

Muskegon County
Board of Public Works
January 9, 2020
4:00p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine R. Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by the Board of Commissioners Chair Hughes at 4:00p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Excused: Brenda Moore, Drain Commissioner

Staff

Present: Matthew Farrar, Public Works Director
Dave Johnson, Wastewater Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director

ELECTION OF OFFICERS

Chair Hughes opened nominations for Chair of the Muskegon County Board of Public Works.

Commissioner Scolnik nominated Commissioner Foster for Chair.

There were no other nominations for Chair.

Chair Hughes closed the nominations.

BPW-20-001 Moved by Commissioner Scolnik, seconded by Commissioner Lahring, to elect Commissioner Foster as Chair of the Muskegon County Board of Public Works.

VOICE VOTE: Motion carried

Commissioner Foster was elected by unanimous vote as Chair of the Muskegon County Board of Public Works.

Commissioner Foster assumed the Chair.

Chair Foster presiding.

Chair Foster opened nominations for Vice Chair of the Muskegon County Board of Public Works.

Chair Foster nominated Commissioner Wilkins for Vice Chair.

There were no other nominations for Vice Chair.

Chair Foster closed the nomination for Vice Chair.

BPW-20-002 Moved by Chair Foster, seconded by Commissioner Hughes, to elect Commissioner Wilkins as Vice Chair of the Muskegon County Board of Public Works.

VOICE VOTE: Motion carried

Commissioner Wilkins was elected by unanimous vote as Vice Chair of the Muskegon County Board of Public Works.

Commissioner Wilkins assumed the position as Vice Chair.

Chair Foster opened nominations for Secretary of the Muskegon County Board of Public Works.

Commissioner Mahoney nominated Drain Commissioner Moore for Secretary.

There were no other nominations for Secretary.

Chair Foster closed the nomination for Secretary.

BPW-20-003 Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to elect Drain Commissioner Moore as Secretary of the Muskegon County Board of Public Works.

VOICE VOTE: Motion carried [No - Lahring]

Drain Commissioner Moore was elected as Secretary of the Muskegon County Board of Public Works.

Chair Foster opened nominations for Deputy Secretary of the Muskegon County Board of Public Works.

Commissioner Hughes nominated Matthew Farrar for Deputy Secretary.

There were no other nominations for Deputy Secretary.

Chair Foster closed the nomination for Deputy Secretary.

BPW-20-004 Moved by Commissioner Hughes, seconded by Commissioner Snider, to elect Matthew Farrar for Deputy Secretary to the Muskegon County Board of Public Works.

VOICE VOTE: **Motion carried**

Matthew Farrar was elected by unanimous vote as Deputy Secretary of the Muskegon County Board of Public Works.

Matthew Farrar assumed the position as Deputy Secretary.

BPW-20-005 APPROVAL OF THE AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Lahring, to approve the agenda with the removal of item F. 7 from the agenda.

VOICE VOTE: **Motion carried**

BPW-20-006 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the regular and closed session minutes of the Board of Public Works meeting held on November 7, 2019.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-007 Solicit Bids for Cell Construction and Cell 2 & 3 Closures

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize Purchasing to bid the Gap Cell Construction and Cell 2 and 3 Closure Project.

VOICE VOTE: **Motion carried**

BPW-20-008 Authorize assignment of the Air Quality Specialists Contract

Moved by Commissioner Mahoney, seconded by Commissioner Wilkins, to authorize the assignment of the Air Quality Specialists contract to Environmental Information Logistics and authorize the Chair to sign the assignment document prepared by corporate counsel.

Roll call:

Yes – Hughes, Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Foster

No –

Excused - Moore

Motion carried

BPW-20-009 Authorize assignment of the Johnson & Anderson Contract

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the assignment of the Johnson & Anderson contract to DLZ Michigan, Inc. and authorize the Chair to sign the assignment document prepared by corporate counsel.

Roll call:

Yes - Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Moore

Motion carried

BPW-20-010 Accept 2020 Scrap Tire Cleanup Grant Funding

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to accept the funding in the amount of up to \$56,376.00 from the Michigan Department of Environment, Great Lakes, and Energy to cover the tire collection expenses; authorize the Chair of the Board of Public Works to sign the grant agreement with Environmental Rubber Recycling scrap tire hauler agreement; and authorize the Solid Waste fund to cover any fees in excess of the \$56,376.00 grant funding.

Matthew Farrar stated we have exceeded the grant amount in the past; however we have been able to secure additional funds from the state.

Matthew Farrar stated this does not interfere with a local municipality's ability to apply for their own tire grant and hold their own event.

Roll call:

Yes - Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Moore

Motion carried

BPW-20-011 Waive Tipping Fees for 2020 Free Dump Day Program

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the waiver of tipping fees for the Free Dump Day Program in 2020.

Roll call:

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster

No –

Excused - Moore

Motion carried

BPW-20-012 Award Litter Cleanup Services

Moved by Commissioner Snider, seconded by Commissioner Hughes, to award calendar year 2020 litter cleanup services to Field Technology Services, per the proposal dated December 12, 2019, and authorize the Public Works Board Chair to sign the proposal.

Matthew Farrar was asked the total paid in 2019 for the service. Matthew Farrar stated he didn't have the number with him and would follow up.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Nash, Foster

No –

Excused - Moore

Motion carried

BPW-20-013 Obtain Quotes to Purchase Calcium Nitrate Solution and Ferric Chloride Solution

Moved by Commissioner Snider, seconded by Commissioner Hughes, to authorize the Wastewater Department to obtain Procurement-level quotes for the purchase of calcium nitrate solution and for the purchase of ferric chloride solution.

VOICE VOTE: **Motion carried**

BPW-20-014 Solicit Bids for Agricultural Chemicals

Moved by Commissioner Snider, seconded by Commissioner Nash, to authorize the Wastewater Department to pursue formal solicitation of bids for the purchase of agricultural chemicals needed by the Wastewater farm in 2020.

VOICE VOTE: **Motion carried**

BPW-20-015 Approve One-Year Extension of Contract for Flow Meter Calibration & Repair Services

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the second one-year extension of the contract with RS Technical Services through December 31, 2020, for flow meter calibration at \$29,657.00/year and flow meter repair services at \$115.00/hour.

Roll call:

Yes - Snider, Wilkins, Hughes, Lahring, Mahoney, Nash, Scolnik, Foster

No –

Excused - Moore

Motion carried

BPW-20-016 Award Bid for Pump Station C Biofilter Rehabilitation

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to accept the low bid from L.D. Docsa for IFB 20-2367, Pump Station C Biofilter Rehabilitation, for a total of \$395,000.00.

Roll call:

Yes - Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Moore

Motion carried

Dave Johnson was asked if this was the same system. Dave Johnson stated it was the same system. They will be replacing the parts that have failed. The system is 10 years old.

BPW-20-017 Approve Change Order No. 1 of the Lab Renovation Contract

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve Change Order No. 1 of the Laboratory Renovation Contract with Skye Contracting, which increases the contract price by \$15,292.30, from \$1,191,000.00 to \$1,206,282.30, and authorize the Board Chair to sign same.

Roll call:

Yes - Lahring, Mahoney, Scolnik, Snider, Wilkins, Hughes, Nash, Foster

No –

Excused - Moore

Motion carried

Dave Johnson was asked to email pictures of the work done so far. Dave Johnson also invited the Board members to visit the lab.

BPW-20-018 Approve Change Order No. 1 of the Rapid Infiltration Beds Contract

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve Change Order No. 1 of the Rapid Infiltration Beds Contract with Jackson-Merkey Contractors, which decreases the contract price by \$82,569.00, from \$2,295,700.00 to \$2,213,131.00, and authorize the Board Chair to sign same.

Dave Johnson stated the net amount of the changes orders was an overall decrease.

VOICE VOTE: **Motion carried**

BPW-20-019 Approve Change Order No. 1 of the Swanson Road Improvements Contract

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve Change Order No. 1 of the Swanson Road Improvements Contract with Jackson-Merkey Contractors, which increases the contract price by \$6,683.50, from \$2,148,196.40 to \$2,154,879.90, and authorize the Board Chair to sign same.

Dave Johnson stated paving would take place in the spring.

Roll call:

Yes - Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Moore

Motion carried

BPW-20-020 Approve Change Order No. 3 of the Cell No. 3 Improvements Contract

Moved by Commissioner Nash, seconded by Commissioner Snider, to authorize Change Order No. 3 of the Cell No. 3 Improvements Contract, which decreases the current contract cost by \$10,755.00, from \$2,042,623.05 to \$2,031,868.05, and authorize the Board Chair to sign same.

VOICE VOTE: **Motion carried**

BPW-20-021 Informational Items:

The following informational items were received and placed on file:

1. Public Works Monthly Operations Report, December 2019.
2. Wastewater Monthly Operating Report, December 2019.
3. Muskegon County Regional Water Policy Board Minutes, December 2019(draft).
4. Muskegon Municipal Wastewater Management Committee Minutes, Dec. 2019 (draft)

Commissioner Mahoney asked about the spike in the amount of landfill tonnage. Matthew Farrar stated the two big items were environmental cleanups and sludge from the Wastewater System.

Commissioner Hughes asked if the closure of the recycling center had an impact. Matthew Farrar stated he was informed the majority of the recycling center users were residents of the City of Muskegon. The City of Muskegon now offers their residents curbside recycling service.

OLD BUSINESS

None

NEW BUSINESS

Chair Foster stated the appointments for the Wastewater Hunting Committee have expired. Chair Foster requested Commissioner Hughes review and make appointments to the Wastewater Hunting Committee.

Chair Foster asked the Administrator about plowing at the Wastewater System for the bird watchers. Administrator Eisenbarth stated only the main roads at the Wastewater System are plowed in the winter. In over 30 years and due to the costs involved, only the roads used by the Wastewater System staff are plowed in the winter. Administrator Eisenbarth stated it would be cost prohibitive for us to consider plowing all of the access roads within the Wastewater System.

PUBLIC COMMENT ON A NEW ITEM

Larry Houseman addressed the board regarding plowing one of the access roads at the Wastewater System.

Chair Foster asked Commissioner Hughes to have the Hunting Committee look into the cost to plow.

Discussion ensued regarding costs, safety concerns, posted signage and liability issues.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:37 p.m.

Gary Foster, Chair

Muskegon County
Board of Public Works
February 13, 2020
4:00p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:07p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Excused: Ken Mahoney, Muskegon County Commissioner

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Robert Lukens, Community Development Director

BPW-20-022 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-023 APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the minutes of the Board of Public Works meeting held on January 9, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Tony Barnes spoke on agenda item E/8.

ITEMS FOR CONSIDERATION:

BPW-20-024 Approval to Solicit Proposals for a Water Truck

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the procurement department to solicit proposals for a Solid Waste water truck.

Matthew Farrar stated they will be considering both new and used vehicles.

VOICE VOTE: **Motion carried**

BPW-20-025 Approve Merchant Partners and Electronic Payment Exchange for Credit Card Processing

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the use of Merchant Partners and Electronic Payment Exchange for credit card processing services at Solid Waste, and allow the Public Works Board Chair to sign the agreement.

VOICE VOTE: **Motion carried**

BPW-20-026 Approve Caterpillar Certified Rebuild and Associated Equipment and Repairs

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the Caterpillar Certified Rebuild and associated equipment and repairs in the amount of \$457,123.87.

Roll call:

Yes - Lahring, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-027 Approve PFAS Remedial Action Plan Proposal

Moved by Commissioner Snider, seconded by Commissioner Hughes, to approve Golder Associates Inc. in the amount of \$86,118.00 to perform a PFAS Remedial Action Plan as required by EGLE.

Matthew Farrar stated the State of Michigan requires all landfills have a Remedial Action Plan.

Roll call:

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-028 Authorize Procurement of Truck Utilizing MiDeal

Moved by Commissioner Nash, seconded by Commissioner Snider, to authorize procurement of a new Solid Waste truck utilizing MiDeal.

Matthew Farrar stated MiDeal is a purchasing cooperative that has already bid out several makes of trucks.

Roll call:

Yes - Hughes, Lahring, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-029 Authorize Disposal Rates for the Ryerson Remediation Project

Move by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize a disposal rate of \$19.00 per ton for stabilized sediment, \$29.00 per ton for separated debris, and \$18.00 per ton for processed debris, under the terms and conditions of the Waste Disposal Quotation, for the Ryerson Remediation Project.

Matthew Farrar stated the disposal rates quoted cover the costs to the landfill.

Roll call:

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Moore, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-030 Approve Resolution – Adopts and Approves the Assignment and Assumption Agreement

Moved by Commissioner Hughes, seconded by Commissioner Nash, to amend the motion to include to be signed on or before May 1st.

VOICE VOTE: **Motion carried**

Move by Commissioner Hughes, seconded by Commissioner Snider, to approve the attached resolution which adopts and approves the assignment and assumption agreement with the City of Norton Shores, Fruitport Charter Township, and the West Michigan Regional Water Authority and authorize the Chair to sign the agreement on or before May 1st.

Roll call:

Yes - Snider, Wilkins, Hughes, Lahring, Moore, Nash, Scolnik, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-031 Award Bid for Phase I of the Channel Crossing Project

Moved by Commissioner Hughes, seconded by Commissioner Snider, to award the bid from Hallack Contracting Inc. for Phase I of the Channel Crossing Project for the amount of \$2,069,219.09.

Matthew Farrar stated Phase I goes from the water filtration plant to the channel. Matthew Farrar provided details of the bidding and vetting process. Matthew Farrar stated the major difference in pricing was traffic control. Hallack Contracting Inc. does theirs in house while the others subcontract it out.

Jennifer Hodges expressed her preference with hiring a local contractor.

Discussion ensued.

Tony Barnes, Dalton Township Supervisor and Chair of the Water System Policy Board, stated at the Water System Policy Board meeting the vote to recommend Hallack Contracting Inc. and the vote to recommend McCormick Sand Inc. failed. The Water System Policy Board was not able to reach a recommendation.

Roll call:

Yes - Wilkins, Hughes, Lahring, Moore, Nash, Scolnik, Snider, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-032 Authorize to Solicit Proposals for Commodity Futures Brokerage

Moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize the Wastewater Department to issue a Request for Proposals for the selection of a commodity futures brokerage firm.

VOICE VOTE: **Motion carried**

BPW-20-033 Authorize to Solicit Quotes to Provide Natural Gas Service to Farm Headquarters

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Wastewater Department to obtain Procurement-level quotes for the installation of an approximately 2,700-ft gas line and meter to provide natural gas service to Wastewater farm headquarters.

Commissioner Lahring asked why the methane gas from the landfill couldn't be used. Dave Johnson stated the methane gas is very dirty and not pipeline standards. Matthew Farrar stated staff has looked at using the methane gas at the landfill and it would not be cost effective.

VOICE VOTE: **Motion carried**

BPW-20-034 Approve Harvest of Diseased Red Pine

Moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the harvest of a 15-acre area of diseased red pine by Habitat Management of Michigan under the Board's current open contract with same.

Dave Johnson stated all of the red pine from the Wastewater System site would be removed.

VOICE VOTE: **Motion carried**

BPW-20-035 Award Quote for Calcium Nitrate and Ferric Chloride

Commissioner Hughes requested the Calcium Nitrate and Ferric Chloride award be combined to one motion.

Moved by Commissioner Hughes, seconded by Commissioner Snider, to accept the low quote for RFQ 20-2376, Calcium Nitrate, from Webb Chemical for \$2.364/gallon for one year, with three optional one-year extensions and accept the low quote for RFQ 20-2377, Ferric Chloride, from Webb Chemical for \$0.315/lb. for one year, with three optional one-year extensions.

Dave Johnson stated this is a 19% increase for Calcium Nitrate and a 21% increase for Ferric Chloride.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Moore, Nash, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-036 Award Bid for Installation of 3-Center Point Irrigation Systems

Moved by Commissioner Hughes, seconded by Commissioner Snider, to accept the lowest qualifying bid for IFB 20-2373, Purchase and Installation of 3 Center Pivot Irrigation Systems, provided by Zirk's Welding & Irrigation for a total of \$286,000.00

Roll call:

Yes - Lahring, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-037 Approve Brightmark Energy Escrow Agreement

Moved by Commissioner Hughes, seconded by Commissioner Lahring, to approve the agreement between the Board of Public Works and Brightmark Energy for the creation of an escrow account through which Brightmark Energy will fund all engineering, legal and staff costs associated with the expansion of the Wastewater System to connect their facility in Polkton Township (Ottawa County), direct Prein&Newhof to proceed with the engineering, and authorize the Board Chair to sign the agreement.

Dave Johnson provided a background on the project. Dave Johnson stated the bio digester would be exclusively for manure.

Dave Johnson introduced Craig Murphy and Carly Filler from Brightmark Energy. Craig Murphy provided a company background. Craig Murphy stated this project would take cow and swine manure and place it in a digester and the end product is a renewable natural gas.

Commissioner Scolnik asked if the wastewater would be able to handle receiving the sewer. Dave Johnson stated they would.

Administrator Eisenbarth thanked and praised Dave Johnson for all of his work on this project. Administrator Eisenbarth also thanked Craig Murphy for his work. Dave Johnson thanked staff members for their assistance on the project.

Chair Foster asked what impact this project would have on those municipalities the pipeline would go through. Dave Johnson stated other than when the pipeline is constructed in the road right-a-way there should not be a negative impact.

Discussion ensued regarding the opportunity for utility providers to install service lines in the area at the time the road right-a-way is excavated to install the pipe. Dave Johnson stated that would be beyond the scope of this project. Commissioner Lahring stated there are grant monies available for rural internet and thinks it would be great if it could be done; however he doesn't want this to be a burden on the project.

Chair Foster asked Craig Murphy if they have had any negative publicity or issues with their digesters. Craig Murphy stated they have not because they only do dairy and swine manure and not food waste.

Roll call:

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Moore, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-038 Approve Restrictive Covenant

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to approve the restrictive covenant with Consumers Energy, which is imposed by EGLE on property surrounding the former B.C. Cobb Plant and containing buried fly ash, and through which runs one of the Wastewater Department's force mains, and authorize the Board Chair to sign same.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Moore, Nash, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-039 Informational Items:

The following informational items were received and placed on file:

1. Public Works Monthly Operations Report, January 2020.
2. Wastewater Monthly Operating Report, January 2020.
3. Muskegon County Regional Water Policy Board Minutes, January 2020(draft).
4. Muskegon Municipal Wastewater Management Committee Minutes, Jan. 2020 (draft)

Drain Commissioner Moore requested Dave Johnson email her the water quality data on the J Station force main break for her MS4 report.

Dave Johnson thanked Jennifer Hodges and Leo Evans for Muskegon Township's and the City of Muskegon's assistance with the J Station force main break.

OLD BUSINESS

Dave Johnson stated the National Guard training exercise will take place on April 16th at the Wastewater System site. Dave Johnson stated they are looking for individuals to make a public statement about the training on camera.

Matthew Farrar stated Supervisor Barnes had to leave but wanted to thank the Board for a healthy debate on agenda item E/8.

Matthew Farrar stated the pumps at the Veterans Memorial Park have been turned on.

There was discussion on rising lake levels and the impact it is having.

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Drain Commissioner Moore stated her office is receiving a lot of calls concerning the high water levels.

GO INTO CLOSED SESSION PURSUANT TO MCL 15.268(d) TO CONSIDER THE PURCHASE OF REAL PROPERTY

BPW-20-040 Moved by Commissioner Snider, seconded by Commissioner Hughes, to go into closed session to discuss the purchase of real property.

Roll call:

Yes - Lahring, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Mahoney

Motion carried

The Board of Public Works went into closed session at 5:12p.m.

The doors were opened to the public at 5:15p.m.

BPW-20-041 Approval to return to open session

Moved by Commissioner Snider, seconded by Commissioner Hughes, to return to open session.

Returned to open session at 5:15p.m.

VOICE VOTE: **Motion carried**

BPW-20-042 Approve Purchase of 8547 East Apple

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the purchase of 8547 East Apple for \$156,000 plus all closing costs and fees from Solid Waste funds and authorize the Chair of the Board of Public Works to sign the Buy and Sell Agreement and the Public Works Director to sign the closing documents.

Roll call:

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Mahoney

Motion carried

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:15p.m.

Gary Foster, Chair

Muskegon County
Board of Public Works
March 12, 2020
4:00p.m.
Michael E. Kobza Hall of Justice
990 Terrace Street
Muskegon, MI 49442

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:50p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner

Excused: Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator
Kristin Barnhill, Executive Assistant to the County Administrator

BPW-20-043 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-044 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the regular and closed session minutes of the Board of Public Works meeting held on February 13, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-045 Approve Performance and Indemnification Resolution

Moved by Commissioner Wilkins, seconded by Commissioner Mahoney, to approve attached performance and indemnification resolution.

VOICE VOTE: **Motion carried**

BPW-20-046 Partner with Consumers Energy to Convert to LED Lighting

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize staff to partner with Consumers Energy to provide specs, solicit bids, and oversee the conversion of the Solid Waste Facility lighting to LED. Authorize the Board Chair to sign any necessary agreement with Consumers Energy.

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

BPW-20-047 Brown's Pond Dam Financing

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the Brown's Pond Special Assessment District to reimburse the General Fund \$146,287.99 up to a 20 year term at 3.1% interest.

Commissioner Lahring asked Beth Dick if the General Fund could afford to do this. Beth Dick stated for this amount it could. Beth Dick explained the expenses for this project were paid out of the General Fund in 2017/2018. This authorizes the General Fund to be paid back with interest.

Roll call:

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

BPW-20-048 Solicit Bids for the Sale of Alfalfa

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the County Procurement Office to seek bids for the sale of the alfalfa in fields 19, 21, 22, 23, 26, and 34.

VOICE VOTE: **Motion carried**

BPW-20-049 Solicit Quotes for the Purchase of an Automated Herbicide Precision Dispensing and Mixing Unit

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the County Procurement Office to seek quotes for the purchase of an automated herbicide precision dispensing and mixing unit for the Wastewater Farm.

VOICE VOTE: **Motion carried**

BPW-20-050 Approve Salary Adjustment for Irrigation Operator Positions

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the salary range adjustment of the two Wastewater Irrigation Operator positions, W12502 and W12503, from pay grade WW-00080 (\$17.72 - \$22.52) to pay grade WW-00095 (\$18.40 - \$23.42), effective retroactively to February 16, 2020.

Roll call:

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Mahoney, Foster

No – Lahring

Motion carried

BPW-20-051 Authorize First Amendment to the Michigan’s Edge Mountain Biking Association Agreement

Move by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the First Amendment to Agreement between the County of Muskegon Board of Public Works and Michigan’s Edge Mountain Biking Association and authorize the Board chair to sign same.

Joe Lampen, Treasurer of the Michigan’s Edge Mountain Biking Association, spoke to the Board regarding the use of e-bikes and answered the Board’s questions. Commissioner Hughes praised Joe Lampen on the facility they created on the wastewater property.

Roll call:

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Foster

No –

Motion carried

BPW-20-052 Authorize a One-Year Contract Extension for Vehicle Lubricants

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the second of two possible one-year extensions of the Wastewater Department’s vehicle lubricants contract with Alt Oil Company.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster

No –

Motion carried

BPW-20-053 Award Agriculture Chemicals & Fertilizers

Moved by Commissioner Nash, seconded by Commissioner Snider, to award the bid for RFB 20-2378, Agriculture Chemicals & Fertilizers, as summarized above.

Roll call:

Yes - Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Foster

No –

Motion carried

BPW-20-054 Authorize Engineering Services for J Station Force Main and W Station Force Main

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize Prein&Newhof to provide engineering services for the replacement of the J Station force main at a cost not to exceed \$194,700.00 and engineering services for the replacement of the W Station force main at a cost not to exceed \$295,200.00.

Commissioner Hughes questioned the costs. Matthew Farrar explained each force main project is different and everything will need to be evaluated.

Roll call:

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No – Hughes

Motion carried

BPW-20-055 Approve the Termination of the Solar Lease with Savion

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the termination of the solar lease with Savion and authorize the Board Chair to sign the Mutual Termination, Release and Quit Claim of Solar Energy Lease.

Dave Johnson explained there are provisions within the lease that allow for termination with notice. Dave Johnson stated the lands primary use is to treat wastewater.

Roll call:

Yes - Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Foster

No –

Motion carried

BPW-20-056 Informational Items:

Moved by Commissioner Snider, seconded by Commissioner Hughes, to place the following informational items on file:

1. Public Works Monthly Operations Report, February 2020.
2. Wastewater Monthly Operating Report, February 2020.
3. Muskegon County Regional Water Policy Board Minutes, February 2020(draft).

OLD BUSINESS

Commissioner Hughes informed the Board she did meet with Dave Johnson and the timber harvester at the Wastewater System site.

NEW BUSINESS

None

PUBLIC COMMENT

Dave Gugin spoke concerning having policies regarding pandemic or state of emergency conditions and how that affects the County.

FINAL BOARD COMMENT

Drain Commissioner Moore stated she is glad the Board is being prudent about the Coronavirus. Drain Commissioner Moore spoke in regards to a radio program she heard that addressed the economic impact this could have and cautioned on overreacting. Drain Commissioner Moore praised the Board for wanting to get more information.

Commissioner Hughes asked Matthew Farrar why a gate that goes to the flame at the landfill is being left opened. Matthew Farrar stated he would look into it.

Commission Nash stated the Coronavirus is a territory we have never seen before and it's good we are monitoring the steps/processes being taken so in the future we can develop a policy for future pandemic situations.

Administrator Eisenbarth stated he would ask Kathy Moore, Public Health Director, and Rich Warner, Emergency Services Manager, to bring updated information to the meeting tomorrow.

Commissioner Hughes stated she would be requesting Commissioner Nash, Commissioner Scolnik and Commissioner Hovey-Wright to sit on a committee to review the personnel rules. Commissioner Hughes asked they notify her if they would be interested.

Administrator Eisenbarth informed the Board about a contest that allowed artists to submit their plans for a piece of art to be displayed at Heritage Landing. The Art Museum has selected the winner and they will be moving forward with it this spring.

Chair Foster reminded everyone of the special Full Board meeting tomorrow, March 13, 2020 at 4:00p.m. in the Board of Commissioner's room.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:29p.m.

Gary Foster, Chair

Muskegon County
Board of Public Works
May 14, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:58p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member [arrived at 5:00p.m.]
Jennifer Hodges, Ex-officio Member

Excused: Brenda Moore, Drain Commissioner

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator
Kristin Barnhill, Executive Assistant to the County Administrator

BPW-20-057 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-058 APPROVAL OF MINUTES

Moved by Commissioner Snider, seconded by Commissioner Nash, to approve the minutes of the Board of Public Works meeting held on March 12, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Mr. John Vandenbrink addressed the Board regarding item E. 4, sale of alfalfa.

ITEMS FOR CONSIDERATION:

BPW-20-059 Create a Hourly Public Works Technician and Appoint Current Full-Time Technician to Position

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to create an hourly Public Works Technician position and appoint Jeston Swarts to this position at a rate of \$25.00 per hour effective May 18, 2020.

Roll call:

Yes - Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Moore

Motion carried

BPW-20-060 Award Bid for Gap Cell Construction and Cell 2 & 3 Final Cover Project / IFB 20-2385

Moved by Commissioner Wilkins, seconded by Commissioner Scolnik, to award the Gap Cell Construction and Cell 2 and 3 Final Cover Project to Miller Bros. Const., Inc. for the low bid amount with five percent contingency totaling \$5,806,362.27 and authorize the Chair to sign the Agreement.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Nash, Foster

No –

Excused - Moore

Motion carried

BPW-20-061 Reject Proposal for Commodity Futures Brokerage

Moved by Commissioner Snider, seconded by Commissioner Wilkins, to reject the one valid futures brokerage firm proposal on the basis of cost.

VOICE VOTE: **Motion carried**

BPW-20-062 Award Bid for the Sale of Alfalfa / RFB 20-2384

Moved by Commissioner Snider, seconded by Commissioner Nash, to award the bid for RFB 20-2384, Sale of Alfalfa, to den Dulk Dairy at \$34.25/ton for field 19, \$34.11/ton for field 21, \$33.85/ton for field 22, \$33.51/ton for field 23, \$32.75/ton for field 26, and \$33.52/ton for field 34.

Discussion ensued.

Friendly amendment moved by Commissioner Nash, seconded by Chair Foster to award field 19 to Vandenbrink Farms. Voice Vote: **Motion carried**

BPW-20-062 With Amendment – Award Bid for Sale of Alfalfa / RFB 20-2384

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to award the bid for RFB 20-2384, Sale of Alfalfa, to den Dulk Dairy at \$34.11/ton for field 21, \$33.85/ton for field 22, \$33.51/ton for field 23, \$32.75/ton for field 26, \$33.52/ton for field 34 and, to Vandenbrink Farms at \$34.25/ton for field 19.

VOICE VOTE: **Motion carried** [Lahring: No]

BPW-20-063 Informational Items:

The following informational items were placed on file:

1. Public Works Monthly Operations Report, April 2020.
2. Wastewater Monthly Operating Report, April 2020.

OLD BUSINESS

Moved by Commissioner Lahring to forgive 100% the interest due on past debt and pay the balance due without the interest on Vandenbrink Farms' account.

Discussion ensued. Mr. John Vandenbrink informed the Board he would be making a payment of approximately \$48,000 on Monday. Commissioner Scolnik stated he was concerned the motion may set a precedent. Commissioner Mahoney expressed concerns regarding the motion and not following policies. Motion dies due to lack of support.

Dave Johnson informed the Board the two black walnut trees, donated to Heal with a Horse, sold for \$900.00.

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Lahring addressed the decision of the Board to not waive the interest amount due on Vandenbrink Farms account and stated his concerns with the bidding process regarding the sale of alfalfa.

Chair Foster thanked everyone for good discussion and stated he learned a lot about hay.

Commissioner Snider referred to Commissioner Lahring's comment and stated we need to review County policies.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:36p.m.

Gary Foster, Chair

Muskegon County
Board of Public Works
June 11, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:27p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member [arrived at 5:00p.m.]
Jennifer Hodges, Ex-officio Member

Excused:

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator

BPW-20-064 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Nash, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-065 APPROVAL OF MINUTES

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on May 14, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-066 Amend Contract to Include Engineering Services for Phase IV of the Channel Crossing Project

Moved by Commissioner Mahoney, seconded by Commissioner Nash, to amend the contract with DLZ to include engineering services for Phase IV of the Channel Crossing project for a not-to-exceed cost of \$71,900 and authorize the Chair to sign amendment #2.

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

BPW-20-067 Authorize Additional Costs for Repairs to Compactor

Moved by Commissioner Wilkins, seconded by Commissioner Snider, to authorize an additional \$15,444.43 for repairs to the compactor.

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

BPW-20-068 Authorize Construction Quality Assurance Services for the Gap Cell and Cell 2 & 3 Final Cover Project

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize Golder Associates, Inc. to proceed with Construction Quality Assurance services for the Gap Cell and Cell 2 and 3 Final Cover Project, per Proposal Number P20137789 in the amount of \$273,800.00, according to the Landfill Engineering Agreement.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Motion carried

BPW-20-069 Approval to Solicit Bids for Repaving of Parking Lot and Other Improvements

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize a formal solicitation of bids for repaving the Wastewater administration building parking lot, replacing of the brick sidewalk, adding speed humps, and putting in a concrete ramp for the laboratory staff.

Voice Vote: **Motion carried**

BPW-20-070 Authorize to Continue Using Current Brokerage Firm for Hedging Corn and Soybeans for One Year

Moved by Commissioner Nash, seconded by Commissioner Hughes, to authorize the Wastewater Department to continue using R.J. O'Brien for one year for hedging corn and soybeans.

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster
No –

Motion carried

BPW-20-071 Authorize Purchase of Two Articulated Tractors through Sourcewell

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to authorize the purchase of two John Deere 9520RX articulated tractors through Sourcewell at \$510,956.36 each and authorize either the trade-in or sale of the Department's used articulated tractors (whichever option yields the greater value).

Yes - Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Foster
No –

Motion carried

BPW-20-072 Approval to Solicit Quotes for the repair of C Station's Pumps

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to authorize the Wastewater Department to obtain Procurement-level quotes for the repair of five 600-HP pumps from C Station.

Dave Johnson stated it has been 9 years since the pumps have had this kind of repair. Dave Johnson stated staff does perform routine maintenance.

Voice Vote: **Motion carried**

BPW-20-073 Award Quote for Natural Gas Line Installation / RFQ 20-2387

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to accept the low quote from Miller Pipeline for RFQ 20-2387, Natural Gas Line Installation, at \$33,565.43

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster
No –

Motion carried

BPW-20-074 Defund Master Electrician/Wastewater (W23001) and Implement Policy of Promoting Electricians/Wastewater (Class WF100) from Pay Grade WW-00110 to Pay Grade WW-00130, Upon Proof of Obtaining Master Electrician License

Moved by Commissioner Lahring, seconded by Commissioner Snider, to defund position W23001, Master Electrician/Wastewater, and to implement the policy of promoting employees in Class WF100, Electrician/Wastewater, from pay grade WW-00110 (\$21.39 - \$27.34) to pay grade WW-00130 (\$24.45 - \$31.29), upon their showing proof of having obtained a master electrician license and upon approval by the Department Director, with both of these actions taking place upon the retirement of the person currently in the Master Electrician/Wastewater position.

Dave Johnson explained the master electrician is retiring and he would like to create an incentive to be able to retain the two current electricians due to the knowledge they have of the Wastewater System.

Commissioner Hughes stated her concerns with this request and questioned why the County's current master electrician wasn't being utilized at the Wastewater.

Commissioner Lahring asked Dave Johnson the number of permits the master electrician pulls per year. Dave Johnson stated they do not pull permits to work on their own infrastructure.

Commission Lahring pulled his support of this motion.

Moved by Commissioner Nash, seconded by Drain Commissioner Moore, to defund position W23001, Master Electrician/Wastewater, and to implement the policy of promoting employees in Class WF100, Electrician/Wastewater, from pay grade WW-00110 (\$21.39 - \$27.34) to pay grade WW-00130 (\$24.45 - \$31.29), upon their showing proof of having obtained a master electrician license and upon approval by the Department Director, with both of these actions taking place upon the retirement of the person currently in the Master Electrician/Wastewater position.

Discussion ensued.

Commissioner Nash called for the question.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No - Hughes, Lahring

Motion carried

BPW-20-075 Informational Items:

The following informational items were placed on file:

1. Public Works Monthly Operations Report, May 2020.
2. Wastewater Monthly Operating Report, May 2020.

OLD BUSINESS

Commissioner Lahring referred to a letter written by Mr. John VanDenBrink that states the challenges small farms have faced because of COVID-19. Commissioner Lahring stated Mr. VanDenBrink has paid the full amount owed except for the interest amount of \$3,912.30, which Mr. VanDenBrink is asking the Board to forgive.

Discussion ensued. Commissioner Scolnik requested a reference to COVID-19 in the motion.

BPW-20-076 Moved by Commissioner Nash, seconded by Commissioner Snider, due to the circumstances caused by COVID-19, the Public Works Board forgives the interest amount of \$3,912.30 owed by Mr. John VanDenBrink on his Wastewater account.

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

Due to technical difficulties, Commissioner Hughes was not recognized.

NEW BUSINESS

Drain Commissioner Moore stated next Wednesday there will be 4 Board of Determinations. Drain Commissioner Moore stated the information is available on the Drain Commission website.

Chair Foster requested the July 9, 2020 Board of Public Works meeting be moved to Egelston Township for the purpose to explain the Wolf Lake water situation. Chair Foster requested Administrator Eisenbarth to speak to Supervisor Holter on a possible venue to hold the meeting that meets the Governor's requirements.

Commissioner Lahring left the meeting at 5:18p.m.; however Commissioner Lahring stated he was in favor of moving the meeting.

BPW-20-077 Moved by Commissioner Nash, seconded by Commissioner Snider, to move the July 9, 2020 Board of Public Works meeting to the appropriate facility in Egelston Township.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Excused - Lahring

Motion carried

Due to technical difficulties, Commissioner Hughes was not recognized.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

None

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:20p.m.

Gary Foster, Chair

Muskegon County
Board of Public Works
August 13, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:04p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member [arrived at 5:00p.m.]
Jennifer Hodges, Ex-officio Member

Excused:

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator
Kristin Barnhill, Executive Assistant to the County Administrator

BPW-20-078 APPROVAL OF THE AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Nash, to approve the revised agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-079 APPROVAL OF MINUTES

Moved by Commissioner Nash, seconded by Commissioner Snider, to approve the minutes of the Board of Public Works meeting held on June 11, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

PRESENTATIONS

Matthew Farrar presented the proposed Solid Waste Management System's and the Regional Water System's fiscal year 2021 budgets (Attached). Matthew Farrar spoke about the landfill expansion and also the Regional Water System Channel Crossing project.

Dave Johnson presented the proposed Wastewater Management System's fiscal year 2021 budget. Dave Johnson spoke about capital improvement projects (Attached). Dave Johnson stated the J station Force Main became a priority after the spill earlier this year. Dave Johnson explained they are using the Asset Management Program completed by Prein&Newhof to select the replacement order for the force mains.

Chair Foster requested Dave Johnson and Matthew Farrar bring to the Board suggestions for a new name for the Wastewater System.

ITEMS FOR CONSIDERATION:

BPW-20-080 Approve Type II Hauler Agreement

Moved by Commissioner Nash, seconded by Commissioner Mahoney, to approve the Type II Hauler Delivery Agreement with American Classic Dumpster Service LLC, 1845 Newaygo Road, Bailey, Michigan 49303 for a period of five years with automatic renewal for two subsequent five year periods and authorize the Public Works Board Chair to execute the Agreement.

Roll call:

Yes - Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Foster

No –

Motion carried

BPW-20-081 Approve Last Option Year for the Landfill Gas Pipeline Operation and MPSC Compliance Services Provider and Authorize to Solicit Proposals for Landfill Gas Pipeline Operation & MPSC Compliance Services

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to authorize the last option year from RFP17-2250 to continue USDI as the Landfill Gas Pipeline Operation and MPSC Compliance Services provider and authorize the procurement department to solicit proposals for three years for Landfill Gas Pipeline Operation and Michigan Public Service Commission Compliance Services.

Yes - Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

BPW-20-082 Adopt Wastewater 2020 Hunting and Trapping Rules & Authorize the Spring Youth Turkey Hunt, 2020 Liberty Hunt and DNR Waterfowl Hunt

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to adopt the 2020 Wastewater Hunting and Trapping Rules and authorize the DNR waterfowl hunt, spring youth turkey hunt, and 2020 Liberty Hunt for youth (archery only).

Commissioner Hughes was pleased with the positive changes made. Commissioner Hughes stated committee members who worked on this included two DNR Officers, neighbors of the Wastewater System, farmers who use utilize the wastewater site, and sportsmen.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Motion carried

BPW-20-083 Create a Chemist Position and Eliminate Chemist Position X12004 upon the Retirement of Current Employee

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to create a Chemist position effective October 1, 2020, at pay table/grade NX-00225, \$22.982/hr. - \$30.409/hr., in the Wastewater Department and to eliminate Chemist position X12004 upon the retirement of the employee in that position.

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Foster

No –

Motion carried

BPW-20-084 Award Parking Lot & Paving & Other Improvements / IFB 20-2389

Moved by Commissioner Hughes, seconded by Commissioner Lahring, to accept the low bid for IFB 20-2389, Wastewater Parking Lot Paving & Other Improvements, from Accurate Excavators for \$163,495.00.

Commissioner Scolnik questioned the fact only one bid was received. Dave Johnson stated based on what was budgeted for this project the bid price was very reasonable. Dave Johnson stated the bid was advertised on Bidnet Direct.

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster

No –

Motion carried

BPW-20-085 Award Repairs to Five 600 HP Pump Motors / RFQ 20-2390

Moved by Commissioner Snider, seconded by Commissioner Hughes, to accept the low quote from Jones Electric for RFQ 20-2390, Repairs to Five 600 HP Pump Motors, at \$43,000.00 for the specified standard motor repairs and a rate of \$73.00/hour for repair needs that may or may not be encountered.

Yes - Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Scolnik, Snider, Foster

No –

Motion carried

BPW-20-086 Aerial Application of Fungicide

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to waive the County's procurement policy requiring procurement level quotes and instead accept the low quote obtained by the Wastewater Farm Manager of \$27.19/acre (i.e., approximately \$42,415) in order to ensure a timely aerial application of fungicide if needed.

Yes - Snider, Wilkins, Lahring, Mahoney, Moore, Nash, Scolnik, Foster

No –

Motion carried

Due to technical difficulties, Commissioner Hughes was not recognized.

BPW-20-086 Informational Items:

The following informational items were placed on file:

1. Public Works Monthly Operations Report, July 2020.
2. Wastewater Monthly Operating Report, July 2020.
3. Muskegon County Regional Water Policy Board Minutes, July 2020

OLD BUSINESS

October 2020 Tire Event and Recycling Event

Matthew Farrar stated this is a large recycling event that includes tires, electronics, shredding, and household hazardous waste. Matthew Farrar stated many of the vendors are still willing to participate; however they will not staff the event due to COVID-19. Matthew Farrar stated the event will not be able to use jail trustees to load the tires into the trailers due to COVID-19. Discussion ensued on whether to hold the event or cancel it. Matthew Farrar expressed his concern with getting enough volunteers to work the event due to the volume of residents that are served during the event. Discussion continued regarding the safety of the volunteers and residents attending, putting in place safety measures, only holding certain portions of the event, and if the event could be held under the current Executive Orders.

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to hold the October 2020 Tire Event and Recycling Event.

Discussion continued.

The motion was withdrawn by Commissioner Nash and Commissioner Wilkins. Commissioners requested Matthew Farrar obtain more information and bring this back to the next Full Board meeting.

Commissioner Lahring asked Dave Johnson for an update on the engineering for the digester line. Dave Johnson stated he would find out.

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Chair Foster apologized for being late to the Transportation meeting.

Drain Commissioner Moore requested assistance from the Board in working with the Muskegon County Road Commission. Commissioner Hughes requested Administrator Eisenbarth to set up a meeting with her, Drain Commissioner Moore and Chair Foster.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:34p.m.

Gary Foster, Chair

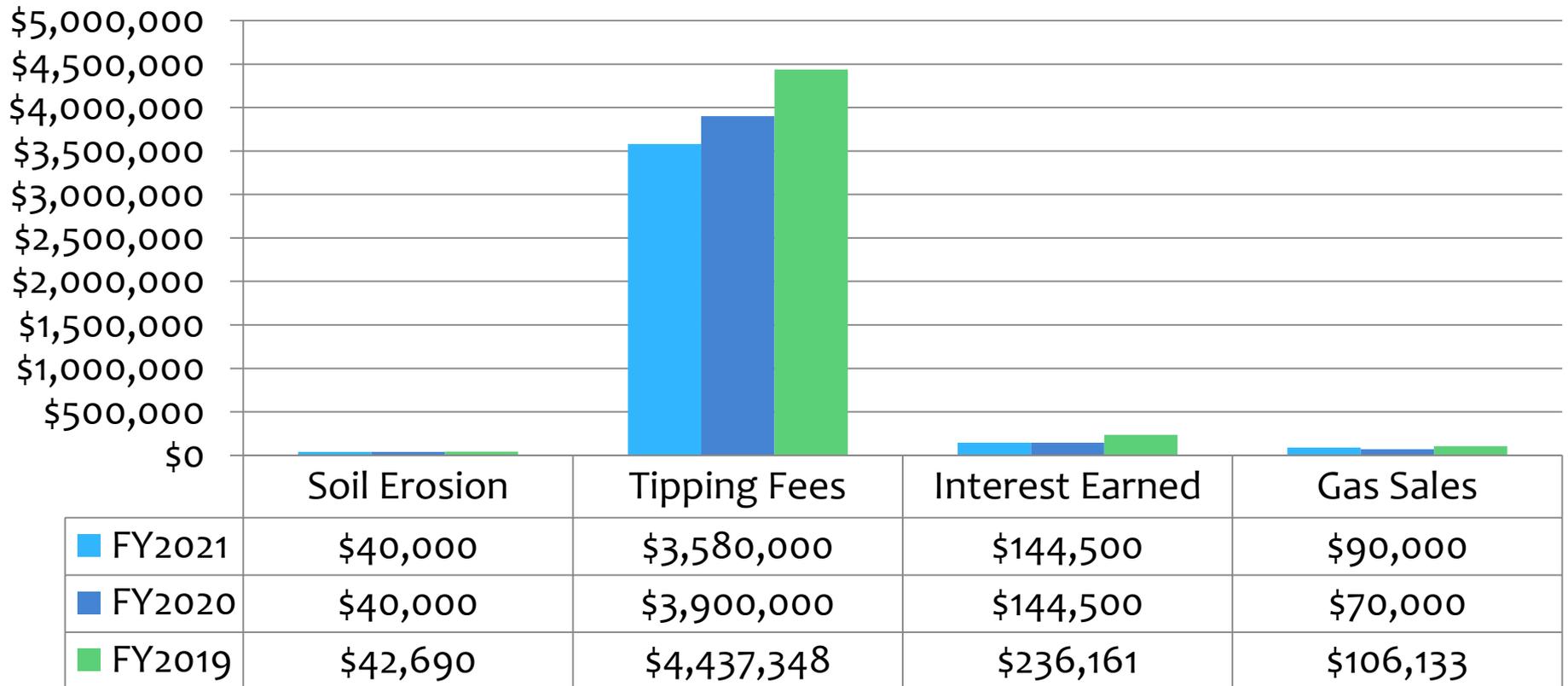


Requested FY2021 Budget

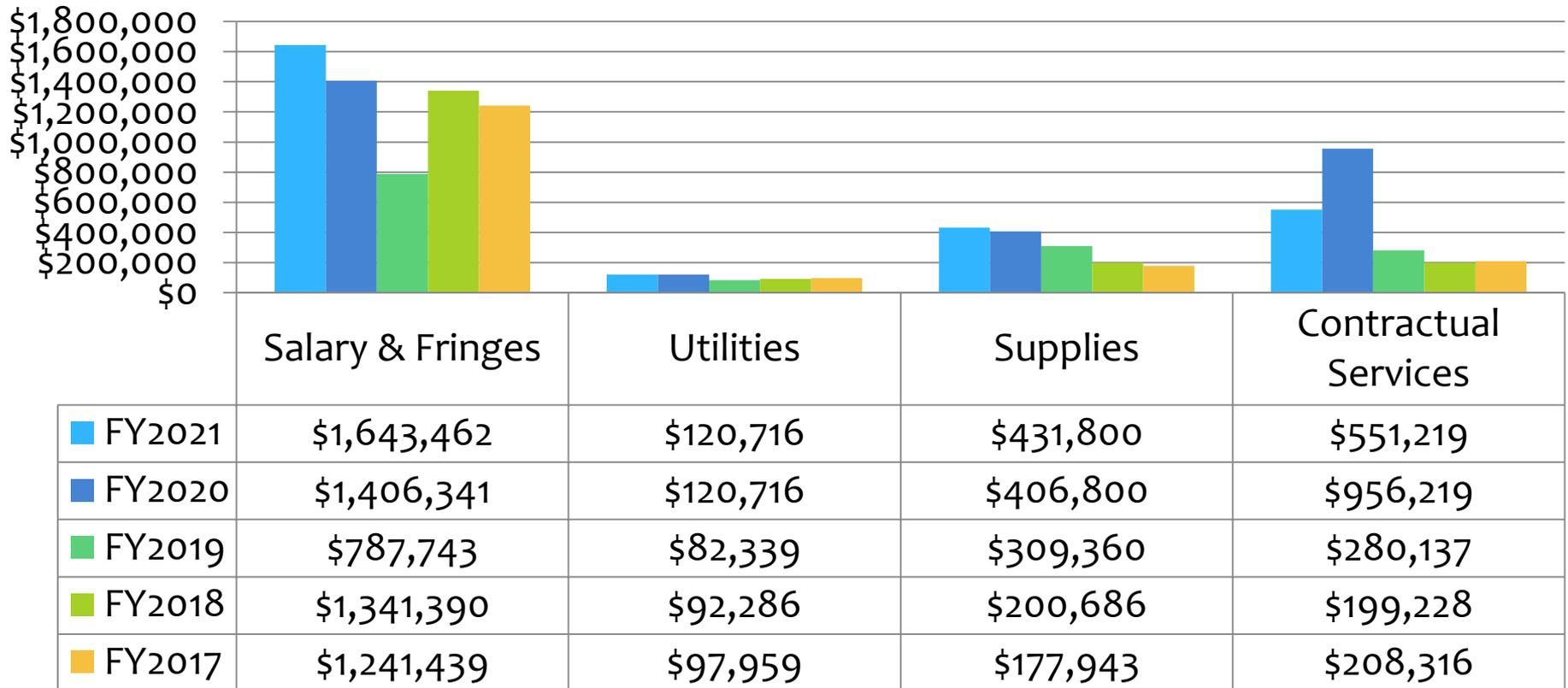
Solid Waste Management

Regional Water System

Solid Waste Management Revenue

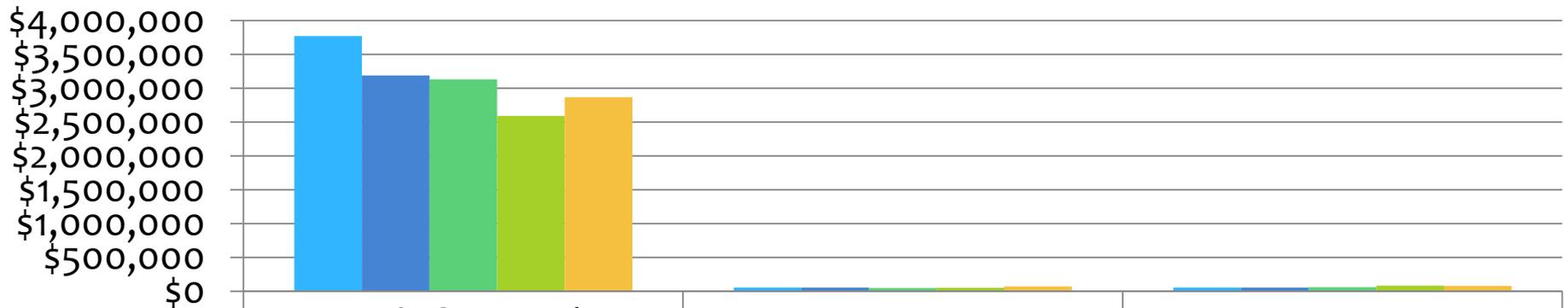


Solid Waste Management Expenses



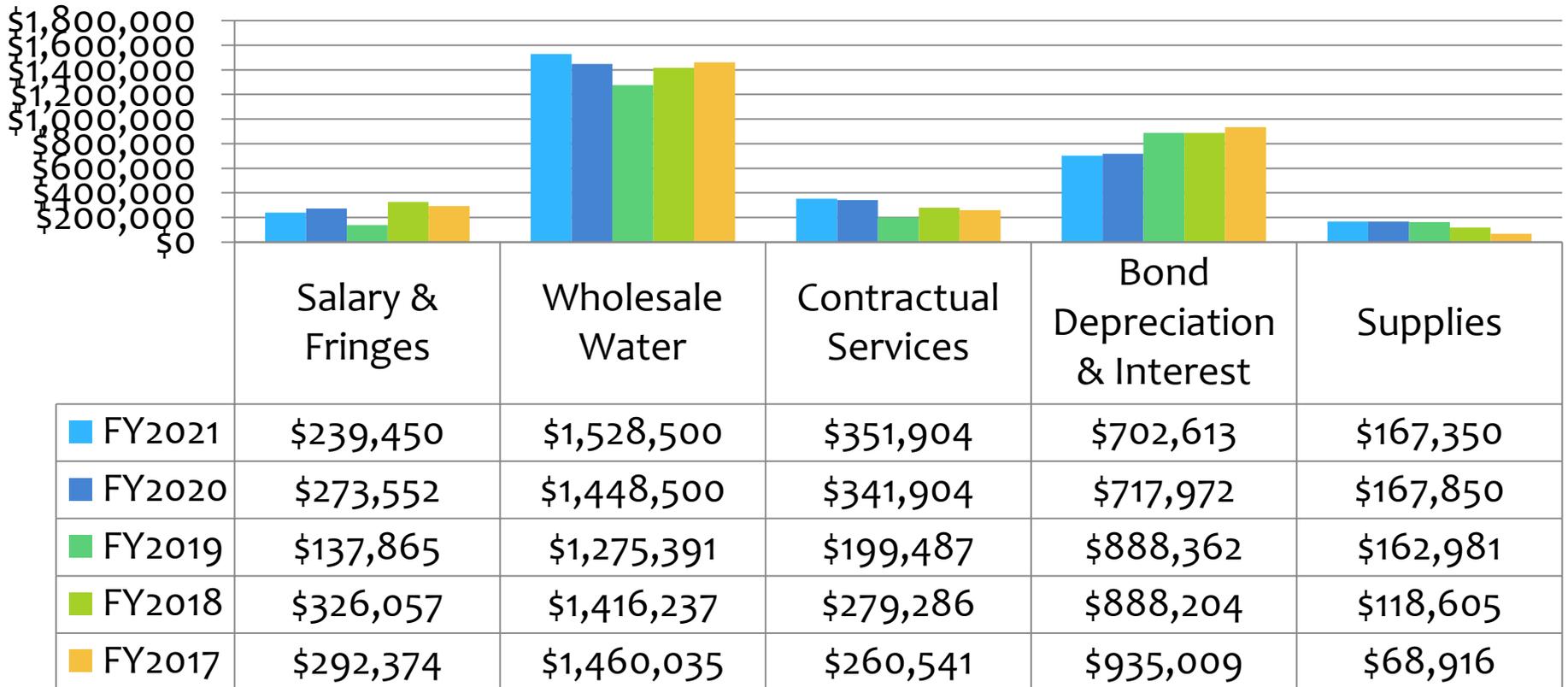
Landfill Expansion

Regional Water System Revenue



	User & Connection Fees	Interest Earned	Antenna Rent
■ FY2021	\$3,771,517	\$56,506	\$56,698
■ FY2020	\$3,188,547	\$56,937	\$56,698
■ FY2019	\$3,132,279	\$48,491	\$60,960
■ FY2018	\$2,590,711	\$52,237	\$82,624
■ FY2017	\$2,869,211	\$72,976	\$81,181

Regional Water System Expenses



Regional Water System 5 Year Capital Improvement Plan

Project Description	Fiscal Year:	2021	2022	2023	2024	2025
<u>Northside</u>						
Hydrant Painting		5,000	5,000	5,000	5,000	5,000
Channel Crossing		7,037,219	-	-	-	-
Memorial Drive - Weber to Peterson Rd		1,330,000	-	-	-	-
½ ton Truck		40,000				
PLC Upgrades at Giles P.S. and Tank		-	-	66,000	-	-
Tank Painting - Interior		-	-	-	140,000	-
<u>Eastside</u>						
VFD Changeout at Harvey St. P.S.		18,000	-	-	-	-
VFD Changeout at Quarterline P.S.		18,000	-	-	-	-
Hydrant Painting		5,000	5,000	5,000	5,000	5,000
Quarterline Tank Drain, Inspect and Wash		6,000	-	-	-	-
Tank Painting - Exterior			155,000	-	-	-
PLC Upgrades at Quarterline & Evanston		-	-	63,000	-	-



Total Regional Water
System capital spending
for the next five years:

\$8.92M

QUESTIONS?

Muskegon County Wastewater Management System

2021 Budget

Capital Budget Highlights

FY2021 WW BUDGET:



\$13.9M in O&M Expenses

\$14.7M in Expected Revenues

\$14.8M in Capital
Improvements

FY 2021 Project	Cost Estimate
Vehicle Replacement	45,000
Irrigation Rig Replacements	588,420
SCADA System Improvements	133,098
C Station Biodome	247,095
W Station Force Main Replacement	2,530,000
ICP-MS for Laboratory	135,000
Interception Ditch Cleaning	190,000
South Irrigation Pump Station Improvements	4,946,000
J Station Force Main Replacement	1,394,900
J Station Improvements	4,544,000
Total	\$ 14,753,513

FY 2021 Project	Cost Estimate
Vehicle Replacement	45,000
Irrigation Rig Replacements	588,420
SCADA System Improvements	133,098
C Station Biodome	247,095
W Station Force Main Replacement	2,530,000
ICP-MS for Laboratory	135,000
Interception Ditch Cleaning	190,000
South Irrigation Pump Station Improvements	4,946,000
J Station Force Main Replacement	1,394,900
J Station Improvements	4,544,000
Total	\$ 14,753,513

FY 2021 Project**Cost Estimate**

Vehicle Replacement

45,000

Irrigation Rig Replacements

588,420

SCADA System Improvements

133,098

C Station Biodome

247,095

W Station Force Main Replacement

2,530,000

ICP-MS for Laboratory

135,000

Interception Ditch Cleaning

190,000

South Irrigation Pump Station Improvements

4,946,000

J Station Force Main Replacement

1,394,900

J Station Improvements

4,544,000

Total**\$ 14,753,513**

FY 2021 Project	Cost Estimate
Vehicle Replacement	45,000
Irrigation Rig Replacements	588,420
SCADA System Improvements	133,098
C Station Biodome	247,095
Pump Station W Force Main Replacement	2,530,000
ICP-MS for Laboratory	135,000
Interception Ditch Cleaning	190,000
South Irrigation Pump Station Improvements	4,946,000
Pump Station J Force Main Replacement	1,394,900
Pump Station J Improvements	4,544,000
Total	\$ 14,753,513

J Station Force Main

\$1.4M expected
spending in FY2021

(An additional \$0.5M
expected in FY2022)

Muskegon

Estimated 132,000 gallons of untreated sewage spill after pipe break near Muskegon



W Station Force Main

\$2.5M expected
spending in FY2021

(An additional \$0.9M
expected in FY2022)



W Station Force Main
2010 Line Break

Force Main Commonalities

- Both 16" Diameter
- Both cast iron
- Both installed in 1972
- Both have had a line break with small holes

Force Main Differences

- J Station Force Main
3340 ft
- W Station Force Main
6390 feet (plus another
815 ft of 12" cast iron
pipe)

A New Instrument for the Wastewater Laboratory:

ICP-MS

\$135,000

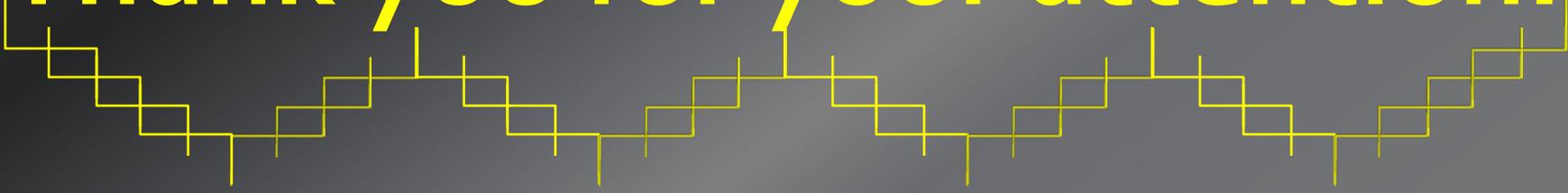


Why an ICP-MS?

To replace our
current instrument
(ICP-OES)

To achieve lower
detection limits

Thank you for your attention!



DJ

(Dave Johnson)

johnsonda@muskegoncounty.net

Muskegon County
Board of Public Works
September 10, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:26p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Excused: Brenda Moore, Drain Commissioner

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator

BPW-20-087 APPROVAL OF THE AGENDA

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to approve the revised agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-088 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the minutes of the Board of Public Works meeting held on August 13, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-089 Approve Fiscal Year 2021 Budget for the Regional Water System

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the requested FY2021 budget for the Muskegon County Regional Water System as presented.

Beth Dick stated there were minor changes made to the budget reports provided in the agenda. Beth Dick stated the revenues for the Regional Water System, Solid Waste Management System and Wastewater did not change. Beth Dick stated the final Cost Allocation Plan was recently completed. The expenses for the Regional Water System increased by \$10,079 due to the final cost allocation; Solid Waste Management System expenses increase by \$19,917 due to the final cost allocation and fringe benefits; Wastewater expenses increased by \$16,796 due to capital and the final cost allocation; Fly Ash expenses increased by \$176 due to the final cost allocation.

Roll call:

Yes - Hughes, Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Foster

No –

Excused - Moore

Motion carried

BPW-20-090 Approve Fiscal Year 2021 Budget for the Solid Waste Management System

Moved by Commissioner Hughes, seconded by Commissioner Mahoney to approve the requested FY2021 Solid Waste budget.

Yes - Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Moore

Motion carried

BPW-20-091 Approve the Wastewater Department's FY2021 Budget and FY2020 Revised Budget

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the Wastewater Department's requested FY2021 budget and Revised FY2020 budget.

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster

No –

Excused - Moore

Motion carried

BPW-20-092 Waive Purchasing Policy and Hire Municipal Analytics to Update Water System Rate Study

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to recommend to the Board of Public Works that it waive the purchasing policy and hire Municipal Analytics to update the Regional Water System's rate study per the attached proposal for a not-to-exceed cost of \$7,800.

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Nash, Foster

No –

Excused - Moore

Motion carried

BPW-20-093 Approve Proposal for Professional Services for PFAS Groundwater Remedial Investigations

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve Golder Associates Inc. proposal dated August 25, 2020 in the amount of \$42,905.00 with a contingency of \$10,000.00 if additional PFAS sampling and analytical is required.

Yes - Wilkins, Hughes, Lahring, Mahoney, Nash, Scolnik, Snider, Foster

No –

Excused - Moore

Motion carried

BPW-20-094 Solicit Bids for J Station, W Station & South Irrigation Station Critical Infrastructure Construction Projects

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the solicitation of formal bids for J Station Replacement, J Station Force Main Replacement, W Station Force Main Replacement, and South Irrigation Station Replacement.

VOICE VOTE: **Motion carried**

BPW-20-095 Approve to Solicit Procurement-level Quotes for a New ICP-MS

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the solicitation of Procurement-level quotes for a new ICP-MS for the Wastewater laboratory.

VOICE VOTE: **Motion carried**

BPW-20-096 Approve Procurement-level Quotes for Two 1-Ton Trucks and Accessories

Moved by Commissioner Nash, seconded by Commissioner Hughes, to approve requests for Procurement-level quotes for two replacement 1-ton trucks and accessories for the Wastewater Department.

VOICE VOTE: **Motion carried**

BPW-20-097 Award Agricultural Chemical Mixing and Loading System / RFQ 20-2392

Moved by Commissioner Mahoney, seconded by Commissioner Snider, to accept the low bid for RFQ 20-2392, Agricultural Chemical Mixing and Loading System, from Dultmeier Sales for \$44,600.00.

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster

No –

Excused - Moore

Motion carried

BPW-20-098 Approve the West Michigan Area RC Club Updated Agreement

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the updated agreement between the Board of Public Works and the West Michigan Area RC Club for the purpose of their holding club activities on wastewater property for five years with the option to extend the agreement for another five years by written approval of both parties, and authorize the Board Chair to sign same.

Dave Johnson stated the updated agreement included a phrase that allows for inspections at any time.

Yes - Snider, Wilkins, Hughes, Lahring, Mahoney, Nash, Scolnik, Foster

No –

Excused - Moore

Motion carried

BPW-20-099 Approve the Muskegon Community College and Muskegon Astronomical Society Agreement Extensions

Dave Johnson explained the agreement allows both groups to have telescopes and to hold club meetings at the wastewater site. Dave Johnson stated the agreement changes included a statement to allow for inspections at any time and the insurance requirements.

Commissioner Nash requested a friendly amendment requiring the Board of Public Works to approve the extension.

Commissioner Hughes provided a background on the services these groups provide and praised them for the work they do.

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the revised agreements between the Board of Public Works and the Muskegon Astronomical Society and between the Board of Public Works and Muskegon Community College for the purpose of these organizations operating observatories on Wastewater property for five years, with an option to extend the agreements for an additional five years with the approval of the Board of Public Works and written approval of both parties, and authorize the Board Chair to sign same.

Yes - Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Moore

Motion carried

BPW-20-100 Rename the Wastewater Facility

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to rename the Wastewater facility as the Muskegon County Resource Recovery Center.

Commissioner Hughes spoke to the various functions that take place at the site on top of being a clean water facility. Commissioner Mahoney stated the name expands beyond the clean water and allows for future growth at the site. Administrator Eisenbarth agreed with the Commissioners.

Yes - Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Moore

Motion carried

BPW-20-101 Approve Change Orders No. 2 and No.3 to Swanson Road Improvements Contract

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to give final approval to Swanson Road Improvements Change Orders No. 2 and No. 3, which respectively increase the contract's previous costs by \$21,609.40, from \$2,154,879.90 to \$2,176,489.30, and by \$10,803.50, from \$2,176,489.30 to \$2,187,292.80.

Commissioner Hughes expressed concern with the 55mph speed limit on Swanson Road. Discussion ensued. Chair Foster requested Dave Johnson to look into the matter and make a recommendation.

Yes - Wilkins, Hughes, Lahring, Mahoney, Nash, Scolnik, Snider, Foster

No –

Excused - Moore

Motion carried

BPW-20-102 Informational Items:

The following informational items were placed on file:

1. Public Works Monthly Operations Report, August 2020.
2. Wastewater Monthly Operating Report, August 2020.
3. Muskegon County Regional Water Policy Board Minutes, August 2020
4. Muskegon Municipal Wastewater Management Committee Minutes, August 2020

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Chair Foster commented on the Muskegon County Resource Recovery Center name change for the wastewater site. Chair Foster thanked the Board members.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:01p.m.

Gary Foster, Chair

Muskegon County
Board of Public Works
October 8, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:08p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Charles Nash, Muskegon County Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Excused:

Staff

Present: Dave Johnson, Wastewater Director
Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Kathy Tharp, Administrative Coordinator
Kristin Barnhill, Executive Assistant to the County Administrator
Mark Hansen, Information Technology Manager

BPW-20-103 APPROVAL OF THE AGENDA

Moved by Commissioner Mahoney, seconded by Commissioner Hughes, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-104 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the minutes of the Board of Public Works meeting held on September 10, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-105 Solicit Qualifications for Landfill Financial Services

Moved by Commissioner Nash, seconded by Commissioner Wilkins, to authorize staff to issue a request for qualifications for landfill financial services related to landfill expansion, perpetual care, and a cost of service analysis.

VOICE VOTE: **Motion carried**

BPW-20-106 Approve Meters, Software and Parts Purchases from Ferguson Enterprises, Inc.

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to waive the procurement process and approve immediate release of payment for the purchase of Neptune meters, software, and parts for the Regional Water System from sole source vendor Ferguson Enterprises, Inc. for FY 2021.

Roll call:

Yes - Lahring, Mahoney, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Motion carried

Due to technical difficulties, Drain Commissioner Moore was not recognized.

BPW-20-107 Authorize the Administrator to Implement Seasonal Hours and Approve Extended Hours

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the administrator to implement seasonal Saturday hours and approve extended hours for special waste flows.

Matthew Farrar stated this would allow flexibility to serve landfill customers better and also save money.

Yes - Mahoney, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Motion carried

BPW-20-108 Solicit Bids for Six (6) Irrigation Rigs and Pivot Pads

Moved by Commissioner Snider, seconded by Drain Commissioner Moore, to authorize the Procurement Office to solicit bids for the purchase of six irrigation rigs and pivot pads to replace the ones in fields 4, 9, 31, 32, 35, and 41, with trade-in of the old rigs.

VOICE VOTE: **Motion carried**

BPW-20-109 Approve Vendor and Contractor Relationships as Outlined

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, that the vendor and contractor relationships outlined in the attached schedule be approved to continue under existing arrangements for the time period of October 1, 2020, through September 30, 2021.

Dave Johnson stated large purchases would still come before the Board for approval.

Yes - Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Mahoney, Foster

No – Lahring

Motion carried

BPW-20-110 Waive the Procurement Policy for the Purchase of Alfalfa, Corn and Soybean Seed

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to authorize the Wastewater Department to procure alfalfa, corn, and soybean seed in the 2021 fiscal year per the Sole Source Policy as it is not possible to obtain competitive bids for consideration given the nature of the procurement.

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Nash, Foster

No –

Motion carried

BPW-20-111 Award the Benchtop ICP-MS System / RFQ 20-2394

Moved by Commissioner Snider, seconded by Commissioner Hughes, to accept the quote from Thermo Electron North America for RFQ 20-2394, Benchtop ICP-MS System, for \$139,639.38.

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Foster

No –

Motion carried

BPW-20-112 Informational Items:

The following informational items were placed on file:

1. Public Works Monthly Operations Report, September 2020.
2. Wastewater Monthly Operating Report, September 2020.
3. Muskegon County Regional Water Policy Board Minutes, September 2020

OLD BUSINESS

Drain Commissioner Moore asked the cost per ton for the Ryerson Creek dredge project. Matthew Farrar stated he would get back to the Board with the information.

Drain Commissioner Moore asked how the Channel Crossing Project was going. Matthew Farrar stated things are going well. They have completed laying the pipe and are in the testing phase. Once testing is complete they will redo the road and begin connections to the homes.

NEW BUSINESS

Drain Commissioner Moore thanked the Board for their attempt to get her before the Road Commission. Drain Commissioner Moore stated she has written a response and asked the Board to please look at it.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Commissioner Hughes thanked Mark Hansen for his assistance with today's meetings.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:34p.m.

Gary Foster, Chair

Vendors from Which the Wastewater Department Frequently Purchases Goods and/or Services

Vendor Code	Vendor Name/Address	Vendor Service	Recommended FY2021	Justification for Exclusivity
V951	Apparelmaster-Muskegon Inc. 341 E Apple Ave, Muskegon, MI 49442	Uniforms & Janitorial	\$ 21,000	Contract
V2730	Detroit Pump & Manufacturing 450 Fair Ave., Building D, Ferndale, MI 48220	Cornel pump parts & service	\$ 31,500	Authorized Cornel dealer, distributor and repair facility
V4862	Kennedy Industries PO Box 930079, Wixom, MI 48393	Flygt pump parts; Dezurik valves	\$ 110,250	Authorized Flygt and Dezurik dealer; specialized pump repair
V4723	Jones Electric 1965 Sanford St., Muskegon, MI 49443	Motor repair	\$ 131,250	Local, available, experienced, trusted motor repair
V6037	Michigan Cat Department 77576, Detroit, MI 48277-0576	Caterpillar parts and service	\$ 105,000	Authorized Caterpillar dealer and repair facility
V93021196	DTE Energy PO Box 740786, Cincinnati, OH 45274-0786	Natural gas service	\$ 63,000	Sole provider
V37514	Zook Farm Equipment 7980 Pratt Lake Ave SE, Alto, MI 49302	Grain dryer repairs	\$ 5,250	Authorized grain dryer repairs
V34392	Mission Communications, LLC 3170 Reys Miller Rd NW Suite 190, Norcross, GA 30071	Flow Meter Remote Monitoring	\$ 10,500	Authorized Dealer/Repair facility
V8388	State of Michigan PO Box 30657, Lansing, MI 48909	Permits, Inspections and Licenses	\$ 71,400	Issuer of permits/licenses/tank inspections
V1916	Faster Asset Solutions, Inc. 2700 International PKWY, Suite 300, Virginia Beach, VA 23452	Faster Maintenance Software	\$ 11,550	Authorized Dealer/Repair facility
V93018886	Advanced Diesel Systems 9790 N US 31, Montague, MI 49437	Water Pumps JD Engine Repairs	\$ 5,250	Authorized repairs
V6060	C&C Communications Inc./Midcom 2131 E Laketon Ave, Muskegon, MI 49442	Radio Tower Monthly Service/Radio Repairs	\$ 10,500	Authorized Dealer/Repair facility
V40192	FCX Performance, Inc./SW Controls/Corrosion Fluid Products 3000 E 14th Ave, Columbus, OH 43219	Milton Roy Pumps	\$ 15,750	Authorized Dealer/Repair facility
V3255	Greenmark Equipment Various Locations in Kent City, Holland, Hastings	John Deere Parts & Service	\$ 31,500	Authorized Dealer/Repair facility
V93010918	Lewis, Reed and Allen, PC 136 E Michigan Ave, Ste 800, PO Box 51100, Kalamazoo, MI 49005	Users Committee Attorney	\$ 36,750	Selected by Users Committee
V39909	MacAllister Machinery Co, Inc. (Mich Cat) Dept. 78731, PO Box, 78000, Detroit, MI 48278-0731	Heavy Equipment Rentals	\$ 21,000	Authorized Dealer/Rental facility
V5865	Mettler-Toledo 22670 Network Place, Chicago, IL 60673-1226	Scale Software	\$ 5,250	Contract
V93023224	DC Martin & Son Scales, Inc. 370 36th St SE, Grand Rapids, MI 49548	Scale Maintenance/ Repairs Authorized Service	\$ 10,500	Authorized Dealer/Service
V93010619	Miss Dig System 3285 Lapeer Rd West, Auburn Hills, MI 48326	Miss Dig Membership Dues	\$ 17,850	Sole provider
V3009	Egelston Township 5428 Apple Ave, Muskegon, MI 49442	Annual Payment per Contract	\$ 57,750	Contract
V39444	Wiarcom, Inc. PO Box 168, Sugarland, TX 77487	GPS Service	\$ 7,350	Contract
V37161	Star Crane/Derks Crane & Hoist Service, Inc. 11340 54th Ave, Allendale, MI 49401	Crane Training/ Inspection & Repair Services	\$ 5,250	Authorized Training/Service/Repairs
V38980	Alta Equipment Company 25538 Network Place, Chicago, IL 60673-1255	Volvo Authorized Service	\$ 8,400	Authorized Service/Repairs

Muskegon County
Board of Public Works
November 12, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 4:04p.m.

ROLL

Present: Gary Foster, Muskegon County Commissioner
Susie Hughes, Muskegon County Commissioner
Zach Lahring, Muskegon County Commissioner
Ken Mahoney, Muskegon County Commissioner
Brenda Moore, Drain Commissioner
Robert Scolnik, Muskegon County Commissioner
I. John Snider II, Muskegon County Commissioner
Rillastine Wilkins, Muskegon County Commissioner
Leo Evans, Ex-officio Member
Jennifer Hodges, Ex-officio Member

Excused: Charles Nash, Muskegon County Commissioner

Staff

Present: Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Mark Hansen, Information Technology Manager

BPW-20-113 APPROVAL OF THE AGENDA

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to approve the revised agenda as presented.

Roll call:

Yes - Lahring, Mahoney, Moore, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Nash

Motion carried

BPW-20-114 APPROVAL OF MINUTES

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the minutes of the Board of Public Works meeting held on October 8, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

None

ITEMS FOR CONSIDERATION:

BPW-20-115 Accept Quote for the Purchase of Sand

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to waive the procurement policy requirement of three procurement level quotes, accept the department level quotes, and purchase sand from Stein Construction for \$5.70 per cubic yard and authorize the Chair to sign the purchase agreement.

Roll call:

Yes - Mahoney, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Nash

Motion carried

Due to technical difficulties, Drain Commissioner Moore was not recognized.

BPW-20-116 Approve Transfer of Funds to Resource Recovery Center for Sand

Moved by Commissioner Hughes, seconded by Commissioner Snider, to transfer from Solid Waste to the Resource Recovery Center funds equal to \$1.20 per cubic yard of sand used.

Roll call:

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster

No –

Excused - Nash

Motion carried

Due to technical difficulties, Drain Commissioner Moore was not recognized.

BPW-20-117 Public Works Salary Adjustment for the Public Works Coordinator

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to make a salary range adjustment to the Public Works Coordinator Position G66001 – Pay grade GU-00200 (\$15.59 – 22.09/hour) to Pay grade GU-00240 (\$17.70 - \$25.53/hour) at step 8, \$24.37/hr., effective November 23, 2020.

Yes - Hughes, Mahoney, Scolnik, Snider, Wilkins, Foster

No – Lahring

Excused - Nash

Motion carried

Due to technical difficulties, Drain Commissioner Moore was not recognized.

BPW-20-118 Public Works Salary Adjustment for the Public Works Engineer & Projects Manager and the Solid Waste Supervisor

Moved by Commissioner Snider, seconded by Commissioner Mahoney, to make a salary range adjustment to the Public Works Engineer & Projects Manager (X78601) – Pay grade NX-00421 (\$38.251 - \$48.656/hour) to Pay grade NX-00422 (\$37.482 - \$50.027/hour) at step 7, and salary range adjustment to the Solid Waste Supervisor (X86501) – Pay grade NX-00362 (\$32.855 - \$41.404/hour) to Pay grade NX-00410 (\$37.482 - \$47.670/hour) at step 6 effective immediately.

Yes - Moore, Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Foster

No –

Excused - Nash

Motion carried

BPW-20-119 Wastewater Salary Adjustments for the Chemist Positions, Lab Supervisor, Environmental Compliance Manager and the Quality Assurance Supervisor

Moved by Commissioner Snider, seconded by Commissioner Hughes, to authorize salary range adjustments for Chemist positions X12002 and X12004 from NX-00225, \$23.442/hr. - \$31.017/hr., to NX-00290, \$26.934/hr. - \$33.990/hr., Lab Supervisor X48501 from NX-00295, \$26.934/hr. - \$35.690/hr., to NX-00345, \$32.443/hr. - \$40.709, Environmental Compliance Manager X33401 from NX-00295, \$26.934/hr. - \$35.690/hr., to NX00320, \$30.968/hr. - \$39.166/hr. and Quality Assurance Supervisor X79901 from NX-00295, \$26.934/hr. - \$35.690/hr., to NX-0320, \$30.968/hr. - \$39.166/hr., retroactively effective to October 1, 2020.

Yes – Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Foster

No –

Excused - Nash

Motion carried

BPW-20-120 Accept Quote for One Ton Truck / RFQ 21-2395

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to accept the low quote of \$52,081.00 from Signature Ford-Lincoln for RFQ 21-2395, 2020/2021 One Ton Four Wheel Drive Truck.

Yes - Wilkins, Hughes, Lahring, Mahoney, Moore, Scolnik, Snider, Foster

No –

Excused - Nash

Motion carried

BPW-20-121 Accept Quote for Super Cab One Ton Truck / RFQ 21-2396

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to accept the quote of \$49,878.00 from Owosso Motors Inc., Signature Ford-Lincoln for RFQ 21-2396, 2020/2021 Super Cab One Ton Four Wheel Drive Truck.

Yes - Lahring, Mahoney, Moore, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Nash

Motion carried

BPW-20-122 Accept Quote for New Cabling for C Station Pump Motors

Moved by Commissioner Hughes, seconded by Commissioner Mahoney, to waive County Procurement Policy requiring Procurement-level quotes for purchases of \$25,000 or more and accept the low quote of \$37,280.40 plus freight that the Wastewater Department obtained from Kendall Electric for cabling to replace the six motor cables for the C Station pump motors.

Dave Johnson stated staff will complete the installation.

Yes - Mahoney, Moore, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Nash

Motion carried

BPW-20-123 Approve Fire Service Agreement with Moorland Township

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to approve the three-year Fire Service Agreement with Moorland Township and authorize the Chair to sign the agreement.

Chair Foster stated the township is happy with the written agreement.

Matthew Farrar stated the annual fee increase percentage will be based on the Consumer Price Index for All Urban Consumers/All Items category.

Yes - Lahring, Mahoney, Moore, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Nash

Motion carried

BPW-20-124 Approve Fire Service Agreement with Egelston Township

Moved by Commissioner Hughes, seconded by Commissioner Snider, to approve the three-year Fire Service Agreement with Egelston Township and authorize the Chair to sign the agreement.

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Mahoney, Moore, Foster

No –

Excused - Nash

Motion carried

BPW-20-125 Informational Items:

The following informational items were placed on file:

1. Public Works Monthly Operations Report, October 2020.
2. Wastewater Monthly Operating Report, October 2020.

BPW-20-126 Approval to Bid Demolition and Cleanup of Homes

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize staff to seek bids for the demolition and cleanup of the homes and outbuildings located at 8547, 8559, and 8571 East Apple Avenue.

Matthew Farrar stated it would be difficult for staff to perform the demolition due to the current expansion project. Matthew Farrar stated he would have to check with Risk Management regarding insurance requirements if staff performed the work.

Commissioner Hughes suggested Matthew Farrar reach out to Land Bank staff for suggested contractors.

It was requested Matthew Farrar reach out to Egelston and Moorland fire departments to see if the homes could be used for trainings. Commissioner Hughes asked Matthew Farrar to also contact Emergency Services Director, Rich Warner.

Matthew Farrar stated the demolition, abandon water wells and septic tank systems would be included in one contract.

VOICE VOTE: **Motion carried**

OLD BUSINESS

Drain Commissioner Moore asked about the sand from the flow-through marsh and if proceeds should pay for some of the assessments for the County or Township. Matthew Farrar spoke to the in-kind match for the grant. Matthew Farrar stated Wastewater donated the time and equipment and if anyone received the money, it should be Wastewater.

Contract No. 1 – Beach Street

Matthew Farrar stated the City of Muskegon is considering adding 200 parking spots along Beach Street using the County's contractor. Matthew Farrar stated this would require a change order to the current contract and a waiver to the Procurement Policy. Matthew Farrar stated the City of Muskegon would pay all costs associated with the expanded parking.

Leo Evans stated using the County's contractor would be the most efficient and quickest way to get the project completed. Leo Evans stated the City is on board and would pay 100% of the costs related to this change order.

Discussion ensued.

Commissioner Hughes, Chair Foster, and Commissioner Wilkins stated they are getting several comments from residents in their districts regarding the paid parking. Chair Foster asked Matthew Farrar and Leo Evans to put together information the Board can share with residents who have concerns with the pay to park. Drain Commissioner Moore suggested including where residents may park for free and walk or ride a bike.

Matthew Farrar stated he wanted to bring this to the Board's attention and no action is needed at this time.

NEW BUSINESS

None

PUBLIC COMMENT

COVID-19 Update -

Administrator Eisenbarth informed the Board departments are evaluating staff and who can work remotely. Administrator Eisenbarth stated many local municipalities are shutting their doors to the public and many schools are going to remote learning. Administrator Eisenbarth stated the courts have to operate by the orders of the Michigan Supreme Court. Administrator Eisenbarth stated he will be on vacation next week; however he wants the Board to know they are watching things closely.

Dalton Township Supervisor, Tony Barnes, asked for direction as to who was over the launch on Muskegon River at the end of Giles Road.

FINAL BOARD COMMENT

Commissioner Mahoney asked that everyone be safe and take the necessary precautions due to rising numbers of COVID-19 cases.

Many of the commissioners congratulated Drain Commissioner Moore on her win.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 4:48p.m.

Gary Foster, Chair

Muskegon County
Board of Public Works
December 10, 2020
4:00p.m.
Zoom Meeting

Gary Foster, Chair

Rillastine Wilkins, Vice Chair

MINUTES

CALL TO ORDER

The meeting was called to order by Chair Foster at 5:00 p.m.

ROLL/Location

Present: Gary Foster, Muskegon County Commissioner / Muskegon, MI
Susie Hughes, Muskegon County Commissioner / Muskegon, MI
Zach Lahring, Muskegon County Commissioner / Muskegon County Board Room
Brenda Moore, Drain Commissioner / Muskegon, MI
Charles Nash, Muskegon County Commissioner / Muskegon, MI
Robert Scolnik, Muskegon County Commissioner / City of Norton Shores, MI
I. John Snider II, Muskegon County Commissioner / Muskegon, MI
Rillastine Wilkins, Muskegon County Commissioner / Muskegon Heights, MI
Leo Evans, Ex-officio Member / City of Muskegon, MI
Jennifer Hodges, Ex-officio Member / Muskegon Township, MI

Excused: Ken Mahoney, Muskegon County Commissioner

Staff

Present: Matthew Farrar, Public Works Director
Tina Nash, Public Works Coordinator
Dave Johnson, Resource Recovery Center Director
Christine Morris, Resource Recovery Center Administrative Analyst
Mark Eisenbarth, County Administrator
Beth Dick, Assistant Administrator & Finance Director
Mark Hansen, Information Technology Manager

BPW-20-127 APPROVAL OF THE AGENDA

Moved by Commissioner Snider, seconded by Commissioner Wilkins, to approve the agenda as presented.

VOICE VOTE: **Motion carried**

BPW-20-128 APPROVAL OF MINUTES

Moved by Commissioner Wilkins, seconded by Commissioner Snider to approve the minutes of the Board of Public Works meeting held on November 12, 2020.

VOICE VOTE: **Motion carried**

PUBLIC COMMENT ON AN AGENDA ITEM

Tony Barnes commented on item E. 4 regarding waiving late fees on water and sewer due to COVID-19.

ITEMS FOR CONSIDERATION:

BPW-20-129 Award Litter Cleanup Services

Moved by Commissioner Hughes, seconded by Commissioner Wilkins, to award calendar year 2021 litter cleanup services to Field Technology Services, per the proposal dated November 10, 2020, and authorize the Public Works Board Chair to sign the proposal.

Roll call:

Yes - Lahring, Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-130 Solicit Bids for Flow Meter Calibration and Maintenance Service

Moved by Commissioner Wilkins, seconded by Commissioner Hughes, to authorize a formal solicitation of bids for flow meter calibration and maintenance service for calendar year 2021, with the option for up to two one-year extensions if agreed to by the vendor and approved by a vote of the Board.

VOICE VOTE: **Motion carried**

BPW-20-131 Authorize One-Year Extension for Calcium Nitrate Solution and Ferric Chloride Solution

Moved by Commissioner Hughes, seconded by Commissioner Snider, to authorize the first of three possible one-year extensions of the quotes from Webb Chemical for calcium nitrate solution and ferric chloride solution, from February 13, 2021, through February 12, 2022.

Yes - Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Moore, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-132 Authorize a 60 Day Payment Grace Period for Industrial Customers

Moved by Commissioner Hughes, seconded by Commissioner Nash, to authorize the Wastewater Department to offer a 60-day turnaround for bill payment to industrial customers whose large corporate structure and protracted corporate procedures prevent them from meeting the standard 30-day turnaround.

Discussion ensued regarding selecting large companies over the others, revenue generated, and the time staff spends on collections.

It was requested Dave Johnson report how this would impact cash flow.

BPW-20-133 Moved by Commissioner Lahring, seconded by Commissioner Snider to table item BPW-20-132 to the next meeting for additional information.

Yes - Scolnik, Snider, Wilkins, Hughes, Lahring, Nash, Foster

No – Moore

Excused - Mahoney

Motion carried

BPW-20-134 Approve Development Agreement between BPW and Brightmark Energy

Moved by Commissioner Snider, seconded by Commissioner Hughes, to approve the Development Agreement between the Board of Public Works and Brightmark Energy, pending final approval by Corporate Counsel, and authorize the Board Chair to sign same.

Discussion ensued. It was explained Brightmark Energy would pay for the project and it would then become an asset to the Resource Recovery Center. Mike Homier stated a construction bond would be required. If Brightmark Energy pulls out of the project or couldn't pay, the construction bond could be used to complete the project. Mike Homier mentioned others involved in this process such as Polkton Twp., EGLE, Ottawa County, Users Group, etc. Mike Homier stated this agreement is with Brightmark Energy for the construction. Mike Homier stated all of the material terms of the agreement have been worked out and they are working on some legal terms. Mike Homier stated if there are any additions or revisions to the contract that he believes are material, those would be brought back to the board for approval.

Jennifer Hodges informed the board the Users Group passed this unanimously.

Yes – Moore, Nash, Scolnik, Snider, Wilkins, Hughes, Lahring, Foster

No –

Excused - Mahoney

Motion carried

BPW-20-135 Informational Items:

Moved by Commissioner Snider, seconded by Commissioner Wilkins, to place the following informational items on file:

1. Public Works Monthly Operations Report, November 2020.
2. Wastewater Monthly Operating Report, November 2020.
3. Muskegon Municipal Wastewater Management Committee Minutes, Nov 2020

VOICE VOTE: **Motion carried**

OLD BUSINESS

None

NEW BUSINESS

Drain Commissioner Moore asked if the airport is able to pull out of its deficit.

Commissioner Scolnik commented on studies he has read that state the airport generates approximately 50 million in other value and talking about selling the airport is premature at this time.

Commissioner Hughes stated it has been a pleasure working with Chair Foster as the chair of the Board of Public Works and praised the work he has accomplished.

Chair Foster stated staff has been working hard over the last two years on the airport and the need to do something.

PUBLIC COMMENT

None

FINAL BOARD COMMENT

Drain Commissioner Moore stated she was going to miss working with Chair Foster, Commissioner Snider and Commissioner Mahoney and the job they have done.

ADJOURN

There being no further business to come before the Board of Public Works the meeting was adjourned at 5:35p.m.

Gary Foster, Chair