



THE MUSKEGON COUNTY COURTS
990 Terrace Street, Muskegon, Michigan 49442

Media Coverage of Court Proceedings Policy

In an effort to ensure compliance with [Supreme Court Administrative Order 1989-1](#), **Film or Electronic Media Coverage of Court Proceedings**, please use the process outlined below.

1. All media outlets must submit [SCAO MC27- Request and Notice for Film and Electronic Media Coverage of Court Proceedings](#) for any proceeding to the respective court below:
 - District Court:
 - Fax (231) 724-8889; or
 - DistrictCourt@muskegoncounty.net
 - Circuit Court:
 - Fax (231) 724-6695; or
 - CCR.Emailfiling@muskegoncounty.net
 - Family Court (juvenile delinquency or neglect/abuse cases):
 - Fax (231) 724-1108
 - familycourtservices@muskegoncounty.net
 - Probate Court:
 - Fax (231) 724 6232; or
 - PC.Emailfiling@muskegoncounty.net
2. SCAO MC27 request forms must be submitted not **less than three business days before** the proceeding is scheduled to begin. Late requests will be at the discretion of the Judicial Officer presiding over the hearing in question. Media request for arraignments must be submitted by 9:00am the day of the proceeding.
3. Media personnel with cameras or equipment will be required to provide and wear employment identification while in the Courthouse.
4. Only one motion-media camera will be allowed in the courtroom.
5. Microwave transmitting from inside the Courthouse is not allowed without the prior approval of Facilities Management at (231) 724-6416.
6. Still/press cameras in the courtrooms will be limited to the gallery or audience area.
7. Members of the Jury are not to be filmed or photographed.
8. Media representatives will conduct themselves so as not to disrupt or distract the court proceedings, court staff, or day-to-day operations of the Courthouse.