

## SAMPLE ACDBE PROGRAM

### POLICY STATEMENT

#### Section 23.1, 23.23 Objectives/Policy Statement

The County of Muskegon has established an Airport Concession Disadvantaged Business Enterprise (ACDBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 23. The Muskegon County Airport is a primary airport and has received federal funds authorized for airport development after January 1988 (authorized under Title 49 of the United States Code). The County of Muskegon has signed airport grant assurances that it will comply with 49 CFR Part 23.

It is the policy of the County of Muskegon to ensure that ACDBEs as defined in Part 23, have an equal opportunity to receive and participate in concession opportunities. It is also our policy:

1. To ensure nondiscrimination in the award and administration of opportunities for concessions by airports receiving DOT financial assistance;
2. To create a level playing field on which ACDBEs can compete fairly for opportunities for concessions;
3. To ensure that our ACDBE program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet this part's eligibility standards are permitted to participate as ACDBEs at our airport(s);
5. To help remove barriers to the participation of ACDBEs in opportunities for concessions at our airport(s); and
6. To provide appropriate flexibility to our airports in establishing and providing opportunities for ACDBEs.

The Airport Manager has been designated as the ACDBE Liaison Officer (ACDBELO). In that capacity, The Airport Manager is responsible for implementing all aspects of the ACDBE program. Implementation of the ACDBE program is accorded the same priority as compliance with all other legal obligations incurred by the County of Muskegon in its financial assistance agreements with the Department of Transportation.

County of Muskegon has disseminated this policy statement to the Board of Commissioners and all of the components of our organization. We have distributed this statement to ACDBE and non-ACDBE concessionaire communities in our area. Copies of this statement are available upon request at Muskegon County Airport.



Robert M. Lukens  
Community Development Director

2/27/2020  
Date