12. Lawrence
13. Lewis
14. Norris Creek
15. Tony Rupar
16. Walsworth
17. Westover
18. Wilsie
19. Witham

2019 Projects:

Because several petitioned projects did not advance through the BOD process, we will be engaging in multiple year maintenance schedules to address each drain's biggest issues. At face value this keeps annual costs down, but property owners will receive less service for their investment because each year contractors will charge for mobilization fees to get to the work site rather than giving a better price for work on an entire stretch of drain. We discussed previously why this is not the preferred approach. In an effort to reduce mobilization costs, we intend to bid out numerous small projects at once in hopes one contractor will provide a good price to "batch" maintenance jobs. Thus far the Anderson, Erickson, Holland, Walsworth, Washburn and Yonker Drains are in line for maintenance work.

Financing & Assessments

2019 Bank Notes:

- Wooley Marsh $133,000
- Hurlbut $800,000

2018 Bank notes:

- Anderson $100,000
- Black Creek Consolidated Drain $500,000
- Brandstrom $46,500
- Erickson $50,000
- Furman $35,000
- Holland $70,000

- Hurlbut $100,000 (retired with recent note)
- Montague $100,000
- Ribe $180,000
- Washburn $100,000
- Wilsie $55,000

2018 Bonds:

- Pierson; (approximately 3.2 million)
- Kuis; (proximately 2.4 million) note: over $245,000 was pre-paid by MDOT for work along US31.

2018 Assessments

- Ellis (paid by Norton Shores)
- Kent (2nd of 10 years)
- Kuis (1st of 20 years)
- Lawrence (1st of 2 years)
- Little Black Lake Inter-county with Ottawa (1 year, done)
- Laurene Taylor (2nd of 10 years)
- Mason (2nd of 7 years)
- Partridge (1 year, done)
- Pierson Swamp Drain (1st of 30 years)
- Robinson Inter-county with Newaygo and Oceana (1st of 5 years)
- Round Marsh (2nd of 5 years)
- Saxe (1st of 10 years)
- Sieder (paid by Norton Shores)
- Stewart (1st of 10 years)
- Stafford (1 year, done)
- Truman Inter-county with Ottawa (1 year, done)
- Tupper (2nd of 2 year)
- Wooley Marsh (1st of 7 years)

2019 Assessments

Thus far, in addition to continuing multi-year assessments listed above the Hurlbut Drain is a petitioned project that will be built and assessed in 2019.

All newly certified drains will be assessed to rectify negative drain balances and reimburse the revolving fund.

A note on the County's assessment

As already indicated, the County Drain office receives no general funds for drain maintenance. We rely on assessments. General fund allocations ended when Mr. Fisher suggested county assessments for drain work were more appropriate than general fund allocations. The County Administrator at the time agreed and around 2011 general fund allocations ceased. When assessments to the county began in 2014, we provided the engineering calculations that facilitate the recuperation of some assessment fees from the County Road Commission.

When general funds were provided to the drain office for maintenance it amounted to approximately $200,000 annually. With inflation, $200,000 in 1980 dollars is worth about $467,000 in 2019. In looking through office records it's not clear what the county received for their investment when general funds were given. At least now, county assessments are directly tied to specific projects and it is clear what the funds are used for. Regardless, recent County assessments are less than what the Board ever gave the drain office in general funds.

Storm Water Reviews Performed FY 2018

1. Aldi Food Market
2. Green Acres, LLC
3. Sternberg Hotel Development
4. Apple Carr Village Expansion
5. LMCU Roosevelt Park
6. Motion Dynamics
7. Mercy Health North Muskegon
8. Everstream Montague
9. Sherman Storage Facility
10. M-46 Wellness
11. Autozone Egleston Twp
12. Blue Water Industrial
13. TKI Properties
14. Eagle View Estates
15. Chandy Acres East

Non-Drain projects

Recent:

- Administering Municipal Storm Water, Post Construction Ordinance and storm water reviews for the cities of Muskegon, Norton Shores, Muskegon Heights, and Roosevelt Park.
- Partnership with county GIS for this office to finance 1-foot LIDAR contours for the entire county (about $13,000).

Historic:

The Drain Commissioner's office has taken a major role in special projects outside of the scope of regular duties including:

- Assisting the cities of Muskegon, Norton Shores, Muskegon Heights, Roosevelt Park, and North Muskegon with their 5-year update of state NPDES storm water permits.
- Chair and assist Municipal Storm water group with MDEQ requirements and storm water reviews (listed above).
- Wrote first draft of the Bear Lake Plan - feasibility study added by the consultant.
- Worked with Ottawa and Allegan Counties to draft MDEQ required storm water standards, the first ever for Muskegon County.
- Received $535,660 SAW grant.
- Drafted County 2015 Recreation Plan

Summary table: Completed Projects

Drain	Description	Status
Dirkes	Maintenance- branch of Black Creek Consol.	Project completed 2016. Black Creek Assessment 2015-2017
Kent	Citizen petition	Project completed 2017. Assessment 2017-2026
Laurene Taylor	Petition from Road Commission	Project completed 2017. Assessment 2017-2026
Little Black Lake	Dam inspection & district certification	Completed and assessed 2018
Marion (Inter-county with Newaygo)	Complaints	Project completed. MDOT financed along M-120, no assessment.
Mason	Citizen petition	Project completed 2017. Assessment 2017-2023
McSorley	Maintenance- branch of Black Creek Consol.	Project completed 2014 Black Creek Assessment 2015-2017
Robinson (Inter-county w/ Newaygo and Oceana)	Started with complaints. M-DOT financed majority of work along M-120.	Project completed 2017. Assessment for Muskegon's portion 2018-2022
Round Marsh	Emergency declaration	Project completed 2016. Assessment 2017-2021
Saxe	Citizen petition	Project completed 2017. Assessment 2018-2027
Stewart	Citizen petition	Project completed 2017. Assessment 2018-2027
Washburn	Complaints	Partial ditch clean-out under maintenance provisions.
Wilsie	Complaints/failed petition	Partial ditch clean-out under maintenance provisions.
Wooley Marsh	Started with complaints Township authorized work	Project complete 2017. Assessment 2018- 2024

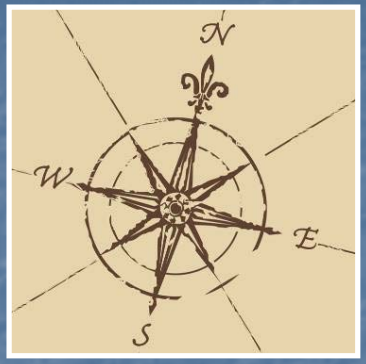
Status of Open Drain Projects

Drain	Initiated by	Status	Engineer
Anderson	complaints	Survey and design complete	ENG.
Black Creek Consolidated Drain	petition	Surveys complete determining scope	LRE , ENG and Snell Environmental
Hurlbut	petition	Contract awarded	ENG.
Kuis	petition	Construction about 90% complete	ENG.
Lawrence	complaints	Survey and design complete.	LRE
Montague	petition from City	Engineering complete obtaining easements	LRE
Norris Creek	petition	Survey work complete design started	LRE
Partridge	grant opportunity	Aborted	Schultz
Pierson Swamp	petition	Construction about 80% complete	LRE
Ribe	petition	Secured DTE and CSX agreements. DTE estimates $1 million to lower gas line *at their expense*	ENG.
Wolf Lake	Flaw in record	On hold. ***Need County Board action***	Johnson & Anderson

Note: Petitioned projects have taken 18 months to over 3 years to execute depending on:

- complexity of design
- requirement for DEQ, and/or Army Corp permits
- need to obtain easements
- amount of coordination with land owners (e.g., Railroads and other utilities).
- litigation

Guiding Principles:



- The need for drainage must be balanced with stewardship

- Investments are made for longevity

- Water quality is paramount to Muskegon Co.’s economy

The beginnings of Drain Law started in 1819 before Michigan was a state!

- Most drains were “created” to drain wetlands and expedite drainage.

- They often used dynamite to reroute streams.

- No consideration of environmental impact.



2013

- **Changes to state law:** DCs no longer exempt from MEPA

- **New attention to water quality:** Clean Water Act, Nonpoint pollution NPEDS



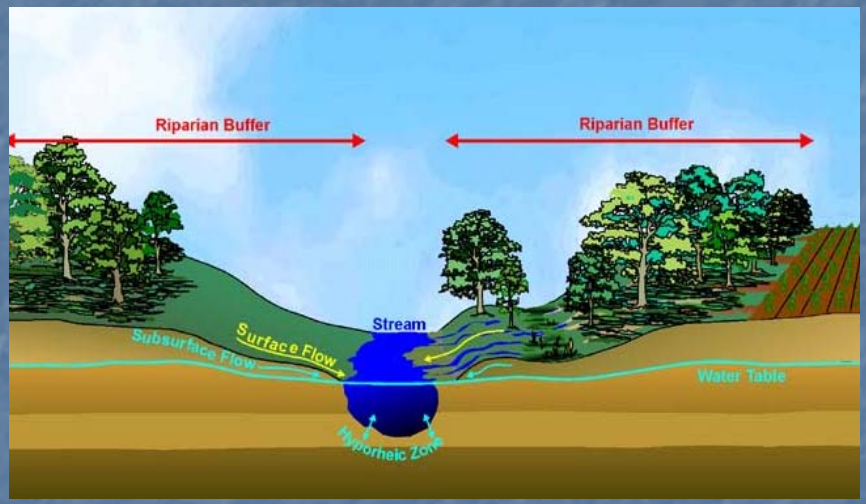


- **Typical drain: stagnate, warm, sediment laden, low oxygen; very little can survive.**
- **Likely no body contact.**





We work in the
Riparian Zone





EPA List of impaired waters:

- Bear Lake (phosphorus)
- Bear Creek (biota)
- Ruddiman Creek (e. coli)
- Black Creek (biota)
- Little Black Creek (biota).

Head Cutting



Flooding transports sediment that smothers



Bank slump, trees undercut



Sediment choked culverts



Scouring from sudden and excessive runoff damages downstream locations



Waters of the State…



Making Improvements

Hancock Rd. before



Old Lamos Rd Bridge





Hancock Rd. Bridge in process

Hancock Bridge completed.

Shot taken after 7 inch rain event.



Before: Main channel south of Hancock Road.



Before: Main channel south of Hancock Road.



After:
Re-sculpted channel.





After:
Re-sculpted channel.





After:
Cross-vane





After:
Log revetment





Old Eilers Rd Bridge



New Eilers Rd Bridge





Ford Vs. Culvert



Creating meanders



Reinforce sharp turns



Riffle to slow and aerate water



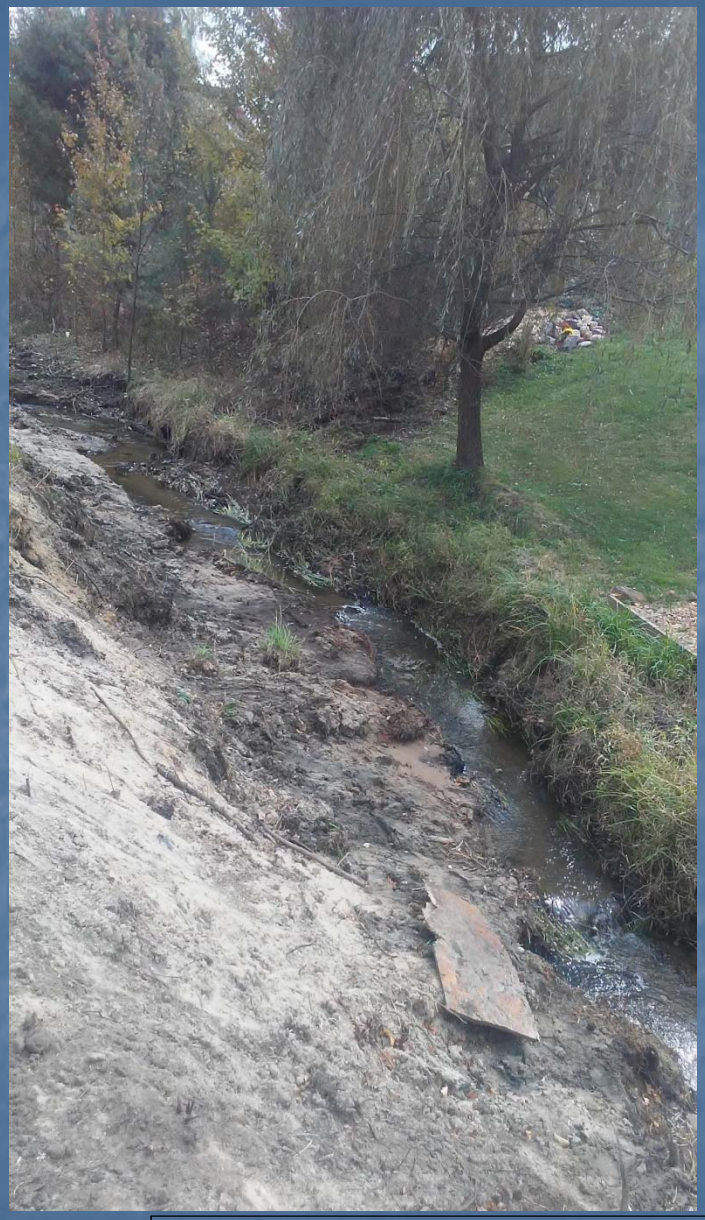
Placement of revetments

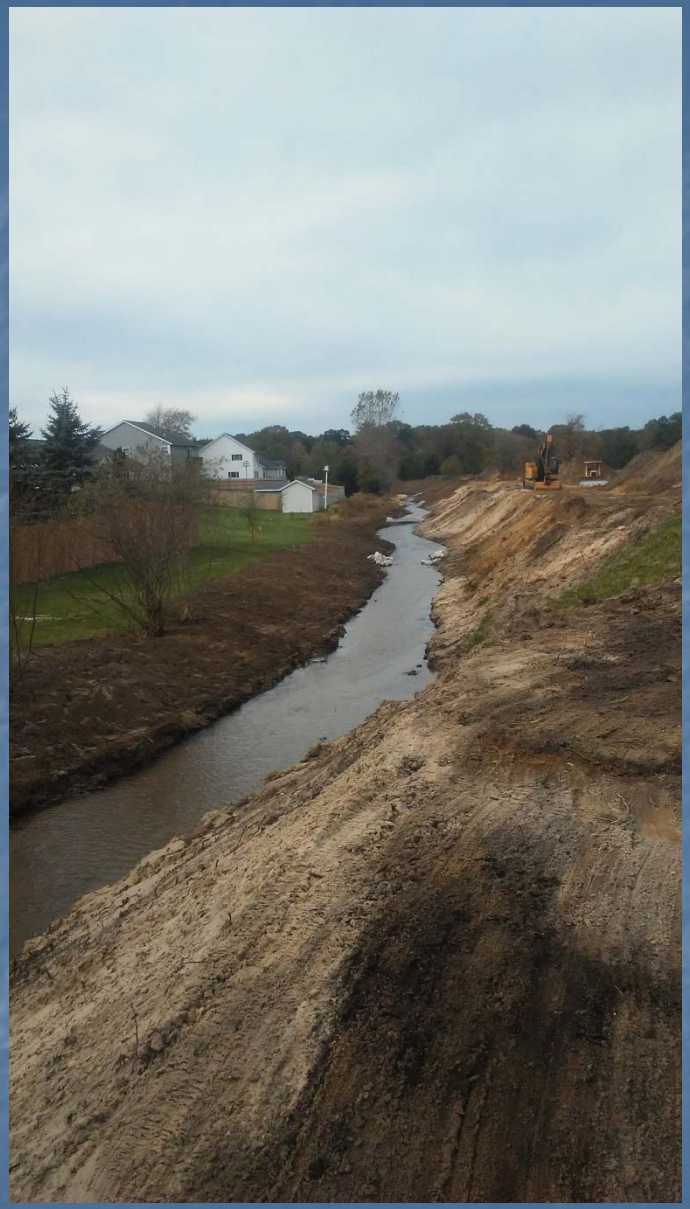


Step pools



Groundwater discharge





Before and after stretch of Kuis Drain



Use of coconut logs

Nonpoint pollution – first flush







Muskegon Area Transit System

Proposal to Eliminate Routes 20 & 45,
Effective April 1, 2019

MATS Service Reduction Proposal

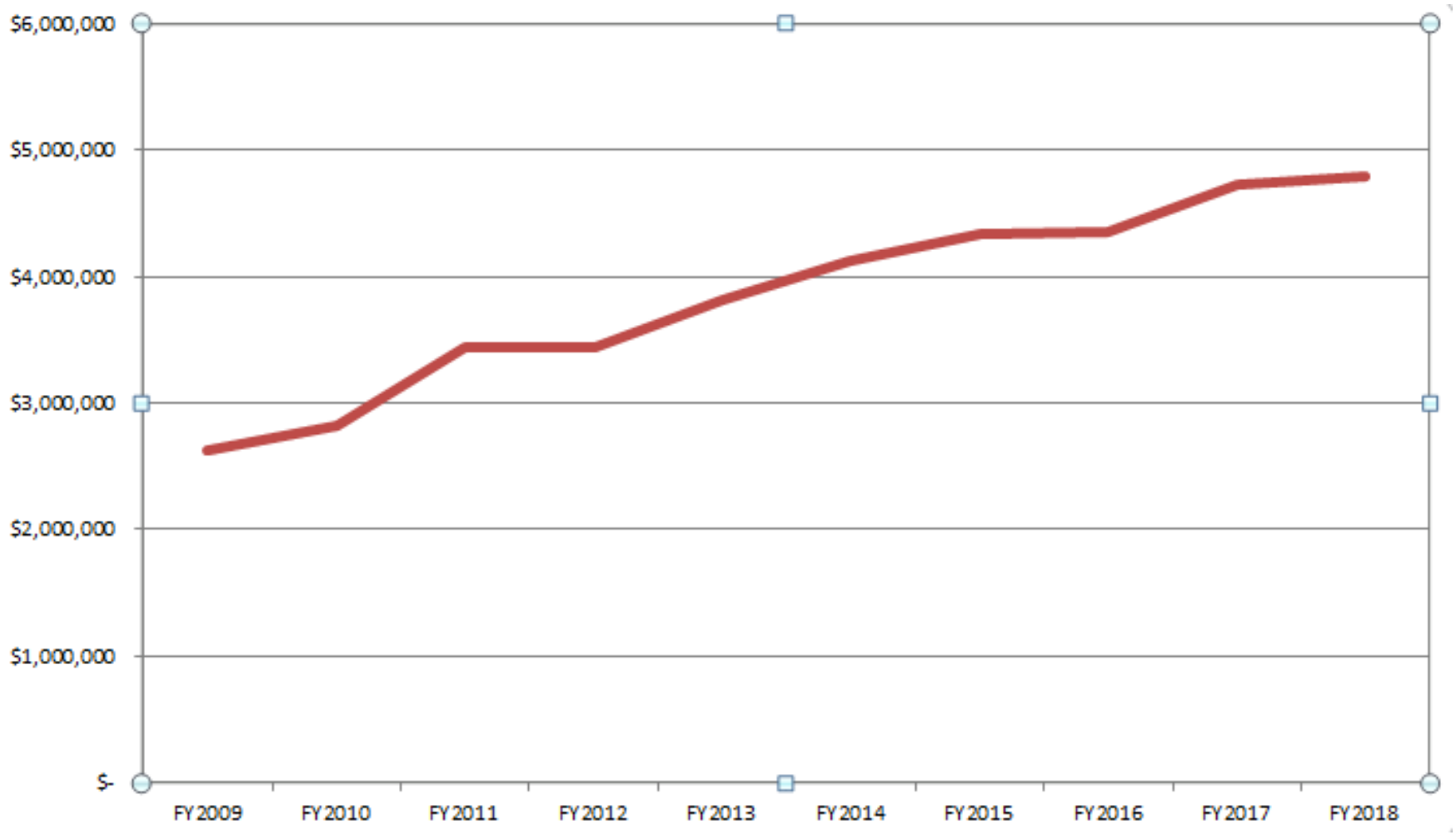
- Proposal Announced January 2019
  - Eliminate Route 20 (Apple I) from service, effective April 1, 2019
    - One of two buses operating this corridor
  - Eliminate Route 45 (Peck-Sanford) from service, effective April 1, 2019
    - One of two buses operating this corridor
- Public Comment Period February 1 - 15, 2019
- Public Hearing Held February 19, 2019
- Board Action Requested March 12, 2019

MATS Budget Shortfall Factors

- MATS program and staffing expansions implemented to address community needs
- Increased costs of personnel, goods, services
- Reduced ridership and associated fares
- Persistent shortfall of local funding and resulting accelerated use of federal funds to decrease local match need

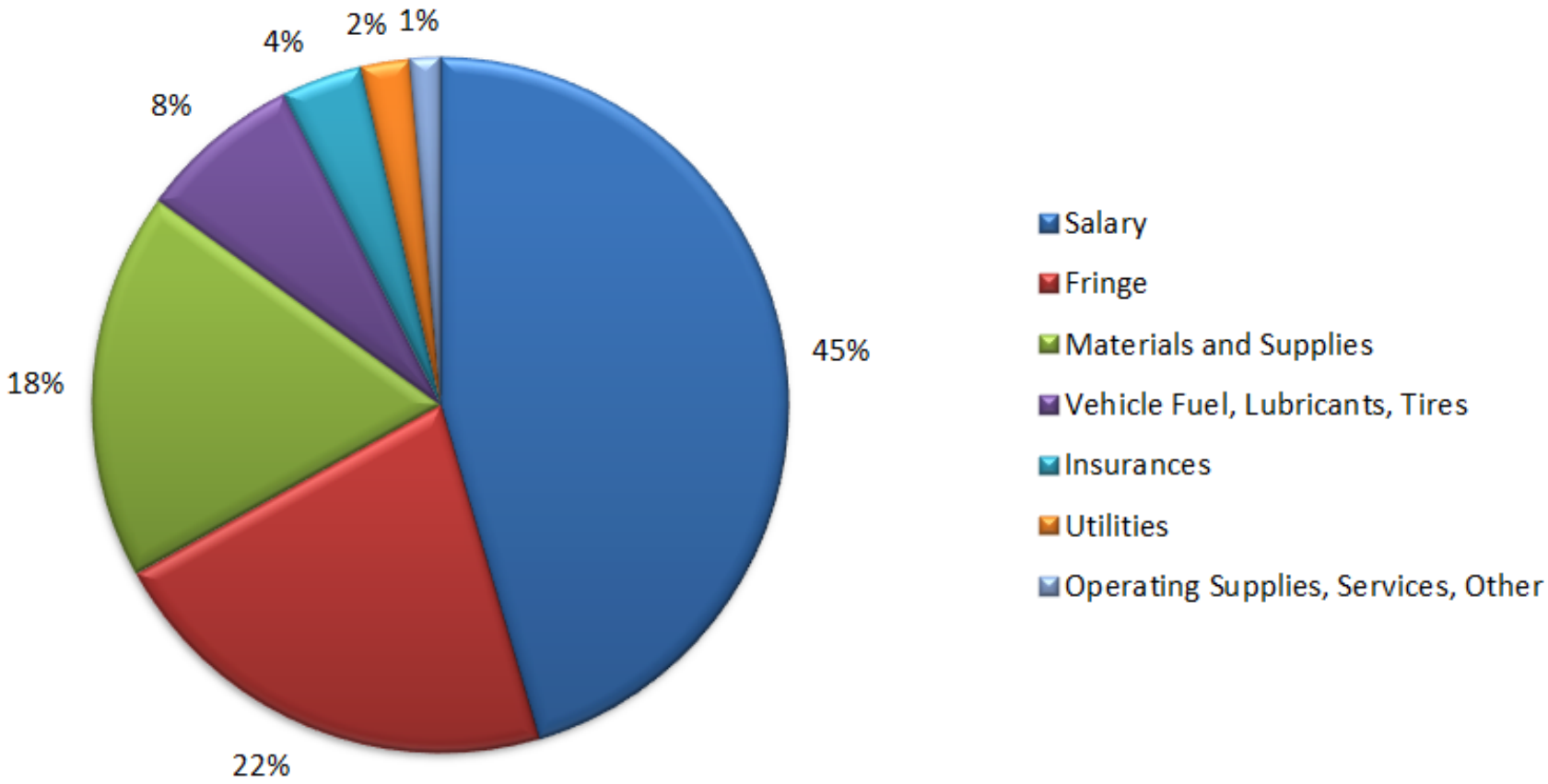
MATS Operating Expenditures

FY2009 – FY2018

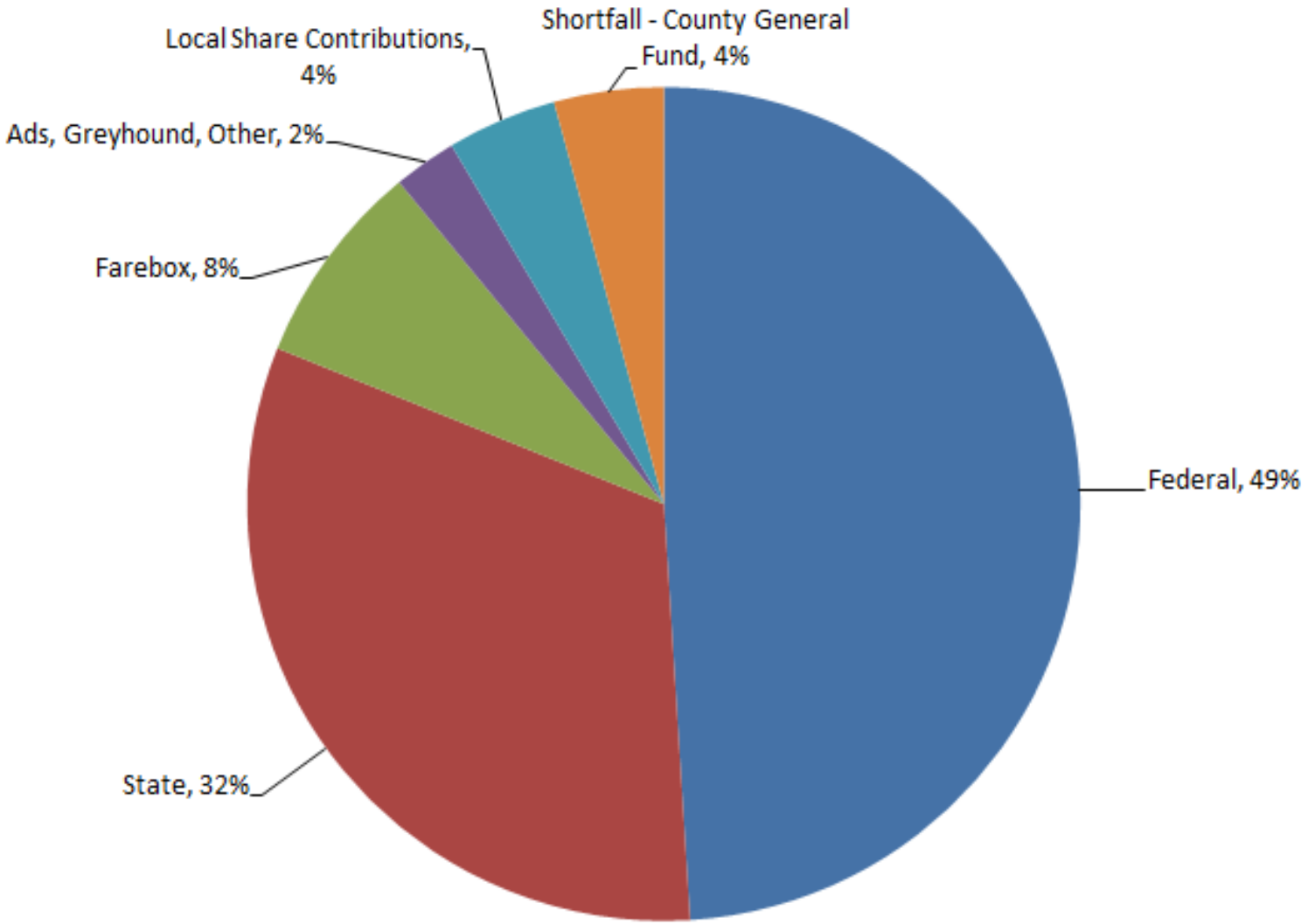


MATS Operating Expenditure Areas – Typical

Based on FY2018 Operations – Excluding Capital Project Grants and Non-Cash Entries

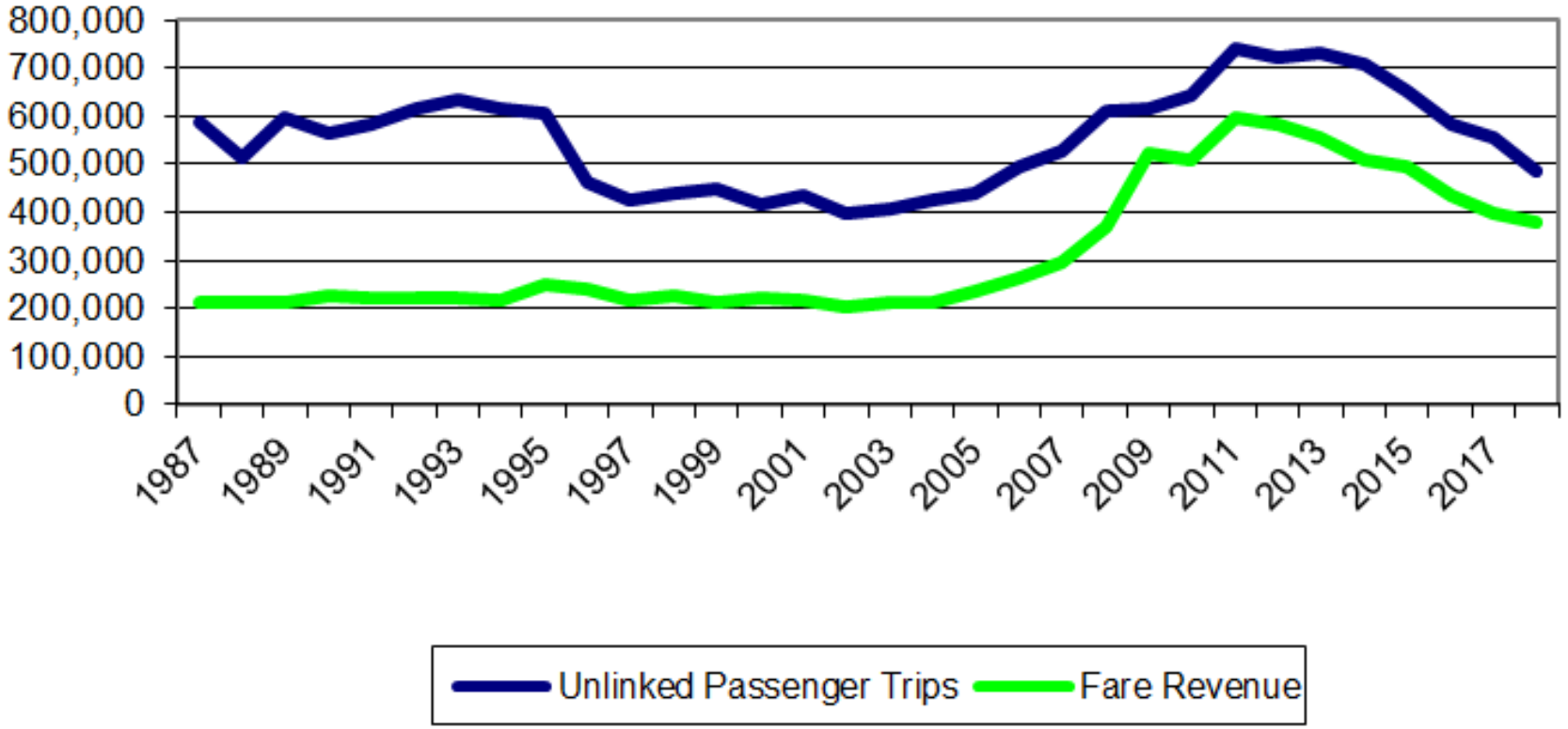


Revenue Sources to Support Operations
MATS - FY2018



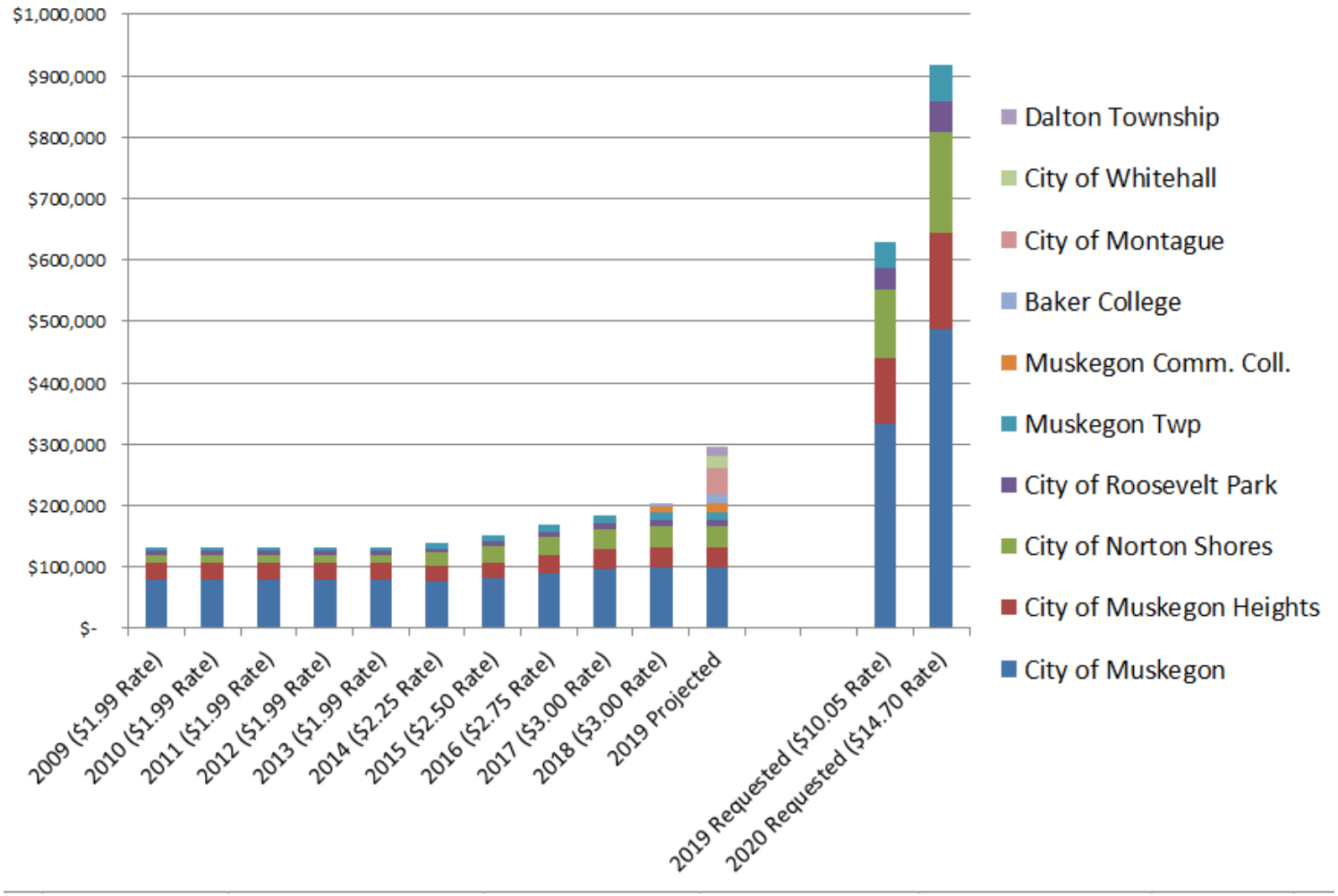
MATS Fixed Route Program

Customer Fare Revenue and Ridership Trend



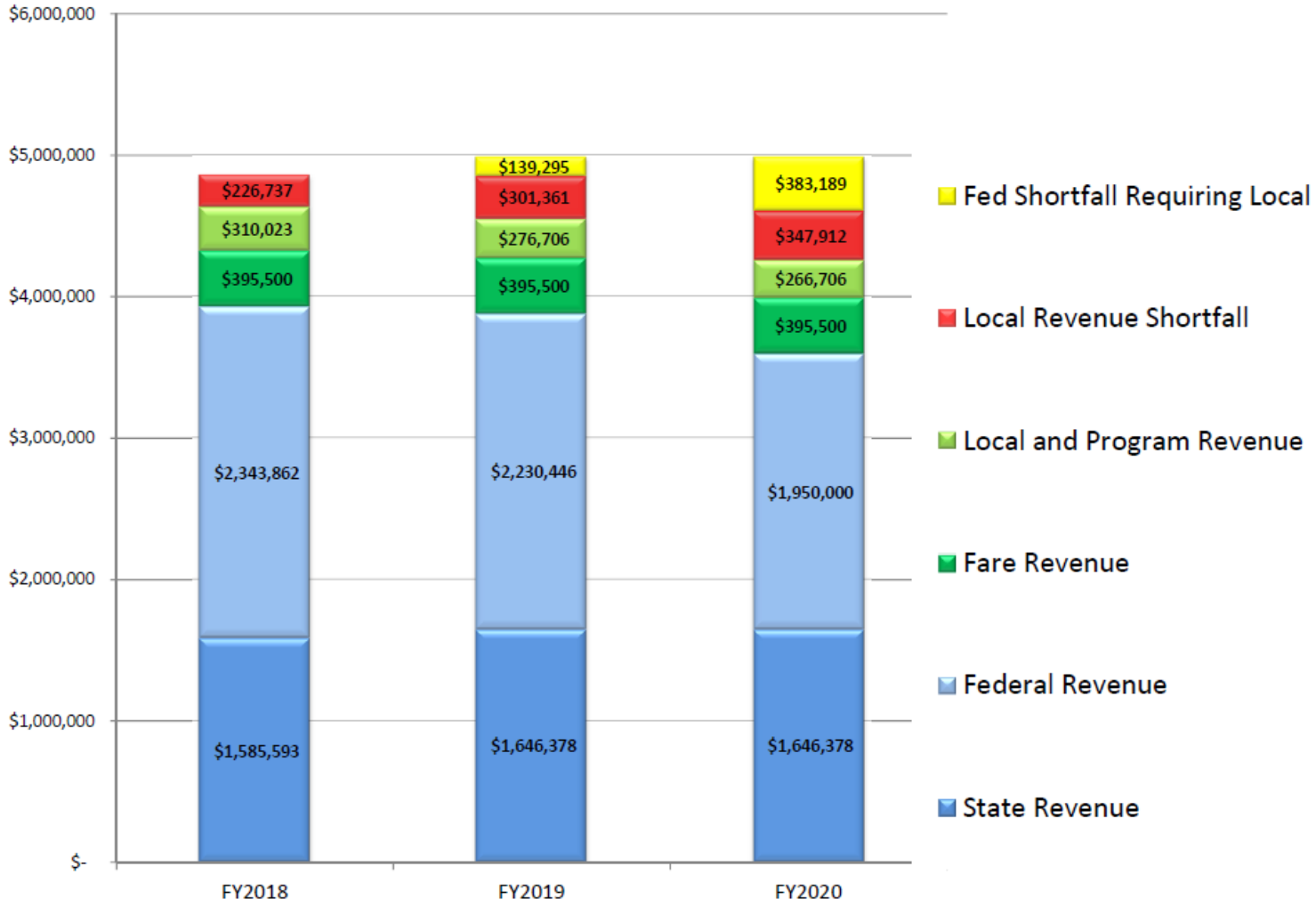
MATS Local Community Partner Funding

2009 to 2018, with 2019 Projected and 2019 and 2020 Requested from Five Urban Community Partners



FY2018-FY2020 MATS Funding Sources

as projected with FY2019 budget preparation



MATS Budget Action Steps to Date

- Revise MATS discounting policies – July 2017
- Ravenna and Holton Route cuts – January 2018
- Saturday service cuts, selected Holiday reductions, other small route adjustments, monthly pass price increases – January 2018
- Beach-Towne Trolley Route cut – summer 2018
- GoBus deployment reductions -- 2018 and 2019
- Internal staffing cuts – Layoffs February 2019, delayed recruitments
- MCC/Baker Contributions for Route 70 – 2018 and 2019
- MARC Route 115-Montague Contributions and new non-urban Federal Funding source – 2019
- Technology Study -- Underway
- Route Study – Pending
- Proposal to Eliminate Routes 20 and 45 – Pending

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Thursday, March 21, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Dr. Rob Renberg of Anchor Point Bible Church, 635 Seminole Road, Norton Shores. The Pledge of Allegiance was led by Commissioner Lahring and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik, Rillastine R. Wilkins

Excused: Charles Nash, I. John Snider II

Also Present: Mark E. Eisenbarth, Administrator
Jeanne Pezet, Deputy County Clerk
Lisa Chalko, Administrative Coordinator
Doug Hughes, Corporate Counsel

2019-120 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Foster, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2019-121 **APPROVE THE BOARD MINUTES OF MARCH 12, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Scolnik, to approve the Board Minutes of March 12, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATIONS

The following Communication item was provided to the Board for informational purposes:

- Cheboygan County Resolution: Support of Revising the Medicare Prescription Drug Bill of 2003

PRESENTATIONS - MUSKEGON COUNTY LAND BANK AUTHORITY

Mr. Tim Burgess, Land Bank Coordinator, presented a PowerPoint about the Muskegon County Land Bank Authority, 2018 Year in Review. (See attached) Ms. Amanda Grover, AmeriCorps Program Director, provided information on past projects and plans for 2019. County Treasurer Tony Moulatsiotis also addressed the Board regarding the Land Bank Board comprised by 3 County Commissioners, one representative from the City of Muskegon and one representative from the City of Muskegon Heights, one representative from a Townships that the Township decide on, and two members at large that would have some expertise in things that the Land Bank does as advisors to help fulfill the mission. Treasurer Moulatsiotis noted that a few years ago, the Muskegon County Land Bank received the Land Bank of the Year Award. Treasurer Moulatsiotis invited everyone to attend the Land Bank meetings which meets once a month, the third Tuesday of each month at 8:30 a.m. at the County Treasurer's office. Questions from Commissioners were answered by Mr. Tim Burgess, Ms. Amanda Grover, and County Treasurer Moulatsiotis. (For more information, see: https://www.co.muskegon.mi.us/1059/Land-Bank-Fast-Track-Authority)

COMMITTEE/BOARD REPORTS

2019-122 **ADOPT THE LICENSE AGREEMENT WITH THE MICHIGAN IRISH MUSIC FESTIVAL TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING, THURSDAY, SEPTEMBER 12 THROUGH SUNDAY, SEPTEMBER 15, 2019 FOR THE MICHIGAN IRISH MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP19/03-03
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to adopt the License Agreement with the Michigan Irish Music Festival to provide a license for the use of Heritage Landing, Thursday, September 12 through Sunday, September 15, 2019 for the Michigan Irish Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-123 **ADOPT THE LICENSE AGREEMENT WITH UNITY CHRISTIAN EVENTS/ALIVE ON THE LAKESHORE TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING, AUGUST 7 – 10, 2019 FOR THE UNITY CHRISTIAN MUSIC FESTIVAL, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP19/03-04

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to adopt the License Agreement with Unity Christian Events/Alive On the Lakeshore to provide a license for the use of Heritage Landing, August 7 – 10, 2019 for the Unity Christian Music Festival, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-124 **ADOPT THE LICENSE AGREEMENT WITH IHEARTRADIO/WMUS TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING, AUGUST 17, 2019 FOR "MOOSEFEST", AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP19/03-05

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to adopt the License Agreement with iHeartRadio/WMUS to provide a license for the use of Heritage Landing, August 17, 2019 for "Moosefest", and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-125 **APPROVE A RESOLUTION FOR CHARLES HODSON ON HIS RETIREMENT AS BAND DIRECTOR FOR REETHS-PUFFER SCHOOLS**

CD/SP19/03-06

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve a Resolution for Charles Hodson on his retirement as Band Director for Reeths-Puffer Schools.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-126 **APPROVE A CONTRACT WITH ARFF SPECIALISTS TO PROVIDE AIRPORT RESCUE AND FIREFIGHTING "LIVE BURN" TRAINING IN THE AMOUNT OF $9,250.00. ALSO TO APPROVE AND AUTHORIZE THE CHAIR TO EXECUTE MDOT AERONAUTICS ARFF GRANT 2019-0262 IN THE AMOUNT OF $2,000. FURTHER, AUTHORIZE THE CLERK TO EXECUTE THE REQUIRED RESOLUTION. THIS EXPENSE IS FUNDED IN THE AIRPORT'S APPROVED FY2019 OPERATING BUDGET (5810-0536-805.010)**

TR19/03-13

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve a contract with ARFF Specialists to provide Airport Rescue and Firefighting "Live Burn" training in the amount of $9,250.00. Also to approve and authorize the Chair to execute MDOT Aeronautics ARFF grant 2019-0262 in the amount of $2,000. Further, authorize the Clerk to execute the required resolution. This expense is funded in the Airport's approved FY2019 operating budget (5810-0536-805.010).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-127 **AWARD PROFESSIONAL ENVIRONMENTAL AND HYDROGEOLOGICAL CONSULTANT SERVICES WOOD PLC, PER RFQU 19-2321 AND AUTHORIZE THE CHAIR TO SIGN A PROFESSIONAL SERVICES AGREEMENT**

TR19/03-14

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to award Professional Environmental and Hydrogeological Consultant Services Wood PLC, per RFQu 19-2321 and authorize the Chair to sign a professional services agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-128 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $6,197,586.82, COVERING THE PERIOD OF FEBRUARY 22, 2019 THROUGH MARCH 8, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/03-28

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $6,197,586.82, covering the period of February 22, 2019 through March 8, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-129 **AUTHORIZE THE COUNTY CLERK TO PURCHASE 91 MODEMS, AT A COST OF $199 PER UNIT FOR A TOTAL COST OF $18,109, WITH THE NEW 4G UPGRADE FOR USE BY THE LOCAL CLERKS ON ALL ELECTION EQUIPMENT WITH MODEM CAPABILITY**

WM19/03-29

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the County Clerk to purchase 91 modems, at a cost of $199 per unit for a total cost of $18,109, with the new 4G upgrade for use by the local clerks on all election equipment with modem capability.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-130 **AUTHORIZE EMERGENCY MANAGEMENT STAFF TO SUBMIT A "LETTER OF INTENT" TO THE STATE OF MICHIGAN AND FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO APPLY FOR THE HAZARD MITIGATION GRANT TO PAY FOR THE COST OF UPDATING THE MUSKEGON COUNTY HAZARD MITIGATION PLAN**

WM19/03-30

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize Emergency Management staff to submit a "letter of intent" to the State of Michigan and Federal Emergency Management Agency (FEMA) to apply for the Hazard Mitigation grant to pay for the cost of updating the Muskegon County Hazard Mitigation Plan.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-131 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE TOWNSHIP OF EGELSTON AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM19/03-31

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Egelston and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-132 **APPROVE TO CHANGE THE FUNDING OF ADMINISTRATIVE ANALYST POSITION X04001 TO 100% ACCOUNTING (1010-0201) EFFECTIVE MARCH 31, 2019**

WM19/03-32

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve to change the funding of Administrative Analyst position X04001 to 100% Accounting (1010-0201) effective March 31, 2019

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

2019-133 **APPROVE THE SOLICITATION OF PROPOSALS FOR OFFICE SUPPLIES**

WM19/03-33

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the solicitation of proposals for office supplies.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Hughes invited everyone to participate in the 2019 Nest Box Clean Out Day on Saturday, March 23rd, 9 a.m. to noon at Muskegon County Wastewater Management System

Chairman Hughes also announced that the 4th Annual Pooches & People Picnic will take place on Saturday, April 13th at10:00 a.m. at the Scolnik Healing Center of Harbor Hospice

Administrator Eisenbarth reported that he and Commissioner Hovey-Wright attended the Kent-Ottawa-Muskegon Foreign-Trade Zone Board meeting stating that a film was shown about the Foreign-Trade Zone and suggested a future work session be scheduled on this topic either in April or May.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth invited Bob Lukens, Community Development Director, to provide a Convention Center Update. Mr. Bob Lukens announced that there is a groundbreaking ceremony scheduled for the Convention Center on Wednesday, May 8th at 11 a.m. at 4th and Western. Invitations will be going out in the next week or two.

Mr. Bob Lukens invited Commissioners for a tour of the Airport. If Commissioners are interested, they should contact Mr. Bob Lukens or Mr. Jeff Tripp, A.A.E., Airport Manager, to schedule.

Administrator Eisenbarth reported that LEAN Training stands for efficiencies. Mr. Eisenbarth indicated that LEAN has been around for a while and doesn't happen overnight but is now being looked at by more Counties and Municipalities. Mr. Eisenbarth indicated that he reached out to departments for volunteers to begin LEAN and has had responses from Bob Lukens (Airport/MATS/CVB), Kristen Wade (HR), Kathy Moore (Public Health), Matt Farrar (Public Works), Dave (DJ) Johnson (Wastewater), Sandra Vanderhyde (Family Court), and Patrick Finnegan (District Court). Mr. Eisenbarth encouraged County Commissioners to attend the LEAN work session that is on the agenda at the Michigan Association of Counties (MAC) Conference.

Administrator Eisenbarth asked Kristen Wade, Human Resources Director, to provide information to Commissioners regarding the Paid Medical Leave Act. Ms. Kristen Wade informed Commissioners about a new law that is anticipated to be enacted March 29th although it may still be pulled. Ms. Wade informed Commissioners of the changes that would affect Muskegon County employees, if enacted.

Administrator Eisenbarth asked Matt Farrar, Director of Public Works, to provide a PFAS Update. Mr. Matt Farrar along with Ms. Kathy Moore, Public Health Director/Health Officer, addressed the Board, providing information about the PFAS Public Meeting. (See attached) Discussion ensued.

Matt Farrar extended an invitation to Commissioners for tours of the Water Plant, Land Fill, or Wastewater, to please get in touch with Administrator Eisenbarth or Lisa Chalko to schedule a time.

2019-134 **AUTHORIZE THE MICHIGAN DEPARTMENT OF CIVIL RIGHTS, AS THE SERVICE PROVIDER SELECTED BY THE COMMUNITY FOUNDATION GRANT, TO PROVIDE DIVERSITY, EQUITY AND INCLUSION TRAINING TO ALL MUSKEGON COUNTY EMPLOYEES**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Commissioner Hovey-Wright, to authorize the Michigan Department of Civil Rights, as the service provider selected by the Community Foundation grant, to provide Diversity, Equity and Inclusion training to all Muskegon County employees.

Discussion ensued.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, I. John Snider, II **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

Commissioner Mahoney noted Mercy Hospital will host their first Community event to address plans for their Hackley campus at 6 p.m. tonight, at the Hackley campus.

2019-135 **PROCLAIM MARCH AS SOCIAL WORKER MONTH**

Moved by Commissioner Hovey-Wright, seconded by Commissioner Mahoney, to proclaim March as Social Worker Month.

Voice vote **Motion Carried**

PUBLIC COMMENT

Mr. Tony Moulatsiotis, Muskegon County Treasurer, informed Commissioners that the Michigan County Treasurer's Conference will be held in Muskegon County.

2019-136 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER HOVEY-WRIGHT, TO ADJOURN.**

Meeting adjourned at 4:35 p.m.

_____
Jeanne Pezet, Deputy County Clerk

/jmp

To Be Approved at Full Board Meeting on Tuesday, April 16, 2019

Muskegon County Land Bank

2018 Year in Review

29 E Lincoln





55 W Oakwood Muskegon Heights





452 Amity Muskegon





629 Allen Ave Muskegon

Sold to neighbor to the east





750 Amity Ave Muskegon

Had a shared driveway



Sold to newly rehabbed house to the east



1617 Smith St Muskegon

Sold to neighbor to the north





1699 Pine St Muskegon





1773 Superior St Muskegon





2204 Hoyt St Muskegon Heights

Sold to neighbor to the north





2340 6th St Muskegon Heights

Just north of MH High School



Prop to the S in last demo group



2521 Baker St Muskegon Heights





3205 Sanford St Muskegon Heights

Sold to neighbor to the south





1768 Wood St Muskegon



1814 Dyson Muskegon



2432 Manz St Muskegon Heights



2649 Howden Muskegon Heights



2933 Elizabeth Ct Muskegon Heights



501 E Apple Ave Muskegon



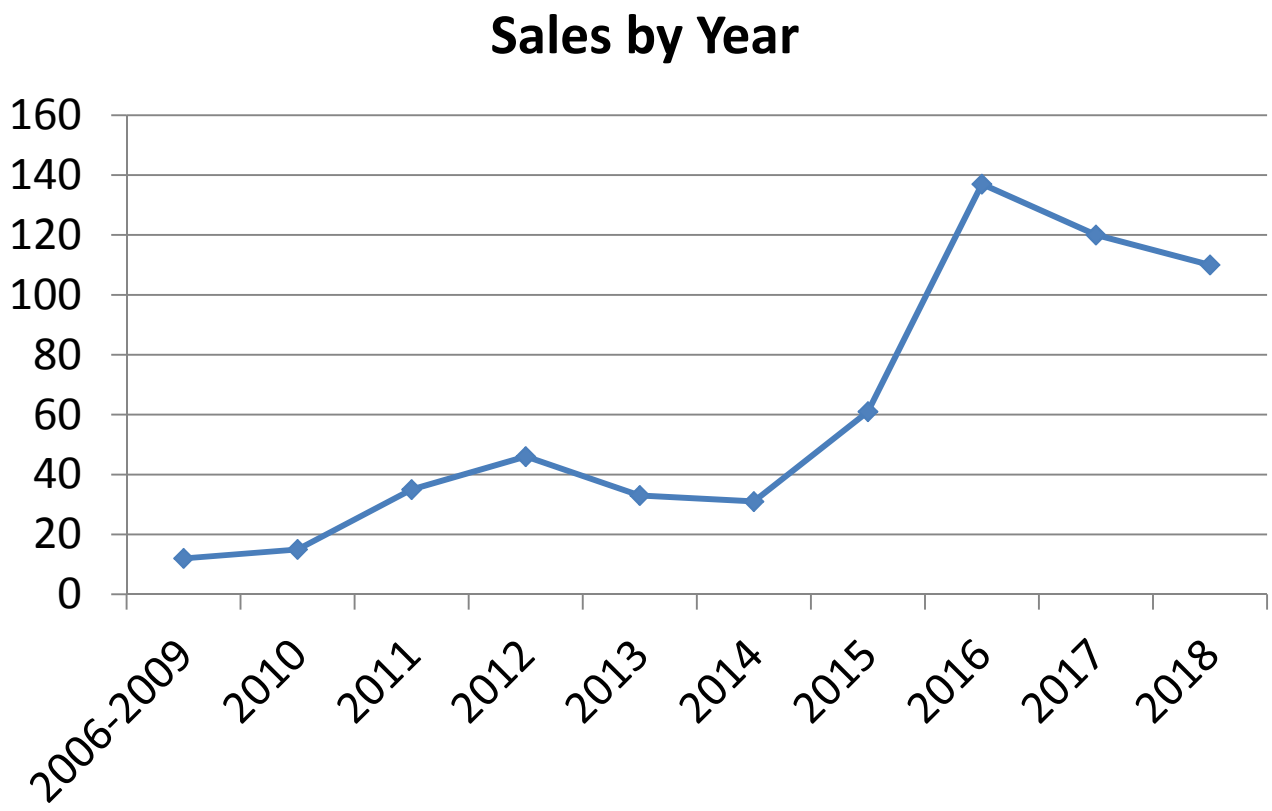


2531 James Ave Muskegon Twp

Two interested parties






Sales by Year
160
140
120
100
80
60
40
20
0
2006-2009
2010
2011
2012
2013
2014
2015
2016
2017
2018

LB Quick Facts

- 593 Parcels Sold, currently 677 in inventory
- Quieted title on 142 parcels
- Over $6,711,600 in SEV returned to the tax rolls all time (each year this builds the tax base going to local units of government, libraries, schools, etc.)
- Have sold or currently hold property in 24 of the 27 local units in the County
- New homeowners have purchased through the LB, we also work with property investors, community development groups, commercial opportunities.
- 145 properties sold for the County Treasurer's Office (outside the LB)

Cost of Land Bank Activity to the General Fund

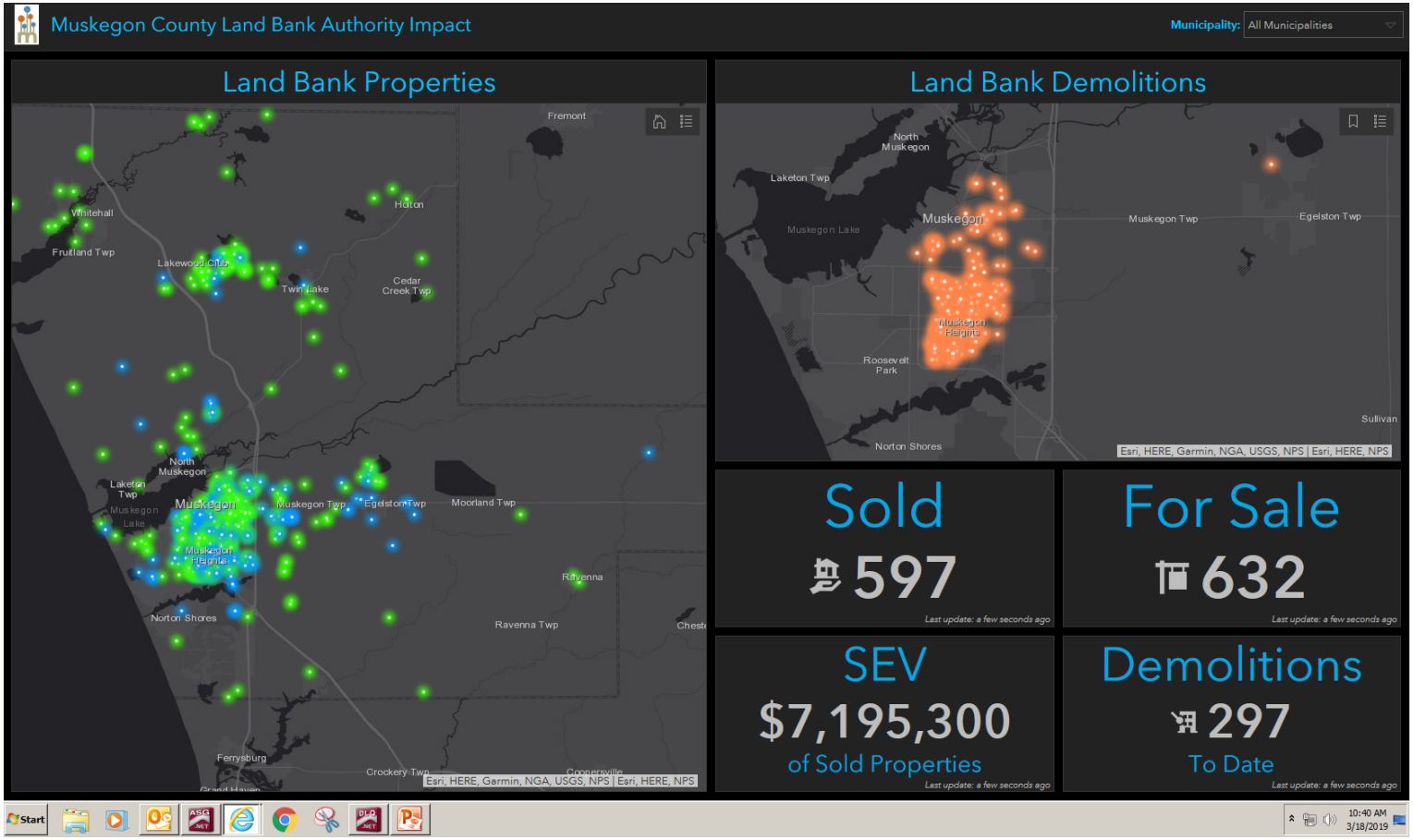
$0.00

All Land Bank activity, including cost for all staff, is supported by Land Bank proceeds. We actually contribute by putting property back on the tax rolls in a responsible manner.

2019 Adventures

- Absorbing new tax foreclosed property refused by local municipalities
- Commercial property
- Sales plan for vacant lots
- DEQ/EPA grants for hazmat assessments
- Increasing the AmeriCorp footprint

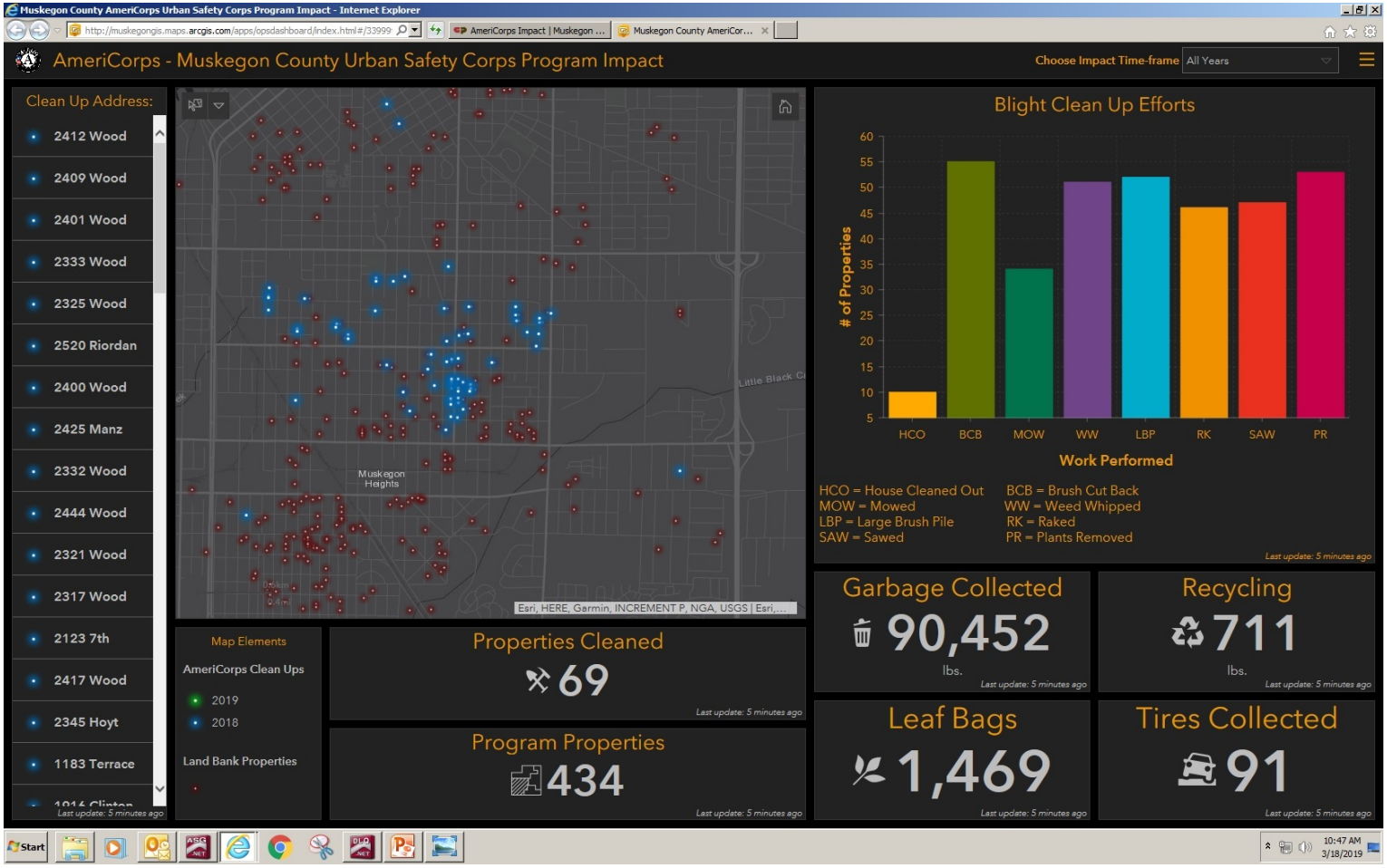
Land Bank Measurables



AmeriCorps and the Muskegon County Land Bank

MUSKEGON COUNTY
LAND BANK
AUTHORITY

AmeriCorps Measurables



Blight Elimination Efforts

2124 Wood St. – SOLD!



Members and volunteers assisted with beautifying more than 68 lots this summer; including cleaning out and securing 10 structures.

Beautification and Volunteers



Over 130 volunteers provided more than 1,250 hours of blight elimination activities through the AmeriCorps Muskegon Urban Safety Corps program. Volunteers are supervised and engaged by AmeriCorps members

Community Engagement

Members support community officers and law enforcement at outreach events, such as Bike to School.





In support of McLaughlin Neighborhood Association's Catch Camp, members assisted in hosting a graduation for the youth

Russ Mawby AmeriCorps Regional Service Project



Not included in volunteer numbers, 120 AmeriCorps members from West Michigan provided blight elimination activities for a whole day on Wood St. and Manz in Muskegon Heights on May 18th

Project Overview

This project will connect six homes in the City of Norton Shores to the municipal water distribution system. The homes to be connected are in the vicinity of the Muskegon County Airport which used PFAS containing firefighting foam, as required by the Federal Aviation Administration. These homes have drinking water well PFAS levels that exceed the regulatory limit of 70 parts per trillion (ppt) of combined PFOS and PFOA.

In cooperation with the Michigan Department of Environmental Quality (MDEQ), the County of Muskegon is testing drinking water wells in areas downgradient of where PFAS containing firefighting foam was known to be used. The MDEQ initially identified an area to begin sampling (Study Area) which resulted in sampling of 23 homes. As of March 14, 2019, 114 homes have been sampled and results received for 105 of them. Of the 105 drinking water wells sample results in the Study Area, six have exceedances of combined PFOS and PFOA above the regulatory limit of 70 ppt. The six homes with regulatory exceedances are indicated by red dots on the attached map.

Project Purpose

To permanently abate the potential threat to public health related to PFAS in well drinking water, the City of Norton Shores is applying for a grant to connect the six homes with combined PFOS and PFOA exceedances to the municipal water system. The proposed project will:

1. Pay the water system connection charge costs ("Connection Charge"),
2. Connect a service line to the existing water main and extend the service line to the property line ("Tap Fee"),
3. Install a water line from the property line to the home ("Water Service"),
4. Connect water service line to the existing plumbing system in the home ("Internal Plumbing"), and
5. Abandon the existing drinking water wells ("Well Abandon").

DRAFT

Capacity of the Public Water System

The current maximum day demand of the public water system is 9.15 million gallons per day (mgd) with the projected 2036 maximum daily demand of 10.2 mgd. The firm capacity of the system is 15 mgd. The six additional residential connections are projected to increase demand by 0.0013 mgd. Firm pumping, distribution, and storage capacity is adequate.[1]

Project Cost

The cost of this proposed project is $112,000.16 as outlined below:

#	Street	Connection Charge	Tap Fee	Water Service line	Internal Plumbing	Well Abandon	Total
4629	Martin	$0.00	$1,585.00	$4,100.00	$500.00	$750.00	$6,935.00
138	W. Byron	$9,744.71	$1,585.00	$4,100.00	$500.00	$750.00	$16,679.71
474	Wendover	$0.00	$1,585.00	$4,100.00	$500.00	$750.00	$6,935.00
456	Wendover	$0.00	$1,585.00	$4,100.00	$500.00	$750.00	$6,935.00
178	W. Byron	$20,366.45	$1,585.00	$4,100.00	$500.00	$750.00	$27,301.45
555	Porter	$0.00	$1,585.00	$4,100.00	$500.00	$750.00	$6,935.00

Sub	$71,721.16
Contingency	$9,417
Subtotal	**$81,138.16**
Eng/Legal/Admin	$30,862
Total	**$112,000.16**

The cost for the connection charge and tap fee are fixed. The water tap from main to the property line will be performed by the City of Norton Shores Water Department. The water service, internal plumbing, and well abandonment will be competitively bid. Plans, specifications, bidding services, inspection, legal, project oversight, and grant administration will be performed by the County of Muskegon's Public Works Department.

[1] Prien & Newhof. (2016). Water system reliability evaluation.

DRAFT

Time Frame

Due to the impact to public health, this project will proceed once grant funding is assured. Currently, these residents are receiving bottled water and point of use filters certified to remove PFOS and PFOA. Preliminary engineering work has begun in anticipation of grant award.

Other Impacts

Muskegon County in cooperation with the MDEQ continues to sample drinking water wells in the Study Area which continues to expand based on sample results. The Muskegon County Board of Commissioners will hire a consultant on March 21, 2019 to perform hydrogeological services at and around the Study Area. After the consultant is hired, Muskegon County, with input from the consultant and MDEQ, will proceed with a hydrogeological study to more precisely determine the fate and transport of the PFAS compounds and develop a response plan. The estimated cost of this initial study is $1.2 million.

The current Study Area identified by MDEQ has approximately 133 drinking water wells. This project proposes to connect the six homes with exceedances to the municipal water system. Should new regulatory limits on PFAS be implemented by an agency with authority, or if further investigation warrants expanding the Study Area, that would cause the need to connect all residents in the current Study Area to the municipal water system, an additional $4.2 million would be necessary.

DRAFT

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Special Full Board Meeting Thursday, March 28, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Special Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Absent: Zach Lahring,

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Interim Elections Coordinator

2019-137 **GO INTO CLOSED SESSION**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to go into closed session.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Absent: Zach Lahring, **Motion Carried**

Went into closed session at 3:31 p.m.

Returned to open session at 4:08 p.m.

2019-138 **WAIVE THE FORMAL SOLICITATION PROCESS AND HIRE THE LAW FIRM FOSTER SWIFT TO REPRESENT MUSKEGON COUNTY IN CASE NO. 16-1260-VJ IN INGHAM COUNTY CIRCUIT COURT REPLACING THE LAW FIRM WILLIAMS HUGHES, PLLC**

Moved by Commissioner Foster, seconded by Commissioner Hovey-Wright, to waive the formal solicitation process and hire the law firm Foster Swift to represent Muskegon County in Case No. 16-1260-VJ in Ingham County Circuit Court replacing the law firm Williams Hughes, PLLC.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Absent: Zach Lahring, **Motion Carried**

2019-139 **MOVED BY COMMISSIONER MAHONEY TO ADJOURN.**

Meeting adjourned at 4:10 p.m.

_____
Nancy A. Waters, Muskegon County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, April 16, 2019

Muskegon County
Board of Commissioners
Louis A. McMurray Conference Center
2624 Sixth Street
Muskegon Heights, MI 49444

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, April 16, 2019
3:30 p.m.

Vice Chairman Gary Foster, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Vice Chairman Gary Foster. The Invocation was given by Pastor Tim Cross, Living Word Church, 1551 Wood Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Wilkins and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Susie Hughes

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2019-140 **APPROVAL OF THE AGENDA**

Moved by Commissioner Snider, seconded by Commissioner Lahring, to approve the agenda.

Voice vote **Motion Carried**

2019-141 **APPROVE THE REGULAR AND CLOSED SESSION BOARD MINUTES OF MARCH 21, 2019**

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve the Regular and Closed Session Board Minutes of March 21, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Public Comment was heard from many citizens over a four plus hour period, both in support of and opposition to Motion HS19/04-08:

> To give 90-days written notice to terminate the rental contract agreement with Planned Parenthood and reclaim the clinical space/rooms to expand STD/HIV services to high-risk residents in Muskegon County and to assure safe, confidential and sanitary operation for all nursing programs/services with the health department; with no change/increase in general fund appropriations.

COMMUNICATIONS

The following Communication item was provided to the Board for informational purposes:

- Jackson County Resolution: Reconsider Public Act 93 of 2013 and MCL780.993(17) Regarding the Operations of Local MIDC Offices (See attached)

COMMITTEE/BOARD REPORTS

2019-142 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN EGLESTON TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR $54,555.85 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS19/04-17

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Hovey-Wright, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Egleston Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or $54,555.85 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-143 **APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN FRUITLAND TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR $63,462.16 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS19/04-18

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Hovey-Wright, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Fruitland Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or $63,462.16 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-144 **TO APPROVE THE ONE-YEAR EXTENSION OF THE AGREEMENT FOR THE PARTNERSHIP IN NEIGHBORHOOD SAFETY PROGRAM BETWEEN LAKETON TOWNSHIP, THE MUSKEGON COUNTY SHERIFF AND THE BOARD OF COMMISSIONERS WITH THE COUNTY'S SHARE OF THE COST BEING 50% OR $60,741.96 AND AUTHORIZE THE BOARD CHAIR AND SHERIFF TO SIGN THE DOCUMENT**

CPS19/04-19

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Hovey-Wright, to approve the one-year extension of the agreement for the Partnership in Neighborhood Safety Program between Laketon Township, the Muskegon County Sheriff and the Board of Commissioners with the County's share of the cost being 50% or $60,741.96 and authorize the Board Chair and Sheriff to sign the document.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-145 **AUTHORIZE PUBLIC HEALTH TO RECLASSIFY ONE VACANT ENVIRONMENTAL HEALTH OFFICER II POSITION #G34302 AND ONE VACANT ENVIRONMENTAL PROTECTION OFFICER II #G34901 (TABLE GU-00280) TO ENVIRONMENTAL HEALTH OFFICER - UNIT LEADER POSITIONS (TABLE GU-00290) TO PROVIDE OVERSIGHT AND GUIDANCE OF DAILY WORK ACTIVITIES IN THE FOOD SERVICE SANITATION AND ENVIRONMENTAL QUALITY PROGRAMS WITH NO CHANGE TO GENERAL FUND**

HS19/04-07

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Scolnik, to authorize Public Health to reclassify one vacant Environmental Health Officer II position #G34302 and one vacant Environmental Protection Officer II #G34901 (table GU-00280) to Environmental Health Officer - Unit Leader positions (table GU-00290) to provide oversight and guidance of daily work activities in the Food Service Sanitation and environmental quality programs with no change to general fund.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

Abstain: Kenneth Mahoney due to conflict of interest

No: None

Excused: Susie Hughes **Motion Carried**

2019-146 **GIVE 90-DAYS WRITTEN NOTICE TO TERMINATE THE RENTAL CONTRACT AGREEMENT WITH PLANNED PARENTHOOD AND RECLAIM THE CLINICAL SPACE/ROOMS TO EXPAND STD/HIV SERVICES TO HIGH-RISK RESIDENTS IN MUSKEGON COUNTY AND TO ASSURE SAFE, CONFIDENTIAL AND SANITARY OPERATIONS FOR ALL NURSING PROGRAMS/SERVICES WITHIN THE HEALTH DEPARTMENT; WITH NO CHANGE/INCREASE IN GENERAL FUND APPROPRIATION**

HS19/04-08
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Scolnik, to give 90-days written notice to terminate the rental contract agreement with Planned Parenthood and reclaim the clinical space/rooms to expand STD/HIV services to high-risk residents in Muskegon County and to assure safe, confidential and sanitary operations for all nursing programs/services within the health department; with no change/increase in general fund appropriation.

Discussion ensued.

Roll Call:

Yes: Zach Lahring, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: Marcia Hovey-Wright, Kenneth Mahoney

Excused: Susie Hughes **Motion Carried**

MOTION TABLED UNTIL MAY 7th, 2019, HUMAN SERVICES COMMITTEE MEETING:
HS19/04-09 To approve 16 senior millage funding awards totaling $523,415 and 1 contract amendment (additional $10,000) as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources (excluding the 2 awards granted to Senior Resources) to proceed with the administration of the programs.

2019-147 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $9,670,631.34, COVERING THE PERIOD OF MARCH 9, 2019 THROUGH APRIL 1, 2019 FOR CHECKS AND FEBRUARY 1, 2019 THROUGH FEBRUARY 28, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/04-34
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $9,670,631.34, covering the period of March 9, 2019 through April 1, 2019 for checks and February 1, 2019 through February 28, 2019 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-148 **AUTHORIZE THE SELECTION OF MILLER CANFIELD, PADDOCK & STONE AS BOND COUNSEL AND THE NEGOTIATION OF A 3 YEAR CONTRACT WITH 2 OPTIONAL ONE (1) YEAR RENEWALS WITH THE EFFECTIVE DATE OF MAY 1, 2019**

WM19/04-35
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the selection of Miller Canfield, Paddock & Stone as bond counsel and the negotiation of a 3 year contract with 2 optional one (1) year renewals with the effective date of May 1, 2019.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-149 **AUTHORIZE THE SELECTION OF PFM FINANCIAL ADVISORS AS FINANCIAL ADVISORS AND THE NEGOTIATION OF A 3 YEAR CONTRACT WITH 2 OPTIONAL ONE (1) YEAR RENEWALS TO BE EFFECTIVE UPON THE COMPLETION OF THE ISSUANCE OF THE 2019 DELINQUENT TAX NOTES**

WM19/04-36
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the selection of PFM Financial Advisors as financial advisors and the negotiation of a 3 year contract with 2 optional one (1) year renewals to be effective upon the completion of the issuance of the 2019 delinquent tax notes.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-150 **APPROVE THE REQUEST FROM EQUALIZATION TO PURCHASE THE HP Z6 PLOTTER THROUGH ENGINEERING SUPPLY WITH THE ADDITIONAL 3-YEAR WARRANTY FOR A TOTAL OF $4,931.00 AND AMEND THE BUDGET ACCORDINGLY**

WM19/04-37
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the request from Equalization to purchase the HP Z6 Plotter through Engineering Supply with the additional 3-year warranty for a total of $4,931.00 and amend the budget accordingly.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-151 **ADD A FACILITIES MANAGEMENT SUPERVISOR POSITION PAY GRADE NX-00370 ($32.726/HR-$41.609/HR) APPOINT MICHAEL HYSELL TO THAT POSITION EFFECTIVE IMMEDIATELY AT STEP 5 ($39.66/HR): AND RECLASSIFY THE BUILDING MAINTENANCE SUPERVISOR/MASTER ELECTRICIAN (GF12501) PAY GRADE GU-00290 ($22.54/HR-$28.39/HR) TO A BUILDING MAINTENANCE ELECTRICIAN POSITION PAY GRADE GU-00240 ($17.01/HR-$24.54/HR).**

WM19/04-38
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to add a Facilities Management Supervisor position Pay grade NX-00370 ($32.726/hr-$41.609/hr) appoint Michael Hysell to that position effective immediately at Step 5 ($39.66/hr): and reclassify the Building Maintenance Supervisor/Master Electrician (GF12501) Pay Grade GU-00290 ($22.54/hr-$28.39/hr) to a Building Maintenance Electrician position Pay grade GU-00240 ($17.01/hr-$24.54/hr).

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-152 **APPROVE SUBRECIPIENT AGREEMENT AND RESOLUTION BETWEEN MUSKEGON COUNTY AND NORTHERN INITIATIVES FOR THE MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN FUND PROGRAM AND AUTHORIZE THE CHAIR OF THE BOARD OF COMMISSIONERS TO SIGN THE AGREEMENT**

WM19/04-39

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve Subrecipient Agreement and Resolution between Muskegon County and Northern Initiatives for the Michigan Community Development Block Grant Revolving Loan Fund Program and authorize the Chair of the Board of Commissioners to sign the agreement.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-153 **AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES TO DETERMINE A NORMAL LAKE LEVEL UNDER PART 307 OF ACT 451 FOR WOLF LAKE**

WM19/04-40

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize staff to issue a request for proposals for engineering services to determine a normal lake level under Part 307 of Act 451 for Wolf Lake.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-154 **APPROVE THE AWARD OF RFP 19-2328 FOR A ROUTE STUDY AND COMPREHENSIVE OPERATIONAL ANALYSIS TO FOURSQUARE INTEGRATED TRANSPORTATION PLANNING FOR THE SUM OF $158,051.64, PENDING MDOT CONCURRENCE WITH THE AWARD, AND TO AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN CONTRACT DOCUMENTS**

WM19/04-41

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the award of RFP 19-2328 for a Route Study and Comprehensive Operational Analysis to Foursquare Integrated Transportation Planning for the sum of $158,051.64, pending MDOT concurrence with the award, and to authorize the County Administrator to sign contract documents.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-155 **APPOINT LEO EVANS TO THE CITY SLOT OF THE PUBLIC WORKS BOARD – TERM THROUGH 12/31/19**

The Vice Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to appoint Leo Evans to the City Slot of the Public Works Board – term through 12/31/19.

Commissioner Nash asked if this was a new appointment or a reappointment. Administrator Eisenbarth stated this appointment was requested by the City of Muskegon due to restructuring, replacing LeighAnn Mikesell on the Public Works Board with Leo Evans.

Voice vote **Motion Carried**

2019-156 **REAPPOINT RANDY HOFFMEYER (DEMOCRAT SLOT) TO THE MUSKEGON COUNTY JURY BOARD, TERM THROUGH 4/30/25**

The Vice Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to reappoint Randy Hoffmeyer (Democrat Slot) to the Muskegon County Jury Board, term through 4/30/25.

Voice vote **Motion Carried**

Vice Chairman Foster reminded everyone of the United Way of the Lakeshore Annual Celebration that will be held on Thursday, April 25th, 5 p.m. – 8 p.m. at the Holiday Inn & Conference Center.

Vice Chairman Foster reminded everyone that the USS LST 393 Veterans Museum opens for the Season – Saturday, April 27th.

Vice Chairman Foster invited everyone to the 7th Annual Earth Day Expo – Saturday, April 27th at the Muskegon Farmers Market.

ADMINISTRATOR'S REPORT

Administrator Mark Eisenbarth noted there was no new information on the Convention Center. The groundbreaking ceremony is scheduled and announcements will be sent out.

2019-157 **AUTHORIZE THE REASSIGNMENT OF THE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND DOWNTOWN MUSKEGON NOW TO THE CITY OF MUSKEGON AND THE MUSKEGON DOWNTOWN DEVELOPMENT AUTHORITY FOR CONTINUED OPERATION OF THE DOG PARK LOCATED AT 793 W. WESTERN AVENUE**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize the reassignment of the Agreement between the County of Muskegon and Downtown Muskegon Now to the City of Muskegon and the Muskegon Downtown Development Authority for continued operation of the dog park located at 793 W. Western Avenue.

Roll Call:

Yes: Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Gary Foster

No: None

Excused: Susie Hughes **Motion Carried**

2019-158 **APPROVE THE EASEMENT AGREEMENT WITH THE MICHIGAN STATE POLICE AND KENT COUNTY TO GRANT THEM THE RIGHT TO CONSTRUCT AND MAINTAIN A TOWER AT MOORE PARK AND AUTHORIZE THE BOARD CHAIR TO SIGN SAME**

The Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the easement agreement with the Michigan State Police and Kent County to grant them the right to construct and maintain a tower at Moore Park and authorize the Board Chair to sign same.

Voice vote **Motion Carried**

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

2019-159 **RECOGNIZE APRIL AS CHILD ABUSE AND NEGLECT PREVENTION MONTH**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to recognize April as child abuse and neglect prevention month.

Voice vote **Motion Carried**

PUBLIC COMMENT

There was no public comment.

2019-160 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN.**

Meeting adjourned at 8:45 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, April 30, 2019

JACKSON COUNTY BOARD OF COMMISSIONERS
RESOLUTION # 03-19.14
Michigan Indigent Defense Commission

WHEREAS, The State of Michigan created Act 93 of 2013 Michigan Indigent Defense Commission Act, MCL 780.981, effective July 1, 2013, an act to create the Michigan Indigent Defense Commission (MIDC) and to provide for its powers and duties, to provide indigent defendants in criminal cases with effective assistance of counsel, to provide for the appointment of legal counsel, to provide for and limit certain causes of action and to provide for certain appropriations and grants; and

WHEREAS, MCL 780.993(6-7) and MCL 780.997(2) provide that the State of Michigan will pay for any increased funding that is necessary to meet minimum standards developed by the MIDC. The MIDC Act requires the state to provide grants to local delivery systems (trial court funding units), in order to comply with the new standards. A local system's duty of compliance is dependent on this funding; and

WHEREAS, Jackson County was advised March 27, 2018 that the MIDC had approved it's required compliance plan for the first four standards with approved funding from the State of Michigan in the amount of $1,244,032.74 for fiscal year 2018; and

WHEREAS, The Indigent Defense standards have the best intent of equitable treatment for defendants through providing fair and consistent indigent defense services throughout the State of Michigan; and

WHEREAS, The Board of Commissioners of Jackson County believe that MCL 780.993(17), which requires the collection and remittance of 20% of payments collected from partially indigent defendants with court appointed attorneys to the Department of Licensing and Regulatory Affairs (LARA), creates an unfunded mandate. Additional unfunded mandates include unfunded staff time at the court and prosecutor's office; and

WHEREAS, Jackson County Commissioners believe that this is not the most efficient way to provide indigent defense services for defendants in the State of Michigan; and

WHEREAS, The Jackson County Board of Commissioners believes that the local MIDC offices would be more efficiently and equitably operated under the State of Michigan administration; and

WHEREAS, due to statutory requirements and LARA requirements, operations at the local level are burdensome, including data entry and collection, administrative oversight, monitoring and application of grant resources, which are driving up costs at the local level and increasing utilization of public resources; and

THEREFORE, BE IT RESOLVED, the Jackson County Board of Commissioners request that the State of Michigan reconsider the Public Act 93 of 2013 and MCL780.993(17) regarding the operations of local MIDC offices.

THEREFORE, BE IT ALSO RESOLVED, the Jackson County Board of Commissioners request that legislation be created and passed, moving the administration and oversight of local MIDC offices to the State of Michigan.

James E. Shotwell, Jr., Chairperson
Jackson County Board of Commissioners
March 19, 2019

STATE OF MICHIGAN)
) SS.
COUNTY OF JACKSON)

I, Amanda L. Kirkpatrick, the duly qualified and acting Clerk of the County of Jackson, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the County Board of Commissioners at a Board meeting thereof held on the 19th day of March, 2019 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 19th day of March, 2019

Amanda L. Kirkpatrick, County Clerk

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, April 30, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. The Invocation was given by Pastor Nate Parsekian, Shores Community Church, 3800 Lake Harbor Road, Norton Shores. The Pledge of Allegiance was led by Administrator Mark E. Eisenbarth and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2019-161 **APPROVAL OF THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2019-162 **APPROVE THE BOARD MINUTES OF THE SPECIAL MEETING MINUTES OF MARCH 28, 2019 AND REGULAR MEETING OF APRIL 16, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Mahoney, to approve the Minutes of the Special Meeting Minutes of March 28, 2019 and the Regular Meeting of April 16, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Benjamin Spencer, Anna Derwin, Sandy Glore, Katherine Kroll, Charlene Hilt addressed the Board requesting the Board to remain transparent and not go into closed session. Ryan Bennett, Local 174 Plumbers and Pipefitters, invited Board Members to an apprenticeship program event Thursday and Friday of this week for the State-wide Apprenticeship Contest of

Plumbers, Pipefitters, Welders, HVAC Service Techs, and Sprinkler fitters from around the State will be competing at the facility in Coopersville and asked Commissioners to RSVP if they would like a tour of the training facility. Mr. Bennett also shared a handout about the training.

COMMUNICATIONS

The following Communication items were provided to the Board for informational purposes (see attached):

A. Antrim County Board of Commissioners: Resolution #17-2019 – Medicare Prescription Drug Bill of 2003 – Support the Process of Legislators to Commence Revising Bill

B. Bay County Board of Commissioners: Resolution #2019-88 – Opposition to Slashing Federal Funding for the Great Lakes Restoration Initiative

C. Cheboygan County Board of Commissioners: Resolution #19-06 – Support of HB 4227 The Creation of a "Committee on Michigan's Mining Future"

2019-163 **ACCEPT AND PLACE ON FILE THE PRESENTED COMMUNICATION ITEMS**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to accept and place on file the presented communication items.

Voice vote **Motion Carried**

Commissioner Hovey-Wright asked that Muskegon County Board of Commissioners forward support to Michigan Association of Counties (MAC) and Antrim County and Bay County for their resolutions.

PRESENTATIONS

Vice Chair Foster presented a Tribute in Recognition of Steve Jackson's generous donation of a flag pole at Veterans Memorial Park and presented to Steve Jackson and Gary Merkey, a Tribute in Recognition of Jackson-Merkey's generous donation of equipment and labor at Veterans Memorial Park.

HUMAN RESOURCES UPDATE: Kristen Wade, HR Director, presented a PowerPoint that updated services given to County employees. (See attached)

COMMITTEE/BOARD REPORTS

2019-164 **APPROVE THE AMENDED BYLAWS OF THE LAKESHORE MUSEUM CENTER BOARD AS PRESENTED**

CD/SP19/04-07

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the amended bylaws of the Lakeshore Museum Center Board as presented.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-165 **ADOPT THE LICENSE AGREEMENT WITH B. BASKIN ENTERPRISES, LLC, TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING JULY 3-7, 2019 FOR THE ROCKSTOCK MUSIC FESTIVAL, AN INDEPENDENCE DAY FIREWORKS DISPLAY, AND A CARNIVAL, AND AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP19/04-08

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to adopt the License Agreement with B. Baskin Enterprises, LLC, to provide a license for the use of Heritage Landing July 3-7, 2019 for the Rockstock music festival, an Independence Day fireworks display, and a carnival, and authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Abstain: I. John Snider, II **Motion Carried**

2019-166 **PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING JULY 11-13, 2019 FOR THEIR "150TH ANNIVERSARY CELEBRATION" MUSIC FESTIVAL, AND AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP19/04-09

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to adopt the License Agreement with the City of Muskegon, to provide a license for the use of Heritage Landing July 11-13, 2019 for their "150th Anniversary Celebration" music festival, and authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-167 **AUTHORIZE THE MUSKEGON AREA TRANSIT SYSTEM TO PUBLISH THE PUBLIC NOTICE REGARDING THE FY2019 FEDERAL OPERATING AND CAPITAL ASSISTANCE APPLICATION AND TO AUTHORIZE STAFF TO EXECUTE THE ELECTRONIC GRANT APPLICATION IF THERE IS NO REQUEST FOR A PUBLIC HEARING**

TR19/04-15

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to authorize the Muskegon Area Transit System to publish the public notice regarding the FY2019 Federal Operating and Capital assistance application and to authorize staff to execute the electronic grant application if there is no request for a public hearing.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-168 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $7,875,815.74, COVERING THE PERIOD OF APRIL 2, 2019 THROUGH APRIL 11, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/04-42

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $7,875,815.74, covering the period of April 2, 2019 through April 11, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-169 **APPROVE THE SELECTION OF GOVERNMENTAL CONSULTING SERVICES TO PROVIDE LEGISLATIVE CONSULTING SERVICES, PER COUNTY RFP 19-2343 FOR A THREE-YEAR TERM WITH OPTION TO RENEW IN AMOUNT NOT TO EXCEED $48,000 PER YEAR**

WM19/04-43

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the selection of Governmental Consulting Services to provide legislative consulting services, per County RFP 19-2343 for a three-year term with option to renew in amount not to exceed $48,000 per year.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-170 **APPROVE THE RESOLUTION ADOPTING THE 2019 EQUALIZED VALUATION FOR MUSKEGON COUNTY AS DETERMINED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM19/04-44

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the resolution adopting the 2019 equalized valuation for Muskegon County as determined and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-171 **APPROVE THE CHANGES TO THE PERSONNEL RULES, AS A RESULT OF THE PAID MEDICAL LEAVE ACT, EFFECTIVE MARCH 29, 2019**

WM19/04-45

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the changes to the Personnel Rules, as a result of the Paid Medical Leave Act, effective March 29, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-172 **AWARD A THREE (3) YEAR INSURANCE BROKERAGE SERVICES CONTRACT, WITH THE OPTION OF TWO (2), ONE (1) YEAR EXTENSIONS, TO ARTHUR J GALLAGHER AND THEY BE COMPENSATED SOLELY BY BENEFIT VENDOR'S STANDARD COMMISSIONS, EFFECTIVE MAY 1, 2019**

WM19/04-46

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award a three (3) year Insurance Brokerage Services contract, with the option of two (2), one (1) year extensions, to Arthur J Gallagher and they be compensated solely by benefit vendor's standard commissions, effective May 1, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-173 **APPROVE THE RECLASSIFICATION OF THE RECRUITMENT COORDINATOR POSITION, N61801, TO A HUMAN RESOURCES SPECIALIST AND PROVIDE A SALARY RANGE ADJUSTMENT TO THE NEW HUMAN RESOURCES SPECIALIST POSITION AND THE TWO (2) EXISTING HUMAN RESOURCES SPECIALIST POSITIONS, N39702 AND N39704, FROM PAY TABLE/GRADE NO-00210 ($17.89/HR - $22.531) TO A NO-00218 ($18.733/HR - $23.582), EFFECTIVE MAY 1, 2019**

WM19/04-47

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the reclassification of the Recruitment Coordinator position, N61801, to a Human Resources Specialist and provide a salary range adjustment to the new Human Resources Specialist position and the two (2) existing Human Resources Specialist positions, N39702 and N39704, from pay table/grade NO-00210 ($17.89/hr - $22.531) to a NO-00218 ($18.733/hr - $23.582), effective May 1, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-174 **APPROVE A PROCLAMATION FOR READ EARLY. READ OFTEN. WEEK, MAY 18TH – MAY 25TH, 2019**

The Chairman recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve a proclamation for Read early. Read often. Week, May 18th – May 25th, 2019

Voice vote **Motion Carried**

Chairman Susie Hughes announced that the Muskegon Farmers Market opens for the season on Thursday, May 2nd; and the Historic Hackley & Hume Sites also open Thursday, May 2nd.

Chairman Hughes noted the Hero Mud Run is scheduled for Saturday, May 4th beginning at 8 a.m. until 1 p.m. at the Muskegon County Fairgrounds.

Commissioner Mahoney reported that the accommodations tax revenue increased from last year in spite of several hotel rooms being closed for construction. Commissioner Mahoney also announced that, in 2020, we are expecting 31 visits to the port from 3 different cruise lines.

Commissioner Mahoney also noted, for ASCET, that it was an honor and privilege to vote to help Ryan Bennett become a member of the West Michigan Works Governing Board.

Commissioner Lahring provided a Road Commission Update working on several County roads.

Commissioner Snider reported that this April's Recycling event exceeded participation in any past year and complimented the staff.

Chairman Hughes thanked Matt Farrar and staff for a great event.

2019-175 **APPROVE A PROCLAMATION IN SUPPORT OF THE NATIONAL DAY OF PRAYER ON MAY 2, 2019**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve a Proclamation in support of the National Day of Prayer on May 2, 2019.

Voice vote **Motion Carried**

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reported that the Convention Center design is going well and things are going well with hotel improvements.

Commissioner Lahring asked about additional costs due to soil issues.

Administrator Eisenbarth noted they are waiting on test results.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Several citizens addressed the Board in opposition to extending the Planned Parenthood lease with the County and also spoke against prevailing wage.

Donna Pennington addressed the Board about the above issues and the Kids Count Report

Matt Farrar, Public Works Director, reported that more than 900 visitors participated in the recycle event where the County filled three semi's with tires. Commissioner Snider asked Mr. Farrar for a list of Volunteers from the Recycle Event and Commission Snider read a portion of the County staff members that volunteered into the record: Brenda Newman, Pam Roesch, Greg Leverence, Gensen Schwartz, Steve Barnard, Joe Tardani, Dave (DJ) Johnson, Steve Fink, and Rob Ribbons and others from the Sheriff's office who volunteered for in excess of four hours.

2019-176 **GO INTO CLOSED SESSION: PURSUANT TO MCL 15.268(H) AND 15.243(G) TO DISCUSS ITS ATTORNEY'S APRIL 2019 WRITTEN LEGAL OPINION**

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to go into Closed Session Re: Attorney's April 2019 Written Legal Opinion.

Commissioner Lahring asked for an explanation of why the County Board would go into closed session. Corporate Counsel explained that closed session is a process for public meetings provided by the Open Meetings Act to provide the Board members information on legal opinions and further noted that no action is taken in a closed session meeting.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into closed session at 4:24 p.m.

Returned to open session at 5:00 p.m.

2019-177 **REPEAL PREVAILING WAGE REQUIREMENT WITH RESPECT TO THE CONVENTION CENTER AND THE COUNTY'S PARTICIPATION**

Moved by Commissioner Snider, seconded by Commissioner Lahring, to repeal prevailing wage requirement with respect to the Convention Center and the County's participation.

Discussion ensued.

Moved by Commissioner Lahring to remove prevailing wage from the Convention Center and every contract moving forward from our purchasing procurement process

Commission Snider did not accept the friendly amendment.

Discussion continued.

2019-178 **POSTPONE THE VOTE FOR INFORMATION FROM BOTH SIDES AND HAVE TIME TO EVALUATE THE RAMIFICATIONS**

Moved by Commissioner Hovey-Wright, seconded by Commissioner Mahoney, to postpone the vote for information from both sides and have time to evaluate the ramifications..

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash

No: Gary Foster, Zach Lahring, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

Abstain: Susie Hughes **Motion Failed**

Roll call on 2019-177: To repeal prevailing wage requirement with respect to the Convention Center and the County's participation

Yes: Gary Foster, Zach Lahring, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash

Abstain: Susie Hughes **Motion Carried**

2019-179 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER SNIDER, TO ADJOURN.**

Meeting adjourned at 5:17 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, May 14, 2019

ANTRIM COUNTY
BOARD OF COMMISSIONERS
P.O. Box 520
Bellaire, Michigan 49615
Phone (231) 533-6353
Fax (231) 533-6935
Chairman: **Edgar Boettcher, III**

April 10, 2019

At the April 4, 2019 meeting of the Antrim County Board of Commissioners, the following Resolution was offered.

RESOLUTION #17-2019 By Christian Marcus, seconded by David Heeres

Medicare Prescription Drug Bill of 2003
Support the Process of Legislators to Commence Revising Bill

WHEREAS, health care costs continue to rise for all Americans and, for some Americans this increase can be devastating; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an "entitlement" program that costs the Treasury too much money. Technically, the term "entitlement" is correct but it has an unfortunate connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to stay alive. Medicare is not a gift, as the term "entitlement" suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan; and

WHEREAS, due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare's Part D drug program; and

WHEREAS, when congress enacted Medicare Prescription Drug Bill they enacted a law that does allow Medicare to negotiate with pharmaceutical companies for drug prices the way Medicaid and the Veterans Administration does; and

WHEREAS, one economist, Dean Baker, estimates that Medicare could have saved approximately $332 billion dollars between 2006 and 2013 (approximately $50 billion a year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, the increasing cost of prescription drugs and outrageous profits made by pharmaceutical companies is a systemic problem that significantly affects our state and our nation. It deserves non-partisan effort; and

WHEREAS, we must prevent our elected officials from balancing the budget on the backs of those who can least afford it, the elderly and disabled. Increases in premiums and drug costs are unacceptable ways to deal with the flawed Medicare Prescription Drug Bill; and

WHEREAS, we must preserve the Medicare program as it currently exists and to do so requires immediate action to cut unnecessary costs, particularly in the area of prescription drug coverage; and

WHEREAS, we must revise the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper, drugs from Canada and elsewhere; and

WHEREAS, we cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggeringly increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens cause many to contemplate discontinuing medically necessary drugs in order to pay their bills, heat their houses and have food on the table; and

THEREFORE, BE IT FURTHER RESOLVED, that the Antrim County Board of Commissioners goes on record urging our Legislators to commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper drugs from Canada and elsewhere; and

NOW BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, Michigan Association of Counties and the 82 Michigan Counties.

Yes – David Heeres, Joshua Watrous, Ed Boettcher, Terry VanAlstine, Brenda Ricksgers, Dawn LaVanway, Christian Marcus;
No – Karen Bargy;
Absent – Jason Helwig.

RESOLUTION #17-2019 DECLARED ADOPTED.

ANTRIM COUNTY CLERK, BELLAIRE, MI
STATE OF MICHIGAN, COUNTY OF ANTRIM, ss
I, Sheryl A. Guy, Clerk of the County of Antrim, do certify the above is a true and exact copy of the original record now remaining in this office.
IN TESTIMONY WHEREOF, I have set my hand and official seal of the County of Antrim
this 10th day of April 20 19
Sheryl A. Guy, County Clerk

No. 2019-88

BAY COUNTY BOARD OF COMMISSIONERS

APRIL 9, 2019

RESOLUTION

BY: THE BAY COUNTY BOARD OF COMMISSIONERS

WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating $62 billion in wages; and

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than $2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than $425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great Lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years; now, therefore, be it

RESOLVED That the Bay County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative; Be It Further

RESOLVED That copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

MICHAEL J. DURANCZYK, CHAIR
AND BOARD

Resolution sponsored by Commissioner Michael J. Duranczyk, 1st District

MOVED BY COMM. LUTZ

SUPPORTED BY COMM. RYDER

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MICHAEL J. DURANCZYK	X			KIM J. COONAN	X			MICHAEL E. LUTZ	X		
ERNIE KRYGIER			X	THOMAS M. HEREK	X						
VAUGHN J. BEGICK	X			TOM RYDER	X						

VOTE TOTALS:
ROLL CALL: YEAS____ NAYS____ EXCUSED____
VOICE: X YEAS 6 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED X DEFEATED____ WITHDRAWN____
AMENDED____ CORRECTED____ REFERRED____

BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8855
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

CHEBOYGAN COUNTY RESOLUTION 19-06
SUPPORTING HB 4227
THE CREATION OF A "COMMITTEE ON MICHIGAN'S MINING FUTURE"

WHEREAS, the mining industry is a vital economic contributor, not just for Upper Peninsula, but for the State of Michigan, and

WHEREAS, it is in the best interest of the Upper Peninsula counties and the State of Michigan to strengthen and develop sustainable mining practices for the future, and

WHEREAS, it is of vital importance to enhance the talent supply and demand needs of the Upper Peninsula through strategic focus on talent retention and attraction to build a strong workforce for mining in the Upper Peninsula, and

WHEREAS, it is the intention of House Bill 4227 to create a Committee on Michigan's Mining Future to ensure a comprehensive plan focused on ferrous, non-ferrous, and aggregate mining industry needs such as infrastructure, transportation, energy, applied research, environmental quality, government policies, taxation, rural development, mining legacy cleanup funds, and communications and public outreach, and

WHEREAS, the proposed committee would be comprised of fifteen members with governor-appointed representatives from diverse areas of industry, state departments, environmental groups, tribal members and labor groups to meet the challenges and take advantage of the opportunities for the future.

THEREFORE, BE IT RESOLVED, that the Cheboygan County Board of Commissioners supports House Bill 4227 in the interest of strengthening and developing the future of Michigan mining practices, and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to all counties in Michigan, the Upper Peninsula Commission for Area Progress (UPCAP), the Michigan Townships Association, the Michigan Association of Counties, Upper Peninsula legislators and Governor Whitmer.

District 1	District 2	District 3	District 4	District 5	District 6	District 7
Mary Ellen Tryban	Richard B. Sangster Vice-Chairman	Michael Newman	Cal Gouine	Roberta Matelski	John B. Wallace Chair	Steve Warfield

Motion offered at a regular meeting of the Cheboygan County Board of Commissioners, Tuesday, April 23, 2019 by Commissioner Richard Sangster supported by Commissioner Michael Newman.

AYES: Seven (7) NAYS: Zero (0) ABSTAINS: Zero (0) ABSENT: Zero (0)

John B. Wallace, Chairperson
Cheboygan County Board of Commissioners

RESOLUTION DECLARED ADOPTED

I, Karen L. Brewster, Clerk of the County of Cheboygan, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted by the Board of Commissioners at a regular meeting on April 23, 2019.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the County of Cheboygan on the 23rd day of April 2019 at Cheboygan, Michigan.

Karen L. Brewster
Cheboygan County Clerk/Register

County of Muskegon

TRIBUTE

IN RECOGNITION OF
Steve Jackson's Generous Donation of a Flag Pole at Veterans Memorial Park

WHEREAS, the Veterans Memorial Park underwent a huge redevelopment project; and

WHEREAS, during this project, the flag pole at the Veterans Memorial Park was undersized at 50ft tall and damaged; and

WHEREAS, through a generous donation by Steve Jackson, a new 70 foot flag pole and properly sized base were purchased; and

WHEREAS, this new flag pole also allowed for a 12foot x 18foot flag to be flown proudly at the Veterans Memorial Park; and

THEREFORE, BE IT RESOLVED, that the Muskegon County Board of Commissioners wishes to recognize Steve Jackson for his generous donation for a flag pole and base at the Veterans Memorial Park for all to enjoy; and

ALSO THEREFORE, BE IT RESOLVED, that the Muskegon County Board of Commissioners calls upon the citizens to visit and pay tribute to this great park known as Veterans Memorial Park.

Muskegon County Board of Commissioners
Susie Hughes, Chair
Gary Foster, Vice-Chair
Marcia Hovey-Wright
Zach Lahring
Kenneth Mahoney
Charles Nash
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon COUNTY

January 29, 2019

County of Muskegon

TRIBUTE

IN RECOGNITION OF
Jackson-Merkey's Generous Donation
of Equipment and Labor at Veterans Memorial Park

WHEREAS, the Veterans Memorial Park underwent a huge redevelopment project; and

WHEREAS, during this project, the flag pole at the Veterans Memorial Park was undersized at 50ft tall and damaged; and

WHEREAS, during this project, thousands of bronze memorial markers throughout the park needed to be relocated, cleaned, and replaced; and

WHEREAS, through a generous donation by Jackson-Merkey, equipment and labor were donated; and

WHEREAS, this new flag pole also allowed for a 12ft x 18ft flag to be flown proudly at the Veterans Memorial Park; and

WHEREAS, thousands of memorial markers have been cleaned and replaced; and

THEREFORE, BE IT RESOLVED, that the Muskegon County Board of Commissioners wishes to recognize Jackson-Merkey for its generous donation of equipment and labor at the Veterans Memorial Park; and

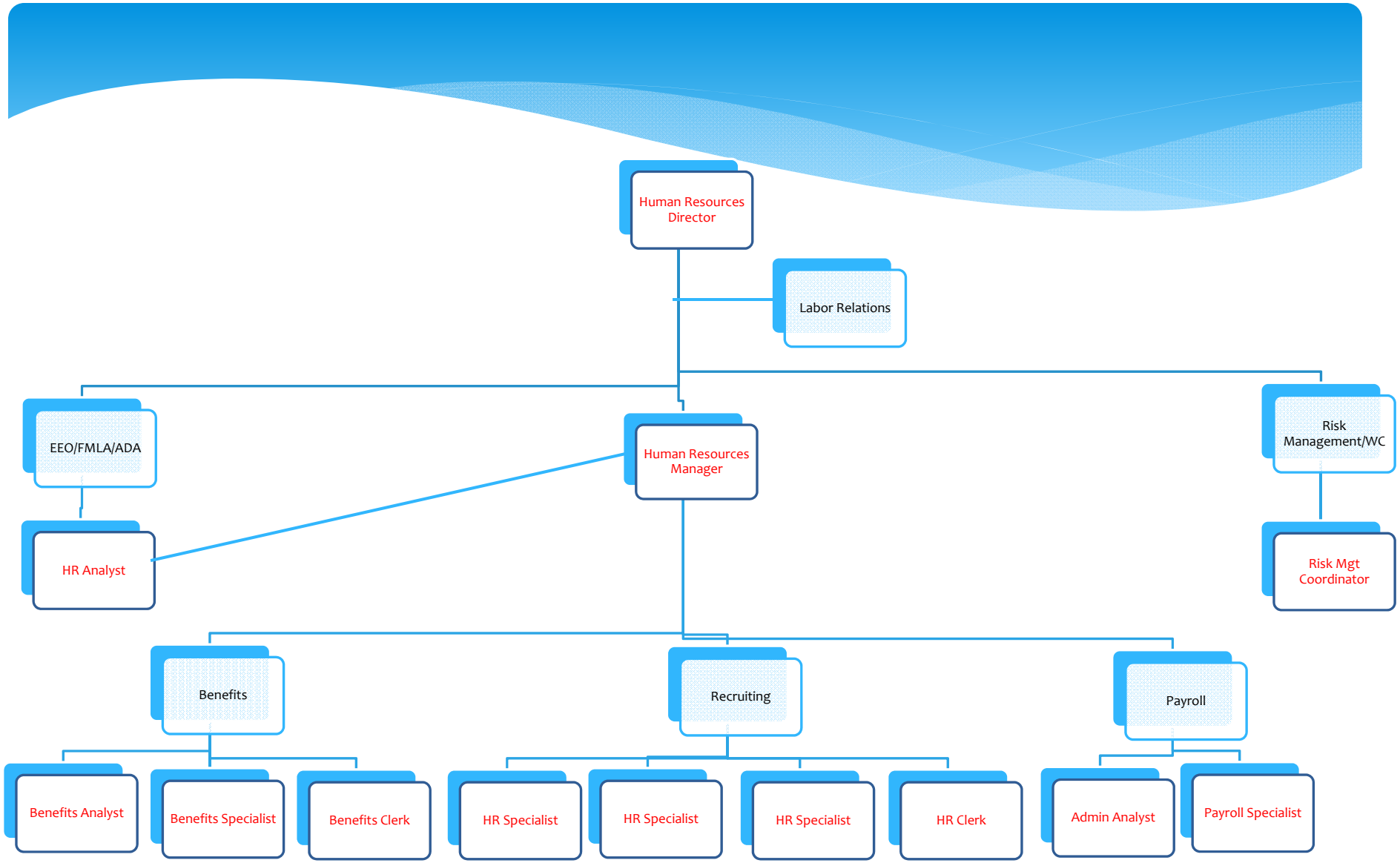
ALSO THEREFORE, BE IT RESOLVED, that the Muskegon County Board of Commissioners calls upon the citizens to visit and pay tribute to this great park known as Veterans Memorial Park.

Muskegon County Board of Commissioners
Susie Hughes, Chair
Gary Foster, Vice-Chair
Marcia Hovey-Wright
Zach Lahring
Kenneth Mahoney
Charles Nash
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon COUNTY

January 29, 2019

Muskegon County Human Resources Department


Human Resources Director
Labor Relations
EEO/FMLA/ADA
Human Resources Manager
Risk Management/WC
HR Analyst
Risk Mgt Coordinator
Benefits
Recruiting
Payroll
Benefits Analyst
Benefits Specialist
Benefits Clerk
HR Specialist
HR Specialist
HR Specialist
HR Clerk
Admin Analyst
Payroll Specialist

2018 Accomplishments

- Successfully negotiated 9 union collective bargaining agreements
- Implemented one medical plan option - HSA
  - Holistic wellness topics, lunch ‘n learns
- Health & Wellness Fair, 2nd Annual
- Class spec audit, FLSA, ADA compliance
- MVAA Veteran Friendly Certification - Bronze
- Transitioned EEO to HR department and conducted training for all employees
- Brookhaven closure
- Segregated Court employees according to SCAO
- Transitioned Medicare Advantage to UHC – 62.69% reduction in premium

FY18 HR Statistics (County)

- Job announcements - 253
- Applications received and reviewed - 6460
- New Hires - 198
- HR Forms processed – 2704
- Job Fairs – 13
- Employees enrolled in medical insurance – 783
- Retirees enrolled in medical insurance - 604

Job Fairs


WATCH MUSKEGON
A4
WORK LIVE LEARN PLAY
WIDE RANGE OF OCCUPATIONS
CHECK US OUT
Muskegon
COUNTY


WATCH MUSKEGON
WORK LIVE LEARN PLAY
WIDE RANGE OF OCCUPATIONS
CHECK US OUT
Muskegon
COUNTY

Risk Management Statistics

- Auto Liability & Physical Damage
  - 300+ Fleet Vehicles
    - Cars, Trucks, Buses, Motorcycles, Fire/Rescue Units
  - 40 Mobile Equipment, 12 Boats, 30 Trailers
- Property Insurance
  - 75 Insured Properties

FY18 EEO Statistics (9 months)

- Employee Training - 966
- Training provided to new employees
- Complaints filed – 15
- EEO-4 Report biennially to the US Equal Opportunity Commission with the current workforce statistics, June 30, 2019

2019 Goals

- Implement new performance evaluation tool and training (PERFORM)
- On-line open enrollment employee portal, self-service benefits
- Implement Neogov-Online Hiring Center (OHC)
- MVAA Veteran Friendly Certification - Silver
- Total compensation sheets
- Revise Drug-Free Work Place Policy
- Continue to transition payroll and recognize efficiencies
- Transition Personnel files to paperless
- Health & Wellness Fair, 3rd Annual
  - Wellness incentives? Personal Day?

County of Muskegon

PROCLAMATION

"Read early. Read often." Week
May 18 - 25, 2019

WHEREAS, the Muskegon Area Intermediate School District launched a "Read early. Read often." campaign aimed at increasing early literacy of Muskegon County children ages birth to five; and

WHEREAS, the "Read early. Read often" campaign is a county-wide effort to urge parents, siblings, grandparents and community members to read to infants and toddlers every day; and

WHEREAS, statistics show reading early and reading often teaches children to listen and focus, introduces new words, builds imagination and improves school readiness and future success in school and life; and

WHEREAS, babies and toddlers who are read to often will have heard as many as thirty million more words than children who aren't read to; and

WHEREAS, young children who are read to at least three times per week are almost twice as likely to receive top reading scores; and

WHEREAS, research shows young children with the highest exposure to reading at home have advantages in spelling and alphabet knowledge through third grade;

THEREFORE BE IT RESOLVED, the Muskegon County Board of Commissioners hereby declares May 18th – 25th, 2019, "Read early. Read often." Week and encourages reading to infants and toddlers to aid in their future successes.

Muskegon County Board of Commissioners
Susie Hughes, Chair
Gary Foster, Vice-Chair
Marcia Hovey-Wright
Zach Lahring
Kenneth Mahoney
Charles Nash
Robert Scolnik
I. John Snider, II
Rillastine Wilkins

Muskegon COUNTY

April 30, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, May 14, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. Chairman Susie Hughes requested a moment of silence. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel
Brianne Rodgers, Clerk Staff

2019-180 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Foster, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2019-181 **APPROVE THE REGULAR MEETING AND CLOSED SESSION MINUTES OF APRIL 30, 2019**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the Regular Meeting and Closed Session Minutes of April 30, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMITTEE/BOARD REPORTS

2019-182 **APPROVE A STEP INCREASE FOR KENDRAH ROBINSON, ASSISTANT PUBLIC DEFENDER I (X09209), EFFECTIVE OCTOBER 1, 2018**

CPS19/05-20
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve a step increase for Kendrah Robinson, Assistant Public Defender I (X09209), effective October 1, 2018.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-183 **APPROVE A TWO-STEP INCREASE FOR KARRI RUSSELL, ASSISTANT PUBLIC DEFENDER I (X09210) EFFECTIVE OCTOBER 1, 2018**

CPS19/05-21
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve a two-step increase for Karri Russell, Assistant Public Defender I (X09210) effective October 1, 2018.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-184 **APPROVE THE CREATION OF AN ASSISTANT PUBLIC DEFENDER III POSITION, DELETE THE ASSISTANT PUBLIC DEFENDER II POSITION (X09302) AND APPOINT DAVID WILLIAMS TO THE NEW ASSISTANT PUBLIC DEFENDER III POSITION AT STEP 1, $36.766/HR, EFFECTIVE OCTOBER 1, 2018**

CPS19/05-22
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the creation of an Assistant Public Defender III position, delete the Assistant Public Defender II position (X09302) and appoint David Williams to the new Assistant Public Defender III position at Step 1, $36.766/hr, effective October 1, 2018.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-185 **APPROVE THE CREATION OF A CHIEF SOCIAL WORK DEFENDER POSITION AT PAY TABLE/GRADE NX-00288 $24.348/HR - $32.444/HR**

CPS19/05-23

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the creation of a Chief Social Work Defender position at pay table/grade NX-00288 $24.348/hr - $32.444/hr.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-186 **APPROVE THE CREATION OF AN ATTORNEY/RESEARCHER POSITION FOR THE MUSKEGON COUNTY PUBLIC DEFENDER'S OFFICE AT A PAY GRADE OF NX-0288 ($24.348/HR-$32.444/HR) AND APPOINT CHARLES AYRES TO THE POSITION AT STEP 6 RETROACTIVELY BACK TO OCTOBER 1, 2018**

CPS19/05-24

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the creation of an Attorney/Researcher position for the Muskegon County Public Defender's Office at a pay grade of NX-0288 ($24.348/hr-$32.444/hr) and appoint Charles Ayres to the position at step 6 retroactively back to October 1, 2018.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-187 **APPROVE THE CREATION OF AN ARRAIGNMENT ATTORNEY POSITION AT PAY GRADE OF NX-0288 ($24.348/HR-$32.444/HR) FOR THE MUSKEGON COUNTY PUBLIC DEFENDER'S OFFICE**

CPS19/05-25

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the creation of an Arraignment Attorney position at pay grade of NX-0288 ($24.348/hr-$32.444/hr) for the Muskegon County Public Defender's Office.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-188 **APPROVE THE SHERIFF'S OFFICE REQUEST FOR EMERGENCY SERVICES, LLC TO BROKER THE SALE OF TWO (2) 2014 FORD TRANSIT CONNECT VANS AND TO PURCHASE TWO USED REPLACEMENT VEHICLES FOR THE SHERIFF'S OFFICE AT A PRICE NOT TO EXCEED THE SALE PRICE OF THE SOLD VEHICLES**

CPS19/05-26

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the Sheriff's Office request for Emergency Services, LLC to broker the sale of two (2) 2014 Ford Transit Connect vans and to purchase two used replacement vehicles for the Sheriff's Office at a price not to exceed the sale price of the sold vehicles.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-189 **AUTHORIZE PUBLIC HEALTH TO SUBCONTRACT WITH GVSU ANNIS WATER RESOURCES INSTITUTE (AWRI) TO CONDUCT FY19 GREAT LAKES BEACH WATER MONITORING, USING PASS THROUGH FUNDS RECEIVED FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY (EGLE), FORMERLY KNOWN AS MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ), WITH NO EFFECT ON COUNTY GENERAL FUND**

HS19/05-10

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Snider, to Authorize Public Health to subcontract with GVSU Annis Water Resources Institute (AWRI) to conduct FY19 Great Lakes Beach Water Monitoring, using pass through funds received from the Michigan Department of Environment, Great Lakes, and Energy (EGLE), formerly known as Michigan Department of Environmental Quality (MDEQ), with no effect on county general fund.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-190 **AUTHORIZE PUBLIC HEALTH TO ACCEPT $44,966 FROM MUSKEGON COMMUNITY HEALTH PROJECT, AND SUBCONTRACT WITH COALITION FOR COMMUNITY DEVELOPMENT TO PROVIDE COMMUNITY LEVEL TECHNICAL SUPPORT AND TRAINING TO HELP EMPOWER THE NEIGHBORHOOD GROUPS AND/OR REPRESENTATIVES IN THE RESILIENCE ZONE; AND TO REFER/LINK THEM TO EXISTING COMMUNITY RESOURCES**

HS19/05-11

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Snider, to authorize Public Health to accept $44,966 from Muskegon Community Health Project, and subcontract with Coalition for Community Development to provide community level technical support and training to help empower the neighborhood groups and/or representatives in the Resilience Zone; and to refer/link them to existing community resources.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-191 **APPROVE 15 SENIOR MILLAGE FUNDING AWARDS AND 1 CONTRACT AMENDMENT, TOTALING $496,228 AS RECOMMENDED BY THE SENIOR ACTIVITIES COMMITTEE; AND TO AUTHORIZE THE DESIGNATED SENIOR MILLAGE GRANTS ADMINISTRATOR, SENIOR RESOURCES TO PROCEED WITH THE ADMINISTRATION OF THE PROGRAMS**

HS19/05-12

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Snider, to approve 15 senior millage funding awards and 1 contract amendment, totaling $496,228 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-192 **REMOVE TRINITY VILLAGE FUNDING FROM 2019-191 PENDING AUDIT AND MSHDA UNTIL IT HAS BEEN APPROVED AT THE STATE LEVEL FOR DELINQUENCY ISSUES**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to remove Trinity Village funding from 2019-191 pending a financial audit by MSHDA until it has been approved at the state level for delinquency issues.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Motion HS19/04-09 Rejected at Committee:
To approve 16 senior millage funding awards totaling $523,415 and 1 contract amendment (additional $10,000) as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources (excluding the 2 awards granted to Senior Resources) to proceed with the administration of the programs.

2019-193 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $10,689,928.71, COVERING THE PERIOD OF APRIL 12, 2019 THROUGH APRIL 18, 2019 FOR CHECKS AND MARCH 1, 2019 THROUGH MARCH 31, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/05-48
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Wilkins, to approve payment of the accounts payable of $10,689,928.71, covering the period of April 12, 2019 through April 18, 2019 for checks and March 1, 2019 through March 31, 2019 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-194 **APPROVE THE ATTACHED BUDGET AMENDMENT ASSOCIATED WITH THE ISSUANCE OF PENSION OBLIGATION BONDS RETROACTIVELY BACK TO DECEMBER 20, 2018 THE DATE OF THE BOND CLOSING**

WM19/05-49

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Wilkins, to approve the attached budget amendment associated with the issuance of pension obligation bonds retroactively back to December 20, 2018 the date of the bond closing.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-195 **APPROVE THE CONTRACT EXTENSION THROUGH SEPTEMBER 30, 2019 FOR ADVANCED PRINTING & GRAPHICS FOR OFFSET PRINTING SERVICES AND TO AUTHORIZE STAFF TO SEEK BIDS/QUOTES FOR THESE SERVICES BEGINNING OCTOBER 1, 2019**

WM19/05-50

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Wilkins, to approve the contract extension through September 30, 2019 for Advanced Printing & Graphics for offset printing services and to authorize staff to seek bids/quotes for these services beginning October 1, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-196 **AUTHORIZE THE EXTENSION OF THE CURRENT AGREEMENT WITH CHERRY HEALTH FOR A PERIOD OF 90 DAYS AND AUTHORIZE THE CHAIR AND CLERK TO SIGN THE AMENDED AGREEMENT**

WM19/05-52

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Wilkins, to authorize the extension of the current agreement with Cherry Health for a period of 90 days and authorize the Chair and Clerk to sign the amended agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-197 **AUTHORIZE THE TRANSFER OF THE CARPENTER BROTHERS PROPERTY, PARCELS 61-24-205-319-0001-00 AND 61-24-205-342-0009-00 TO THE CITY OF MUSKEGON FOR ONE DOLLAR, AND AUTHORIZE THE CHAIR AND CLERK TO SIGN THE APPROPRIATE DOCUMENTS TO EXECUTE THE TRANSFER**

WM19/05-53
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Wilkins, to authorize the transfer of the Carpenter Brothers Property, parcels 61-24-205-319-0001-00 and 61-24-205-342-0009-00 to the City of Muskegon for one dollar, and authorize the Chair and Clerk to sign the appropriate documents to execute the transfer.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-198 **APPROVE A TRIBUTE TO JASON FITZPATRICK FOR HIS ACHIEVEMENT OF THE EAGLE SCOUT RANK**

WM19/05-54
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Wilkins, to approve a Tribute to Jason Fitzpatrick for his achievement of the Eagle Scout Rank.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Motion WM19/05-51 Defeated at Committee:
To Authorize Sale of Property agreement between Muskegon County and Tim Meldrum for a parcel located at 7875 Whitehall Road for $75,000 with the proceeds from the sale being deposited in the Public Improvement Fund, and for the Board Chair to sign the sale agreement.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes indicated there was a request for authorization to reschedule the Full Board Meeting of May 23, to May 28, 2019

2019-199 **RESCHEDULE THE FULL BOARD MEETING OF MAY 23, TO MAY 28, 2019**

The Chairman recommends, moved by Vice Chair Foster, seconded by Commissioner Scolnik, to reschedule the Full Board Meeting of May 23, to May 28, 2019.

Discussion ensued. **Motion Withdrawn**

2019-200 **REAPPOINT LOUIS CHURCHWELL TO THE COMMUNITY CORRECTIONS ADVISORY BOARD (MENTAL HEALTH, PUBLIC HEALTH, SUBSTANCE ABUSE, EMPLOYMENT & TRAINING OR COMMUNITY ALTERNATIVE PROGRAM SLOT) WITH A TERM THROUGH 12/31/2021**

The Chairman recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to reappoint Louis Churchwell to the Community Corrections Advisory Board (Mental Health, Public Health, Substance Abuse, Employment & Training or Community Alternative Program Slot) with a term through 12/31/2021

Voice vote **Motion Carried**

Chairman Susie Hughes announced the following upcoming events:

C. Aquastar Cruises – Open for the Season - Thursday, May 16th
https://aquastarcruises.com/

D. S.S. Milwaukee Clipper Annual Fundraiser Auction - Sunday, May 19th
11:00 a.m.,– Muskegon Country Club ($30 per person)
https://visitmuskegon.org/event/s-s-milwaukee-clipper-annual-fundraiser-auction/

E. Fruitport Old Fashioned Days – May 22nd through May 27th
https://visitmuskegon.org/event/fruitport-old-fashioned-days-3/

ADMINISTRATOR'S REPORT

2019-201 **APPROVE, AS APPROVED BY THE MUSKEGON CENTRAL DISPATCH 911 BOARD OF DIRECTORS ON MAY 8, 2019, AND AS ALLOWED BY VOTER APPROVAL ON MAY 7, 2019, IT IS REQUESTED THE LOCAL SURCHARGE RATE BE ADJUSTED TO $2.75, BEGINNING JULY 1, 2019 THROUGH JUNE 30, 2020**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve, as approved by the Muskegon Central Dispatch 911 Board of Directors on May 8, 2019, and as allowed by voter approval on May 7, 2019, it is requested the local surcharge rate be adjusted to $2.75, beginning July 1, 2019 through June 30, 2020.

Commissioner Snider expressed his hope that the funds will be managed well for all those who will benefit from this operation.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring **Motion Carried**

OLD BUSINESS

Commissioner Scolnik asked about the distribution of the funds raised from the millage.

Shawn Grabiniski, Central Dispatch Executive Director, stated that the estimated surcharge over 13 years will be $38 million, however, every year there must be a rate requested with the Board of Commissioners. and that there is a 10 year warranty to replace equipment.

Commissioner Scolnik also asked about changes in technology over the next 13 years. Md. Grabinski noted the replacement costs are built into millage.

Commissioners Nash asked how the surcharge is charged on additional lines. Ms. Grabiniski said that every phone line will get the $2.75 change.

Commissioner Wilkins ask about second phone lines. Ms. Grabiniski stated, if it is capable of dialing 911, it will be assessed. She further state that any phone capable of dialing 9-1-1 will be charged $2.75; it is not charged for extensions within a home on a landline.

NEW BUSINESS

2019-202 **PREPARE A PROCLAMATION IN HONOR OF THE NORTH MUSKEGON ROBOTICS CLUB, NAMING THEM ALL, FOR FINISHING SECOND IN THE WORLDS ROBOTIC CONTEST HELD IN COBO HALL IN DETROIT, MI**

Moved by Commissioner Snider, seconded by Commissioner Nash, to prepare a Proclamation in honor of the North Muskegon Robotics Club, naming them all, for finishing second in the Worlds Robotic Contest held in Cobo Hall in Detroit, MI.

Voice vote **Motion Carried**

PUBLIC COMMENT

Sheriff Michael Poulin thanked the commissioners for their continued support for 911. He discussed how the surcharge money will benefit everyone in the county and visitors in our community.

Sheriff Poulin invited the Commissioners to the Memorial Service May 15, 2019 at 6:30 p.m. in front of the Protector's Statue (990 Terrace Street, Hall of Justice Circle Drive) in honor of Law Enforcement Officers Week.

Several people from the community spoke out against the removal of Planned Parenthood from the Health Department.

Several people from the community spoke in favor of the removal of Planned Parenthood from the Health Department.

Several people from the community spoke in favor of Right to Work.

Several people from the community spoke against prevailing wage.

Jennifer Hernandez, Muskegon Charter Township Supervisor and Member of the 911 Board, let the Commissioners and residents know that the 911 Board will do their best to spend the surcharge funds responsibly. She also stated that Fairchild Park needs to be cleaned up.

Bonnie McGlothin, City of Muskegon Heights Council Member, with Councilman Cook shared their appreciation for the Commissioners vote for the funds for Muskegon Heights.

2019-203 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN.**

Voice vote **Motion Carried**

Meeting adjourned at 4:24 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Thursday, May 23, 2019

Budget Amendment for Issuance of Pension Obligation Bonds

Fund	Description	Org	Description	Type	FY2019 Current Budget	FY2019 Amendment Revision	Change	Comment
1010	General Fund	8060	MERS Payment	Expenditure	-	40,735,808	40,735,808	Governmental Funds payment to MERS out of bond proceeds
1010	General Fund	9750	Other Financing Uses	Expenditure	-	443,525	443,525	Bond closing costs and underwriter's discount
1010	General Fund	9314	Other Financing Sources	Proceeds From Issuance of LT Debt	-	41,179,333	41,179,333	Bond Proceeds
5710	Solid Waste	9750	Other Financing Uses	Expense	-	2,225	2,225	Bond closing costs and underwriter's discount
5810	Airport	9750	Other Financing Uses	Expense	-	1,867	1,867	Bond closing costs and underwriter's discount
5880	Muskegon Area Transit System	9750	Other Financing Uses	Expense	-	8,910	8,910	Bond closing costs and underwriter's discount
5910	Regional Water System	9750	Other Financing Uses	Expense	-	1,239	1,239	Bond closing costs and underwriter's discount

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, May 23, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Tim Cross of Living Word Church, 1551 Wood Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2019-204 **APPROVAL OF THE AGENDA**

Moved by Commisioner Nash, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2019-205 **APPROVE THE BOARD MINUTES OF MAY 14, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Snider, to approve the Board Minutes of May 14, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION

Mr. James Kelly, District Director, MSU Extension presented the MSU Extention Annual Report. Mr. Kelly noted MSU Extention has had a Muskegon presence for over 100 years. Mr. Kelly also distributed to the Commissioners: the MSU Extension Annual Legislative Report, the MSU Extension local County Newsletter, and a list of Muskegon County MSU Eextention services.

COMMITTEE/BOARD REPORTS

2019-206 **APPROVE THE FOLLOWING POSITION RELATED CHANGES EFFECTIVE MAY 27, 2019: RECLASSIFY THE CVB MEETINGS & CONVENTIONS SALES EXECUTIVE POSITION X21201, (PAY GRADE NX-00155, $18.859 - $24.438/HR) TO SENIOR SALES MANAGER AT A PAY GRADE OF NX-00300 ($27.093-$34.251/HR), AND APPOINT THE INCUMBENT TO STEP 1; RECLASSIFY THE SPORTS & NICHE MARKETING SALES EXECUTIVE POSITION X85601, (PAY GRADE NX-00219, $22.433-$28.393/HR) TO MARKETING AND OPERATIONS MANAGER AT A PAY GRADE OF NX-00300 ($27.093-$34.251/HR), AND APPOINT THE INCUMBENT TO STEP 2, $28.393/HR.; RECLASSIFY THE ADMINISTRATIVE MARKETING COORDINATOR POSITIONN03801, (PAY GRADE NO-00190, $17.264 – $21.393/HR) TO DIGITAL MEDIA AND MARKETING COORDINATOR AT A PAY GRADE OF NO-00214 ($18.214-$23.108/HR), AND APPOINT THE INCUMBENT TO STEP 1**

CD/SP19/05-10
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the following position related changes effective May 27, 2019:

Reclassify the CVB Meetings & Conventions Sales Executive position X21201, (pay grade NX-00155, $18.859 - $24.438/hr) to **Senior Sales Manager** at a pay grade of NX-00300 ($27.093-$34.251/hr), and appoint the incumbent to Step 1; reclassify the Sports & Niche Marketing Sales Executive position X85601, (pay grade NX-00219, $22.433-$28.393/hr) to **Marketing and Operations Manager** at a pay grade of NX-00300 ($27.093-$34.251/hr), and appoint the incumbent to Step 2, $28.393/hr.; reclassify the Administrative Marketing Coordinator positionN03801, (pay grade NO-00190, $17.264 – $21.393/hr) to **Digital Media and Marketing Coordinator** at a pay grade of NO-00214 ($18.214-$23.108/hr), and appoint the incumbent to Step 1.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-207 **APPROVE THE LICENSE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON AND HI-FALUTIN' MUSIC TO PROVIDE A LICENSE FOR THE USE OF HERITAGE LANDING FOR THE SHORELINE JAZZ FESTIVAL, AUGUST 24-25, 2019, AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP19/05-11
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the license agreement between the County of Muskegon and Hi-Falutin' Music to provide a license for the use of Heritage Landing for the Shoreline Jazz Festival, August 24-25, 2019, and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-208 **ADOPT THE LICENSE AGREEMENT WITH THE CHILD ABUSE COUNCIL OF MUSKEGON COUNTY FOR USE OF THE UNION DEPOT GROUNDS FOR A BEVERAGE AND ENTERTAINMENT TENT JULY 17-21, 2019, DURING THE REBEL ROAD MOTORCYCLE RALLY AND TO AUTHORIZE THE CHAIRPERSON OF THE COUNTY BOARD TO EXECUTE THE AGREEMENT**

CD/SP19/05-12
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to adopt the license agreement with the Child Abuse Council of Muskegon County for use of the Union Depot grounds for a beverage and entertainment tent July 17-21, 2019, during the Rebel Road motorcycle rally and to authorize the Chairperson of the County Board to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-209 **RESTRUCTURE THE AIRPORT ADVISORY COMMITTEE AND CHANGE THE COMMITTEE'S NAME TO THE AIRPORT DEVELOPMENT COMMITTEE TO LEVERAGE THE AIRPORT'S ASSETS FOR LOCAL AND REGIONAL ECONOMIC GROWTH AND DEVELOPMENT, AND TO BETTER ENGAGE THE BUSINESS COMMUNITY IN THE AIRPORT'S MISSION OF SERVING AND GROWING REGIONAL TRANSPORTATION NEEDS AND BUSINESS INFRASTRUCTURE**

TR19/05-16

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to restructure the Airport Advisory Committee and change the committee's name to the Airport Development Committee to leverage the airport's assets for local and regional economic growth and development, and to better engage the business community in the Airport's mission of serving and growing regional transportation needs and business infrastructure.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-210 **APPROVE AND AUTHORIZE THE CHAIRMAN TO SIGN MDOT 2019 AIR SERVICE AWARENESS GRANT CONTRACT NO. 2019-0507, PROVIDING $10,000 OF STATE AVIATION FUNDS FOR AIRPORT MARKETING AND PROMOTIONAL EFFORTS AND REQUIRING A LOCAL MATCH OF $1,112, AND FURTHER AUTHORIZE THE CLERK TO EXECUTE THE REQUIRED RESOLUTION**

TR19/05-17

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve and authorize the Chairman to sign MDOT 2019 Air Service Awareness Grant Contract No. 2019-0507, providing $10,000 of State Aviation Funds for Airport marketing and promotional efforts and requiring a local match of $1,112, and further authorize the Clerk to execute the required resolution.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-211 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $7,046,650.34, COVERING THE PERIOD OF APRIL 19, 2019 THROUGH MAY 10, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/05-55

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $7,046,650.34, covering the period of April 19, 2019 through May 10, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-212 **ADJUST THE PAY RATE FOR THE CHIEF DEPUTY COUNTY CLERK POSITION X12701 FROM NX00280 ($24.7140/HR - $31.1830/HR) TO NX00362 ($31.5790/HR - $39.7960/HR)**

WM19/05-56

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to adjust the pay rate for the Chief Deputy County Clerk position X12701 from NX00280 ($24.7140/hr - $31.1830/hr) to NX00362 ($31.5790/hr - $39.7960/hr).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-213 **APPROVE THE RECLASSIFICATION OF THE SENIOR ACCOUNTANT X83201 TO SENIOR PROCUREMENT ANALYST AND SENIOR ACCOUNTANT X83202 TO SENIOR FISCAL ANALYST. FURTHERMORE APPROVE THE SALARY RANGE ADJUSTMENT FOR THE SENIOR PROCUREMENT ANALYST AND THE SENIOR FISCAL ANALYST POSITIONS FROM NX-00280 ($24.714-$31.183/HR) TO NX-00294 ($24.714-$32.671/HR) EFFECTIVE APRIL 29, 2019**

WM19/05-57

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the reclassification of the Senior Accountant X83201 to Senior Procurement Analyst and Senior Accountant X83202 to Senior Fiscal Analyst. Furthermore approve the salary range adjustment for the Senior Procurement Analyst and the Senior Fiscal Analyst positions from NX-00280 ($24.714-$31.183/hr) to NX-00294 ($24.714-$32.671/hr) effective April 29, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-214 **AWARD THE PROPOSAL FOR OFFICE SUPPLIES TO INTEGRITY BUSINESS SOLUTIONS FOR A THREE YEAR CONTRACT WITH TWO OPTIONAL ONE-YEAR RENEWALS**

WM19/05-58
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award the proposal for office supplies to Integrity Business Solutions for a three year contract with two optional one-year renewals.
Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-215 **APPROVE THE ATTACHED TRUTH IN TAXATION PUBLIC HEARING SCHEDULE AND TO ADOPT THE ATTACHED RESOLUTION SETTING JUNE 11, 2019 AS THE DATE FOR THE TRUTH IN TAXATION PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AND RECEIVING TESTIMONY REGARDING THE PROPOSED TENTATIVE LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY GENERAL OPERATING IN JULY 2019, THE PROPOSED TENTATIVE LEVY OF 0.3221 MILLS FOR LAKESHORE MUSEUM CENTER OPERATING IN DECEMBER 2019, THE PROPOSED TENTATIVE LEVY OF 0.0752 MILLS FOR DEPARTMENT OF VETERANS AFFAIRS OPERATING IN DECEMBER 2019 (PENDING VOTER APPROVAL), THE PROPOSED TENTATIVE LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH OPERATING IN DECEMBER 2019 AND THE PROPOSED TENTATIVE LEVY OF .5000 MILLS FOR PA 39 OF 1976 (ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT) IN DECEMBER 2019**

WM19/05-59
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the attached Truth In Taxation public hearing schedule and to adopt the attached resolution setting June 11, 2019 as the date for the Truth In Taxation public hearing for the purpose of discussing and receiving testimony regarding the proposed tentative levy of 5.6984 mills for Muskegon County general operating in July 2019, the proposed tentative levy of 0.3221 mills for Lakeshore Museum Center operating in December 2019, the proposed tentative levy of 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), the proposed tentative levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2019 and the proposed tentative levy of .5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) in December 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-216 **APPROVE SEEKING PROCUREMENT LEVEL QUOTES FOR ARBITRAGE REBATE CALCULATION SERVICES**

WM19/05-60
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve seeking procurement level quotes for Arbitrage Rebate Calculation Services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-217 **APPROVE THE ISSUANCE OF REQUEST FOR PROPOSALS FOR DEBIT AND CREDIT CARD PROCESSING SERVICES**

WM19/05-61
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the issuance of request for proposals for debit and credit card processing services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-218 **AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSAL FOR IBNR, INCURRED BUT NOT REPORTED, ACTUARIAL SERVICES FOR WORKERS' COMPENSATION, GENERAL LIABILITY, PROPERTY, AUTOMOBILE LIABILITY, AUTOMOBILE PHYSICAL DAMAGE AND UNEMPLOYMENT INSURANCE EXPOSURES**

WM19/05-62
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the release of a Request For Proposal for IBNR, Incurred But Not Reported, actuarial services for Workers' Compensation, General Liability, Property, Automobile Liability, Automobile Physical Damage and Unemployment Insurance exposures.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-219 **APPROVE AWARDING A 5 YEAR CONTRACT FOR SERVER AND STORAGE CAPACITY TO CDW GOVERNMENT, LLC FOR AN ANNUAL AMOUNT NOT TO EXCEED $500,000 AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT**

WM19/05-63
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve awarding a 5 year contract for server and storage capacity to CDW Government, LLC for an annual amount not to exceed $500,000 and authorize the Board Chair to sign the contract.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes announced the following upcoming events:

A. Fruitport Old Fashioned Days, Wednesday, May 22nd through Monday, May 27th with a Memorial Day parade at 2 p.m. Monday, May 27th.
https://www.michigan.org/event/fruitport-old-fashioned-days

B. S.S. Milwaukee Clipper Opens for the Season onThursday, May 23rd, 11 a.m. to 5 p.m. https://visitmuskegon.org/event/s-s-milwaukee-clipper-opens-for-the-season/

C. Summer Luge Opens for the Season on Saturday, May 25th, Muskegon Winter Sports Complex with a lot of activities with nothing to do with Winter! https://www.msports.org/summer-adventure/

D. Western Market Chalets are now open on Wednesdays, Thursdays, Fridays & Saturdays. http://muskegonwesternmarket.com/

E. Lost Boat Ceremony/Parade of Boats/Blessing of the Boats are Sunday, May 26th
https://visitmuskegon.org/event/31st-annual-lost-boat-ceremony/
Lost Boat Ceremony – 11:00 a.m. (USS Silversides Museum)
Parade of Boats – 12:45 p.m. (Muskegon Channel)
Blessing of the Boats – 1:30 p.m. (South Breakwater Cove)

F. Veterans Final Approach Memorial Ceremony on Monday, May 27th at 2 p.m.
Hidden Cove Park, Norton Shores
https://visitmuskegon.org/veterans-day-in-muskegon-county-2018/

G. Memorial Day Parades (Monday, May 27th):
Greater Muskegon Memorial Day Parade – Downtown 9 a.m.
Lakeside Memorial Day Parade – Denmark/Harrison/McCracken/
Lakeside Cemetery – 10:30 a.m.
Ravenna Township – 9 a.m.
White Lake – 10 a.m.

ADMINISTRATOR'S REPORT

There was no Administrator's Report.

OLD BUSINESS

2019-220 **REMOVE ALL PREVAILING WAGE AND DAVIS BACON LANGUAGE FROM THE MUKEGON COUNTY PURCHASING AND PROCUREMENT PROCESS**

Moved by Commissioner Lahring, seconded by Commissioner Snider, to remove all prevailing wage and Davis Bacon language from the Mukegon County Purchasing and Procurement process.

Discussion ensued.

2019-221 **POSTPONE THE VOTE TO REMOVE PREVAILING WAGE FOR FURTHER INFORMATION**

Moved by Commissioner Hovey-Wright, seconded by Commissioner Nash, to postpone the vote for further information.

Discussion ensued.

Roll Call on motion 2019-221 to postpone vote:

Yes: Charles Nash, Rillastine Wilkins, Marcia Hovey-Wright, Kenneth Mahoney

No: Gary Foster, Zach Lahring, Bob Scolnik, I. John Snider, II, Susie Hughes **Motion Failed**

Roll Call on motion 2019-220 to remove all prevailing wage and Davis Bacon language from the Muskegon County Purchasing and Procurement process:

Yes: Gary Foster, Zach Lahring, Bob Scolnik, I. John Snider, II, Susie Hughes

No: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Rillastine Wilkins **Motion Carried**

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

Several citizens addressed the Board in support of Planned Parenthood and against ending their lease in the Muskegon County Public Health Building.

Several citizens addressed the Board in support of Kathy Moore, Muskegon County Public Health Director/Health Officer.

Anna Olsen, Latinos Working for the Future and Muskegon County Business Owner, addressed the Board regarding diversity, equality and inclusion in Muskegon County. Ms. Olsen stated Muskegon County, in 2010 had a Latino population of 8,261 but there are very few bilinqual government resources outside of the medical field. Ms. Olsen also invited Commissioners to attend the Diversity Equality Inclusion event in Ottawa County, November 15th in Holland Civic Center to learn how to plan and correct bias in the County.

Tammy Barnhard addressed the Board regarding the Drain Commissioner's Board of Determination on May 15th. Ms. Barnhard provided a copy of an email received from Drain Commissioner Brenda Moore.

Paul Sikkenga addressed the Board requesting support of Senate Bill 37 which is the repeal of the ban on feeding and baiting deer.

Kathy Moore, Public Health Director addressed the Board regarding the intial proposal to reclaim office space stating it was not intended to be so adversarial. Ms. Moore indicated that essential local public health services in Michigan include: food protection, private ground water and public water supply, onsite sewage disposal management, hearing screening, vision screening, sexually transmitted desease control and prevention, immunizations and infection desease control, but family planning, although important, is not included as an essential local public health service.

2019-222 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN.**

Voice vote **Motion Carried**

Meeting adjourned at 4:37 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, June 11, 2019

MUSKEGON COUNTY BOARD OF COMMISSIONERS
FY2019
TRUTH-IN-TAXATION HEARING SCHEDULE

DATE	MEETING	
May 21	Ways & Means	Request authorization for Truth-in-Taxation Public Hearing
May 23	Full Board	Approve authorization for Truth-in-Taxation Public Hearing
June 2		Deadline for the public hearing notice to be published in the Muskegon Chronicle
June 6	Ways & Means	Request authorization to approve the 2019 millage rates
June 11	Full Board	Truth-in-Taxation Public Hearing Board approves 2019 millage rates

RESOLUTION

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e ("Truth In Taxation") provides that without specific action taken by the Muskegon County Board of Commissioners, the Board of Commissioners shall not levy ad valorem property taxes for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating and Muskegon County Central Dispatch operating purposes for the ensuing fiscal year that yields an amount more than the sum of the taxes levied at the base rate on additions within Muskegon County for the ensuing fiscal year plus an amount equal to the taxes levied for Muskegon County general operating, Lakeshore Museum Center operating, Department of Veterans Affairs operating, Muskegon County Central Dispatch operating and PA 39 of 1976 (Activities or Services for Older Persons Act) operating purposes for the concluding fiscal year on existing property; and

WHEREAS, Michigan Compiled Law (MCL), Section 211.24e ("Truth In Taxation") provides that estimated Convention Facilities ("Liquor Tax") collections of $827,720 be included in the Truth In Taxation proceedings; and

WHEREAS, said MCL, Section 211.24e provides that the Muskegon County Board of Commissioners may approve the levy of an additional millage rate, within its present authorized or proposed millage rate, only after providing certain pubic notice and holding a public hearing for the purpose of receiving testimony and discussing the levy of an additional millage rate for the ensuing fiscal year; and

WHEREAS, the Muskegon County Board of Commissioners has been advised by the Muskegon County Equalization Director that the state equalized taxable valuation for Truth In Taxation purposes for the 2019 tax year for property located within Muskegon County is $4,611,679,538; and

WHEREAS, based upon the 2019 state equalized taxable valuation of Muskegon County, without said public hearing, tax levies would be limited to 5.4066 mills for Muskegon County general operating, 0.3157 mills for Lakeshore Museum Center operating, 0.0737 mills for Department of Veterans Affairs operating (pending voter approval), 0.2940 mills for Muskegon County Central Dispatch operating and .4901 mills for PA 39 of 1976 (Activities or Services for Older Persons Act); and

WHEREAS, the Muskegon County Board of Commissioners are aware of the financial circumstances of Muskegon County, including estimated expenditures, estimated revenues and the state equalized taxable valuation of property located within Muskegon County and, determined that the levy of an additional millage rate will be necessary to ensure the sound financial management of the various operations and services of Muskegon County; and

WHEREAS, the Muskegon County Board of Commissioners, pursuant to MCL, Section 211.34d ("Headlee") and MCL, Section 211.24e ("Truth In Taxation") propose a tentative levy of not more than 5.6984 mills for Muskegon County general operating in

July 2019 which includes an additional millage rate of 0.2918 mills, a tentative levy of not more than 0.3221 mills for Lakeshore Museum Center operating in December 2019, which includes an additional millage rate of 0.0064 mills, a tentative levy of not more than 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), which includes an additional millage rate of 0.0015 mills, a tentative levy of not more than 0.3000 mills for Muskegon County Central Dispatch operating in December 2019, which includes an additional millage rate of 0.0060 mills, and a tentative levy of not more than 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2019, which includes an additional millage rate of 0.0099 mills.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A public hearing shall be held on June 11, 2019 at 3:30 p.m. at the Muskegon County Hall of Justice, 4th floor Board of Commissioners room, located at 990 Terrace Street, Muskegon, MI, 49442, for the purpose of receiving testimony and discussing the proposed ad valorem property tax levies.

2. County Administration is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of the attached notice, in a newspaper of general circulation within Muskegon County. The notice shall be published not less than six (6) days before the public hearing date and shall comply with all requirements of MCL, Section 211.24e.

3. County Administration is hereby authorized and directed to send timely written notice of the time, date, and place of the public hearing to all newspapers of general circulation within Muskegon County.

4. County Administration shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.

5. Not more than ten (10) days after the public hearing on June 11, 2019, the Muskegon County Board of Commissioners may authorize a maximum total levy of 5.6984 mills for Muskegon County general operating in July 2019, which includes an additional millage rate of 0.2918 mills, a maximum total levy of 0.3221 mills for Lakeshore Museum Center operating in December 2019, which includes an additional millage rate of 0.0064 mills, a maximum total levy of 0.0752 mills for Department of Veterans Affairs operating in December 2019 (pending voter approval), which includes an additional millage rate of 0.0015 mills, a maximum total levy of 0.3000 mills for Muskegon County Central Dispatch operating in December 2019, which includes an additional millage rate of 0.0060 mills and a maximum levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) operating in December 2019, which includes an additional millage rate of 0.0099 mills.

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, June 11, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Casey Arnouts, Grace Assembly of God, 2956 E. Pontaluna Road, Fruitport, MI 49415. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Charles Nash

Also Present: Jeanne Pezet, Deputy County Clerk
Doug Hughes, Corporate Counsel

2019-223 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Foster, seconded by Commissioner Hovey-Wright, to approve the agenda.

Voice vote **Motion Carried**

2019-224 **APPROVE THE BOARD MINUTES OF MAY 14, 2019**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the Board Minutes of May 14, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PUBLIC HEARING: TRUTH IN TAXATION

Beth Dick, Finance Director/Assistant County Administrator, presented information regarding the Truth in Taxation Public Hearing. (See attached)

PRESENTATION

Ron Jenkins, COO - West Michigan Lake Hawks Basketball, presented an update on the the seven years that West Michigan Lake Hawks Basketball has been in Muskegon County.

COMMUNICATIONS

The following Communication items were provided to the Commissioners for informational purposes and will be placed on file:

A) Bay County Board Resolution: Support of Continuation of Construction of State Psychiatric Hospital on the Grounds of Current Caro Center
B) Bay County Board Resolution: Support of Request for a Federal Budget that Realistically Funds the Future of our Children and Supports the Education Leaders
C) Benzie County Board Resolution: Support of Revising the Medicare Prescription Drug Bill of 2003
D) Gratiot County Board Resolution: Support of State Legislature and Governor to Fully Fund the County Veterans Service Fund Grant in 2020 and Beyond
E) Huron County Board Resolution: Support of Continuation of Construction of State Psychiatric Hospital on the Grounds of Current Caro Center
F) Wexford County Board Resolution: Opposition to Slashing Federal Funding for the Great Lakes Restoration Initiative

COMMITTEE/BOARD REPORTS

2019-225 **APPROVE THE OFFICE OF EMERGENCY MANAGEMENT TO APPLY AND ACCEPT THE FY18-19 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT FOR THE MUSKEGON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

CPS19/06-27

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Office of Emergency Management to apply and accept the FY18-19 Hazardous Materials Emergency Preparedness (HMEP) grant for the Muskegon County Local Emergency Planning Committee (LEPC).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-226 **ACCEPT THE AMENDED AGREEMENT BETWEEN THE PROSECUTOR AND THE STATE OF MICHIGAN, DEPARTMENT OF HEALTH AND HUMAN SERVICES, TO PROVIDE LEGAL REPRESENTATION FOR ALL CASES OF ABUSE AND NEGLECT IN MUSKEGON COUNTY AT A REIMBURSEMENT AMOUNT NOT TO EXCEED $160,000 ANNUALLY AND TO ADJUST THE BUDGET ACCORDINGLY**

CPS19/06-28

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept the amended Agreement between the Prosecutor and the State of Michigan, Department of Health and Human Services, to provide legal representation for all cases of abuse and neglect in Muskegon County at a reimbursement amount not to exceed $160,000 annually and to adjust the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-227 **APPROVE A FIVE (5) YEAR AGREEMENT BETWEEN THE SHERIFF'S OFFICE AND EMERGENCY SERVICES, LLC TO PROVIDE FLEET MAINTENANCE & MANAGEMENT SERVICES WITH A FIRST YEAR COST OF $119,616.00 FOR LABOR AND A 15% MARKUP ON PARTS**

CPS19/06-29

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve a five (5) year agreement between the Sheriff's Office and Emergency Services, LLC to provide Fleet Maintenance & Management Services with a first year cost of $119,616.00 for labor and a 15% markup on parts.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-228 **APPROVE THE SHERIFF'S OFFICE ACCEPTING THE HURON-MANISTEE NATIONAL FOREST COOPERATIVE LAW ENFORCEMENT AGREEMENT (16-LE-11090400-017) BETWEEN THE MUSKEGON COUNTY SHERIFF'S OFFICE AND THE USDA, FOREST SERVICE AND AUTHORIZE THE SHERIFF TO SIGN**

CPS19/06-30

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office accepting the Huron-Manistee National Forest Cooperative Law Enforcement Agreement (16-LE-11090400-017) between the Muskegon County Sheriff's Office and the USDA, Forest Service and authorize the Sheriff to sign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-229 **AUTHORIZE PUBLIC HEALTH TO SUBCONTRACT WITH THE RED PROJECT AND MUSKEGON COUNTY COOPERATING CHURCHES TO ADDRESS OPIOID ABUSE IN MUSKEGON COUNTY, USING PASS THROUGH FUNDS RECEIVED FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE LOCAL HEALTH OPIOID RESPONSE**

HS19/06-13

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to authorize Public Health to subcontract with the Red Project and Muskegon County Cooperating Churches to address opioid abuse in Muskegon County, using pass through funds received from the Michigan Department of Health and Human Services for the Local Health Opioid Response.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-230 **APPROVE REIMBURSEMENT TO SENIOR RESOURCES UP TO $27,667 FOR THE COST OF COORDINATING AND PROCESSING MILLAGE FUNDED PURCHASE-OF-SERVICES TRANSACTIONS; AND UP TO $13,583 FOR MEDICARE/MEDICAID COMMUNITY EDUCATIONAL SERVICES**

HS19/06-14

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to approve reimbursement to Senior Resources up to $27,667 for the cost of coordinating and processing millage funded purchase-of-services transactions; and up to $13,583 for Medicare/Medicaid community educational services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-231 **AUTHORIZE THE PUBLIC HEALTH DEPARTMENT TO AMEND ITS FY19 BUDGET FROM $5,950,100 TO $6,131,295, WHICH INCLUDES GRANT FUNDING CHANGES, PROGRAM LINE ITEM ADJUSTMENTS AND STAFF/FUNDING TRANSFERS WITH A $75,000 DECREASE IN THE GENERAL FUND APPROPRIATION FROM $1,790,689 TO $1,715,689**

HS19/06-15

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to authorize the Public Health Department to amend its FY19 budget from $5,950,100 to $6,131,295, which includes grant funding changes, program line item adjustments and staff/funding transfers with a $75,000 decrease in the general fund appropriation from $1,790,689 to $1,715,689.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-232 **APPROVE PROPOSED POSITION CHANGES FOR PUBLIC HEALTH TO IMPROVE OPERATIONAL EFFICIENCIES AND REDUCE SALARIES/FRINGE EXPENSE AS FOLLOWS: RECLASS VACANT ACCOUNTING TECHNICIAN POSITION (G03007, GU-00160, $14.57 - $17.97/HR) FROM FULL-TIME TO HOURLY (24 HOURS PER WEEK OR LESS); RECLASS FISCAL TECHNICIAN (N34101, NO-00161, $14.94 - $18.912/HR) TO A FISCAL SPECIALIST AND PLACE INCUMBENT AT STEP 4 ($20.546/HR) OF PAY TABLE NO-00210, $17.89 - $22.531/HR; RECLASS CUSTOMER SERVICE SPECIALIST (N23701, NO-00210, $17.89 - $22.531/HR) TO A PUBLIC HEALTH COMPLIANCE SPECIALIST AT PAY TABLE NO-00220, $19.081 - $24.227/HR; ADJUST THE WAGE OF THE PUBLIC HEALTH EPIDEMIOLOGIST (X76501, NX-00380, $33.395 - $42.469/HR) TO PAY TABLE NX-00400, $34.875 - $44.347/HR; AND ADJUST THE WAGE OF THE DISEASE INTERVENTION SPECIALIST (N27401, NO-00210, $17.89 - $22.531/HR) TO PAY TABLE NO-00240, $19.629 - $24.714/HR TO RESULT IN A NET SAVINGS IN SALARIES AND FRINGES**

HS19/06-16

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to approve proposed position changes for Public Health to improve operational efficiencies and reduce salaries/fringe expense as follows: Reclass vacant Accounting Technician position (G03007, GU-00160, $14.57 - $17.97/hr) from full-time to hourly (24 hours per week or less); reclass Fiscal Technician (N34101, NO-00161, $14.94 - $18.912/hr) to a Fiscal Specialist and place incumbent at step 4 ($20.546/hr) of pay table NO-00210, $17.89 - $22.531/hr; reclass Customer Service Specialist (N23701, NO-00210, $17.89 - $22.531/hr) to a Public Health Compliance Specialist at pay table NO-00220, $19.081 - $24.227/hr; adjust the wage of the Public Health Epidemiologist (X76501, NX-00380, $33.395 - $42.469/hr) to pay table NX-00400, $34.875 - $44.347/hr; and adjust the wage of the Disease Intervention Specialist (N27401, NO-00210, $17.89 - $22.531/hr) to pay table NO-00240, $19.629 - $24.714/hr to result in a net savings in salaries and fringes.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-233 **APPROVE THE REVISED VETERANS MILLAGE RENEWAL LANGUAGE TO BE INCLUDED ON THE AUGUST, 2019 PRIMARY ELECTION BALLOT: SHALL THE MILLAGE APPROVED BY MUSKEGON COUNTY VOTERS IN 1994 AND RENEWED IN 1998 AND 2008 FOR THE PURPOSE OF PROVIDING FUNDS TO EQUIP, OPERATE, MAINTAIN AND DEFRAY DEBT SERVICE AND PROVIDE SUPPORT AND ASSISTANCE TO VETERANS THROUGH A COUNTY DEPARTMENT OF VETERANS AFFAIRS BE RENEWED AND CONTINUED (AND THE LIMITATION CONTINUE TO BE MAINTAINED) BY AN AMOUNT NOT TO EXCEED 1/13TH MILL ($0.077 PER $1,000) ON TAXABLE VALUE ON ALL PROPERTY IN THE COUNTY OF MUSKEGON, FOR AN ADDITIONAL PERIOD OF TEN (10) YEARS, BEING 2019 THROUGH 2028, INCLUSIVE, RESULTING IN AN ANNUAL ESTIMATED REVENUE OF $330,534 FOR 2019?**

HS19/06-17

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to approve the revised Veterans Millage Renewal Language to be included on the August, 2019 primary election ballot:

Shall the millage approved by Muskegon County voters in 1994 and renewed in 1998 and 2008 for the purpose of providing funds to equip, operate, maintain and defray debt service and provide support and assistance to Veterans through a County Department of Veterans Affairs be renewed and continued (and the limitation continue to be maintained) by an amount not to exceed 1/13th mill ($0.077 per $1,000) on taxable value on all property in the County of Muskegon, for an additional period of ten (10) years, being 2019 through 2028, inclusive, resulting in an annual estimated revenue of $330,534 for 2019?

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-234 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $10,094,089.59, COVERING THE PERIOD OF MAY 11, 2019 THROUGH MAY 23, 2019 FOR CHECKS AND APRIL 1, 2019 THROUGH APRIL 30, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/06-64

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $10,094,089.59, covering the period of May 11, 2019 through May 23, 2019 for checks and April 1, 2019 through April 30, 2019 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-235 **TO APPROVE THE OPERATING LEVY OF 5.6984 MILLS FOR MUSKEGON COUNTY TO BE LEVIED IN JULY 2019, THE OPERATING LEVY OF 0.3221 MILLS FOR THE LAKESHORE MUSEUM CENTER TO BE LEVIED IN DECEMBER 2019, THE OPERATING LEVY OF 0.0752 MILLS FOR THE DEPARTMENT OF VETERAN'S AFFAIRS TO BE LEVIED IN DECEMBER 2019 (PENDING VOTER APPROVAL), THE OPERATING LEVY OF 0.3000 MILLS FOR MUSKEGON COUNTY CENTRAL DISPATCH TO BE LEVIED IN DECEMBER 2019 AND THE OPERATING LEVY OF 0.5000 MILLS FOR PA 39 OF 1976 (ACTIVITIES OR SERVICES FOR OLDER PERSONS ACT) TO BE LEVIED DECEMBER 2019 AND TO AUTHORIZE THE MUSKEGON COUNTY CLERK AND THE CHAIR OF THE MUSKEGON COUNTY BOARD OF COMMISSIONERS TO SIGN THE ASSOCIATED FORMS REQUIRED BY THE STATE OF MICHIGAN WHICH WILL BE SUBMITTED TO THE STATE OF MICHIGAN BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM19/06-65

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the operating levy of 5.6984 mills for Muskegon County to be levied in July 2019, the operating levy of 0.3221 mills for the Lakeshore Museum Center to be levied in December 2019, the operating levy of 0.0752 mills for the Department of Veteran's Affairs to be levied in December 2019 (pending voter approval), the operating levy of 0.3000 mills for Muskegon County Central Dispatch to be levied in December 2019 and the operating levy of 0.5000 mills for PA 39 of 1976 (Activities or Services for Older Persons Act) to be levied December 2019 and to authorize the Muskegon County Clerk and the Chair of the Muskegon County Board of Commissioners to sign the associated forms required by the State of Michigan which will be submitted to the State of Michigan by the Muskegon County Equalization Department.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-236 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE TOWNSHIP OF SULLIVAN AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM19/06-66

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve renewal of Assessment Administration Services provided by the Equalization Department to the Township of Sullivan and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-237 **APPROVE THE SOLE SOURCE QUOTE FROM APEX SOFTWARE FOR THE PURCHASE OF APEX SKETCH VERIFICATION SOFTWARE IN THE AMOUNT OF $31,500 TO BE FUNDED FROM THE PUBLIC IMPROVEMENT FUND**

WM19/06-67

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the sole source quote from Apex Software for the purchase of Apex Sketch Verification Software in the amount of $31,500 to be funded from the Public Improvement Fund.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-238 **APPROVE THE FOLLOWING CHANGES EFFECTIVE MAY 1, 2019: 1. ADJUST THE WAGE RANGE FOR THE APPRAISAL TECHNICIAN CLASSIFICATION AND THE ASSESSMENT ADMINISTRATION SPECIALIST CLASSIFICATION FROM GU- 00160 ($14.57 - $17.97 PER HOUR) TO GU-00175 ($15.81-$19.48 PER HOUR); 2. ADJUST THE WAGE RANGE OF THE APPRAISER CLASSIFICATION AND THE GIS TECHNICIAN CLASSIFICATION FROM GU-00230 ($16.32 TO $23.13 PER HOUR) TO GU-00245 ($19.49 TO $24.54 PER HOUR); 3. ADJUST THE WAGE RANGE OF THE ASSESSMENT ADMINISTRATION CLERK CLASSIFICATION FROM GU-00070 ($12.43-$15.18 PER HOUR) TO GU-00120 ($13.46-$16.49 PER HOUR); 4. ADJUST THE WAGE RANGE OF THE ASSESSMENT/EQUALIZATION MANAGER POSITION X06601 FOR NX-00320 ($29.766 TO $37.645 PER HOUR) TO NX-00360 ($31.183 PER HOUR TO $39.460 PER HOUR); 5. ADJUST THE WAGE RANGE OF THE DEPUTY EQUALIZATION DIRECTOR POSITION X27201 FROM NX-00362 ($31.579- $39.796 PER HOUR) TO NX-00370 ($32.726 - $41.609 PER HOUR); 6. UNFUND THE VACANT APPRAISAL TECHNICIAN POSITION G09203; 7. CHANGE THE TITLE OF THE EQUALIZATION DIRECTOR MUSKEGON/NEWAYGO POSITION Y22502 TO EQUALIZATION DIRECTOR AND RETAIN THE CURRENT WAGE RANGE**

WM19/06-68

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the following changes effective May 1, 2019:

1. Adjust the wage range for the Appraisal Technician classification and the Assessment Administration Specialist classification from GU- 00160 ($14.57 - $17.97 per hour) to GU-00175 ($15.81-$19.48 per hour).
2. Adjust the wage range of the Appraiser classification and the GIS Technician classification from GU-00230 ($16.32 to $23.13 per hour) to GU-00245 ($19.49 to $24.54 per hour).
3. Adjust the wage range of the Assessment Administration Clerk classification from GU-00070 ($12.43-$15.18 per hour) to GU-00120 ($13.46-$16.49 per hour)
4. Adjust the wage range of the Assessment/Equalization Manager position X06601 for NX-00320 ($29.766 to $37.645 per hour) to NX-00360 ($31.183 per hour to $39.460 per hour)
5. Adjust the wage range of the Deputy Equalization Director position X27201 from NX-00362 ($31.579- $39.796 per hour) to NX-00370 ($32.726 - $41.609 per hour)
6. Unfund the vacant Appraisal Technician position G09203.
7. Change the title of the Equalization Director Muskegon/Newaygo position Y22502 to Equalization Director and retain the current wage range.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-239 **APPROVE THE BUDGET AMENDMENT AND LABOR DISTRIBUTION CHANGES ASSOCIATED WITH CREATING A NEW INDIGENT DEFENSE FUND (2600) AND MOVING THE CURRENT BUDGET FOR THE PUBLIC DEFENDER'S OFFICE (1010-0164) TO THIS NEW FUND**

WM19/06-69

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the budget amendment and labor distribution changes associated with creating a new Indigent Defense Fund (2600) and moving the current budget for the Public Defender's office (1010-0164) to this new fund.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-240 **APPROVE THE SELECTION OF AND NEGOTIATE A CONTRACT WITH LEWIS & ELLIS, INC. TO PERFORM OPEB ACTUARIAL SERVICES FOR FY2019 AND FY2020 FOR $18,000 WITH THE OPTION TO EXTEND TO FY2021 AND FY2022 FOR AN ADDITIONAL $18,000 AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT UPON CORPORATE COUNSEL APPROVAL**

WM19/06-70

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the selection of and negotiate a contract with Lewis & Ellis, Inc. to perform OPEB Actuarial Services for FY2019 and FY2020 for $18,000 with the option to extend to FY2021 and FY2022 for an additional $18,000 and authorize the Board Chair to sign the contract upon corporate counsel approval.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-241 **AUTHORIZE SUB-CONTRACTING THE GRANT REQUIREMENTS TO THE CITY OF MUSKEGON AND AUTHORIZE STAFF TO REIMBURSE THE CITY OF MUSKEGON FOR ALL AUTHORIZED ACTIVITIES RELATED TO THE MICHIGAN ENHANCEMENT GRANT**

WM19/06-71

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize sub-contracting the grant requirements to the City of Muskegon and authorize staff to reimburse the City of Muskegon for all authorized activities related to the Michigan Enhancement Grant.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-242 **AUTHORIZE $40,000 OF PUBLIC IMPROVEMENTS FUNDS TOWARD REPLACING THE ROOFS ON THE BEEF BARN AND 3 HORSE BARNS WITH REPAIR WORK ON THE TWO REMAINING HORSE BARNS AND AUTHORIZE THE APPROPRIATE BUDGET ADJUSTMENT**

WM19/06-72

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize $40,000 of Public Improvements Funds toward replacing the roofs on the Beef Barn and 3 Horse Barns with repair work on the two remaining horse barns and authorize the appropriate budget adjustment.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-243 **AUTHORIZE THE APPLICATION OF THE DRINKING WATER CONTAMINATE REMEDIATION GRANT IN THE AMOUNT OF $100,000 WITH THE REQUIRED 20% LOCAL MATCH REQUESTED TO BE WAIVED BY THE WATER ASSET MANAGEMENT COUNCIL**

WM19/06-73
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the application of the Drinking Water Contaminate Remediation Grant in the amount of $100,000 with the required 20% local match requested to be waived by the Water Asset Management Council.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

2019-244 **APPROVE AN APPLICATION TO THE 2019 JUSTICE AND MENTAL HEALTH COLLABORATION PROGRAM COMPETITIVE GRANT WITH THE TOTAL AMOUNT OF GRANT FUNDS BEING SOUGHT OF $1,250,000.00 WITH A POTENTIAL MATCH OF $250,000.00**

WM19/06-74
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve an application to the 2019 Justice and Mental Health Collaboration Program Competitive Grant with the total amount of grant funds being sought of $1,250,000.00 with a potential match of $250,000.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash, **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-245 **PREPARE A RESOLUTION FOR CHERE GARDNER ON HER RETIREMENT FROM SENIOR RESOURCES**

The Chairman recommends, moved by Vice Chair Foster, seconded by Commissioner Lahring, to prepare a Resolution for Chere Gardner on her Retirement from Senior Resources.

Voice vote **Motion Carried**

Chairman Susie Hughes announced the following upcoming events:

- Muskegon Heights Festival: Monday, June 10th thru Saturday, June 15th at Rowan Park
- Taste of Muskegon: Friday, June 14th & Saturday, June 15th at Hackley Park
- Muskegon Power Boat Weekend: Friday, June 14th thru Sunday, June 16th at Muskegon Lake

ADMINISTRATOR'S REPORT

Administrator Eisenbarth announced Upcoming Board Work Sessions as follows:

HealthWest: Tuesday, June 18th at 2:30 p.m.
Board Rules: Thursday, July 11th at 2:30 p.m.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

2019-246 **CANCEL THE JUNE 18TH COMMUNITY DEVELOPMENT/STRATEGIC PLANNING COMMITTEE MEETING DUE TO LACK OF AGENDA ITEMS**

Moved by Commissioner Mahoney, seconded by Vice Chair Foster, to cancel the June 18th Community Development/Strategic Planning Committee Meeting due to lack of agenda items.

Voice vote **Motion Carried**

PUBLIC COMMENT

Elizabeth Danigelis addressed the Board regarding feline equality under the County Contract.

Several citizens addressed the Board in support of Family Planning and/or Planned Parenthood.

Tony Moulatsiotis, Muskegon County Treasurer, addressed the Board regarding possible alternatives to the Muskegon County Employee Picnic. Board members indicated that the discussion will continue with possible options in the fall or winter. It was noted that this event is not paid for with tax payers dollars but through management donations and fundraising.

Commissioner Hovey-Wright commented in support of the citizens that spoke in support of family planning and/or Planned Parenthood.

2019-247 **MOVED BY COMMISSIONER MAHONEY TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:20 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, June 25, 2019

FY2019 Truth in Taxation Public Hearing

Muskegon County

FY2019 Truth in Taxation

- Discuss proposed operating millages for:
  - Muskegon County
  - Lakeshore Museum Center
  - Central Dispatch
  - Dept. of Veteran's Affairs
  - PA 39 of 1976 (Activities or Services for Older Persons Act)

FY2019 Truth in Taxation

- Discuss proposed operating millages for:
  - Muskegon County
  - Lakeshore Museum Center
  - Central Dispatch
  - Dept. of Veteran's Affairs
  - PA 39 of 1976 (Activities or Services for Older Persons Act)
- Discuss uses of Convention Facility (Liquor) Tax revenues

FY2019 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 2, 2019

FY2019 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 2, 2019
- Language of the notice is provided by the State and required

FY2019 Truth in Taxation

- Notice was published in the Muskegon Chronicle on June 2, 2019
- Language of the notice is provided by the State and required
- Refers to “Increasing Property Taxes” which is misleading

FY2019 Truth in Taxation

- Proposed operating millage rates are the same as last year

FY2019 Truth in Taxation

- Proposed operating millage rates are the same as last year
- Normally referred to as an “increase” because typically Property Tax Revenues are higher than last year due to the inflationary increase in taxable values

FY2019 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down

FY2019 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down
- This year the required Base Tax Rate Fraction (Truth in Taxation Fraction) is .9803 which is less than 1.0 and therefore a public hearing is required to be able to levy the same millage rates as last year.

FY2019 Truth in Taxation

- Normally without this Public Hearing, the State would limit projected Property Tax Revenues to the same amount as last year by forcing the millage rates down
- This year the required Base Tax Rate Fraction (Truth in Taxation Fraction) is .9803 which is less than 1.0 and therefore a public hearing is required to be able to levy the same millage rates as last year.
- Also without this Public Hearing, Liquor taxes could not be used for their intended purposes and instead would be used for general county operations

FY2019 Truth in Taxation

- With this Public Hearing, the operating millages remain the same as last year

FY2019 Truth in Taxation

- With this Public Hearing, the operating millages remain the same as last year
- With this Public Hearing, Liquor Tax Revenues are authorized to be used for their intended purposes

FY2019 Truth in Taxation

- Est. Liquor Tax money is $827,720

FY2019 Truth in Taxation

- Est. Liquor Tax money is $827,720
- ½ must be used for substance abuse treatment and prevention programming

FY2019 Truth in Taxation

- Est. Liquor Tax money is $827,720
- 1/2 must be used for substance abuse treatment and prevention programming
- Liquor Tax monies can be used to help support the Public Health and Healthwest depts. substance abuse prevention program

FY2019 Truth in Taxation

2018 MC Operating millage	5.6984
Reduction fraction for inflation	x .9803
Adjusted millage	5.5861
Liquor tax reduction	(.1795)
2019 millage w/o Public Hearing	5.4066
2019 millage w/ Public Hearing	5.6984

FY2019 Truth in Taxation

- In order to support various budgets, staff is recommending the Board approve the levying of the following millages:
  - County operating – 5.6984 mills on 7/1/19
  - Museum operating - .3221 mills on 12/1/19
  - Veterans Affairs operating - .0752 mills on 12/1/19 (pending voter approval)
  - Central Dispatch operating - .3000 mills on 12/1/19
  - PA 39 of 1976 operating - .5000 mills on 12/1/19

The End

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, June 25, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Wally Reames, Central Assembly of God, 896 Home Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Brianne Rodgers, Deputy Clerk

2019-248 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Vice Chair Foster, to approve the agenda.

Voice vote **Motion Carried**

2019-249 **APPROVE THE BOARD MINUTES OF JUNE 11, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Mahoney, to approve the Board Minutes of June 11, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

PRESENTATION

Commissioner Snider presented a proclamation given by the County Commissioners to Michael Gerstweiler of the Muskegon Area Robotics Team and Mentors. The team is made up of students from North Muskegon, Orchard View, Reeths-Puffer, and Oakridge schools as well as homeschool students. The team finished 2nd Place Worldwide in a competition after spending six weeks designing, building and programming a fully functional robot from scratch.

COMMUNICATIONS

The following Communication item was provided to the Commissioners for informational purposes and will be placed on file:

- Cheboygan County Resolution: Support of H.R. 530, the Accelerating Wireless Broadband Development Empowering Local Communities Act of 2019

COMMITTEE/BOARD REPORTS

2019-250 **APPROVE THE PURCHASE OF TWO TORO GRAND STAND MOWERS AND ATTACHMENTS FROM MASON LAWN & SNOW IN THE AMOUNT OF $27,931.98 WITH 100% OF THE PURCHASE FUNDED THROUGH THE AIRPORT'S APPROVED FY19 BUDGET (5810-0536-977.000 EQUIPMENT)**

TR19/06-18

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the purchase of two Toro Grand Stand mowers and attachments from Mason Lawn & Snow in the amount of $27,931.98 with 100% of the purchase funded through the Airport's approved FY19 Budget (5810-0536-977.000 Equipment).

Commissioner Lahring asked that all Transportation items be voted on individually.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-251 **APPROVE THE PURCHASE OF A POLARIS RANGER 750 EPS FOR AIRPORT MAINTENANCE PURPOSES FROM BABBITT'S IN THE AMOUNT OF $16,488.02 WITH 100% OF THE PURCHASE FUNDED THROUGH THE AIRPORT'S APPROVED FY19 BUDGET (5810-0536-977.000 EQUIPMENT)**

TR19/06-19

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the purchase of a Polaris Ranger 750 EPS for airport maintenance purposes from Babbitt's in the amount of $16,488.02 with 100% of the purchase funded through the Airport's approved FY19 Budget (5810-0536-977.000 Equipment).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: Zach Lahring, Susie Hughes **Motion Carried**

2019-252 **APPROVE THE AIRPORT'S REQUEST TO INCREASE THE AIRPORT ADMINISTRATIVE ANALYST (NX-0220) SALARY FROM STEP 3 ($24.7140/HOUR) TO STEP 5 ($27.0930/HOUR) AND ADDING A NEW STEP 7 TO THE SALARY RANGE ($29.7660/HOUR); AND MODIFY THE PROPOSED FY20 BUDGET ACCORDINGLY TO COVER THE FULL AMOUNT OF THE PROPOSED ANNUAL SALARY INCREASE (APPROXIMATELY $5,000)**

TR19/06-20

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the Airport's request to increase the Airport Administrative Analyst (NX-0220) salary from Step 3 ($24.7140/hour) to Step 5 ($27.0930/hour) and adding a new Step 7 to the salary range ($29.7660/hour); and modify the proposed FY20 budget accordingly to cover the full amount of the proposed annual salary increase (approximately $5,000).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-253 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $13,409,727.23, COVERING THE PERIOD OF MAY 24, 2019 THROUGH JUNE 6, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/06-75

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $13,409,727.23, covering the period of May 24, 2019 through June 6, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring, Charles Nash **Motion Carried**

2019-254 **APPROVE A 35 HOUR WORK WEEK WITH 5 FURLOUGH HOURS PER WEEK FOR KAREN MILLER ACCOUNTANT II POSITION (X02001) FOR THE PERIOD FROM JUNE 24 – AUGUST 30, 2019**

WM19/06-77

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve a 35 hour work week with 5 furlough hours per week for Karen Miller Accountant II position (X02001) for the period from June 24 – August 30, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-255 **AWARD THE CONTRACT FOR CUSTODIAL AND CLEANING SERVICES AT THE CONVENTION & VISITORS BUREAU AND THE MUSKEGON COUNTY AIRPORT TO PROFESSIONAL BUILDING SERVICES LLC FOR A FIVE YEAR PERIOD PURSUANT TO RFP 19-2326 AND AUTHORIZE THE CHAIR AND CLERK TO EXECUTE THE AGREEMENT**

WM19/06-78

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award the contract for custodial and cleaning services at the Convention & Visitors Bureau and the Muskegon County Airport to Professional Building Services LLC for a five year period pursuant to RFP 19-2326 and authorize the Chair and Clerk to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-256 **AWARD THE CONTRACT FOR CUSTODIAL AND CLEANING SERVICES AT THE TWO MATS FACILITIES, LOUIS A. MCMURRAY CONFERENCE CENTER AND THE HERMAN IVORY TERMINAL TO PROFESSIONAL BUILDING SERVICES LLC FOR A FIVE YEAR PERIOD PURSUANT TO RFP 19-2325 AND AUTHORIZE THE CHAIR AND CLERK TO EXECUTE THE AGREEMENT**

WM19/06-79
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award the contract for custodial and cleaning services at the two MATS facilities, Louis A. McMurray Conference Center and the Herman Ivory Terminal to Professional Building Services LLC for a five year period pursuant to RFP 19-2325 and authorize the Chair and Clerk to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-257 **AWARD THE CONTRACT FOR CUSTODIAL AND CLEANING SERVICES AT THE SOUTH CAMPUS TO PROFESSIONAL BUILDING SERVICES LLC FOR A FIVE YEAR PERIOD PURSUANT TO RFP 19-2324 AND AUTHORIZE THE CHAIR AND CLERK TO EXECUTE THE AGREEMENT**

WM19/06-80
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award the contract for custodial and cleaning services at the South Campus to Professional Building Services LLC for a five year period pursuant to RFP 19-2324 and authorize the Chair and Clerk to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-258 **AWARD THE CONTRACT FOR CUSTODIAL AND CLEANING SERVICES AT THE HEALTHWEST SITES TO PROFESSIONAL BUILDING SERVICES LLC FOR A FIVE YEAR PERIOD PURSUANT TO RFP 19-2323 AND AUTHORIZE THE CHAIR AND CLERK TO EXECUTE THE AGREEMENT**

WM19/06-81
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award the contract for custodial and cleaning services at the HealthWest sites to Professional Building Services LLC for a five year period pursuant to RFP 19-2323 and authorize the Chair and Clerk to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-259 **AWARD THE CONTRACT FOR CUSTODIAL AND CLEANING SERVICES AT THE MICHAEL E. KOBZA HALL OF JUSTICE AND HERITAGE LANDING TO PROFESSIONAL BUILDING SERVICES LLC FOR A FIVE YEAR PERIOD PURSUANT TO RFP 19-2322 AND AUTHORIZE THE CHAIR AND CLERK TO EXECUTE THE AGREEMENT**

WM19/06-82
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award the contract for custodial and cleaning services at the Michael E. Kobza Hall of Justice and Heritage Landing to Professional Building Services LLC for a five year period pursuant to RFP 19-2322 and authorize the Chair and Clerk to execute the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-260 **AUTHORIZE THE CREATION OF THE LAND BANK GROUNDSKEEPER/ MAINTENANCE TECHNICIAN POSITION AT THE GU 00240 PAY GRADE $17.01 TO $24.54 PER HOUR EFFECTIVE IMMEDIATELY AND APPROVE THE HUMAN RESOURCE DEPARTMENT TO BEGIN THE RECRUITMENT PROCESS**

WM19/06-83
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the creation of the Land Bank Groundskeeper/Maintenance Technician position at the GU 00240 pay grade $17.01 to $24.54 per hour effective immediately and approve the Human Resource Department to begin the recruitment process.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Ways and Means Motion Postponed at Committee:
WM19/06-76
To approve the repayment schedule of the City of Muskegon $1,000,000 promissory note as follows:

July 1, 2019 $400,000
July 1, 2020 $200,000
July 1, 2021 $100,000
July 1, 2022 - July 1, 2027 $50,000 per year

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes announced the following upcoming events:

- Mona Lake Community Paddle on Saturday, June 29th, 8 a.m. – 10:30 a.m. at Mona Lake Park (for more information, see: https://visitmuskegon.org/event/mona-lake-community-paddle/)
- Star Party on Saturday, June 29th, 9 p.m. – 11:30 p.m. at Muskegon State Park (For more information, see: https://visitmuskegon.org/event/star-party-4/)
- Muskegon Rock Stock beginning Wednesday, July 3rd thru Sunday, July 7th at Heritage Landing (for more information, see: https://visitmuskegon.org/event/rockstock-3/)
- 4th of July Fireworks
  - Muskegon Rock Stock – Heritage Landing
  - USS LST Veterans Museum
  - Fireworks Cruise Aboard the Aquastar
  - Whitehall/Montague – North end of White Lake
  - Twin Lake Park

Commissioner Mahoney noted Lakewood Club will be having fireworks on Saturday, July 6th along with their parade. Commissioner Mahoney also announced that there will be a ribbon cutting for the renovated Playhouse at White Lake at 5 p.m. Commissioner Mahoney thanked County Clerk Waters for inviting him to attend the Muskegon County Pilot of the Risk Limiting Audit (RLA) for the May election. Commissioner Mahoney also reported that it was a sad Road Commission meeting due to passing of Eric Scott and his daughter. It was also noted that Road Commission projects were behind due to the weather.

- Commissioner City of Muskegon's 150th Celebration beginning Thursday, July 11th thru Saturday, July 13th at Heritage Landing (for more information, see: https://visitmuskegon.org/event/muskegons-150th-celebration/)

Commissioner Lahring reported that the high water levels are causing residential sewer difficulties. Commissioner Lahring indicated that there are several illegal wells in the County that are contaminating water in Muskegon County.

Commissioner Lahring reported a problem with County employees vaping in the County Hall of Justice Building, specifically with the Courts. Commissioner Lahring suggested Directors or Administrators address this issue with their employees so the Health Department doesn't have to.

Chair Hughes and Commissioner Mahoney attended the Work Force Development meeting and reported how employers are creating programs to train people for specific needs in the workforce.

Commissioner Hovey-Wright reported on HealthWest and the cash flow problem creating over a $10 million deficit due to the State not processing reimbursements in a timely fashion.

ADMINISTRATOR'S REPORT

2019-261 **AUTHORIZE SALE OF PROPERTY BETWEEN MUSKEGON COUNTY AND EARTHTRONICS, INC, FOR LOT 31 OF THE AIRPORT BUSINESS PARK (PARCEL 27-648-000-0031-00 AND PART OF THE LOT LOCATED AT 735 ELLIS ROAD (PARCEL 61-27-120-200-0004-00) FOR $95,000 AND AUTHORIZE THE CHAIR TO SIGN THE PURCHASE AGREEMENT**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Commissioner Snider, to authorize Sale of Property between Muskegon County and Earthtronics, INC, for lot 31 of the Airport Business Park (Parcel 27-648-000-0031-00 and part of the lot located at 735 Ellis Road (Parcel 61-27-120-200-0004-00) for $95,000 and authorize the Chair to sign the purchase agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-262 **AUTHORIZE THE BOARD CHAIR TO SIGN THE PROPOSED CONSENT TO ENTER PRIVATE PROPERTY TO ALLOW EGLE TO CONDUCT NECESSARY REPONSE ACTIVITIES ON COUNTY PROPERTY ASSOCIATED WITH THE MUSKEGONCOUNTY AIRPORT**

The Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to authorize the Board Chair to sign the proposed Consent to Enter Private Property to allow EGLE to conduct necessary reponse activities on County property associated with the MuskegonCounty Airport.

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-263 **APPROVE THE RESOLUTION AUTHORIZING INSTALLMENT PURCHASE AGREEMENT AND AUTHORIZE THE EXECUTION OF THE 5 YEAR MASTER TAX-EXEMPT INSTALLMENT PURCHASE AGREEMENT WITH KEY GOVERNMENT FINANCE INC., WITH THE SIGNATURE OF THE BOARD CHAIR FOR THE PURCHASE OF SERVER AND STORAGE CAPACITY**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the Resolution Authorizing Installment Purchase Agreement and authorize the execution of the 5 year Master Tax-Exempt Installment Purchase Agreement with Key Government Finance Inc., with the signature of the Board Chair for the purchase of server and storage capacity.

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-264 **APPROVE ALLOWING THE AUTOMATIC RENEWAL OF THE CONTRACT WITH GOVERNMENT PAYMENT SERVICES, INC. FOR DEBIT AND CREDIT CARD PROCESSING SERVICES UNTIL THE NEXT SERVICE PROVIDER IS CHOSEN**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve allowing the automatic renewal of the contract with Government Payment Services, Inc. for debit and credit card processing services until the next service provider is chosen.

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Administrator Eisenbarth announced that the next Board Work Session is scheduled for Thursday, July 11th at 2:30 p.m. Re: Board Rules

OLD BUSINESS

Administrator Eisenbarth discussed the possibility of having the County Picnic at Camp Pendalouan. Although there is not a set date, August 18th is a possibility. There would be no charge to employees and would not use any county funds.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Greg VanWorkem, 91st District State Representative, provided an update to activities at the State House of Representatives and answered questions from Commissioners.

2019-265 **GO INTO CLOSED SESSION: PURSUANT TO MCL15.268€ TO DISCUSS PENDING LITIGATION (CASE NO. 1:18-CV-01284-JTN-ESC)**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to go into Closed Session: Pursuant to MCL15.268€ to Discuss Pending Litigation (Case No. 1:18-cv-01284-JTN-ESC)

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into Closed Session at 4:14 p.m.

Returned to Open Session at 4:37 p.m.

2019-266 **ACCEPT THE RECOMMENDATION OF COUNSEL IN REFERENCE TO CASE NO 1:18-CV-01284-JTN-ESC.**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to accept the recommendation of Counsel in reference to Case No 1:18-cv-01284-JTN-ESC.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-267 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:40 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, July 16, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, July 16, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Commissioner Lahring. The Pledge of Allegiance was led by Commissioner Scolnik and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Excused: Charles Nash

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk

2019-268 **APPROVAL OF THE AGENDA**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2019-269 **APPROVE THE REGULAR AND CLOSED SESSION BOARD MINUTES OF JUNE 25, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Wilkins, to approve the Regular and Closed Session Board Minutes of June 25, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Anna Derouin and another citizen who did not submit a form addressed the Board in opposition to agenda Item 11. B., to authorize the County Administrator to sign Muskegon Convention Center Local Participation Incentive Agreement with the City of Muskegon.

COMMUNICATIONS

The following Communication items were provided to the Commissioners for informational purposes and will be placed on file:

A. County of Saginaw Resolution: Support of a State Psychiatric Facility on the Grounds of the Caro Center in Tuscola County

B. Menominee County Resolution: Opposition to Any Reduction of Federal Funding for the Great Lakes Restoration Initiative

C. Menominee County Resolution: Support of a Process of Revising the Medicare Prescription Drug Bill of 2003 to Allow Negotiating Lower Drug Prices

D. Tuscola County Resolution: Support of Caro Center in Tuscola County, Michigan

2019-270 **ENTER SUPPORT FOR COMMUNICATION ITEMS B. AND C. AND TO FORWARD TO LEGISLATORS**

Moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to enter support for Communication Items B. and C. and to forward to appropriate legislators and MAC.

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2019-271 **ACCEPT THE 2017 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN REGIONAL MEDICAL CONSORTIUM (WMRMC) AND MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY EMERGENCY SERVICES/ MANAGEMENT, AND AUTHORIZE THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS19/07-31

The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Vice Chair Foster, to accept the 2017 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Regional Medical Consortium (WMRMC) and Muskegon County on behalf of the Muskegon County Emergency Services/Management, and authorize the Board Chair and appropriate staff to sign the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-272 **ACCEPT THE 2018 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST MICHIGAN REGIONAL MEDICAL CONSORTIUM (WMRMC) AND MUSKEGON COUNTY ON BEHALF OF THE MUSKEGON COUNTY EMERGENCY SERVICES/ MANAGEMENT, AND AUTHORIZE THE BOARD CHAIR AND APPROPRIATE STAFF TO SIGN THE AGREEMENT**

CPS19/07-32

The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Vice Chair Foster, to accept the 2018 Homeland Security Grant Program Intergovernmental Agreement between the West Michigan Regional Medical Consortium (WMRMC) and Muskegon County on behalf of the Muskegon County Emergency Services/Management, and authorize the Board Chair and appropriate staff to sign the agreement

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring

Excused: Charles Nash **Motion Carried**

2019-273 **APPROVE THE SHERIFF'S OFFICE TO PURCHASE A FINGERPRINT MACHINE FROM IDNETWORKS AT AN ESTIMATED PRICE OF $15,495.00**

CPS19/07-33

The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Vice Chair Foster, to approve the Sheriff's Office to purchase a fingerprint machine from IDNetworks at an estimated price of $15,495.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-274 **APPROVE THE INCREASE TO THE SHERIFF'S PURCHASE ORDER WITH CORRECTIONAL RECOVERY TO A TOTAL AMOUNT OF $250,000 TO COVER REIMBURSEMENT COSTS FOR INMATE MEDICAL BILLS AND AMEND THE BUDGET ACCORDINGLY**

CPS19/07-34

The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Vice Chair Foster, to approve the increase to the Sheriff's purchase order with Correctional Recovery to a total amount of $250,000 to cover reimbursement costs for inmate medical bills and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-275 **AUTHORIZE PUBLIC HEALTH TO ACCEPT THE INLAND BEACH MONITORING GRANT FROM THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY IN THE AMOUNT OF $13,080; AND TO CONTRACT WITH GRAND VALLEY STATE UNIVERSITY – ANNIS WATER RESOURCES INSTITUTE NOT TO EXCEED $8,600 FOR RELATED SAMPLING AND TESTING SERVICES, WITH NO EFFECT ON COUNTY GENERAL FUND; AND FURTHER, AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE AGREEMENTS**

HS19/07-18

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vide Chair Foster, to authorize Public Health to accept the Inland Beach Monitoring Grant from the Michigan Department of Environment, Great Lakes, and Energy in the amount of $13,080; and to contract with Grand Valley State University – Annis Water Resources Institute not to exceed $8,600 for related sampling and testing services, with no effect on county general fund; and further, authorize the Public Health Director to sign the agreements.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-276 **AUTHORIZE PUBLIC HEALTH TO REQUEST BIDS FOR DRINKING WATER LABORATORY ANALYSIS FOR THE PERIOD OF OCTOBER 2019 THROUGH SEPTEMBER 2020 WITH A ONE YEAR RENEWAL OPTION, WITH NO CHANGE IN GENERAL FUND APPROPRIATION**

HS19/07-19
The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vide Chair Foster, to authorize Public Health to request bids for drinking water laboratory analysis for the period of October 2019 through September 2020 with a one year renewal option, with no change in general fund appropriation.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-277 **APPROVE SENIOR MILLAGE FUNDED CONTRACT AMENDMENTS WITH COMMUNITY ENCOMPASS TO PROVIDE AN ADDITIONAL $40,000 IN MAJOR HOME REPAIRS FOR OLDER ADULTS; AND WITH DISABILITY NETWORK WEST MICHIGAN TO PROVIDE AN ADDITIONAL $10,000 IN TRANSPORTATION FOR OLDER ADULTS; AND TO AUTHORIZE THE DESIGNATED SENIOR MILLAGE GRANTS ADMINISTRATOR TO PROCEED WITH THE ADMINISTRATION OF THE PROGRAMS**

HS19/07-20
The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Vide Chair Foster, to approve senior millage funded contract amendments with Community enCompass to provide an additional $40,000 in major home repairs for older adults; and with Disability Network West Michigan to provide an additional $10,000 in transportation for older adults; and to authorize the designated Senior Millage Grants Administrator to proceed with the administration of the programs

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

MOTION DEFEATED AT COMMITTEE:

HS19/07 – 21 To provide a clear link to family planning services in Muskegon County on the Public Health Department web page.

2019-278 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $15,341,289.26, COVERING THE PERIOD OF JUNE 7, 2019 THROUGH JUNE 27, 2019 FOR CHECKS AND MAY 1, 2019 THROUGH MAY 31, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/07-84
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $15,341,289.26, covering the period of June 7, 2019 through June 27, 2019 for checks and May 1, 2019 through May 31, 2019 for P-Card and EFT payments, as presented by the County Clerk

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: Zach Lahring, Susie Hughes

Excused: Charles Nash **Motion Carried**

2019-279 **AWARD A THREE (3) YEAR LEGAL COUNSEL SERVICES CONTRACT, WITH THE OPTION TO RENEW FOR A THREE (3) YEAR SUBSEQUENT TERM BASED ON MUTUAL AGREEMENT BETWEEN BOTH PARTIES, TO FOSTER SWIFT COLLINS & SMITH PC EFFECTIVE IMMEDIATELY**

WM19/07-85
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award a three (3) year Legal Counsel Services contract, with the option to renew for a three (3) year subsequent term based on mutual agreement between both parties, to Foster Swift Collins & Smith PC effective immediately.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-280 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF NORTON SHORES AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES.**

WM19/07-86

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Norton Shores and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-281 **AUTHORIZE THE SALE OF THE 2006 FORD 500 VIN#1FAFP23126G182179 THOUGH MIEDEMA AUCTIONEERING, INC**.

WM19/07-87

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the sale of the 2006 Ford 500 VIN#1FAFP23126G182179 though Miedema Auctioneering, Inc.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-282 **APPROVE A LEASE AGREEMENT, EXPIRING ON MARCH 31, 2020, BETWEEN THE COUNTY AND CHERRY HEATH AND AUTHORIZE THE CHAIR AND CLERK TO SIGN THE LEASE AGREEMENT.**

WM19/07-88

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve a lease agreement, expiring on March 31, 2020, between the County and Cherry Heath and authorize the Chair and Clerk to sign the lease agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-283 **AMEND THE CONTRACT FOR BOARD AND CARE OF IMPOUNDED DOGS AND ANIMAL CONTROL WITH THE VOLUNTEERS OF MUSKEGON COUNTY ANIMAL CONTROL, TO A 10-YEAR CONTRACT PURSUANT TO THE TERMS AND CONDITIONS OF MUSKEGON COUNTY RFP 19-2318, PROPOSAL ALTERNATE 2, 10-YEAR CONTRACT FOR A COST OF $267,000 PER YEAR FOR TWO YEARS WITH A 2% ANNUAL INCREASE PER YEAR FOR YEARS 3-10.**

WM19/07-89

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to amend the Contract for Board and Care of Impounded Dogs and Animal Control with the Volunteers of Muskegon County Animal Control, to a 10-year contract pursuant to the terms and conditions of Muskegon County RFP 19-2318, Proposal Alternate 2, 10-year contract for a cost of $267,000 per year for two years with a 2% annual increase per year for years 3-10.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

MOTION DEFEATED AT COMMITTEE:

WM19/07 – 90 To authorize the Treasurer's Office salary adjustments to be effective July 21, 2019 as follows:

Position Title	Position Number	Current Salary Grade	Proposed Salary Grade
Property Tax Technician	G62401, G62402, G62403, G62404, G62406	GU-00160 $14.57-$17.97/hr	GU-00171 $14.91-$18.74/hr
Cash Manager	X11501	NX-00310 $28.393-$35.902/hr	NX-00330 $30.207-$38.061/hr
Deputy Treasurer	X26501	NX-00362 $31.579-$39.796/hr	NX-00380 $33.395-$42.469/hr
Property Tax Specialist	N55701	NO-00210 $17.89-$22.531/hr	NO-00220 $19.081-$24.227/hr

Furthermore move to approve the attached labor distribution changes.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes announced the following upcoming events:

- Muskegon Rebel Road: Wednesday, July 17th thru Sunday, July 21st in Downtown Muskegon www.rebelroad.org, www.muskegonbiketime.com
- Ravenna Dog Daze & Car Cruise-In: Friday, July 19th, 5:30 pm- 9:30 pm in Downtown Ravenna https://visitmuskegon.org/event/ravenna-dog-daze-car-cruise-in-2/
- Cruz'in Classic Car Show: Friday, July 26th, 7:00 pm in Downtown Whitehall and Montague https://visitmuskegon.org/event/cruzin-classic-car-show-3/
- Muskegon County Youth Fair: Monday, July 22nd thru Sunday, July 28th at Muskegon County Fairgrounds https://visitmuskegon.org/event/muskegon-county-youth-fair-3/
- Wastewater/Solid Waste Tour for Commissioners: Saturday, July 27th – 8:45 am http://muskegoncountywastewatertreatment.com/about-us/history/, https://www.co.muskegon.mi.us/787/Solid-Waste

Commissioner Scolnik attended the West Michigan Shoreline Regional Development Commission (WMSRDC). Commissioner Scolnik also reported for the Muskegon Area District Library (MADL), that the Storytime construction has begun and the Board also approved purchase of a BookMobile and plan to upgrade furnishings in all of the Muskegon Area District Libraries.

ADMINISTRATOR'S REPORT

2019-284 **APPROVE ACCEPTANCE OF THE FY2020 CRIME VICTIM RIGHTS GRANT**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to approve the Proseuctor to apply for and accept the FY2020 Crime Victim Rights Grant in the amount of $325,871.00 and affix the signature of the Chairman of the Board to the letter of authorization required by the Michigan Department of Health and Human Services.

Chairman Hughes noted she had received a request from Prosecutor DJ Hilson to authorize him to be listed in EGrAMS as the Authorized Official for the Cirme Victims Rights Program grant agreement and would like this as a friendly amendment. The motion maker, Commissioner Mahoney, and second, Commissioner Wilkins, accepted the friendly amendment.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

2019-285 **POSTPONE VOTE ON ITEM 2019-286 TO AUTHORIZE COUNTY ADMINISTRATOR TO SIGN MUSKEGON CONVENTION CENTER LOCAL PARTICIPATION INCENTIVE AGREEMENT WITH THE CITY OF MUSKEGON**

Moved by Commissioner Lahiring, seconded by Commissioner Snider to postpone vote on item 2019-286 to authorize County Administrator to sign Muskegon Convention Center Local Participation Incentive Agreement with the City of Muskegon.

Discussion ensued.

Roll Call:

Yes: Gary Foster, Zach Lahring, I. John Snider, II

No: Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

Excused: Charles Nash **Motion Failed**

2019-286 **AUTHORIZE COUNTY ADMINISTRATOR TO SIGN MUSKEGON CONVENTION CENTER LOCAL PARTICIPATION INCENTIVE AGREEMENT WITH THE CITY OF MUSKEGON**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Commissioner Hovey-Wright, to authorize County Administrator to sign Muskegon Convention Center Local Participation Incentive Agreement with the City of Muskegon.

Discussion ensued on original motion. County Administrator Eisenbarth asked Jeff Salowitz, Partner of Construction Simplified, to address issues raised by Commissioner Lahring.

Roll Call on 2019-285:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring

Excused: Charles Nash **Motion Carried**

Administrator Eisenbarth noted the upcoming Board Work Session: Transit Study, will be held on Tuesday, July 23rd at 2:00 pm in the Board Room. Public meetings will be held on Monday, July 22nd at 6:30 p.m. at the Muskegon Community College Tech Center and on Tuesday Morning, July 23rd at 11:00 a.m. at the Herman Ivory Terminal.

OLD BUSINESS

Commissioner Lahring asked the status for video recording the Board meetings. Administrator Eisenbarth stated he was waiting on direction from this Board.

Commissioner Hovey-Wright stated she inquired with the City of Muskegon Clerk about issues that were raised in the past and the Clerk indicated they have never had portions taken out of context and distorted from recordings. Commissioner Hovey-Wright asked that we re-visit this issue.

Moved by Commissiner Lahring to start with demos of video recording Commissioner meetings.
.

Failed due to lack of a second.

NEW BUSINESS

Commissioner Mahoney announced that the Community Development/Strategic Planning Meeting for Tuesday, July 23rd will be cancelled due to lack of agenda items.

2019-287 **PREPARE A RESOLUTION HONORING THE WHITE LAKE CHAMBER MUSIC FESTIVAL'S 10TH ANNIVERSARY**

Moved by Commissioner Mahoney, seconded by Vice Chair Foster, to prepare a resolution honoring the White Lake Chamber Music Festival's 10th Anniversary

Voice vote **Motion Carried**

Commissioner Mahoney noted the opening concert is on Firday, August 2nd at 7:30 with concernts through Sunday, August 11th.

PUBLIC COMMENT

Donna Pennington addressed the Board regarding the plan for Muskegon County Public Health to comply with information for availability for Family Planning Services.

Shirlie Sodini addressed the Board about teen pregnancy. After Ms. Sodini's 2 minutes, Mary Valentine continued with her comments. Ms. Pennington and Ms. Valentine provided the documentation to Commissioners.

Anna Derouin addressed the Board regarding Planned Parenthood.

Don Munski addressed the Board asking for help reassuring citizens of Muskegon County that they are welcome in our County, following recent comments by President Trump's racially devisive comments which may be infecting fellow citizens who may lash out at minority groups. Ask that the County Commissioners adopt a resolution reiterating that Muskegon County is a welcoming place for all minority and marginalized groups.

Barbara Kolen addressed the Board regarding Planned Parenthood being removed and not replacing family planning service and failure to share information about other service providers online at the public health website.

Anna Olsen, addressed the Board about equality and inclusion reminding Commissioners about an event at Ottawa County. Ms Olsen also announced that Latinos Working for the Future has been approached by MSU to bring a Latin Ballet to Muskegon County and asked for support or suggestions for grants.

CLOSED SESSION: PURSUANT TO MCL 15.268(e) TO DISCUSS PENDING LITIGATION (CASE NO. 16-1260vj)

2019-288 **GO INTO CLOSED SESSION PENDING LITIGATION (CASE NO. 16-1260vj)**

Moved by Vice Chair Foster, seconded by Commissioner Mahoney, to go into closed session.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: Charles Nash **Motion Carried**

Went into closed session at 4:23 p.m.

Returned to open session at 5:08 p.m.

2019-289 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER SCOLNIK, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 5:09 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, July 30, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, July 30, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Cross. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Brianne Rodgers, Deputy County Clerk
Michael D. Homier, Corporate Counsel

2019-290 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Foster, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2019-291 **APPROVE THE REGULAR AND CLOSED SESSION BOARD MINUTES OF JULY 16, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Snider, to approve the Regular and Closed Session Board Minutes of July 16, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATIONS

The following Communication items were provided to the Commissioners for informational purposes and will be placed on file:

A. Hillsdale County Board of Commissioners: Opposition to the Trial Court Funding Commission Interim Report.

Commissioner Mahoney asked the Clerk to voice her concern.
County Clerk Waters thanked the commissioners for the opportunity to voice her concern although she wasn't going to raise the issue until the next full board meeting. She stated there are a lot of concerns and the concerns that she raises about why she wants the commissioners to vote no is because there has been no discussion about unions and unions are very active in this county, in fact all of her employees are in the union, as is most of the FOC employees. There has been no discussion about what is going to happen, especially when this board adopted a five year contract with the union that now has gone into effect. Clerk Waters urged the commissioners to not vote for this until there has been more discussion.

PRESENTATION

Dr. Joyce Dejonge, Medical Examiner announced that Larry Gardner passed away today. He was the Body Transporter for 12 counties and was very committed to his community. Eric Hathorne has taken over Mr. Gardner's responsibilities. The Medical Examiner's Office has investigators, authorizes cremations, handles unclaimed bodies, administers autopsies, and arranges for transports.

Dr. Dejonge presented the Medical Examiner's Report. She stated that most deaths occurring are natural and there was a decline from 47 to 40 deaths caused by opioids.

Eric Hathorne stated that he is transitioning in taking over the body transport company for the county. He had worked with Mr. Gardner since 2014. Mr. Hathorne said that he would let the commissioners know when they can pay their respects to Mr. Gardner. He went on to say that he will continue to serve with dignity and respect.

2019-292 **ADOPT A RESOLUTION THAT HONORS MR. LARRY GARDNER FOR HIS YEARS OF SERVICE IN MUSKEGON COUNTY**

Moved by Commissioner Nash, seconded by Commissioner Foster to adopt a resolution that honors Mr. Larry Gardner for his years of service in the Muskegon County.

Voice Vote. **Motion Carried**

Discussion ensued.

Commissioner Lahring stated that he noticed that in 2010 and 2011 deaths that were investigated don't have any information. Dr. Dejonge explained that the Medical Examiners Office had switched over their data base system and didn't have good numbers until 2012. She also noted that most of the counties don't go back that far.

Commissioner Lahring asked Dr. Dejonge if the suicides for the County included other categories other than Veterans because he had attended an MSU Extension meeting where

they indicated that suicided by farmers exceed those of veterans. Dr. Dejonge stated that for the year 2018 there were 33 suicides and that they track veteran suicides but did not kow if they track by other occupations.

County Clerk Waters mentioned that the County Clerk's office works the closest with the Medical Examiner because the Clerk's office issues all of the death certificates for Muskegon County. Clerk Waters thanked her for the change of Kalamazoo because for a while this County had delayed information. Clerk Waters stated that Dr. Dejonge is not just the Medical Examiner for the counties that have subscribed to her services but she is called in nationally and internationally for important cases.. She said that Dr. Dejonge is a big help to the Clerk's office. Dr. Dejonge responded that the County Clerk's office is a great office to work with as well.

Discussion ensued. (see attachment of the Medical Examiner's Report for Muskegon County)

COMMITTEE/BOARD REPORTS

2019-293 **APPROVE THE AWARD OF THE MATS SOLICITATION FOR A FOUR YEAR PERIOD OF MAINTENANCE SERVICES ON THE MATS COMPRESSED NATURAL GAS FUELING STATION TO CLEAN ENERGY**

TR19/07-21
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Foster, to approve the award of the MATS solicitation for a four year period of maintenance services on the MATS Compressed Natural Gas fueling station to Clean Energy.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-294 **APPROVE A LEASE BETWEEN THE COUNTY AND SAFELITE FULFILLMENT, INC., D/B/A/ SAFELITE AUTOGLASS, IN THE AMOUNT OF $709.10 PER MONTH, PLUS UTILITIES, FOR THE FACILITY LOCATED AT 102 SINCLAIR DRIVE**

TR19/07-22
The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Foster, to approve a lease between the County and Safelite Fulfillment, Inc., d/b/a/ Safelite AutoGlass, in the amount of $709.10 per month, plus utilities, for the facility located at 102 Sinclair Drive.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-295 **UNFUND THE AIRPORT MANAGER POSITION #X06301 AND DELETE THE AIRPORT OPERATIONS AND MAINTENANCE LEAD POSITION #N08501 AND CREATE THE AIRPORT OPERATIONS SUPERVISOR POSITION WITH A PAY RANGE OF NX-00362, $31.579 - $39.796 ($65,684 - $82,776), EFFECTIVE AUGUST 5, 2019.**

TR19/07-23

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Foster, to unfund the Airport Manager position #X06301 and delete the Airport Operations and Maintenance Lead position #N08501 and create the Airport Operations Supervisor position with a pay range of NX-00362, $31.579 - $39.796 ($65,684 - $82,776), effective August 5, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Kenneth Mahoney **Motion Carried**

2019-296 **REJECT ALL BIDS ON RFP 19-2338 FOR AN INTEGRATED PARKING ACCESS AND REVENUE CONTROL SYSTEM (PARCS) FOR THE TERMINAL PARKING LOTS AND TO REVISE THE RFP AND REBID THE PROJECT**

TR19/07-24

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Foster, to reject all bids on RFP 19-2338 for an integrated Parking Access and Revenue Control System (PARCS) for the Terminal parking lots and to revise the RFP and rebid the project.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-297 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $3,542,973.59, COVERING THE PERIOD OF JUNE 27, 2019 THROUGH JULY 11, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/07-91

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $3,542,973.59, covering the period of June 27, 2019 through July 11, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: Zack Lahring, Charles Nash, Susie Hughes **Motion Carried**

2019-298 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO MONTAGUE TOWNSHIP AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM19/07-92

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve renewal of Assessment Administration Services provided by the Equalization Department to Montague Township and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-299 **TRANSFER THE FACILITIES MANAGEMENT SUPERVISOR POSITION SALARY FROM GENERAL FUND 1010-0265 TO PUBLIC WORKS ADMINISTRATION 5710-0526 EFFECTIVE OCTOBER 1, 2018, AND MAKE A SALARY RANGE ADJUSTMENT TO THE BUILDING MAINTENANCE MECHANIC II (G12401) - PAY GRADE GU-00200 ($14.98 - $21.24/HOUR) TO PAY GRADE GU-00240 ($17.01 - $24.54/HOUR) AT STEP 9, BUILDING MAINTENANCE MECHANIC II (G12402) - PAY GRADE GU-00200 ($14.98 - $21.24/HOUR) TO PAY GRADE GU-00240 ($17.01 - $24.54/HOUR) AT STEP 9, BUILDING MAINTENANCE MECHANIC II (G12203) – PAY GRADE GU-00200 ($14.98 - $21.24/HOUR) TO PAY GRADE GU-00240 ($17.01 - $24.54/HOUR) AT STEP 4, AND BUILDING MAINTENANCE ELECTRICIAN PAY GRADE GU-00240 ($17.01 - $24.54/HOUR) TO PAY GRADE GU-00280 ($21.53 - $27.09/HOUR) EFFECTIVE IMMEDIATELY**

WM19/07-93

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to transfer the Facilities Management Supervisor position salary from general fund 1010-0265 to Public Works Administration 5710-0526 effective October 1, 2018, and make a salary range adjustment to the Building Maintenance Mechanic II (G12401) - Pay Grade GU-00200 ($14.98 - $21.24/hour) to Pay Grade GU-00240 ($17.01 - $24.54/hour) at step 9, Building Maintenance Mechanic II (G12402) - Pay Grade GU-00200 ($14.98 - $21.24/hour) to Pay Grade GU-00240 ($17.01 - $24.54/hour) at step 9, Building Maintenance Mechanic II (G12203) – Pay Grade GU-00200 ($14.98 - $21.24/hour) to Pay Grade GU-00240 ($17.01 - $24.54/hour) at step 4, and Building Maintenance Electrician Pay Grade GU-00240 ($17.01 - $24.54/hour) to Pay Grade GU-00280 ($21.53 - $27.09/hour) effective immediately.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-300 **RECLASSIFY THE BUILDING MAINTENANCE MECHANIC I (G12203) PAY GRADE GU-00150 ($12.69/HR - $17.87/HR) TO A BUILDING MAINTENANCE MECHANIC II POSITION PAY GRADE GU-00200 ($14.98/HR - $21.24/HR) AT STEP 6; RECLASSIFY THE GROUNDS MAINTENANCE COORDINATOR (G39101) PAY GRADE GU-00225 ($17.07/HR – 22.53/HR) TO A GROUNDS MAINTENANCE LEAD PAY GRADE GU-00150 ($12.69/HR - $17.87/HR); AND ADD A GROUNDS MAINTENANCE LABORER SEASONAL POSITION PAY GRADE TS-00325 (12.50/HR – 13.00/HR) EFFECTIVE IMMEDIATELY**

WM19/07-94

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to reclassify the Building Maintenance Mechanic I (G12203) Pay Grade GU-00150 ($12.69/hr - $17.87/hr) to a Building Maintenance Mechanic II position Pay grade GU-00200 ($14.98/hr - $21.24/hr) at step 6; reclassify the Grounds Maintenance Coordinator (G39101) Pay Grade GU-00225 ($17.07/hr – 22.53/hr) to a Grounds Maintenance Lead Pay Grade GU-00150 ($12.69/hr - $17.87/hr); and add a Grounds Maintenance Laborer Seasonal position Pay Grade TS-00325 (12.50/hr – 13.00/hr) effective immediately.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring

2019-301 **AWARD ROOF, CLERESTORY WINDOW, AND SKYLIGHT COVER REPLACEMENT FOR BUILDING A TO GREAT LAKES SYSTEMS, INC. FOR A CONTRACT PRICE OF $128,029.65 AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT.**

WM19/07-95

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to award roof, clerestory window, and skylight cover replacement for Building A to Great Lakes Systems, Inc. for a contract price of $128,029.65 and authorize the Board Chair to sign the contract.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-302 **APPROVE AWARDING THE CONTRACT FOR THE VXC UNITS TO CIVITAS IT FOR $182,966.00 AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT INCLUDING A FIVE YEAR FINANCING AGREEMENT.**

WM19/07-96

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve awarding the contract for the VXC units to Civitas IT for $182,966.00 and authorize the Board Chair to sign the contract including a five year financing agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-303 **AUTHORIZE THE TREASURER'S OFFICE TO REVISE THE DOG LICENSE FEES AS FOLLOWS: PUPPY LICENSES WILL INCREASE FROM $10 TO $15; ALTERED DOG LICENSES WILL INCREASE FROM $10 TO $15; THREE YEAR LICENSE FOR UNALTERED DOGS WILL INCREASE FROM $145 TO $150; THREE YEAR LICENSE FOR SENIOR CITIZENS WILL INCREASE FROM $70 TO $75; THREE YEAR LICENSE FOR ALTERED DOGS WILL INCREASE FROM $25 TO $45; EFFECTIVE OCTOBER 1, 2019.**

WM19/07-97

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the Treasurer's Office to revise the dog license fees as follows:

Puppy licenses will increase from $10 to $15
Altered dog licenses will increase from $10 to $15
Three year license for unaltered dogs will increase from $145 to $150
Three year license for Senior Citizens will increase from $70 to $75
Three year license for altered dogs will increase from $25 to $45
Effective October 1, 2019.

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Gary Foster

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes announced the following;

- Introduced Michael D. Homier as new Corporate Counsel from Foster Swift Collins & Smith PC

- Letter of Appreciation – United States Coast Guard Cutter KATMAI BAY

2019-304 **ISSUE A LETTER OF APPRECIATION FOR THE UNITED STATES COAST GUARD CUTTER KATMAI BAY**

It was moved by Commissioner Scolnik, seconded by Commsioner Nash, to issue a Letter of Appreciation to the United States Coast Guard Cutter KATMAI BAY.

Voice Vote **Motion Carried**

- The US Coast Guard Band: Thursday, August 1st – 7:30 PM – Frauenthal Theater (Free) https://frauenthal.org/event/the-u-s-coast-guard-band/

- Muskegon Astronomical Society Star Party: Saturday, August 3rd – 9:00 PM – 11:30 PM – Muskegon State Park https://visitmuskegon.org/event/star-party-3/

- Unity Music Festival: Wednesday, August 7th – Saturday, August 10th -Heritage Landing http://www.unitymusicfestival.com/

- Northside Family Fun Fest & Art Fair: Thursday, August 8th – Saturday, August 10th Walker Park North Muskegon https://visitmuskegon.org/event/northside-family-fun-fest-2/

- Annual Health & Wellness Fair: Saturday, August 10th – Noon to 4 PM -Muskegon Family Care https://visitmuskegon.org/event/annual-health-and-wellness-fair/

Commissioner Mahoney announced Friday, August 2, 2019 White Lake Chamber Music Festival at 1st Congregational Church, 1201 Jefferson Street in Muskegon. http://www.whitelakemusic.org/

ADMINISTRATOR'S REPORT

- Veterans Center Update-

  Mike Baauw with Muskegon County Veterans Affairs Department announced they have been very active since the end of June at promoting the Veterans Millage Renewal that is on the ballot August 6th. It has been a team effort with the County. 25,000 flyers distributed with 2,500 remaining. They have had a couple of interviews and are aired on a variety of news outlets. Mr. Baauw stated that so far they have not seen must opposition or heard a lot of negativity.

  Commissioner Nash commented that Veterans Affairs should connect with local churches, Social Justice Commission, the Prosecutor, and MAP's - Muskegon Area Pastors.

  County Clerk Waters reminded everybody that, with the constitutional changes for elections, everyone can vote in the election on Tuesday because of same day voter registration with your local city or township clerk with your pictured ID. She also stated that clerks will be in their offices this weekend.

  Commissioner Scolnik asked Clerk Waters if you register on Election Day and vote if it is a provisional ballot. Clerk Waters said no if you are registered with the documentation you need, they will ask you if want to vote by absentee ballot or to go to your precinct to vote and they will provide a letter to present at your precinct and the Election Inspectors will provide the voter with a ballot.

  Commissioner Scolnik then asked what a provisional ballot is.

  Interim Elections Coordinator, Jeanne Pezet, stated that a provisional ballot is when someone's name doesn't show up on the voter list, if they do not have proof that they are a resident. They can vote but the ballot will not be tabulated unless, within 6 days, they can prove that they are a resident and then their vote will be counted.

  Vice Chair Foster thanked Mr. Baauw for all that he has done for the veterans

- Michigan Department of Health and Human Services Information Regarding the Lakeshore Regional Entity (LRE)
  - Michigan Department of Health & Human Services Region 3 Board Recruitment
  - Region 3 Pre-Paid Inpatient Health Plan (PIHP) Board Details
  - Supplemental Recommendations for FY 2019

  Commissioner Nash asked how the different selections will be made.

  Brandy Carlson, Chief Finance Officer at HealthWest stated that this elimated public governance of the PIHP system. It only allows us one county government representative for all 7 counties that they represent. There are five in the region. Julia Rupp, HealthWest Director, stated that all the positions will be appointed by MDHHS.

  Discussion ensued.

OLD BUSINESS

Commissioner Lahring expressed concern about the 5% tax incentive for the Muskegon Convention Center. He stated that he has heard from two sources that at the mandatory pre-bid meeting there was an announcement that there would be a 5% bid incentive for Muskegon County Contractors.

Chair Hughes stated that the county did not solicit bids.

Commissioner Lahring stated that we had to agree to the 5% bid incentive.

Discussion ensued.

NEW BUSINESS

Commissioner Wilkins requested a resolution for Mount Zion Church for their 23rd Annual Prayer Breakfast

2019-305 **ADOPT A RESOLUTION FOR MOUNT ZION CHURCH FOR THEIR 23RD ANNUAL PRAYER BREAKFAST**

Moved by Commissioner Wilkins, seconded by Vice Chair Foster, to adopt a resolution for Mount Zion Church for their 23rd Annual Prayer Breakfast.

Voice Vote **Motion Carried**

Moved by Commissioner Lahring that all Muskegon County projects that have a projected cost of $100,000 or more require a mandated public bid opening and propose familiar relationship disclosure with all Muskegon County employees elected officials biding on all Muskegon County funded projects. **Motion failed**

Commissioner Scolnik asked Commissioner Lahring to send a draft of motions to Commissioners before presenting them.

Commissioner Nash shared information from the NACO Conference stating how enlightening the conference is each year. One of the workshops concerning senior citizens made him even more committed to our seniors. Commissioner Nash suggested having a talk line, so seniors have a free line to call to talk to someone if they are lonely.

Discussion ensued.

PUBLIC COMMENT

Bob Lukens, Community Development Director commended the Sheriff's Department and the Marine Unit for helping out during the recent Coast Guard visit.

Ivan Phillips, Director of IT commended and introduced Kristen Wade, Human Resources Director, with a follow up on the excellent Health and Wellness Fair this year with more than 200 employees attending.

Jeanne Pezet, Interim Elections Coordinator, stated elected officials have indicated that they have received a letter for failing to file their Campaign Finance Reports. Ms. Pezet stated that the Clerk's office has not sent any late filing letters and that most candidates are up to date on their filings. Due to the busy election year and other issues, reports have not been indexed and the Campaign Finance program automatically generates a letter on the filing deadline but no letters have been sent out.

Howard Hardisty, Civitos IT, the selected vendor for supplying thin clients, introduced himself.

2019-306 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER FOSTER, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:33 p.m.

_____
Nancy A. Waters, County Clerk

NAW/bkr

To Be Approved at Full Board Meeting on Tuesday, August 13, 2019



ANNUAL REPORT 2018

Office of the Medical Examiner

Allegan, Barry, Calhoun, Grand Traverse, Kalamazoo, Leelanau, Mason, Muskegon, Osceola, St. Joseph and Van Buren Counties

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*This report was amended on June 4th, 2019, to correct a death that had previously been categorized as an accidental drug-related death in Calhoun County, but actually occurred in Kalamazoo County.

MESSAGE FROM DR. JOYCE DEJONG



The Annual Report for the Medical Examiner Office provides a statistical analysis and reporting of the deaths reported to our office in 2018 for Allegan, Barry, Calhoun, Grand Traverse, Kalamazoo, Leelanau, Mason, Muskegon, Osceola, St. Joseph and Van Buren Counties. On January 1, 2018, we began providing Barry County with medical examiner services. In April of 2018, we began providing medical examiner services to Osceola County. Our office serves as forensic pathology and forensic anthropology consultants to a number of other counties in Michigan and northern Indiana.

The National Association of Medical Examiners (NAME) accreditation standard requires 95% of examination reports to be completed within 60 days; however, our office is proud to say that, on average, over 85% of our examination reports are completed within 30 days, rather than 60 days. We provide answers to families, law enforcement, public health, and other interested parties 30 days sooner than most medical examiner offices, including our own just two years ago. In addition, we remain fully accredited by the National Association of Medical Examiners.

Much like 2016 and 2017, drug-related deaths, primarily from opioids, remained high in 2018. More so than any other counties in Michigan, we continue to participate in the Swift Toxicology for Opioid-Related Mortalities (STORM) surveillance project funded by the State of Michigan to allow public health and law enforcement rapid access to opioids showing up in their communities. Between these results, which are ready within a few days, and our autopsy reports, typically ready within 30 days, we provide data and reports to various agencies who are working to combat this crisis, a crisis that overall is showing no significant evidence that it is waning.

Each of our counties has a Child Death Review Team that meets with a frequency reflective of the number of child deaths in the county. Law enforcement, public health, child protective services, hospital personnel, school representatives and many others attend these meetings. When I cannot personally attend the meeting, another forensic pathologist is almost always able to step in to attend these meetings, working with others in the community to identify why children die and what can be done to prevent deaths in the future.

I am especially proud of our continued very high referral rate to Gift of Life for deaths occurring outside of a health care facility. In some counties, it appears the numbers declined a bit, but in reality, our referral process simply became more refined to include deaths that meet the criteria for donation of tissues, heart valves and corneas. Our partners at Gift of Life assure us that our counties remain amongst the top referring counties in the state, providing opportunities for families to possibly have their grief tempered by the knowledge that their loved one gave a gift that helped others.

Finally, and perhaps most importantly, I recognize that this document is full of numbers, tables and charts. It is not lost on us that each number represents the death of a person, someone who was possibly a parent, grandparent, spouse, child, relative or friend to others. The deaths also represent a loss to our communities. We dedicate this report to the memory of those lost and to those who have suffered the loss of a friend or relative in 2018.

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Which Deaths Do We Investigate?

The Michigan Compiled Laws (MCL 52.202) require the county medical examiner or deputy county medical examiner to investigate the cause and manner of death of an individual under each of the following circumstances:

- The individual dies by violence.
- The individual's death is unexpected.
- The individual dies without medical attendance by a physician, or the individual dies while under home hospice care without medical attendance by a physician or a registered nurse during the 48 hours immediately preceding the time of death, unless the attending physician, if any, is able to determine accurately the cause of death.
- The individual dies as the result of an abortion, whether self-induced or otherwise.
- If a prisoner in a county or city jail dies while imprisoned, the county medical examiner or deputy county medical examiner, upon notification of the death of the prisoner, shall examine the body of the deceased prisoner.

We also consider the NAME standards in deciding which deaths to investigate, which include:

- Deaths due to violence.
- Known or suspected non-natural deaths.
- Unexpected or unexplained deaths when in apparent good health.
- Unexpected or unexplained deaths of infants and children.
- Deaths occurring under unusual or suspicious circumstances.
- Deaths of persons in custody.
- Deaths known or suspected to be caused by diseases constituting a threat to public health.
- Deaths of persons not under the care of a physician.

"Show me the manner in which a nation cares for its dead and I will measure with mathematical exactness the tender mercies of its people, their respect for the laws of the land, and their loyalty to high ideals."

Sir William Ewart Gladstone

Identification of Decedent

In Michigan, MCL 52.205 requires a scientific identification in cases where visual identification of a decedent is impossible as a result of burns, decomposition, or other disfiguring injuries or the death is the result of an accident that involved two or more individuals who were approximately the same age, sex, height, weight, hair color, eye color and race. In these cases, the county medical examiner is required to verify the identity of the decedent through fingerprints, dental records, DNA or another definitive identification procedure.

Indications for Complete Autopsy

The decision regarding whether a complete autopsy should be performed is based on the NAME Autopsy Performance Standards. Consequently, an autopsy is performed when the:

1. Death is known or suspected to have been caused by apparent criminal violence.
2. Death is unexpected and unexplained in an infant or child.
3. Death is associated with police action.
4. Death is apparently non-natural and in custody of a local, state, or federal institution.
5. Death is due to acute workplace injury.
6. Death is caused by apparent electrocution.
7. Death is by apparent intoxication by alcohol, drugs, or poison, unless a significant interval has passed and the medical findings and absence of trauma are well documented.
8. Death is caused by unwitnessed or suspected drowning.
9. Body is unidentified and the autopsy may aid in identification.
10. Body is skeletonized.
11. Body is charred.
12. Forensic pathologist deems a forensic autopsy is necessary to determine cause or manner of death, or document injuries/disease, or collect evidence.
13. Deceased is involved in a motor vehicle incident and an autopsy is necessary to document injuries and/or determine the cause of death.

What is the difference between Cause of Death and Manner of Death?

The cause of death is (a) the disease or injury that initiated the train of morbid events leading directly to death, or (b) the circumstances of the accident or violence that produced fatal injury.

Manner of death determination is something that originated in the United States. Unlike the cause of death, with thousands of possibilities, in Michigan, manner of death is limited to: *Natural*, *Suicide*, *Accident*, *Homicide* and *Indeterminate*. The fundamental purpose for determining the manner of death is for public health surveillance and vital statistics.

"The inference of manner is much like the inference of cause of death. One creates the equivalent of a differential diagnosis, ranks and prunes the possibilities, and comes to a conclusion as to which is most likely. The difference is in the degree to which the determination relies on external information. There is often little about a bullet-hole that tells one who created it; many wounds are equally consistent with homicide, suicide or even accident. It is necessary to consider investigational data, scene data and history."

- *Natural* deaths are due solely or nearly totally to disease and/or the aging process.
- *Accident* applies when an injury or poisoning (such as a drug overdose) causes death and there is little or no evidence that the injury or poisoning occurred with intent to harm or cause death. In essence, the fatal outcome was unintentional.
- *Suicide* results from an injury or poisoning as a result of an intentional, self-inflicted act.

- *Homicide* occurs when the death results from a volitional act committed by another person to cause fear, harm, or death. Intent to cause death is a common element but is not required for classification as a homicide. It has to be emphasized that the classification of homicide for the purpose of death certification is a "neutral" term and neither indicates nor implies criminal intent, which remains a determination within the province of legal processes.
- *Indeterminate* is a classification used when the information pointing to one manner of death is no more compelling than one or more other competing manners of death, in thorough consideration of all available information.

In general, when death involves a combination of natural processes and external factors, such as injury or poisoning, preference is given to the non-natural manner of death.

The Death Investigation Process

As we mentioned above, a medical examiner investigator responds to nearly all of the death scenes. The medical examiner investigator (MEI) is trained to recognize the vast majority of the deaths requiring postmortem examinations and, in those cases, immediately arranges for transport to WMed for a postmortem examination. Homicides, infant deaths, and drug overdoses are examples of the deaths that are immediately sent.

If the death does not appear to meet the requirements for a postmortem examination, the MEI contacts the on-call medical examiner to discuss the case before releasing the body to a funeral home. The MEI writes a report documenting their findings and uploads images obtained at the investigation. These reports and photos are reviewed by the medical examiner or deputy medical examiner.

The medical examiner or a deputy medical examiner is assigned to each case and generally uses one of the following approaches in each of the deaths for which our office is responsible:

- *Declined Jurisdiction*: A reported death classified as an attended natural death should be documented as a Declined Jurisdiction case.
- *Direct Release*: The body is released directly from the scene to the funeral home. The MEI at the scene views the body and collects information on the scene, medical history, and social history. This information is provided to the on-call medical examiner who may decide to release a body directly to the funeral home chosen by the family.
- *Storage*: The body will be taken to WMed for temporary storage until a funeral home has been chosen. If family cannot be found or if the family does not take responsibility for the disposition of the remains, an unclaimed remains process ensues.
- *External Examination*: An external examination includes a careful evaluation of the circumstances of the death and an examination of the external surfaces of the body, with possible laboratory/toxicology testing. This includes the production of a written report.
- *Limited Examination*: A limited examination generally is within an anatomic boundary (such as a brain only examination) to recover a foreign body or to answer specific questions. This type of examination may also include toxicology testing. This type of exam is rare and used in only special circumstances. This includes the production of a written report.

- *Complete Autopsy*: A complete examination includes external and internal examination, with toxicology. This includes the production of a written report.

Cremation Permit Authorizations

Michigan compiled law 52.210 requires funeral directors and embalmers to obtain a signed permit from the medical examiner for the county in which the death occurred. Our office reviews thousands of cremation permit requests each year. The requests for authorization to cremate involves reviewing the death certificate provided by the funeral director to ascertain that deaths that should have been reported to our office were, in fact, reported. Deaths that were not properly reported are investigated before cremation is authorized.

Public Health and Safety

The major purpose of the Medical Examiner's Office is to conduct death investigations. The information obtained from individual death investigations may also be studied collectively to gather information that may be used to address public health and safety issues. Our office participates with the Child Death Review Team in all counties, providing significant information regarding how children died with the goal of preventing future deaths.

An Elder Death Review Team is now operational in Kalamazoo County. As the process to identify and effectively review deaths of the elderly and vulnerable adults is improved, with a goal of identifying how to improve care for these populations in our communities, we plan to expand this to all of our counties. Public Act 171 of 2012 allows the Medical Examiner to create elder death review teams and it provides legal protections for members of the team.

Terms

- "MEI Scene Investigations" are those reported deaths for which an MEI went to the death scene.
- "Deaths Investigated" include MEI Scene Investigations as well as reported deaths that, while may not allow for a scene investigation, involved an investigation beyond the initial report of the death, usually in the form of a records review in response to information provided as part of a cremation request.
- The category "Referrals to Gift of Life" does not include in-hospital deaths reported to the Medical Examiner's Office, which are referred to Gift of Life by hospital staff rather than the Medical Examiner's Office.
- For "Accidental Deaths," the subcategory "Vehicle" consists of deaths that were classified as transportation-related fatalities, and includes all forms of transport; drivers/operators, passengers and pedestrians; and types of death that might otherwise fall into a different sub-classification, such as vehicle fires and traumatic asphyxia.

IMPORTANT NOTE REGARDING THE DATA IN THIS REPORT:

The data reflects the county where the individual was pronounced dead rather than the county of residence or the county in which the incident leading to death might have occurred. If a motor vehicle collision occurs in County A, and an individual injured in the collision is transported to and eventually reported dead in County B, the death is reported to the Medical Examiner of County B. Consequently, counties with major medical centers typically have a much higher number of deaths with injuries that may have occurred in another county.

MUSKEGON COUNTY

Summary of All Muskegon County Cases

	2010	2011	2012	2013	2014	2015	2016	2017	2018
Total Deaths in the County	1,625	1,693	1,600	1,730	1,707	1,784	1,759	1,784	1,841[1]
Deaths Reported to the ME	544	440	481	527	524	605	585	629	662
Deaths Investigated	N/A	N/A	412	424	453	530	504	468	504
MEI Scene Investigations	353	310	384	420	444	501	469	425	463
Death Certificates by ME	213	201	203	216	228	251	231	234	235
Bodies Transported to Morgue	163	161	132	148	178	159	167	159	161
Complete Autopsy	135	122	106	120	144	120	114	108	117
Limited Autopsy	5	10	2	6	2	4	2	4	4
External Examination	22	21	22	18	18	35	41	43	35
Storage Only	1	8	2	4	4	0	10	4	4
Total Cases with Toxicology	147	153	119	142	152	160	136	140	147
Unidentified Remains After Exam	0	0	0	0	0	0	0	0	0
Referrals to Gift of Life	27	70	81	93	156	139	109	122	128
Tissue Donations	3	7	8	9	14	17	12	9	15
Cornea Donations	3	8	11	12	16	20	11	7	8
Unclaimed Investigations	0	4	4	3	6	5	7	12	15
Exhumations	0	0	0	0	0	0	0	0	0

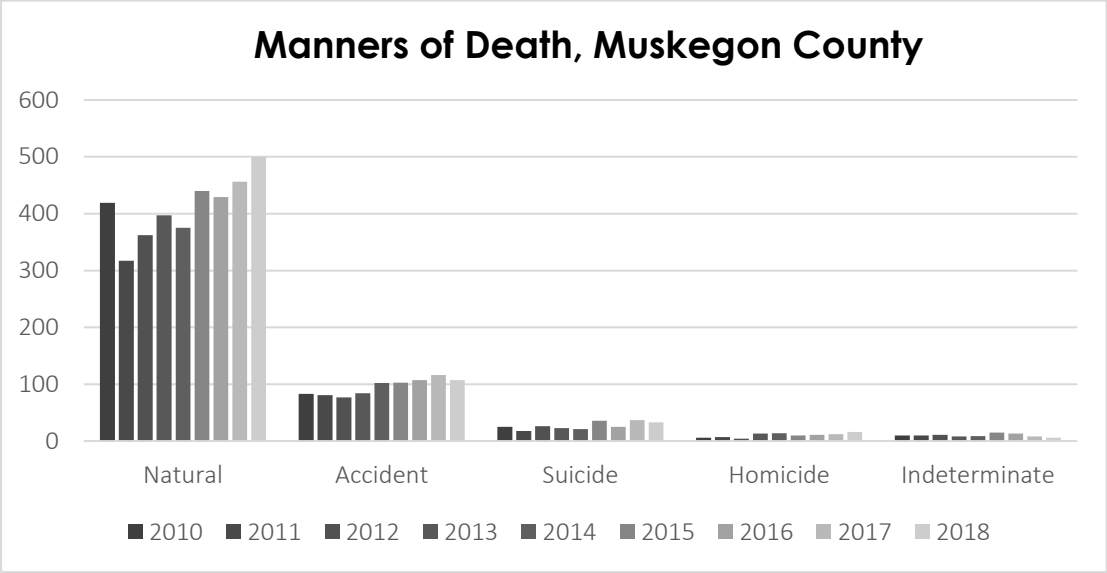
Cremation Permit Authorizations, Muskegon County

	2010	2011	2012	2013	2014	2015	2016	2017	2018
Cremation Permits	893	812	952	986	1,007	1,116	1,138	1,188	1,264
% of Total Deaths with Cremation	55%	48%	60%	57%	59%	63%	65%	67%	55%

[1] Provisional total number of deaths occurring in the county

Manners of Death Reported, Muskegon County

	2010	2011	2012	2013	2014	2015	2016	2017	2018
Natural	419	317	362	397	375	440	429	456	500[1]
Accident	83	81	77	84	102	103	107	116	107
Suicide	25	18	26	23	21	36	25	37	33
Homicide	6	7	4	13	14	10	11	12	16
Indeterminate	10	10	11	8	9	15	13	8	6[2]
Total	**544**	**440**	**480**	**525**	**524**	**604**	**585**	**629**	**662**



Deaths Reported by Age (in years), Muskegon County

	< 1	1 - 5	6 - 10	11 - 17	18 - 25	26 - 44	45 - 64	65 +
2010	21	0	2	4	11	47	151	306
2011	3	1	1	4	14	59	134	217
2012	4	3	1	3	14	44	144	267
2013	5	0	0	4	13	48	170	286
2014	4	0	0	8	15	66	155	273
2015	10	1	2	2	24	61	199	304
2016	17	2	1	5	18	55	184	303
2017	13	1	0	8	14	81	168	344
2018	18	2	3	1	16	88	190	344

[1] Includes (17) stillbirth investigations (cremation permit authorizations)

[2] (2) Unknown cause and manner of death; (1) Mixed drug intoxication; (1) Sudden Unexplained Infant Death (SUID) associated with unsafe sleep; (1) Smoke and soot inhalation, residential fire; (1) Multiple injuries associated with drug use and natural disease

Pediatric Deaths, Muskegon County

The 24 deaths of individuals under 18 years of age include:

1. <1 year old
   a. (17) Stillbirth investigations (cremation permit authorizations)
   b. (1) Sudden Unexplained Infant Death (SUID) associated with unsafe sleep and bronchiolitis; indeterminate
2. 1-5 years old
   a. (1) Bronchopneumonia associated with multicystic encephalopathy; natural
   b. (1) Bronchiolitis due to Respiratory Syncytial Virus (RSV); natural
3. 6-10 years old
   a. (1) Complications of remote brain injuries; homicide
   b. (1) Multiple blunt force injuries, bicyclist struck by motor vehicle; accident
   c. (1) Cecal volvulus; natural
4. 11-17 years old
   a. (1) Gunshot wound of chest; homicide

Accidental Deaths by Mechanism, Muskegon County

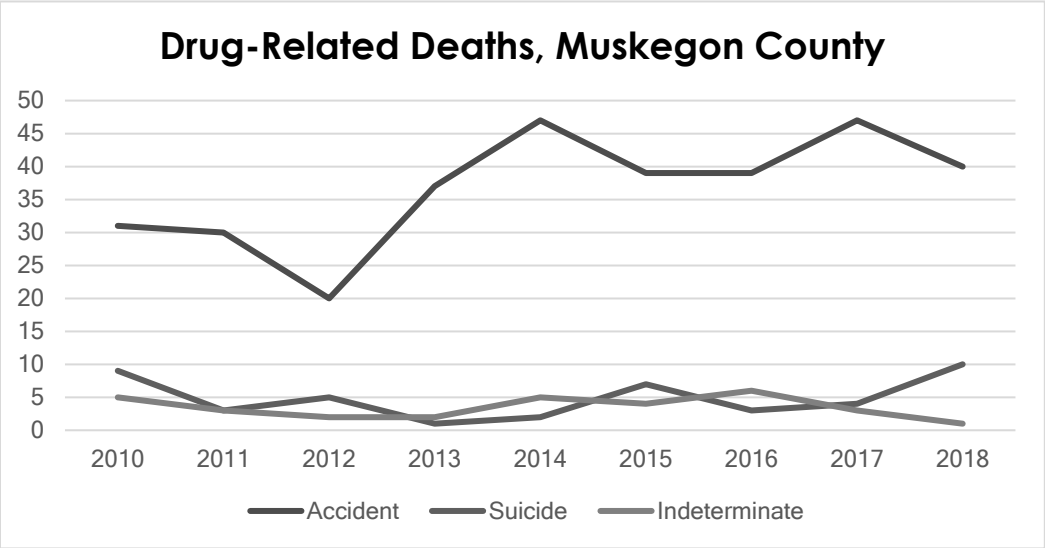
	2010	2011	2012	2013	2014	2015	2016	2017	2018
Vehicle	16	25	18	13	18	22	22	22	21
Drug-Related	31	30	20	37	47	39	40	47	40
Drowning	3	4	4	4	4	4	2	4	2
Fall	21	17	27	26	29	29	32	38	37
Fire	3	3	0	0	1	3	1	0	0
Environmental Exposure	0	0	0	0	1	1	4	0	1
Asphyxia	6	1	4	2	2	3	4	2	5
Other	2	1	3	0	1	2	2	3	2
Total	**82**	**81**	**76**	**82**	**103**	**103**	**107**	**116**	**107**[1]

Drug-Related Deaths by Manner, Muskegon County

	2010	2011	2012	2013	2014	2015	2016	2017	2018
Accident	31	30	20	37	47	39	39	47	40
Suicide	9	3	5	1	2	7	3	4	10[2]
Indeterminate	5	3	2	2	5	4	6	3	1
Total	**45**	**36**	**27**	**40**	**54**	**50**	**48**	**54**	**51**
% of Accidents and Indeterminate Deaths Involving Opioids	N/A	N/A	N/A	N/A	N/A	95%	87%	84%	85%

[1] One death is categorized twice, as both drug-related and drowning

[2] Includes (3) multi-modality suicides: (1) Mixed drug intoxication associated with carbon monoxide poisoning; (1) Mixed drug intoxication associated with positional asphyxia; (1) Asphyxia (nitrogen gas suffocation) associated with acute drug intoxication



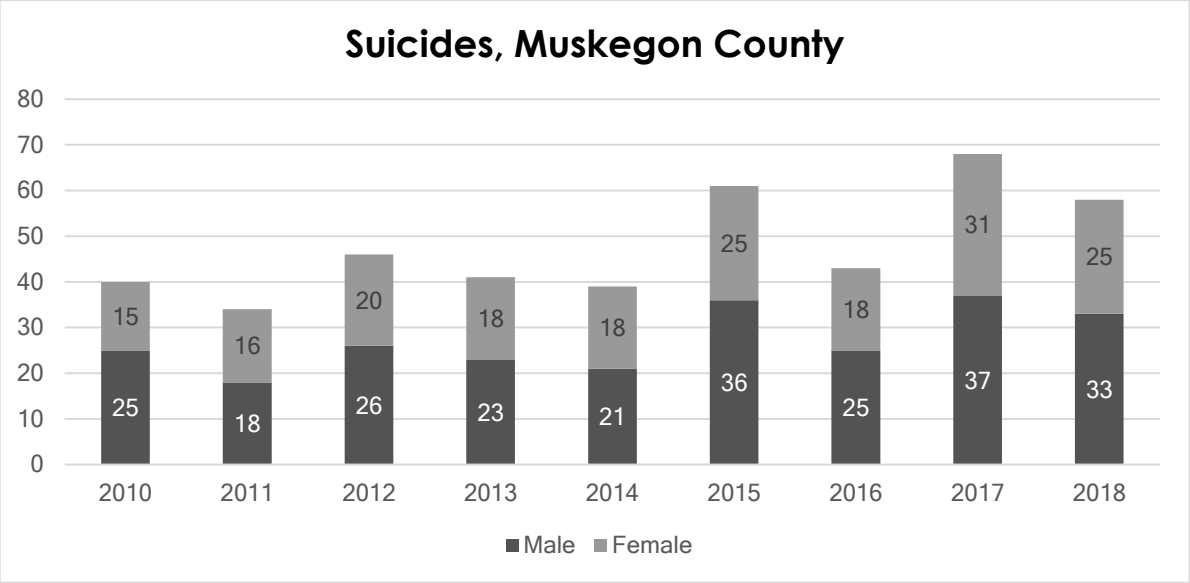
Drug-Related Accidental & Indeterminate Deaths, Muskegon County

Age	Sex	Race	Substances contributing to death	Opioid
22	M	W	Alcohol, fentanyl	Y
24	M	W	Heroin	Y
25	M	W	Heroin	Y
27	M	W	Fentanyl, methadone, methamphetamine	Y
28	M	AA/B	Cocaine, fentanyl	Y
28	M	W	Fentanyl, heroin, methamphetamine	Y
28	M	AA/B	Heroin	Y
29	F	AA/B	Alcohol, cocaine, fentanyl, hydrocodone, morphine	Y
29	M	AA/B	Opioids NOS	Y
30	M	W	Alprazolam, methadone	Y
30	M	AA/B	Alcohol, cocaine	N
31	M	W	Cocaine	N
32	M	W	Clonazepam, cocaine, gabapentin	N
34	F	AA/B	Heroin	Y
34	M	W	Alcohol, opioids NOS	Y
34	M	W	Clonazepam, heroin, methamphetamine, mitragynine, orphenadrine	Y
35	F	W	Alprazolam, amphetamine, cocaine, diazepam, diphenhydramine, gabapentin, heroin, nordiazepam, zolpidem	Y
35	F	W	Acetylfentanyl, fentanyl, heroin, methadone	Y
35	F	W	Alcohol, diphenhydramine, fentanyl, lorazepam, zolpidem	Y
36	F	W	Methadone	Y
37	M	W	Cocaine, heroin	Y
37	M	W	Alcohol, demoxepam, heroin, nordiazepam	Y

38	M	W	Alprazolam, fentanyl, heroin	Y
39	M	W	Acetylfentanyl, fentanyl, methamphetamine	Y
40	M	W	Methoxyacetylfentanyl	Y
40	F	W	Acetylfentanyl, clonazepam, diphenhydramine, fentanyl, methadone, pregabalin	Y
41	M	W	Acetylfentanyl, fentanyl	Y
41	M	AA/B	Morphine	Y
41	F	AA/B	Cocaine	N
42	F	W	Fentanyl	Y
44	M	W	Cocaine, methamphetamine	N
47	F	W	Morphine	Y
47	M	W	Cocaine, fentanyl	Y
48	M	W	Methamphetamine	N
49	M	W	Alcohol, cocaine, fentanyl	Y
53	M	W	Acetylfentanyl, cyclobenzaprine, fentanyl, heroin	Y
57	M	W	Hydrocodone	Y
59	M	W	Aminoclonazepam, bupropion, diltiazem, hydromorphone, pseudoephedrine, quetiapine, zolpidem	Y
61	M	AA/B	Acetylfentanyl, alcohol, fentanyl	Y
62	M	W	Acetylfentanyl, fentanyl, hydrocodone, methadone	Y
84	F	W	Aminoclonazepam, diphenhydramine, gabapentin, hydrocodone, zolpidem	Y

Suicides, Muskegon County

Year	Total	Male	Female	0 - 17	18 - 64	65 +
2010	25	15	10	0	19	6
2011	18	16	2	2	13	3
2012	26	20	6	1	19	6
2013	23	18	5	0	19	4
2014	21	18	3	3	16	2
2015	36	25	11	0	25	11
2016	25	18	7	0	19	6
2017	37	31	6	3	29	5
2018	33	25	8	0	27	6



Homicides by Mechanism, Muskegon County

	2016	2017	2018
Firearm	8	8	12
Blunt Force Trauma	1	1	1
Sharp Force Trauma	0	1	3
Other	2	2	0
Total	**11**	**12**	**16**

ADDITIONAL SERVICES

Division of Neuropathology

The Division of Neuropathology, led by Dr. Amanda Fisher-Hubbard, performs a wide range of examinations, including those of forensic cases from WMed and outside institutions/medical examiner offices, private examinations for concerned families, hospital consultations, and is involved in several research projects.

	WMed Forensic Cases	Consulting Forensic Cases	Hospital Specimens	Research Cases/Projects	Private Neuropathological Examinations	Total
2016	43	84	11	276	4	418
2017	79	83	3	404	9	578
2018	63	99	2	492	3	659

Forensic Anthropology

Forensic Anthropology services are provided to all WMed Medical Examiner counties. These services include: human versus non-human bone identification; search and recovery of remains; comparative medical and dental radiography for the positive identification of remains; complete skeletal analyses to determine sex, age, ancestry and stature of skeletal remains; skeletal trauma reconstructions and analyses; and input and case management of unidentified individuals in the National Missing and Unidentified Persons System (NamUs).

	Radiographic Positive Identifications	Trauma Analyses	Recoveries	Non-Human	Biological Profile
2016	46	23	2	9	2
2017	79	7	5	8	5
2018	97	15	9	16	8

Hospital/Private/Consultant Postmortem Examinations

Our office provides autopsy services to Bronson Healthcare hospitals, private examinations to families searching for answers, and forensic autopsies to various counties in Michigan and northern Indiana.

	Hospital (Bronson Healthcare)	Private	Consultant Counties (Forensic)
2016	10	4	257
2017	7	16	201
2018	8	9	161

Comparison of All Medical Examiner Serviced Counties, 2018

	Total Population	Total Sq. Miles	Deaths in the County	Deaths Reported	Deaths Investigated	MEI Scene Investigations	DCs by ME	Cremation Permits	Unclaimed Investigations
Allegan	117,327	1,833	772	197	191	185	88	487	2
Barry	61,157	577	390	146	131	128	52	262	1
Calhoun	134,487	718	1,495	475	415	387	200	901	24
Grand Traverse	92,573	601	1,413	350	252	206	126	1,108	7
Kalamazoo	264,870	580	2,977	1,068	782	677	405	2,101	41
Leelanau	21,764	2,532	175	46	45	41	15	130	0
Mason	29,100	1,242	311	107	92	88	53	231	1
Muskegon	173,588	1,459	1,841	662	504	463	235	1,264	15
Osceola	23,341	573	187	62	58	55	31	86	0
St. Joseph	61,043	521	530	157	150	141	69	306	4
Van Buren	75,448	1,090	514	162	146	142	61	322	2
Total	**1,054,698**	**11,726**	**10,605**	**3,432**	**2766**	**2513**	**1335**	**7,198**	**97**

Postmortem Examinations & Gift of Life Referrals, 2018

	Complete Autopsies	Limited Exams	External Exams	Total Postmortem Exams	Cardio-vascular Consults	Referrals to Gift of Life	Tissue Donations	Cornea Donations
Allegan	41	2	24	67	0	61	4	4
Barry	25	1	12	38	0	24	3	0
Calhoun	103	8	38	149	1	107	11	9
Grand Traverse	45	0	13	58	0	37	3	2
Kalamazoo	187	9	68	264	0	129	16	7
Leelanau	7	0	2	9	0	8	1	0
Mason	29	0	6	35	0	16	3	0
Muskegon	117	4	35	156	0	128	15	8
Osceola	12	0	4	16	1	10	1	1
St. Joseph	39	2	20	61	1	45	6	3
Van Buren	31	2	20	53	0	55	8	3
Consultant Counties	161	0	0	161	1	N/A	N/A	N/A
Total	**797**	**28**	**242**	**1067**	**4**	**620**	**71**	**37**

Manners of Death, All Medical Examiner Serviced Counties, 2018

	Natural	Accident	Suicide	Homicide	Indeterminate
Allegan	141	35	16	1	3
Barry	113	21	9	2	1
Calhoun	347	89	30	6	3
Grand Traverse	260	69	14	1	4
Kalamazoo	750	238	46	15	17
Leelanau	36	6	2	0	2
Mason	84	16	7	0	0
Muskegon	500	107	33	16	6
Osceola	44	13	3	0	1
St. Joseph	107	27	16	1	4
Van Buren	116	25	16	5	0
Total	**2,498**	**646**	**192**	**47**	**41**

Significant Death Statistics, 2018

	Accidental Drug-Related Deaths	Indeterminate Drug-Related Deaths	Opioid-Related Deaths	Accidental Traffic-Related Deaths	Accidental Fall-Related Deaths
Allegan	9	0	9	12	10
Barry	4	1	2	7	8
Calhoun	49	2	48	15	19
Grand Traverse	9	0	8	15	35
Kalamazoo	63	7	54	51	100
Leelanau	1	0	0	1	1
Mason	7	0	4	5	3
Muskegon	40	1	39	21	37
Osceola	2	0	1	4	3
St. Joseph	4	0	4	15	3
Van Buren	10	0	9	10	4
Total	**198**	**11**	**178**	**156**	**223**

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, August 13, 2019
3:34 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Casey Arnouts, Grace Assembly of God, 2956 E. Pontaluna Road, Fruitport, MI 49415. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Michael D. Homier, Corporate Counsel

2019-307 **APPROVAL OF THE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2019-308 **APPROVE THE BOARD MINUTES OF JULY 30, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Nash, to approve the Board Minutes of July 30, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Anna Derouin asked Commissioners to approve item 11. to authorize County Information Technology Department to Install Video Recording Equipment and Record all Committee and Full Board Meetings.

COMMUNICATIONS

The following Communication items were provided to the Commissioners for informational purposes and will be placed on file:

A. Charlevoix County Board of Commissioners: Opposition to the Trial Court Funding Commission Interim Report

B. Kalkaska County Board of Commissioners: Support of Caro Center in Tuscola County, Michigan

C. Marquette County Board of Commissioners: Opposition to the Trial Court Funding Commission Interim Report

Commissioner Nash asked County Clerk her opinion on the resolutions regarding the Trial Court Funding.

County Clerk Waters announced that an agreement with the Michigan Association of Counties (MAC) had very recently been presented that she expected to be ratified at the MACC (Michigan Association of County Clerks) Conference next week to approve the Report removing County Clerk Circuit Court Record staff from the report to keep Circuit Court Records staff under the County Clerk, consistent with Constitutional State Statute.

COMMITTEE/BOARD REPORTS

2019-309 **THAT EFFECTIVE OCTOBER 1, 2019, THE FULL TIME DISTRICT COURT ADMINISTRATIVE ASSISTANT POSITION #N03501 BE RECLASSIFIED FROM FULL-TIME TO HOURLY AT PAY TABLE/GRADE NO-00165 $15.590/HOUR -$19.629/HOUR**

CPS19/08-35

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, that effective October 1, 2019, the full time District Court Administrative Assistant position #N03501 be reclassified from full-time to hourly at pay table/grade NO-00165 $15.590/hour -$19.629/hour.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-310 **THAT THE VACANT DISTRICT COURT CLERICAL SUPPORT SPECIALIST POSITION #D09001 BE ELIMINATED, EFFECTIVE IMMEDIATELY**

CPS19/08-36

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, that the vacant District Court Clerical Support Specialist position #D09001 be eliminated, effective immediately.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-311 **APPROVE THE CREATION OF DISTRICT COURT PROJECT/TRAINING MANAGER POSITION AT PAY TABLE/GRADE NX-00195 $20.904/HR - $26.333/HR EFFECTIVE OCTOBER 1, 2019**

CPS19/08-37

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the creation of District Court Project/Training Manager position at pay table/grade NX-00195 $20.904/hr - $26.333/hr effective October 1, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-312 **APPROVE THE PROSECUTOR TO APPLY THE CRIME VICTIM RIGHTS NAVIGATOR PILOT PROGRAM FY 2020 GRANT**

CPS19/08-38

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the Prosecutor to apply the Crime Victim Rights Navigator Pilot Program FY 2020 grant.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-313 **APPROVE THE PROSECUTOR TO APPLY FOR AND ACCEPT THE FY2020 VOCA GRANT IN THE AMOUNT OF $70,791**

CPS19/08-39

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the Prosecutor to apply for and accept the FY2020 VOCA Grant in the amount of $70,791.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-314 **APPROVE THE CREATION OF AN ADDITIONAL SERGEANT POSITION TEMPORARILY UNTIL SEPTEMBER 30, 2019**

CPS19/08-40

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the creation of an additional Sergeant position temporarily until September 30, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-315 **APPROVE THE REQUEST TO APPLY FOR $153,325 FROM THE OFFICE OF COMMUNITY CORRECTIONS IN LANSING FOR FY 2020**

CPS19/08-41

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the request to apply for $153,325 from the Office of Community Corrections in Lansing for FY 2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-316 **APPROVE THE MUSKEGON COUNTY SHERIFF'S DEPARTMENT TO INITIATE THE PROPOSAL PROCESS FOR COGNITIVE BEHAVIORAL SERVICES IN THE MUSKEGON COUNTY JAIL AND IN THE COMMUNITY AND ALLOW THE SHERIFF'S DEPARTMENT TO ENTER INTO A CONTRACT WITH THE MOST QUALIFIED VENDOR**

CPS19/08-42

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the Muskegon County Sheriff's Department to initiate the proposal process for cognitive behavioral services in the Muskegon County Jail and in the community and allow the Sheriff's Department to enter into a contract with the most qualified vendor.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-317 **APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MUSKEGON, CITY OF MUSKEGON HEIGHTS AND THE COUNTY OF MUSKEGON FOR THE FY2019 JUSTICE ASSISTANCE GRANT AWARD PROGRAM AND AUTHORIZE THE BOARD CHAIR TO SIGN THE MEMORANDUM**

CPS19/08-43

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the Memorandum of Understanding between the City of Muskegon, City of Muskegon Heights and the County of Muskegon for the FY2019 Justice Assistance Grant Award Program and authorize the Board Chair to sign the memorandum.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-318 **ALLOW THE SHERIFF'S OFFICE TO APPLY FOR THE OFF-ROAD VEHICLE (ORV) AND THE SNOWMOBILE GRANTS FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES**

CPS19/08-44

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to allow the Sheriff's Office to apply for the Off-Road Vehicle (ORV) and the Snowmobile grants from the Michigan Department of Natural Resources.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-319 **APPROVE THE RESOLUTION OF SUPPORT FOR THE 100-DAY CHALLENGE SPONSORED BY THE UNITED WAY OF THE LAKESHORE, MERCY HEALTH MUSKEGON AND THE MUSKEGON COMMUNITY HEALTH INNOVATION REGION TO HELP ACHIEVE ECONOMIC SELF-SUFFICIENCY IN MUSKEGON COUNTY AND TO ENSURE THAT MUSKEGON COUNTY ACTIVELY PARTICIPATES IN THIS PROCESS**

HS19/08-22

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Mahoney, to approve the resolution of support for the 100-day Challenge sponsored by the United Way of the Lakeshore, Mercy Health Muskegon and the Muskegon Community Health Innovation Region to help achieve economic self-sufficiency in Muskegon County and to ensure that Muskegon County actively participates in this process.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-320 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $11,914,386.82, COVERING THE PERIOD OF JULY 12, 2019 THROUGH JULY 18, 2019 FOR CHECKS AND JUNE 1, 2019 THROUGH JUNE 30, 2019 FOR P-CARD AND EFT PAYMENTS AS PRESENTED BY THE COUNTY CLERK**

WM19/08-98

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $11,914,386.82, covering the period of July 12, 2019 through July 18, 2019 for checks and June 1, 2019 through June 30, 2019 for P-Card and EFT payments as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash **Motion Carried**

2019-321 **APPROVE THE FY2020 BUDGET HEARING SCHEDULE AS PRESENTED**

WM19/08-99

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the FY2020 Budget Hearing Schedule as presented

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-322 **APPROVE SETTING THE PUBLIC HEARING DATE FOR FY2020 PROPOSED MUSKEGON COUNTY BUDGET FOR THURSDAY, SEPTEMBER 5, 2019 AT 3:30 P.M. AT THE BOARD OF COMMISSIONERS ROOM ON THE 4TH FLOOR OF THE MICHAEL E. KOBZA HALL OF JUSTICE AND AUTHORIZE THE PUBLICATION OF A NOTICE OF PUBLICATION IN A NEWSPAPER OF GENERAL CIRCULATION ON OR BEFORE AUGUST 25, 2019**

WM19/08-100

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve setting the Public Hearing Date for FY2020 Proposed Muskegon County Budget for Thursday, September 5, 2019 at 3:30 p.m. at the Board of Commissioners Room on the 4th Floor of the Michael E. Kobza Hall of Justice and authorize the publication of a Notice of Publication in a newspaper of general circulation on or before August 25, 2019

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes, Zack Lahring

No: None **Motion Carried**

2019-323 **TO AUTHORIZE COUNTY CLERK TO MAKE THE FOLLOWING POSITION CHANGES: 1) RECLASSIFY INTERIM ELECTIONS COORDINATOR POSITION, N40601, TO A FULL TIME, OVERTIME EXEMPT ELECTIONS COORDINATOR POSITION AT PAY/TABLE GRADE NX00290, $25.888/HR - $32.67/HR. UPON COMPLETION OF THE NOVEMBER 2019 ELECTION; 2) WHEN THE CHIEF COUNTY CLERK DEPUTY POSITION, X12701, IS FILLED, ELIMINATE THE CIRCUIT COURT COORDINATOR POSITION, G19801**

WM19/08-101

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize County Clerk to make the following position changes: 1) Reclassify Interim Elections Coordinator position, N40601, to a full time, overtime exempt Elections Coordinator position at pay/table grade NX00290, $25.888/hr - $32.67/hr. upon completion of the November 2019 election; 2) When the Chief County Clerk Deputy position, X12701, is filled, eliminate the Circuit Court Coordinator position, G19801.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes, Zack Lahring

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes announced the following;

- Muskegon's Water Week – Friday, August 9th – Sunday, August 18th Muskegon's Lakes https://michiganmaritimecelebration.weebly.com/
- Arts & Drafts Festival – Friday, August 16th – Saturday, August 17th at Ross Park in Norton Shores https://visitmuskegon.org/event/arts-drafts-festival-3/
- Alexander Zonjic & Friends – Thursday, August 22nd – 7:30 PM at The Block https://visitmuskegon.org/event/alexander-zonjic-friends-the-block/
- Shoreline Jazz Festival – Saturday, August 24th – Sunday, August 25th at Heritage Landing https://visitmuskegon.org/event/shoreline-jazz-festival-4/
- Western Market Sidewalk Celebration – Friday, August 23rd – 11 AM – 6 PM at Western Market Chalets https://visitmuskegon.org/event/western-market-sidewalk-celebration/2019-08-23/

ADMINISTRATOR'S REPORT

2019-324 **APPROVAL TO AUTHORIZE COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO INSTALL VIDEO RECORDING EQUIPMENT AND RECORD ALL COMMITTEE AND FULL BOARD MEETINGS**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Lahring, to approve to authorize County Information Technology Department to install video recording equipment and record all Committee and Full Board Meetings.

Commissioner Scolnik asked if someone from the Information Technology (IT) department could answer questions. Ivan Phillips, IT Director, answered questions from the Board.

Commissioner Hovey-Wright stated this is a great idea for transparency.

2019-325 **DELAY DECISION ON VIDEO RECORDING MEETINGS**

Moved by Commissioner Wilkins, seconded by Vice Chair Foster, to delay this decision.

There is a prior motion on the floor to be determined. Discussion ensued.

2019-326 **TABLE MOTION 2019-324 FOR 30 DAYS**

Moved by Commissioner Scolnik, seconded by Vice Chair Foster, to table motion 2019-324 for 30 days.

Roll Call on motion to table:

Yes: Gary Foster, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash **Motion Carried**

Corporate Counsel referred Commissioners to Hartland Township's YouTube Channel where Commissioners could view a sample of video recorded meetings:
https://www.youtube.com/channel/UCMQRFj949pT7c7PRasKMcFQ
.
Commissioner Lahring asked why the motion from Commissioner Scolnik was recognized but the motion by Commissioner Wilkins was not. It was noted that a motion to postpone continues debate but a motion to table ends debate and moves to the roll call.

Chairman Hughes thanked Ivan Phillips, IT Director; Nancy Waters, County Clerk; and Jeanne Pezet, Elections Coordinator for their work on the August 6th election.

Administrator Eisenbarth asked that Commissioners direct questions to him regarding video recording meetings.

Administrator Eisenbarth noted that Moxie the Mastodon has arrived at the Lakeshore Museum Center. A dedication ceremony is scheduled for August 22nd at 5 p.m. The public is welcome to attend. https://visitmuskegon.org/event/moxie-and-the-minis/

OLD BUSINESS

Commissioner Lahring reported on the Fair Board stating that the Fair Board, the Health Department and MSUE are collaborating on programing with an event similar to the tag days in Newaygo County with plans for potential farmers market at the Fairgrounds next summer.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

County Clerk Waters introduced and thanked Brianne Rodgers who has worked with the County Clerk's office since May and last summer and will now be returning to complete her College degree at Western Michigan University.

County Clerk Waters introduced her new Chief Deputy County Clerk, Linda Larsen, who she had originally hired into the Circuit Court Records office but will now be coming back from District Court effective Monday, August 26th. Clerk Waters noted Ms. Larsen will be taking her place at Board Meetings on occasion and Jeanne Pezet will be working as the full time Elections Coordinator.

Sheriff Poulin thanked everyone for continued support and reminded everyone that tickets were still available for the fundraiser at Hampton Farms to support the Sheriff's support services that are not covered by general fund. The $100 ticket is for two people for a great meal and a chance to win $10,000.

2019-327 **MOVED BY COMMISSIONER SNIDER, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 4:14 p.m.

Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Thursday, August 22, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, August 22, 2019
3:34 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Tim Cross, Living Word Church, 1551 Wood Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Marcia Hovey-Wright and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Jeanne Pezet, Deputy County Clerk
Lisa Chalko, Administrative Coordinator
Michael D. Homier, Corporate Counsel

2019-328 **APPROVAL OF THE AGENDA**

Moved by Vice Chair Foster, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2019-329 **APPROVE THE BOARD MINUTES OF AUGUST 13, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Snider, to approve the Board Minutes of August 13, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Tony Barns, Dalton Township Supervisor, addressed the Board asking for approval to accept the Letter of Intent for the purchase agreement for Business Park North indicating that Dalton Township approved a similar Letter of Intent at their last board meeting.

Melinda Reese Pego addressed the Board in opposition to the approval of the Letter of Intent indicating that there are many contingencies by the purchaser and deserves close review. Ms. Reese Pego also stated that Muskegon County does not need a grow facility after the Board having approved a resolution to oppose Marijuana in Muskegon County.

PRESENTATION: FY 2020 BUDGET

Beth Dick, Finance Director/Assistant County Administrator, introduced some of her Budget Team: Carson Lehigh, Angie Gasiewski, and others that were not able to be in attendance, as well as many Directors and Elected Officials worked very tirelessly to get the budgets finalized. Ms. Dick presented information on the balanced FY2020 Budget with a summarized PowerPoint and addressed questions from Commissioners. (See attached)

Commissioner Scolnik also expressed concern about ransomware. Administrator Eisenbarth suggested a presentation to the Board from our IT Department on this issue.

COMMUNICATIONS

The following Communication items were provided to the Commissioners for informational purposes and will be placed on file:

A. Huron County Board of Commissioners: Opposition to the Trial Court Funding Commission Interim Report

B. Huron County Board of Commissioners: Support of Withholding the Local Huron County Funding from the PIHP for the Purposes of Increasing the Medicaid Capitation Rate of the PIHP and Supports the Use of Local County Funds for Local Community Mental Health Services as Provided for Under the Michigan Constitution and Michigan Mental Health Code

COMMITTEE/BOARD REPORTS

Commissioner Nash reported that the Community Development/Strategic Planning Committee meeting was cancelled due to lack of action items.

2019-330 **APPROVE LEASE AMENDMENT NO. 5 TO LEASE GS-05P-LMI17680 BETWEEN THE COUNTY AND THE GSA-TSA, REMOVING 52 SQUARE FEET FROM THE CURRENT LEASED AREA AND FURTHER AUTHORIZE THE CHAIR TO EXECUTE THE LEASE AMENDMENT**

TR19/08-25

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve lease amendment No. 5 to lease GS-05P-LMI17680 between the County and the GSA-TSA, removing 52 square feet from the current leased area and further authorize the Chair to execute the lease amendment.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-331 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $3,419,488.84, COVERING THE PERIOD OF JULY 19, 2019 THROUGH AUGUST 1, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/08-102

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $3,419,488.84, covering the period of July 19, 2019 through August 1, 2019 for checks as presented by the County Clerk.

Commissioner Lahring asked if HealthWest expenditures could be separated out to approve without those costs. Discussion ensued. Chairman Hughes asked that the Board Members be provided with copies of the policy for issuing checks. It was also noted that there are efforts in the works to collect the HealthWest funds from the State.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash **Motion Carried**

2019-332 **AMEND THE FY2019 BUDGET AS PRESENTED**

WM19/08-103

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to amend the FY2019 budget as presented.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-333 **APPOINT SARA HOUGH AS EMPLOYER DELEGATE TO THE 2019 MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) ANNUAL MEETING AND FOR THE COST OF ATTENDING FOR THE EMPLOYER AND EMPLOYEE DELEGATE AND ALTERNATE BE PAID FROM THE RISK MANAGEMENT FUND**

WM19/08-104

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to appoint Sara Hough as employer delegate to the 2019 Municipal Employees Retirement System (MERS) annual meeting and for the cost of attending for the employer and employee delegate and alternate be paid from the Risk Management Fund.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-334 **AMEND RULE 34 OF THE PERSONNEL RULES, DUAL EMPLOYMENT, TO ALLOW FOR EMPLOYEES TO BE APPOINTED TO MORE THAN ONE COUNTY POSITION WITH APPROVAL OF THE DEPARTMENT DIRECTOR AND COUNTY ADMINISTRATOR**

WM19/08-105

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to amend Rule 34 of the Personnel Rules, Dual Employment, to allow for employees to be appointed to more than one County position with approval of the Department Director and County Administrator.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-335 **AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO AWARD OLIVER WYMAN ACTUARIAL CONSULTING INC. A THREE (3) YEAR CONTRACT IN THE AMOUNT OF $29,970, THREE (3) PAYMENTS OF $9,990 PER YEAR, TO PROVIDE IBNR ACTUARIAL ANALYSIS OF MUSKEGON COUNTY CLAIMS AND ALLOCATED CLAIMS ADJUSTMENT EXPENSES**

WM19/08-106

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the Human Resources Department to award Oliver Wyman Actuarial Consulting Inc. a three (3) year contract in the amount of $29,970, three (3) payments of $9,990 per year, to provide IBNR actuarial analysis of Muskegon County claims and allocated claims adjustment expenses.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes announced the following;

A. Muskegon Polish Festival will take place Friday, August 30th and Saturday, August 31st at Hackley Park http://www.muskegonpolishfest.com/

B. West Michigan United Labor Day Parade will take place on Monday, September 2nd at 11 AM beginning at 4th & Western and ending with celebration at Hackley Park https://www.unitedwaylakeshore.org/west-michigan-labor-day-parade

C. Farmers Market Annual Farm to Table Dinner will be held on Thursday, September 5th at 6:00 PM at the Farmers Market
https://visitmuskegon.org/event/farmers-market-annual-farm-to-table-dinner/
https://www.eventbrite.com/e/muskegon-farmers-market-annual-farm-to-table-dinner-tickets-65819619253

D. Roosevelt Park Day is Saturday, September 7th at Roosevelt Park
https://visitmuskegon.org/event/roosevelt-park-day-4/

E. Sportsmen for Youth Day is Saturday, September 7th, from 9 AM to 3 PM at the Muskegon County Fairgrounds https://sportsmenforyouth.com/

F. Muskegon County Latino Festival will take place on Saturday, September 7th from 4 PM to 10 PM at Hackley Park
https://visitmuskegon.org/event/muskegon-latino-festival/

Commissioner Mahoney added that the White Lake Area Labor Day Community Bridge Walk will also take place on Labor Day from 10 a.m. to noon.
https://www.whitelake.org/event/labor-day-community-walk-2/

ADMINISTRATOR'S REPORT

2019-336 **ACCEPT THE LETTER OF INTENT FROM DB^3 ASSET MANAGEMENT AND HOLDINGS, AUTHORIZE THE CHAIR TO SIGN THE SAME, AND AUTHORIZE STAFF TO FINALIZE A PURCHASE AGREEMENT UNDER THE TERMS OF THE LETTER OF INTENT**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Chairman Hughes contingent on EPA approval and Corporate Counsel review, to accept the letter of intent from DB^3 Asset Management and Holdings, authorize the Chair to sign the same, and authorize staff to finalize a purchase agreement under the terms of the letter of intent.

Discussion ensued. Matt Farrar, Public Works Director, answered questions from Board Members.

Commissioner Lahring referred to a Resolution approved by the Board of Commissioner in December of 2017 opposing Legalization of Non-Medical and Recreational Marijuana and asked why this Board would approve something that will bring so much harm where it is zoned residential.

Tony Barnes, Dalton Township Supervisor, and Frank Peterson, City of Muskegon Manager, addressed the Board regarding the transfer of Property from Dalton Township to the City of Muskegon under a 425 agreement where zoning is under Dalton Township and other issues are under the City of Muskegon and Muskegon County has to sign off. Mr. Peterson noted the City of Muskegon is leaning toward opting in for medical and recreational marijuana. It was also noted that this property has not had a viable offer in decades and that if the business succeeds or fails it will leave behind a better area for redevelopment in the future.

Vice Chair Foster referenced the invocation asking for honor and respect and asked that we not go against the resolution approved two years ago against this.

Chairman Hughes noted the resolution that was passed in 2017 was in response to an election and the proposal in 2017 passed and marijuana is now legal in Michigan.

Commissioner Lahring noted the 2017 resolution was passed by the Public Health Advisory Committee deemed this a negative influence to the communities bringing more marijuana to the communities instead of less and it is a public health concern and it could be an increased risk to the Sheriff Department or our Public Health Department along with security concerns.

2019-337 **TABLE THIS MOTION TO THE NEXT FULL BOARD MEETING**

Moved by Commissioner Lahring, seconded by Vice Chair Foster, to table this motion to the next Full Board Meeting.

Roll Call:

Yes: Gary Foster, Zack Lahring,

No: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes **Motion Failed**

Roll Call on motion 2019-336:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Gary Foster, Zack Lahring **Motion Carried**

2019-338 **APPROVE THE DIRECT PURCHASE OF THE VXC UNITS FROM CIVITAS IT NOT TO EXCEED $182,966**

The Administrator recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the direct purchase of the VXC units from Civitas IT not to exceed $182,966.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

OLD BUSINESS

Commissioner Lahring requested a report on the $1 million loan for the Downtown Development Authority to the City of Muskegon which is due by the end of August. Administrator Eisenbarth said he would have a recommendation on this issue at the next Full Board Meeting. Commissioner Lahring noted the next Full Board Meeting is in September so the load will be delinquent at that time.

NEW BUSINESS

Commissioner Hovey-Wright presented a resolution that has been approved by many other Cities, Townships, and Counties, to treat all people in a respectable way, focusing on immigrants to make them welcome.

2019-339 **APPROVE A RESOLUTION THAT MUSKEGON COUNTY IS COMMITTED TO BULD A WELCOMING, DIVERSE, AND NEIGHBORLY ATMOSPHERE IN OUR COMMUNITY, WHERE ALL ARE WELCOMED, ACCEPTED, AND FULLY INTEGRATED**

Moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to approve a resolution that Muskegon County is committed to build a welcoming, diverse, and neighborly atmosphere in our community, where all are welcomed, accepted, and fully integrated.

2019-340 **AMEND THE MOTION TO INCLUDE THE WORDS "LEGAL IMMIGRANTS"**

Moved by Chairman Hughes, seconded by Commissioner Lahring, to amend the motion to include the words "Legal Immigrants".

Discussion ensued.

Commissioner Snider indicated he would be opposed to such a resolution that doesn't affect the budget or business of the County.

2019-341 **POSTPONE APPROVAL OF THE RESOLUTION, MOTION 2019-339, UNTIL THE NEXT FULL BOARD MEETING**

Moved by Commissioner Nash, seconded by Vice Chair Foster, to postpone approval of the resolution, motion 2019-339, until the next Full Board Meeting.

Voice vote. Motion Carried

PUBLIC COMMENT

Melida Reese Pego addressed the Board opposed to the action taken regarding the zoning and contingencies in the purchase agreement for Business Park North for a grow facility for marijuana with no licensing limits for growing, processing, check testing and transporting. Ms. Reese Pego also noted there is a public bike path that goes through this property. Ms. Reese Pego further stated that the State of Colorado has experienced huge problems with drug cartels coming in.

Sandy Glore addressed the Board opposed to the grow facility stating this will bring in more crime and will be harmful for our children and older people.

Gail Eichorst addressed the Board in agreement with the two previous public comment speakers. Ms. Eichorst announced another upcoming community event, Cars for Cancer, at Mercy Health Lakes Village on September 1st and 2nd
https://visitmuskegon.org/event/15th-annual-muskegon-labor-day-cars-for-cancer/

2019-342 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER WILKINS, TO ADJOURN**

Voice vote **Motion Carried**

Meeting adjourned at 5:14 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, September 10, 2019

FY2020 Proposed Budget

Muskegon County

FY2020 General Fund Budget

Property Tax Revenues

- FY2019 TV increase was 3.45%
- CPI is projecting at 1.9% increase for FY2020
- Projecting continuation of new growth of 1.1% from
  - New housing
  - New business development
  - Business expansions
- Resulting in total TV increase for FY2020 of 3%

FY2020 General Fund Budget

(in millions)

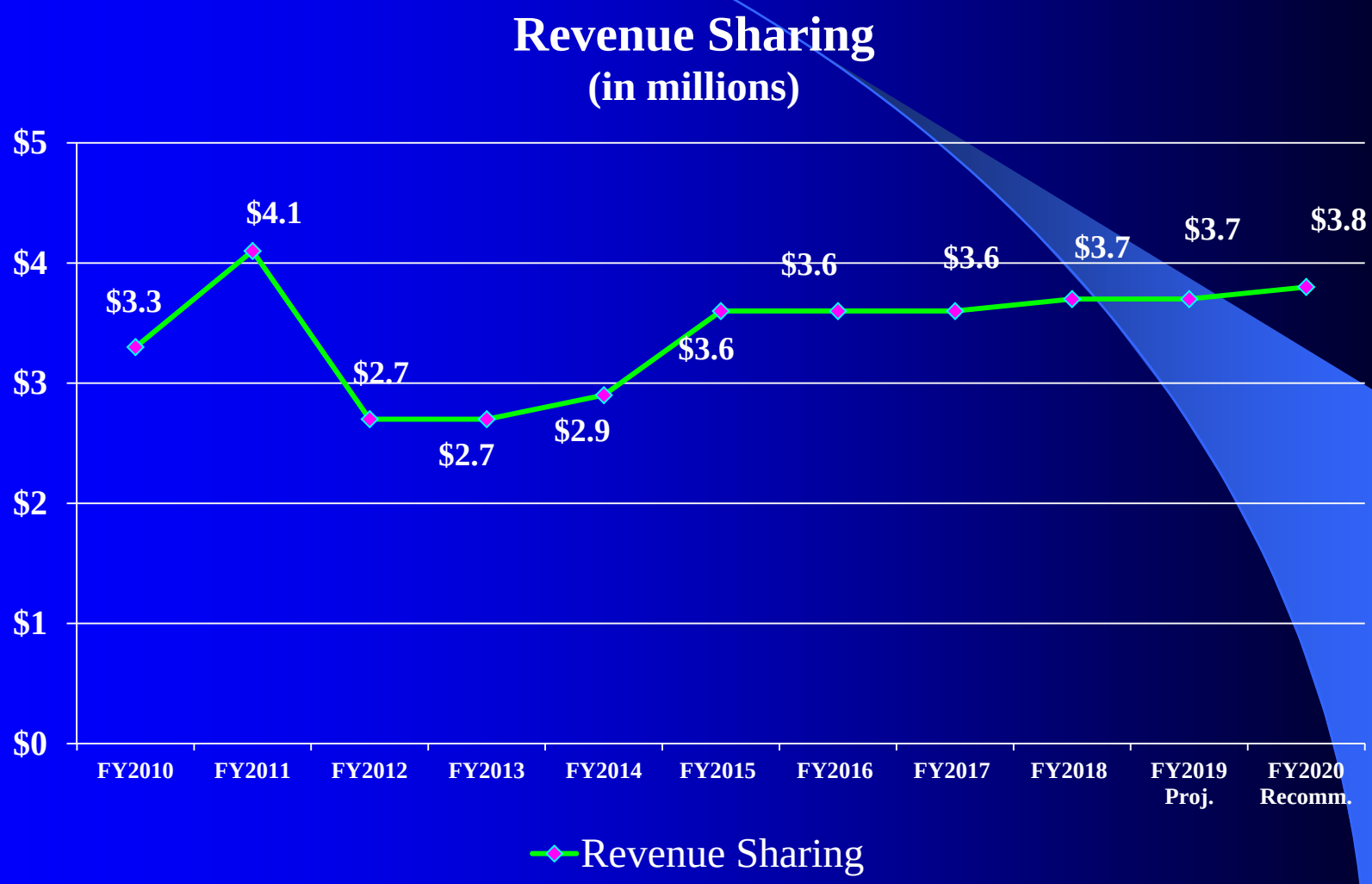


FY2020 General Fund Budget

Other Revenue Changes

- 2.8% increase ($101k) for State Revenue Sharing - $3.774 million
- Charges for Services increase of $312k - $9.9 million
  - Dog license revenues
  - Certified copy revenues
  - Equalization assessment revenues
- DTRF transfer $1.649 million in FY2020 down from $1.811 million in FY2019

FY2020 General Fund Budget

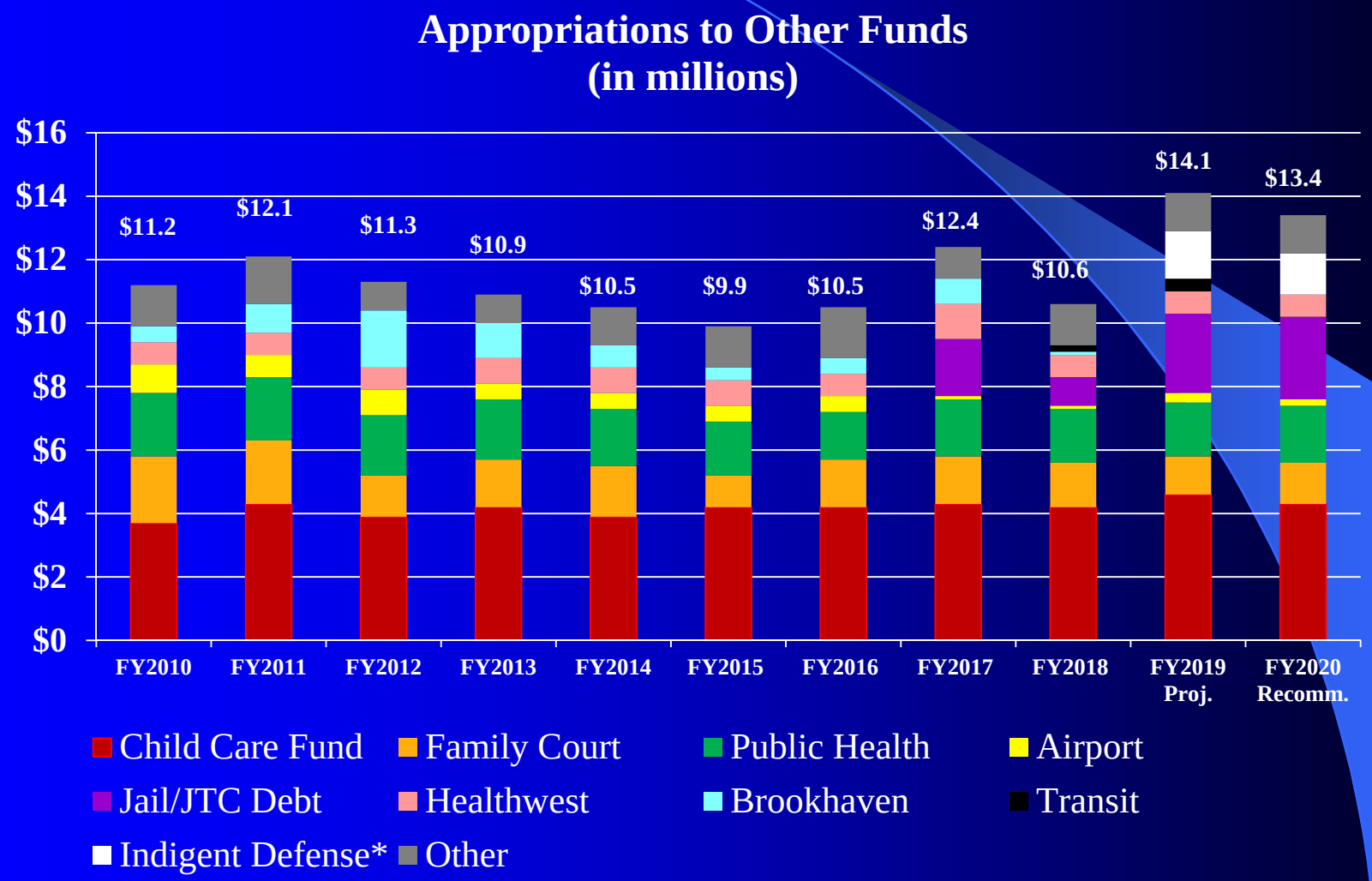


FY2020 General Fund Budget

Expenditures – Salaries and Fringes

- Comprise nearly 50% of GF expenditures
- Medical insurance increase 18% - $609k
- Retirement costs decreasing $429k
- Decrease in OPEB costs - savings of $119k
- Continued use of workers comp reserve

FY2020 General Fund Budget



* Beginning in FY2019 the Indigent Defense Fund was created to replace the former Public Defender departmental budget within the General Fund.

FY2020 General Fund Budget

Expenditures – Appropriations to Other Funds

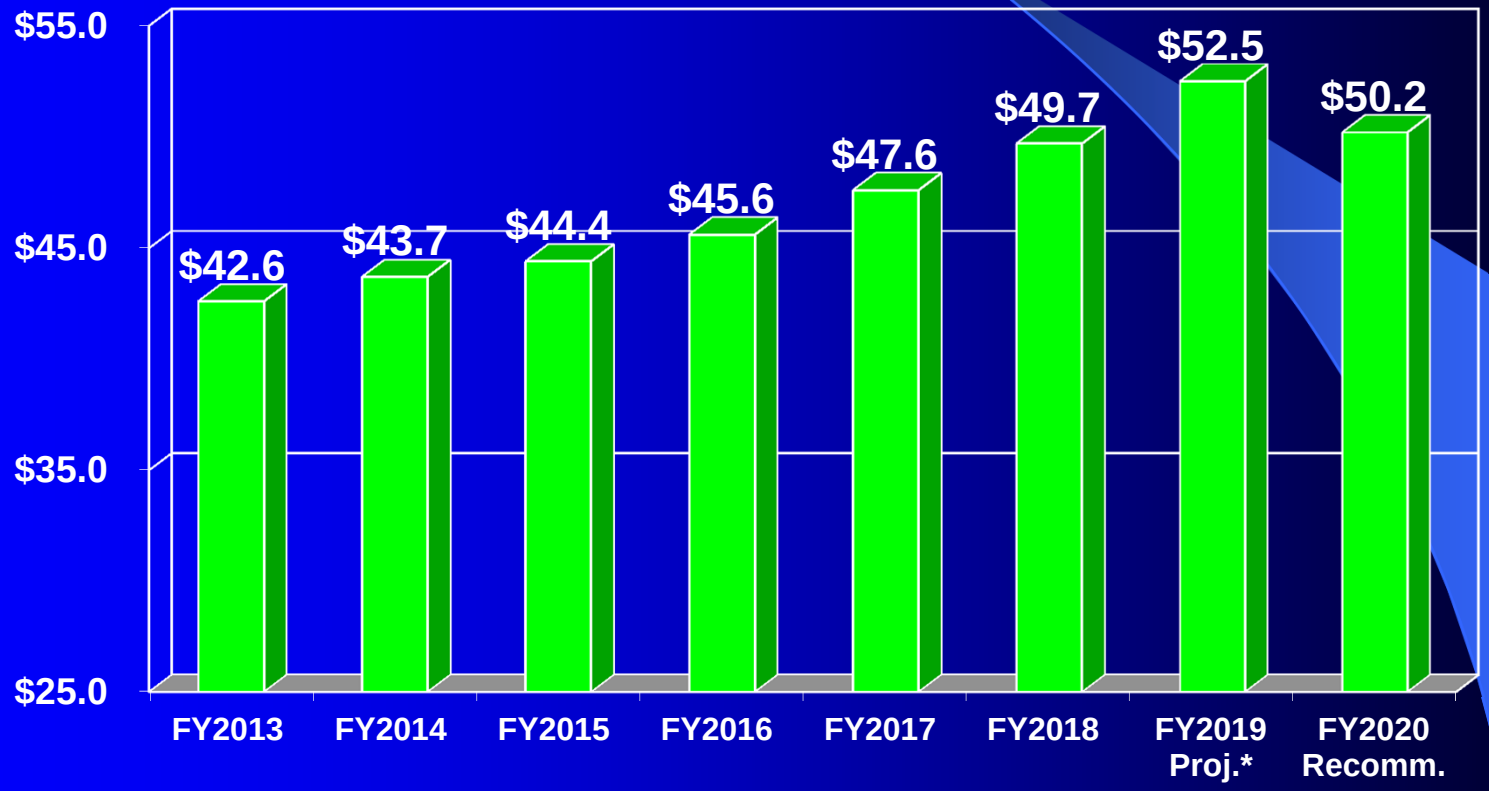
- Child Care Fund - $4,297,000
- Jail/JTC Debt Service Fund - $2,649,000
- Public Health Fund - $1,791,000
- Friend of the Court Fund - $1,311,000
- Indigent Defense Fund - $1,310,000
- HealthWest Fund - $737,000
- Airport Fund - $186,000

Total FY2020 General Fund Revenues

$50,222,030

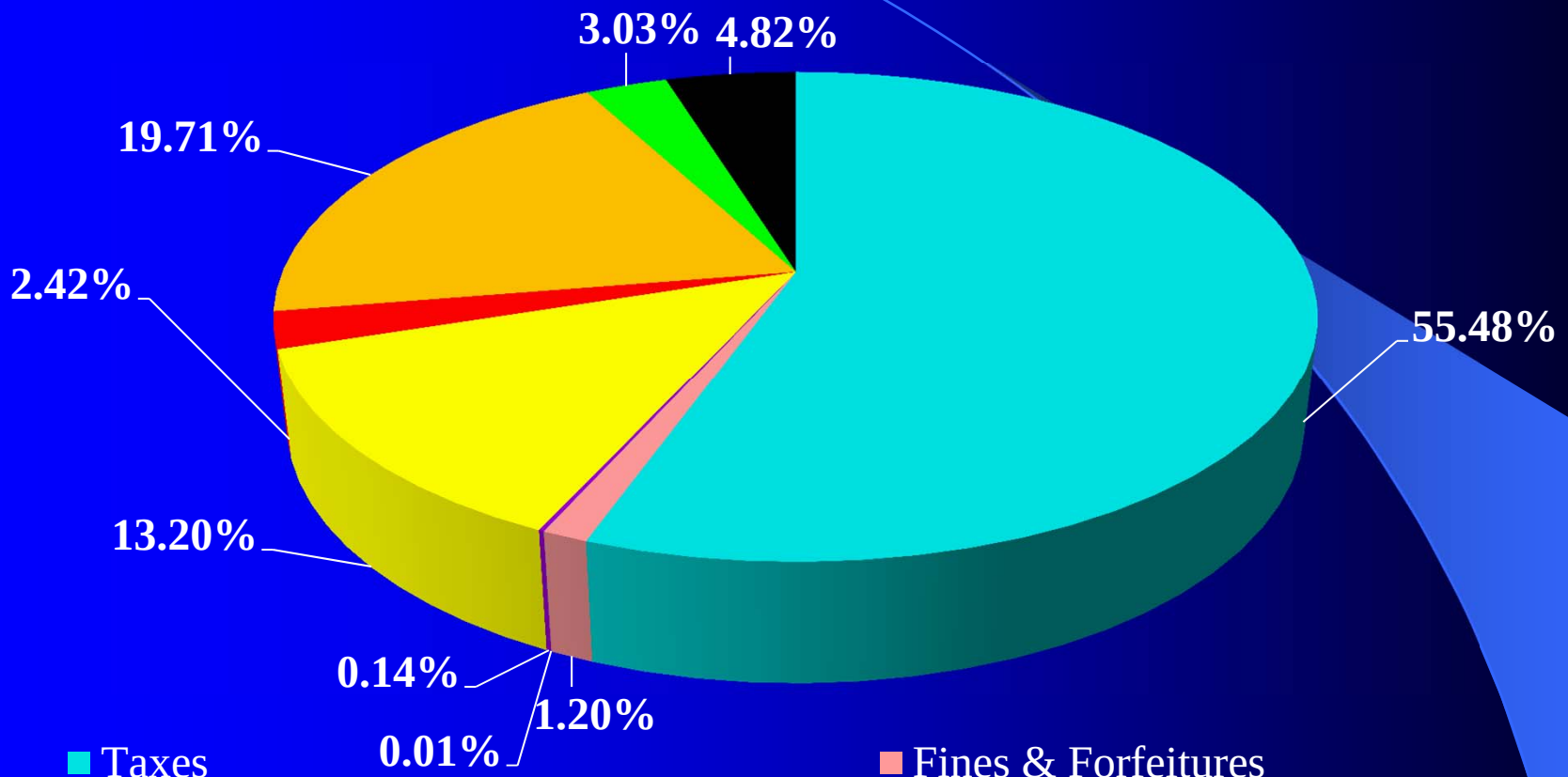


Historical Analysis of GF Revenues
(in millions)



* FY2019 excludes $41.2 million in pension obligation bond proceeds

General Fund Revenues by Category



FY2020 General Fund Revenue Budget

(in millions)

Revenues	FY2020
Property Taxes	$25.74
Delinquent Property Taxes	1.0
Personal Property Tax Reimbursement	1.49
Liquor Tax	.86

FY2020 General Fund Revenue Budget

(in millions)

Revenues	FY2020
State Revenue Sharing	$3.77
Delinquent Tax Revolving Transfer	1.65
Industrial Facility Taxes	.11
Special Assessments	.06
Tax Forfeiture Fund Transfer	.62
Public Improvement Fund Transfer	.10

FY2020 General Fund Revenue Budget

(in millions)

Revenues	FY2020
State Court Equity Fund	$.98
DTE Program Income	1.52
Administrative Cost Reimbursement	2.43
Federal Grants	.04
State Grants	.08
Investment Income	.07

FY2020 General Fund Revenue Budget

(in millions)

Revenues	FY2020
Charges for Services	$7.46
Fines and Forfeitures	.60
Judicial Salary Reimbursement	.66
Rentals	.13
Other	.85
Total	$50.22

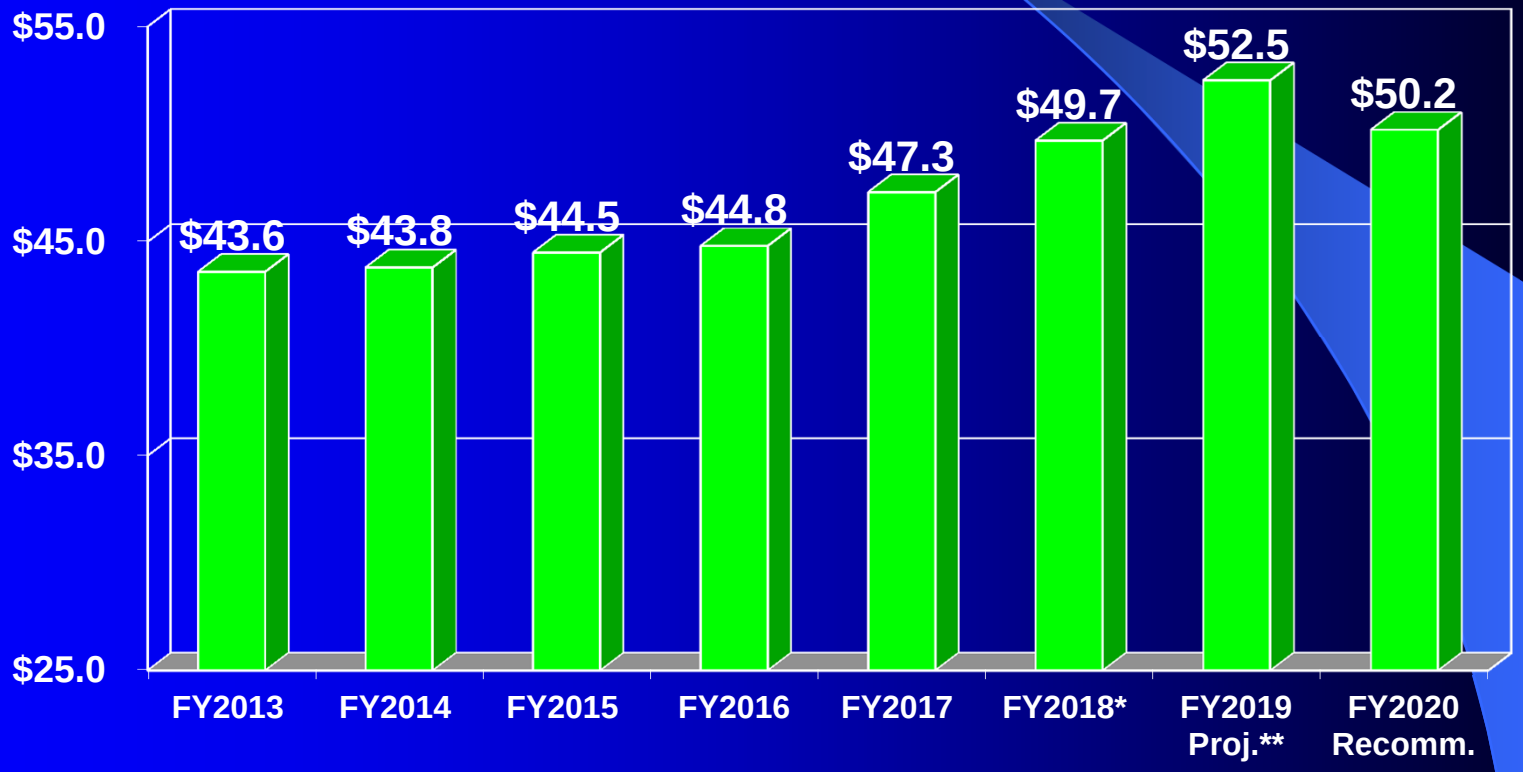
Total FY2020 General Fund Expenditures

$50,222,030



Historical Analysis of GF Expenditures

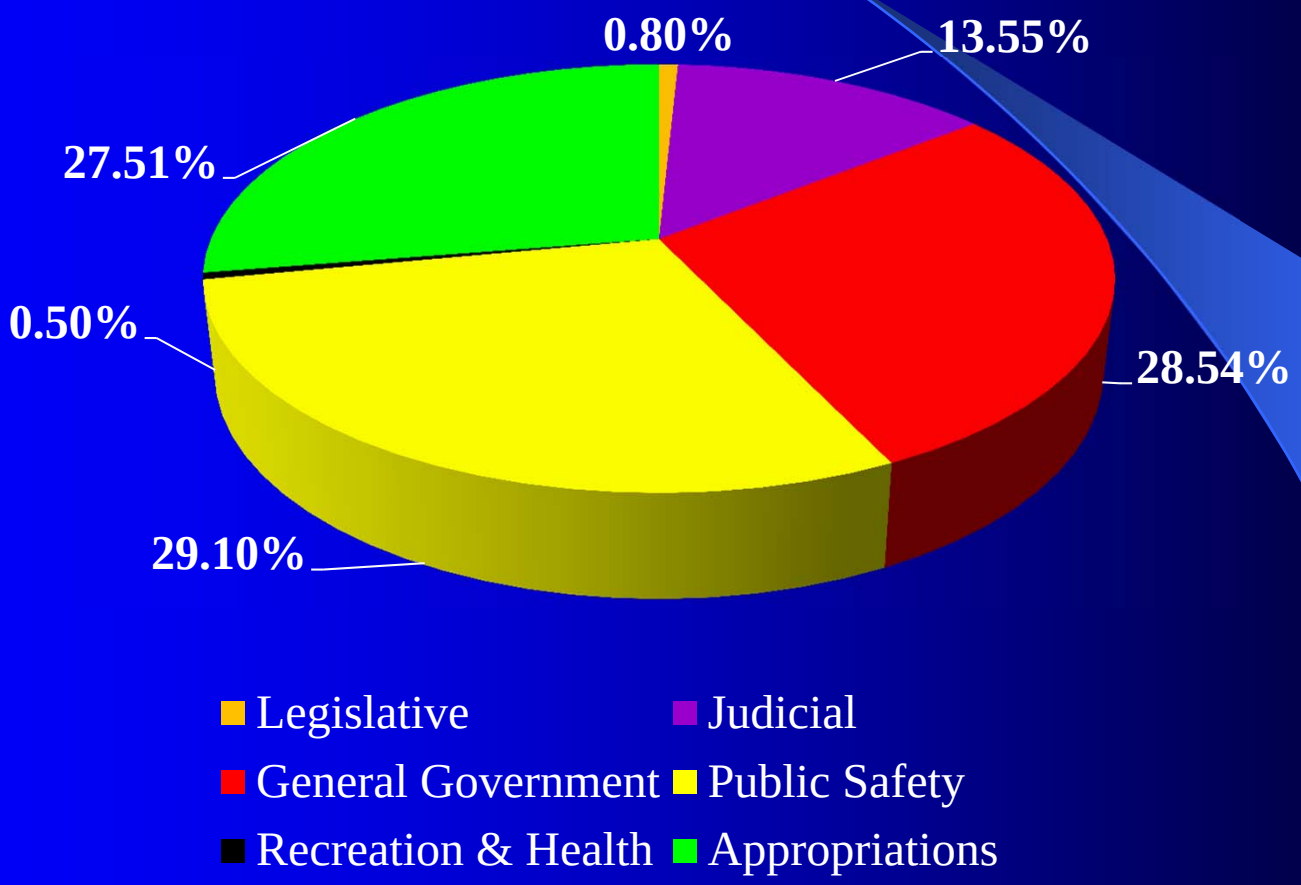
(in millions)



*** Includes an Extraordinary Item of $2.3 million related to the closure of Brookhaven**

**** Excludes the disbursement of $41.2 million in pension obligation bond proceeds.**

General Fund Expenditures by Function



FY2020 General Fund Expenditure Budget (in millions)

Expenditures	FY2020 Proposed
Legislative	$.40
Judicial	6.80
General Gov't	14.33
Public Safety	14.62
Recreation & Health	.25
Appropriations/Transfers	13.82
Total	$50.22

FY2020 General Fund Expenditure Budget
(in millions)

Expenditures	FY2020 Proposed
Salaries & Fringes	$24.84
Supplies	.90
Travel	.28
Utilities	.71
Contractual Services	4.07

FY2020 General Fund Expenditure Budget
(in millions)

Expenditures	FY2020 Proposed
Rent and IT Chargebacks	2.03
DTE Program Costs	1.30
Insurance	.95
Other	1.32
Appropriations/Transfers	13.82
Total	$50.22

Detail of Salaries & Fringes (in millions)

Salaries & Fringes	FY2020
Salaries & Wages	$15.44
Overtime	.41
Social Security	1.22
Medical	3.93
Benefit Option	.30

Detail of Salaries & Fringes (in millions)

Salaries & Fringes	FY2020
Dental	.17
Retirement	2.15
Retirees' Benefits	.63
Workers Compensation	.00
Other	.59
Total	$24.84

FY2020 Proposed General Fund Budget

(in millions)

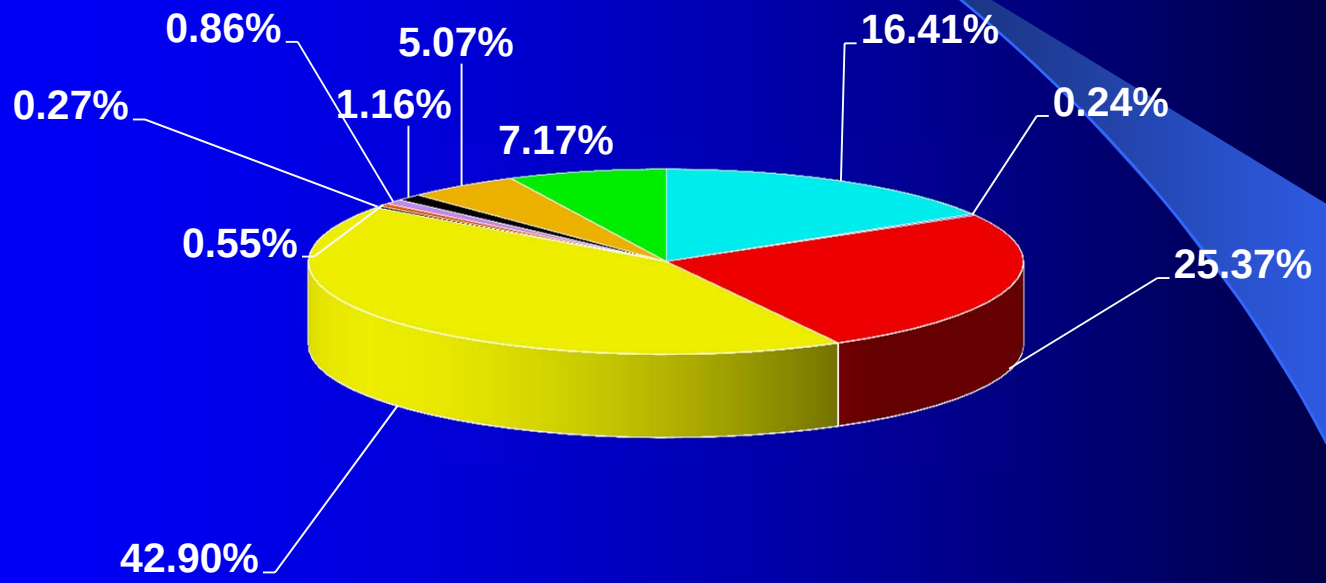
	FY2020 Proposed
Total Revenues	**$50.22**
Total Expenditures	**$50.22**
Total	**$0**

Total FY2020 All Funds Revenues

$226,465,467



All Funds Revenues by Category

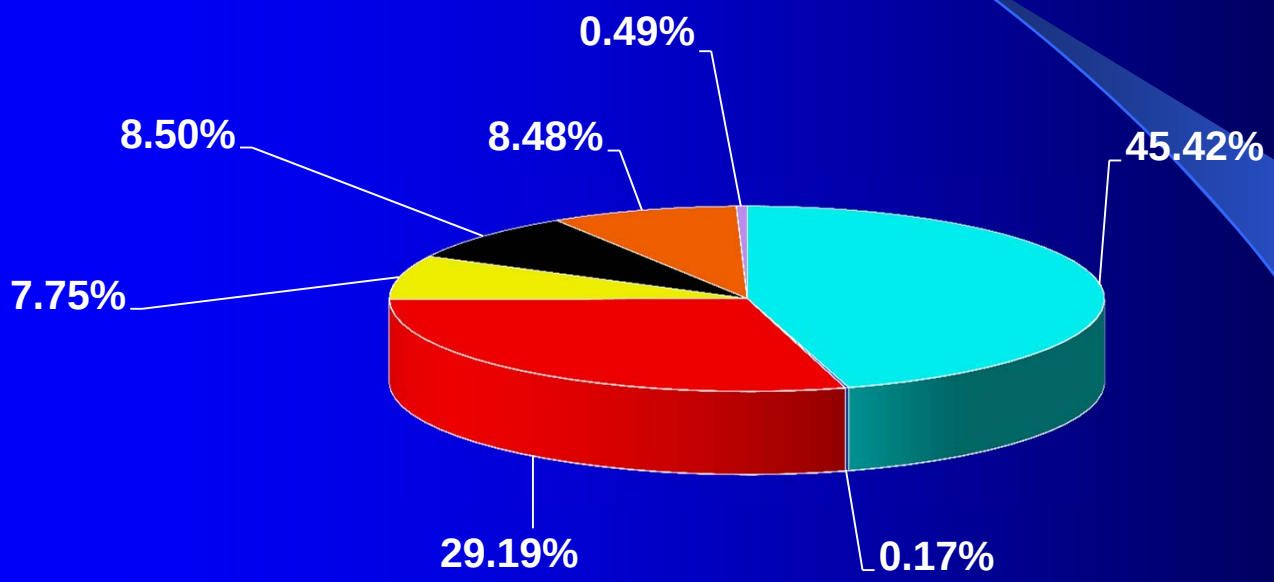


Total FY2020 All Funds Expenditures

$231,579,232

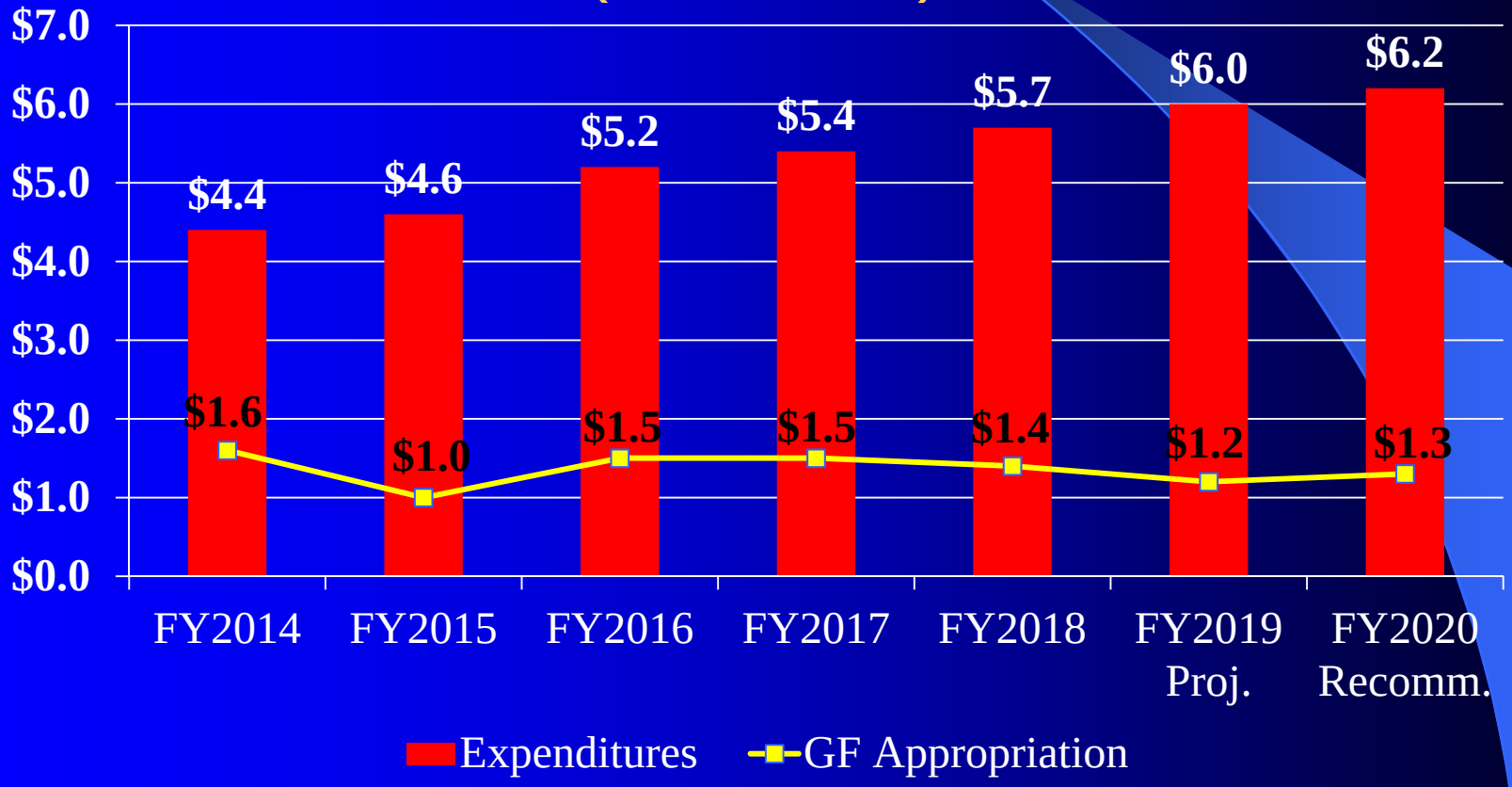


All Funds Expenditures by Function



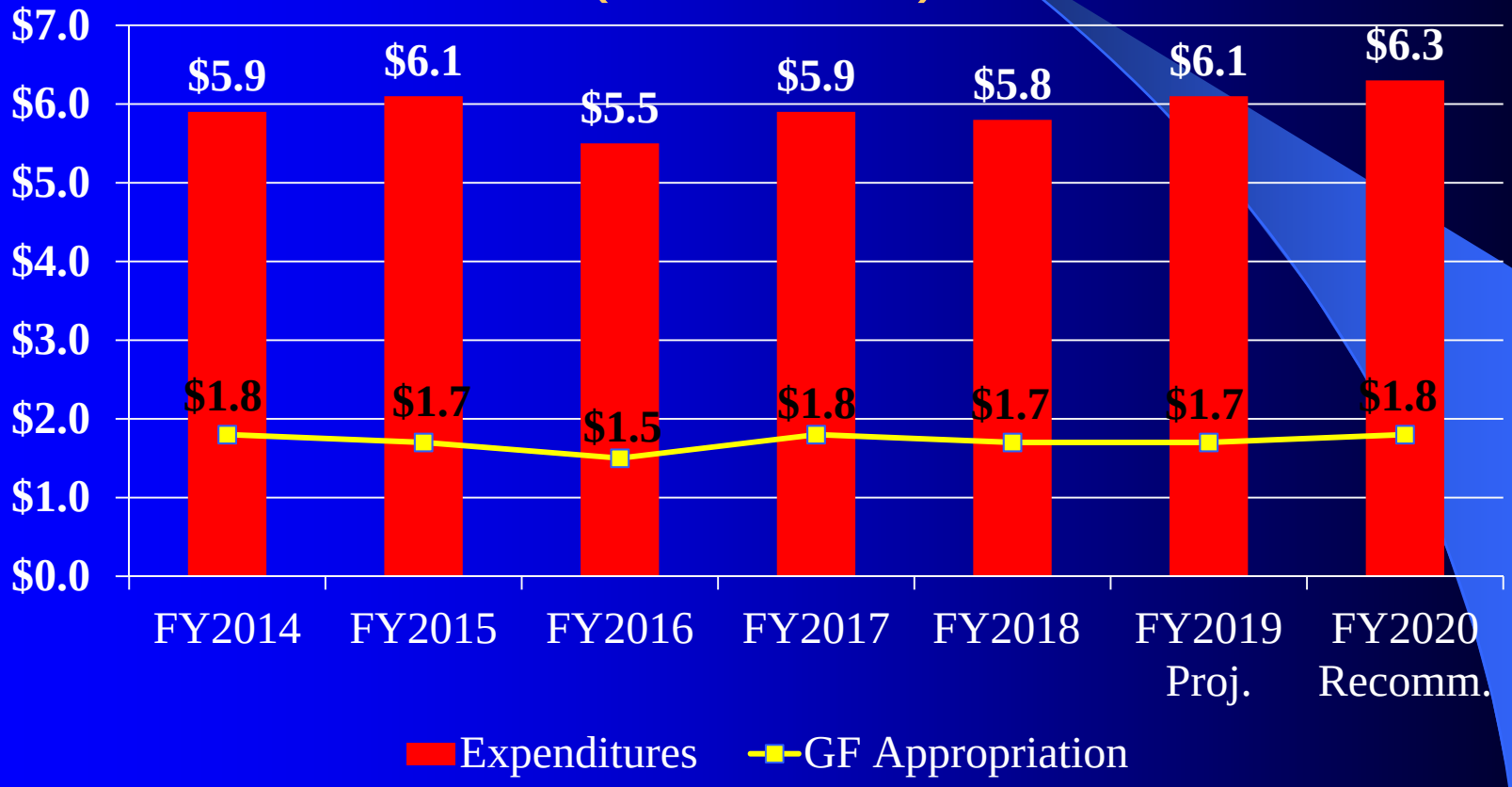
Historical Analysis of Family Court Fund

(in millions)



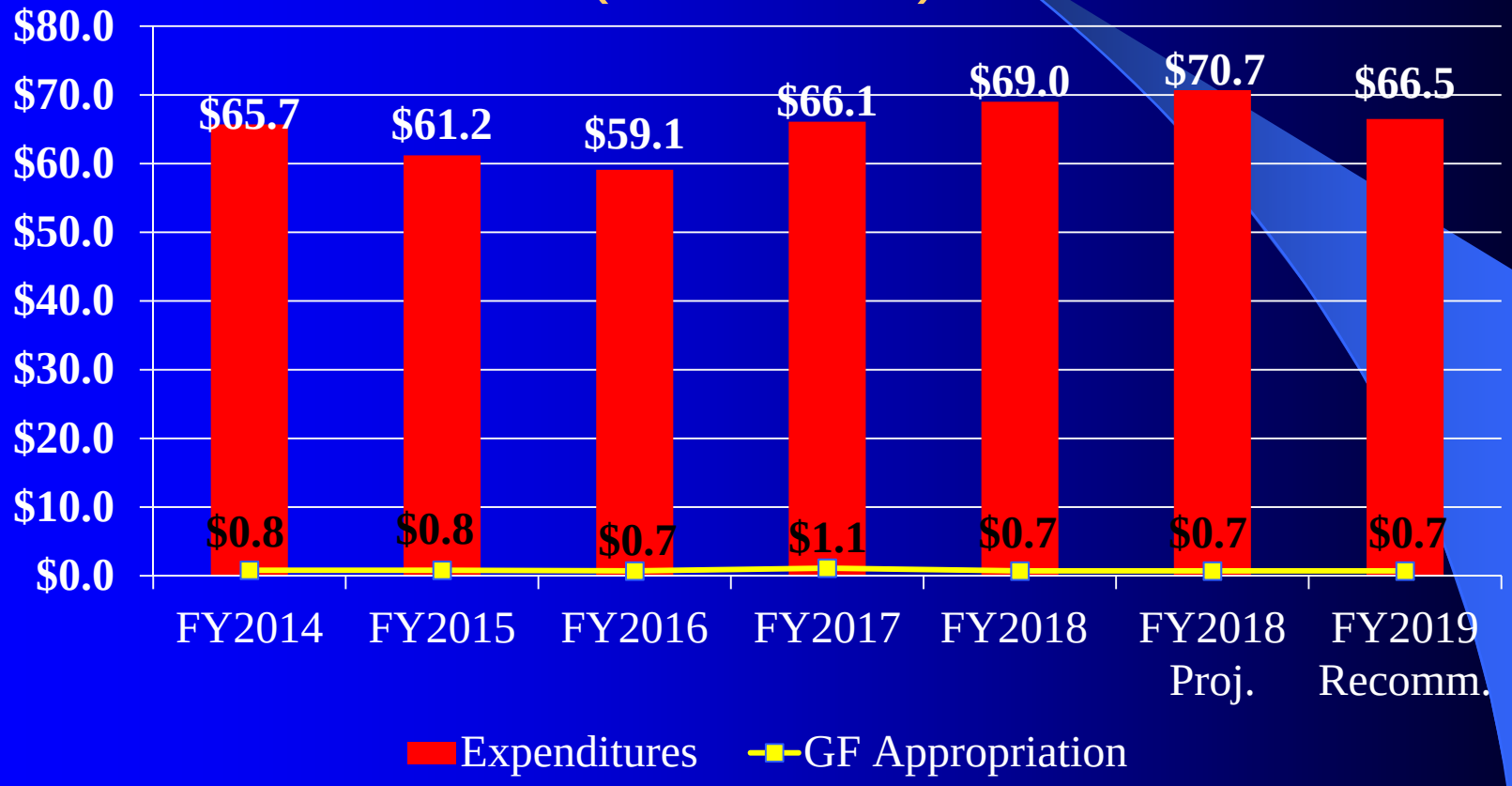
Historical Analysis of Public Health Fund

(in millions)



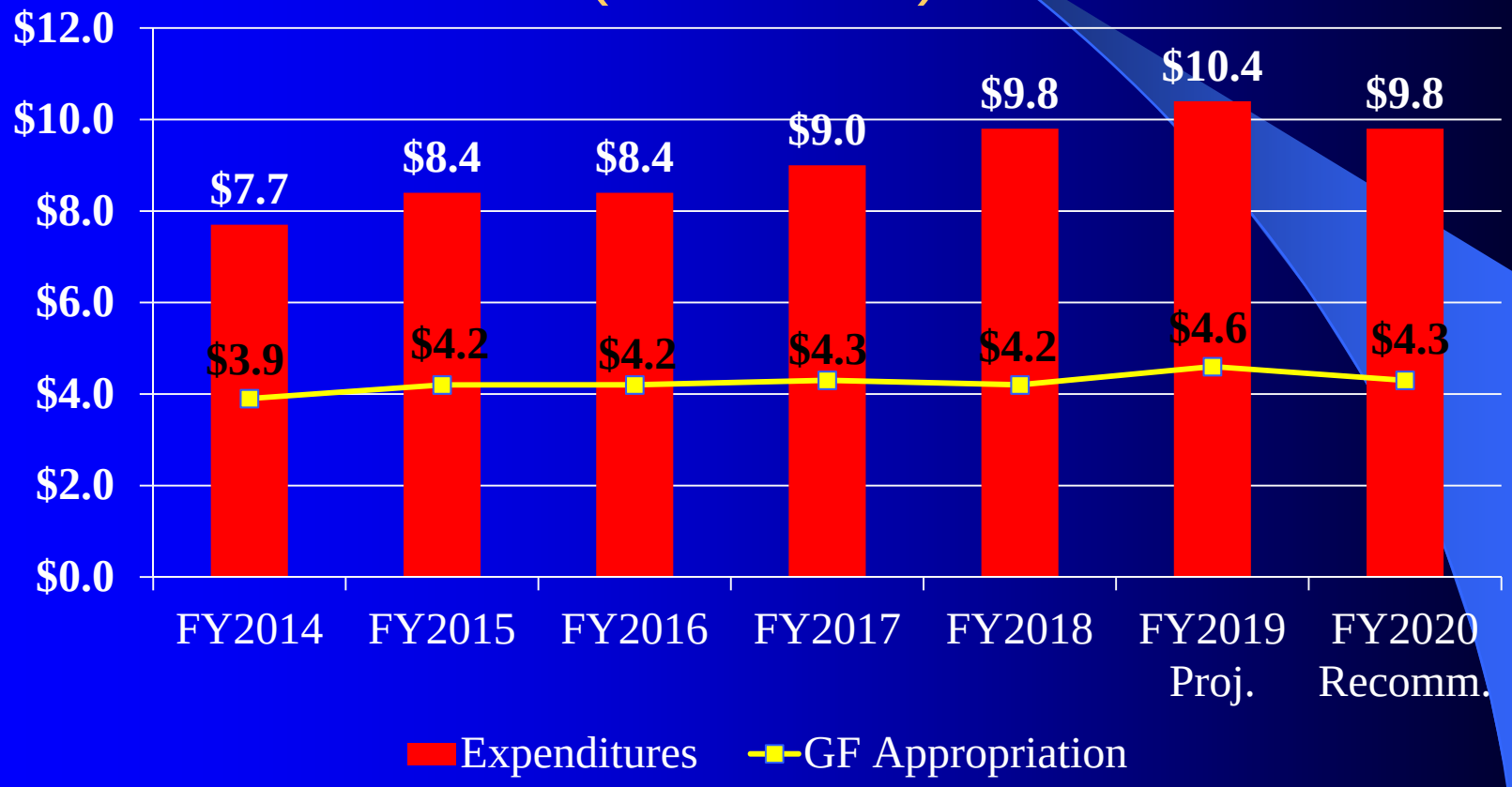
Historical Analysis of HealthWest Fund

(in millions)



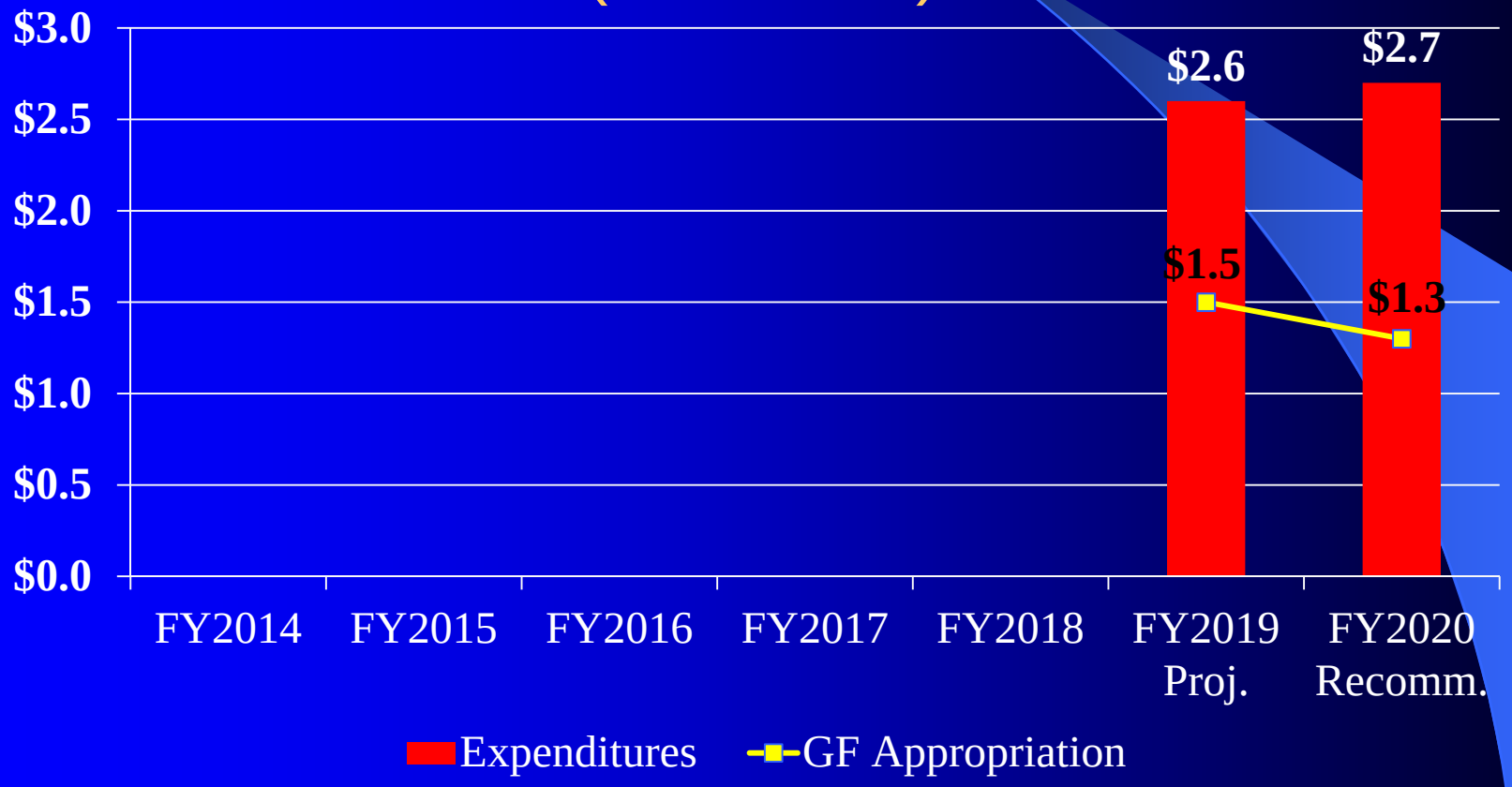
Historical Analysis of Child Care Fund

(in millions)



Historical Analysis of Indigent Defense Fund*

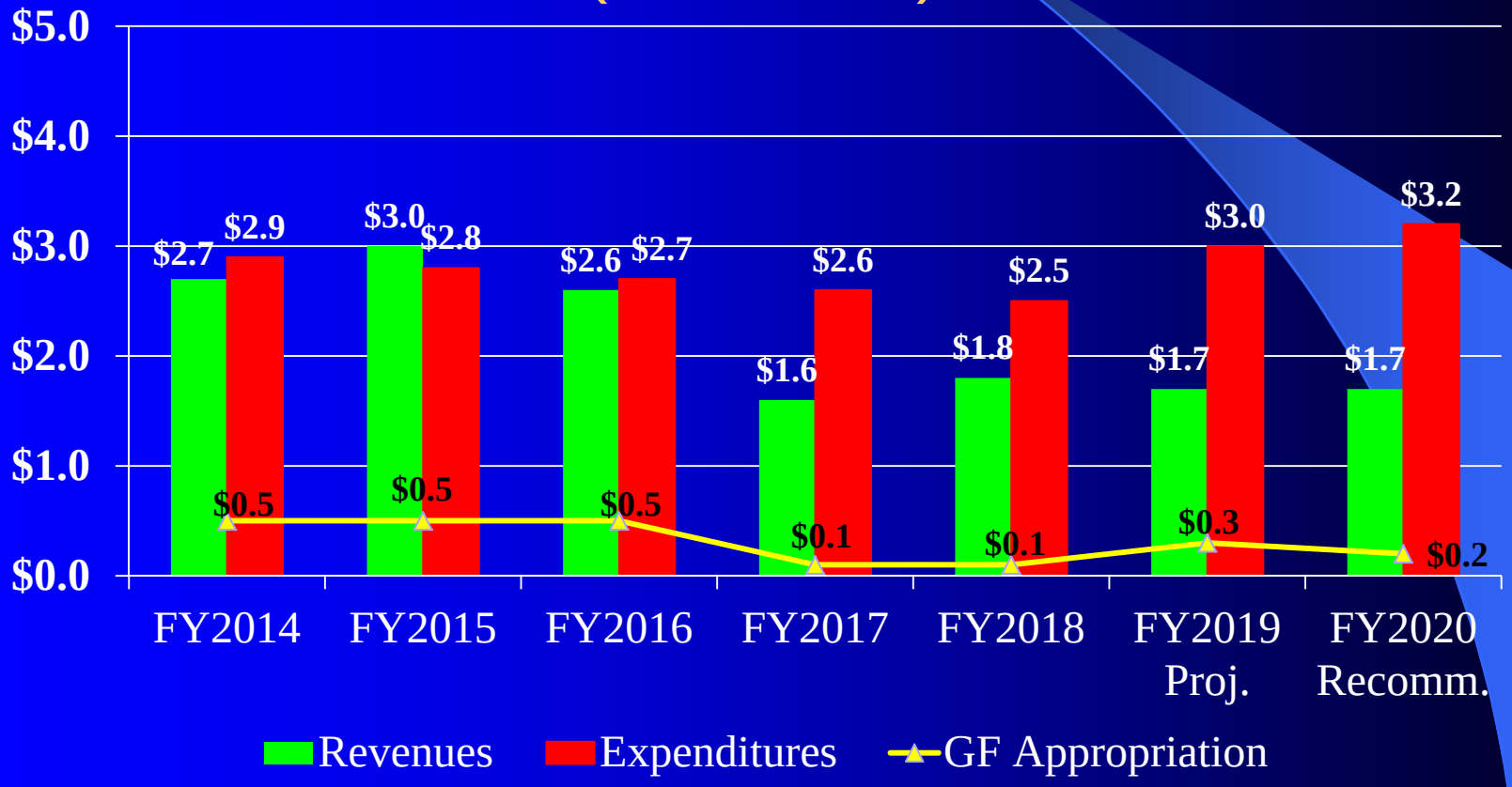
(in millions)



*New fund beginning in FY2019. Replaced Public Defender budget previously reported in the General Fund.

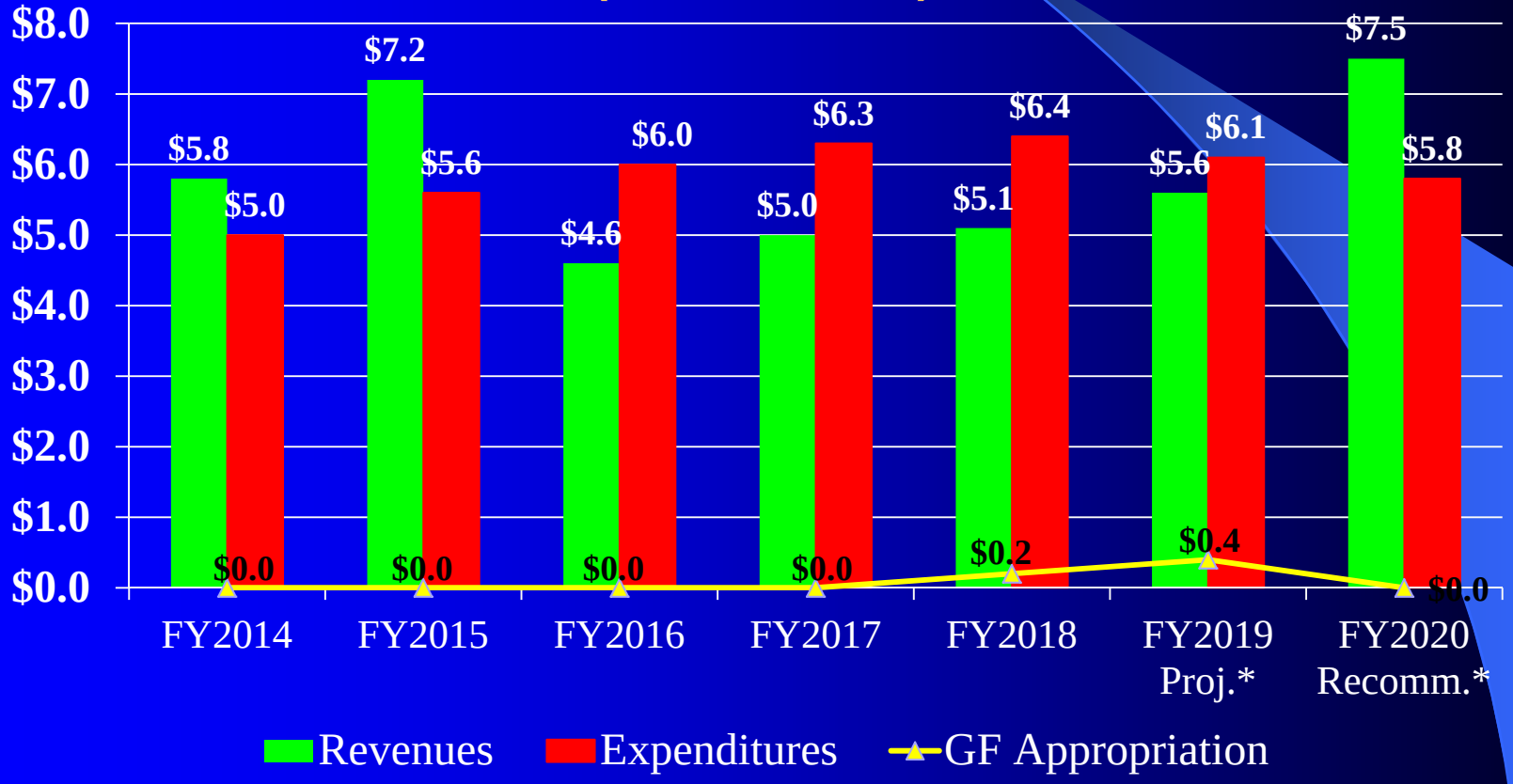
Historical Analysis of Airport Fund

(in millions)



Historical Analysis of Transit Fund

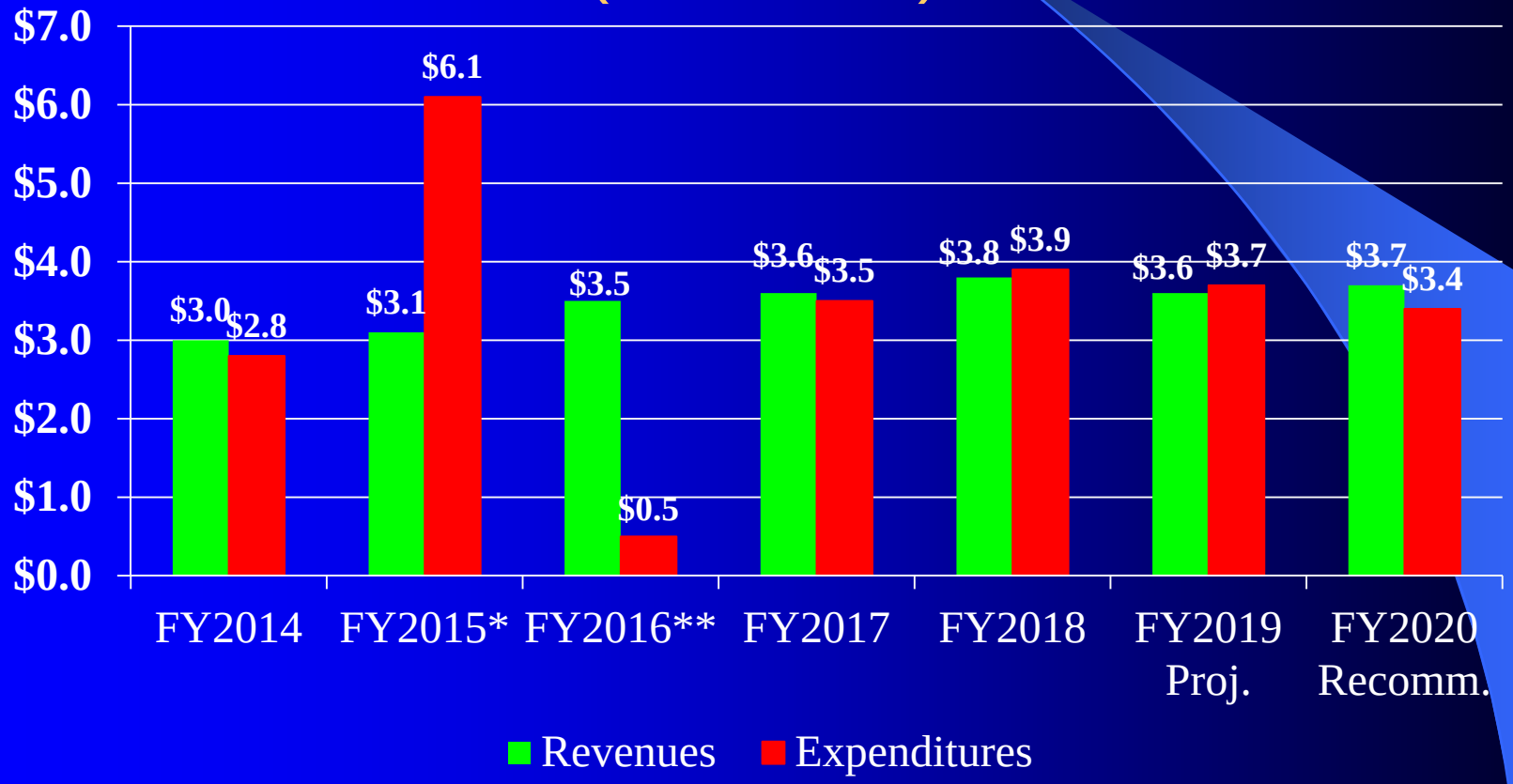
(in millions)



* Included in revenues are federal and state grant dollars for capital projects of $.7 million and $2.7 million in FY2019 and FY2020 respectively.

Historical Analysis of Solid Waste Fund

(in millions)

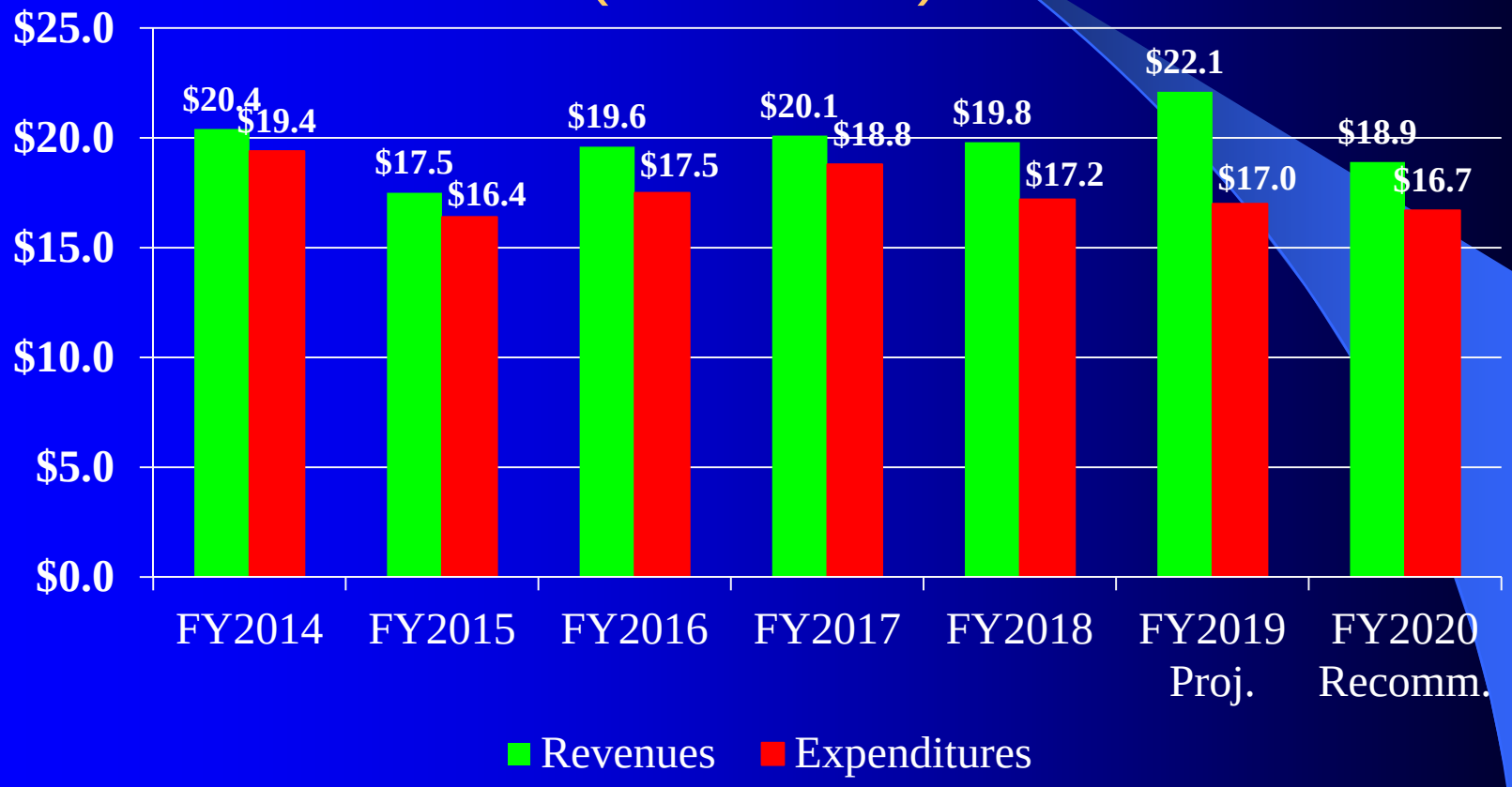


* FY2015's expenditures were higher than normal due to a $3.1 million increase in the post closure reserve

** FY2016's expenditures were lower than normal due to a $2.3 million reduction in the post closure reserve

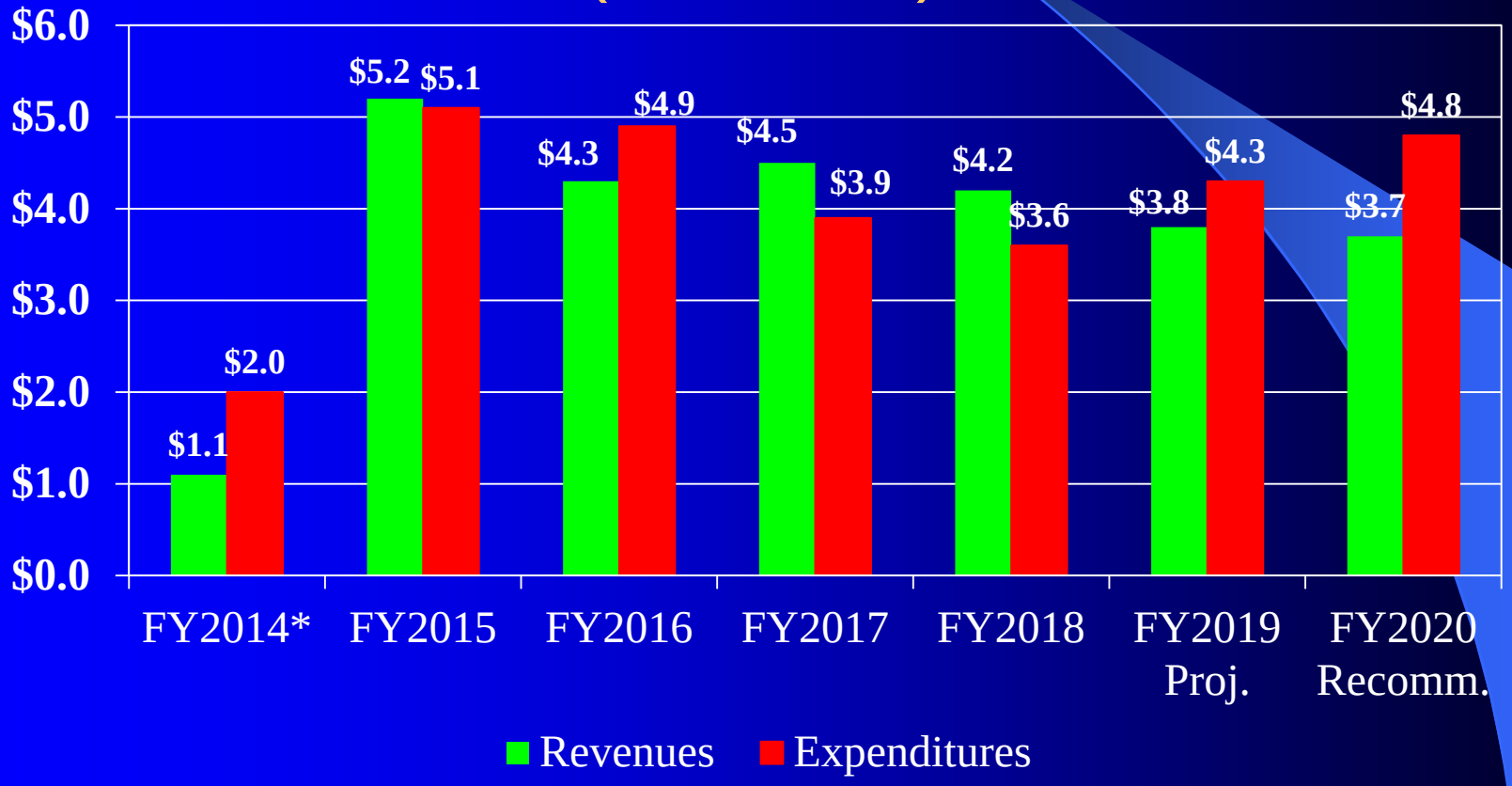
Historical Analysis of Wastewater Fund

(in millions)



Historical Analysis of Equipment Revolving/IT Fund

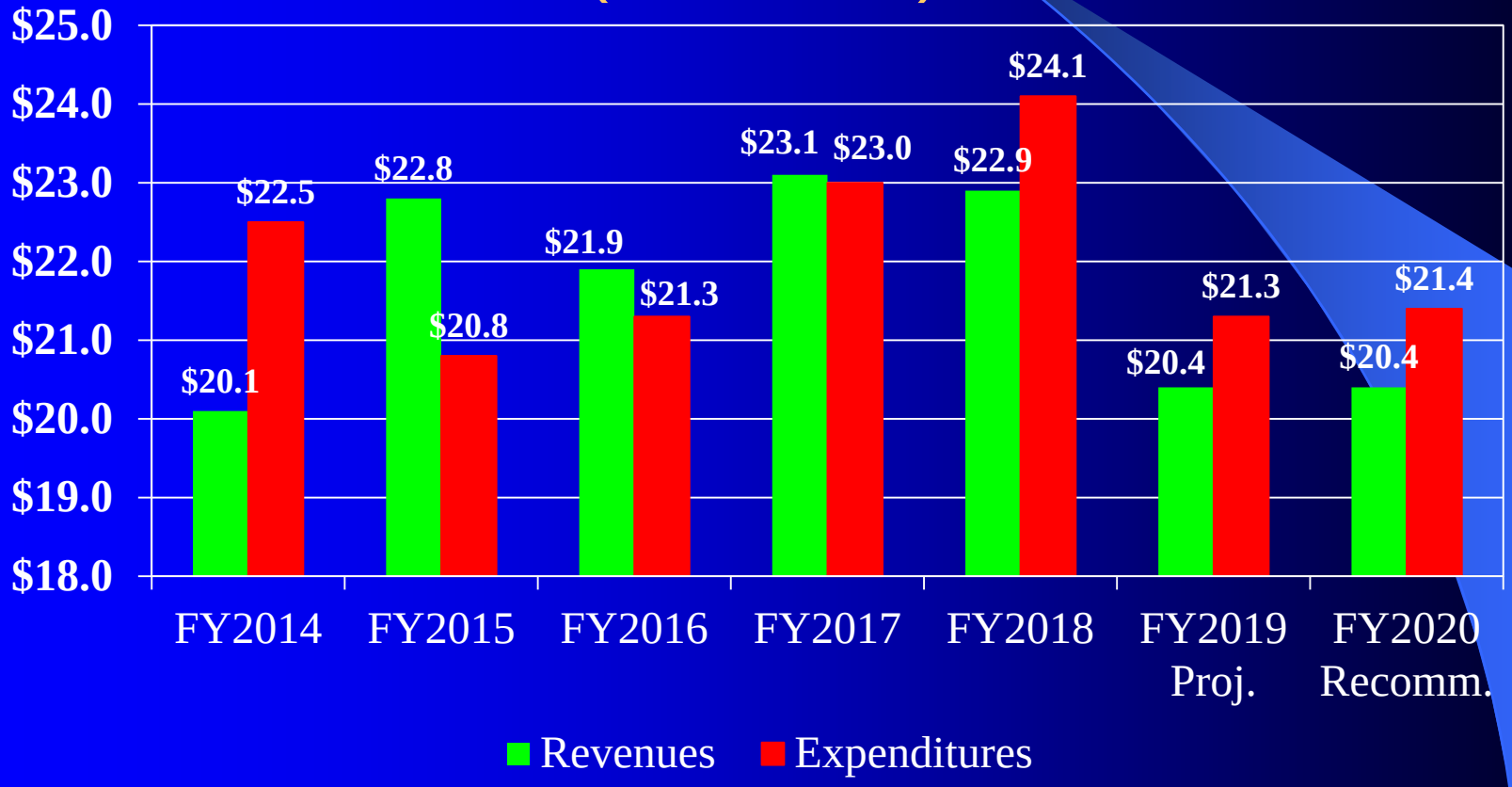
(in millions)



*** In FY2014 the IT function had not yet been established as a separate fund and was part of the GF.**

Historical Analysis of Insurance Fund

(in millions)



FY2020 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Airport	• **MDOT Capital and Equip.** • **Taxiway A pavement/ lighting rehab project** • **Emergency generator**	**$7,168**
County Clerk	• **Identiphoto equipment**	**$6,500**

FY2020 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Parks	• **Picnic tables** • **Fiber optic lines (Blue Lake)** • **New garage (Patterson)** • **Maintenance Bldg (Pioneer)**	**$271,025** **$56,025 from bond proceeds**

FY2020 Proposed Budget – Capital Improvements

Budget	Description	County Cost
New Jail Bldg	• **Replacement cameras** • **Northpoint software** • **Airflow rebalancing** • **Video visitation**	**$74,134** **from remaining project funds**
Information Systems	• **SAN upgrade** • **VXC upgrade** • **Server upgrade** • **Fiber replacement**	**$326,469**

FY2020 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Register of Deeds	• **Kodak Archive Writer** • **Microfilm Processor**	**$93,000**
Regional Water	• **Channel crossing** • **Quarterline tank drain, inspect and wash**	**$606,000** **from remaining bond proceeds**

FY2020 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Solid Waste	• **Cap Cell 2/3** • **Construct gap cell** • **Purchase land** • **Dozer** • **Engineering on cap/gap cell and expansion** • **Compactor** • **Maintenance bldg expansion** • **HHW facility relocation**	**$10,501,000**

FY2020 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Transit	• **4 Heavy duty buses** • **Facility engineering/construction management and equipment** • **Property acquisition** • **Support equipment and vehicles**	**$2,627,265 Primarily Grant Funded**

FY2020 Proposed Budget – Capital Improvements

Budget	Description	County Cost
Wastewater	• **South irrigation pump station improvements** • **Swanson road improvements** • **Lab makeover** • **SCADA system improvements** • **C station biodome** • **Irrigation rig replacements** • **No-till drill** • **Pump station J improvements**	**$8,499,396**

FY2020 All Funds Highlights

(in millions)

	FY2020 Proposed
Total Revenues	**$226.47**
Total Expenditures	**$231.58**
Total	**($5.11)**

Note: Sufficient fund balances/retained earnings balances exist to offset projected fund deficits or current assets exceed current liabilities.

FY2020 Budget Schedule

Date	Meeting	
Sept. 5	Ways & Means	Budget Public Hearing
Sept. 17	Ways & Means	Budget Amendments
Sept. 24	Full Board	Adoption

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, September 10, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Nate Parsekian, Shores Community Church, 3800 Lake Harbor Road, Norton Shores, MI 49441. The Pledge of Allegiance was led by Commissioner Marcia Hovey-Wright and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Jeanne Pezet, Deputy County Clerk
Linda Larsen, Chief Deputy County Clerk
Lisa Chalko, Administrative Coordinator
Michael D. Homier, Corporate Counsel

2019-343 **AMEND AGENDA**

Moved by Commissioner Hovey-Wright, seconded by Vice Chair Foster, to approve the agenda removing Old Business and move the proposed Resolution to Committee for review.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-344 **APPROVAL OF THE AGENDA AS AMENDED**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the motion as amended.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-345 **APPROVE THE BOARD MINUTES OF AUGUST 22, 2019**

Moved by Commissioner Nash, seconded by Commissioner Hovey-Wright, to approve the Board Minutes of August 22, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Cheryl Hult and Marvin LaNore addressed the Board regarding the removal of the proposed resolution from the agenda. Audience members were informed that they would have the opportunity to address the issue during Public Comment at the end of the meeting but the resolution is no longer an agenda item.

COMMUNICATIONS

The following Communication items were provided to the Commissioners for informational purposes and will be placed on file:

A. Antrim County Board of Commissioners Resolution: Opposition to the Trial Court Funding Commission Interim Report

B. Marquette County Board of Commissioners Resolution: Opposition to Legislation to Prevent County Commissioner Candidates from Disclosing Their Party Affiliation on Ballots Provided to Michigan Voters

2019-346 **ACCEPT AND PLACE ON FILE THE COMMUNICATION ITEMS**

Moved by Commissioner Nash, seconded by Commissioner Hovey-Wright, to accept and place on file the Communication items.

Voice vote **Motion Carried**

COMMITTEE/BOARD REPORTS

2019-347 **APPROVE THE TWO (2) YEAR CONTRACT EXTENSION BETWEEN CORRECTIONAL RECOVERY AND THE COUNTY OF MUSKEGON AND TO AUTHORIZE THE SHERIFF TO SIGN THE AGREEMENT**

CPS19/09-46

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Vice Chair Foster, to approve the two (2) year contract extension between Correctional Recovery and the County of Muskegon and to authorize the Sheriff to sign the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-348 **APPROVE THE COUNTY ADMINISTRATOR TO DIRECT THE INFORMATION TECHNOLOGY DEPARTMENT STAFF TO BEGIN INSTALLATION OF VIDEO RECORDING EQUIPMENT IN THE MUSKEGON COUNTY BOARD OF COMMISSIONERS ROOM**

CPS19/09-47

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Vice Chair Foster, to approve the County Administrator to direct the Information Technology Department staff to begin installation of video recording equipment in the Muskegon County Board of Commissioners Room.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-349 **APPROVE 2 SENIOR MILLAGE AWARDS: $130,917 TO AGEWELL SERVICES FOR MEDICAL TRANSPORTATION AND $30,000 TO YMCA FOR VEGGIE VAN ACTIVITIES, TOTALING $160,917 FOR FY20 EFFECTIVE OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 AS RECOMMENDED BY THE SENIOR ACTIVITIES COMMITTEE; AND TO AUTHORIZE THE DESIGNATED SENIOR MILLAGE GRANTS ADMINISTRATOR, SENIOR RESOURCES TO PROCEED WITH THE ADMINISTRATION OF THE PROGRAMS**

HS19/09-23

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve 2 senior millage awards: $130,917 to AgeWell Services for medical transportation and $30,000 to YMCA for Veggie Van activities, totaling $160,917 for FY20 effective October 1, 2019 through September 30, 2020 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-350 **APPROVE 59 SENIOR MILLAGE CONTINUATION OF FUNDING AWARDS TOTALING $2,091,015 FOR FY20 EFFECTIVE OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020 AS RECOMMENDED BY THE SENIOR ACTIVITIES COMMITTEE; AND TO AUTHORIZE THE DESIGNATED SENIOR MILLAGE GRANTS ADMINISTRATOR, SENIOR RESOURCES TO PROCEED WITH THE ADMINISTRATION OF THE PROGRAMS**

HS19/09-24

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to approve 59 senior millage continuation of funding awards totaling $2,091,015 for FY20 effective October 1, 2019 through September 30, 2020 as recommended by the Senior Activities Committee; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

2019-351 **FRIENDLY AMENDMENT TO AMEND THE EGELSTON TOWNSHIP GRANT TO $20,000**

Moved by Vice Chair Foster, seconded by Commissioner Hovey-Wright, as a friendly amendment to amend the Egelston Township Grant from $12,000 to $20,000 increasing the total to $2,099,015.

Kathy Moore, Senior Resources Liaison, explained that the original grant was for a partial year so this is correcting an oversite.

Voice vote **Motion Carried**

Roll Call on 2019-350 as amended:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-352 **AUTHORIZE PUBLIC HEALTH TO AMEND ITS FY19 BUDGET FROM $6,131,295 TO $6,143,120 TO REFLECT CURRENT PROJECTIONS AND AN ADDITIONAL $25,000 DECREASE IN FY19 GENERAL FUND APPROPRIATION FROM $1,715,689 TO $1,690,689**

HS19/09-25

The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice Chair Foster, to authorize Public Health to amend its FY19 budget from $6,131,295 to $6,143,120 to reflect current projections and an additional $25,000 decrease in FY19 general fund appropriation from $1,715,689 to $1,690,689.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-353 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $14,018,118.85, COVERING THE PERIOD OF AUGUST 2, 2019 THROUGH AUGUST 22, 2019 FOR CHECKS AND JULY 1, 2019 THROUGH JULY 31, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/09-107

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $14,018,118.85, covering the period of August 2, 2019 through August 22, 2019 for checks and July 1, 2019 through July 31, 2019 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash **Motion Carried**

2019-354 **AMEND THE FY2019 BUDGET AS PRESENTED**

WM19/09-108

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to amend the FY2019 budget as presented.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-355 **APPROVE THE RESOLUTION PLEDGING THE COUNTY'S FULL FAITH AND CREDIT FOR THE RIBE DRAIN DRAINAGE BONDS, SERIES 2019 (GENERAL OBLIGATION, LIMITED TAX) FOR AN AMOUNT NOT TO EXCEED $3.2 MILLION DOLLARS FOR THE PURPOSES OF EXECUTING THE RIBE DRAIN DRAINAGE DISTRICT PLANS**

WM19/09-109

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the resolution pledging the county's full faith and credit for the Ribe Drain Drainage Bonds, Series 2019 (General Obligation, Limited Tax) for an amount not to exceed $3.2 million dollars for the purposes of executing the Ribe Drain Drainage District Plans.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-356 **APPROVE OFFICE SERVICES TO SEEK BIDS FROM QUALIFIED VENDORS FOR OFFSET PRINTING SERVICES**

WM19/09-110

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve Office Services to seek bids from qualified vendors for offset printing services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-357 **AUTHORIZE THE SALE OF THE COUNTY OWNED FACILITY LOCATED AT 1890 EAST APPLE AVENUE, PARCEL NUMBER 10-022-300-0019-00, ALSO KNOWN AS BROOKHAVEN MEDICAL CARE FACILITY, VIA AN AUCTION SERVICE HIRED BY JLL AND SET THE RESERVE PRICE AT $750,000 AND AUTHORIZE THE CHAIR AND CLERK TO SIGN THE APPROPRIATE DOCUMENTS**

WM19/09-111

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the sale of the County owned facility located at 1890 East Apple Avenue, parcel number 10-022-300-0019-00, also known as Brookhaven Medical Care Facility, via an auction service hired by JLL and set the reserve price at $750,000 and authorize the Chair and Clerk to sign the appropriate documents.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-358 **APPROVE THE SHERIFF'S OFFICE (AND HEALTHWEST) TO APPLY FOR AND ACCEPT THE GRANT FUNDING FROM THE COMMUNITY FOUNDATION OF SOUTHWEST MICHIGAN IN AN AMOUNT NOT TO EXCEED $350,000, WITH NO MATCH REQUIREMENT**

WM19/09-112

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the Sheriff's Office (and Healthwest) to apply for and accept the grant funding from the Community Foundation of Southwest Michigan in an amount not to exceed $350,000, with no match requirement

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Hughes announced the revocation of the Citizen's appointment of Janine Norwood by HealthWest Board due to lack of required participation.

2019-359 **APPOINT SAM ST. AMOUR TO THE AT-LARGE SLOT OF THE MUSKEGON COUNTY ROAD COMMISSIONER WITH A TERM THROUGH 12/31/2025**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Nash, to appoint Sam St. Amour to the At-Large Slot of the Muskegon County Road Commissioner with a term through 12/31/2025.

Voice vote **Motion Carried**

2019-360 **APPOINT JANICE HILLEARY TO THE HEALTHWEST BOARD CITIZEN APPOINTMENT TERM THROUGH 3/31/2022**

The Chairman recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to appoint of Janine Norwood to the HealthWest Board Citizen Appointment due to lack of required participation.

Voice vote **Motion Carried**

Chairman Susie Hughes announced the following;

C. Muskegon County Senior Millage Open House – Friday, September 13th 10:00 a.m. to Noon at Forest Park Covenant Church, 3815 Henry Street, Norton Shores https://seniorresourceswmi.org/muskegon-county-senior-millage/

D. Michigan Irish Music Festival – Thursday, September 12th through Sunday, September 15th at Heritage Landing https://michiganirish.org/

ADMINISTRATOR'S REPORT

2019-361 **APPROVE A 90 DAY GRACE PERIOD FOR THE CITY OF MUSKEGON TO PAY THE REMAINING $400,000 TO CLOSE OUT THE PROMISSORY NOTE**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Snider, to approve a 90 day grace period for the City of Muskegon to pay the remaining $400,000 to close out the promissory note.

Voice vote **Motion Carried**

2019-362 **APPROVE AUTHORIZING THE CHAIR TO EXECUTE, UPON RECEIPT, THE FEDERAL AND STATE GRANT OFFERS PROVIDING FUNDING FOR THE AIRPORT'S FY2020 CAPITAL IMPROVEMENT PROJECT IN THE AMOUNT OF $131,783 AND TO AUTHORIZE THE CONTRACT WITH C & S COMPANITES FOR THE DESIGN OF THE STAND-BY EMERGENCY GENERATOR, AND TO FURTHER, AUTHORIZE THE COUNTY CLERK TO EXECUTE ANY NECESSARY RESOLUTIONS FOR SAID GRANT OFFERS**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Snider, to approve authorizing the Chair to execute, upon receipt, the Federal and State Grant Offers providing funding for the Airport's FY2020 capital improvement project in the amount of $131,783 and to authorize the contract with C & S Companies for the design of the stand-by emergency generator, and to further, authorize the County Clerk to execute any necessary resolutions for said Grant Offers.

Voice vote **Motion Carried**

Administrator Eisenbarth provided an update regarding Dynamic Systems Management. Administrato Eisenbarth and Vice Chair Foster had visited the location and although neighbors had complained of odors in the past from the facility, it was not an issue on that day and they do believe they are making improvements.

OLD BUSINESS

Removed at approval of agenda and referred to Committee.
- Resolution Recognizing Muskegon County as a Welcoming County

NEW BUSINESS

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to cancel the Transportation meeting of September 17th due to lack of action items.

Commissioner Mahoney reminded Commissioner that the Committee meetings for October 15th (Community Development/Strategic Planning, Transportation, and Ways and Means) will be held in the northern area of the Muskegon County, location to be determined.

Moved by Commissioner Lahring to prepare a resolution for the County Sheriff to work with ICE (Immigration and Customs Enforcement).

Motion failed due to lack of a second.

PUBLIC COMMENT

Approximately 70 people addressed the Board in opposition to the proposed Resolution Recognizing Muskegon County as a Welcoming County and a few audience members spoke in support of the resolution. Approximately 35 people had submitted public comment forms but were not present when called upon.

Gloria Gardner addressed the Board regarding issues with her home following work performed by a contractor for the leadbased paint program. Ms. Gardner indicated she spoke with Onita Bailey at the City of Muskegon who explained that the program was from the County. Ms. Gardner also spoke with Tim Burgess of the Land Bank but was told the program was over.

2019-363 **GO INTO CLOSED SESSION: PURSUANT TO OPEN MEETINGS ACT SECTION 8(H): TO DISCUSS A WRITTEN CONFIDENTIAL LEGAL OPINION**

Moved by Commissioner Snider, seconded by Nash, to go into Closed Session: Pursuant to Open Meetings Act Section 8(h): To Discuss a Written Confidential Legal Opinion

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into closed session at: 6:13 p.m.

Returned to open session at: 6:40 p.m.

Vice Chair Foster - excused at 6:37 p.m.
Commissioner Scolnik - excused at 6:39 p.m.

2019-364 **DIRECT CORPORATE COUNSEL TO INTERVENE FOR MUSKEGON COUNTY IN THE PENDING CONTESTED CASE WITH LAKESHORE REGIONAL ENTITY (LRE)**

Moved by Commissioner Snider, seconded by Commissioner Nash, to direct Corporate Counsel to intervene for Muskegon County in the pending contested case with Lakeshore Regional Entity (LRE).

Voice vote **Motion Carried**

2019-365 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Meeting adjourned at 6:43 p.m.

_____
Jeanne Pezet, Deputy County Clerk

/jmp

To Be Approved at Full Board Meeting on Tuesday, September 24, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, September 24, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Rick Rogers, Oak Crest Church of God, 1540 Leonard Ave., Muskegon, MI 49442. The Pledge of Allegiance was led by Vice Chair Foster and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Jeanne Pezet, Deputy County Clerk
Linda Larsen, Chief Deputy County Clerk
Lisa Chalko, Administrative Coordinator
Michael D. Homier, Corporate Counsel

2019-366 **AMEND AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the agenda.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-367 **APPROVE THE BOARD MINUTES OF SEPTEMBER 10, 2019: REGULAR AND CLOSED SESSION**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the Board Minutes of September 10, 2019: Regular and Closed Session.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMITTEE/BOARD REPORTS

The Community Development/Strategic Planning Committee meeting was cancelled for September 17, 2019, due to lack of action items.

The Transportation Committee meeting was cancelled for September 17, 2019, due to lack of action items.

2019-368 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $3,282,083.28, COVERING THE PERIOD OF AUGUST 23, 2019 THROUGH SEPTEMBER 5, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/09-113
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $3,282,083.28, covering the period of August 23, 2019 through September 5, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash **Motion Carried**

2019-369 **APPROVE THE CERTIFICATES OF CONSISTENCY FOR THE LOCAL AGENCIES SUBMITTING FUNDS UNDER THE CONTINUUM OF CARE PROGRAM AND AUTHORIZE THE CHAIRMAN OF THE COUNTY BOARD OF COMMISSIONERS TO SIGN HUD FORM 2991, CERTIFICATE OF CONSISTENCY WITH THE MUSKEGON COUNTY 2017-2022 HOUSING AND COMMUNITY DEVELOPMENT PLAN**

WM19/09-114
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the Certificates of Consistency for the local agencies submitting funds under the Continuum of Care Program and authorize the Chairman of the County Board of Commissioners to sign HUD Form 2991, Certificate of Consistency with the Muskegon County 2017-2022 Housing and Community Development Plan.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-370 **PURSUANT TO SECTION 8 OF THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT (STATE OF MICHIGAN PUBLIC ACT 152 OF 2011), THE BOARD OF COMMISSIONERS OF THE COUNTY OF MUSKEGON HEREBY EXTENDS THE COUNTY'S EXEMPTION FROM THE REQUIREMENTS OF SAID ACT FOR AN ADDITIONAL YEAR THROUGH THE END OF CALENDAR YEAR 2020**

WM19/09-116

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to, pursuant to Section 8 of the Publicly Funded Health Insurance Contribution Act (State of Michigan Public Act 152 of 2011), the Board of Commissioners of the County of Muskegon hereby extends the County's exemption from the requirements of said act for an additional year through the end of calendar year 2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-371 **AUTHORIZE THE PUBLIC DEFENDER'S OFFICE TO RENEW CONTRACTS WITH SIX RIVATE PRACTICE ATTORNEYS TO REPRESENT PARENTS AND CHILDREN ON NEGLECT/ABUSE AND DELINQUENCY CASES IN FAMILY COURT FOR THE 2019-2020 FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING ON SEPTEMBER 30, 2020. THERE WILL BE TWO CONTRACTS FOR $30,000 EACH, TWO CONTRACTS FOR $23,000 EACH, ONE CONTRACT FOR $26,000, AND ONE CONTRACT FOR $19,000 FOR A TOTAL CONTRACT EXPENDITURE OF $151,000. THE PUBLIC DEFENDER WILL RENEW CONTRACTS WITH ATTORNEYS JENNIE ROACH, LINDSEY MILLER, BELINDA BARBIER, DAVID KORTERING, ED WASIURA, AND MICHAEL FLYNN**

WM19/09-117

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the Public Defender's Office to renew contracts with six private practice attorneys to represent parents and children on neglect/abuse and delinquency cases in Family Court for the 2019-2020 fiscal year beginning October 1, 2019 and ending on September 30, 2020. There will be two contracts for $30,000 each, two contracts for $23,000 each, one contract for $26,000, and one contract for $19,000 for a total contract expenditure of $151,000. The Public Defender will renew contracts with attorneys Jennie Roach, Lindsey Miller, Belinda Barbier, David Kortering, Ed Wasiura, and Michael Flynn.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-372 **APPROVE THE EASEMENT BETWEEN THE COUNTY OF MUSKEGON AND THE GREAT LAKES ENERGY COOPERATIVE AND AUTHORIZE THE CHAIR TO SIGN THE EASEMENT**

WM19/09-118

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the easement between the County of Muskegon and the Great Lakes Energy Cooperative and authorize the Chair to sign the easement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-373 **APPROVE INCREASING THE SHERIFF'S OFFICE RECORD'S DEPARTMENT FEES BY 20% AS IDENTIFIED ON THE ATTACHED SCHEDULE TO BE EFFECTIVE OCTOBER 1, 2019**

WM19/09-119

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve increasing the Sheriff's Office Record's Department fees by 20% as identified on the revised attached schedule to be effective October 1, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-374 **APPROVE THE JAIL INMATE WORK RELEASE FEES FROM $100 PER WEEK (40 HOURS WORKED) TO $125 PER WEEK, EFFECTIVE OCTOBER 1, 2019**

WM19/09-120

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the Jail Inmate Work Release fees from $100 per week (40 hours worked) to $125 per week, effective October 1, 2019.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash **Motion Carried**

2019-375 **ADOPT THE ATTACHED FY2020 COUNTY OF MUSKEGON APPROPRIATION ORDINANCE INCLUDING THE ATTACHED BUDGET AMENDMENTS, POSITION CHANGES, FY2020 EQUIPMENT ITEMS AND FY2020 CAPITAL PROJECTS, WHICH COLLECTIVELY REPRESENT THE IMPLEMENTATION OF THE COUNTY OF MUSKEGON'S FY2020 OPERATING BUDGET**

WM19/09-121
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to adopt the attached FY2020 County of Muskegon Appropriation Ordinance including the attached Budget Amendments, position changes, FY2020 Equipment Items and FY2020 Capital Projects, which collectively represent the implementation of the County of Muskegon's FY2020 Operating Budget.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

The following motion was tabled at Committee:
WM19/090-115
To approve the vendor and contractor relationships outlined in the attached schedule to continue under existing arrangements for the time period of October 1, 2019 through September 30, 2020.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-376 **REAPPOINT BOARD OF CANVASSERS MEMBERS: LINDA WHALEN (D) AND SHIRLEY PRIVACKY (R) TO TERMS THROUGH 10/31/2023**

The Chairman recommends, moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to reappoint Board of Canvassers members: Linda Whalen (D) and Shirley Privacky (R) to terms through 10/31/2023.

Voice vote **Motion Carried**

Chairman Susie Hughes announced the following;

- 5th Annual Halloween Harvest Weekend at Pioneer Park, Friday, September 27th through Sunday, September 29th
  https://visitmuskegon.org/event/halloween-harvest-weekend-at-pioneer-county-park/

- 25th Annual Buster Keaton Convention & Film Festival at the Frauenthal Center Friday, October 4th and Saturday, October 5th
  https://visitmuskegon.org/event/buster-keaton-convention-film-festival-3/

Commissioner Mahoney reminded Commissioners that the County Employee Picnic is Saturday, October 5th.

Commissioner Mahoney announced that the 2019 Pumpkinfest will take place in downtown Montague on October 12th from 10 a.m. to 3 p.m.
https://www.whitelake.org/event/pumpkinfest-2/2019-10-12/

Commissioner Nash asked for the poster for these and future events to be sent to him in jpg format to post on social media.

ADMINISTRATOR'S REPORT

2019-377 **APPROVE THE RESOLUTION PLEDGING THE COUNTY'S FULL FAITH AND CREDIT FOR THE RIBE DRAIN DRAINAGE BONDS, SERIES 2019 (GENERAL OBLIGATION, LIMITED TAX) FOR AN AMOUNT NOT TO EXCEED $3.2 MILLION DOLLARS FOR THE PURPOSES OF EXECUTING THE RIBE DRAIN DRAINAGE DISTRICT PLANS**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the resolution pledging the County's full faith and credit for the Ribe Drain Drainage Bonds, Series 2019 (General Obligation, Limited Tax) for an amount not to exceed $3.2 million dollars for the purposes of executing the Ribe Drain Drainage District Plans.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring **Motion Carried**

2019-378 **APPROVE THE COUNTY ENTERING INTO A CONTRACT AMENDMENT WITH MIDC AND LARA TO ELIMINATE THE SEPTEMBER 30, 2019 END DATE FOR THE EXPENDITURE OF FY2019 MIDC GRANT FUNDS AND PERMIT THE CONTINUATION OF SPENDING SAID FUNDS INTO FY2020**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Snider, to approve the County entering into a contract amendment with MIDC and LARA to eliminate the September 30, 2019 end date for the expenditure of FY2019 MIDC grant funds and permit the continuation of spending said funds into FY2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Administrator Eisenbarth reminded Commissioners about the Lakeshore Chamber Breakfast for Business – Economic Development on Friday, September 27th at 7:15 to 9:00 a.m. at the Delta Hotels by Marriott, Downtown Muskegon. Administrator Eisenbarth introduced audience member Jim Edmondson as the new CEO Muskegon Area First 2.0. Administrator Eisenbarth noted a motion will be presented at next week's Public Works for a funding source so Commissioners are encouraged to attend the Friday, Breakfast.

Chairman Hughes announced a meeting at 6 p.m. tonight, Tuesday, September 24th, at the MCC downtown campus on the MATS System proposed changes.

OLD BUSINESS

2019-379 **AS RECOMMENDED BY THE RULES COMMITTEE, ANY MOTION COMING FROM THE FLOOR WILL REQUIRE THE SUPPORT OF TWO COMMISSIONERS PRIOR TO PRESENTING**

Moved by Commissioner Wilkins, seconded by Vice Chair Foster, as recommended by the Rules Committee, any motion coming from the floor will require the support of two Commissioners prior to presenting.

Discussion ensued.

Voice vote **Motion Carried**

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Patrick Finnegan, District Court Administrator, addressed the Board regarding Full Service Saturday on Saturday, October 12th, from 9 a.m. – 2:30 p.m. Mr. Finnigan noted that the 60th District Court will be open along with services from the County Clerk, Friend of the Court/14th Circuit Court, Sheriff and the Public Defender. Mr. Finnegan noted that with cooperation from these departments we are able to offer the same services offered from 9 a.m. to 5 p.m., Monday thru Friday, and provide them on a Saturday for those who cannot get to the County Building during regular business hours.

Mr. Finnegan also added that any Commissioners and Department Heads who have not made their contribution to the Muskegon County Employees Picnic (on Saturday, October 5th) in the amount of $100 payable to Muskegon County, may be given to Administrator Eisenbarth. Mr. Finnegan stated that this is an opportunity for Management to let the employees of the County and Courts know how much Administration appreciates their hard work and all they do.

Ann Derouin asked when and if the meetings will be recorded and put online and wondered how that is progressing. Ms. Derouin also asked that Commissioners please speak into their microphones.

Chairman Hughes noted that the camera has been ordered and when it arrives it will be installed and if there should be overflow of attendees, there is a possibility of viewing on a monitor located in the 6th floor Jury Assembly Room.

Chairman Hughes indicated she recently saw several billboards indicating “lock up your marijuana to protect your kids” put out by the County Public Health Department and stated this is a great public service.

Commissioner Nash noted this is required by law and there are so many stipulations warning people that authorities will be pulling people over for driving under the influence.

Randy Lydens addressed the Board about a rumor that Muskegon was looking at becoming a sanctuary County. Commissioners responded that is not the case. Mr. Lydens also encouraged Commissioners to support the people of ICE.

2019-380 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER SCOLNIK, TO ADJOURN**

Meeting adjourned at 3:55 p.m.

_____
Jeanne Pezet, Deputy County Clerk

/jmp

To Be Approved at Full Board Meeting on Tuesday, October 8, 2019

REVISED to Attachment to Motion WM19/09-119

MUSKEGON COUNTY SHERIFF RECORDS

- **Live Scan Fingerprinting – (Must have valid ID)**
  - ❖ **$75.00 Live Scan Transmitted**
  - ❖ **$15.00 Live Scan Card**

- **Police & Accident Reports - $12 fee**

- **Records Check - $30 fee**
  - ❖ **$6 for each report from records check**

- **FOIA Requests – *Requires at least 5 business days**

- **Vehicle Impound Release - $60.00**

- **Abandoned Vehicle Bill of Sale - $60.00**

- **Muskegon Jail History - $6.00**

- **Booking Photo - $6.00**

- **Notary Fee - $10.00**

- **Purchase Permits – Free; $10.00 Notary Fee**

CASH OR CHECK ONLY

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, October 8, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Wally Reams, Central Assembly of God, 896 Home Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also Present: Mark E. Eisenbarth, Administrator
Jeanne Pezet, Deputy County Clerk
Linda Larsen, Chief Deputy County Clerk
Michael D. Homier, Corporate Counsel

2019-381 **APPROVE AGENDA**

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the agenda.

Voice vote **Motion Carried**

2019-382 **APPROVE THE BOARD MINUTES OF SEPTEMBER 24, 2019**

Moved by Vice Chair Foster, seconded by Commissioner Hovey-Wright, to approve the Board Minutes of September 24, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

There was no public comment on an agenda item.

COMMUNICATIONS

The following Communications were provided to Commissioners for information:

A. Baraga County Board of Commissioners Resolution:
Grand Traverse County Board of Commissioners Resolution:
Mackinac County Board of Commissioners Resolution:
Menominee County Board of Commissioners Resolution:
Support Enbridge Proposed Tunnel Replacement Project Urging the State of Michigan to Work with Enbridge to Complete the Tunnel Project Quickly Without Disrupting Line 5 Service

B. Baraga County Board of Commissioners Resolution:
Lake County Board of Commissioners Resolution:
Opposition to the Trial Court Funding Commission Interim Report

C. Baraga County Board of Commissioners Resolution: *Support Providing Michigan Voters with Full Information About Their Candidates for County Commissioner and Oppose Forcing a Candidate for County Commissioner to Run as a "Non-Partisan" Candidate*

Commission Hovey-Wright indicated she is opposed to Communication Items A and C above.

COMMITTEE/BOARD REPORTS

2019-383 **ACCEPT, THROUGH THE 2019 MICHIGAN STATE POLICE – EMERGENCY MANAGEMENT & HOMELAND SECURITY DIVISION (EMPG), REIMBURSEMENT FOR UP TO 35.69% OF THE MUSKEGON COUNTY EMERGENCY SERVICES DIRECTOR'S SALARY AND FRINGE BENEFITS**

CPS19/10-48
The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept, through the 2019 Michigan State Police – Emergency Management & Homeland Security Division (EMPG), reimbursement for up to 35.69% of the Muskegon County Emergency Services Director's salary and fringe benefits.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-384 **APPROVE THE PROSECUTOR TO ACCEPT THE FY2020 CRIME VICTIM RIGHTS NAVIGATOR GRANT, TO APPROVE THE CREATION OF A FULL-TIME CRIME VICTIM RIGHTS NAVIGATOR (PAY TABLE NO-00165 $15.590-$19.629), AND APPROVE THE PROPOSED CRIME VICTIM RIGHTS NAVIGATOR POSITION DESCRIPTION**

CPS19/10-49

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Prosecutor to accept the FY2020 Crime Victim Rights Navigator grant, to approve the creation of a full-time Crime Victim Rights Navigator (pay table NO-00165 $15.590-$19.629), and approve the proposed Crime Victim Rights Navigator position description.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-385 **ACCEPT THE INDEPENDENT CONTRACTOR AGREEMENT FOR LAW ENFORCEMENT SERVICE BETWEEN MICHIGAN WORKS! WEST CENTRAL AND THE MUSKEGON COUNTY SHERIFF'S OFFICE. FUNDING FOR THE FIRST AND SECOND YEARS OF THE AGREEMENT IS $16,560 FOR EACH YEAR, OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2021**

CPS19/10-50

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to accept the Independent Contractor Agreement for Law Enforcement Service between Michigan Works! West Central and the Muskegon County Sheriff's Office. Funding for the first and second years of the agreement is $16,560 for each year, October 1, 2019 through September 30, 2021.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-386 **APPROVE THE SHERIFF'S OFFICE TO UTILIZE A PORTION OF THE REMAINING JAIL PROJECT FUNDS TO PURCHASE A ONE-YEAR SOFTWARE SUPPORT PACKAGE EXTENSION FOR THE GTL – VIDEO VISITATION SYSTEM**

CPS19/10-51

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office to utilize a portion of the remaining jail project funds to purchase a one-year software support package extension for the GTL – Video Visitation System.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-387 **APPROVE THE SHERIFF'S OFFICE TO ACCEPT FOR THE FISCAL YEAR 2020 SECONDARY ROAD PATROL GRANT FROM THE OFFICE OF HIGHWAY SAFETY PLANNING IN THE AMOUNT OF $135,150**

CPS19/10-52

The Courts and Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the Sheriff's Office to accept for the Fiscal Year 2020 Secondary Road Patrol grant from the Office of Highway Safety Planning in the amount of $135,150.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-388 **AUTHORIZE VFW POST 446 TO PLACE THE PROPOSED VFW POST 446 MONUMENT BENCH AND MEMORIAL MONUMENT IN VETERANS MEMORIAL PARK ON THE SAME CONCRETE PAD AS THE MONUMENT OPPOSITE OF THE PURPLE HEART MONUMENT ON THE SOUTH END OF THE PARK, WITH THE UNDERSTANDING THAT THE COUNTY OF MUSKEGON WILL INCUR NO COSTS IN THE DESIGN, MANUFACTURE, PLACEMENT, AND PERPETUAL CARE OF THE MONUMENT**

HS19/10-26

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Mahoney, to authorize VFW Post 446 to place the proposed VFW Post 446 Monument Bench and Memorial Monument in Veterans Memorial Park on the same concrete pad as the monument opposite of the Purple Heart Monument on the South end of the Park, with the understanding that the County of Muskegon will incur no costs in the design, manufacture, placement, and perpetual care of the Monument.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-389 **AUTHORIZE MUSKEGON COUNTY DEPARTMENT OF VETERANS AFFAIRS STAFF TO APPLY FOR THE 2020 STATE OF MICHIGAN COUNTY VETERAN SERVICE FUND GRANT**

HS19/10-27

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Mahoney, to authorize Muskegon County Department of Veterans Affairs staff to apply for the 2020 State of Michigan County Veteran Service Fund Grant.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-390 **ACCEPT THE "AGREEMENT FOR EXTENSION SERVICES" SUBMITTED BY MICHIGAN STATE UNIVERSITY (MSU) EXTENSION FOR FY2020 PROGRAMS AND SERVICES; AND AUTHORIZE THE BOARD CHAIR TO SIGN**

HS19/10-28

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Mahoney, to accept the "Agreement for Extension Services" submitted by Michigan State University (MSU) Extension for FY2020 programs and services; and authorize the Board Chair to sign.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-391 **AUTHORIZE PUBLIC HEALTH TO ACCEPT A $15,000 GRANT FROM THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY TO PURCHASE TWO SPOT VISION SCREENERS WITH NO INCREASE IN THE GENERAL FUND APPROPRIATION**

HS19/10-29

The Human Services Committee recommends, moved by Commissioner Hovey-Wright, seconded by Commissioner Mahoney, to authorize Public Health to accept a $15,000 grant from the Community Foundation for Muskegon County to purchase two Spot Vision Screeners with no increase in the general fund appropriation.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-392 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $15,822,387.45, COVERING THE PERIOD OF SEPTEMBER 6, 2019 THROUGH SEPTEMBER 19, 2019 FOR CHECKS AND AUGUST 1, 2019 THROUGH AUGUST 31, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK**

WM19/10-122

The Ways and Means Committee recommends, moved by Chairman Hughes, seconded by Vice Chair Foster, to approve payment of the accounts payable of $15,822,387.45, covering the period of September 6, 2019 through September 19, 2019 for checks and August 1, 2019 through August 31, 2019 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash **Motion Carried**

2019-393 **APPROVE RENEWAL OF ASSESSMENT ADMINISTRATION SERVICES PROVIDED BY THE EQUALIZATION DEPARTMENT TO THE CITY OF ROOSEVELT PARK AND AUTHORIZE THE CHAIR OF THE COUNTY BOARD OF COMMISSIONERS TO EXECUTE AN AGREEMENT PREPARED BY THE EQUALIZATION DEPARTMENT TO PROVIDE THE SERVICES**

WM19/10-124
The Ways and Means Committee recommends, moved by Chairman Hughes, seconded by Vice Chair Foster, to approve renewal of Assessment Administration Services provided by the Equalization Department to the City of Roosevelt Park and authorize the Chair of the County Board of Commissioners to execute an agreement prepared by the Equalization Department to provide the services.
Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-394 **AUTHORIZE STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR VENDING SERVICES AT THE HALL OF JUSTICE**

WM19/10-125
The Ways and Means Committee recommends, moved by Chairman Hughes, seconded by Vice Chair Foster, to authorize staff to issue a request for proposals for vending services at the Hall of Justice.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-395 **RENEW THE CONTRACT WITH DELTA DENTAL AS THE SELF-INSURED DENTAL PROVIDER FOR ACTIVE EMPLOYEES AND FULLY-INSURED DENTAL PROVIDER FOR RETIREES FROM JANUARY 1, 2020-DECEMBER 31, 2021**

WM19/10-126
The Ways and Means Committee recommends, moved by Chairman Hughes, seconded by Vice Chair Foster, to renew the contract with Delta Dental as the self-insured dental provider for active employees and fully-insured dental provider for retirees from January 1, 2020-December 31, 2021.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-396 **RENEW THE CONTRACT WITH BLUE CROSS BLUE SHIELD OF MICHIGAN (BCBSM) AS THE MEDICAL AND PRESCRIPTION INSURANCE BENEFIT PROVIDER FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2021 FOR ACTIVE EMPLOYEES AND PRE-65 RETIREES**

WM19/10-127

The Ways and Means Committee recommends, moved by Chairman Hughes, seconded by Vice Chair Foster, to renew the contract with Blue Cross Blue Shield of Michigan (BCBSM) as the medical and prescription insurance benefit provider from January 1, 2020 through December 31, 2021 for active employees and pre-65 retirees.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-397 **APPROVE THE VENDOR AND CONTRACTOR RELATIONSHIPS OUTLINED IN THE ATTACHED SCHEDULE UNDER EXISTING ARRANGEMENTS FOR THE TIME PERIOD OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020**

WM19/10128

The Ways and Means Committee recommends, moved by Chairman Hughes, seconded by Vice Chair Foster, to approve the vendor and contractor relationships outlined in the attached schedule under existing arrangements for the time period of October 1, 2019 through September 30, 2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-398 **AUTHORIZE THE MUSKEGON COUNTY ADMINISTRATOR TO PREPARE THREE RESOLUTIONS FOR REVIEW BY THE MUSKEGON COUNTY BOARD OF COMMISSIONERS FOR LEGISLATIVE DISBURSEMENT REGARDING RECENT STATE BUDGET CUTS SPECIFIC TO THE DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY ($15MILLION CUT), COUNTY JAIL REIMBURSEMENT PROGRAM ($414,000 CUT), AND THE SECONDARY ROAD PATROL ($131,000 CUT)**

[Formerly Motion #WM19/09 – 115]
WM19/10-129
The Ways and Means Committee recommends, moved by Chairman Hughes, seconded by Vice Chair Foster, to authorize the Muskegon County Administrator to prepare three resolutions for review by the Muskegon County Board of Commissioners for legislative disbursement regarding recent state budget cuts specific to the Department of Environment, Great Lakes and Energy ($15million cut), County Jail Reimbursement Program ($414,000 cut), and the Secondary Road Patrol ($131,000 cut).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

The following motion was defeated at Committee:
WM19/10-123 To authorize the County Administrator to offer three (3) one (1) day Personal Days as silent auction items at the Employee Picnic on October 5, 2019.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Susie Hughes announced the following events;

A. Tempting Tables to Benefit Breast Cancer Research - October 9th @ 9:30 a.m. through October 12th @ 4 p.m. at the Delta Hotel by Marriot: http://www.temptingtables.org/home.html

B. Annual Pumpkinfest Celebration Featuring the Well-Known Pumpkin Roll Down Ferry Street – A Full Day of Family-Friendly Fun (Pumpkin Roll, Pumpkin Painting and Carving, Pumpkin Seed Spitting Contest, Hay Rides, Bake Sale, Apple Cider, Food Fenders) – October 12th, Downtown Montague, Ferry Street: https://www.whitelake.org/event/pumpkinfest-2/2019-10-12/

C. Fall Festival for Foster Care – Saturday, October 12th from 11:00 a.m. – 1:00 p.m. Join Arbor Circle at Smith Ryerson Park for the Event to Recruit Foster Families Across Muskegon. Includes DJ, Bounce House, Food, and Family Friendly Activities https://visitmuskegon.org/event/fall-festival-for-foster-care/

D. 15th Annual Depot to Depot Fall Color Tour – Saturday, October 12th from 10:00 a.m. – 4:00 p.m. Drive your Car or Ride Your Bike Along a Self-Guided Route that Stretches from Muskegon's South Pierhead to the White River Light Station. Pick up a map at the CVB or the White Lake Area Chamber of Commerce https://visitmuskegon.org/event/22220/2019-10-12/

ADMINISTRATOR'S REPORT

Administrator Eisenbarth provided an update on the State Budget.

Commissioner Mahoney urged people to contact their legislators and the Governor's Office and urge them to negotiate the budget.

Chairman Hughes remind everyone that Full Service Saturday is this Saturday and several County Offices will be open for those who cannot get here during the week. Chairman Hughes thanked the Clerk and other offices in the County for providing this service.

OLD BUSINESS

Commissioner Mahoney reminded the Board of Commissions that on October 15, 2019, the Board will be meeting in Montague Township. The Transportation, Ways and Means, and Community Development Committees will be on the agenda.

Commissioner Lahring challenged the Board rule regarding two or more Board members to make a motion based on the stance it is uninterpretable the way it is and he would like to have that motion vacated and asked that Corporate Counsel give an interpretation on the rule. Motion failed due to no second.

Commissioner Nash asked that everyone contact their legislators to get the vote across to prevent changes to the licensing with LARA for LPCs.

Commissioner Scolnik asked why the seats have been removed from the sides of the room. Administrator Eisenbarth stated the capacity for the room is 70 people but there are not 70 chairs so this allows room for audience members to stand on the side.

NEW BUSINESS

Commissioner Nash wanted to comment that they could all take a look at the changes the State is trying to make regarding licensing with LARA for the LPC's with those in the State. Commissioner Nash indicated that Muskegon County has a high opioid rate and substance abuse rate and there is a lack of counselors or license professionals that can work with these people. Commissioner Nash urged everyone to call their legislators to be sure the licensing doesn't change.

2019-399 **ASK THE COUNTY ADMINISTRATOR TO GET LEGAL COUNSEL ON MOVING HEALTHWEST TO AN AUTHORITY AND COME BACK WITH A SOLUTION OR A RECOMMENDATION WITHIN 30 DAYS**

Moved by Vice Chair Foster, seconded by Commissioner Lahring, to ask the County Administrator to get legal counsel on moving HealthWest to an Authority and come back with a solution or a recommendation within 30 days.

Commissioner Mahoney stated he would rather have the study in place before moving forward on making a recommendation. Commissioner Nash stated that it should be discussed by the Board prior to the recommendation.

Roll Call:

Yes: Gary Foster, Zack Lahring, Susie Hughes

No: Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Marcia Hovey-Wright, **Motion Failed**

Chairman Hughes agreed with Commissioner Nash that there should be a work session about the legal options and what that would do. Commissioner Hovey-Wright asked that Julia Rupp, HealthWest Director, be included in that meeting.

Commission Lahring asked that all Commissioners would make it to the meeting on time, stating he takes off work to be at these meetings.

County Administrator Eisenbarth asked Bob Lukens, Community Development Director, to discuss the new flight schedule that is being purposed for the Muskegon Airport. Mr. Lukens stated the United States Department of Transportation and the FAA proposed a schedule for the EAS System at the Muskegon County Airport. There was one airline, SkyWest Airlines (United Express), which submitted a proposal. The proposal allows for a seasonal schedule which would eliminate the return overnight flight. The new proposed schedule would begin on February 1, 2020. It would be a seasonal schedule that would have 11 or 12 flights every day, January 6th through June 3rd and October 1 to December 16. In the summertime, it would be June 4 through August 17, there would be three flights a day on most days.

2019-400 **APPROVE THE SKYWEST AIRLINES EAS PROPOSAL FOR SEASONALLY VARIABLE WEEKLY FLIGHT SCHEDULES FOR THE SERVICE. BETWEEN THE MUSKEGON COUNTY AIRPORT AND CHICAGO O'HARE INTERNATIONAL AIRPORT**

Moved Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the SkyWest Airlines EAS proposal for seasonally variable weekly flight schedules for the service between the Muskegon County Airport and Chicago O'Hare International Airport

Commissioner Snider asked about a cost savings for implementing the proposal. Mr. Lukens indicated there will be a cost savings as there will no longer be a need to have round the clock fire coverage. Although there will be a motion coming through at the next Transportation meeting to increase some of the maintenance staff at the airport because we are down about two positions.

Voice Vote: **Motion Carried**

Commissioner Foster asked for an update from Ivan Phillips for an update on the video program to record the Board of Commissioners board meetings. Ivan Phillips, IT Director, gave an update indicating that the shipment will be coming from a New York distributor, which has been closed because of a Jewish holiday (Yom Kippur), but he believes the equipment should be shipped this coming Thursday. Commissioner Scolnik noted that, for Orthodox Jewish people, Yom Kippur is the Holiest day of the year and from Rosh Hashanah (the Jewish New Year) through Yom Kippur (Day of Atonement), Orthodox Jews do not work.

PUBLIC COMMENT

Chris Poniatowski from the Disability Justice League indicated she and several other members have signed a petition because they do not approve the new MATS routing proposal. Ms. Poniatowski stated she presented a unofficial petition stating the proposed MATS routing proposal would not be beneficial.

Shannon Donley, representing the MDP Environment Caucus, addressed the Board of Commissioners in opposition to Communication item A. Baraga County Board of Commissioners Resolution supporting the Enbridge proposed tunnel replacement. Ms. Donley stated she believes a vote of yes on this proposal would be interfering with ongoing litigation with Enbridge and the State of Michigan.

Gail Eichorst and Sandy Glore, addressed the Board members about the lack of recycling facilities available. They would like some suggestions to encourage recycling facilities to come back to Muskegon to provide a recycling system.

Sean Collins, thanks Commissioners for listening to him and also thanked Commissioner Lahring for standing with ICE. Mr. Collins stated he is appalled that there is no support for ICE in Muskegon County. .

Commissioner Nash indicated there was a recycling program through Muskegon County and wondered if that program was still active. Administrator Eisenbarth stated that each municipality has its own recycle program. Matt Farrar, Public Works Director, stated that it is his understanding that City of Muskegon is reinstituting Citywide recycling. Administrator Eisenbarth asked that Mr. Farrar report at the next Commissioner meeting when recycling will take effect. It was noted that Cedar Creek Township has received a grant and will be instituting the recycling program. Vice Chair Foster thanked Mr. Farrar for working with Cedar Creek Township to get this program in Cedar Creek.

Commissioner Nash also wanted to address the individual who spoke regarding the MATS bus route indicating they are still taking surveys and that it is a proposal. The MATS survey is available at https://matsbus.com/.

Chairman Hughes indicated that Commissioners received the petition and poster regarding the MATS bus routes and thanked the Disability Justice League for their input.

Commissioner Lahring ask if the question and answer session will be added as a regular part of the meeting agendas in the future. Administrator Eisenbarth indicated it is in the board policies they are working on to adopt.

2019-401 **GO INTO CLOSED SESSION: PURSUANT TO MCL 15.268(H): TO DISCUSS A WRITTEN CONFIDENTIAL LEGAL OPINION**

Moved by Commissioner Mahoney, seconded by Commissioner Scolnik, to go into Closed Session: Pursuant to MCL 15.268(h): To Discuss a Written Confidential Legal Opinion

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into closed session at: 4:13 p.m.

Returned to open session at: 4:29 p.m.

2019-402 **APPROVE THE AGREEMENT TO REDEEM LIABILITY REGARDING THE WORKERS' COMPENSATION CLAIM OF MR. JOHN JENKINS IN AN AMOUNT NOT TO EXCEED $120,000, PLUS REASONABLE AND CUSTOMARY FILING FEES, COSTS AND EXPENSES, AND TO AUTHORIZE AND DIRECT CORPORATE COUNSEL AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS REQUIRED TO RESOLVE CLAIM.**

Moved by Commissioner Scolnik, seconded by Commissioner Nash, to approve the agreement to redeem liability regarding the Workers' Compensation Claim of Mr. John Jenkins in an amount not to exceed $120,000, plus reasonable and customary filing fees, costs and expenses, and to authorize and direct corporate counsel and staff to execute any and all documents required to resolve claim.

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Sheriff Poulin addressed the Board indicating the Deputy Jenkins is an almost 20 year employee who served our County and community very well. In 2013 Deputy Jenkins had a scull fracture during a jail escape and had some short-term memory issues. Deputy Jenkins returned to work and without this current injury, he would have finished his career with the Sheriff's office. Sheriff Poulin indicated this will be a good benefit for Deputy Jenkins and good resolution for the County.

2019-403 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER SNIDER, TO ADJOURN**

Meeting adjourned at 4:32 p.m.

_____
Jeanne Pezet, Deputy County Clerk

JMP/lml

To Be Approved at Full Board Meeting on Tuesday, October 22, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, October 22, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Tim Cross, Living Word Church, 1551 Wood Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: Marcia Hovey-Wright, I. John Snider II

Also Present: Beth Dick, Finance Director/Assistant County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Michael D. Homier, Corporate Counsel

2019-404 **APPROVE THE AGENDA ADDING ITEM 6. A. YMCA PRESENTATION, AND WITHDRAWING ITEM 10. B. RESOLUTION IN OPPOSITION TO SANCTUARY COUNTY DUE TO THE ABSENCE OF COMMISSIONER HOVEY-WRIGHT AND COMMISSIONER SNIDER**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the agenda adding item 6. A. YMCA Presentation, and withdrawing item 10. B. Resolution in Opposition to Sanctuary County due to the absence of Commissioner Hovey-Wright and Commissioner Snider.

Voice vote **Motion Carried**

2019-405 **APPROVE THE REGULAR AND CLOSED BOARD MINUTES OF OCTOBER 8, 2019**

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to approve the Regular and Closed Board Minutes of October 8, 2019.

Voice vote **Motion Carried**

YMCA PRESENTATION

Kristen Wade, Human Resources Director, introduced Samuel Nedeau, YMCA Board Chief Volunteer Officer. Mr. Nedeau presented a resolution to Sheriff Poulin in recognition of the support his department has provided to YMCA.

PUBLIC COMMENT (on an agenda item)

Sheriff Poulin addressed the Board asking that his proposed 2% raise be pulled from the agenda and the funds be applied to the Sheriff's training budget. Sheriff Poulin further addressed resolutions received by Commissioners in reference to his duties. Sheriff Poulin stated that he is bound to support state laws and the Constitution when he took his oath of office.

Community Members (Tammy Barnhart, Anna Derouin, Linda Dykstra, Jim Riley, Laurel Gravlin and Mary Greve) addressed the Board in opposition to the 2% raise for Elected Officials and/or the removal of 10. B. Resolution in Opposition to Sanctuary County.

Kip Smith thanked Commissioners for supporting Chairman's Report items D. USS Silversides Submarine Museum Lecture & Film Series Monday, November 4th – 6 p.m.; E. Turkey Trail Run 5K – Gillett Nature Center Saturday, November 9th – 9 a.m. Mr. Smith also addressed Commissioner Lahring stating PA 269 2015 prohibits him from displaying campaign materials and asked that he put his hat away.

Chairman Hughes noted US Code Title 4 asks that you remove your hats while a flag is in view and asked audience members to remove their hats.

Glen Evans expressed disappointment in behavior of Commission expressing that no human is illegal. When it was noted that that item is no longer on the agenda, Mr. Evans continued verbally attacking a Commissioners. Chairman Hughes asked that Mr. Evans be physically removed from the meeting.

Additional public comments will be made at the end of the meeting since audience members agreed their comments no longer concern an agenda item.

COMMUNICATIONS

The following Communications were provided to Commissioners for information and will be placed on file:

A. Bay County Resolution: Opposition to County Commissioner "Non-Partisan" Candidate

B. Lapeer County Board Resolution: Support of Line 5 Tunnel

COMMITTEE/BOARD REPORTS

The Community Development/Strategic Planning Committee met on October 15, 2019. There were no action items presented.

2019-406 **CREATE TWO AIRPORT MAINTENANCE WORKER POSITIONS (NO-00180; $16.633 -$20.957/HR.) TO PROVIDE IMPROVED AIRFIELD AND LANDSIDE MAINTENANCE STAFFING. FURTHERMORE, MOVE TO UNFUND THE AIRPORT MAINTENANCE WORKER POSITION #N08002 UPON THE RETIREMENT OF THE INCUMBENT IN THE POSITION**

TR19/10-26

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to create two Airport Maintenance Worker positions (NO-00180; $16.633 - $20.957/hr.) to provide improved airfield and landside maintenance staffing. Furthermore, move to unfund the Airport Maintenance Worker position #N08002 upon the retirement of the incumbent in the position.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-407 **APPROVE LEASE AMENDMENT NO. 6 TO LEASE GS-05P-LMI17680 BETWEEN THE COUNTY AND THE GSA-TSA, EXTENDING THE CURRENT LEASE AGREEMENT FOR A 1 YEAR/SIX MONTHS, FIRM TERM AND FURTHER AUTHORIZE THE CHAIR TO EXECUTE THE LEASE AMENDMENT**

TR19/10-27

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice Chair Foster, to approve lease amendment No. 6 to lease GS-05P-LMI17680 between the County and the GSA-TSA, extending the current lease agreement for a 1 year/six months, firm term and further authorize the Chair to execute the lease amendment.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-408 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $2,873,551.09, COVERING THE PERIOD OF SEPTEMBER 20, 2019 THROUGH OCTOBER 3, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/10-130

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve payment of the accounts payable of $2,873,551.09, covering the period of September 20, 2019 through October 3, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-409 **APPROVE ADOPTION OF THE 2019 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT**

WM19/10-132

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve adoption of the 2019 Apportionment Report as prepared and submitted by the Muskegon County Equalization Department.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-410 **AUTHORIZE THE SALE OF SURPLUS ITEMS THOUGH MIEDEMA AUCTIONEERING, INC.**

WM19/10-133

The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize the sale of surplus items though Miedema Auctioneering, Inc.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-411 **AUTHORIZE A ONE YEAR EXTENSION ON THE CONTRACT WITH JONES LANG LASALLE, LLC.**

WM19/10-134
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to authorize a one year extension on the contract with Jones Lang LaSalle, LLC.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-412 **APPROVE THE RESOLUTION URGING OUR GOVERNOR TO RESTORE FUNDING TO THE DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY (EGLE) BUDGET**

WM19/10-135
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve the resolution urging our Governor to Restore Funding to the Department of Environment, Great Lakes and Energy (EGLE) Budget.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-413 **VOTE ON THE SALARY INCREASE OF 2% FOR ELECTED OFFICIALS SEPARATELY**

Moved by Commissioner Scolnik, seconded by Commissioner Lahring, to vote on the salary increase of 2% for Elected Officials by individual office.

County Clerk Waters addressed the Board requesting a ruling by Corporate Counsel if an elected official can refuse to accept a raise or if they have to accept the raise and then donate it after receiving it.

Commissioner Nash asked the same indicating that the raise is not to a person but to an office and next year is an election that the same people may not hold that position.

Commissioner Scolnik indicated that Commissioner Nash brought up a different point of view. Chairman Hughes suggested this motion be tabled.

Discussion ensued. Beth Dick, Finance Director/Assistant County Administrator noted this motion cannot be tables because this has to come before the Board before November 1st and the next meeting of the Board is not until November 5th.

Commissioner Scolnik withdrew his motion. Commissioner Scolnik noted the 2% increase for 3 years was agreed to by all employees in exchange for reducing pension benefits.

2019-414 **APPROVE A SALARY INCREASE OF 2.0% FOR THE SHERIFF, COUNTY CLERK, COUNTY TREASURER, REGISTER OF DEEDS, PROSECUTOR AND DRAIN COMMISSIONER ABOVE THEIR CURRENT SALARY TO BE EFFECTIVE THE FIRST PAY IN JANUARY 2020**

WM19/10-131
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice Chair Foster, to approve a salary increase of 2.0% for the Sheriff, County Clerk, County Treasurer, Register of Deeds, Prosecutor and Drain Commissioner above their current salary to be effective the first pay in January 2020.

Roll Call:

Yes: Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Gary Foster

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-415 **REVOKE THE APPOINTMENT OF ANDREW MANN TO THE BUILDING AUTHORITY**

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to revoke the appointment of Andrew Mann to the Building Authority.

Voice vote **Motion Carried**

B. ~~Resolution in Opposition to Sanctuary County~~ Removed from Agenda

Chairman Susie Hughes announced the following events;

C. Appraisal Fair at the Muskegon Museum of Art on Saturday, October 26th from 10 a.m. to 4 p.m. ($15 per item)
https://muskegonartmuseum.org/event/appraisal-fair/

D. USS Silversides Submarine Museum Lecture & Film Series concludes on Monday, November 4th at 6 p.m.
https://web.muskegon.org/events/2019-Fall-Film-and-Lecture-Series-8896/details

E. Turkey Trail Run 5K at PJ Hoffmaster Park, Gillett Nature Center, will take place on Saturday, November 9th at 9 a.m.
https://runsignup.com/Race/MI/Muskegon/TurkeyTrail5KatHoffmaster

Commissioner Mahoney provided an update on the Accommodation Tax Advisory Board noting the County is on track to collect the same or better than last year and stated we will need an additional dock for the additional cruise traffic scheduled for 2020. Commissioner Mahoney noted that the new Muskegon Visitors Guide will soon be distributed throughout the Midwest.

Commissioner Scolnik reported that the Muskegon District Library Board approved the purchase of a new book mobile. He also announced that a new library will be moving to the strip mall on Apple Avenue near Mr. B's.

Commissioner Lahring reported that the Fair Board adopted a new Committee consisting of MSUE and the Public Health Department to address education and entrepreneurial opportunities at the Fairgrounds.

ADMINISTRATOR'S REPORT

A. Calendar Reminder: Next Meeting is November 5th, no meeting next week

County Clerk Waters reminded everyone that November 5th is Election Day and encouraged everyone who has an election in their area to get out and vote.

2019-416 **APPROVE THE 2ND ONE YEAR RENEWAL OPTION FOR THE MEMORANDUM OF UNDERSTANDING WITH THE STATE OF MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PROCESSING OF COUNTY CHILD CARE FUND FOSTER CARE PAYMENTS OUT OF THE LANSING ACCOUNTING SERVICE CENTER FOR THE PERIOD FROM OCTOBER 1, 2019 TO SEPTEMBER 20, 2020 AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE AGREEMENT CONTINGENT UPON THE APPROVAL OF THE BUREAU OF GRANTS AND PURCHASING OF THE STATE OF MICHIGAN AND RECEIPT OF THE FINAL DOCUMENT**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the 2nd one year renewal option for the Memorandum of Understanding with the State of Michigan Department of Health and Human Services for the processing of County Child Care Fund foster care payments out of the Lansing Accounting Service Center for the period from October 1, 2019 to September 20, 2020 and authorize the County Administrator to sign the agreement contingent upon the approval of the Bureau of Grants and Purchasing of the State of Michigan and receipt of the final document.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

OLD BUSINESS

2019-417 **THAT THE COUNTY OF MUSKEGON SHALL NOT BECOME A SANCTUARY COUNTY AND THAT THE RESIDENTS OF MUSKEGON COUNTY SHALL BE OUR PRIMARY CONCERN**

Moved by Vice Chair Foster, seconded by Commissioner Lahring and Commissioner Wilkins, that the County of Muskegon shall not become a Sanctuary County and that the residents of Muskegon County shall be our primary concern.

Commissioner Nash noted this has been pulled from the agenda but would vote on it. Chairman Hughes indicated this is old business.

Commission Scolnik asked if this was the same wording as the resolution pulled from the agenda. Vice Chair Foster said it is not the same wording.

Commissioner Mahoney noted he was sad that the Commission is dealing with this issue that divides citizens one against another over an issue the County does not control.

Commissioner Nash agreed with Commissioner Mahoney and stated that, if everyone listened to the Sheriff, Muskegon County cannot become a Sanctuary County and further stated this is embarrassing and it needs to stop.

Commissioner Wilkins indicated that she wanted to correct the problem because we are not a Sanctuary County and we don't need it.

Chairman Hughes stated because we have two Commissioners who are not here it was too important which is why the original motion was pulled but it has come up again so it will go to a vote.

Commissioner Scolnik indicated that he did not know that the resolution was being pulled but it is a non-issue.

Commissioner Mahoney asked why we would do a resolution for a problem that doesn't exist.

Chairman Hughes noted this began out of a resolution brought before the Board by Commissioner Hovey-Wright and got blown into something totally different.

Commissioner Wilkins asked how do we get a solution and resolve the problem. Commissioner Wilkins asked to remove her second to remove the issue.

Commissioner Lahring indicated if the Board is tired of dealing with this, let's vote and be done with it.

Discussion ensued. Corporate Counsel and Chairman Hughes determined the withdrawal of support by Commission Wilkins ended debate and the **motion failed without vote**.

NEW BUSINESS

There was no new business to come before the Board.

PUBLIC COMMENT

Several citizens addressed the Board in support of and/or in opposition to Muskegon becoming a Sanctuary County.

Several citizens addressed the Board in opposition to the 2% raise for the elected officials.

Larry Hart addressed the Board refusing to remove his hat as a political statement. Mr. Hart held up signs threatening to post in each Commissioner's yard when anything supporting a Sanctuary County is approved. Mr. Hart was removed from the Boardroom for threatening Commissioners.

Some attendees addressed issues of being accused of being a communist on one Commissioner's Facebook page and asked that that Commissioner be censored.

Laura Fitzpatrick, of the Muskegon County Health Project and Coalition for a Drug-free Muskegon, stated she was struck by the contrast of the unity during the pledge of allegiance to the flag followed by the comments by audience members. Ms. Fitzpatrick thanked the Board and other departments in Muskegon County for their leadership to reduce drugs for youth. Ms. Fitzpatrick also introduced Rachel McCoy, staff member from Drug-free Muskegon.

Rachel McCoy, Coalition for a Drug-free Muskegon, provided an update on events. Ms. McCoy thanked Commissioners for the approved ordinance to prohibit sale of e-cigs to minors and reminded everyone of the medication disposal program on Saturday, October 26th from 10 a.m. to 2 p.m. at the Muskegon City Fire Department and other locations around the community.

Rachel Cereska addressed the issue of the Health West deficit and misinformation posted online claiming $10 million debt to the County when it is a running deficit due to a lag between billing the Federal and State government and being paid for those services. Ms. Cereska expressed concern that there are a lot of residents that rely on Health West and the services they provide that are not provided elsewhere.

2019-418 **GO INTO CLOSED SESSION: PURSUANT TO MCL 15.268(H): TO DISCUSS A SETTLEMENT AGREEMENT**

Moved by Commissioner Nash, seconded by Vice Chair Foster, to go into Closed Session: Pursuant to MCL 15.268(h): To Discuss a Settlement Agreement

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

Went into closed session at: 5:31 p.m.

Returned to open session at: 5:41 p.m.

2019-419 **APPROVE THE SETTLEMENT OF GRIEVANCE #03-12-19-FOPL-167 IN THE AMOUNT OF $27,708.52**

Moved by Chairman Hughes, seconded by Commissioner Mahoney, to approve the settlement of Grievance #03-12-19-FOPL-167 in the amount of $27,708.52.

Roll Call:

Yes: Gary Foster, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: Marcia Hovey-Wright, I. John Snider, II **Motion Carried**

2019-420 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Meeting adjourned at 5:42 p.m.

_____
Nancy A. Waters, County Clerk

NAW/jmp

To Be Approved at Full Board Meeting on Tuesday, November 12, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, November 12, 2019
3:34 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Chris Sandford, Ambassadors Church, 1333 Evanston Avenue, Muskegon MI 49442. The Pledge of Allegiance was led by Commissioner Mahoney and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: I. John Snider II

Also Present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Jeanne Pezet, Deputy County Clerk
Linda Schutter, Deputy County Clerk
Kathy Tharp, Executive Assistant
Michael D. Homier, Corporate Counsel

2019-421 **APPROVE THE AGENDA**

Moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve the agenda.

Voice vote **Motion Carried**

2019-422 **APPROVE THE REGULAR BOARD MINUTES OF OCTOBER 22, 2019**

Moved by Vice-Chair Foster, seconded by Commissioner Wilkins, to approve the Regular Board Minutes of October 22, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Tony Barnes, Dalton Township Supervisor, Heidi Tice, Fruitport Charter Township Supervisor, and Marcia Jeske, Fruitland Township Supervisor, addressed the Board in opposition to Agenda Item #9B, the Senior Millage.

Tammy Barnhard, Muskegon County citizen, addressed the Board regarding tabling Agenda Item #9B, the Senior Millage. She also requested more information regarding several agenda items.

Anna Derouin, Muskegon County citizen, addressed the Board regarding Agenda item #11.

2019-423 **APPROVE THE CLOSED SESSION BOARD MINUTES OF OCTOBER 22, 2019**

Moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve the Closed Session Board Minutes of October 22, 2019.

Voice vote **Motion Carried**

COMMUNICATIONS

The following Communications were provided to Commissioners for information and will be placed on file:

A. Otsego County Resolution: Support of Line 5 Tunnel
B. Lapeer County Resolution: Support of 4-Year Terms for County Commissioners
C. Alger County Resolutions: 1) Opposition to Trial Court Funding Commission Interim Report 2) Support Passage of House Bill 4590
D. Kalkaska County Resolution: Opposing Legislation to Prevent County Commissioner Candidates from Disclosing Party Affiliation on Ballots

COMMITTEE/BOARD REPORTS

2019-424 **APPROVE THE PROSECUTOR TO APPLY FOR THE STOP VIOLENCE AGAINST WOMEN GRANT.**

CPS19/11-53
The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the Prosecutor to apply for the STOP Violence Against Women grant.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-425 **APPROVE THE MUSKEGON COUNTY SHERIFF'S OFFICE TO ACCEPT THE FY20 BRYNE JUSTICE ASSISTANCE GRANT (JAG), ADMINISTERED BY THE MICHIGAN STATE POLICE FOR THE PURCHASE OF BODY WORN CAMERAS AND CRUISER CAMERAS IN THE AMOUNT OF $213,829.00 FROM WATCHGUARD CONTINGENT UPON THE FEDERAL GRANTOR AGENCY'S APPROVAL OTHERWISE AUTHORIZE GOING OUT FOR BID FOR THESE ITEMS.**

CPS19/11–54
The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the Muskegon County Sheriff's Office to accept the FY20 Bryne Justice Assistance Grant (JAG), administered by the Michigan State Police for the purchase of body worn cameras and cruiser cameras in the amount of $213,829.00 from WatchGuard contingent upon the federal grantor agency's approval otherwise authorize going out for bid for these items.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-426 **APPROVE ACCEPTANCE OF THE FY2020 STRATEGIC TRAFFIC ENFORCEMENT GRANT IN THE AMOUNT OF $52,190.00 (PT-20-32).**

CPS19/11–55
The Courts and Public Safety Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve acceptance of the FY2020 Strategic Traffic Enforcement Grant in the amount of $52,190.00 (PT-20-32).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-427 **APPROVE ALLOCATING 25% OF THE ANNUAL SENIOR MILLAGE FUNDS TO THE LOCAL MUNICIPALITIES TO COORDINATE AND PROVIDE SERVICES, PROGRAMS, AND/OR ACTIVITIES FOR SENIORS IN THEIR JURISDICTION. EACH MUNICIPALITY WOULD RECEIVE A BASE FUNDING OF $3,500 AND ADDITIONAL FUNDING BASED ON THE POPULATION OF SENIORS IN THE MUNICIPALITY. TO ACCEPT THE OPTIONAL FUNDING EACH MUNICIPALITY MUST PRESENT A 1-2 PAGE PLAN APPROVED BY THEIR GOVERNING ENTITY AND ENDORSED BY THE JURISDICTIONAL COUNTY COMMISSIONER(S).**

HS19/11-30
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve allocating 25% of the annual senior millage funds to the local municipalities to coordinate and provide services, programs, and/or activities for seniors in their jurisdiction. Each municipality would receive a base funding of $3,500 and additional funding based on the population of seniors in the municipality. To accept the optional funding each municipality must present a 1-2 page plan approved by their governing entity and endorsed by the jurisdictional County Commissioner(s).

2019-428 **POSTPONE APPROVAL OF HS 19/11-30**

Moved by Commissioner Mahoney, seconded by Commisioner Hovey-Wright to postpone approval of HS 19/11-30. Discussion ensued.

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Rillastine Wilkins, Susie Hughes

No: Gary Foster, Zack Lahring, Charles Nash, Bob Scolnik.

Excused: I. John Snider **Motion Failed**

Roll Call: 2019-427

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider **Motion Carried**

2019-429 **APPROVE A FY20 SENIOR MILLAGE AWARD TO LIVING WORD CHURCH FOR $80,000 FOR THE INITIATION, COORDINATION AND PROVISION OF BOTH SNOW REMOVAL AND LAWN CARE SERVICES TO SENIORS IN MUSKEGON COUNTY WHO ARE ELIGIBLE FOR THE PROGRAM SERVICES; AND TO AUTHORIZE THE DESIGNATED SENIOR MILLAGE GRANTS ADMINISTRATOR, SENIOR RESOURCES TO PROCEED WITH THE ADMINISTRATION OF THE PROGRAMS.**

HS19/11–31
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve a FY20 senior millage award to Living Word Church for $80,000 for the initiation, coordination and provision of both snow removal and lawn care services to seniors in Muskegon County who are eligible for the program services; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-430 **APPROVE ADJUSTING FY20 SENIOR MILLAGE AWARDS FROM PARTIAL YEAR FUNDING TO FULL YEAR FUNDING FOR MUSKEGON COMMUNITY COLLEGE/LAKESHORE FITNESS CENTER – NEXT STEPS PROGRAM TO $30,000; YMCA – VEGGIE VAN ACTIVITIES TO $55,000; AND TRINITY VILLAGE – MAJOR HOME REPAIRS (COUNTY-WIDE) TO $56,000 EFFECTIVE OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020; AND TO AUTHORIZE THE DESIGNATED SENIOR MILLAGE GRANTS ADMINISTRATOR, SENIOR RESOURCES TO PROCEED WITH THE ADMINISTRATION OF THE PROGRAMS.**

HS19/11–32
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve adjusting FY20 senior millage awards from partial year funding to full year funding for Muskegon Community College/Lakeshore Fitness Center – Next Steps Program to $30,000; YMCA – Veggie Van activities to $55,000; and Trinity Village – Major home repairs (county-wide) to $56,000 effective October 1, 2019 through September 30, 2020; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to proceed with the administration of the programs.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Zack Lahring

Excused: I. John Snider, II **Motion Carried**

2019-431 **AUTHORIZE PUBLIC HEALTH – MUSKEGON COUNTY TO AWARD THE DRINKING WATER LABORATORY ANALYSIS CONTRACT TO TRACE ANALYTICAL LABORATORIES FOR THE PERIOD OF OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020, WITH A ONE YEAR RENEWAL OPTION, WITH NO EFFECT ON COUNTY GENERAL FUND.**

HS19/11–33
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to authorize Public Health – Muskegon County to award the drinking water laboratory analysis contract to Trace Analytical Laboratories for the period of October 1, 2019 through September 30, 2020, with a one year renewal option, with no effect on county general fund.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-432 **AUTHORIZE PUBLIC HEALTH TO ACCEPT FUNDING FROM THE LAKESHORE REGIONAL ENTITY IN THE AMOUNT OF $410,000 FOR SUBSTANCE ABUSE PREVENTION SERVICES IN MUSKEGON COUNTY EFFECTIVE OCTOBER 1, 2019 TO SEPTEMBER 30, 2020; AND FURTHER AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE RELATED AGREEMENT.**

HS19/11–34
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to authorize Public Health to accept funding from the Lakeshore Regional Entity in the amount of $410,000 for substance abuse prevention services in Muskegon County effective October 1, 2019 to September 30, 2020; and further authorize the Public Health Director to sign the related agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-433 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $22,862,996.35, COVERING THE PERIOD OF OCTOBER 4, 2019 THROUGH OCTOBER 24, 2019 FOR CHECKS AND SEPTEMBER 1, 2019 THROUGH SEPTEMBER 30, 2019 FOR P-CARD AND EFT PAYMENTS AS PRESENTED BY THE COUNTY CLERK.**

WM19/11–136
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the Accounts Payable of $22,862,996.35, covering the period of October 4, 2019 through October 24, 2019 for checks and September 1, 2019 through September 30, 2019 for P-Card and EFT payments as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Zack Lahring, Charles Nash

Excused: I. John Snider **Motion Carried**

2019-434 **APPROVE THE RESOLUTION AUTHORIZING ISSUANCE OF 2019 REFUNDING BONDS.**

WM19/11 – 137
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve the Resolution Authorizing Issuance of 2019 Refunding Bonds.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-435 **AUTHORIZE DELETION OF BUILDING MAINTENANCE ELECTRICIAN AND CREATE A BUILDING MAINTENANCE MECHANIC II POSITION.**

WM19/11–138
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize deletion of Building Maintenance Electrician and create a Building Maintenance Mechanic II position.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-436 **AUTHORIZE TO WAIVE THE RIGHT OF FIRST REFUSAL ON VACANT LOT AT 500 E. ELLIS ROAD AND AUTHORIZE BOARD CHAIR TO SIGN WAIVER.**

WM19/11–139
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize to waive the Right of First Refusal on vacant lot at 500 E. Ellis Road and authorize Board Chair to sign Waiver.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-437 **AUTHORIZE TO ACCEPT OFFER OF PURCHASE OF COUNTY-OWNED HOME AT 7875 WHITEHALL ROAD AND AUTHORIZE BOARD CHAIR TO SIGN PURCHASE AGREEMENT.**

WM19/11–140
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize to accept Offer of Purchase of county-owned home at 7875 Whitehall Road and authorize Board Chair to sign Purchase Agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-438 **APPROVE PAYMENT FROM THE DEPT. OF VETERANS AFFAIRS FUND TOWARD THE COST OF PROPOSED WATER CONTROL STRUCTURE AT VETERANS MEMORIAL PARK CONTINGENT UPON EQUAL COMMITMENT FROM THE CITIES OF MUSKEGON AND NORTH MUSKEGON AND AMEND THE BUDGET ACCORDINGLY.**

WM19/11–141
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment from the Dept. of Veterans Affairs Fund toward the cost of Proposed Water Control Structure at Veterans Memorial Park contingent upon equal commitment from the Cities of Muskegon and North Muskegon and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-439

A. A ceremony was held at Veteran's Memorial Park in Honor of *Veteran's Day* as well as a Veteran's Day Salute at Muskegon Community College. https://www.muskegoncc.edu/veterans-day/

B. Tomorrow, Wednesday, November 13th from 5:30 pm – 7:30 pm everyone is welcome to visit the Muskegon Heights Library, 2808 Sanford Street, Muskegon Heights, MI 49444, as the Lakeshore Museum Center presents the free event, *"Hats with History!*" https://lakeshoremuseum.org/calendar/

C. From November 5th through December 12th at 7:00 pm feel free to stop in and watch the *Mystery of the Christmas Star* - a 30-minute show at the Carr-Fles Planetarium at Muskegon Community College in Room 1072. https://www.muskegoncc.edu/mathphysical-sciences/carr-fles-planetarium/

D. The Muskegon Museum of Art's 15th Annual *Festival of Trees* runs from November 20th through December 1st. https://lakeshoremuseum.org/calendar/

ADMINISTRATOR'S REPORT

2019-440 **APPROVE A CONTINGENT FEE AGREEMENT WITH STEPHEN L. GRIMM, P.C., AND AUTHORIZE THE BOARD CHAIR TO SIGN.**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Commissioner Hovey-Wright, to approve a Contingent Fee Agreement with Stephen L. Grimm, P.C., and Authorize the Board Chair to Sign.

Discussion ensued.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-441 **APPROVE THE ADOPTION OF THE REVISED 2019 APPORTIONMENT REPORT AS PREPARED AND SUBMITTED BY THE MUSKEGON COUNTY EQUALIZATION DEPARTMENT.**

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins, to approve the Adoption of the Revised 2019 Apportionment Report as Prepared and Submitted by the Muskegon County Equalization Department.

County Clerk Nancy A. Waters explained the adjustment was due to failure of the White Lake Authority millage renewal.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-442 **APPROVE AN INCREASE TO THE SHERIFF'S PURCHASE ORDER WITH WELLPATH TO COVER AN INVOICE IN THE AMOUNT OF $76,287.**

The Administrator recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve an Increase to the Sheriff's Purchase Order with Wellpath to Cover an Invoice in the Amount of $76,287.

Discussion ensued.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-443 **APPROVE THE ADDENDUM TO THE JUNE 24, 2003 VETERANS MEMORIAL PARK MAINTENANCE AGREEMENT BETWEEN THE COUNTY OF MUSKEGON, CITY OF MUSKEGON AND CITY OF NORTH MUSKEGON.**

The Administrator recommends, moved by Commissioner Mahoney, seconded by Vice-Chair Foster, to approve the Addendum to the June 24, 2003 Veterans Memorial Park Maintenance Agreement between the County of Muskegon, City of Muskegon and City of North Muskegon.

Discussion ensued.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

OLD BUSINESS

None.

Chairman Hughes indicated that at the last Board meeting, people were not acting friendly, they made remarks and poor judgments of our residents and that this behavior will not be tolerated in the Board Meetings.

NEW BUSINESS

None

PUBLIC COMMENT

Tony Barnes, Dalton Township Supervisor, thanked the Commissioners for the Senior Millage funds, thanked them for their work regarding it, but thought that it was short-sighted of them since they gave the Supervisors no opportunity to discuss how to use the funds.

Dale Freeman, Chair of the Michigan Interagency Migrant Services Committee, Policy and Advocacy Civil Rights Subcommittee, addressed the Board regarding opposition to the resolution regarding Muskegon not becoming a sanctuary county.

Ana Olson, Muskegon County citizen, informed the Board that she was overwhelmed by the experience at the last Commissioner's meeting. She was afraid to leave the courthouse. She said that the color of her skin does not define her, it is only part of her story. She is a resident, she owns a home, works 40 hours a week, pays taxes, volunteers, but due to the color of her skin she is discriminated against. She feels that

this happened because in bringing this kind of resolution, it allows people to feel it's okay to be rude to her because of the color of her skin.

Tammy Barnhard, Muskegon County resident, inquired about the $80,000 to the Living Word Church was for that was just approved, Agenda Item #9B, Human Services Motion HS19/11-31: to approve a FY20 senior millage award to Living Word Church for $80,000 for the initiation, coordination and provision of both snow removal and lawn care services to seniors in Muskegon County who are eligible for the program services; and to authorize the designated Senior Millage Grants Administrator, Senior Resources to procced with the administration of the programs. She also inquired about the reason for the closed session meeting. .

Commissioner Hovey Wright explained regarding Agenda Item #9B, that people have to apply to receive funds and then the money is transferred to the Living Word Church (to provide the service). She clarified that each township would receive $3500, plus an amount per senior resident.

Chairman Hughes expressed appreciation regarding the Living Word Church taking on the responsibility since they were the only vendor to respond to the request for proposal (RFP).

Commissioner Nash wanted to clear up any misconceptions re decision making process, that any items on the agenda are discussed during the committee meeting.

Commissioner Lahring, further explained regarding the $80,000 to the Living Word Church, that it is a county-wide program so all county senior residence can apply. It is income-based. Commissioner Lahring reiterated Commissioner Nash's statement that this was discussed at length and it was not a rash decision.

Commissioner Wilkins thanked Mrs. Moore for this program.

2019-444 **GO INTO CLOSED SESSION: PURSUANT TO MCL 15.268(H): TO DISCUSS A WRITTEN CONFIDENTIAL LEGAL OPINION.**

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to go into Closed Session: Pursuant to MCL 15.268(h): To Discuss a Written Confidential Legal Opinion.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

Went into closed session at: 4:33 p.m.

Returned to open session at: 4:52 p.m.

2019-445 **APPROVE RECOMMENDATION OF CORPORATE COUNSEL**

Moved by Chairman Hughes, seconded by Vice-Chair Foster to accept the recommendation of Corporate Counsel as discussed in closed session.

Voice Vote: **Motion Carried**

2019-446 **MOVED BY VICE-CHAIR FOSTER, SECONDED BY COMMISSIONER HOVEY-WRIGHT, TO ADJOURN**

Meeting adjourned at 4:53 p.m.

_____
Nancy A. Waters, County Clerk

NAW/lss

To Be Approved at Full Board Meeting on Thursday, November 21, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, November 21, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Tim Cross, Living Word Church, 1551 Wood Street, Muskegon, MI 49442. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Linda Schutter, Deputy County Clerk
Michael D. Homier, Corporate Counsel
Ivan Phillips, Information Systems Director

2019-447 **APPROVE THE AGENDA**

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda.

Voice vote **Motion Carried**

2019-448 **APPROVE THE REGULAR AND CLOSED BOARD MINUTES OF NOVEMBER 12, 2019**

Moved by Vice-Chair Foster, seconded by Commissioner Nash, to approve the Regular and Closed Board Minutes of November 12, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Steve Salter, represents the City of Whitehall on the West Michigan Shoreline Regional Development Commission Policy Committee, at yesterday's WMSRDC meeting, the MATS and Harbor Transit Authorities working together was discussed. He is requesting that the Commissioners take this issue off the back-burner and connect the two transit authorities together to serve all the areas.

Anna Derouin, Tammy Barnhard, Michael Haueisen, Sandy J. Glore, and Mike Kempf, Muskegon County residents, all spoke in favor of Agenda Item 12, the recording of the Committee and Board meetings.

Anna Derouin, Tammy Barnhard, Sandy J. Glore, Malinda Pego, and Mike Kempf, Muskegon County residents, all spoke against Agenda Item 9A and are concerned about $1 million for a bathroom at Pioneer Park.

Tammy Barnhard, Muskegon County resident, thanked Commissioners for addressing her questions at the last meeting; spoke regarding Administrator's performance evaluation, what else can he do to improve to get a 5? Also spoke regarding several other Agenda items.

Malinda Pego, Muskegon County resident, asked for an explanation regarding Agenda item 9C, the selling of the 2002 Chevy truck, and the increase in HealthWest purchase orders.

COMMUNICATIONS

The following Communications were provided to Commissioners for information and will be placed on file:

A. Huron County Board of Commissioners: Support of Re-enactment of Four-Year Terms for County Commissioners

COMMITTEE/BOARD REPORTS

2019-449 **APPROVE THE PROPOSED 2020 PARKS FEE SCHEDULE WITH AN INCREASE TO THE CAMPING FEES AT BLUE LAKE AND PIONEER COUNTY PARKS TO $32.00 PER NIGHT, AND THE MEINERT PARK/PINES CAMPGROUND TO $34.00 PER NIGHT.**

CD/SP19/11-13
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the proposed 2020 Parks fee schedule with an increase to the camping fees at Blue Lake and Pioneer County Parks to $32.00 per night, and the Meinert Park/Pines Campground to $34.00 per night.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-450 **AUTHORIZE AWARD OF COST REIMBURSABLE "NOT TO EXCEED" CONTRACT TO STRAUB PETTITT YASTE FOR $101,663.00 FOR DESIGN AND CONSTRUCTION OVERSIGHT SERVICES FOR THE PIONEER PARK BATH HOUSE AND MAINTENANCE BUILDING REPLACEMENT PROJECTS AND AUTHORIZE THE BOARD CHAIR TO SIGN THE CONTRACT.**

CD/SP19/11–14
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize award of cost reimbursable "not to exceed" contract to Straub Pettitt Yaste for $101,663.00 for design and construction oversight services for the Pioneer Park bath house and maintenance building replacement projects and authorize the Board Chair to sign the contract.

2019-451 **TABLE DECISION FOR 30 DAYS REGARDING CONTRACT TO STRAUB PETTITT YASTE FOR PIONEER PARK BATH HOUSE AND MAINTENANCE BUILDING PROJECTS**

Moved by Commissioner Scolnik, seconded by Commissioner Wilkins to table motion 2019-451, CD/SP19/11-14, for 30 days. Discussion ensued. Point of order, Commissioner Mahoney, no discussion.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-452 **AUTHORIZE CORPORATE COUNSEL TO DEVELOP A CONTRACT BETWEEN THE COUNTY OF MUSKEGON AND MR. TERRY BOER TO SERVE AS THE LICENSED AIRPORT MANAGER FOR THE MUSKEGON COUNTY AIRPORT.**

TR 19/11-28

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to authorize Corporate Counsel to develop a contract between the County of Muskegon and Mr. Terry Boer to serve as the licensed Airport Manager for the Muskegon County Airport.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-453 **AUTHORIZE DEVELOPMENT OF A SCOPE OF WORK FOR A REQUEST FOR PROCUREMENT LEVEL QUOTES FOR A STUDY ON POTENTIAL FUTURE OPERATIONAL MODELS AND GOVERNANCE OPTIONS FOR THE MUSKEGON COUNTY AIRPORT.**

TR 19/11-29
The Transportation Committee recommend, moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to authorize development of a scope of work for a request for Procurement Level Quotes for a study on potential future operational models and governance options for the Muskegon County Airport.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Bob Lukens, Community Development Director, explained both motions.

2019-454 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $11,026,461.12, COVERING THE PERIOD OF OCTOBER 25, 2019 THROUGH NOVEMBER 8, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK.**

WM19/11-142
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve payment of the accounts payable of $11,026,461.12, covering the period of October 25, 2019 through November 8, 2019 for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring **Motion Carried**

2019-455 **ACCEPT THE COMMUNITY FOUNDATION FOR MUSKEGON COUNTY'S GRANT OF $21,350 FOR THE 60TH DISTRICT COURT EVICTION PREVENTION PROGRAM FOR THE PERIOD OF 10/1/19 THROUGH 9/30/20 AND TO AUTHORIZE THE BOARD CHAIR TO SIGN THE GRANT AGREEMENT.**

WM19/11-143
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to accept the Community Foundation for Muskegon County's Grant of $21,350 for the 60th District Court Eviction Prevention Program for the period of 10/1/19 through 9/30/20 and to authorize the Board Chair to sign the Grant Agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-456 **AUTHORIZE THE SALE OF THE 2002 CHEVY 2500 TRUCK VIN# 1GCHK24U72E248399 THROUGH MIEDEMA AUCTIONEERING, INC.**

WM19/11-144
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize the sale of the 2002 Chevy 2500 Truck VIN# 1GCHK24U72E248399 through Miedema Auctioneering, Inc.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-457 **AUTHORIZE MUSKEGON COUNTY TO CONTINUE MEMBERSHIP WITH THE MICHIGAN TRANSIT POOL FOR MATS GENERAL LIABILITY AND AUTO LIABILITY INSURANCE COVERAGE FOR POLICY PERIOD 12/1/2019 THROUGH 11/30/2020 WITH AN ANNUAL CONTRIBUTION OF $113,336.00 PAID IN QUARTERLY INSTALLMENTS.**

WM19/11-145
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to authorize Muskegon County to continue membership with the Michigan Transit Pool for MATS General Liability and Auto Liability Insurance coverage for policy period 12/1/2019 through 11/30/2020 with an annual contribution of $113,336.00 paid in quarterly installments.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-458 **APPROVE INCREASES TO HEALTHWEST PURCHASE ORDERS FOR FY2019 AS OUTLINED ON THE FY2019 HEALTHWEST PURCHASE ORDER CHANGES WITH AUTHORIZATION TO PAY THE ASSOCIATED INVOICES GIVEN THAT THE EXPENDITURES IN EXCESS OF BUDGET WILL BE COVERED BY CORRESPONDING INCREASES IN REVENUES.**

WM19/11-146
The Ways and Means Committee recommends, moved by Commissioner Scolnik, seconded by Commissioner Mahoney, to approve increases to HealthWest purchase orders for FY2019 as outlined on the FY2019 HealthWest Purchase Order Changes with authorization to pay the associated invoices given that the expenditures in excess of budget will be covered by corresponding increases in revenues.

Brandi Carlson, HealthWest Chief Financial Officer, says this is due to being over current approved budget. These expenditures were from Medicaid funded and mandated services provided through September 2019, which will be reimbursed. Funding does not come at the time services are incurred. The State can take up to 3 years to reimburse. The number of individuals served has gone up.

Commissioner Snider commented that there's a lot of work being done to secure payments for services that are rendered and medically necessary.

Discussion ensued.

Commissioner Scolnik questioned the 18 year-old truck. Matt Farrar, Director of Public Works, answered they took a truck from the landfill since the 2002 truck was not fixable.

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Gary Foster, Zach Lahring **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-459

A. Administrator's Annual Performance Evaluation
B. White Lake Area Holiday Walk – Friday, November 22nd from 2 to 8 p.m. and Saturday, November 23rd from 1O a.m. to 4 p.m. Downtown Montague & Whitehall https://www.whitelake.org/event/holiday-walk-2017/2019-11-22/
C. Thanksgiving Day Turkey Trot - Thursday, November 28th 9 a.m. Lakeshore Bike Trail https://runsignup.com/Race/MI/Muskegon/turkey
D. Shop Lakeside/Local on Small Business Saturday – Saturday, November 30th
E. Hackley & Hume Holiday Kick-Off Tours Event – Saturday, November 30th – 4 to 8 p.m. https://lakeshoremuseum.org/event/hackley-hume-holiday-tours-kick-off-event-2/
F. Hackley Park Christmas Tree Lighting & Reindeer – Saturday, November 30th – 5 p.m. https://visitmuskegon.org/event/hackley-park-christmas-tree-lighting-reindeer/
G. Kitchen 242 Holiday Open House – Wednesday, December 4th – 5:30 to 7:30 p.m. – Farmer's Market https://visitmuskegon.org/event/kitchen-242-holiday-open-house/

ADMINISTRATOR'S REPORT

2019-460 **APPROVE THE DONATION OF SIX 20-INCH ALL-IN-ONE COMPUTERS AND ONE CISCO CATALYST 3750 SERIES SWITCH TO K-PEP**

The Administrator recommends, moved by Commissioner Snider, seconded by Commissioner Hovey-Wright, to approve the donation of six 20-inch all-in-one computers and one Cisco Catalyst 3750 Series Switch to K-Pep.

Discussion ensued:
Commissioner Scolnik explained that these are used computers that would end up being recycled.

Administrator Eisenbarth explained the Surplus Disposal policy (attached).

Chairman Hughes stated all data has been erased from these computers.

Commissioner Snider explained that K-Pep is a valuable program that provides reentry services to people who were incarcerated and provides education to help get a job and in a position where they are no longer addicted to drugs.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None

Abstain: Charles Nash **Motion Carried**

Commissioner Nash explained that because he is an employee with K-Pep he abstained from voting. He thanked the Board for their support and donation.

Administrator Eisenbarth thanked the Board for their evaluation. He wants to set goals. He also thanked the team who does a lot of work behind the scenes and the elected department heads. He also commended Beth Dick and Kristen Wade regarding OPEB (Other Post-Employment Benefits). The County was funded at 40-41%, but with all of the changes in leadership and recommendations to the Board, they are now 100% funded.

OLD BUSINESS

2019-461 **TO AUTHORIZE THE COUNTY INFORMATION TECHNOLOGY DEPARTMENT TO INSTALL VIDEO RECORDING EQUIPMENT IN THE BOARD OF COMMISSIONERS ROOM AND RECORD ALL COMMITTEE MEETINGS AND FULL BOARD MEETINGS UNTIL FURTHER NOTICE**

2019-324 Administrator's Report, tabled motion from 8/13/19 Full Board Meeting

The Administrator recommends, moved by Commissioner Nash, seconded by Commissioner Wilkins to authorize the County Information Technology Department to install video recording equipment in the Board of Commissioners Room and record all Committee meetings and Full Board meetings until further notice.

Discussion ensued:
Commissioner Scolnik commented that it is easy to find on the website.

Commissioner Hovey-Wright clarified that all Committee meetings that are recorded are the ones that are held here where there is recording equipment.

Commissioner Nash congratulated the Board since this was almost 10 years in the making.

Chairman Hughes indicated that the information on the website is not the minutes, the official minutes of the Board come from the Clerk's office.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

NEW BUSINESS

None

2019-462 Vice-Chair Foster, Public Works Board, moved to cancel the December Public Works Meeting for lack of items, seconded by Commissioner Snider.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zack Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

PUBLIC COMMENT

Anna Derouin, Muskegon County resident, indicated she was glad the Board passed recorded meetings, except the caveat that they could be moved somewhere else where there is no recording

Tammy Barnhard, Muskegon County resident, thanked Commissioners for discussing things; asked where computers came from that were given to K-Pep. She would like more information regarding HealthWest. If HealthWest owes the County money, yet we continue to give them funds, there should be a pause on giving them more money. She also wants Sanctuary County motion back on agenda.

Commissioner Nash, regarding the tabled parks issue, the proposal that the Commissioner read was a Request for Proposal, there are no numbers, we're requesting a proposal. It looks bad because the surveys by customers have constantly requested a new bath house. We have raised rates twice, then tabled the motion for the bath house. We're not going into major debt for a bath house.

Commissioner Mahoney indicated the money available for the bath house is from the park fund which is paid for by the users of the park, not general fund money.

Chairman Hughes, wanted to make sure the audience realized that they will be recording full board meetings, not closed sessions. Also, HealthWest does not owe the County money, they have never owed County money. The State of Michigan DHHS owes the County money.

2019-463 **MOVED BY COMMISSIONER MAHONEY, SECONDED BY COMMISSIONER NASH, TO ADJOURN**

Meeting adjourned at 4:20 p.m.

_____
Nancy A. Waters, County Clerk

NAW/lss

To Be Approved at Full Board Meeting on Tuesday, December 10, 2019

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, December 10, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Melvin Burns II, City Heart Ministries, 2731 Peck Street, Muskegon Heights, MI 49444. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, I. John Snider II, Rillastine R. Wilkins

Also present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Linda Schutter, Deputy County Clerk
Michael D. Homier, Corporate Counsel
Sean Summerville, Information Systems

2019-464 **APPROVE THE AGENDA**

Moved by Vice-Chair Foster, seconded by Commissioner Hovey-Wright, to approve the agenda.

Voice vote **Motion Carried**

2019-465 **APPROVE THE REGULAR BOARD MINUTES OF NOVEMBER 21, 2019**

Moved by Vice-Chair Foster, seconded by Commissioner Snider, to approve the Regular Board Minutes of November 21, 2019.

Voice vote **Motion Carried**

Commissioner Lahring inquired of Chairman Hughes if her failure to recognize him was due to her threat to discipline him since he was not recognized as moving or seconding the motion to videotape the meetings. Chairman Hughes said she recognizes the first voice she hears which she thought was Commissioner Wilkins who also sits closer to her.

PUBLIC COMMENT (on an agenda item)

None

COMMUNICATIONS

The following Communications were provided to Commissioners for information and will be placed on file:

A) Crawford County Board of Commissioners Letter to Governor Whitmer

B) Otsego county Board of Commissioners Resolution: Support of Passage of Legislation to Adopt 4-Year Terms for County Commissioners

Commissioner Hovey-Wright voiced her opposition to Communication A because it is very one-sided.

COMMITTEE/BOARD REPORTS

2019-466 **TO AUTHORIZE THE PROSECUTOR TO ACCEPT THE BYRNE JUSTICE ASSISTANCE GRANT FROM THE MICHIGAN STATE POLICE IN THE AMOUNT OF $15,000.00.**

CPS19/12 - 56
The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the Prosecutor to accept the Byrne Justice Assistance Grant from the Michigan State Police in the amount of $15,000.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-467 **TO APPROVE THE SHERIFF'S OFFICE ACQUIRING A DONATED HIGH MOBILITY MULTIPURPOSE WHEELED VEHICLE (HMMWV) FROM THE KENT COUNTY SHERIFF'S OFFICE.**

CPS19/12 – 57
The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the Sheriff's Office acquiring a donated High Mobility Multipurpose Wheeled Vehicle (HMMWV) from the Kent County Sheriff's Office.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash
Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Zach Lahring **Motion Carried**

2019-468 **TO APPROVE THE CONTRACTUAL FUNDING TRANSFERS IN THE SHERIFF'S OFFICE RESULTING FROM THE ANNUAL SHIFT BIDDING.**

CPS19/12 – 58
The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the contractual funding transfers in the Sheriff's Office resulting from the annual shift bidding.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney,
Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-469 **TO APPROVE THE INCREASE IN FUNDING FROM MEDIATION & RESTORATIVE SERVICE TO $196,650.00.**

CPS19/12 – 59
The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the increase in funding from Mediation & Restorative Service to $196,650.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-470 **TO ACCEPT THE FY20 SNOWMOBILE LAW ENFORCEMENT GRANT IN THE AMOUNT OF $2,000.00 FROM THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND AUTHORIZE THE SHERIFF TO SIGN THE AGREEMENT.**

CPS19/12 – 60
The Courts & Public Safety Committee recommends, moved by Commissioner Snider, seconded by Commissioner Mahoney, to accept the FY20 Snowmobile Law Enforcement Grant in the amount of $2,000.00 from the Michigan Department of Natural Resources and authorize the Sheriff to sign the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-471 **TO AUTHORIZE THE PUBLIC HEALTH DIRECTOR TO SIGN THE COMPREHENSIVE, PLANNING, BUDGET AND CONTRACTING AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PROVISION OF PUBLIC HEALTH PROGRAMS AND SERVICES IN THE AMOUNT OF $2,858,898 EFFECTIVE OCTOBER 1, 2019 TO SEPTEMBER 30, 2020.**

HS19/12 - 35
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Foster, to authorize the Public Health Director to sign the Comprehensive, Planning, Budget and Contracting Agreement with the Michigan Department of Health and Human Services for the provision of public health programs and services in the amount of $2,858,898 effective October 1, 2019 to September 30, 2020.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

2019-472 **TO AUTHORIZE THE STAFF TO CONTINUE ADMINISTERING THE DTE TEST AND TUNE-UP PROGRAM FOR THE RESIDENTS OF MUSKEGON COUNTY THROUGH DECEMBER 31, 2021, UTILIZING THE FOLLOWING APPROVED CONTRACTORS: ACCURATE MECHANICAL, AIRE-PRO HVAC, AMERICAN MECHANICAL, ASSURED COMFORT, BISHOP HEATING & COOLING, BOARDWELL MECHANICAL, BOWEN HEATING & COOLING, CARMICHAEL HEATING & COOLING, COMFORT SOLUTIONS BY JAMES, G&W REFRIGERATION, JEWETT HEATING AND COOLING, MR. HEAT AND COOL, NORTHSIDE HEATING, P&H HEATING AND COOLING, SCHEID PLUMBING HEATING & COOLING, STAFFORDS HEATING & COOLING, AND TAULER HEATING & COOLING.**

HS19/12 – 36
The Human Services Committee recommends, moved by Commissioner Nash, seconded by Commissioner Foster, to authorize the staff to continue administering the DTE Test and Tune-Up Program for the residents of Muskegon County through December 31, 2021, utilizing the following approved contractors: Accurate Mechanical, Aire-Pro HVAC, American Mechanical, Assured Comfort, Bishop Heating & Cooling, Boardwell Mechanical, Bowen Heating & Cooling, Carmichael Heating & Cooling, Comfort Solutions by James, G&W Refrigeration, Jewett Heating and Cooling, Mr. Heat and Cool, Northside Heating, P&H Heating and Cooling, Scheid Plumbing Heating & Cooling, Staffords Heating & Cooling, and Tauler Heating & Cooling.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Chairman Hughes indicated that Test and Tune is a really good program and she is glad to see contractors stepping up and providing this. Commissioner Nash thanked Mike Baauw, DTE Grant Manager, who has stepped up and made a difference for the citizens.

2019-473 **TO APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $11,072,075.99, COVERING THE PERIOD OF NOVEMBER 9, 2019 THROUGH NOVEMBER 21, 2019 FOR CHECKS AND OCTOBER 1, 2019 THROUGH OCTOBER 31, 2019 FOR P-CARD AND EFT PAYMENTS, AS PRESENTED BY THE COUNTY CLERK.**

WM19/12 – 148
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve payment of the accounts payable of $11,072,075.99, covering the period of November 9, 2019 through November 21, 2019 for checks and October 1, 2019 through October 31, 2019 for P-Card and EFT payments, as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: Charles Nash, Zach Lahring **Motion Carried**

2019-474 **TO AUTHORIZE THE SALE OF THE FORMER BROOKHAVEN MEDICAL CARE FACILITY AND AUTHORIZE THE BOARD CHAIR TO SIGN THE PURCHASE AGREEMENT.**

WM19/12 – 149
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to authorize the sale of the former Brookhaven Medical Care Facility and authorize the Board Chair to sign the purchase agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

Chairman Hughes indicated that Muskegon Township has a new Police Chief, Tim Theilbar.

2019-475 **REAPPOINT ASALINE SCOTT TO THE DEPARTMENT OF HEALTH & HUMAN SERVICES COMMITTEE (UNDESIGNATED SLOT) WITH A TERM THROUGH 10/31/2022.**

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to reappoint Asaline Scott to the Department of Health & Human Services Committee (Undesignated Slot) with a term through 10/31/2022.

Voice vote **Motion carried**

Chairman Hughes noted that the Commissioner Appointments to the Personnel Rules Committee will be coming in 2020. Commissioner Hughes asked Commissioners to be thinking about those appointments.

A) Downtown Muskegon Cookie Crawl- Saturday, December 14th
11 a.m. – 2 PM (Muskegon Farmers Market)
https://visitmuskegon.org/event/downtown-muskegon-cookie-crawl/

B) Hackley & Hume Holiday Tour – Saturday, December 14th – 4 to 8 p.m.
https://lakeshoremuseum.org/event/hackley-hume-holiday-tours/

C) A Christmas Line: A North Pole Musical & Christmas Scarol
Friday & Saturday, December 13th and 14th (Beardsley Theater)
https://frauenthal.org/event/a-christmas-line-a-north-pole-musical-a-christmas-scarol/

D) Local Skaters Perform to Holiday Classics– Sunday, December 15th
3:30 to 5:00 p.m. – L.C. Walker Arena
https://mlfsc.org/events/holidays-on-ice-muskegon_2019/

Commissioner Lahring reported that the new roofs have been completed at the Muskegon County Fairgrounds. They came in a little high on the budget, and the Fair Board spent an additional $6,000. The Fair Board will be having an Artisan Farmer's Market starting this summer on Mondays. They are surveying vendors for optimal times.

Commissioner Hovey-Wright reported that the SMART Committee met last week in Holland where they toured the renovated Civic Center Place. The Civic Center quadrupled its use by making it meet the needs of the community. They received a lot of input from the community. Because they have hosted weddings, graduations, and other memorable events they were able to raise money from individuals to help with the cost; they also had a minor millage. By designing it in a certain way, they were able to service a lot more needs of the community, including outside events. We were

supposed to do this with our arena, but she hasn't seen a lot of new events that draw in more than the usual crowds.

ADMINISTRATOR'S REPORT

Administrator Eisenbarth reported that there has been a request for Muskegon County to host the April 2020 Southwest Michigan Alliance for Region Three (SMART) Committee Meeting. Administrator Eisenbarth stated this is a good opportunity for other County Commissioners to learn what we are doing in Muskegon County.

Commissioner Mahoney asked Commissioners that if they have something to show off to other communities to say that we're doing a great job here, the Commissioners would appreciate it.

Commissioner Hovey-Wright indicated they have already highlighted the jail and Heath West previously.

Administrator Eisenbarth reminded Commissioners that the Board of Commissioners 2020 Organization Meeting will be held on Friday, January 3, 2020, at 3:30 p.m.

OLD BUSINESS

2019-476 **CONDUCT A WORK SESSION FOR ICE (IMMIGRATION AND CUSTOMS ENFORCEMENT) TO BRING THEIR LEAD TEAM FROM WASHINGTON AND DETROIT TO TRAIN THE BOARD OF COMMISSIONERS ON THE 287G PROGRAM.**

It was moved by Commissioner Lahring, supported by Commissioner Wilkins, to conduct a work session for ICE (Immigration and Customs Enforcement) to bring their lead team from Washington and Detroit to train the Board of Commissioners on the 287G Program.

Discussion ensued:
Commissioner Lahring indicated ICE would bring staff to train the Board of Commissioners and staff presenting the 287G Program which is a partnership with local municipalities and any police department or county can participate. He presented it previously and provided a copy of the program.

Commissioner Hovey-Wright said the Grand Rapids Police Department cooperated with Ice and they are no longer participating. ICE has a mixed reputation. The program was not working, they were losing space they needed for other things.

Commissioner Lahring noted Kent County is a sanctuary county.

Commissioner Nash said he doesn't understand the purpose of the work session since we don't have control over any of those issues, we don't control the sheriff or the federal government. Why are we using county time to talk about these things?

Commissioner Lahring indicated that the County can participate in federal programs, we do it all the time.

Commissioner Nash asked how the county is going to participate?

Commissioner Snider said he'd be interested in learning about it.

Roll Call:

Yes: Gary Foster, Zach Lahring, Bob Scolnik, I. John Snider, II, Rillastine Wilkins

No: Kenneth Mahoney, Charles Nash, Marcia Hovey-Wright, Susie Hughes

Motion Carried

NEW BUSINESS

Administrator Eisenbarth asked Rich Warner, Emergency Services Manager, to give the Board an update on the Lake Michigan lakeshore erosion and how he is working with EGLE, (Michigan Department of Environment, Great Lakes, and Energy, formerly Department of Environmental Quality) and State Emergency Management to try to keep up with this. He noted he has 12 properties he is monitoring the progress and process on. EGLE has dedicated 12 people to just permitting process. Mr. Warner is reaching out to the homeowners, trying to gather and relay information to them. MSP did a helicopter fly-by along the coast and compared it to the same information from 2012. The difference is drastic.

Commissioner Mahoney requested Mr. Warner's business card to provide to homeowners in White River Township.

Commissioner Hovey-Wright invited Mr. Warner to attend Fruitland Township's meetings. She noted they have a newsletter to get out information.

Commissioner Scolnik is concerned about the water distribution lines to the Muskegon water plant. Matt Farrar, Director of Public Works, fielded this question. Mr. Farrar indicated there are back up plans built in and the situation is being monitored.

PUBLIC COMMENT

Anna Derouin addressed the Board to invite them to the City Commission Meeting regarding the LC Walker naming rights; she thanked them for the information in the Administrator's Report regarding the water erosion matter, and also for the information regarding the ICE 287G program.

2019-477 **GO INTO CLOSED SESSION REGARDING TWO ITEMS: A) PURSUANT TO MCL 15.268(D): TO CONSIDER THE PURCHASE OR LEASE OF REAL PROPERTY; AND B) PURSUANT TO MCL 15.268(H): TO DISCUSS A WRITTEN CONFIDENTIAL LEGAL OPINION.**

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to go into Closed Session regarding two items:

A) Pursuant to MCL 15.268(d): To consider the purchase or lease of real property, inviting Bob Lukens, Caitlin Hegedus, Joe Engle, April Schultz, and John Schultz.

B) Pursuant to MCL 15.268(h): To discuss a written confidential legal opinion, inviting Brandy Carlson, Finance Director, Healthwest.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into closed session at 4:08 p.m.

Returned to open session at 5:00 p.m.

2019-478 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER LAHRING, TO ADJOURN THE MEETING.**

Commissioner Nash and Commissioner Lahring withdrew their motion to adjourn the meeting to address another issue.

2019-479 **MOVE FORWARD WITH THE ADMINISTRATOR LOOKING INTO ADDITIONAL ITEMS REGARDING A POSSIBLE PURCHASE OR LEASE OF REAL PROPERTY.**

Moved by Commissioner Lahring, seconded by Commissioner Hovey-Wright, to move forward with the Administrator looking into additional items regarding a possible purchase or lease of real property.

Voice Vote **Motion Carried**

2019-480 **MOVED BY COMMISSIONER NASH, SECONDED BY COMMISSIONER LAHRING, TO ADJOURN**

Meeting adjourned at 5:11 p.m.

_____
Nancy A. Waters, County Clerk

NAW/lss

To Be Approved at Full Board Meeting on Thursday, December 19, 2019.

Muskegon County
Board of Commissioners
Hall of Justice, 990 Terrace, 4th Floor
Muskegon, MI 49442

Susie Hughes, Chairman — *Gary Foster, Vice Chair*
Marcia Hovey-Wright — *Robert Scolnik*
Zach Lahring — *I. John Snider II*
Kenneth Mahoney — *Rillastine R. Wilkins*
Charles Nash

Board Minutes may be found on the web at http://co.muskegon.mi.us/clerk

Full Board Meeting Tuesday, December 19, 2019
3:30 p.m.

Chairman Susie Hughes, Presiding

The Full Board Meeting of the Board of Commissioners was called to order by Chairman Susie Hughes. An invocation was given by Pastor Nate Parsekian, Shores Community Church, 3800 Lake Harbor Road, Norton Shores, Michigan 49441. The Pledge of Allegiance was led by Commissioner Nash and recited in unison.

Roll Call

Present: Gary Foster, Marcia Hovey-Wright, Susie Hughes, Zach Lahring, Kenneth Mahoney, Charles Nash, Robert Scolnik, Rillastine R. Wilkins

Excused: I. John Snider II

Also present: Mark Eisenbarth, County Administrator
Nancy A. Waters, County Clerk
Linda Schutter, Deputy County Clerk
Michael D. Homier, Corporate Counsel
Ivan Phillips, Information Systems Director

2019-481 **APPROVE THE AGENDA**

Moved by Vice-Chair Foster, seconded by Commissioner Nash, to approve the agenda.

Voice vote **Motion Carried**

2019-482 **APPROVE THE REGULAR AND CLOSED BOARD MINUTES OF DECEMBER 10, 2019**

Moved by Vice-Chair Foster, seconded by Commissioner Hovey-Wright, to approve the Regular and Closed Board Minutes of December 10, 2019.

Voice vote **Motion Carried**

PUBLIC COMMENT (on an agenda item)

Anna Derouin spoke on the Amendment to Board Rules, questioned when they would go into effect. She was also glad the Board rejected the proposed work at Pioneer Park. She asked the Board to be good stewards of county funds when deciding to increase wages as the County goes underwater.

Nola Twining agreed with the Board rejecting the proposed work at Pioneer Park. She also asked the Board to consider everything when deciding on pay raises.

COMMUNICATIONS

The following Communication was provided to Commissioners for information and will be placed on file:

A) Kalkaska County Board of Commissioners Resolution in Support of Line 5 Tunnel

COMMITTEE/BOARD REPORTS

2019-483 **APPROVE THE FY2020 LAKESHORE MUSEUM CENTER BUDGET**

CD/SP19/12-15

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster to approve the FY2020 Lakeshore Museum Center Budget.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-484 **INCREASE HERITAGE LANDING AND UNION DEPOT RENTAL FEES IN AN EFFORT TO ALLEVIATE INCREASES IN OPERATIONAL COSTS OF THE FACILITIES**

CD/SP19/12-16

The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to increase Heritage Landing and Union Depot rental fees in an effort to alleviate increases in operational costs of the facilities.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-485 **TO INCREASE HERITAGE LANDING DOCKAGE FEES FROM $1,250 TO $1,500 PER ONE DAY CALL AND FROM $1,750 TO $2,000 PER OVERNIGHT CALL AND POTABLE WATER INTAKE AND GREYWATER/BLACKWATER DISCHARGE FEE FROM $5.00 PER UNIT TO $12.00 PER UNIT (748 US GALLONS)**

CD/SP19/12-17
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to increase Heritage Landing dockage fees from $1,250 to $1,500 per one day call and from $1,750 to $2,000 per overnight call and potable water intake and greywater/blackwater discharge fee from $5.00 per unit to $12.00 per unit (748 US gallons).

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-486 **REJECT MOTION #CD/SP19/11-14 TO AUTHORIZE AWARD OF A COST REIMBURSABLE "NOT TO EXCEED" CONTRACT TO STRAUB PETTITT YASTE FOR $101,663 FOR THE DESIGN AND CONSTRUCTION OVERSIGHT SERVICES FOR THE PIONEER PARK BATH HOUSE AND MAINTENANCE BUILDING REPLACEMENT PROJECTS AND AUTHORIZE THE BOARD CHAIR TO SIGN**

CD/SP19/12-18
The Community Development/Strategic Planning Committee recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to reject motion #CD/SP19/11-14 to authorize award of a cost reimbursable "Not to Exceed" contract to Straub Pettitt Yaste for $101,663 for the design and construction oversight services for the Pioneer Park bath house and maintenance building replacement projects and authorize the Board Chair to sign.

Commissioner Hovey-Wright indicated that this project would be paid for by camp fee increases, not taxes.

Roll Call:

Yes: Gary Foster, Zach Lahring, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash

Excused: I. John Snider, II **Motion Carried**

2019-487 **AUTHORIZE APPROVAL OF A PURCHASE ORDER TO NORTHSIDE HEATING, COOLING & REFRIGERATION IN THE AMOUNT OF $31,985.00 FOR THE REPAIRS TO HANGAR #5 HEATING SYSTEM**

TR19/12-30

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to authorize approval of a purchase order to Northside Heating, Cooling & Refrigeration in the amount of $31,985.00 for the repairs to hangar #5 heating system.

Commissioner Lahring indicated that his questions regarding Northside Heating & Cooling have been resolved.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-488 **AUTHORIZE THE SALE OF THE AIRPORT DE-ICING TRUCK TO VISION AIR FOR $20,000**

TR19/12-31

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to authorize the sale of the airport de-icing truck to Vision Air for $20,000.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-489 **AUTHORIZE THE CHAIR TO EXECUTE A CONTRACT WITH C & S COMPANIES IN THE AMOUNT OF $111,397 FOR THE PLANNING STUDY PORTION OF THE REHABILITATION OF TAXIWAY A. THE AIRPORT'S 2.5% LOCAL MATCH IS $2,785.00**

TR19/12-32

The Transportation Committee recommends, moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to authorize the Chair to execute a contract with C & S Companies in the amount of $111,397 for the planning study portion of the rehabilitation of Taxiway A. The airport's 2.5% local match is $2,785.00.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-490 **APPROVE PAYMENT OF THE ACCOUNTS PAYABLE OF $4,797,356.89, COVERING THE PERIOD OF NOVEMBER 22, 2019 THROUGH DECEMBER 6, 2019 FOR CHECKS AS PRESENTED BY THE COUNTY CLERK**

WM19/12-150

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve payment of the accounts payable of $4,797,356.89, covering the period of November 22, 2019, through December 6, 2019, for checks as presented by the County Clerk.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Zach Lahring , Charles Nash

Excused: I. John Snider, II **Motion Carried**

2019-491 **APPROVE THE PAYMENT OF $25,483.26 TO THE STATE OF MICHIGAN FOR SEPTEMBER STATE PSYCHIATRIC HOSPITAL SERVICES**

WM19/12-151

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve the payment of $25,483.26 to the State of Michigan for September State Psychiatric Hospital services.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-492 **APPROVE THE AGREEMENT FOR FILING ASSISTANCE SERVICES WITH PFM FINANCIAL ADVISORS LLC FOR AN ANNUAL FILING FEE OF $2,250 UPON REVIEW AND APPROVAL OF CORPORATE COUNSEL AND AUTHORIZE THE BOARD CHAIRPERSON TO SIGN THE AGREEMENT**

WM19/12-152
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve the agreement for filing assistance services with PFM Financial Advisors LLC for an annual filing fee of $2,250 upon review and approval of Corporate Counsel and authorize the Board Chairperson to sign the agreement.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-493 **APPROVE THE WRITE-OFF OF THE DELINQUENT ACCOUNT BALANCES IN THE PUBLIC HEALTH AND SHERIFF DEPARTMENTS TOTALING $5,932.16 EFFECTIVE SEPTEMBER 30, 2019 AS WELL AS ANY INTEREST AND PENALTIES THAT HAVE ACCRUED TO THESE ACCOUNT BALANCES TO DATE**

WM19/12-153
The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve the write-off of the delinquent account balances in the Public Health and Sheriff Departments totaling $5,932.16 effective September 30, 2019, as well as any interest and penalties that have accrued to these account balances to date.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-494 **APPROVE ISSUING REQUESTS FOR PROPOSALS FOR COLLECTION AGENCY SERVICES; AND FURTHER MOVE TO AMEND THE ACCOUNTS RECEIVABLE AND DEBT RECOVERY POLICY NO. 2007-362 UPON SELECTION OF THE COLLECTION AGENCY**

WM19/12-154

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve issuing requests for proposals for collection agency services; and further move to amend the Accounts Receivable and Debt Recovery Policy No. 2007-362 upon selection of the collection agency.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-495 **AUTHORIZE STAFF TO SEEK BIDS FOR THE DEMOLITION OF BUILDING B, 133 EAST APPLE AVENUE, MUSKEGON**

WM19/12-155

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to authorize staff to seek bids for the demolition of Building B, 133 East Apple Avenue, Muskegon.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-496 **APPROVE THE PAYMENT OF THE LIST OF HEALTHWEST INVOICES TOTALING $282,979.06 FOR FY2019 AND INCREASE THE CORRESPONDING PURCHASE ORDERS ACCORDINGLY GIVEN THAT THE EXPENDITURES IN EXCESS OF BUDGET WILL BE COVERED BY CORRESPONDING INCREASES IN REVENUES**

WM19/12-156

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve the payment of the list of HealthWest invoices totaling $282,979.06 for FY2019 and increase the corresponding purchase orders accordingly given that the expenditures in excess of budget will be covered by corresponding increases in revenues.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins

No: Zach Lahring, Susie Hughes

Excused: I. John Snider, II **Motion Carried**

2019-497 **WAIVE THE PROCUREMENT LEVEL QUOTE AND ACCEPT THE DEPARTMENT LEVEL QUOTE TO FEYEN ZYLSTRA LLC FOR THE INSTALLATION OF MM FIBER OPTIC CABLE AND AUTHORIZE THE BOARD TO SIGN THE AGREEMENT WITH FEYEN ZYLSTRA LLC FOR $28,800**

WM19/12-157

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to waive the Procurement Level Quote and accept the Department Level Quote to Feyen Zylstra LLC for the installation of MM Fiber Optic Cable and authorize the Board to sign the agreement with Feyen Zylstra LLC for $28,800.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-498 **APPROVE A CONTRACT ADDENDUM WITH IMAGESOFT TO PROVIDE CONTRACTUAL PROJECT MANAGEMENT SERVICES AT A COST NOT TO EXCEED $50,000.00 FOR THE COMPLETION OF THE DISTRICT COURT PORTION OF THE ELECTRONIC CONTENT MANAGEMENT PROJECT AND AUTHORIZE THE BOARD CHAIR TO SIGN THE ADDENDUM**

WM19/12-158

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to approve a contract addendum with ImageSoft to provide contractual project management services at a cost not to exceed $50,000.00 for the completion of the District Court portion of the electronic content management project and authorize the Board Chair to sign the addendum.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-499 **WAIVE THE PROCUREMENT LEVEL QUOTE AND ACCEPT THE DEPARTMENT LEVEL QUOTE TO CDW FOR THE ADD-ON TO TREND MICRO SECURITY FOR A PERIOD OF 3-YEARS AND AUTHORIZE THE BOARD CHAIR TO SIGN THE AGREEMENT WITH CDW FOR $84,483.00 AND AMEND THE BUDGET ACCORDINGLY**

WM19/12-159

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to waive the Procurement Level Quote and accept the Department Level Quote to CDW for the add-on to Trend Micro Security for a period of 3-years and authorize the Board Chair to sign the agreement with CDW for $84,483.00 and amend the budget accordingly.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-500 **AWARD BID FOR COUNTY OFFSET PRINTING TO ADVANCED PRINTING AND GRAPHICS FROM OCTOBER 1, 2019 – SEPTEMBER 30, 2024**

WM19/12-160

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to award bid for County offset printing to Advanced Printing and Graphics from October 1, 2019 – September 30, 2024.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-501 **AUTHORIZE PUBLIC HEALTH TO APPLY FOR THE 2020 MEDICAL MARIHUANA OPERATION AND OVERSIGHT GRANT FROM THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS IN THE AMOUNT OF $34,837**

WM19/12-162

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to authorize Public Health to apply for the 2020 Medical Marihuana Operation and Oversight Grant from the Michigan Department of Licensing and Regulatory Affairs in the amount of $34,837.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-502 **EXTEND THE WORK FOR REMONUMENTATION AND REMONUMENTATION MAINTENANCE SERVICES EQUALLY TO MOORE & BRUGGINK, DRIESENGA & ASSOCIATES, AND WESTSHORE CONSULTING AND DIRECT THE COUNTY SURVEYOR TO OVERSEE THE WORK PURSUANT TO THE TERMS AND CONDITIONS OF THE GRANT FOR ONE YEAR COVERING THE 2020 CALENDAR YEAR**

WM19/12-163

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to extend the work for remonumentation and remonumentation maintenance services equally to Moore & Bruggink, Driesenga & Associates, and Westshore Consulting and direct the County Surveyor to oversee the work pursuant to the terms and conditions of the grant for one year covering the 2020 calendar year.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: None

Excused: I. John Snider, II **Motion Carried**

2019-503 **AUTHORIZE THE TREASURER'S OFFICE SALARY ADJUSTMENTS TO BE EFFECTIVE AS FOLLOWS: CASH MANAGER, POSITION NO. X11501, CURRENT SALARY GRADE NX-00310 $28.961-$36.62/HR, PROPOSED SALARY GRADE NX-00330 $30.811-$38.822/HR; DEPUTY TREASURER, X26501, CURRENT SALARY GRADE NX-00362 $32.211-$40.592/HR, PROPOSED SALARY GRADE NX-00380 $34.063-$43.318/HR; PROPERTY TAX SPECIALIST, POSITION NO. N55701, CURRENT SALARY GRADE NO-00210 $18.248-$22.982/HR, PROPOSED SALARY GRADE NO-00220 $19.463-$24.712/HR**

WM19/12-164

The Ways & Means Committee recommends, moved by Commissioner Scolnik, seconded by Vice-Chair Foster, to authorize the Treasurer's Office salary adjustments to be effective as follows: Cash Manager, Position No.. X11501, Current salary grade NX-00310 $28.961-$36.62/Hr, proposed salary grade NX-00330 $30.811-$38.822/Hr; Deputy Treasurer, X26501, current salary grade NX-00362 $32.211-$40.592/Hr, proposed salary grade NX-00380 $34.063-$43.318/Hr; Property Tax Specialist, position no. N55701, current salary grade NO-00210 $18.248-$22.982/Hr, proposed salary grade NO-00220 $19.463-$24.712/Hr.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Bob Scolnik, Rillastine Wilkins, Susie Hughes

No: Zach Lahring

Excused: I. John Snider, II **Motion Carried**

Removed from consideration: WM19/12-161
To authorize the Public Defender's Office to purchase a new copier/printer from Applied Imaging for the purchase price of $7,695.00 with MIDC grant funds; and amend the budget accordingly. Note: This item was removed because of a discrepancy in the contract.

CHAIRMAN'S REPORT/COMMITTEE LIAISON REPORTS

2019-504 **APPROVE AMENDMENTS TO THE MUSKEGON COUNTY BOARD RULES**

Moved by Commissioner Nash, seconded by Commissioner Hovey Wright, to approve amendments to the Muskegon County Board Rules.

Commissioner Lahring asked what the effective date of the rules would be. Chairman Hughes indicated that it would be January 3, 2020.

Voice vote **Motion carried**

2019-505 **REAPPOINT KATHY MOORE TO THE SENIOR RESOURCES STAFF (STAFF LIAISON) TERM THROUGH 12/31/21**

Moved by Commissioner Nash, seconded by Vice-Chair Foster, to reappoint Kathy Moore to the Senior Resources Staff (Staff Liaison) term through 12/31/21.

Voice vote **Motion carried**

2019-506 **REAPPOINT LORI ARCHER (TOWNSHIP SLOT) AND TIM DEMUMBRUM (PUBLIC SLOT) TO THE LAND BANK AUTHORITY WITH TERMS THROUGH 12/31/22**

Moved by Commissioner Wilkins, seconded by Vice-Chair Foster, to reappoint Lori Archer (Township Slot) and Tim DeMumbrum (Public Slot) to the Land Bank Authority with terms through 12/31/22.

Voice vote **Motion carried**

2019-507 **REAPPOINT JAMES DONLEY, DDS (LICENSED OR STATE CERTIFIED BY STATE OF MICHIGAN AS HEALTH CARE PRACTITIONER SLOT) AND CHAD BREWER (GENERAL PUBLIC/WELL-INFORMED OF PUBLIC HEALTH MATTERS SLOT) WITH TERMS THROUGH 12/31/22**

Moved by Vice-Chair Foster, seconded by Commissioner Wilkins, to reappoint James Donley, DDS (licensed or State certified by State of Michigan as health care practitioner slot) and Chad Brewer (general public/well-informed of public health matters slot) with terms through 12/31/22.

Voice vote **Motion carried**

2019-508 **APPOINT/REAPPOINT THE FOLLOWING FOR SOLID WASTE PLANNING COMMITTEE, TERMS THROUGH 12/31/21: SIDNEY SHAW (ENVIRONMENTAL SLOT); DOUG WOOD (SOLID WASTE MANAGEMENT SLOT) REAPPOINTMENT; WILLIAM CRABTREE (INDUSTRIAL SLOT) REAPPOINTMENT; CHRIS HALL (PUBLIC SLOT) REAPPOINTMENT, AND LINDA AERTS (TOWNSHIP SLOT) APPOINTMENT**

Moved by Commissioner Mahoney, seconded by Commissioner Scolnik, to appoint/reappoint the following for Solid Waste Planning Committee, terms through 12/31/21: Sidney Shaw (Environmental Slot), Doug Wood (solid waste management slot) reappointment, William Crabtree (industrial slot) reappointment, Chris Hall (public slot) reappointment, and Linda Aerts (township slot) appointment.

Commissioner Scolnik asked who does the appointments. Chairman Hughes indicated that she and Lisa Chalko go through the applications. There are a couple of slots left to fill.

Vice-Chair Foster asked regarding the Township slot, Chairman Hughes indicated that the current person did not reapply to the Township slot.

Voice vote **Motion carried**

Chairman Hughes reminded the Board of the organizational meeting which will be on Friday, January 3, 2020, at 3:30 p.m. She also asked the Board to let her know if they would like to change their appointments.

ADMINISTRATOR'S REPORT

2019-509 **APPROVE THE CONTRACT WITH THE MICHIGAN INDIGENT DEFENSE COMMISSION AND PUBLIC DEFENDER'S OFFICE AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN**

The Administrator recommends, moved by Commissioner Nash, seconded by Vice-Chair Foster, to approve the Contract with the Michigan Indigent Defense Commission and Public Defender's Office and Authorize County Administrator to Sign.

Discussion ensued.

Commissioner Lahring asked what would happen to positions if the grant money isn't allocated. Administrator Eisenbarth stated that as in all departments, when any grant dollars go away, the positions go away.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

County Clerk Waters wanted to let the record show that Commissioner Snider had joined the Board Meeting.

2019-510 **APPROVE VEHICLE ALLOWANCE FOR IT DIRECTOR RETROACTIVE TO MARCH 2019 AND COMMUNITY DEVELOPMENT DIRECTOR**

The Administrator recommends, moved by Vice-Chair Foster, seconded by Commissioner Nash, to approve Vehicle Allowance of $6,000 per year for IT Director and Community Development Director.

Chairman Hughes made an amendment to this motion to be retroactive for the IT Director to March 2019, when he turned in his county car, and effective October 1, 2019, for the Community Development Director.

Discussion ensued.

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

OLD BUSINESS

Vice-Chair Foster asked Matt Farer, Public Works Director, regarding the status of the sale of Brookhaven. Mr. Farer indicated that the buyer had so many days to do environmental work. Their engineer discovered that there may have been an above-ground gas tank which they need to look into. Per Corporate Counsel, the buyers requested an extension until January 17, 2020, under Section 4.9 of the purchase agreement.

2019-511 **GRANT THE BUYER OF BROOKHAVEN AN EXTENSION OF THE INSPECTION PERIOD UNTIL JANUARY 17, 2020, PER SECTION 4.9 OF THE PURCHASE AGREEMENT.**

Corporate Counsel recommends, moved by Commissioner Snider, seconded by Commissioner Hovey-Wright to grant the buyer of Brookhaven an extension of the inspection period until January 17, 2020, per Section 4.9 of the purchase agreement.

Voice vote **Motion Carried**

Administrator Eisenbarth brought up that Commissioner Lahring had previously asked a question that he did not know the answer to. When a recording is made and it is saved on YouTube, are we allowing people to download it? It is FOIA-able, but right now IT has it blocked and they cannot download it.

Discussion ensued.
Ivan Phillips, Information Systems Director, indicated that he made the call not to have the recordings downloadable based on discussions that were had. There had been no motion.

2019-512 **TO MAKE THE BOARD MEETING YOUTUBE RECORDINGS NOT DOWNLOADABLE**

Commissioner Nash moved, seconded by Commissioner Hovey-Wright, to continue to block the videos.

Discussion ensued.

Commissioner Lahring thanked the Board for the debate. The press is watching these Board videos. They are the only outreach that a lot of people who can't be here at 3:30 in the afternoon have to be able to view these meetings. Huge areas in Muskegon County do not have internet access. If they are not made downloadable, we are cutting off people in districts with internet access problems and limiting potential public involvement.

Discussion contined.

Vice-Chair Foster asked Corporate Counsel for his input and advice. Corporate Counsel indicated there is a record retention policy that the County needs to comply with, or as a default, what the State has as a policy because the County maintains its own video on the IT laptop.

Roll Call:

Yes: Marcia Hovey-Wright, Kenneth Mahoney, Charles Nash, Susie Hughes

No: Gary Foster, Zach Lahring, Robert Scolnik, I. John Snider, II, Rillastine Wilkins **Motion Fails**

Chairman Hughes directed Ivan Phillips, IT Director, to make the videos on YouTube downloadable.

Commissioner Hovey-Wright asked about the timeline for the report from the transportation consultants that they hired regarding the bus system. Administrator Eisenbarth stated they had a preliminary review and plan to bring the report in January.

Commissioner Nash asked if the Board could be notified about the transportion report in a timely manner. Administrator Eisenbarth said yes, the literature would be handed out before the meeting as well.

NEW BUSINESS

Commissioner Lahring requested a motion from the Board for the County of Muskegon not to consent to refugee resettlement pursuant to Executive Order Number 1388. He had copies of the resolution for everyone. Executive Order 1388 was to limit refugee resettlement. President Trump said that county commissions had to opt in or opt out of this resolution for refugee resettlement.

2019-513 **FOR MUSKEGON COUNTY TO OPT OUT OF REFUGEE RESETTLEMENT PURSUANT TO EXECUTIVE ORDER NUMBER 1388**

Commissioner Lahring moved, seconded by Vice-Chair Foster, for the Board to opt out of refugee resettlement as a County pursuant to Executive Order 1388.

Discussion ensued. Motion failed due to lack of additional support.

PUBLIC COMMENT

Bruce Mossburg, Program Director, Refugee Foster Care at Bethany indicated that President Trump has committed to the resettlement of 18,000 immigrants and a small portion of those are refugees. The only agencies in West Michigan who are resettling refugees are Samaritans and Bethany, so there are no plans to place any adults or families in Muskegon. They currently have three foster care homes in Muskegon County who have accepted refugee children. He asked to be able to continue to work with those families. He is not talking huge numbers of refugees, he's talking about serving kids. They also have some church support in Muskegon County who are in favor of the refugee programs.

Meredith Smiley, Director Bethany Christian Services, spoke in favor of Bethany Services being able to provide refugee services for minor children.

Melinda Pego, Zach Lahring, Nola Twining, and Anna Derouin addressed the Board in opposition to refugee resettlement

Commissioner Comments
Commissioner Hovey-Wright thinks it is inappropriate to label Bethany Christian Services a huge corporation. It's a private, faith-based, nonprofit, and we're talking about three families, or three people, which is not exactly a horde. We need to keep things in perspective and realize that this is a faith-based group trying to do a good thing, trying to help a people who are in a similar situation to the family that is living with Commissioner Lahring. There are a lot of

reasons why people leave their country and there is a process they have to go through to get citizenship and what to do with these people in the meantime is what they're doing.
Commissioner Snider has had personal experience with Bethany Christian Services. They perform a valuable service. He has a grand-daughter who has been a beneficiary of those services from Bethany Christian. While she is not an immigrant, she was resettled from Pittsburgh. He doesn't think we should be adopting resolutions not to do something.

Commissioner Lahring said welcome to opting in. There was a choice to opt in or opt out with respect to marijuana and many communities wound up opting in because of their refusal to do something.

Commissioner Scolnik indicated he wished he had had this information a week ago to look it up and find out what is going on. He didn't know this was even a thing. It isn't fair. Maybe he would still disagree, but he doesn't even know what to do. Also, several years ago his church congregation adopted a Russian family. The Russian father got a job and walked almost five miles to work for a year, they became citizens, his kids went to college. He's not against immigrants or refugees, he wants them to be legal.

Commissioner Lahring commented on the idea of the open meetings act. He feels that unfortunately this debate has been shut down because of the goofy rule of three commissioners. The idea is that this debate is supposed to happen in public and not little side-bar meetings. He apologizes that they didn't know about this ahead of time. This was a big press release. It was sent to committee, the committee didn't make a decision and he brought it to the Board to have an open, public debate. He doesn't want to have a behind-the-scenes debate.

Commissioner Nash indicated that if the Commissioners can receive this material through the staff, through email, then they are all aware this is coming before the Board. But when it is sprung on them at the last second at a meeting, a motion is thrown out there, this is something they have complained about for decades. Commissioners are coming up at the last minute and having something like this happen, and this is why they end up in these discussions. He is also concerned as a person of color that this Board is moving in a direction where it is becoming more prejudicial and racist towards individuals without even knowing who they are. We are just making judgments because someone is a refugee or immigrant, but we don't who that individual is. He thinks that as a Christian, we need to know who a person is before we pass judgment and he does not like seeing the Board having these discussions to put a blanket over someone because we've labeled them. He doesn't think it's the Christian way, it's not the kind way. He hopes the Board can be more understanding and figure out a way to work these things peacefully.

Commissioner Scolnik commented on the remark of deals being made in the back room. He has never made a deal in the back room, never shopped for votes, and has hardly talked about any issues. Issues have been brought up at the end of a meeting. He would like time to consider these motions in advance, discuss it with department heads, corporate counsel.

Chairman Hughes said she has dealt with Bethany Christian Services for the last 20 years and has never had a bad experience. They work miracles and she can't speak highly enough of them. She has never known them to be money-grubbing people in the community, just good Christian people that want to help. She takes offense that Commissioner Lahring disparaged their reputation.

Commissioner Mahoney said that the Board doesn't have authority over immigration. That comes from the federal government. For the Board to enter into an agreement not to accept refugees probably is not legal. He is more concerned about community mental health issues, crime issues, things that are local. The Board has no control over immigration, nor does he wish them to.

Chairman Hughes offered that the County is not paying Bethany Christian Services. All of their money comes from donors. They are willingly accepting responsibility for people who need shelter. No tax dollars are being used.

Commissioner Snider reiterated that the Board is trying to do something that we have no authority to do, it is a meaningless gesture.

Corporate Counsel agreed with Commissioner Lahring, that there is an Executive Order. The point of the Order is to seek consent from local governments on whether or not they will consent to resettlement of refugees. The position of the Federal government is that unless a County provides consent by June of 2020, then resettlement should not occur in these counties. Not that it can't, but it should not. Mr. Homier then read the beginning of the Executive Order. The way the Executive Order is drafted, if you have not consented to this, then you are considered to have not opted in.

Commissioner Mahoney added that the Governor has indicated that Michigan will continue to be refugee state and has encouraged settlement. Mr. Homier indicated that the Executive Order requires both state and local counties' consent.

Vice-Chair Foster asked Administrator Eisenbarth if he knows of any other counties that have decided. Administrator Eisenbarth said that Kent County has signed a letter to be included and the City of Holland.

Commissioner Nash commented on what Mr. Homier read, the purpose of the Executive Order was to make sure that the refugees have an opportunity to become self-sustaining, which is a positive purpose, not negative. Why would we want to stop that process? If it were up to him, he would opt in since it would help people move in the right direction.

2019-514 **GO INTO CLOSED SESSION: PURSUANT TO MCL 15.268(D): TO CONSIDER THE PURCHASE OR LEASE OF REAL PROPERTY**

Moved by Commissioner Nash, seconded by Vice-Chair Foster, to go into Closed Session pursuant to MCL 15.268(d): To Consider the Purchase or Lease of Real Property.

Roll Call:

Yes: Gary Foster, Marcia Hovey-Wright, Zach Lahring, Kenneth Mahoney, Charles Nash, Bob Scolnik, I. John Snider, II, Rillastine Wilkins, Susie Hughes

No: None **Motion Carried**

Went into closed session at 4:47 p.m.

Returned to open session at 5:05 p.m.

2019-515 **PROCEED WITH THE RECOMMENDATIONS OF THE PUBLIC WORKS DIRECTOR WITH REGARD TO THE PURCHASE OR LEASE OF REAL PROPERTY**

Moved by Commissioner Hovey Wright, seconded by Vice-Chair Foster, to proceed with the recommendations of the Public Works Director with regard to the purchase or lease of real property.

Voice Vote **Motion Carried**

2019-516 **MOVED BY COMMISSIONER NASH, SECONDED BY VICE-CHAIR FOSTER, TO ADJOURN THE MEETING**

Meeting adjourned at 5:05 p.m.

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Nancy A. Waters, County Clerk

NAW/lss

To Be Approved at Full Board Meeting on Tuesday, January 14, 2020.